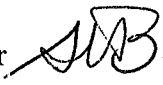


County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

June 20, 2019

TO: Members of Finance & Rules Committee
FROM: Sarah H. Baldwin, Deputy County Administrator 
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, June 25, 2019, immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentations:

JCC 2019-2020 Budget - Dan Dupee, Vice President for Administration and Finance
Community Action Planning Council (CAPC) - Melinda Gault, Executive Director
Volunteer Transportation Center - Sam Purington, Executive Director
Sports Fishery Advisory Board - Hal Horton, Treasurer

Finance & Rules Committee Sponsored Resolutions:

1. Memorial for James D. St.Croix, Sr.
2. Payment of Legislators' Expenses
3. Amending the 2019 County Budget to Provide for Payment of Tax Certiorari Refunds
4. Adopting the 2019-2020 Jefferson Community College Budget

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Memorial for James D. St.Croix, Sr.

By Legislator: _____

Resolved, That a suitably inscribed memorial page be set apart in the 2019 Journal of Proceedings in memory of the late James D. St.Croix, Sr. who died June 5, 2019 in Watertown. Mr. St.Croix served on the Board of Supervisors representing the 10th Ward in the City of Watertown from 1992-1995, on the Board of Legislators representing District 15 in the City of Watertown from 1996-2011, and served as the Vice Chairman of the Board for the 1998-1999 term.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Payment of Legislators' Expenses

By Legislator: _____

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 255.20 we have allowed:

Legislator Expense: \$ 255.20

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Provide
for Payment of Tax Certiorari Refunds

By Legislator: _____

Whereas, The County maintains an account for the payment of refunds due to Tax Certiorari awards pursuant to Article 7 of the Real Property Tax Law made by the Court from time to time for various properties within the County, and

Whereas, Recent settlements of Tax Certiorari matters including by Resolution 109 has resulted in the depletion of said account necessitating the transfer of funds to cover the remainder of the year.

Now, Therefore, Be it Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

01196400 04600	Refund Real Property Taxes	\$30,000
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Decrease:

01199000 04963	Contingent Account	\$30,000
----------------	--------------------	----------

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Adopting the 2019-2020 Jefferson Community College Budget

By Legislator: _____

Whereas, Pursuant to Section 357 of the County Law, the Finance and Rules Committee of this Board has reviewed the requested 2019-2020 Jefferson Community College Budget.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of the County Law, said Budget be and is hereby adopted as the Budget of Jefferson Community College for College Fiscal Year 2019-2020, and be it further

Resolved, In accordance with the 2019-2020 Jefferson Community College Budget, the County of Jefferson will provide a Sponsor Contribution in the amount of \$5,262,179 and thereby approving a total operating expenditure for the JCC Budget of \$29,443,611.

Resolved, That this resolution shall take effect September 1, 2019.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appropriation for the Conduct of Jefferson Community College
for Fiscal Year 2019-2020

By Legislator: _____

Whereas, This Board, by Resolution No. _____ of 2019 adopted a budget for Jefferson Community College for Fiscal Year 2019-2020.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of County Law, the several amounts specified in such budget are hereby appropriated for the objects and purposes specified, and be it further

Resolved, That this resolution shall take effect September 1, 2019.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2019 County Budget in Relation to Employment & Training Department

By Legislator: _____

Whereas, The Jefferson County Department of Employment & Training was awarded \$25,002 in additional New York State Summer Youth Employment Program funds, and

Whereas, The 2019 County Budget must be amended to accept the funds and allocate them to the proper account.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue		
25634000 94618	Fed Aid TANF	\$25,002

