

	UNAPPROVED MINUTES IOWA COUNTY AIRPORT COMMISSION MEETING HELD January 17, 2019 – 6:00 pm 3151 HWY 39 MINERAL POINT, WISCONSIN 53565	Iowa County Wisconsin
1	Meeting called to order by Chair Benish at 6:00 PM.	
2	Roll Call – Benish, Masters, Storti, Christen, and Meives. Excused Ray, Forbes. Others in attendance: Commissioner Hardy, Gone Flying LLC Manager Langbecker, Zoning Administrator Godfrey, Mark Higgs, Sup. Deal, Pat Ripp, John Delaney, and Josh Holbrook from the Bureau of Aeronautics.	
3	Motion to approve the agenda for this January 17, 2019 meeting by Storti, second by Christen. Motion carried unanimously.	
4	Motion to approve the minutes of the December 10, 2018 meeting by Storti, second by Masters. Motion carried unanimously.	
5	Report from members of the commission or the audience. Sup. Storti requested the commission allow Mr. Higgs from the Tri-county airport be allowed to address the agenda item regarding fuel branding; otherwise, Sup. Storti would like to hear his comments now. Commission agreed to hear Mr. Higgs address comments at item #8 by unanimous consent.	
6	Review ordinance 400.16 Airport Zoning ordinance DRAFT revisions. Administrator Godfrey recapped the revisions he has made to the airport zoning ordinance along with combining Ordinance 5-995 regulating the height of obstructions within the vicinity of the airport. Godfrey commented his discussion with Davis from the Bureau of Aeronautics to include modifications for detention ponds requiring less than 48 hours of retention. Godfrey also commented on language added regarding non-commercially licensed pilots of drones. Discussion of creating a more readable GIS HLZO map at a future date, and adding verbiage regarding the various zones 1 thru 5. Godfrey summarized the remaining process would be for Planning and Zoning to host a hearing on the proposed revisions then move it to the County Board for adoption. Motion by Storti to move the revised ordinance to Planning and Zoning committee for a public hearing. Second by Masters. Motion approved unanimously.	
7	Review of the 2019-2024 Airport capital Plan. Review of the plan. Holbrook commented the Bureau approved the fuel farm contracts for Northwest Petroleum and pending ordering of materials anticipates a June project timeline. Some discussion of the work to be done on the lower apron and tie down area, which includes a complete reconstruct. Ripp commented on the nested Tee hangar #9 leaking water during rain events and high moisture. Hardy had reviewed the site with the engineer Mead & Hunt and Holbrook but Mead N Hunt had not responded on any recommendations. Motion by Storti to approve and move to the Long Range Planning Committee. Second by Christen. Motion approved unanimously.	
8	Discussion and review of airport fuel branding. Mr. Higgs commented the Tri-county airport has been branded since 2006. He commented it has been an overall plus for the airport by providing enhancement of the card reader system, reductions on parts, and other projects including liability insurance and quality assurance for the fuel provided. He stated they are branded by Arrowenergy Philipps 66. He thought Boscobel, Platteville, Reedsburg, and Middleton were also fuel branded airports. Discussion of the process of splitting fuel loads and fuel pricing. Mr. Higgs stated Tri-county has an \$0.80 per gallon markup on fuel. Pat Ripp shared some concerns on fuel pricing and fuel prices. Manager Langbecker commented fuel pricing is dependent on when the tanks are filled as well based on price fluctuations. It	

	is possible to have a higher/lower price compared to surrounding airports based on when fuel is bought compared to the other airports. Ripp stated branded fuel is viewed more importantly by pilots in the JetA fuel world than 100LL. Motion by Christen to pursue more information on branding of fuel from providers along with agreements. Second by Masters along with a friendly amendment to research fuel prices and costs per gallon sold at the airport and surrounding locations. Commissioner Hardy stated they would review proposals from branded fuel providers along with fuel sales and bring back to the commission for further discussion. Motion approved unanimously.
9	Highway Commissioner's Report: A. Provided a handout on preliminary 2018 Revenue and Expenses. The airport was about \$20,000 to the positive with some credit card payments remaining from November and December and rental payments coming in yet. The net gains stay with the airport, but once the year is finalized the commission could discuss leaving within airport operations fund or transferring to Capital projects. B. Holbrook provided an update on the fuel farm project. C. Holbrook provided an update on the airport layout plan contract negotiations, and stated Mead and Hunt should be working through updates this spring. D. Hardy advised the commission of a contract for housekeeping was put in place for the airport office and bathrooms in 2019, along with acquiring a dumpster for the maintenance hangar. E. Hardy stated hangar C is scheduled to have its' windows replaced this spring. Langbecker commented on the windows replacement project for Hangar C using vinyl Pella replacement windows, and he was coordinating with the installer on schedule. F. Hardy commented it looks like the executor for the Platt hangar and an existing tenant Carden have come to an agreement on Hangar K, which include restitution to the county for past due rents. Corp Counsel is hoping for a resolution to the matter in March.
10	Airport Manager's update. A. Langbecker commented on snow removals and fuel sales. He also discussed fuel inventory versus timing of the fuel farm replacement project options in anticipation of the shutdown of the 100LL tank for a period of time. B. Langbecker advised the land lease of the airport agricultural land was back out for proposals for 2019-2023, and that there has been some interest with people reviewing the sites. C. Commented nested tee hangars 2 and 9 were currently vacant, and we were working on an advertisement on hangar space availability. D. Discussed the upcoming snow storm and preparations. E. Stated he has been patching fence due to some small varmint issues. Discussion of coordination with DNR and Fish & Wildlife process for eradication of some pests from the grounds.
11	Airport Commission Chair had nothing further to report.
12	The next meeting will be held on Tuesday February 12, 2019 at 6PM.
13	Adjournment. Motion to adjourn by Storti, seconded by Meives. Motion carried unanimously. Meeting concluded at 7:18 PM.
Minutes prepared by Craig Hardy; Highway Commissioner.	