

State of Wisconsin County of Iowa	APPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN, IOWA COUNTY BOARD MEETING HELD TUESDAY, DECEMBER 8, 2020 at 10:00 a.m. HEALTH & HUMAN SERVICES CENTER, 303 W. CHAPEL ST., DODGEVILLE, WI 53533	2020-07
Item		Index
1)	Chairperson O'Brien called the meeting to order at 10:04 a.m.	Call to Order
2)	Roll Call – Members Present in Community Room: Bill Ladewig, Jeremy Meek, Justin O'Brien, and Marilyn Rolfsmeyer. Members Present Remotely: Nancy Clements, Kathy Elliott, Elsie Jane Murphy and J. Patrick Reilly. Excused: Dianne Evans, Lori Fisher, Judy Lindholm, Lynn Munz, Cathy Palzkill, and Trish Rock. Others Present in Community Room: Cecile McManus, Mary Mezera, and Valerie Hiltbrand. Others Present Remotely: Katie Batton, Nikki Mumm, Marylee Oleson, Tom Slaney, Stacey Terrill, and Dave Morzenti.	Roll Call
3)	Approval of the December 8, 2020 Agenda. Motion by Ladewig and seconded by Reilly to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the October 27, 2020 amended meeting minutes. Motion by Ladewig and seconded by Reilly to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
5)	No comments.	Members of audience address Committee
6)	O'Brien noted the new taxi expenses. Mumm replied that we have received an insurance check, which will offset the taxi expense. It will appear on the next month's summary.	ADRC Monthly Financial Summary
7)	Nikki Mumm, Business Manager presented. This budget is part of the annual process and the ADRC Board has to review before submitting to GWAAR. Mumm noted we would carry over III-E, III-B, and CARES III-B money. Motion by Ladewig to approve the 2021 GWAAR Budget Form, seconded by Meek. Motion carries.	2021 GWAAR Budget Form
8)	Mumm presented. Mentioned no one attended the public hearing. Looking for suggestions and approval to submit the 85.21 Grant to the state. This grant funds the city of Dodgeville Taxi, Rural Taxi, the driver escort program, and part of the bus program. Slaney jumped in to point out project budgets. Ladewig asked Slaney why nothing about COVID is on here. Slaney responded it affected us. Ladewig wants something mentioned under the general project summary that we are making extra efforts due to COVID, such as purchasing masks, cleaning supplies, etc. Ladewig made the motion to approve the Grant with additional verbiage included concerning COVID, to the state, seconded by Rolfsmeyer. Motion carried.	2021 85.21 Grant Information Application
9)	Mary Mezera, Regional ADRC Director, attended. Gave a brief history of ADRC creations and funding and reviewed the Reinvestment handout. ADRCs have not received an increase in funding since 2009. The Reinvestment Committee was created in 2017 to look beyond the two-year budget cycle. ADRCs provide numerous services and they aren't always compensated for those services. Expenses only increase. This resolution is to show the governor all the counties are in support of the reinvestment strategy. The reinvestment includes a new formula deciding how much money each ADRC will receive. Slaney said there is an inequity in our current system. ADRCs are underfunded. With that being said, customer satisfaction is still at 95%. O'Brien – good time to be doing this. Good publicity. Definitely a need that is not going away. Ladewig asked if the population sector is based on the 2010 US	ADRC Funding Resolution

	Census. Yes per Mezera. Ladewig stated we could be 10 years off on the population – yes per Mezera. Formula was made to be sustainable so it can be reviewed every ten years. Our funding is on calendar year, state is on fiscal year. Ladewig – why are Iowa and Lafayette counties getting less? Because Grant and Green counties have larger populations. Motion by Ladewig to move to approve the Resolution supporting increased funding for ADRCs and forward to the HHS Committee, seconded by Clements. Motion carried.	
10)	Valerie Hiltbrand introduced Corp Counsel Dave Morzenti to the board. O’Brien requested that Hiltbrand read the changes highlighted in dark green, as it was too difficult to read. Motion Meek and seconded by Ladewig to discuss the ADRC Board By-laws. Motion carried. Hiltbrand sent the draft to Morzenti for review. Morzenti’s suggestions are highlighted in red. Ladewig suggested a footnote to clarify what elderly means. After much debate, it was decided not to define elderly or disabled, as there are a number of different definitions for different scenarios under Wisconsin statutes. Will not define disabilities either. Ladewig wanted to discuss Article VII. Meetings, Section 5. Rules and Procedures – ADRC Board must comply with the Wisconsin Open Meetings Law. Should the phrase also include ADRC Board subcommittees? Meek believes it is ok to leave as is since it implies all ADRC Board meetings/subcommittee meetings. Ladewig asked how we know if someone has a disability. Hiltbrand said our resources are available to anyone who self discloses a disability. Ladewig wanted to know why we need these bylaws. Morzenti said they are rulemaking for our own internal procedures. You can amend and review yearly or as needed. Help you self-organize and accomplish business and follow county business and rules/administration. Wisconsin Statutes require us to have them. Designed to help the committee operate more efficiently. Ladewig made the motion to approve the bylaws as amended and send to the HHS Committee for approval. Seconded by Meek. Motion carried.	ADRC Board By-Laws
11)	SUN (Seniors United for Nutrition): Cecile McManus, SUN Director for Iowa and Lafayette Counties, presented. 205 Emergency (non-perishable) meal kits, meant for inclement weather condition, were distributed. Doing nutrition assessments over the phone. Sent out 415 Annual Letters of Appeal. Starting to receive donations. Donate button on Facebook page, Seniors United for Nutrition, Inc. SUN. Lafayette county housing authority bought \$1200 worth of meal gift certificates for residents in their housing. When delivering meals, do not go into the home. Drop meals off at home, make sure customer receives the meal, and goes on their way. Everyone has stepped up. Proud of everyone. Most drivers are older people. Meeting w/Slaney and Hiltbrand (in case she and/or Jay are unable to work), with the hopes employees in the ADRC and Dept. of Social Services would be able do some of their job in order to keep SUN running smoothly. Ladewig – did you ever find a new provider for Mineral Point meals? McManus said they are using UW-Platteville who provides meals to the Linden site. Someone drives to Linden to pick up Mineral Point meals. There are additional costs having to pick up in Linden. O’Brien believes they have helped save lives. Hiltbrand said the board should have received an email from Dianne Evans concerning SUN information, supporting the nutrition programs in general. Call with any questions. I&A (Information & Assistance): Report Provided. Katie Batton attended virtually. O’Brien asked if 4 referrals to IRIS is unusual. Batton said it’s a rollercoaster. Some months there aren’t any referrals and other months there are quite a few. Ethics and Boundaries is required for social workers every two years and other staff can attend for more training. Ladewig asked what companies run IRIS – Katie explained there are three we work with but there are more across the state.	Review Department Reports

