

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES, JANUARY 22, 2021.

1. Meeting Called to Order at 9:30 AM via Electronic Videoconference (Zoom) by Chairmen Dan Nankee, from the HHS Community room.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Doug Richter. Lafayette County: Via Zoom: Robert Laeser, Nancy Fisker and Carol Korn. Iowa County via Zoom: Justin O'Brien.

Others Present: Cecile McManus, Director; Jay Loop, Financial Officer and Dianne Evans. Others via Zoom: Bob Schroeder, Manager ADRC Laf; Valerie Hiltbrand, Manager Iowa ADRC. Farrah Morrissey, Manager, Benton.

3. Certification of Compliance with Open Meeting Law Loop stated that on January 14, 2020, the agenda was posted at the HHS building and Emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for January 22, 2020 Board Meeting- A motion was made by Richter to approve the Amended Agenda with the exception of the closed session being eliminated. Seconded by Laeser. Motion carried.

5. Approval of the Minutes, December 17, 2020 Board Meeting-Laeser made a motion to approve minutes of December 17, 2020 with the exception of 9a and 9b which need correction. Seconded by Fisker. Motion Carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-Dianne Evans suggested that the SUN staff needs help. Loop made a comment that most of what is needed is data input. After discussion it was to be put on the agenda for next meeting. Fisker stated she received a greeting from Leon Wolfe. Nankee, quoting the American Farm Bureau, stated we need to be more positive, wash our hands and stay healthy. From the News and Views, Tom Biddick donated 1720lbs of food to Social Services Food Pantry. McManus article on Dark Chocolate states is high in Anti-oxidants.

7. Aging & Disability Resource Center & County Aging Unit Reports- a.) Hiltbrand stated they continue to serve consumers, primarily over the phone by mail and online. Iowa county board supported a resolution for increased state funding for ADRC's; they supported 27 million. The County board approved amendments to the Iowa County ADRC Board Bylaws. Virtual Boost Your Brain and Memory class started Jan 15th and on March 8th. Virtual Powerful Tools for Caregivers starts Jan 22nd. ADRC is offering Intro to Zoom Sessions and they are going well. Medicare Made Clear Virtual Presentations will be held on: 1/27 at 1:30 and 2/4 at 5:00. ADRC is partnering with Wisconsin Health Literacy for a virtual presentation called "Dr. Google, Finding Health Information You Can

Trust", open to all adults and need a few more participants to sign up. ADRC is taking names and numbers for people who are interested in AARP taxes. b.) Schroeder stated the Lafayette County Courthouse is now open to the public as of January 12 as are most county buildings. Covid-19 vaccinations-Interested parties over 65 can call, LC Health Dept at 776-4895 or fill out an online form for MHLC. The AARP tax program will look different this year due to COVID-19. There will be two appointments, it is very important that you bring all tax documents with you to the first appointment. There will be one phone interview. A virtual BYBM Workshop: via Zoom Fridays; January 15th-March 5th, 2021 10:00am-11:30am. Free to register; please call Green County ADRC at 608-328-9499. Aging Mastery Program provided thru local extension offices; ten-class series will be held over five weeks: Tuesdays and Thursdays, February 16th through March 18th, 11:00am-Noon. To register call Green County at 608-328-9440, Lafayette County at 608-776-4820 or Iowa County at 608-930-9850. Strong Bodies Sessions with no fee; Progressive weight training, flexibility and balance activities.

8. Monthly Reports-possible action item- a). Cash Flow-Checking account balance as of December 17, 2020 was \$69,786.67 plus deposits of \$85,942.53 equals \$155,729.20 minus vouchers of \$90,947.82 leaves a balance of \$64,781.38. Cd's total \$70,022.36. **b).** Income for the month of December was \$43,456.03, expense for December of \$71,257.17: decrease for the month of \$27,801.14. YTD income of \$671,847.80, YTD expense of \$598,017.54; net increase for the year was \$73,830.16. **c).** Monthly Participant Numbers-Total meals for the month was 4,513 and for the year 50,704. A motion to file the report was made by O'Brien. Seconded by Richter. Motion carried.

9. 2021 Meal Provider Contracts- Dodgeville- The contract with Bloomfield was extended to 3 years. The new cost per meal is \$6.50 for 2021, and \$7.00 for 2022 and 2023 for the first 70 meals. A motion to approve the contract was made by Richter. Seconded by O'Brien. Motion carried.

10. Staff/Site Issues/Reports-

a). COVID Update-*Dodgeville is still running fine, there was one positive case. All drivers can get on the list for vaccinations.*

11. Commerical dishwasher for Shullsburg-a). City of Shullsburg did not make a decision to buy the Hobart dishwasher for \$8,000, with the help of SUN. They have another meeting on Febraury 3rd to discuss it. They have looked at a Jackson unit for around \$5,000: Ford appliance will not work on them. It was decided to table the dishwasher until next meeting. **b).**New delivery arrangement for Linden/Mineral Point by Grant County. On Tuesday and Thursday, Grant Co. will charge an extra \$26 dollars per day to deliver the meals as they are not going to Monfort those days. This would add about 75 cents to each meal. A motion was made by O'Brien to approve the extra dollars. Seconded by Laeser. Motion carried. **c).** Engagement Letter for Audit for 2020, by Johnson Block, Inc. Johnson Block proposes a cost of \$10,300, plus

estimated \$4,200 for extra time, which would bring the cost down to \$9,000. McManus received a quote from Wegner for \$7,500 for the audit and \$1250 for the taxes. Korn made a motion we accept the Wegner bid. Seconded by Laeser. Motion carried.

12. Annual Appeal- The balance to date \$6775.00 We are ahead of last year.

13. Grant Report- We received the Jennie Olson grant of \$7,000 in January rather than December; this is all for Dodgeville. The Facebook page brought in \$175.00 since October. DUWI grant was applied for \$500 for an electric bag and more renewable trays.

14. Directors Report- Joan Davis arranged for the students from K-4th grade in Dodgeville to make cards to hand out to participants. We will give them to the drivers to hand out with the meals. A big thank you to Joan. Thank you to Hiltbrand for doing Zoom for Board Meetings.

15. Training-Nothing at this time.

16. Chairman's Report-*Nothing to add.*

17. Vouchers-O'Brien made a motion to approve the vouchers. Seconded by Richter. Motion carried.

18. Next Meeting Date & Adjournment-Next meeting will be February 18th 2021 at Dodgeville, at 1:00 P.M., in the HHS Building Community Room, via' Zoom. Motion to adjourn by O'Brien. Seconded by Richter. Motion carried. Adjourn 11:54am.