

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES JULY 15, 2021.

1. Meeting Called to Order at 1:02 by Chairmen Dan Nankee at Health & Human Services Building, 303 W. Chapel St., Dodgeville, WI 53533.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Doug Richter and Justin O'Brien, Lafayette County, Robert Laeser and Nancy Fisker .

Others Present: Cecile McManus, Director; Jay Loop, Financial Officer. Others Bob Schroeder, Manager ADRC Laf. and Valerie Hiltbrand, Manager ADRC Iowa. Absent: Carol Korn, Board Member Lafayette County.

3. Certification of Compliance with Open Meeting Law Loop stated, that on July 8, 2021, the agenda was posted at the HHS building and Emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for July 15, 2021 Board Meeting- A motion was made by O'Brien to approve the Agenda. Seconded by Laeser . Motion carried.

5. Approval of the Minutes, June 17, 2021 Board Meeting-Frisker made a motion to approve minutes of June 17, 2021. Seconded by O'Brien. Motion Carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-Nankee commented on McManus's article in the July News & Views on how much water a person should drink. 8X8 rule was cited as an option; eight 8oz. glasses per day. For women about 11.5 cups/day and for men 15.5 cups. You typically get 20% of water from the food you eat. Food with 90-100% water and food with 70-80% water were mentioned. GWAAR is helping with COVID related funeral expenses,.

7. Aging & Disability Resource Center & County Aging Unit Reports- a.) Schroeder stated, as of June 15th Lafayette buildings will be a "masked friendly" environment. The staff is able to wear a mask if they would like as they move about the building; it is not required. Staff is expected to wear a mask when engaged with a client. Senior Day, Lafayette County Fair is Friday, July 16th. Senior Social, October 1st, Multi-purpose room, Darlington. Caregiver Support Group-resumes in person meeting on Tuesday, July 25 at 10am at the Johnson Public Library in Darlington. They are working on their 3 year Aging Plan. The rough draft is due to GWAAR July 23. All 5 congregate meal sites in the county are open to the public. APS referrals up significantly this month, lots of referrals from MHLC. **b.)** Hiltbrand stated the HeART Coalition is partnering with the SUN Program and Habitat for Humanity, during the last few months of the HeART Grant. The grant will end on September 30, 2021. A draft of the Aging Plan will be submitted to GWAAR by July 23. Transportation programs have been well utilized. ADRC CareVan is still on hold. ADRC staff presented at a virtual Low

Vision Fair: Getting Help When Experiencing Vision Loss on July 13th. ADRC staff will be doing outreach at Arena and Dodgeville SUN Dining Site Summer Cookouts on July 29th. Mark your calendars for a Drive-Thru Health and Wellness Expo on Friday, September 24th from 10-noon. Participants will receive a free goodie bag filled with local resources. The HeART Coalition will be providing FREE boxed lunches, while supplies last. Upland Hills Health will be hosting Podcast Poker and Agrace Hospice and Palliative Care will be hosting Parking Lot Bingo.

8. Monthly reports-possible action. Loop released the following numbers:

a.)Cash Flow and CD Review-Checking account balance was \$83,946.01 as of June 17, 2021. Total deposits \$57,662.67 plus beginning balance of \$83,946.01 is \$141,608.68, less total vouchers paid \$56,861.93 leaves \$84,746.75. Fisker questioned why last month cash flow and this month's cash flow had June 17th checks listed. This was an error June 17 checks should have been only on June cash flow.

b). Budget Reports- Total Income June was \$76,349.40; Total Expense for June was \$58,587.84. Net increase for June was \$17,761.56. YTD Income was \$334,004.41, YTD Expense \$283,831.05. Increase YTD \$50,173.36.

c). Site Numbers-Total meals served Iowa Cty, June-2494. Total meals served Laf Cty, June-2262. A motion was made, to file the reports, by O'Brien. Seconded by Richter. Motion carried.

9. Staff/Site Issues/Reports- **a) COVID update-** **a.)** Linden meal site will open before end of the month. **b.)Dodgeville Manager-** We still have no applicants. McManus stated we need to address the wages for the cooks and site managers. Loop proposed we look at a \$2.00 per hour increase which would amount to \$25,000 per year for the 7 people involved. After a lot of discussion, O'Brien made a motion to give the \$2.00 raise. Seconded by Richter. Motion was voted down. There was discussion to give an incentive to the staff of \$100 for referring a person for the manager job. After discussion O'Brien made a motion to give the \$100.00 for the referral. Seconded by Richter. Motion carried. O'Brien made a motion we give \$1.00 per hour raise to the cooks and site managers. This would amount to \$6,000 this year and \$12,000 next year. After discussion it was seconded by Richter. Motion carried.

10. Annual Report-McManus ask if there were any questions and the Annual Report and there was done.

11. Grant Update- **a.)** Community Foundation of Southern WI: Benton was due July 1, asking for 2,500 for dishwasher. Shullsburg received grant for coolers and trays for \$ 700. **b.)** McManus applied for Dubuque Racing Assoc. (DRA) grant, for \$4,000 for Benton dishwasher.

12. Training-Nothing at this time.

13. Director's Report- McManus reminded everyone of the Cookout on July 29th. The dishwasher was installed in Shullsburg and is working fine. The cooler broke down and was out for about a week. It is only a year old. Paula Van Lenr, Shullsburg, manager was able to involve the local grocery store to help keep some of the food cool. There were two donations, the Cobb United Methodist Church, \$400 and WIOTA Women of ELCA, \$300. Paula received a nice letter from a participant about her cooking and job as a manager.

14. Chairman's Report- Nankee said he attended the PAC meeting and it was very informative. Iowa County Cattlemen were having their cookout today. He wouldn't be able to attend.

15. Vouchers-approval-O'Brien made a motion to approve the vouchers. Seconded by Laeser. Motion carried.

16. Next Meeting Date & Adjournment- Next meeting was set for August 19th at Health & Human Services Building, 303 W. Chapel St., Community Room, Dodgeville, WI 53533, at 1PM. Fisker made a motion to adjourn. Seconded by O'Brien. Motion carried. Adjourn 3:15PM.