

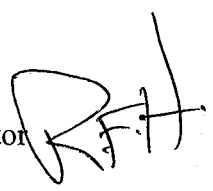
**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

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May 23, 2019

**TO:** Members of Finance & Rules Committee  
**FROM:** Robert F. Hagemann, III, County Administrator   
**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, May 28, 2019, at 6:00 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Presentations:**

Jefferson County Historical Society - Jordan Walker, Executive Director

Jefferson County Fair - Pam Shelmidine, Fair Manager

Thousand Islands International Tourism Council - Corey Fram, Executive Director

**Finance & Rules Committee Sponsored Resolutions:**

1. Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding
2. Authorizing the Sale of Certain Tax Foreclosure Property in the Town of Theresa to Gerald Bartlett and Rosemary Bartlett
3. Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith (WGS Clayton Housing Associates, LLC)
4. Approving Mortgage Tax Report

5. Setting Time and Place for Public Hearing on Tentative 2019-2020 Jefferson Community College Budget
6. Authorizing Appointments to the Jefferson-Lewis Workforce Development Board
7. Authorizing Agreements for Provision of Mental Hygiene Services
8. Accepting Funding for NYS Health Building Healthy Communities Conference Scholarships and Amending the 2019 County Budget in Relation Thereto
9. Accepting Donation on Behalf of the Department of Social Services and Amending the 2019 County Budget

**General Services Committee Sponsored Resolutions:**

1. Amending the 2019 County Budget in Relation to the Probation Department Vehicle
2. Authorizing FY 2018 Operation Stonegarden Grant Agreement and Amending the 2019 County Budget in Relation Thereto

**Informational Items:**

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports  
County Clerk

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc:    Audit                      Human Resources                      Purchasing  
      County Clerk              Information Technology              Real Property Tax Services  
      Board of Elections        Insurance                              County Treasurer  
      Employ. & Training        JCC                                      County Attorney

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain  
Parcels of Real Property and Discontinuance of Foreclosure Proceeding.

By Legislator: \_\_\_\_\_

Whereas, pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, certain owners of foreclosed properties have tendered offers to re-purchase County's right of foreclosure obtained in certain Tax Foreclosure proceedings, by depositing in trust with the County funds in an amount equal to all the tax, penalties, and interest, together with the County's established administrative fee, and

Whereas, The said owners and the amounts deposited are set forth in Exhibit "A" which is hereby incorporated herein, and made a part hereof.

Now, Therefore, Be it Resolved, that Pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, the Board of Legislators does hereby approve of the re-purchase of the County's right of foreclosure to those individuals set forth in Exhibit "A" , in considerations of the amounts paid by such individuals as shown on said Exhibit, and be it further

Resolved, That the County Attorney is hereby authorized to file with the Court a motion seeking an Order to vacate the Judgement of Foreclosure, discontinuing the *in rem* tax foreclosure action and cancelling the Notice of Pendency of such action in regard to the respective parcel(s) of property.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Sale of Certain Tax Foreclosure Property in the Town of Theresa  
to Gerald Bartlett and Rosemary Bartlett

By Legislator: \_\_\_\_\_

Whereas, The County of Jefferson foreclosed on a parcel of land in the Town of Theresa identified as Tax Map No. 34.06-1-3.1 and said parcel has remained unsold following public auction, and

Whereas, Said parcel consists of an area of 50' x 295' and has an assessed value of \$400.00, and

Whereas, A contiguous land owner has contacted the County and offered to pay the sum of \$500.00 to purchase said parcel from the County with the recording costs included in said price, and

Whereas, The *Ad Hoc* Committee on Real Property Tax Foreclosure matters has reviewed and approved this proposed offer.

