

	UNAPPROVED MINUTES IOWA COUNTY AIRPORT COMMISSION MEETING HELD December 10, 2018 – 6:00 pm 3151 HWY 39 MINERAL POINT, WISCONSIN 53565	Iowa County Wisconsin
1	Meeting called to order by Chair Benish at 6:00 PM.	
2	Roll Call – Benish, Masters, Storti, Christen, and Forbes. Excused Ray, Meives. Others in attendance: Commissioner Hardy, GoneFlying LLC Manager Langbecker, and Mark Hopp.	
3 & 4	Motion to approve the agenda for this December 10, 2018 meeting and the minutes of the November 12, 2018 Airport Commission meeting by Storti, second by Forbes. Motion carried unanimously.	
5	Report from the Commission members and an opportunity for members of the audience to address the airport Commission. No action will be taken. Mark Hoppe was present to discuss the issue regarding his propane tank being hit with a mower. No other discussion or comments.	
6	Request from Mark Hopp for reimbursement from a propane fuel spill due to an incident with a mower on May 31, 2017. Commissioner Hardy distributed some pictures of the incident which occurred in 2017. Discussion from members with regards to why it took so long to bring the item forward. Commissioner stated the county hadn't received an estimate or amount of restitution the Hopps were looking for. Mark Hopp provided a copy of a propane bill from March of 2017 for filling the tank to about 80% or 400 gallons. He estimated the tank was at 75% full on the date it was hit. The incident broke the line between the shutoff valve and regulator, resulting in loss of an unknown amount of propane from the tank. He stated he thought the tank read 27% when replaced to its pad. An estimated of loss propane was around \$207. Motion by Forbes to compensate the Hopps \$200 for the lost propane. Seconded by Storti. Motion passed unanimously.	
7	Fuel Farm bid tabulation and project estimate. Commissioner Hardy stated there was an irregularity in the bids, resulting in a non-compliant bid if the alternative larger tank is approved. Metco had an issue with their bid related to the overall cost of the project. The result is for the larger tank option, Metco's bid has to be rejected and awarded to Northwest petroleum at about \$40,000 higher than the other bid. Hardy stated the original project cost of \$300,000 was based on the design. The County requested and the state was able to add the pump island replacement with the project. This coupled with the bid irregularity, results in higher project cost. The net cost increase is \$6,800 to the County cost share or a project estimate of \$66,800 County share in lieu of the initial estimate at \$60,000. Discussion of intent to rebid the project, implications for doing so to schedule, advantages of the new tank(s) for providing other fuel choices, proposed location of the tanks and fuel farm, net project costs and where the funds would come from. Motion by Forbes to use \$6800 out of the airport capital fund if needed for the projects and to notify the Bureau to award the project for the larger tank. Seconded by Masters. Motion carried unanimously.	
8	Hangar ownership, leases, and sales. Discussion of the issues surrounding the Platt hangar, and that a next of kin has been contacted. The owner of hangar K is interested in selling their hangar to the county or other parties if known. Question posed to the Commission, should the county work on buying out all of these periodic lease expirations as hangars become available for sale; or put perspective buyers in contact with current owners. Discussed potential hangar costs versus appraisals, and if county should acquire those as they become available or coordinate buyers and seller to work with each other. Motion by Storti, seconded by Forbes to not have the county as the first point of offer for buying of hangars.	

	When approached, the County should attempt to put potential buyers in touch with sellers, whereas the tenants iron out sales amongst themselves in lieu of purchasing the hangars.
9	Highway Commissioner's report: A. The County has been able to make contact with the owner of hangar K (Platt) regarding past due rent. A descendent of the owner will be named as the executor of the estate in February 2019, then will work with the county to make restitution for past rents. They were also interested in selling the hangar to the county or others if parties are interested. B. The NH Tractor and $\frac{3}{4}$ plow truck both had their brakes fail in the last week, and were sent in for repairs. The tractor brakes were roughly \$6700. C. Planning Director Godfrey and Hal Davis with the BOA were still working on their review. The item will be placed back on an agenda when completed. D. Hardy went through the November Revenue and Expenses statement for the airport operations. Illustrates revenues about \$30,000 above expenses thru November with fuel sales at around 15,000 gallons. E. Hardy notified the commission of a bill for seed recently paid to Wendhausen per the existing airport agreement and action from February of 2018 for the maximum of \$2400. F. The old plow truck and impala courtesy cars went to auction with the results of \$2600 and \$780, respectively. A new courtesy car was transferred from the sheriff's office to the airport for \$5,000, and placed into service in November
10	Airport Manager report. Langbecker stated the fuel sales for the year are near an all-time high. The airport has sold 15,500 gallons of fuel for 2018. He stated his hours will be 8AM to 3PM mon-Fri for the winter. On weekends he will stop to check on how things are going. During the summer, he intends on 8AM to 6PM Mon thru Friday hours with some weekend serviceability and flexibility depending on the mowing schedule and weather.
11	Airport Commission Chair had nothing further to report.
12	Commission members were to review their calendars and evaluate the following times for a recurring monthly meeting date. The chair would rather schedule meetings and cancel one due to a lack of agenda items in lieu of just hosting them. Committee is to review the 2 nd Monday of the month and the second Thursday of the month for conflicts with a 6PM standing meeting time. The next meeting will be held on Thursday January 17 at 6PM.
13	Adjournment. Motion to adjourn by Storti, seconded by Masters. Motion carried unanimously. Meeting concluded at 7:00 PM.
Minutes prepared by Craig Hardy; Highway Commissioner.	