

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

July 21, 2021

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The July 21, 2021, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle upon achieving a quorum at 5:05 p.m. at SWLS headquarters in Fennimore with online connection available via Go To Meeting.

Present: **Crawford County:** Diane Craig, Linda Munson (online); **Grant County:** Karen Busch, Carol Hood; **Iowa County:** Stephen Holmgren, Larry Nelson, Susan Storti; **Lafayette County:** Bob Boyle, Lori Neumann (online); **Member Library Liaison:** Nancy Ashmore; **SWLS Director:** David Kranz.

Excused Absent: **Grant County:** Dale Hood, Deb Goold; **Richland County:** Steve Carrow, Rachel Schultz.

Unexcused Absent: **Grant County:** James Hibbard, Stephen Kleisath; **Resource Library Representative:** Nikki Klein.

Vacancies: None.

Public present: None.

Meeting Duly Posted: Kranz affirmed that the meeting agenda was posted at SWLS Headquarters and sent to the five county clerks and 28 member public libraries for public posting more than 48 hours prior to the meeting.

Moved by: Susan Storti and **2nd by:** Karen Busch to accept the agenda as posted. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Diane Craig to approve the minutes of the May 19, 2021, SWLS board meeting. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Karen Busch to receipt in the transaction lists for May 2021 and June 2021. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Larry Nelson to receipt in the statements of financial control for May 2021 and June 2021 as presented. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Carol Hood to receipt in the balance sheets for May 2021 and June 2021 as presented. **Motion carried.**

Citizen Participation, Communication and Announcements: Kranz promoted the statewide Trustee Training Week daily lunch-hour webinars for library and library system board members Aug. 23-27.

Director and Staff Activities Reports: Written reports were provided for review. **Moved by:** Stephen Holmgren and **2nd by:** Susan Storti to accept the director and staff activities reports. **Motion carried.**

Committee Reports:

1. **Net Southwest and PLAC:** Draft minutes of the June 25, 2021, Net Southwest and PLAC meetings were provided for review.
2. **Legislative update:** Kranz reported that the newly approved and signed state biennial budget 2021-2023 includes an increase in annual state aid for library systems. He provided a table showing SWLS annual state aid amounts since 2008 and including the anticipated 2022 and 2023 amounts, and a table showing the estimated 2022 and 2023 funding for each of the 16 library systems in the state. His report noted that system state aid money comes from the Universal Service Fund, a segregated fund composed of fees assessed on telecommunications providers by the state Public Service Commission. The report also noted that an analysis of the library system funding formula in state statutes has been commissioned by the Dept. of Public Instruction; this funding formula analysis was one of the recommendations from the Public Library System Redesign process.

Business:

1. **ILS Migration update.** Kranz said the migration activity was moving along mostly smoothly. Focus will soon shift from the technical aspects to training of the Fennimore library staff and public relations activity. The library anticipates going “live” with patrons using the shared ILS/catalog software as of Aug. 1.
2. **Grants update.** Kranz provided a written status update for each of the three grants currently underway or recently completed. He also provided some of the ideas that have come from libraries for use of the upcoming American Rescue Plan Act grant, which is likely to see greatest activity in the first half of 2022.
3. **Strategic planning.** No new action was taken.
4. **System collection policies: rotating audiobook collection.** An updated procedures document for the rotating audiobook collection was shared. Input for the update had been sought from Platteville Public Library, where collection development work is being done for this rotating collection, as well as the other member libraries. The document had been approved by the PLAC group previously.
5. **Resource Library agreements for 2022.** Proposed resource library agreements for 2022 were provided for consideration. **Moved by:** Larry Nelson and **2nd by:** Susan Storti to approve as presented. **Motion carried.**

6. **Library grants using Tech Reserve.** The library directors' PLAC group approved a grant program that would make use of money in the Technology Reserve. The document was presented for consideration. **Moved by:** Karen Busch and **2nd by:** Carol Hood to approve as presented. **Motion carried.**
7. **Net Southwest Agreement revisions.** Proposed revisions to the Sustaining Membership Agreement to Participate in a Shared Integrated Library System (known as the Net Southwest agreement) were presented for consideration. The revisions had been previously approved by the PLAC group. A board member noted a typo in the presented version of the document: the first item in the numbered list had an "a." by it instead of a "1." This could be corrected without changing meaning. **Moved by:** Susan Storti and **2nd by:** Karen Busch to approve the revised Net Southwest agreement with the correction of the typographical error. **Motion carried.**
8. **November meeting date.** The board's meeting date in November 2021 was moved to the second Wednesday, Nov. 10.
9. **Date and site of next planned full board meeting:** Date of the next board meeting was moved to Sept. 29, 2021, at 5:00 p.m. at SWLS Headquarters in Fennimore and online via Go To Meeting. An Executive Committee meeting was scheduled for 4:00 p.m. the same day.
10. **Adjournment.** **Moved by:** Stephen Holmgren and **2nd by:** Susan Storti to adjourn. **Motion carried.** Meeting adjourned at 6:02 p.m.

Respectfully submitted,
David Kranz, SWLS Director