



Approved Minutes
Iowa County Local Emergency Planning Committee
March 27, 2019, 4 p.m.
Iowa County Courthouse Upper Level Loft Conference Room
222 North Iowa St., Dodgeville WI

**Iowa
County
Wisconsin**

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1	Call to order. 4:05 p.m.
2	Roll Call. Present: Joe Thomas, Steve Michek, Keith Hurlbert, Jeff Weber, Brian Cushman, Stan McGraw, Sue Matye - Others Present: Steve Deal, Bruce Haag, Kasi Greenwood
3	Approve the agenda for this March 27, 2019 meeting. Motion by S. Matye, 2 nd by S. McGraw – Motion Carried
4	Approve the minutes of the September 19, 2018 meeting. Motion by J. Thomas, 2 nd by B. Cushman – Motion Carried
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. Hurlbert explained purpose of LEPC and the history behind it for the benefit of non-committee members attending
6	Coordinator of Information – Designation of the Iowa County Emergency Management Director as the Iowa County LEPC Coordinator of Information – Motion to approve by B. Cushman, 2 nd by S. Matye – motion carried
7	Compliance Officer - Designation of Wisconsin Emergency Management EPCRA Division as the Iowa County LEPC Compliance Officer – Motion to approve by J. Thomas, 2 nd by S. McGraw – motion carried
8	Bylaws Review and approval – Motion to approve by B. Cushman, 2 nd by S. Michek – motion carried
9	Review of EPCRA Database – Hurlbert explained the database has remained fairly consistent with a few changes due to businesses change ownership and 1 new facility that will be planning.
10	Strategic Plan Review and approval – Changes to the plan were reviewed. Motion to approve by B. Cushman, 2 nd by S. Michek – motion carried
11	Training – Hurlbert gave report on training the Hazmat team did at SWTC on Level A suit procedures and Leak Control

12	Non-reporting facilities project – Hurlbert advised the committee that the Emergency Management office will be sending out a general letter to businesses in the county regarding their responsibility to report hazardous materials on site if at or above the established threshold established by the EPCRA program. This is being done to help them become compliant before they are found to be in violation and fined.
13	Incident Reviews – No major incidents to review. The committee was informed of some minor fuel spills, a manure spill and a milk spill since the last meeting.
14	New Trailer – Committee advised a new Hazmat team trailer has been ordered and should be here in a few weeks.
15	Hazmat Contract with Vernon County – Committee was given a copy of the Vernon County/Iowa County Hazmat Contract. Hurlbert reviewed changes to the contract and answered questions. Motion to approve by S. Michek, 2 nd by S. Matye – motion carried
16	Next meeting date – TBD
17	Adjournment – Motion by S. Matye, 2 nd by S. McGraw – motion carried
Posting Verified by: _____ Date: Approved 10/16/2019 Initials: KDH_____	