



APPROVED MINUTES
Bloomfield Commission
Monday, November 26, 2018, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chair Paull at 1:31 p.m.
2	Roll Call. Present: Deal; Griffiths; Jenkins; Ladewig and Paull. Others present: Rochelle Kruchten; Michelle Esser; Jessica Munson and Oellerich. Grady entered the meeting at 1:56 p.m.
3	Approve the agenda for this November 26, 2018 meeting. Motion by Griffiths to approve the agenda of the November 26, 2018 meeting. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried.
4	Approve the minutes of the October 22, 2018 meeting. Motion by Griffiths to approve the minutes of the October 22, 2018 meeting. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Jenkins commented he would like to have the county board decide if Bloomfield is run as a for-profit or a service to Iowa County. Paull does not feel it is the intention to run as a profit. Jenkins said Prairie Village Care is null and void and the by-laws have been violated as two annual meetings have been missed and members have left. It was Jenkins impression from the county board chair that by the end of December 2018 everything with Upland Hills Health would be settled. Jenkins is concerned with the costs of Prairie Village Care. Paull said the Prairie Village Care documents have been forwarded to Upland Hills Health. Discussion ensued on the tax levy and the understanding of the service of Bloomfield. Deal stated the Senior Living 2020 Committee will meet in December. Griffiths commented on the loss of long-time staff member Karen Oellerich. Oellerich shared that she has enjoyed working with the residents and families, as well as, Bloomfield Commission
6	Activities Update – Kari Grady. Grady is currently calling groups and organizing programs for the Christmas calendar. The activity staff will be Christmas shopping for residents and receiving donations from various groups for resident Christmas gifts. The Thanksgiving meal was well received with approximately thirty guests. Eleven residents went out for Thanksgiving. On December 13, the Resident and Family Christmas party will be held. There is no limit on guests. On Veterans Day, residents who are veterans attended the morning program at Dodgeville schools and there was a small afternoon program at Bloomfield. Grady had positive feedback with a call from a teacher to compliment Bloomfield on taking residents to the program. The Dodgeville students were impressed with the turnout of Bloomfield residents. Other van trips included the apple orchard, Pecks, Christmas lights and a float entry at the Homecoming parade in Mineral Point.
7	Business Manager Update – Jessica Munson. Munson distributed the Bloomfield Healthcare & Rehabilitation Center Operational Report through 09/30/18. The current report shows a difference between 2018 revenues and expenses as \$-97,564.37. No Campbell Fund statement was available as there was an issue with Community First Bank. Kruchten said interim staff has added to costs. The history of the Campbell Fund CD's was discussed. Ladewig asked if there was a separate category for SUN Program food costs. Munson said there is a revenue account for the SUN Program. Kruchten shared that SUN meal charges would increase for 2019. On January 1, Kruchten will begin to split off the costs of the SUN meals. Ladewig would like a SUN breakdown. The current requests from SUN include

7	vegetables per meal. Paull would like to keep the communication lines open between SUN and Bloomfield. Jinkins would like to see additional columns on expenses on the operational report. His suggestion included a dollar amount of over or under the budgeted amount.
8	Discussion on use of Gov. Dodge room and Activity areas. Kruchten reported staff has various ideas and she is in the process of coming up with a game plan. The building is not set up to change things around, but she is hoping to come up with different plans. Congestion in the hallways is a main concern. The number of rehab residents was discussed, as well as, bed reduction and handicap issues.
9	Senior Living 2020 updates. No Senior Living 2020 meetings have been held since the last Bloomfield Healthcare and Rehabilitation Center meeting. There will possibly be a meeting in December. Paull said that Upland Hills Health is working on drafting information for the meeting.
10	Foundation/Fundraising. Griffiths recently received a brochure and request from Upland Hills Health to donate to their foundation. Kruchten has been discussing with staff ideas how to come up with different funds. Kruchten paid for turkey and dressing for staff for Thanksgiving. Paull commented on resident's family who donate money and that is ongoing. Munson said the general donation fund balance is approximately \$1400.
11	Grants. Jinkins has received two calls on why Bloomfield does not get any grants. It was brought to his attention the Hodan Center gets significant grant funds and they have a person who comes in two days a week to work on grants. Bloomfield currently has need for an activity area. Paull said grant writing was discussed and it takes time and specifics of the grant. He suggested Ricky Rolfsmeyer, county board member as having a handle on who has grants available. Griffiths suggested that Rolfsmeyer come to the next Bloomfield Commission meeting. SUN receives grants in the amounts of \$500 to \$1000 typically. Ladewig likes the ideas of finding out what is needed and then find a way to finance it as an ongoing process. Southwest Planning may be used as a resource. Suggestions for grants were for building code updates or wiring updates. The Bloomfield Administrator will come up with ideas to what is needed or needs improvement. Internet access and Wi-Fi at Bloomfield were briefly discussed.
12	Bloomfield staffing update. Kruchten reported hiring a MDS Coordinator who started last week and hired three new C.N.A.s. Openings include four part-time R.N.s, two FT C.N.As and two part-time C.N.A. positions. Commission members were interested in knowing if the PM increase has brought staff in. Discussion ensued regarding exit interviews, turnover, pay for performance, staff retention, evaluation process, Bloomfield's 24/7 operation and pay structure. Ladewig asked about the Southwest Tech C.N.A. program. Esser said SW Tech has C.N.A. clinical training here and she recently placed a sign regarding C.N.A.s at Highland High School and has had one response. Cost of interim and agency staff was recognized. Deal commented that the sooner the 2020 Senior Living has a resolution; the better as far as turnover goes. Deal would like to see it go back to the way it was ten years ago with the Board of Trustees. Staff morale was discussed.
13	Chairman's Report. Paull did not have a report.

14	Administrator Report – Rochelle Kruchten. Kruchten reported that the census today is 53 and staffing is getting better. Paull asked if the census usually goes down for the holidays. Esser said typically the facility is seeing more heart attacks and infections with long-term antibiotics.
15	Business at next Bloomfield Commission meeting. Commission members would like to invite Ricky Rolfsmeyer to speak about grants at the next meeting and invite Iowa County Board Chair John Meyers to the next meeting. Additional items for the next meeting include staffing update with pay structure info, Sr. Living 2020 update, grant ideas and a report on Christmas and New Year's activities.
16	Next meeting date. The next meeting will be Wednesday, January 2, 2019 at 1:30 p.m.
17	Adjournment. Motion by Jinkins to adjourn. Motion second by Deal. Aye: 5; Nay: 0. Motion carried. Meeting was adjourned at 3:15 p.m.
	<i>Minutes by Karen Oellerich; reviewed by James Griffiths, Secretary</i>