

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

Nov. 10, 2021

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The Nov. 10, 2021, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle upon achieving a quorum at 5:08 p.m. at SWLS headquarters in Fennimore with online connection available via Go To Meeting.

Present: **Crawford County:** Linda Munson (online); **Grant County:** James Hibbard, Carol Hood, Dale Hood; **Iowa County:** Stephen Holmgren, Larry Nelson, Susan Storti; **Lafayette County:** Bob Boyle, Lori Neumann (online); **Richland County:** Steve Carrow (online); **Member Library Liaison:** Martha Bauer (online); **Resource Library Representative:** Nikki Klein; **SWLS Director:** David Kranz.

Excused Absent: **Crawford County:** Diane Craig; **Grant County:** Deb Goold, Karen Busch.

Unexcused Absent: **Grant County:** Stephen Kleisath.

Vacancies: One Richland County seat.

Public present: None.

Meeting Duly Posted: Kranz affirmed that the meeting agenda was posted at SWLS Headquarters and sent to the five county clerks and 28 member public libraries for public posting more than 48 hours prior to the meeting.

Moved by: Susan Storti and **2nd by:** Dale Hood to accept the agenda as posted. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Larry Nelson to approve the minutes of the Sept. 29, 2021, SWLS board meeting. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Carol Hood to receipt in the transaction lists for September 2021 and October 2021. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Stephen Holmgren to receipt in the statements of financial control for September 2021 and October 2021 as presented. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Carol Hood to receipt in the balance sheets for September 2021 and October 2021 as presented. **Motion carried.**

Citizen Participation, Communication and Announcements: None.

Director and Staff Activities Reports: Written reports were provided for review and discussion. It was noted that Kranz is taking on the role of chair the Wisconsin Public Library

Consortium for 2022. **Moved by:** Lori Neumann and **2nd by:** Susan Storti to accept the director and staff activities reports. **Motion carried.**

Committee Reports:

1. **Net Southwest and PLAC:** Draft minutes of the Oct. 22, 2021, Net Southwest and PLAC meetings were provided for review and discussion.
2. **Legislative update:** There was little to report outside of the grant topics further along in the agenda. The Wisconsin Library Association's 2022 Library Legislative Day is scheduled for Feb. 8, 2022; it is not certain at this time whether the event will be in-person or, if in-person, whether the system will provide a bus for interested attendees due to perceived reduced interest in people riding together in enclosed spaces.

Business:

1. **ARPA competitive grants.** Kranz shared that the system did submit in October to the Dept. of Public Instruction (DPI) two pre-applications for competitive grants, part of the American Rescue Plan Act (ARPA). He provided the narratives submitted as well as draft budgets. One project would provide 24 patron self-checkout machines to member libraries that expressed interest; the other project would provide radio-frequency identification (RFID) tags and equipment at all locations systemwide. DPI is expected to make decisions about which pre-applications move on to the full application by December. Kranz sought approval to move ahead with ordering equipment should either proposal be fully approved before the board meets again. **Moved by:** Susan Storti and **2nd by:** Linda Munson to approve the system proceeding with ordering of equipment if either competitive ARPA grant is awarded ahead of the next SWLS Board meeting. **Motion carried.**
2. **ARPA workforce data grant.** Information about a separate, non-competitive ARPA grant that would gather and analyze information about the library workforce was provided. DPI has approached SWLS as possible fiscal agent for this grant. **Moved by:** Susan Storti and **2nd by:** Carol Hood to authorize SWLS to act as fiscal agent for the non-competitive ARPA workforce data grant. **Motion carried.**
3. **ARPA formula grant.** A third portion of the ARPA grant money being administered by DPI for Wisconsin's public libraries is being offered via formula to systems for qualifying projects at any or all of their member libraries.
4. **Board WLA membership for 2022.** Information about a new Wisconsin Library Association membership pricing for full library and library system boards was shared. **Moved by:** Stephen Homgren and **2nd by:** Nikki Klien that the system should pursue the board WLA membership for 2022 for the SWLS board. **Motion carried.**
5. **Nominating committee for 2022 board officers.** The November meeting is the typical time for a nominating committee to be formed if needed for the next year's officers. No desire for a change in SWLS Board officers was expressed. **Moved by:** Susan Storti and **2nd by:** Dale Hood to keep the incumbents in their officer roles if they are willing. **Motion carried.**

2022 SWLS Board officers:

Robert Boyle, President
 Stephen Kleisath, Vice President
 Deb Goold, Treasurer

6. **2022 meeting dates.** Proposed 2022 meeting dates following the established pattern were shared and discussed (third Wednesday every other month, plus an annual report meeting in February). It was suggested that winter board meetings be held at midday rather than early evening. **Moved by:** Dale Hood and **2nd by:** Susan Storti to approve the proposed 2022 meeting dates. **Motion carried.**

Anticipated 2022 SWLS board meeting dates:

Jan. 19
 Feb. 16
 March 16
 May 18
 July 20
 Sept. 21
 Nov. 16

Note: These are anticipated meeting dates; the SWLS Board may add or change meeting dates per its bylaws.

7. **Date and site of next planned full board meeting:** Jan. 19, 2022, in the early afternoon at SWLS Headquarters in Fennimore and online via Go To Meeting.
8. **Adjournment. Moved by:** Stephen Holmgren and **2nd by:** Larry Nelson to adjourn. **Motion carried.** Meeting adjourned at 6:46 p.m.

Respectfully submitted,
 David Kranz, SWLS Director