

TUESDAY, JANUARY 28, 2020

State of Wisconsin County of Iowa	UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN, IOWA COUNTY ADRC By-Law Review Sub-Committee TUESDAY, JANUARY 28, 2020 at 10:30 a.m. HEALTH & HUMAN SERVICES CENTER, 303 W. CHAPEL ST., DODGEVILLE, WI 53533	2020-01
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Item		Index
1)	Rock called the meeting to order at 10:32 a.m.	Call to Order
2)	Roll Call – Members Present: William Ladewig, Judy Lindholm, Cathy Palzkill, Trish Rock. Others Present: Valerie Hiltbrand and Jamie Gould.	Roll Call
3)	Approval of the January 28, 2020 Agenda. Motion by Lindholm and seconded by Palzkill to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the August 27, 2019 meeting minutes. Motion by Palzkill and seconded by Ladewig to accept the meeting minutes. Motion carried. Lindholm abstained.	Meeting Minutes Approval
5)	Review of ADRC By-Laws. Palzkill suggested ADRC staff be included in <i>Article III. Structure</i> . Discussed removing Treasurer title from Secretary/Treasurer position in <i>Article V. Officers</i> due to the ADRC Board not needing a Treasurer officer position. Palzkill suggested changing the duties of the Secretary to include signing all minutes of the ADRC Board meeting once the Board has voted to approve them. Hiltbrand will verify the Secretarial responsibilities of other county committees. Discussed adding Sections in <i>Article IV. ADRC Board for Training and Code of Ethics and Confidentiality</i> . Palzill informed the sub-committee the Regional ADRC Board's By-Laws includes these Sections. Suggested adding Section 5. Roberts Rules of Orders under <i>Article VII. Meetings</i> . The By-Laws shall be reviewed as needed or annually. Any changes made to the By-Laws must be sent to board members at least one month in advance prior to voting on the change.	Review of the ADRC By-Laws
6)	Motion made by Ladewig and seconded by Palzill for the By-Law sub-committee to recommend ADRC Board to adopt changes to By-Laws. Motion carried.	Action Item
7)	Motion by Ladewig and seconded by Palzill to Adjourn. Motion carried. Meeting adjourned at 11:27 a.m.	Adjourn