

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES JUNE 17, 2021.

1. Meeting Called to Order at 12:33PM at Shullsburg, Townsend Center, 190 N. Judgement Street, by Chairmen Dan Nankee.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Doug Richter and Justin O'Brien, Lafayette County, Robert Laeser, Nancy Fisker and Carol Korn.

Others Present: Cecile McManus, Director; Jay Loop, Financial Officer. Others Bob Schroeder, Manager ADRC Laf. Absent: Valerie Hiltbrand, Manager ADRC Iowa.

3. Certification of Compliance with Open Meeting Law Loop stated, that on June 10, 2021, the agenda was posted at the HHS building and Emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for June 17, 2021 Board Meeting- A motion was made by Korn to approve the Agenda. Seconded by Laeser . Motion carried.

5. Approval of the Minutes, May 20, 2021 Board Meeting- O'Brien made a motion to approve minutes of May 20, 2021. Seconded by Richter. Motion Carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-The News & Views wasn't out. Dan commented on the program "Boost your Brain Power" as a good one for everyone.

7. Aging & Disability Resource Center & County Aging Unit Reports- a.) Schroeder, reading from notes from Hiltbrand stated, ADRC has started Senior Farmer Market Voucher Distribution on June 1. I&A are doing some outreach for Senior Farmer Market Vouchers in Highland, Avoca, Arena, Mineral Point, Dodgeville and Ridgeway. Prevention programs this fall: Virtual Mind over Matter, Virtual Powerful Tools for Caregivers, and Stepping On. Elder Abuse Awareness Day was Tuesday, June 15th. Elder Abuse Awareness Activities included: a pinwheel display, News and Views/Facebook articles about Elder Abuse Awareness, Placemats for Sun Dining Site, flyers sent to SUN Program participants and Parking Lot Bingo on June 15th. HeART Coalition is looking for Iowa County residents, over the age of 60, who need some small home modifications done. ADRC is working on goals for 2022-2024 Aging Plan.

b.)Schroeder stated the Lafayette County Dairy Breakfast-June 12-Jay and Jean Staffacher farm-they had a booth and it was well attended. A virtual Stepping On class; Thursdays, 9-11 am June 15 thru July 20. June is Elder Abuse Month and we have been doing different campaigns to promote awareness such a banner outlined with pinwheels at our building and the county courthouse to signify the number of APS referrals from the previous year. Parking Lot Bingo with Agrace/Home Care on Wednesday, June 30 at 1pm at First Baptist Church

in Darlington. Senior Day, Lafayette County Fair, Friday, July 16. Senior Social, October 1st, Multi-purpose room, Darlington.

8. Monthly reports-possible action. Loop released the following numbers:

a.) Cash Flow and CD Review-Checking account balance was \$32,935.24 as of May 20, 2021. Total deposits \$72,004.64 plus beginning balance of \$32,935.24 is \$104,939.88, less total vouchers paid \$20,993.87 leaves \$83,946.01.

b). Budget Reports- Total Income May was \$16,873.75; Total Expense for May was \$47,217.51. Net decrease for May was \$30,343.76. YTD Income was 254,562.87, YTD Expense \$225,243.21. Increase YTD \$29,319.66.

c). Site Numbers-Total meals served Iowa Cty, May- 2358. Total meals served Laf Cty, May-1994. A motion was made, to file the reports, by O'Brien. Seconded by Laeser. Motion carried.

9. Staff/Site Issues/Reports- **a) COVID update-** **a.)** All sites except Linden are open for congregate meals. Linden may open July 1st -5th. Cook out will be July 29th; we will put it in the newspapers. **b.)Dodgeville Manager-**Janis Wirts' last day is 7/2/21. We still have not found anyone. The job market looks tight.

10. Annual Report-McManus handed out the Annual Report. The unduplicated participants served in Iowa County was 353 and in Lafayette County 308 for total of 661. This was down about 100, caused by COVID. Home delivered unduplicated was 536 with an average of 166 meals a day. Due to reporting changes, numbers are skewed. The total from Family Care/Iris was \$34,798 5% SUN income. In-kind contributions showed 10,855 volunteer hours, a large increase from 2019. At \$17.50 per hour, that's a total of \$189,962. Additionally, donated rent and utilities amounted to \$51,335. The total meals served were 50,704. The Annual Appeal for 2020 was \$6325. All local income, local grants and fundraisers, including the Annual Appeal, equaled \$44,886, a slight increase from 2019. GWAAR fund budgeted \$164,260 and received \$302,922; some extra COVID money.

11. Grant Update- **a.)** Community Foundation of Southern WI: Mineral Point received \$600.00. Benton due July 1, asking for 2,500 for dishwasher, Shullsburg received grant for coolers and trays for \$ 700. **b.)** McManus applied for Dubuque Racing Assoc. (DRA) grant, for \$4,000 for Benton dishwasher.

12. Training-Nothing at this time.

13. Director's Report- *McManus reported we're thinking we'll get the Audit June 30th. The dishwasher for Shullsburg will be installed on June 21st. Bruce Paull is working for the HeART Coalition, he is doing assessments to see if small improvements can be made to homes, along with doing SUN home delivery assessments.*

14. Chairman's Report- *Nothing to add.*

- 15. Vouchers-approval-***Korn made a motion to approve the vouchers. Seconded by Laeser. Motion carried.*
- 16. Next Meeting Date & Adjournment-** *Next meeting was set for July 15th at Health & Human Services Building, 303 W. Chapel St., Community Room, Dodgeville, WI 53533, at 1PM. Fisker made a motion to adjourn. Seconded by O'Brien. Motion carried. Adjourn 3:15PM.*