Expense		
25634000 04612	Training Work Experience	\$25,002

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

Department	Revenue through end of May 2018	Revenue through end of May 2019	2019 Amended Budget May = 41.60%	2018 Revenue as % of 2018 BUD	2019 Revenue as % of 2019 BUD
1045 - General Items 01	\$83,344,407	\$84,364,074	\$57,510,214	61.38%	61.02%
1165 - District Attorney 01	\$31,207	\$44,072	\$79,892	17.72%	22.95%
1170 - Public Defender 01	\$256,487	\$39,135	\$290,620	97.49%	5.60%
1325 - Treasurers Department 01	\$11,091	\$5,592	\$13,728	33.61%	16.95%
1345 - Purchasing 01	\$51,130	\$14,114	\$36,192	60.08%	16.22%
1355 - Real Property Tax Services 01	\$407,479	\$359,377	\$178,373	92.46%	83.81%
1410 - County Clerk 01	\$607,008	\$594,537	\$841,818	30.27%	29.38%
1420 - County Attorney 01	\$50,339	\$82,153	\$154,752	9.64%	22.08%
1430 - Human Resources 01	\$3,430	\$4,505	\$3,744	45.73%	50.06%
1436 - Insurance Department 01	\$0	\$0	\$9,152	0.00%	0.00%
1450 - Board of Elections 01	\$186	\$184	\$395	19.57%	19.33%
1620 - Buildings 01	\$90,263	\$175,743	\$350,064	9.69%	20.88%
1680 - Information Technology 01	\$0	\$0	\$22,880	0.00%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	\$204,260	\$220,391	\$421,614	29.55%	21.75%
3140 - Probation 01	\$65,964	\$16,021	\$239,770	10.86%	2.78%
3315 - STOP DWI Program 01	\$90,711	\$80,896	\$72,738	53.26%	46.27%
3410 - Fire & Emergency Management 01	\$326,077	\$344,112	\$271,299	57.51%	52.76%
3510 - Dog Control 01	\$13,666	\$13,452	\$138,835	3.78%	4.03%
3620 - Code Enforcement 01	\$31,849	\$30,136	\$41,600	35.39%	30.14%
4050 - Public Health 01	\$718,795	\$559,887	\$2,538,176	11.33%	9.18%
4310 - Mental Health Services 01	\$3,678,087	\$3,319,973	\$4,249,818	37.40%	32.50%
5610 - Airport 01	\$565,328	\$343,666	\$796,540	30.98%	17.95%
6010 - Social Services Administration 01	\$4,224,234	\$2,969,014	\$4,259,953	43.25%	28.99%
6070 - Services for Recipients 01	\$5,010,754	\$5,260,847	\$8,236,456	24.98%	26.57%
6510 - Veterans Service Agency 01	\$0	\$10,000	\$3,548	0.00%	117.25%
6540 - Consumer Affairs - County Seal 01	\$16,241	\$18,400	\$29,610	27.09%	25.85%
6772 - Office for the Aging 01	\$355,105	\$199,503	\$634,677	23.30%	13.08%
8020 - Planning 01	\$48,079	\$48,728	\$32,307	31.69%	62.74%
8990 - Employee Benefits 01	\$0	\$0	\$16,640	NaN	0.00%
9150 - Debt Service 01	\$8,895	\$0	\$54,912	#Error	0.00%
01 - General Fund	\$100,211,073	\$99,118,512	\$81,530,319	52.09%	50.57%
9003 - Highway 05	\$28,540	\$25,199	\$5,910,296	0.20%	0.18%
9004 - Road Machinery 10	\$194,595	\$160,415	\$1,006,833	8.11%	6.63%
9101 - Solid Waste - Recycling 15	\$1,154,307	\$437,345	\$1,285,718	44.95%	14.15%
9006 - Capital 20	\$38,876	(\$102,929)	\$11,195,971	0.16%	-0.38%
6340 - Employment and Training 25	\$651,814	\$569,290	\$1,092,338	26.61%	21.68%
1436 - Insurance Department 35	\$1,776,357	\$1,818,682	\$1,046,133	71.89%	72.32%
9021 - Health Benefits 40	\$8,844,914	\$8,979,636	\$9,766,943	38.89%	38.25%
9023 - Occupancy Tax 50	\$137,036	\$49,319	\$208,000	29.16%	9.86%
9150 - Debt Service 55	\$2,188,122	\$2,288,428	\$1,387,731	60.62%	68.60%
Total All Funds	\$115,225,634	\$113,343,898	\$114,430,281	42.97%	41.21%

