

Office of the County Administrator
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, New York 13601
Phone: (315) 785-3075 Fax: (315) 785-5070

Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



Date: May 15, 2026

TO: Members of General Services Committee

FROM: Ryan Piche, County Administrator

A handwritten signature in black ink, consisting of the letters "RP" inside an oval shape.

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on ***Tuesday, May 19, 2026, at 6:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Probation Academy Presentation – Kristine Maloney, Probation Director

Resolutions:

1. Authorizing an Agreement with McFarland-Johnson, Inc. for Bidding, Construction Administration and Observation Services for the General Aviation Parking Lot Improvements Project at Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto
2. Authorizing Agreements for the Human Services Building Reception Security and Renovation Project
3. Local Law Intro No. 1 of 2026 Requiring Building Permits For All Commercial Renewable Energy Conversion Systems
4. Setting A Time and Place for a Public Hearing on Local Law Intro No. 1 of 2026
5. Authorizing a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation in Relation to a Culvert Replacement at County Route 8, Millens Bay Road in the Town of Lyme
6. Reappropriating Previously Allocated Funds for the Purchase of a 2024 International Dump Truck and Amending the 2026 County Budget in Relation Thereto
7. Amending the 2026 County Budget for the Highway Department Relative to General Ledger Coding Review

8. Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Highway Department Budget
9. Amending the 2026 County Budget in Relation to the Community Development Block Grant and the Housing Improvement Program
10. Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Recycling and Waste Management Department Budget
11. Increasing Recycling and Waste Management Petty Cash Fund
12. Recognizing the New York State Governor's Traffic Safety Committee's Child Passenger Safety Program Grant Award and Amending the 2026 County Budget in Relation Thereto
13. Reappropriating New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award Funds Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jnl

c:	Airport Buildings & Grounds County Attorney County Treasurer District Attorney	Dog Control Fire & Emerg. Mgmt./E911 Highway Planning Probation	Public Defender Recycling & Waste Mgmt. Sheriff's Office Weights & Measures
----	--	---	--

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with McFarland-Johnson, Inc. for Bidding, Construction Administration and Observation Services for the General Aviation Parking Lot Improvements Project at Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto

By Legislator: _____

Whereas, By Resolution No. 120 of 2023, The Board of Legislators authorized an agreement with airport consultant McFarland-Johnson, Inc. to complete the design phase of the main terminal parking lot, general aviation parking lot, and associated parking lanes, and

Whereas, By Resolution No. 179 of 2024, the Board classified the Airport Terminal and Gateway Redevelopment Project, including parking improvements, as a SEQR Unlisted Action and authorized a determination of non-significance, and

Whereas, The County is currently in the construction phase of the main terminal parking lot, utilizing internal labor through collaboration with the Highway Department, and

Whereas, In order to maintain planned construction season projects in both the Airport and Highway Departments, it is prudent to solicit outside vendors for the completion of the general aviation parking lot, and

Whereas, It is necessary to retain professional engineering services to oversee the bidding process and provide construction administration and observation services during the construction phase, and

Whereas, McFarland-Johnson, Inc. has provided a proposal to provide such services at an amount not to exceed \$65,966.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter an agreement with McFarland-Johnson, Inc for \$65,966 including any change orders as recommended by the County Administrator and Director of Aviation, not to exceed the available appropriations, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
20561000 02073	Airport Parking Improvements (APPRKG23)	\$65,966

Decrease

Expenditure		
20561000 02001	Airport Facility (AP FAC)	\$65,966

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for the Human Services Building Reception Security and Renovation
Project

By Legislator: _____

Whereas, By Resolution No. 65 of 2026, The Board of Legislators recognized the need to improve security conditions at Human Services Building in concert with capital improvements as a 2026 Strategic Priority for the Health and Human Services Committee, and

Whereas, By Resolution No. 109 of 2026, the Board authorized the reconstruction and improvement of the County Department of Social Services Building, also known as the Human Services Building, to support security and renovation of the reception and client meeting areas at a maximum estimated cost of \$5,000,000 and authorized the issuance of serial bonds to finance said project, and

