

	APPROVED MINUTES Public Works Committee Tuesday June 1, 2021– 6:00 pm Health & Human Services Center – Community Room and Electronically via Zoom Meeting 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
1	The meeting was called to order at 6:02 P.M. by Chair Sup. Gollon.	
2	Roll Call. Present: Chair Gollon, Supervisor Butteris, Deal, Masters, and Storti; Others Physically Present: Administrator Bierke, Commissioner Hardy. Others Present via Zoom: None.	
3	Due to questions surrounding the date and time for the next meeting; the Chair asked the committee to consider consent agenda items individually. Masters moved to approve the agenda for tonight's meeting, seconded by Deal. Approved unanimously. Storti moved to approve the minutes or the May 4 th meeting, seconded by Butteris. Approved unanimously. Discussion of the date and time for the next meeting being either Monday June 28 th or Thursday July 1 st . Discussion of the dates being the 28 th or 1 st amongst committee members. Administrator Bierke asked to be excused as he had a conflict for both meeting dates. Chair established by unanimous consent the next meeting will be on Monday June 28 th at 6:00PM, and Administrator Bierke is excused from the meeting.	
4	Comments from the public or committee. Sup. Storti questioned the driveway issue on CTH BB and if what resolved. Hardy commented he had discussed with Corp Counsel and the CTH BB issue was resolved. In addition, the Highway Access Ordinance would be on the next meeting agenda for discussion of revisions.	
5	Revised CTH F – STH 78 to STH 39 Right of Way Relocation Order and Plat. Hardy advised the committee the right of way plat for the CTH F project north portion required revision by the engineer. WisDOT performed a review of the recorded plat and requested some changes to parcel identification numbers due to a conflict with the plat for the southern portion of the project. In lieu of re-drafting the whole plat; Hardy stated he had the engineers change the project number on the plat and re-record. Hardy stated he cannot begin right of way acquisitions until the right of way relocation order and plat are filed with the clerk's office; and the revision is holding up the project currently. Discussion of right of way acquisitions and types of acquiring properties. Chair questioned if the Department sells property back to landowners. Hardy commented if opportunities exist during acquisitions they are discussed, but sometimes not possible. Discussion of Fee Simple, Warranty Deed, and (Permanent, Limited, and Temporary) Easement type of acquisitions. Discussion of Department rights based on each of the acquisition types. Motion by Storti, seconded by Deal to refile the plat and relocation order with the revised project number with the County Clerk. Motion carried unanimously.	
6	Right of way acquisition and vacant parcel sales. Hardy provided a copy of the vacant sales report from the Planning and Zoning department for years 2019-2020 in the Towns of Dodgeville and Moscow. He stated typically the department would set base land offering prices based off of the vacant land sales averages in the township where the project was to be located. As a result of a parcel (Lot 1 Erickson parcel) requiring a mandatory appraisal process with eminent domain; an appraisal was required and was performed which set the base vacant and sale offer at \$10,000/acre. Hardy stated typically the department would set the offering price based on the vacant land sales information, which is \$8200/acre for CTH F and \$9200/acre for CTH II. Committee discussed in fairness to all residents; the vacant	

