

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES JULY 30, 2020.

1. Meeting Called to Order at 1:08PM via Electronic Videoconference (Zoom) by Chairmen Dan Nankee, from the HHS Community room.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Justin O'Brien and Doug Richter. Lafayette County: Via Zoom: Carol Korn, Robert Laeser, and Nancy Fisker.

Others Present: Cecile McManus, Director; Jay Loop Financial Officer. Others Via Zoom: Bob Schroeder, Manager ADRC Laf, Stacey Terrill (filling in for Valerie Hiltbrand Manager Iowa ADRC).

3. Certification of Compliance with Open Meeting Law Loop stated that on July 23, 2020 prior to the meeting the agenda was send via email to Iowa County and posted prior to the meeting. Emailed to Dodgeville Chronicle and Iowa and Lafayette County Clerk. Lafayette County:Republican Journal. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for July 30, 2020 Board Meeting- A motion was made by Laeser to approve the Agenda. Seconded by Richter. Motion carried.

5. Approval of the Minutes, June 25, 2020 Board Meeting- Fisker made a motion to approve the minutes. Seconded by Laeser. Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-Nankee commented on the article McManus wrote in the News & Views regarding reopening the sites and the concerns that go with it. He also commented on the diet that is rich in fruit and vegetables to improve cardiac damage after 8 weeks. Dodgeville has a strict set of guidelines including social distancing, no more people than 25% of capacity, must wear mask, no parties and several others. Governor Evers has mandated wearing mask for the entire state starting August 1st.

7. Aging & Disability Resource Center & County Aging Unit Reports- Stacey Terrill, filling in for Valarie Hiltbrand, stated that the Health and Human Services Building is still locked but staff are available to assist consumers over the phone or online line during normal business hours. Please call 608-930-9835 to discuss their needs. ADRC is offering the self-directed version of the Aging Mastery Program. The Aging Mastery Starter Kit empowers individuals to get the most out of life. Each element of the kit has been designed to encourage people to take small steps to improve quality of life. "Stand Up & Move More" and "Stepping On" have been postponed until spring 2021. "Powerful Tools for Caregivers" (online): August 19-September 23 from 10:00-11:00; is open to Grant, Green, Iowa and Lafayette Caregivers. "Boost Your Brain & Memory online): September 8-October 27th from 2:00-3:30; open to Grant, Green, Iowa

and Lafayette county residents. ADRC has cancelled the 2020 Health & Wellness Expo due to COVID-19. In its place they're offering some opportunities for the community to connect virtually. ADRC still has about 20 Senior Farmer market Vouchers left, please spread the word. McManus mentioned at the last ADRC Board Meeting; the SUN Program and the ADRC are seeing an increase in conversations about isolation, loneliness, depression, anxiety and suicide. We are looking for direction from our mental health agencies and are committed to working with agencies like Unified Community Services and the agencies involved with the HeArt Coalition in order to make a positive impact on these issues. Scam Protection was also brought up at the ADRC Board Meeting. If someone has concerns about scams, please contact our office to discuss.

b.)Lafayette County Updates: Robert Schroeder, Manager for Lafayette ADRC County office, stated the buildings are still closed, but they are working via phone and virtual. The Staff is at 50% working every other day. Calls are on the uptake for INA's and Transportation programs. They have 9 new drivers. The second Kits went out for Caregivers. ADRC has started working on the 2020-2021 Budget. They are trying to update the offices in the new building.

8. Monthly reports-possible action. Loop released the following numbers:

a.)Checking account balance as of June 25, 2020 was \$10,618.74. Balance as of July 30, 2020 is 22,128.30. Total deposits \$69,271.88 plus beginning balance of \$10,618.74 is \$79,890.62, less total vouchers paid \$57,762.32 leaves \$22,128.30

b). Budget Reports- Total Income June was \$18,200.87; Total Expense for June was \$48,957.33. Net loss for June was \$30,756.46. YTD Income \$266,837.25, YTD Expense \$226,458.61. Increase YTD \$36,117.44.

c). Site Numbers-Total meals served Iowa Cty June 2020: 2131, Total meals served Laf Cty June 2020: 2052, Total meals YTD 13,191 Iowa, Total meals YTD 10,724 Laf Cty. Motion to approve reports was made by Korn. Seconded by O'Brien. Motion carried.

9. Staff/Site Issues/Reports-a). McManus stated, according to the State, we must have a Site manager at Betsy's Restaurant; other than the people employed by the business. The Church is used for the congregate meals and we have had two volunteers managing the program. The driver collects the money and deposits it in the bank. We need someone for about 3-4 hours to oversee the meals served and count the money. McManus will run an ad to hire a manager. The cost for the new position would be about \$3,000. **b).**

Reopening Sites- Dodgeville-reopened on July 6. Maximum of 5 people, must wear masks, Manager must wear mask, water poured before they sit, one person will do the coffee, all other supplies must be individually available. Benton opened July 20 with same guidelines; was delayed two weeks from original plan. The Shullsburg and Darlington sites are still not ready to open; both buildings still locked. Korn stated there were over 103 cases of COVID-19 in Lafayette County. (87 recovered). Arena Manor is still on hold, as well as

Belmont.

- 10. Annual Report-**McManus stated she will mail the Annual report before the next meeting. Some of the interesting things it will show include the poor start to 2019 with 9 winter day closings. Total meals 47,226, in Lafayette County 20,195 and in Iowa County 27,071. The groups we serve are getting older; most of the participants are in there 70's, 80's and 90's. Volunteer hours were up 1500 Hours.
- 11. Grant Update-** United Fund gave \$1,000 for increase in disposables. Keith Hurlbert, Iowa County Emergency Management, donated 500 masks from a grant he did. We received a grant for \$500.00 for Shullsburg for extra disposables. We applied for a Benton Community Grant for reusable bowls and new coolers. Emergency Food & Shelter gave Lafayette County \$3,000 from regular funds and \$4500.00 from CARES. (COVID-19 related)
- 12. Directors Report** –Some of the sites are dealing with people who are stressed out and suicidal. We are looking for outside help with some of these people through ADRC and Unified. The Volunteer Appreciation event has been cancelled. McManus is talking about doing Volunteer Appreciation at each site rather than as a whole. Shullsburg could use a commercial dishwasher and Farrah Morrissey, from Benton, has a line on a used one in Dubuque for around \$2300.00. Purchasing the dishwasher would save lots of clean up time and sanitize better. McManus will be taking about 10 days vacation the end of August.
- 13. Training-**None at this time.
- 14. Chairman's Report-**None at this time.
- 15. Vouchers- possible action-** O'Brien made a motion to approve all vouchers present; seconded by Korn. Motion carried.
- 16. Next Meeting Date & Adjournment-** Next meeting date will be Thursday, August 20, 2020 at the HHS Building in Dodgeville at 1:00 pm. Motion to adjourn made by Korn. Seconded by Richter. Motion carried. Adjourned 3:13pm.