

State of Wisconsin County of Iowa	APPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN, IOWA COUNTY BOARD MEETING HELD TUESDAY, FEBRUARY 25, 2020 at 10:00 a.m. HEALTH & HUMAN SERVICES CENTER, 303 W. CHAPEL ST., DODGEVILLE, WI 53533	2020-01
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Item		Index
1)	Chairperson O'Brien called the meeting to order at 10:02 a.m.	Call to Order
2)	All present introduced themselves to new board members Marilyn Rolfsmeyer and Nancy Clements. Rolfsmeyer and Clements then told the board a little bit about themselves.	Introductions
3)	Roll Call – Members Present: Nancy Clements, Kathy Elliott, Lori Fisher, Bill Ladewig, Jeremy Meek, Elsie Jane Murphy, Justin O'Brien, J. Patrick Reilly, and Marilyn Rolfsmeyer. Excused: Dianne Evans, Judy Lindholm, Lynn Munz, Cathy Palzkill, Trish Rock, and Alvina Sturz. Others Present: Valerie Hiltbrand, Marylee Oleson, Jamie Gould, Stephen Deal, Nikki Brennum, and Renae Kratcha.	Roll Call
4)	Approval of the February 25, 2020 Agenda. Motion by Ladewig and seconded by Fisher to accept the agenda. Motion carried.	Agenda Approval
5)	Approval of the November 26, 2019 meeting minutes. Motion by Ladewig and seconded by Fisher to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
6)	Ladewig mentioned reading a poem authored by Chair O'Brien in the Driftless Anthology Writing Center along with Ladewig's spouse.	Members of audience address Committee
7)	Jamie Gould, Business Manager, presented. Chair O'Brien asked the board if they had any questions or concerns. Chair O'Brien was happy to see Income ahead of Expenditures in January. No concerns.	Monthly Financial Summary
8)	Hiltbrand presented the latest update on the ADRC, Iowa County, By-Laws. Chair O'Brien pointed out grammatical errors that were notated by Hiltbrand and would be shared at the next ADRC Board meeting.	Update by By-Law Sub-Committee
9)	Review Department Reports: SUN (Seniors United for Nutrition): Cecile McManus, SUN Director for Iowa and Lafayette Counties, was unable to attend. Chair O'Brien said the Mineral Point Tuesday route has a new driver! They are still looking for a Friday route driver. McManus is applying for several grants. Hiltbrand attended an outreach event at the Arena Meal site on Friday, February 21. Representatives from Family Care and IRIS also attended. McManus highlighted the dining site and the benefits of the SUN program. I&A (Information & Assistance): Report provided. Renae Kratcha attended and discussed what the I&A Specialist position entails and how they help ADRC customers. The I&A report also details what they do each month with a detailed description/definition. DBS (Disability Benefit Specialist): Report provided. Nikki Brennum attended and described her position. Ladewig requested she describe how she obtains clients. Most of the disability customers are referred to the ADRC through word of mouth. They also contact us by reading the News & Views, referral from their doctor, or an insurance agent. Brennum sends yearly letters, detailing her position, to local clinics and Upland Hills Health hospital. Brennum posts quarterly articles and flyers to the ADRC Facebook page and website. Chair O'Brien would like an updated EBS January report when the numbers are available. Brennum went on to discuss her goal	Review Department Reports

	of reaching out to individuals who speak limited or no English. Ladewig would like the newsletter and ADRC social media to have a “blurb” letting non-English speaking individuals know they are still welcome and there are Interpretation Services Available to those who need it. Oleson will work on this. <u>EBS (Elder Benefit Specialist):</u> Report provided. Stacey Terrill will be out of the office until May. Brennum will be assisting EBS customers whenever possible. If not possible, plans are in place. <u>ADRC Transportation:</u> Report provided. Gould distributed the DRAFT of the Title VI/ADA Plan (aka Civil Rights plan). No action needed. Gould reviewed each page with special attention to pages 15-20 – Language Assistance Plan. Answering Ladewig’s questions concerning his fear the ADRC is missing this customer base, Gould, Hiltbrand, and Oleson said that accommodations will be made when customers speak limited English or sign language. At this point, the office is focusing on health equity and gaining trust from a multi-cultural population. The ADRC does have a large poster from the Language Line Solutions Service whom the county has a contract with (Point to your language and an interpreter will be called). Gould and Paula Daentl are working on signage to put in the Taxi and the Care A Van bus. Gould also distributed the Minority Representation Data Collection Form and asked all attending board members to complete and put in a confidential envelope.	
10)	<u>ADRC Manager’s Report:</u> Valerie Hiltbrand presented. • Dementia Crisis Stabilization Grant workgroup meets monthly and is diligently working on facility upgrades to the Pleasant View Nursing Home in Monroe. Policies and procedures are being formulated. • Healthy Living with Diabetes was cancelled due to a lack of participants. It was scheduled at the Mineral Point Public Library to start on 2/27/2020. • Stand Up and Move More was also cancelled due to a lack of participants. It was scheduled at the Barneveld Public Library and was to start on Thursday. • Boost Your Brain and Memory started at the Barneveld Public Library. In fact, there is a waiting list for the next workshop! • Powerful Tools for Caregivers is scheduled to start April 1. We are still looking for participants. Spread the word. • Alvina Sturz’s final meeting will be in May. She has fulfilled her term-limit. Advertisements will be placed in the ADRC newsletter. <u>Advocacy Updates:</u> • Advocacy flyers are on the table. Please pick up when you leave. • Disability Advocacy Day is March 24 in Madison. • Aging Advocacy Day is May 12, also in Madison. The topic of EBS funding, which has remained stagnant since 2000, will be promoted. • Census 2020 is very important to complete. Rolfsmeyer said for every completed census, \$1,025 comes back to the community. Oleson mentioned there are SCAM census’ out there. The real one won’t ask for your SS #, won’t send you an email to reply to, ask for bank account, credit card #’s or money! If someone visits your home, they need to have a valid ID badge with their photo, a US Dept. of Commerce watermark, and an expiration date. The real census website is 2020census.gov. The <u>fake</u> website is 2020census.org.	ADRC Manager
11)	Tuesday, March 24, 2020 approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville.	Next Meeting Date
12)	Motion by Reilly and seconded by Meek to Adjourn. Motion carried. Meeting adjourned at 11:14 a.m.	Adjourn