

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, June 19, 2019
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Judy Friar, Nancy Howard, Amy Kite, Mel Masters, Justin O'Brien, Gary Ranum, Patrick Schroeder, Charles Stenner, Mike Tiber (Chair.) and Mary Ellen Tredinnick.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp, Erin Spadafore, Holly Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. AGENDA: Gary Ranum moved to approve the agenda. Motion seconded by Mary Ellen Tredinnick and passed unanimously.
4. MINUTES: Justin O'Brien moved to approve the minutes of the May 15, 2019 meeting. Motion seconded by Judy Friar and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: Holly Knapp and Erin Spadafore.
6. BILLS: Carol Beals moved approval for payment of the bills for May/June, 2019 as reviewed. Motion seconded by Nancy Howard and passed unanimously.
7. REPORTS:
 - a) Financial report for May, 2019 given by Zack Armstrong.
 - b) Personnel report for May, 2019 given by Cheryl Knapp.
 - c) Chairman's report – None.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. We lost diversion ED beds in 2019. A significant portion of recent Emergency Detentions are drug induced. We have contracted with Northwest Connections for crisis calls since 2014.
 - ii. Holly Knapp, Emergency Services Supervisor distributed a Budget improvement plan on institutional hospitalization utilization, identifying causes of increase in days hospitalized, contributing factors, statistics and opportunities for cost savings.
 - iii. Erin Spadafore, Community Support Program Masters, who has previous experience working with Comprehensive Community Services presented information on the different services this team based program could provide for those with a diagnosis that meets the criteria for the program. This is a fully funded program and would need to hire approximately 4 additional staff.

Mel Masters moved to accept the reports and place them on file. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

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8. COMPREHENSIVE COMMUNITY SERVICES (CCS): Discussion detailed above by Holly Knapp and Erin Spadafore. Charles Stenner approved to move forward with initial steps of the CCS program. Motion seconded by Patrick Schroeder and motion passed. Mel Masters abstained from vote.
9. NEXT MEETING: July 17, 2019 at 7:00 p.m.
10. ADJOURNMENT: Charles Stenner moved to adjourn at 8:47 p.m. Motion seconded by Carol Beals and passed unanimously.

Nancy Schmitz, Recorder