Whereas, The safety and security of Jefferson County employees and the public they serve is of paramount importance, and modernizing the facility's infrastructure is a critical investment to mitigate potential risks and provide a secure environment for the delivery of essential services, and

Whereas, The project will significantly renovate the reception and client meeting areas while enhancing facility safety by incorporating a modernized entrance designed to facilitate the efficient screening of visitors and their belongings, ensuring that all persons entering the building are properly vetted before accessing service areas, and

Whereas, Modernization of the Human Services Building is essential to provide adequate workspace for personnel and accessible service environments for the public, thereby improving the delivery of vital social services to the residents of Jefferson County, and

Whereas, Jefferson County, in accordance with General Municipal Law, advertised for sealed bids for various prime construction contracts related to said project, and

Whereas, After a thorough review of the bids received, it has been determined that the low bidders for the respective divisions of work are qualified to complete the project within the necessary specifications and timelines, and

Whereas, Due to favorable bid results, the issuance of serial bonds authorized by Resolution No. 109 of 2026 will be for a total of \$4,000,000, instead of the maximum estimated cost of \$5,000,000.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County, including any changes orders as recommended by the County Administrator not to exceed available appropriations, with the

following vendors for the Human Services Building Project in the amounts specified:

- Con Tech Building Systems, Inc., for General Construction in an amount not to exceed \$1,600,850;
- Hyde-Stone Mechanical Contractors, Inc., for Mechanical work in an amount not to exceed \$336,811;
- J.E. Sheehan Contracting Corp for Plumbing in an amount not to exceed \$312,900;
- Tri County Electric for Electrical work in an amount not to exceed \$244,300;
- Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. for Construction Management Services in an amount not to exceed \$50,000;

for terms to expire upon completion of the project, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

COUNTY OF JEFFERSON

Local Law Intro. No. 1 of the Year 2026

**A LOCAL LAW REQUIRING BUILDING PERMITS FOR ALL COMMERCIAL
RENEWABLE ENERGY CONVERSION SYSTEMS**

By Legislator: _____

BE IT ENACTED by the Board of Legislators of the County of Jefferson as follows:

SECTION 1. TITLE

This Local Law shall be known as “**A LOCAL LAW REQUIRING BUILDING PERMITS FOR ALL COMMERCIAL RENEWABLE ENERGY CONVERSION SYSTEMS.**”

SECTION 2. DEFINITIONS

As used in this law, the following terms shall have the meanings indicated:

Accessory Facilities or Equipment: Any structure and other equipment other than the Renewable Energy Conversion System, related to the use and purpose of reviving, collecting, storing or distributing energy from such a system, located on or associated with the Renewable Energy Conversion System.

Applicant: Owner/Operator/Developer (with authorization from the landowner) of a Renewable Energy Conversion Device/System/Farm.

Building Code: NYS Building Code as currently in effect and as the same may hereinafter be amended.

Code Enforcement Officer: Code Enforcement Officer, including any building inspectors, appointed by the Director of the Jefferson County Fire Prevention and Building Code Office (who shall also be a Code Enforcement Officer).

Permit: A permit issued pursuant to this law granting the holder the right to install, construct and Operate a Renewable Energy Conversion System or its Accessory Facilities or Equipment.

Renewable Energy Conversion System: A system that converts naturally replenishing resources into usable energy, such as, but not limited to, Solar Energy Conversion Systems and Wind Energy Conversion Systems/Wind Turbines.

Solar Energy Conversion System: The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment.

Uniform Code: New York State Uniform Fire Prevention and Building Code, as currently in effect and as the same may hereafter be amended (19 NYCRR 1201 *et seq.*).

Wind Energy Conversion System/Wind Turbine: A machine that converts the kinetic energy in the wind into a usable form of mechanical or electrical energy (commonly known as a “wind turbine” or “windmill”). The Wind Energy Conversion System includes all parts of the system, including but not limited to the tower, the concrete platform, turbine housing and associated control, electronics and equipment. The turbine may be on a horizontal or vertical axis, rotor or propeller.

All definitions contained in the NYS Building Code, including, but not limited to, renewable energy conversion systems, are incorporated herein by reference and shall apply with respect to the administration and enforcement of this Local Law.