Department	Spending through end of May 2018	Spending through end of May 2019	2019 Amended Budget May = 41.60%	2018 Spending as % of 2018 BUD	2019 Spending as % of 2019 BUD
1010 - Legislative Board 01	\$408,644	\$417,581	\$433,017	39.95%	40.12%
1045 - General Items 01	\$11,988,439	\$11,848,987	\$16,431,435	30.70%	30.00%
1165 - District Attorney 01	\$722,057	\$710,316	\$846,361	38.42%	34.91%
1170 - Public Defender 01	\$560,952	\$609,383	\$1,073,930	27.19%	23.61%
1325 - Treasurers Department 01	\$223,981	\$226,611	\$254,840	36.02%	36.99%
1345 - Purchasing 01	\$270,695	\$214,781	\$224,741	43.98%	39.76%
1355 - Real Property Tax Services 01	\$296,851	\$310,824	\$369,255	33.17%	35.02%
1410 - County Clerk 01	\$721,988	\$735,520	\$749,462	41.93%	40.83%
1420 - County Attorney 01	\$542,985	\$497,225	\$632,129	39.67%	32.72%
1430 - Human Resources 01	\$136,587	\$137,170	\$152,418	37.33%	37.44%
1436 - Insurance Department 01	\$393,534	\$404,803	\$192,390	85.46%	87.53%
1450 - Board of Elections 01	\$261,885	\$264,168	\$325,549	31.96%	33.76%
1620 - Buildings 01	\$1,521,571	\$1,424,507	\$1,430,768	41.94%	41.42%
1680 - Information Technology 01	\$610,601	\$648,428	\$591,627	44.38%	45.59%
1910 - Special Items 01	\$14,497	\$3,524	\$422,240	1.45%	0.35%
2490 - Education 01	\$5,131,682	\$5,193,053	\$2,269,679	95.53%	95.18%
3110 - Sheriff - Criminal & Civil Div 01	\$5,863,142	\$6,107,097	\$6,768,032	38.87%	37.54%
3140 - Probation 01	\$1,402,956	\$1,444,029	\$1,629,886	37.63%	36.86%
3315 - STOP DWI Program 01	\$34,924	\$35,854	\$72,738	20.24%	20.51%
3410 - Fire & Emergency Management 01	\$1,367,123	\$1,368,045	\$1,508,292	39.89%	37.73%
3510 - Dog Control 01	\$138,790	\$130,753	\$148,896	38.32%	36.53%
3620 - Code Enforcement 01	\$205,252	\$221,565	\$236,288	35.01%	39.01%
4050 - Public Health 01	\$2,561,050	\$2,532,497	\$2,997,052	34.37%	35.15%
4310 - Mental Health Services 01	\$3,984,752	\$4,072,324	\$5,552,795	30.64%	30.51%
5610 - Airport 01	\$1,566,829	\$1,342,862	\$977,531	62.89%	57.15%
6010 - Social Services Administration 01	\$6,952,292	\$7,553,878	\$8,297,739	36.03%	37.87%
6030 - Adult Care Facility 01	\$0	\$500,000	\$208,000	NaN	100.00%
6070 - Services for Recipients 01	\$15,205,553	\$15,596,242	\$17,913,912	35.80%	36.22%
6510 - Veterans Service Agency 01	\$76,829	\$79,087	\$85,185	37.71%	38.62%
6540 - Consumer Affairs - County Seal 01	\$63,479	\$66,417	\$83,862	39.50%	32.95%
6772 - Office for the Aging 01	\$830,413	\$804,190	\$1,060,724	33.59%	31.54%
8020 - Planning 01	\$185,656	\$192,847	\$312,748	24.81%	25.65%
8730 - Forestry 01	\$91,231	\$91,483	\$69,888	54.30%	54.45%
8989 - Public Benefit Agencies 01	\$804,199	\$809,401	\$720,772	46.42%	46.72%
8990 - Employee Benefits 01	\$1,603,366	\$2,088,793	\$3,095,493	18.50%	28.07%
8992 - Interfund Transfers 01	\$2,184,652	\$2,078,599	\$6,271,616	14.60%	13.79%
9150 - Debt Service 01	\$0	\$0	\$548,288	0.00%	0.00%
01 - General Fund	\$68,929,436	\$70,762,842	\$84,959,577	34.51%	34.65%
9003 - Highway 05	\$5,474,056	\$6,093,470	\$5,925,482	38.28%	42.78%
9004 - Road Machinery 10	\$1,539,830	\$1,616,300	\$1,103,580	62.80%	60.93%
9101 - Solid Waste - Recycling 15	\$1,061,651	\$1,092,977	\$1,287,769	41.02%	35.31%
9006 - Capital 20	\$8,520,023	\$8,321,814	\$15,121,583	21.32%	22.89%
6340 - Employment and Training 25	\$744,120	\$763,981	\$1,130,176	30.37%	28.12%
1436 - Insurance Department 35	\$861,674	\$811,599	\$1,046,133	34.87%	32.27%
9021 - Health Benefits 40	\$6,711,859	\$6,155,765	\$9,766,943	29.51%	26.22%
9023 - Occupancy Tax 50	\$176,300	\$189,800	\$223,309	32.15%	35.36%
9150 - Debt Service 55	\$2,523,555	\$2,277,788	\$1,387,731	69.91%	68.28%
Total All Funds	\$96,542,504	\$98,086,337	\$121,952,281	33.19%	33.46%