Now, Therefore, Be it Resolved, That the Chairman of the Board is hereby authorized and directed to execute any and all necessary documents for the conveyance of the above parcel to Gerald Bartlett and Rosemary Bartlett, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes  
in Connection Therewith (WGS Clayton Housing Associates, LLC)

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Article 7 of the Real Property Tax Law, WGS Clayton Housing Associates, LLC, commenced court proceedings to obtain reductions of the assessed valuation of property in the Town of Clayton, and

Whereas, The Town of Clayton has reached a settlement of the proceedings with regard to tax map parcel no.20.64-1-2.-401, with proposed assessed values as follows:

<u>Tax Year</u>	<u>Original Assessment</u>	<u>Reduced Assessment</u>
2015	\$5,000,000	\$3,691,000
2016	\$5,000,000	\$3,766,000
2017	\$5,000,000	\$3,791,000
2018	\$5,000,000	\$3,791,000
2019	\$5,000,000	\$3,791,000

; and

Whereas, The amount of the refund exceeds the authorization of the County Auditor and Treasurer to pay refunds of up to \$5,000.00 without the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That Jefferson County concurs in the settlements as outlined herein above, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to make appropriate refund as set forth below and to charge back the taxing jurisdiction in accordance with the settlement and Real Property Tax Law §727:

Parcel Nos. 20.64-1-2.-401	2015	\$11,567.68
	2016	\$11,314.18
	2017	\$13,230.02
	2018	\$11,336.97
	2019	\$11,595.82
	Total	<u>\$59,044.67</u>

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Approving Mortgage Tax Report

By Legislator: \_\_\_\_\_

Whereas, This Board is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months ended March 31, 2019.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, this Board issue Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT



COUNTY OF Jefferson

FOR THE PERIOD OF October 2018

THROUGH March 2019

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

TAX RATE:0.8411865478

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct	212,550.10	0.20	20,325.73	0.00	192,224.57	0.00		192,224.57	0.00	0.00		82,819.33
Nov	120,563.50	0.52	20,920.67	0.00	99,643.35	0.00		99,643.35	0.00	0.00		38,876.52
Dec	159,148.82	0.65	21,125.36	0.00	138,024.11	0.00		138,024.11	0.00	0.00		51,991.89
Jan	123,633.50	0.47	21,156.49	0.00	102,477.48	0.00		102,477.48	0.00	0.00		38,394.32
Feb	78,822.00	0.32	21,027.31	0.00	57,795.01	0.00		57,795.01	0.00	0.00		22,141.62
Mar	94,620.00	0.21	20,804.29	0.00	73,815.92	0.00		73,815.92	0.00	0.00		29,373.83
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Totals	789,337.92	2.37	125,359.85	0.00	663,980.44	0.00		663,980.44	0.00	0.00		263,597.51

*James Thompson, Deputy* Recording Officer  
*Karen W. Daniels* Treasurer

Distribution Statement

(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

PART II

Credit Statement

(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
	0.00	0.00	0.00	0.00	
ADAMS	16,724.61	0.00	0.00	16,724.61	14,068.52
ALEXANDRIA	48,999.78	0.00	0.00	48,999.78	41,217.96
ANTWERP	6,112.86	0.00	0.00	6,112.86	5,142.06
BROWNVILLE	37,343.33	0.00	0.00	37,343.33	31,412.71
CAPE VINCENT	24,383.00	0.00	0.00	24,383.00	20,510.65
CHAMPION	37,308.15	0.00	0.00	37,308.15	31,383.11
CLAYTON	71,541.00	0.00	0.00	71,541.00	60,179.33
ELLSBURG	19,202.41	0.00	0.00	19,202.41	16,152.81
HENDERSON	18,025.09	0.00	0.00	18,025.09	15,162.46
HOUNSFIELD	35,121.08	0.00	0.00	35,121.08	29,543.38
LERAY	60,796.99	0.00	0.00	60,796.99	51,141.61
LORRAINE	2,768.00	0.00	0.00	2,768.00	2,328.40
LYME	39,049.50	0.00	0.00	39,049.50	32,847.91
ORLEANS	29,277.03	0.00	0.00	29,277.03	24,627.44
PAMELIA	27,436.56	0.00	0.00	27,436.56	23,079.27
PHILADELPHIA	7,768.00	0.00	0.00	7,768.00	6,534.34
RODMAN	9,619.00	0.00	0.00	9,619.00	8,091.37
RUTLAND	28,771.45	0.00	0.00	28,771.45	24,202.16
THERESA	23,744.83	0.00	0.00	23,744.83	19,973.83
WATERTOWN-CITY OF	157,821.83	0.00	0.00	157,821.83	132,757.59
WATERTOWN-TOWN OF	49,963.92	0.00	0.00	49,963.92	42,028.98
WILNA	35,293.00	0.00	0.00	35,293.00	29,688.00
WORTH	2,266.50	0.00	0.00	2,266.50	1,906.55
<b>Total Tax Districts 23</b>	<b>789,337.92</b>	<b>0.00</b>	<b>0.00</b>	<b>789,337.92</b>	<b>663,980.44</b>

