

COBB-HIGHLAND RECREATION COMMISSION

Minutes from November 11, 2020

MEMBERS PRESENT: Al Kosharek, Al Linscheid, Bret Barr, Gail Richgels, Gerry Riley, Laura Anderson, Mary Foley, Tom Jenks, Jeremy Simplot

MEMBERS ABSENT: Dan Baker

ALSO PRESENT: Tom Michek, Park Manager
Don Leix, Helen Laufenberg

Meeting notice was legally posted.

Meeting was called to order by Jeremy Simplot at 6:30 p.m.

Public Input – Cade and Tucker Sarbacker representing the Sarbacker Wrestling Academy presented their proposal for an ice fishing tournament to be held at Blackhawk Lake on January 9-10, 2021. In addition to ice fishing, there will be a chili cook-off, Texas Hold-Em tournament, pasty sales and raffle prizes. They will provide proof of insurance as well as the necessary license for beer. Mary Foley made the motion to allow Sarbacker Wrestling Academy to hold their ice fishing tournament at Blackhawk Lake on January 9-10, 2021. Jeremy Simplot seconded the motion. The motion carried.

Review and Approve Minutes - Minutes from the October 5, 2020 and October 14, 2020 meetings were reviewed. A motion was made by Jeremy Simplot, seconded by Al Linscheid to approve the minutes from the October 2020 meetings. Motion carried by unanimous vote.

Treasurer's Report - The Treasurer's reports for October 2020 were presented. A motion was made by Jeremy Simplot, seconded by Tom Jenks to approve the October 2020 financial statements. Motion carried by unanimous vote.

Handicap Fishing Pier – Tom Michek presented a proposal from JD Hellenbrand, LLC for the replacement of the handicap fishing pier. Hellenbrand is the same company that replaced the docks at the boat landing. Following discussion, Al Linscheid made a motion to purchase the handicap fishing pier from JD Hellenbrand, LLC; seconded by Laura Anderson. The motion carried. The total cost of the project is \$32,045.90.

New Business –

- Money Handling Procedure – Board members reviewed the current procedure document and recommended adding the date of review to the document. No other changes were made.
- COVID 19 Guidelines – Tom shared the guidelines which were taken from the CDC website. Suggestions for changes were made by Laura Anderson and will be incorporated into the document. The document will be posted in the office.
- Maintenance Report – Tom reported on the following items:
 - Gravel is being added to campsites and tree trimming is being completed.
 - An issue with one of the new signs is being addressed. An additional sign will be purchased and mounted so it can be read from both directions.
 - No new lawn mower is needed this year.
 - The current brush hog mower is dangerous and needs to be replaced. Tom will get prices.
 - A small snow blower is needed for the sidewalks and cabins.
 - The 2010 ½ ton pick-up recently had a spring replaced and an oil leak fixed.
 - Don Leix mentioned an agreement that Blackhawk Lake has with the county is currently under review by the county.
 - Mary Foley mentioned grant applications and processes that she is working on for the Village of Cobb which may be beneficial to Blackhawk Lake.

Next Meeting Date – The next meeting date will be in the park office on December 9, 2020 at 6:30 p.m. The 2021 budget will be presented.

Closed Session - No closed session was required. Applications for the Assistant Park Manager position were reviewed with 5 applicants selected to be interviewed. Interviews will be held on Monday, November 16 beginning at 6 p.m.

A motion was made by Jeremy Simplot, seconded by Al Linscheid to adjourn the meeting. The motion carried and the meeting adjourned at 7:56 p.m.

X Tom Jenks
Commission Secretary

X Heleen K. Lenzberg
Commission Clerk