SECTION 3. PURPOSE AND INTENT

A. The purpose of this Local Law is to provide building permits for the construction and operation of Renewable Energy Conversion Systems located within the County of Jefferson, and to regulate their reasonable installation and construction conditions by permit in order to protect public health and safety.

B. The County of Jefferson is committed to the development of renewable energy resources in an effort to promote green energy and to reduce its carbon footprint. Renewable energy systems in Jefferson County, which when converted to electricity, will reduce dependence on nonrenewable energy sources, and decrease pollutants that are traditionally associated with the production of electricity from conventional carbon energy sources.

C. Conversion of energy to electricity requires the construction and operation of systems, consisting of one or more solar arrays, wind/water turbines, battery energy storage, and other accessory structures and buildings, including substations, meteorological towers, electrical infrastructure, transmission lines and other appurtenant structures and facilities directly associated with measuring, converting and transmitting energy produced for electric generation.

D. The construction of Renewable Energy Conversion Systems involves the installation of engineered structures and accessory facilities. Potential failure of these structures and systems, which can adversely affect the health and safety of workers, property owners and the general public, can be minimized by a permit system and procedure which requires periodic inspections to ensure proper installation, construction, maintenance and appropriate safety measures during all processes.

E. The County of Jefferson finds and declares that the impact of Renewable Energy Conversion Systems upon the health and safety of the residents of and visitors to Jefferson County necessitates implementation of building permits for all commercial renewable energy conversion systems.

SECTION 4. APPLICABILITY

A. By enactment of this local law, the County of Jefferson declares that a building permit shall be required and issued prior to the construction and operation of Renewable Energy Conversion System(s). The provisions of this Local Law shall apply to any building or equipment located in Jefferson County and where the town or village where the property is located has relinquished to the County the responsibility of enforcing and administering the Uniform Code pursuant to Section 1202.1 of the Uniform Code.

B. This local law is separate from and is in addition to any Federal, State, Local, Town or Village law and/or regulation pertaining to zoning and the location and placement of Renewable Energy Conversion Systems within the County of Jefferson.

SECTION 5. PERMITS

A. No Renewable Energy Conversion System shall be constructed, reconstructed, and/or altered for operation in the County of Jefferson without a permit issued by the County of Jefferson through its Fire Prevention and Building Code Office as provided under this law.

B. A permit under this law shall not be required for mechanical, non-electrical wind turbines utilized for applicant's onsite agricultural activities.

C. A commercial permit under this law shall not be required for those Wind Energy Conversion Systems/Wind Turbines whose end use is limited to the onsite single residential structure/dwelling and/or agricultural structure where the system is located.

SECTION 6. PERMITTING PROCEDURE

A. Prior to the issuance of a building permit, the Applicant shall have complied with any local municipalities' zoning and planning board procedures and approvals, and shall comply with any other Federal, State, Local government laws, regulations and applicable processes. The applicant shall provide proof of compliance of the above to the Code Enforcement Officer with submission of the permit application.

B. Simultaneously with submission of the application required herein, the applicant shall pay the permit fee established by the Jefferson County Board of Legislators by Resolution, or as may be amended by Resolution of said Board from time to time.

C. Upon review of the application, design documents, specifications, applicable zoning and planning board approvals, if required, together with any other documents the Code Enforcement Officer may request, and the payment of the permit fee, the Code Enforcement Officer may issue a valid permit for a period of up to three (3) years or until the project is completed, whichever event occurs first. If the Renewable Energy Conversion System is not completed within said period of time, the Applicant must re-apply and submit a request for renewal of the permit for an additional period of time to be determined by the Code Enforcement

Officer. The Applicant must pay an additional permit fee upon such re-application/renewal in accordance with the permit fee in effect at that time.

D. The County of Jefferson designates the onsite engineers of the owner/operator/developer and the third party inspection agents employed by the owner/operator/developer as "special inspectors". Such special inspectors are responsible for geotechnical evaluations, inspections of reinforcement and concrete slump and placement, tower foundation anchorage, structural erection of the tower, certification of all welded/bolt connections, certification of electrical, mechanical, life safety and final commissioning of the Renewable Energy Conversion System and associated equipment and facilities. Said certifications shall be submitted to the Code Enforcement Officer.