\*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Setting Time and Place for Public Hearing on Tentative  
2019-2020 Jefferson Community College Budget

By Legislator: \_\_\_\_\_

Resolved, That a public hearing on the Tentative Jefferson Community College Budget for College Fiscal Year 2019-2020 be held before this Board of Legislators on Tuesday, July 2, 2019 at 6:00 p.m. in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board be and is hereby directed to give notice of said public hearing as required by law.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Appointments to the  
Jefferson-Lewis Workforce Development Board

By Legislator: \_\_\_\_\_

Whereas, The Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, requires that there be established a local Workforce Development Board (WDB) to oversee local job training services and activities, and

Whereas, Chapter 2, Section 107(a)(b) of the Workforce Innovation and Opportunity Act authorizes the establishment, membership, and composition of the local Workforce Development Board, and

Whereas, Chapter 2, Section 107(c) of the Workforce Innovation and Opportunity Act authorizes the appointment and certification for local Workforce Development Board membership, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Development Board who have interest and experience in the delivery of local workforce development services.

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the following appointments to the Workforce Development Board for term as indicated:

<u>Member</u>	<u>Term to Expire</u>
Reappointments	
<u>Jefferson County Representatives</u>	
Robert Hagemann, Jefferson County	6/30/2022
Steven Todd, Jefferson-Lewis BOCES	6/30/2022
Ty Stone, JCC President	6/30/2022
<u>Lewis County Representatives</u>	
Lynn Murray, Owner of Murcrest Farms	6/30/2022
New Appointments	
<u>Jefferson County Representatives</u>	
Rodney Castillo, Keyes Information Technology	6/30/2020
Lisa Storey, Samaritan Medical Center	6/30/2021
<u>Lewis County Representatives</u>	
Shellie Orloff, Qubica AMF	6/30/2020

Seconded by Legislator: \_\_\_\_\_

  
**Jefferson-Lewis**  
**Workforce Development Board**  
Bringing Jobs & People Together  
A proud partner of the American Job Center network

1000 Coffeen Street  
Watertown, New York 13601

Phone: (315) 782-9252  
Fax: (315) 782-2073

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May 6, 2019

To: Terry Clark, Lewis County  
Torri Richmire, Jefferson County

From: Cheryl Mayforth

RE: Appointments to the Jefferson-Lewis Workforce Development Board

The following have appointments that will expire on 6/30/19 and have agreed to continue to serve on the Board:

Robert Hagemann: Jefferson County

Stephen Todd: Jefferson-Lewis BOCES

Lynn Murray: Owner of Murcrest Farms, Lewis County

Terms will expire 6/30/22

The following are new appointments:

### Shellie Orloff

Is currently the Human Resources/Safety Manager for QubicaAMF in Lowville NY. I began my career with QubicaAMF in October of 2018. I had been previously employed by Great Lakes Cheese in Adams NY where I also filled the role of Human Resources Manager for several years. I only left GLC to be closer to my home in Lewis County. Previously, my career had been in purchasing. I graduated from Jefferson Community College with an AAS in Human Services.