	parcel sales offer for right of way for both the CTH F and CTH II projects should be the same and based on the appraisal for the CTH F acquisition. Motion by Masters, seconded by Deal to set the offering price for vacant land acquisitions for both projects at \$10,000/acre. Motion carried unanimously.
7	Revision to Policy #1116 Encroachments, Work in Right of Way, and Revocable Occupancy Permits to address Livestock (cattle) crossings. Hardy stated he had revised the policy based on last month's discussion and review by corp counsel. The policy was revised to include explanations for installation of livestock crossings: at-grade crossings, below-grade crossings, and removal of old, unused, or unsafe crossings by the Department. Question regarding liability for crossings, who could install them, and if landowners have any cost responsibility for removal of the old ones? Hardy commented the liability is with proper design and installation to begin with regarding meeting setbacks and proper slopes and protections within the clear zone and varies by highway classification. Discussion of the private utility agreement which established liability protections and insurance requirements. Removal of old structures are by the department when identified for removal, and typically a smaller drainage pipe is required at the location. So costs for removals of old pipes if not being replaced are not borne by the landowner. Costs for new structures are borne by the landowner through a private utility agreement. Landowners can perform their own installs or hire the work done through a work-in-right-of-way permit and private utility crossing agreement, which provide the requirements for the installation. In addition, the policy was revised to clarify the process for requests for signage by the public. Motion to approve by Storti and seconded by Butteris. Motion carried unanimously.
8	Revision to the ATV/UTV Ordinance to clarify references to fines and penalties. Hardy stated the Sheriff's Office, Highway Department, and the County WDNR warden had reviewed the ordinance and raised some questions regarding the verbiage for fees and penalties. As a result, corp counsel reviewed the ordinance and made some proposed revisions to clarify which portions of the ordinance were subject to the fines and penalties in the ordinance as some violations were already covered by state statute. Hardy reviewed those provisions with the committee. In addition, Hardy stated he was reviewing the ordinance and recommends some amendments to Section 2.3 Designation of Routes for clarity: A. In Section 2.3B. As a result of WisDOT declining the request to open a portion of STH 191 between CTH BB and Spring Road; add verbiage between c. and d. to close or prohibit atv/utv use of CTH BB between Hands Hill Road and STH 191. B. In subsection k change the reference to "Cave Road to Lost Grove Road" and change westerly to easterly. C. In subsection vv, change "Korbeck Road" to "Korback Road". D. In Section 2.3C; as a result of the WisDOT decision to deny the request for a route on STH 191 between CTH BB and Spring Road; remove the verbiage adopting such a route in subsection iv. Motion to approve as amended by Deal, seconded by Butteris. Motion carried unanimously.
9	Discussion of 2022-26 Capital Road and Bridge Project backlog. Hardy provided a listing of projects backlogged for improvement and a listing of 2022 – 26 projects in contract agreement for improvement. Committee discussed project types, costs for improvements, roadway classifications and types of grants different roads are eligible for based on current programs. Discussion of projects which require design engineering services and those which don't. Discussion of an option to offer county roads back to the townships when it makes sense for low volume or low use local roads. Discussion of offering those roads to the towns at replacement – when new; or reprioritizing other roads for improvement first. Discussed process of determining which roads to improve first and what criterion are used. Hardy commented similar to the CTH N CDBG-Close grant for 2021; sometimes the decision is made by the program rules for the funding mechanism, and not necessarily the Worst First philosophy. Discussion of GTA and other cost share programs and funding. Chair commented to committee to review the

	information and think about for a future meeting.
10	Highway Commissioner's report. Commissioner provided some updates to the committee: • The CTH H bridge deck was poured last week, contractors working on railing, stripping the deck, and reconstructing approaches. Bridge is proposed to open to traffic at the end of June. The CTH N and NN project culverts are being let to bids in June for August construction. • Discussion of projects on state roads in the area – STH 133 between Lone Rock and Avoca starting in June. STH 191 Dodgeville to Hollandale being let in June for fall construction. The bridge on STH 23 opening up to one lane of traffic under traffic signals in late June. And, STH 14 in Mazomanie being closed for three weeks in the middle of June. • Discussion of drainage issues at the CTH BB roundabout due to a single outfall location. Hardy commented he passed the issue onto WisDOT staff and corp counsel and is waiting on a response. • Hardy advised the committee of issues the Department is having with delivery of materials due to both material shortages and availability of shipping/trucking. In addition, heating oil for the asphalt plant. • Hardy advised the committee he will be out of the office from June 7-9th for the summer road school and the 14th to the 21st for vacation.
11	The next meeting date is scheduled for Monday June 28, 2021 at 6:00 P.M.
16	Sup. Deal moved to adjourn the meeting. Sup. Storti seconded the motion. Motion carried unanimously. Meeting adjourned at 7:13 P.M.
Minutes by Highway Commissioner Hardy 5/06/2021.	