E. If at any time during the permitting process the owner/operator/developer fails to abide by the procedures and technical building specifications of the Code Enforcement Officer, the owner/operator/developer may be subject to a Stop Work Order issued by the Code Enforcement Officer.

F. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer that the foundation, structural components, and equipment are all sound and meet the manufacturers' recommended specifications and warranties.

G. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer, that the electrical systems(s) is in compliance with accepted electrical engineering practices and pursuant to the provisions of the National Electrical Code as adopted by New York State.

H. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer that systems are compliant with manufacturers' installation recommendations and design specifications.

I. Upon receipt of any and all required certifications from the special inspector(s), the Code Enforcement Officer shall make a final visit, and if all is in satisfactory condition and compliance, shall issue a Certificate of Compliance.

SECTION 7. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity or circumstance in which such order or judgement shall be rendered.

SECTION 8. EFFECTIVE DATE

This local law shall take effect immediately upon its being duly filed in the office of the Secretary of State of the State of New York in accordance with Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Setting a Time and Place for a Public Hearing on Local Law Intro. No. 1 of 2026

By Legislator: _____

Resolved, That the Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Requiring Building Permits for All Commercial Renewable Energy Conversion Systems" on July 7, 2026, at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation in Relation to a Culvert Replacement at County Route 8, Millens Bay Road in the Town of Lyme

By Legislator: _____

Whereas, The Jefferson County Highway Superintendent deems it necessary to replace a culvert structure on County Route 8, Millens Bay Road, Town of Lyme over Shaver Creek at Ashland Flats Wildlife Management for highway drainage purposes, and

Whereas, This project will require the removal of the old Millens Bay Road Bridge and adjacent Culvert under County Route 8, necessitating a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation to reconstruct said culvert, pursuant to the provisions of the Environmental Conservation Law.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute the above referenced agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further,

Resolved, That a certified copy of this resolution be forwarded to the New York State Department of Environmental Conservation.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Reappropriating Previously Allocated Funds for the Purchase of a 2024 International Dump Truck and Amending the 2026 County Budget in Relation Thereto

By Legislator: _____

Whereas, By 2025 Purchase Order 25001437, the purchase of a 2024 International Dump Truck from Navistar Inc. was authorized in the amount of \$243,709.30, and

Whereas, Said purchase order was inadvertently closed during the 2025 Fiscal Year while awaiting delivery of the dump truck, and

Whereas, The applicable funds totaling \$243,709.30 remain unspent and have reverted to fund balance, and

Whereas, It is necessary to reappropriate these funds from Highway Fund Balance to the 2026 County Budget to facilitate the completion of this vital equipment acquisition for the Highway Department.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue			
10000000 30599	Appropriated Fund Balance		\$243,709.30
Expenditure			
10513000 02404	Dump Truck Replacement		\$243,709.30

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2026 County Budget for the Highway Department Relative to General Ledger
Coding Review

By Legislator: _____

Whereas, The Highway Superintendent has identified that funds currently allocated for paving projects are more accurately classified as surface treatment activities under the established budgetary guidelines, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen Jefferson County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
05511000 04482	Surface Treatment	\$1,000,000

Decrease

Expenditure		
05511200 04930	Paving County Roads	\$1,000,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same
in Highway Department Budget

By Legislator: _____

Whereas, Jefferson County received insurance settlement checks totaling \$12,613.92 for damage to County guide rails, and

Whereas, These funds represent recoveries for necessary repairs carried out on the guide rail infrastructure to ensure the safety and integrity of County roadways, and

Whereas, The Highway and Insurance Departments have requested that the settlements be used to fund repairs carried out on the guide rails.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
05900300 92680	Insurance Recoveries	\$12,613.92
Expenditure		
05511000 04588	Guide Rails	\$12,613.92

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20__ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2026 County Budget in Relation to the Community Development Block Grant and
the Housing Improvement Program

By Legislator: _____

Whereas, By Resolution No. 296 of 2021, The Board of Legislators adopted Local Guidelines and Administrative Procedures for implementation and local administration of the 2020 Community Development Block Grant (CDBG) Housing Award, and