When not fulfilling my HR duties I am busy with my three stepchildren and spend as much time outdoors enjoying my gardens and keeping up with the kids. Shellie takes the place of David Pavey who previously held the position and resigned to take another position. Shellie to serve out the remaining term which expires on 6/30/20

### Rodney Castillo

Rod Castillo is the CEO of Keyes Information Technology. A 1994 West Point graduate, Rod started his career as an Information Systems Security Officer in the US Army. In 2000, Rod joined PricewaterhouseCoopers, where he spent ten years in the IT consulting practice. In 2011, Rod and his wife Rochelle started Keyes and they have grown the company to 13 employees. Rod will replace Mike Schantz from Jain Irrigation whom has left that position. Shellie to serve out the term to expire on 6/30/20

### Lisa Storey

Lisa Storey, SHRM-CP is the Human Resource Manager at Samaritan Health. She is a dedicated HR Practitioner with 20 years' experience in the Human Resource Healthcare industry. Her area of expertise is Employee Benefits, Employee / Labor Relations, Union Negotiations, Talent Acquisition and Employee Engagement. She is certified by the Society for Human Resource Management, Jefferson Leadership Institute graduate and has a Bachelor's Degree in Human Resource Management from Bellevue University.

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements for Provision of Mental Hygiene Services

By Legislator: \_\_\_\_\_

Whereas, New York State Mental Hygiene Law provides that the Jefferson County Community Services Board may contract for the provision of various mental hygiene services to the public with the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That, pursuant to Section 41.13 of the Mental Hygiene Law, this Board does hereby grant its approval for the Community Services Board to enter into agreements with the following not-for-profit organizations for provision of the referenced mental hygiene services during calendar year 2019 for consideration as reflected herein:

<u>Agency</u>	<u>Consideration to be Received from the County</u>	<u>State Aid</u>	<u>County Aid</u>
Carthage Area Hospital			
Behavioral Health Clinic	\$ 52,418	\$ 52,418	\$ 0
Credo Community Center for the Treatment of Addictions			
Men's Halfway House	\$221,229	\$221,229	\$ 0
Chemical Dependence Clinic	\$361,925	\$307,229	\$ 54,696
Women's Drug Free Residential	\$496,696	\$496,696	\$ 0
Case Mgmt/Supportive Housing	\$ 85,512	\$ 85,512	\$ 0
Vocational/Education Program	\$116,737	\$116,737	\$ 0
Community Res. (Aftercare)	\$225,760	\$186,760	\$ 39,000
Res. Rehab. Svcs. For Youth	\$165,765	\$165,765	\$ 0
Opiate Treatment Program	\$301,248	\$301,248	\$ 0
Case Management/Vivitrol	\$ 20,000	\$ 20,000	\$ 0
Mental Health Outpatient Clinic	\$ 2,688	\$ 2,688	\$ 0
Jail Base Program	\$ 60,000	\$ 60,000	\$ 0
Alcohol/Substance Abuse Council DBA Pivot			
Recovery Center	\$350,000	\$350,000	\$ 0
Prevention Services & Stop DWI	\$804,015	\$706,865	\$ 50,000
			DWI \$ 47,150
Children's Home of Jefferson County			
Family Respite	\$ 46,146	\$ 40,042	\$ 6,104
Mobile Crisis Outreach	\$146,933	\$127,669	\$ 19,264
Prevention Program	\$ 28,763	\$ 24,885	\$ 3,878

Health Home Management/SPOA/SPOE	\$334,251	\$334,251	\$ 0
Non-Medicaid Care Coordination Mgrs	\$201,132	\$201,132	\$ 0
Community Outpatient Clinic	\$ 86,018	\$ 38,643	\$ 47,375
Records Management	\$ 10,000	\$ 0	\$ 10,000
Forensic Jail Program	\$134,120	\$133,236	\$ 884
Therapeutic Crisis Respite Program	\$650,000	\$650,000	\$ 0
Jefferson Rehabilitation Center			
Employment Programs	\$281,985	\$272,111	\$ 9,874
Ongoing Integrated Employment	\$ 82,936	\$ 82,936	\$ 0
Family Support Svcs.	\$ 5,000	\$ 0	\$ 5,000
Mental Health Assn.			
Psychosocial/Drop-In Program	\$276,457	\$257,711	\$ 18,746
Adult Respite Program	\$ 38,821	\$ 33,473	\$ 5,348
PFC Joseph Dwyer Peer Support	\$ 92,500	\$ 92,500	\$ 0
Northern Regional Center for Independent Living			
Family Support Services	\$256,428	\$248,235	\$ 8,193
Mental Health Advocacy	\$ 42,847	\$ 42,847	\$ 0
North Country Transitional Living Services DBA Transitional Living Services of NNY			
Supported Housing	\$402,863	\$393,419	\$ 9,444
Behavioral Health & Wellness Clinic	\$ 12,096	\$ 12,096	\$ 0
Homeless/MICA/Case Mgmt	\$112,368	\$112,368	\$ 0
Samaritan Medical Center			
Outpatient Children's Services	\$ 80,642	\$ 80,642	\$ 0
River Hospital			
PFC Joseph Dwyer Peer Support	\$ 92,500	\$ 92,500	\$ 0
Community Wellness Outpatient	\$ 34,945	\$ 0	\$ 34,945

and be it further

Resolved, That this Board further grants approval for the Community Services Board to enter into such agreements with the State of New York as may be required to obtain the State Aid funding outlined herein.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Funding for NYS Health Building Healthy Communities Conference Scholarships  
and Amending the 2019 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The New York State Health Foundation has advised Jefferson County Public Health Service (JCPHS) of the award of scholarships covering the 2019 Annual Meeting of the American Public Health Association, and

Whereas, JCPHS will receive funding in the amount of \$2,000 for Faith Lustik to attend the meeting to promote innovative ideas related to building healthy communities.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funding, and the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01405000 91689	Other Health Department Income	\$ 2,000
Expenditure		
01406000 04613	Training	\$ 546
01406000 04313	Travel	1,454

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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NEW YORK STATE HEALTH FOUNDATION: *Improving the state of New York's health*

April 24, 2019

Faith Lustik  
Health Planner  
Jefferson County Public Health Service  
531 Meade Street  
Watertown, NY 13601

Grant Number: 19-06833

Dear Mrs. Lustik:

I am pleased to inform you that the New York State Health Foundation has approved a conference scholarship grant of \$2,000.00 to the Jefferson County Public Health Service. The goal of this initiative is to promote and inform, on a regional, statewide, and even national level, innovative ideas related to building healthy communities. This grant will enable you or up to two staff members to attend the Creating the Healthiest Nation - American Public Health Association Annual Meeting.

Grant funds are available for conference participation on November 2, 2019, through November 6, 2019. These funds are governed by the Terms and Conditions document that was signed by Ginger Hall, Director of Public Health, and dated February 21, 2019. NYSHealth disburses all grant payments using an automated clearing house. Payment in full will be transferred to your organization's bank account within the next two business weeks.

Please submit a final narrative report detailing the use of grant funds on or before November 20, 2019. All reports are submitted using NYSHealth's grantee portal. Information for accessing the grantee portal and report guidelines are posted on the NYSHealth website ([www.nyshealthfoundation.org](http://www.nyshealthfoundation.org)) in Tools for Grantees.

Communication for this grant should be addressed to Liz Ward, Sr. Program Assistant, at NYSHealth, who can be reached at (212) 584-7681 or [ward@nyshealth.org](mailto:ward@nyshealth.org).

Sincerely,

A handwritten signature in black ink that reads "David Sandman".

David Sandman, Ph.D.  
President and CEO

Enclosures

cc: Liz Ward  
Elisa Nikoloulis  
Maureen Cozine  
Michele McEvoy

*Enjoy the  
conference!*

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Donation on Behalf of the Department of Social Services  
and Amending the 2019 County Budget

By Legislator: \_\_\_\_\_

Whereas, Timothy Fahsel has donated funds to the Jefferson County Department of Social Services to be used for the Foster Parent Appreciation celebration, and

Whereas, The 2019 County Budget must be amended to recognize this donation.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215 (3), this Board of Legislators gratefully accepts said donation, and be it further

Resolved, That the 2019 County Budget is amended as follows:

**Increase:**

Revenue:		
01601000 92705	Donations	\$ 100.00
Expenditure:		
01601000 04624	Client Incidentals	\$ 100.00

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                          ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

