

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
Serving Iowa and Lafayette Counties, aka The SUN Program
BOARD OF DIRECTORS MEETING MINUTES of MAY 23, 2019

- 1. Meeting Called to Order-** at 12:35 P.M. by Chairman, Leon Wolfe, at the Viking Café, 210 S. Main St., Blanchardville, WI 53516
- 2. Roll Call-** Iowa County Board: Justin O'Brien, Dan Nankee and Jim Griffiths. Lafayette County Board: Leon Wolfe, John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst.; Excused: Valerie Hiltbrand, ADRC Manager, Iowa County; Robert Schroeder, ADRC Manager, Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on May 16, 2019, prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda – for the May 23, 2019 Board meeting-** Motion to approve agenda was made by Nankee. *Seconded by Griffiths. Motion carried.*
- 5. Approval of the Minutes, after a small correction, for April 18, 2019 Board Meeting-** Motion to approve minutes for April 18, 2019 Board Meeting was made by Korn. *Seconded by Griffiths. Motion carried.*
- 6. Reports from Board members; opportunity for members of the audience to address the Board-** Korn commented on an article in the Upper Horizon by Kay Schulte; Preventive testing and screening are very important to a Yearly Wellness program. The 2019 Medicare Handbook is a great source of information on the different procedures to follow. Nankee commented on the May 14th article in the State Journal on Care Wisconsin losing 10 Million dollars. There is a waiting list to get Care Wisconsin in Dane County. Care Wisconsin is funded through Medicaid money, part of the State funding programs. The vouchers for the Farmers Market will be available June 1st. As part of Older Americans Month celebration, the Administration for Community Living (ACL) designed the 2019 theme as Connect, Create, Contribute, which encourages older adults and their communities to connect with friends, family, and services that support participation. Create by engaging in activities that promote learning, health, and personal enrichment. Contribute time, talent and life experience to benefit others. Nankee also commented on the article by Shelly Reukauf on being able to drive when you get older and the freedom it represents. Donna Peterson had an article on May being Strawberry Month with some key pointers about the best strawberries and how to store them. Nankee commented on McManus's article on Olive Oil and how he and his wife used it to revive an old pot belly stove. Olive Oil does not get better with age, so be careful to use it when it's fresh.
- 7. Aging Resource Center & County Aging Unit Reports- a.)** McManus, reading from Schroeder's notes, stated the EBS will be visiting respective meal sites throughout the county in June to provide outreach on Medicare topics. "Powerful Tools for Caregivers" class will be offered by DCS & Green County Prevention Specialist on Wednesdays in May: 15, 22, and 29 and June 5 and 12 at Darlington Library 5:00-6:30pm. The annual Senior Social had over 80 people, 29 vendors and over 75 meals were served from SUN Program. Schroeder attended the Aging Advocacy Day on May 14th in Madison; there were over 330 delegates in their network that met with area legislators. June is Elder Abuse Awareness Month and our adult Protective Services unit will commemorate this by displaying a banner and pinwheels to signify the number of cases of those that were affected in some way throughout the

county. **b.)** McManus, speaking from Hiltbrand notes, stated the new Intake and Assessment person starts Monday 5/20/2019. May is Older Aging American and ADRC month-note the May addition to News and Views and the Facebook page for special features. June is Elder Abuse Awareness Month; you will see 58 pinwheels displayed that represent Elder Abuse reports in 2018. At HHS building for 2 weeks and the Courthouse for 2 weeks. ADRC will attend Lands End Wellness Fair-May 22nd, for their employees. Volunteer Open House May 7th had only 2 community members attend. Walk With Ease will be held in June in Cobb. Dementia Crisis Stabilization Grant-Green County took the lead on this on behalf of Green, Grant, Iowa and Lafayette. Grant was awarded. The plan is to develop a Crisis Stabilization Facility for people with dementia.

8. Monthly reports-possible action- **a.)** Cash Flow Statement showed beginning balance as of April 18, 2019 of \$25,390.19, donations of \$19,631.85, with total deposits of \$28,194.34, minus total vouchers of \$40,611.53, leaving an ending balance of \$12,973.00. CD's showed interest of \$2.40 added, making new total for Set-Aside funds of \$75,089.15, minus revolving loan of \$15,000 (\$25,000 minus payment of \$10,000) leaves \$60,089.15. After discussion it was decided McManus will check the CD rates at First National and others to see if it's worth changing. **b.)** Budget Reports for the month of April showed total income of \$42,853.12 and total expenses of \$49,266.73, leaving a net balance of minus \$6,413.61. YTD shows a net decrease of \$8,694.87; the biggest factor is no GWAAR funds this month. **c.)** Monthly Participant Numbers for April showed 4218 meals were served. Total meal donations received were \$15,883.92. The meal counts for Dodgeville (971), Argyle (415), Arena (313), Highland (242), Linden (318) and Shullsburg (378) showed strong growth. The Total meals YTD 15,334, down from 16,834 YTD 2018. Motion to approve reports was made by O'Brien. Seconded by Griffiths. Motion carried.

9. Staff/Site Issues Reports- **a.)** Provider Change Request, Mineral Point-update- McManus talked with the Care Center and they feel they would not be able to handle the program. The Hodan Food Service Director was surprised the Pointer Café wouldn't do it. O'Brien suggested we try UW Platteville; McManus will check the possibilities. In other discussion; McManus stated the Dietary Manager at Bloomfield will address the menu complaints and make some changes. **b.)** The Arena Manager situation is unclear at this time. McManus has placed ads in community papers.

10. Grant Update- McManus talked with Diana Kundert about the different options on purchasing the new cooler, checking different brands and dividing the cost differently, as we received \$1000 less than requested. Applied for Mineral Point Grant for \$500.00 for mileage stipends, Shullsburg for new steam table (\$1000) and July 1 will be Benton.

11. Director Report- McManus stated the driver training was well attended with the focus on emergency situations. Hiltbrand and Shelly Reukauf talked for 45 minutes on the different situations. It was nice for drivers to meet each other and share experiences. This was mainly Dodgeville drivers and the next one will be at the Darlington site. The message was, do not leave meals without people present. The Audit for 2018 was completed the last two days of April and they will report at the next meeting. The Senior Social went well; the food was hot and there was enough for all. WAND training in Wausau; one discussion was on the State changing funding criteria, which needs Federal approval. GWAAR fiscal emphasized no carry-over funds. We must spend all our donations first.

12. Training Request- None at this time.

13. Chairman's Report- None at this time. Wolfe stated keep up the good work.

14. Vouchers-possible action- Nankee made a motion to approve all vouchers. Seconded by Korn. Motion carried.

15. Next Meeting Date & Adjournment- the next meeting is set for June 20, 2019, at the Health and Human Services Building, 303 W. Chapel Street, Dodgeville, WI, 53533, starting at 1:00pm. Griffiths made a motion to adjourn. Seconded by O'Brien. Motion carried. Adjourned at 2:20pm.