

COBB-HIGHLAND RECREATION COMMISSION

Minutes from October 9, 2019

MEMBERS PRESENT: Al Kosharek, Al Linscheid, Bret Barr, Dan Baker, Gail Richgels, Gerry Riley, Jeremy Simplot, Tom Jenks, Laura Anderson

MEMBERS ABSENT: Mary Foley

ALSO PRESENT: Dan Welsh, Park Manager
Tom Michek, Assistant Park Manager
Helen Laufenberg

The meeting notice was legally posted.

The meeting was called to order by Al Kosharek at 7:00 p.m.

Public Input – There was no public input.

The minutes from the September 19, 2019 meeting were reviewed. A motion was made by Bret Barr, seconded by Al Linscheid to approve the minutes of the September 19, 2019 board meeting. Motion carried by unanimous vote.

The Treasurer's reports for September 2019 and YTD 2019 were presented and reviewed. A motion was made by Al Linscheid, seconded by Dan Baker to approve the September 2019 financial reports. Motion carried by unanimous vote.

New Business:

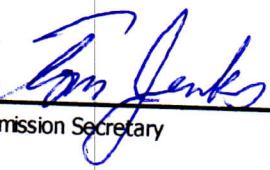
- **Bids for Cabin Roofs** - Two bids were received for the replacement of four (4) cabin roofs and two (2) restroom roofs. Bids were received from Robert Michek in the amount of \$11,081.39 and from Otter Creek Construction in the amount of \$11,795 with a deduction of \$750 if cabin and restrooms were completed at the same time for a final bid of \$11,045.00. Following discussion a motion was made by Bret Barr to accept the bid from Otter Creek Construction in the amount of \$11,045.00. Laura Anderson seconded the motion. The motion was carried.
- **2020 Rates** –Following discussion, it was decided to set the fee for electrical site camping at a flat rate of \$25 per night with non-electrical site camping increasing to \$15 per night for the 2020 camping season. The reservation fee will remain at \$7.50. A motion was made by Dan Baker, seconded by Jeremy Simplot to approve the changes discussed. The motion was carried. A motion was made by Dan Baker, seconded by Bret Barr to set the group site camping rate at a flat \$65 per night with electricity and non-electrical group site camping at \$45 per night. The reservation fee will remain at \$7.50. The motion was carried.
- **Group Site Bathroom Plans** – Dan Welsh has contacted DNR about proposed changes to the bathroom at the group site. Schmit Engineering & Surveying from Dodgeville submitted a proposal for an 8-foot addition to the existing building which would increase lavatories by two on each side. Following discussion, Jeremy Simplot moved to accept the engineering proposal from Schmit Engineering & Surveying in the amount of \$7,280 for the 8-foot addition. Dan Baker seconded the motion. The final plans will need to be approved by DNR before project work can begin.
- **Other** –
 - The Google Analytical Report was reviewed. It was asked if the times the website is reviewed would be available. Staff will check.
 - Dan reported he is in the process of updating the website for camping site availability. Information will need to be uploaded twice daily to keep current.

- No additional bids were received for the group site electrical upgrade. Pilling Electric previously submitted a proposal in the amount of \$32,214.39.

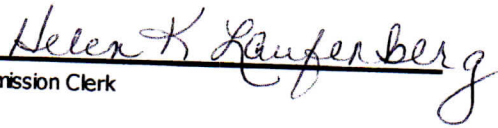
Next Meeting Date – The next meeting date will be in the park office on November 13, 2019 at 7:00 p.m.

A motion was made by Jeremy Simplot, seconded by Al Linscheid to adjourn the meeting. The motion carried. The meeting adjourned at 7:59 p.m.

X


Commission Secretary

X


Commission Clerk