Whereas, Said Guidelines include a requirement that if an owner-occupied unit rehabilitated by CDBG funds through this program is sold within five years of receiving such funds, the owner must make a pro-rata reimbursement to the County, and

Whereas, Upon submission of a CDBG Income Report for the period of April 1, 2025, through March 31, 2026, to the New York State Office of Community Renewal (OCR), the County has received clearance from OCR to retain captured CDBG funds in the amount of \$13,258.65, and

Whereas, The 2026 County Budget must be amended to recognize this revenue and appropriate it to the proper account.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
30866800 92170	Community Development Inc	\$13,258.65
Expense		
30866800 04021	Community Development Expense	\$13,258.65

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same
in Recycling and Waste Management Department Budget

By Legislator: _____

Whereas, Jefferson County received an insurance settlement check in the amount of \$1,164.36 for damage to a Recycling Department vehicle, and

Whereas, The Recycling and Insurance Departments have requested that the settlement be used to fund the external fleet line for the repairs performed to the vehicle.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
15910100 92680	Insurance Recoveries	\$1,164.36
Expenditure		
15816000 043102	External Fleet Expense	\$1,164.36

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Increasing Recycling and Waste Management Petty Cash Fund

By Legislator: _____

Whereas, By Resolution No. 153 of 1990, a petty cash fund was established for the Recycling and Waste Management Department, and

Whereas, Said petty cash fund was increased initially by Resolution No. 144 of 1998 from \$300.00 to \$500.00, then from \$500.00 to \$800.00 by Resolution No. 212 of 2011 to ensure that the department had sufficient cash on hand to pay for transportation and other miscellaneous expenses related to the operation of the County's Solid Waste and Recycling program, and

Whereas, The County Treasurer has recommended increasing the petty cash fund by \$700.00 to a total of \$1,500.00 to provide necessary flexibility for daily operations, thereby streamlining the processing of daily deposits and cash receipts, and

Whereas, Increasing this fund is beneficial to Jefferson County as it ensures the Recycling and Waste Management Department can maintain uninterrupted service and administrative efficiency in handling high-volume daily transactions.

Now, Therefore, Be It Resolved, Pursuant to Section 371 of County Law, the funding level of the Recycling & Waste Management petty cash fund be increased from \$800.00 to \$1,500.00 for the purpose of providing adequate funds for departmental operations.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Recognizing the New York State Governor’s Traffic Safety Committee’s Child Passenger Safety Program Grant Award and Amending the 2026 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County Sheriff’s Office has been awarded the New York State Governor’s Traffic Safety Committee’s Child Passenger Safety Program Grant Award for 2026 in the amount of \$2,800, and

Whereas, The Child Passenger Safety Program Grant aims to support the educational activities of child passenger safety programs through fitting stations, awareness training, car seat check events and car seat education & distribution programs for low-income families.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award in the amount of \$2,800 for the project period of October 1, 2025, through September 30, 2026, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Governor’s Traffic Safety Committee relative to the Child Passenger Safety Program Grant with the Sheriff’s Office, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01311000 94389	Federal Aid Criminal Justice	\$2,800
Expenditure		
01311000 04112	Membership and Dues	\$ 200
01311000 04313	Travel	300
01311000 04585	Operating Supplies	750
01311000 04613	Training	1,550

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Reappropriating New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award Funds Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto

By Legislator: _____

Whereas, By Resolution No. 277 of 2025, The Board of Legislators recognized a Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant in the amount of \$10,000 for the Sheriff's Office for fiscal years 2025-2026, and

Whereas, The STRIVE initiative provides for preventative and enforcement strategies to focus efforts on the reduction of Intimate Partner and Domestic Violence utilizing evidence-based practices, and

Whereas, Unexpended grant funds remain from the 2025 fiscal year and must be reappropriated into the 2026 Jefferson County Budget to allow for the completion of planned activities.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01311000 93389	State Aid Other Public Safety	\$10,000
Expenditure		
01311000 04313	Travel	\$ 5,000
01311000 04613	Training	5,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators
