

# **SOUTHWEST WISCONSIN LIBRARY SYSTEM**

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## **FULL BOARD MEETING MINUTES**

**May 15, 2019**

**5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.**

The May 15, 2019, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:13 p.m. at SWLS headquarters in Fennimore.

**Present:** **Crawford County:** Diane Craig; **Iowa County:** Stephen Holmgren, Mark Storti; **Grant County:** James Hibbard, Karen Busch, Deb Goold, Carol Hood, Dale Hood; **Lafayette County:** Bob Boyle; **Richland County:** Rachel Schultz; **Resource Library Representative:** Kyle Reimann; **Member Library Liaison:** Nancy Ashmore (departed prior to closed session).

**Excused Absent:** **Grant County:** Stephen Kleiseth; **Lafayette County:** Lori Neumann.

**Unexcused Absent:** **Crawford County:** Mary Kuhn; **Richland County:** Ed Pulvermacher.

**Vacancy:** One Iowa County seat vacant.

**Also present:** SWLS Director David Kranz.

**Public present:** SWLS staff Peggy Freymiller and Betty Sautter.

**Meeting Duly Posted:** The meeting agenda was posted at SWLS Headquarters and sent to the five county clerks for posting.

**Moved by:** Rachel Schultz and **2<sup>nd</sup> by:** Mark Storti to accept the agenda as posted. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Kyle Reimann to accept the minutes of the March 20, 2019, full Board of Trustees Meeting. **Motion carried.**

**Moved by:** Kyle Reimann and **2<sup>nd</sup> by:** Rachel Schultz to receipt in the transaction lists/check registers for March and April 2019 as presented and to be filed for audit. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Karen Busch to accept the Statements of Financial Control for March and April 2019 as presented and to be filed for audit. **Motion carried.**

**Moved by:** Dale Hood and **2<sup>nd</sup> by:** Diane Craig to receipt in the Balance Sheets for March and April 2019 as presented and to be filed for audit. **Motion carried.**

**Citizen Participation, Communication and Announcements:** Kranz announced that a letter from the state Dept. of Instruction had arrived informing the system that it had received the second disbursement of 2019 state funding in April. Dale Hood shared that Grant County is holding an open house and ribbon cutting for the new Grant County Community Services Building outside of Lancaster on May 18. Kranz shared that Barneveld Public Library will have a new director starting before the end of May, and that Lone Rock and Mineral Point libraries have upcoming director vacancies and have begun searches for new directors.

**Director and Staff Activities Report:** **Moved by:** Karen Busch and **2<sup>nd</sup> by:** Diane Craig to table the director and staff activities report until the next meeting. **Motion carried.**

### Committee Reports:

1. **Net Southwest Director's Council Meeting:** Draft minutes from the April 26, 2019, meeting were provided for review.
2. **Public Librarians Advisory Committee (PLAC) Meeting:** Draft minutes from the April 26, 2019, meeting were provided for review. Kranz highlighted several topics discussed.
3. **System Services Committee:** Kranz reported that the committee met three times and sent a set of recommendations to the SWLS Executive Committee.
4. **PLSR Update:** An opportunity to address any board member questions about the PLSR Steering Committee Recommendations Report was provided. A brief overview of the report's primary recommendations and themes was provided by Kranz.
5. **Legislative Update:** Current status of the state budget was discussed briefly.

### Old Business:

1. **Tech support update.** Kranz shared the status of the agreement for technology support from Lakeshores Library System and responded to questions about timeline and likely initial activities.
2. **LSTA collaborative technology grant update.** Kranz shared a listing of planned expenditures for the grant and specifically highlighted the increased funding that had been made available to put toward already-approved collaborative technology projects.

### New Business:

1. **CESA 3 and SW Tech Library Delivery Contracts 2019-2020.** Annual contracts were shared with the board. There was brief discussion of the fee amounts and a notation that SW Tech has requested a single invoice rather than paying two installments.
2. **Report of the Executive Committee.** The committee shared with the board a set of recommendations received from the SWLS System Services Committee. **Moved by:** Mark Storti and **2<sup>nd</sup> by:** Rachel Schultz to enter into closed session to discuss two personnel matters: ramifications of the recommendations on SWLS staff members and the SWLS director's 12-month review. **Motion carried** by roll call vote: Yes – Boyle, Craig, Holmgren, Storti, Hibbard, Busch, Goold, C. Hood, D. Hood, Schultz, Riemann. No – none.  
  
5:27 p.m. -- entered into closed session to discuss personnel matters as allowed under Chapter 19.85 (1) (c).  
  
6:12 p.m. – **Moved by:** Mark Storti and **2<sup>nd</sup> by:** Dale Hood to return to open session. **Motion carried** by roll call vote: Yes – Boyle , Craig, Holmgren, Storti, Hibbard, Busch, Goold, C. Hood, D. Hood, Schultz, Riemann. No – none.
3. **Possible action resulting from closed session.**  
  
**Moved by:** Stephen Holmgren and **2<sup>nd</sup> by:** Kyle Reimann that the SWLS Board of Trustees accept the recommendations approved May 8, 2019, by the SWLS System Services Committee, and also that the system offer to the eligible full-time SWLS staff members a \$5,000 enhancement above benefits they would already be entitled to on the condition that

they retire before the end of this calendar year, with the added stipulation that any staff member agreeing to this offer must communicate that agreement to the system director within 60 days of their documented notification of the offer by the system director. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Stephen Holmgren that the SWLS Board of Trustees recognizes that system director David Kranz has done an excellent job in the past year, and he is encouraged to proceed in his role having received a highly positive performance appraisal. **Motion carried.**

4. **Date and site of next planned full board meeting:** July 17, 2019, at SWLS Headquarters in Fennimore.
5. **Motion by:** Dale Hood and **2nd by:** Kyle Reimann to stand adjourned at 6:17 p.m. **Motion carried.**

Respectfully submitted,  
David Kranz, SWLS Director