

TUESDAY, MAY 26, 2020

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN,
IOWA COUNTY BOARD MEETING HELD
TUESDAY, MAY 26, 2020 at 10:00 a.m.
HEALTH & HUMAN SERVICES CENTER,
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2020-02

Item		Index
1)	Chairperson O'Brien called the meeting to order at 10:05 a.m.	Call to Order
2)	Roll Call – Members Present in Community Room: Bill Ladewig, Jeremy Meek, and Justin O'Brien. Members Present Remotely: Nancy Clements, Kathy Elliott, Lori Fisher, Cathy Palzkill, J. Patrick Reilly, Trish Rock, and Marilyn Rolfsmeyer. Excused: Judy Lindholm, Lynn Munz, Elsie Jane Murphy, and Alvina Sturz. Absent: Dianne Evans. Others Present in Community Room: Valerie Hiltbrand, Marylee Oleson, Jamie Gould, and Cecile McManus. Others Present Remotely: Stacey Terrill.	Roll Call
3)	Approval of the May 26, 2020 Agenda. Motion by Meek and seconded by Fisher to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the amended February 25, 2020 meeting minutes. Motion by Meek and seconded by Fisher to accept the amended meeting minutes. Motion carried.	Meeting Minutes Approval
5)	No comments from those in attendance.	Members of audience address Committee
6)	Jamie Gould, Business Manager, presented. No concerns. Business as usual. Will see GWAAR funding on the May Financial Summary.	Monthly Financial Summary
7)	Gould presented. Reviewed 2019 Unaudited ADRC Budgeted Revenue and Expenditures. Revenue exceeded budget by \$226,395. Most of the overage came from Green County with some contribution by GWAAR. Expenditures were over budget by \$43,151. ADRC will be able to return an estimated \$183,244 to the General Fund. Chair O'Brien asked if Gould saw the same trend for 2020. Gould replied that she does not see the same trend due to what has been occurring this year. Ladewig asked if the ADRC would be getting money through the CARES Act. Gould replied that yes the ADRC would be getting some money but only received an estimate of what that could be.	Year-end Financials
8)	Chair O'Brien and Hiltbrand said it has been suggested to make some additional changes to the bylaws, specifically the term years of the Executive Committee. There have been many times over the years that the Executive Committee positions did not align with term years or term limits. Hiltbrand explained that according to the current by-laws, it was time to elect a new Vice Chairperson, however, since our current Vice Chairperson, Trish Rock, was elected in 2018 (due to the other Vice Chairperson retiring from the ADRC Board), she still has one more year on her term. Therefore, there is no Executive Committee election during this May meeting. The suggestion is to change the bylaws to incorporate one-year terms for the Executive Committee. This would mean that at each May Annual Meeting, the Chairperson, Vice Chairperson and Secretary would be elected. O'Brien recommended that Hiltbrand make suggested changes and bring it back next month for approval.	ADRC Board By-Laws
9)	The ADRC Board Membership Standing Committee met on May 20 and recommend the reappointments of Nancy Clements and Marilyn Rolfsmeyer (who were finishing terms for former board members) to their first full term, ending in 2023, and Lynn Munz for her second term ending in 2023. Motion by Ladewig and seconded by	ADRC Board Member Reappointments

	Meek to forward to the County Administrator for approval. Motion carried.	
10)	Review Department Reports: <u>SUN (Seniors United for Nutrition)</u>: Cecile McManus, SUN Director for Iowa and Lafayette Counties, attended. Out of all her drivers, only two stopped driving during the pandemic. Approximately 200 more seniors receiving meals than usual. Home delivery and carryout-only since all dining sites closed. Received monetary estimates for the CARES Act and Family First Coronavirus Response Act. Recording meals differently through the State claim system (SAMS) due to no eat-in dining options. Chair O'Brien thanked McManus for her hard work. <u>I&A (Information & Assistance)</u>: Report provided. <u>DBS (Disability Benefit Specialist)</u>: Report provided. <u>EBS (Elder Benefit Specialist)</u>: Report provided. Stacey Terrill presented remotely. Reports for March and April only show numbers from the DBS due to the fact she was on leave. The DBS, Nikki Brennum, handled most of Terrill's cases while she was gone. Brennum estimates that she spoke to approximately 140 people during Terrill's absence. Palzkill mentioned a radio broadcast concerning persons on SSI who also worked but cannot collect unemployment. Terrill said they are eligible for other benefits such as Energy Assistance, FoodShare, etc... this is something they can discuss with a benefit specialist. <u>ADRC Transportation</u>: Report provided.	Review Department Reports
11)	<u>ADRC Manager's Report</u>: Valerie Hiltbrand presented. - Alvina Sturz completed her second three-year term. Hiltbrand had a certificate to present to her, which she will mail. She is also collecting well wishes from the board members and will compile them in a card. She thanked Sturz for her years of service. - Last month, Hiltbrand had sent a March and April update to board members. - Hiltbrand thanked all the volunteers and employees who worked during the pandemic and kept things running smoothly. - Currently the HHS Center is not open to the public. All staff that have been working remotely will return to the office beginning Wednesday, May 27, 2020. Staff is meeting with consumers via phone, email and US Postal service. We must take special precautions to keep staff and consumers safe. - Wellness and prevention programs are on hold. Reviewing future needs and how to implement those needs. - Dementia Crisis Stabilization Unit – Construction on the unit is complete. Currently establishing logistics and procedures. - June is Elder Abuse Awareness Month. Seventy-four Pinwheels will be "planted" outside our office beginning in early June. Ladewig asked if our website or social media sites explain that the ADRC can do web meetings with consumers. Oleson said it's been posted on Facebook. We can certainly post again. Chair O'Brien mentioned it must be a secure site due to confidentiality. Ladewig asked if the county charges the ADRC to use Zoom. Gould said the departments may be charged through indirect costs.	ADRC Manager
12)	Tuesday, June 23, 2020 approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom will likely still be an option so that members of the board and community can participate.	Next Meeting Date
13)	Motion by Reilly and seconded by Fisher to Adjourn. Motion carried. Meeting adjourned at 10:56 a.m.	Adjourn