	<u>DBS (Disability Benefit Specialist):</u> Report Provided. <u>EBS (Elder Benefit Specialist):</u> Report Provided. Stacey Terrill attended virtually. They attended multiple trainings on Medicare Open Enrollment. Corrected the EBS New CLIENT heading on the report. It should say 58 new clients. Open Enroll ended on Monday, 12/7. Ladewig asked if the annual enrollment period was busy and were there any problems. Terrill said there was a hiccup at the beginning of the season but it worked itself out. This year we were able to serve all customers through email, phone, mail, and zoom. Sent letter of assistance to 317 homes. If you add in the couples, it would total approximately 475 customers. All contacts are registered in the SAMS database. Exact information will be available at year-end reporting. <u>Transportation:</u> Report Provided. Mumm presented. Rose Erickson has been hired as our full-time Rural taxi driver. We are in the process of getting a new bus. Asked the board if they would like to keep the “Care A Van” name or rename it. O’Brien always thought the name was meant for medical transportation. Mumm said she’s heard that from some people and wondered if we would change the name. The new bus will need to have lettering added so now is the time to review. O’Brien and Rolfsmeyer agree something upbeat would be good. The Southwest Regional Planning Transit team believe the connotation of “Care a Van” dissuades people from using the service. Tom suggested a renaming contest. O’Brien – would our next board meeting be time enough. Rolfsmeyer had some suggestions and questions – who can ride? How much does that cost? Where does it go? We talk about medical appointments a lot so maybe people are thinking that’s what it’s good for. O’Brien said to put something in the newsletter asking for suggestions or have a contest. Raises awareness too. Make an agenda item for the next meeting to discuss. Tom said we sold the large bus at auction for \$14,100. We are required to utilize the proceeds in specific terms. We have to give some money back to the state. Ladewig asked are we advising people that the taxi is back. Mumm replied that we are advertising on D99.3, flyers in communities, and calling people who had ridden with us before. Ladewig asked if there was any advertising in Spanish. No, but we will definitely look into that.	
12)	<u>ADRC Manager:</u> Report Provided. Valerie Hiltbrand attended. REPORT - • Hiltbrand appreciates staff and coworkers getting through this time. Concerned about people who don’t know us and don’t think of us as an option. Reviewing marketing options. • Working on a virtual presentation with Wisconsin Health Literacy. Finding health info you can trust online is difficult. Will send a flyer once one is available. Plan to offer two sessions in February. O’Brien asked, does this mean you are offering classes on how you can find reputable health information. Yes, Wisconsin Health Literacy with partner with us. It will be two sessions because it’s a lot of information. O’Brien had a tip, when you do a search, check the url and make sure it’s not an advertisement. • In the December newsletter, Katie Batton created a one-on-one Zoom sessions flyer to learn how to use Zoom. She has started working with customers. • Virtual Caregiver Renewal Day was a success. Keri Olson, author, keynote speaker, did a fabulous job. Great attendance. It was held virtually. • Added signage outside the HHS Center entrances saying our building is closed to the public. As winter approaches, we want to avoid someone coming to our doors and finding it closed. • Four hundred HeART Coalition bags are being distributed to around 250	ADRC Manager

	SUN home delivered customers and local nursing homes. Includes a cookie, brainteasers, puzzles, adult coloring books, flashlights, etc. Received many donations. • HeART Coalition has a goal of Falls referrals to the ADRC. We need the EMS to participate in this but as you can imagine, the EMS are really busy right now and unable to help. They would do an online referral to the ADRC and we would initiate a call to the consumer. • Prescription Drug Take Back is also on hold because of COVID. Investigating a Drive-Thru Drug Take Back in the spring. • Ladewig asked if we are doing anything to help people get COVID vaccinations. Mezera replied that the state of Wisconsin has a strict tier group for the vaccination so we need to follow that. Nursing home residents are the first ones to get it. Slaney said we follow the advice of the Health Department and whatever they are developing in terms of advertisement we can certainly collaborate with them to help communicate to the community. O'Brien – wonderful to hear about all these efforts. Advocacy – focus is on reinvestment in the ADRCs and the resolution to forward on to the next committee.	
13)	Tuesday, January 26, 2021 approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom will still be an option.	Next Meeting Date
14)	Motion by Ladewig and seconded by Rolfsmeyer to Adjourn. Motion carried. Meeting adjourned at 11:50 a.m.	Adjourn