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UNAPPROVEED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING HELD
August 29th, 2019 – 6pm
3151 HWY 39
MINERAL POINT, WISCONSIN 53565

Iowa County Wisconsin

1 Meeting called to order by – Chair Benish at 6pm

2 Roll Call – Present: Benish, Christen, Meives, Storti, Forbes, and Masters. Absent Ray. Also in attendance: Commissioner Hardy, Manager Langbecker, Pat Ripp, Charles Rule.

3 Motion to approve the agenda for this meeting by Storti, second by Forbes. Approved unanimously

4 Motion to approve the minutes of the meeting by Masters, second by Meives. Approved unanimously

5 Report from members of the commission or the audience. Forbes asks for more attention to be paid to the fence line/sign area. Commented it looks good elsewhere. Masters questioned Ray's absence. Benish indicates he has spoken to Ray about attendance.

6 Update on Airport Leases:

a. Terminations: Metro Aviation has terminated their lease for T-9 as of September 15th.

b. Leases: Dean Siegenthaler has leased Nested Tee hangar T-1 as of August 8th. Christen inquires about Hangar on Lot 7. Hardy indicates apparently it has been sold to John Delany and he is working through the paperwork for termination of the prior tenant's lease and a new lease agreement.

7 Revised 2019-2023 Airport Capital Plan:

Hardy explains changes to 5 year capital plan. Hardy notes The rehab of 11/29 has been postponed by one year. Masters inquires if it could be moved back up if funding is available. Hardy indicates it cannot due to the logistics of the planning stages. Hardy notes that the lower apron has been moved up, and planning has begun. The project will also incorporate repairs to the airplane tie downs. Mowing equipment was moved from 2019 to 2020 as the BOA had a policy change. Hardy explains there may be flexibility in projects beyond the runway depending on available funding.

8 Airport Operations and Capital Budget Review

Hardy reviews page 9 of packet and shows the current carryovers for the airport in operating and capital projects. Forbes inquires as to why there is such a significant carryover. Hardy explains that budgeting for upcoming projects early has built in a carryover, which will be used for those capital projects. Hardy points out the 2020 budget request does not include any new funds for capital projects, as the carryover funds will cover the capital plan other than the 11/29 runway project. Looking forward at years 2022 or 2023; the airport will need roughly $100,000 in capital funds for the runway project; assuming project costs come in at or under the current budgets. Masters inquires about if the airport could lose those funds. Benish indicates that the possibility exists; especially for dollars, which are not committed at this time; but currently the airport is in sound financial footing to complete its anticipated

	projects per the capital plan.
9	Highway Commissioner's Report a. 2019 Revenue-Expense Report. Hardy reports that the airport is ahead of budget in fuel sales and farm rent. Hardy indicates the budget is on track to be positive for the year. b. 2019 Capital Projects. Hardy explains costs to this point in the year. Indicates there are still charges to come for apron planning and the fuel system upgrades. c. Nested Tee water/moisture update. Hardy indicates he has had no resolution presented from Mead & Hunt, Langbecker concurred. Hardy indicates we will attempt to fill the lower gasket with backer rod thick enough to cause a better seal on the doors. d. Airport Layout Plan Update. Hardy indicates ALP is on track according to the schedule presented by Mead & Hunt. Benish inquires why Mead & Hunt was still part of the process when the commission awarded the engineering to MSA. Hardy indicated that the BOA believed it was in the best interest of the airport to continue to use Mead & Hunt for some aspects.
10	Airport Manager report a. July Fuel report – July was a strong month for Jet-A sales, however a weak month in 100LL sales. Langbecker indicates it has been a very positive year for fuel sales. The airport held a fuel sale in August to empty out the 100LL tank for the tank replacement project. The airport may have lost some money in the sales of the fuel compared to the purchase price; however, we then did not have to pay to pump the tank and waste or dispose of the fuel either. b. Fuel branding update – Langbecker indicates he has received proposals from AvFuel and Phillips 66. Langbecker lists the airports within 50 miles and who they are branded with. Langbecker explains the card charge differences between the two. Langbecker indicates there is very little difference beyond those points. Storti notes that Tri-County is Phillips 66 branded and that Iowa County has a financial relationship with them. Benish asks for input from Ripp. Ripp indicates cheapest is best. Forbes indicates this is a decision best left to the manager. Benish instructs Langbecker to make a choice that is best financially for the airport and its users. c. Snow Blower update – Bids are out to Farmers Implement/Ritchie's/Sloan d. Tractor/Truck maintenance – New tires for F350 - $880 / New front tires for Kubota M9000 $750 / Brakes for Kubota M9000 TBD to be performed by county staff e. Pilot's Lounge carpet replacement – Langbecker explored pricing with two flooring firms to replace the carpet in the lounge. Forbes indicates this should be opened for bids. Benish requested a bid announcement be made. The commission agreed that the final decision should be made by Langbecker once bids are in. f. Fuel Farm Replacement Project – Langbecker indicates that project is going well. Day 1 there was an incident with the electrical that was resolved by noon on day 2. The fueling cabinet has been delayed by at least two weeks. Langbecker indicated cement work would

	begin 8/29. Estimated completion date of the project is the week of 9/23 g. Crack fill & Sealcoat Project update – Part 1 of the project (crack fill 4/22 and movement areas) was complete. Part two to commence the week of 9/9
11	Airport Commission Chair Report – Benish again noted the airport is financially sound. Benish asked the commission to work on a plan for quarterly meeting dates. Benish asked that we continue to keep the hangars all rented.
12	The next meeting will be announced by the chair.
13	Adjournment. Motion to adjourn by Storti, second by Forbes. Meeting concluded at 7:11
Minutes prepared by Adam Langbecker; Gone Flyin Aviation	