Department	Revenue through end of April 2018	Revenue through end of April 2019	2019 Amended Budget April = 33.30%	2018 Revenue as % of 2018 BUD	2019 Revenue as % of 2019 BUD
1045 - General Items 01	\$77,366,741	\$78,258,180	\$46,035,820	56.98%	56.61%
1165 - District Attorney 01	\$31,207	\$44,072	\$63,952	17.72%	22.95%
1170 - Public Defender 01	\$247,569	\$39,135	\$232,636	94.10%	5.60%
1325 - Treasurers Department 01	\$6,468	\$5,108	\$10,989	19.60%	15.48%
1345 - Purchasing 01	\$39,851	\$10,623	\$28,971	46.83%	12.21%
1355 - Real Property Tax Services 01	\$401,397	\$352,274	\$142,784	91.08%	82.16%
1410 - County Clerk 01	\$452,331	\$428,808	\$673,859	22.55%	21.19%
1420 - County Attorney 01	\$38,817	\$64,900	\$123,876	7.44%	17.45%
1430 - Human Resources 01	\$2,690	\$4,175	\$2,997	35.87%	46.39%
1436 - Insurance Department 01	\$0	\$0	\$7,326	0.00%	0.00%
1450 - Board of Elections 01	\$186	\$49	\$316	19.57%	5.12%
1620 - Buildings 01	(\$148,551)	\$29,588	\$280,220	-15.95%	3.52%
1680 - Information Technology 01	\$0	\$0	\$18,315	0.00%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	\$114,245	\$161,672	\$286,362	16.57%	18.80%
3140 - Probation 01	\$39,703	\$14,484	\$191,932	6.54%	2.51%
3315 - STOP DWI Program 01	\$62,412	\$54,260	\$58,225	36.93%	31.03%
3410 - Fire & Emergency Management 01	\$32,341	\$334,395	\$217,170	5.70%	51.27%
3510 - Dog Control 01	\$9,891	\$7,964	\$111,135	2.73%	2.39%
3620 - Code Enforcement 01	\$11,036	\$14,362	\$33,300	12.26%	14.36%
4050 - Public Health 01	\$236,583	\$275,199	\$2,031,761	3.73%	4.51%
4310 - Mental Health Services 01	\$3,520,841	\$3,113,754	\$3,387,967	35.87%	30.60%
5610 - Airport 01	\$458,365	\$287,199	\$637,615	25.12%	15.00%
6010 - Social Services Administration 01	\$3,237,872	\$1,310,773	\$3,410,010	33.15%	12.80%
6070 - Services for Recipients 01	\$3,967,283	\$3,312,473	\$6,593,125	19.77%	16.73%
6510 - Veterans Service Agency 01	\$0	\$0	\$2,840	0.00%	0.00%
6540 - Consumer Affairs - County Seal 01	\$2,711	\$18,290	\$23,703	4.52%	25.70%
6772 - Office for the Aging 01	\$32,276	\$32,257	\$508,046	2.12%	2.11%
8020 - Planning 01	\$48,079	\$48,728	\$25,861	31.69%	62.74%
8990 - Employee Benefits 01	\$0	\$0	\$13,320	NaN	0.00%
9150 - Debt Service 01	\$8,895	\$0	\$43,956	#Error	0.00%
01 - General Fund	\$90,221,238	\$88,222,723	\$65,198,390	46.90%	45.06%
9003 - Highway 05	\$11,615	\$19,236	\$4,731,079	0.08%	0.14%
9004 - Road Machinery 10	\$133,815	\$143,504	\$805,950	5.58%	5.93%
9101 - Solid Waste - Recycling 15	\$854,789	\$347,803	\$1,029,192	33.29%	11.25%
9006 - Capital 20	\$38,613	(\$104,822)	\$8,623,565	0.16%	-0.40%
6340 - Employment and Training 25	\$353,035	\$379,502	\$874,396	14.41%	14.45%
1436 - Insurance Department 35	\$1,673,618	\$1,708,116	\$837,409	67.73%	67.92%
9021 - Health Benefits 40	\$7,106,107	\$6,677,862	\$7,818,250	31.24%	28.44%
9023 - Occupancy Tax 50	\$54,407	\$49,319	\$166,500	11.58%	9.86%
9150 - Debt Service 55	\$1,452,018	\$1,552,318	\$1,110,852	40.22%	46.53%
Total All Funds	\$101,899,253	\$98,995,560	\$91,195,583	38.02%	36.15%

