

	Public Works Committee APPROVED MINUTES Monday December 6, 2021 – 6:00 pm Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
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<i>Any subject on this agenda may become an action item.</i>		
1	The meeting was called to order at 6:00 pm by Sup. Gollon	
2	Roll Call: All members present Others present: Commissioner Hardy, Administrator Bierke, Corp Counsel Dave Morzenti Present via Zoom: Operations Manager Sudmeier, Business Manager Fitzsimons, Sup. Nankee, and Sup. Leix, Al Kosharek and John Kreul from Highland Township, Tom Michek Blackhawk Lake Park, Mary Foley, Jeff Perrin, Gail Richgels.	
3	Sup. Storti moved to approve the agenda for this meeting and the minutes for the meeting on October 25, 2021. Sup. Butteris seconded the motion. Sup. Masters moved to amend the minutes related to agenda item 7d adding the scale to the project narrative. Motion approved unanimously. Next meeting date was set to be held on Monday, January 3, 2022 at 5:00 P.M.	
4	Public Comment. Administrator Bierke went over the tax levy with the Committee.	
5	Perrin Driveway Variance Request – same side of road spacing. Hardy showed slides of the driveway request location and shared the crash history of the site. Hardy provided the sight distance issues for the location due to roadway geometry and terrain. Perrin addressed the committee explaining why he wanted the driveway on the westerly tax parcel and not off of Hansen Road due to the poor visibility. There was discussion amongst the Committee of the different driveway access options and any issues those would pose. Hardy went over each access in detail. Hardy summarized three options for the committee: 1. To deny the request and variance which would send the drive to Hansen Road and the owner would have to request a drive form the township; 2. Grant the variance to allow a less than 300Ft spacing from a neighboring driveway although it did not meet sight safety criteria; or 3 grant a variance for distance from an intersection and locate the driveway at the property line for the two tax parcels which would be the location along the parcel with the greatest sight safety distances. Sup. Storti moved to grant a variance to the Intersection Spacing requirement for the driveway of 600LF as a location at about 500LF provides the best visibility (meets Stopping Sight Distance criteria) of all the options along CTH Q, including the present intersection with Hanson Road. Seconded by Sup. Deal. Motion carried unanimously.	
6	Resolution in support of a Transportation Alternatives Program (TAP) grant for CTH T. Hardy shared a concept drawing for the proposed shared use path form the Village to the Birch Lake Park along CTH T. The Committee discussed the plans. Sup. Storti motioned for the Resolution in support the CTH T TAP grant application to go to the Board for consideration. Seconded by Sup. Masters. Motion carried unanimously.	
7	Ordinance 600.18B ATV/UTV Route Ordinance amendment. There was a route request from the SWAT Inc. ATV/UTV club on behalf of the residents along CTH BH to add a portion of CTH BH to the roads utilized for routes. The proposal was to open CTH BH from STH 80 to the parcel just before Blackhawk Lake County Park. In addition, there is a removal of a STH 191 route due to denial of the request to utilize a portion of STH 191 near CTH BB by WisDOT. There are also some minor	

	formatting revisions. Hardy explained the routes to the Committee. There were comments from the public regarding the route, signage, and concerns for ATV/UTV entry into Blackhawk Lake, as well as some discussion of enforcement. The Committee discussed the proposed amendments. Sup. Storti moved to approve the Amendments of Ordinance 600.18B ATV-UTV Route Ordinance for Board consideration at the December meeting. Seconded by Sup. Butteris. Motion carried unanimously.
8	3 rd Quarter Revenue and Expense Report review. Hardy pointed out a formula subtraction error on page 23, referencing the Highway Department's remaining revenues for the year.. There were no other questions or comments from the Committee.
9	Consider a Potential Conflict of Interest concern related to the acquisition of right of way from a Board Supervisor along the CTH N project. Hardy went over the process and timeline for the right of way acquisitions and copies of previous actions by the Committee, copy of the Sales Study information, copy of the acquisition from the Storti's, and correspondence from Corp Counsel to the DOA CDBG Program Administrator; as included in the Public Works Committee meeting packet.. The Committee understands the timeline for the CTH N project acquisitions, and reviewed the information to determine if a potential conflict of interest had occurred. Committee Chair Gollon asked the Committee if there were any objections to the acquisition of right of way which has occurred from the Storti's. There were no concerns from the Committee or objections. There was a motion by Sup. Masters that the Public Works Committee was notified of and reviewed a Potential Conflict of Interest concern regarding the acquisition of right of way along the CTH N CDBG Close project CL-PF-20-18 from a County Board Supervisor – Sue and Mark Storti- and finds: Due to the method of setting a blanket acquisition price for right of way across the county for all highway projects performed during the timeframe; Due to the timing of the plan revisions for CTH N resulting in acquisition of right of way at this parcel; Due to the nominal amount (\$250) of acquisition from the Storti's at this location; and Due to Sup Storti not being in attendance of the August 2, 2021 Public Works Committee meeting at which point the Plat of Survey and Relocation Orders for CTH N right of way acquisition were approved by the committee; It is the opinion of the Public Works Committee that No Conflict of Interest has occurred which may be considered to be in violation of the County Ethics Policy or any State or Federal ethics rules. In addition; Corp Counsel and the County Board Chair shall notify the State DOA Grant Administrator in writing of this determination. Seconded by Sup. Butteris. Yea: 4 Nay: 0 Abstentions: Sup. Storti Motion carried.
10	Land Conservation 4 th Quarter Report review. There were no questions or comments from the Committee.
11	Hardy showed a map of the culverts included in the Culvert Pipe Spot Improvement Right of Way and Relocation Orders. There was a general discussion amongst the Committee. Sup. Masters moved to approve the right of way and relocation orders for the culverts at seven location along CTH H, HH, and T; and for the documents to be field with the County Clerk. Seconded by Sup. Butteris. Motion carried unanimously.
12	Highway Commissioner's Report A. The video on how to navigate a R-Cut / J-Turn video from WisDOT was not functioning. B. Hardy showed slides of the proposed Highway Safety improvements being considered by WisDOT to USH 18/151 at various at-grade intersections. C. Updated the committee on 6 Position Recruitments:

	- Mechanic – Vacancy since 09/28/2021 – 2 / 3 – Open/Offer Pending. - Winter Seasonals – Returning 5 in some capacity -Auxiliary Maintenance – Ongoing Paint /Road Oil Crews Vacant -Section Maintenance – Ongoing County and State Vacancy -Equipment Operator – New hire starts 12/13/21 -Highway Accountant – Ongoing / Pursuing Temp Service Assistance. -Operations Manager – Offer accepted 12/06/21. -Engineering Technician – Recruitment started -Section Maint Crew Lead – Recruitment started D. Recap of County Highway Improvement Project Applications (LRIP) for 2022 and Backlog. E. The WCHA Winter Road School meeting is set for January 17, 2022 for the Wisconsin County Highway Association (WCHA) Road School Agenda and Registration. Hardy invited the Committee members to register and attend. F. The WCHA Constitution Revisions were included in the agenda packet and discussed. G. WCHA has a position recruitment for an Administrative Services Contractor. The request for proposal was included in the agenda packet. H. Hardy advised the committee of some issues with density on the binder mat for the lower taxiway. The date of paving the temperatures were low, combined with a long haul distance and site constraints the department experienced some difficulty with roller pattern and attaining mat density targets. For the surface, the QA/QC controller for Iverson construction was onsite to work with staff and test densities (compared to engineer (MSA), with a better outcome. All densities met the requirements. Issues were complicated by late season paving. The project was slated for earlier (September / October) paving window; but for a number of reasons the paving was delayed until early November when conditions aren't as favorable. Also, some minor concerns were raised regarding joint differences in height, which would be re-evaluated in the spring and routed if deemed necessary.
13	Sup. Storti moved to adjourn the meeting. Sup. Masters seconded the motion. Motion Carried unanimously. Meeting adjourned at 7:52 pm
Minutes prepared and submitted by Tammy Fitzsimmons, Highway Business Manager.	