Department	Spending through end of April 2018	Spending through end of April 2019	2019 Amended Budget April = 33.30%	2018 Spending as % of 2018 BUD	2019 Spending as % of 2019 BUD
1010 - Legislative Board 01	\$306,807	\$312,314	\$346,622	29.99%	30.00%
1045 - General Items 01	\$8,912,638	\$8,733,197	\$13,153,048	22.83%	22.11%
1165 - District Attorney 01	\$524,682	\$525,885	\$677,496	27.92%	25.85%
1170 - Public Defender 01	\$423,018	\$405,616	\$859,660	20.50%	15.71%
1325 - Treasurers Department 01	\$170,116	\$170,080	\$203,994	27.36%	27.76%
1345 - Purchasing 01	\$202,846	\$158,643	\$179,901	32.96%	29.37%
1355 - Real Property Tax Services 01	\$215,546	\$227,698	\$295,581	24.08%	25.65%
1410 - County Clerk 01	\$556,580	\$564,609	\$607,452	32.32%	30.95%
1420 - County Attorney 01	\$367,864	\$365,372	\$506,007	26.87%	24.04%
1430 - Human Resources 01	\$101,720	\$101,317	\$122,007	27.80%	27.65%
1436 - Insurance Department 01	\$387,998	\$398,717	\$154,005	84.25%	86.21%
1450 - Board of Elections 01	\$206,016	\$198,579	\$260,596	25.14%	25.38%
1620 - Buildings 01	\$1,256,616	\$1,149,267	\$1,145,302	34.63%	33.42%
1680 - Information Technology 01	\$506,626	\$516,221	\$473,586	36.83%	36.30%
1910 - Special Items 01	\$452	\$0	\$349,650	0.05%	0.00%
2490 - Education 01	\$5,126,759	\$5,190,892	\$1,816,834	95.44%	95.14%
3110 - Sheriff - Criminal & Civil Div 01	\$4,198,710	\$4,418,806	\$5,366,547	27.84%	27.42%
3140 - Probation 01	\$1,025,512	\$1,055,125	\$1,304,692	27.51%	26.93%
3315 - STOP DWI Program 01	\$31,681	\$35,265	\$58,225	18.74%	20.17%
3410 - Fire & Emergency Management 01	\$1,019,181	\$1,078,237	\$1,207,359	29.74%	29.74%
3510 - Dog Control 01	\$107,521	\$103,195	\$119,189	29.68%	28.83%
3620 - Code Enforcement 01	\$148,207	\$148,960	\$189,144	25.28%	26.23%
4050 - Public Health 01	\$2,007,731	\$1,895,332	\$2,399,082	26.95%	26.31%
4310 - Mental Health Services 01	\$3,156,388	\$2,536,451	\$4,430,976	24.30%	19.06%
5610 - Airport 01	\$1,437,810	\$1,236,694	\$782,495	57.71%	52.63%
6010 - Social Services Administration 01	\$5,288,133	\$5,646,466	\$6,642,180	27.40%	28.31%
6030 - Adult Care Facility 01	\$0	\$500,000	\$166,500	NaN	100.00%
6070 - Services for Recipients 01	\$11,689,452	\$12,348,235	\$14,339,742	27.52%	28.68%
6510 - Veterans Service Agency 01	\$56,785	\$58,087	\$68,189	27.87%	28.37%
6540 - Consumer Affairs - County Seal 01	\$47,276	\$49,214	\$55,475	29.42%	29.54%
6772 - Office for the Aging 01	\$631,743	\$597,149	\$849,089	25.55%	23.42%
8020 - Planning 01	\$131,312	\$133,797	\$250,349	17.55%	17.80%
8730 - Forestry 01	\$91,231	\$91,483	\$55,944	54.30%	54.45%
8989 - Public Benefit Agencies 01	\$804,199	\$809,401	\$576,964	46.42%	46.72%
8990 - Employee Benefits 01	\$1,603,366	\$1,575,343	\$2,477,882	18.50%	21.17%
8992 - Interfund Transfers 01	\$1,448,550	\$1,342,714	\$5,020,308	9.68%	8.91%
9150 - Debt Service 01	\$0	\$0	\$438,894	0.00%	0.00%
01 - General Fund	\$54,191,069	\$54,678,358	\$67,950,967	27.13%	26.80%
9003 - Highway 05	\$4,007,699	\$5,293,108	\$4,743,234	28.02%	37.16%
9004 - Road Machinery 10	\$1,425,891	\$1,520,926	\$883,394	58.15%	57.33%
9101 - Solid Waste - Recycling 15	\$865,340	\$921,405	\$1,030,834	33.70%	29.76%
9006 - Capital 20	\$8,226,234	\$7,503,335	\$11,765,942	20.65%	21.24%
6340 - Employment and Training 25	\$569,737	\$601,235	\$904,684	23.25%	22.13%
1436 - Insurance Department 35	\$629,476	\$551,007	\$837,409	25.47%	21.91%
9021 - Health Benefits 40	\$5,413,415	\$4,449,493	\$7,818,250	23.80%	18.95%
9023 - Occupancy Tax 50	\$176,300	\$189,800	\$178,754	32.15%	35.36%
9150 - Debt Service 55	\$1,787,453	\$1,541,903	\$1,110,852	49.52%	46.22%
Total All Funds	\$77,292,613	\$77,250,569	\$97,224,321	26.59%	26.46%

## Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **April 1, 2019 through April 30, 2019** as follows:

**DMV Fees:**

CC06 Retention	\$ 58,217.64
CC05 Sales Tax Ret	\$ 830.00
CC05 FS-6 Ret	\$ 789.00
<b>Total</b>	<b>\$ 59,836.64</b>

**Land Records Fees:**

CC07 Recording Fees	\$ 47,768.00
CC07 Filing Fees	\$ 2,221.00
CC07 Passport Fes	\$ 2,415.00
CC07 Photo Fees	\$ 880.00
CC07 RETT	\$ 331.00
CC07 RP5217 Ret	\$ 2,520.00
CC07 Notary Ret	\$ 620.00
CC07 NY Ed. Ret/RM	\$ 1,103.00
CC07 UCC's	\$ 1,240.00
CC07 Miscellaneous	\$ 163.00
CC07 Cover Page Fee	\$ 4,740.00
CC07 Overages	\$ 6.17
CC07 Copy Fees	\$ 3,511.75
CC07 General Int.	\$ 1.87
CC07 DMV Int.	\$ 0.51
CC07 E-Subscription	\$ 5,701.50
<b>Total</b>	<b>\$ 73,222.80</b>

**Mortgage Tax Fees:**

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.02
<b>Total</b>	<b>\$ 29,083.02</b>

**Court Record Fees:**

CC08 Index Fees	\$ 3,875.00
CC08 Misc. Court	\$ -
CC50 County Fines	\$ -
<b>Total</b>	<b>\$ 3,875.00</b>

**Fees Collected for Other Depts.:**

TR50 Stop DWI	\$ 4,335.00
TT61 Deposit Into Court	\$ -
<b>Total</b>	<b>\$ 4,335.00</b>

**Adjustments (Deductions):**

CC06 DMV Online Revenue:	\$ -
<b>Total</b>	<b>\$ -</b>
CC07 Credit Cards	\$ 8,676.85
CC07 Notaries:	\$ 60.00
CC07 Tax Sale - Rec. Fees	\$ -
CC07 Tax Sale - RETT	\$ -
<b>Total</b>	<b>\$ -</b>

**Total By Account**

CC05	\$ 1,619.00
CC06	\$ 58,217.64
CC07	\$ 93,568.97
CC08	\$ 3,875.00
CC50	\$ -
TR50	\$ 4,335.00
TA0761	\$ -
<b>Total</b>	<b>\$ 161,615.61</b>

**RECEIVED**  
MAY 09 2019  
 JEFFERSON COUNTY TREASURER

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 161,615.61

5/9/19  
Date

*Dawn L Kimball*  
Jefferson County Treasurer/Deputy