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **May 1, 2019 through May 31, 2019** as follows:

DMV Fees:

CC06 Retention	\$ 57,315.24
CC05 Sales Tax Ret	\$ 697.50
CC05 FS-6 Ret	\$ 772.00
Total	\$ 58,784.74

Land Records Fees:

CC07 Recording Fees	\$ 49,910.50
CC07 Filing Fees	\$ 2,305.00
CC07 Passport Fes	\$ 1,680.00
CC07 Photo Fees	\$ 510.00
CC07 RETT	\$ 336.00
CC07 RP5217 Ret	\$ 2,439.00
CC07 Notary Ret	\$ 760.00
CC07 NY Ed. Ret/RM	\$ 1,138.00
CC07 UCC's	\$ 840.00
CC07 Miscellaneous	\$ 339.00
CC07 Cover Page Fee	\$ 4,765.00
CC07 Overages	\$ 83.10
CC07 Copy Fees	\$ 3,549.20
CC07 General Int.	\$ 2.23
CC07 DMV Int.	\$ 0.70
CC07 E-Subscription	\$ 4,137.00
Total	\$ 72,794.73

Mortgage Tax Fees:

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.11
Total	\$ 29,083.11

Total By Account

CC05	\$ 1,469.50
CC06	\$ 57,315.24
CC07	\$ 93,784.39
CC08	\$ 4,625.00
CC50	\$ 1,357.00
TR50	\$ 2,805.00
TA0761	\$ -
Total	\$ 161,356.13

Court Record Fees:

CC08 Index Fees	\$ 4,625.00
CC08 Misc. Court	\$ -
CC50 County Fines	\$ 1,357.00
Total	\$ 5,982.00

Fees Collected for Other Depts.:

TR50 Stop DWI	\$ 2,805.00
TT61 Deposit Into Court	\$ -
Total	\$ 2,805.00

Adjustments (Deductions):

CC06 DMV Online Revenue:	\$ -
Total	\$ -
CC07 Credit Cards	\$ 8,093.45
CC07 Notaries:	\$ -
CC07 Tax Sale - Rec. Fees	\$ -
CC07 Tax Sale - RETT	\$ -
Total	\$ -

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 161,356.13

6/10/19
Date

Dorena L. Kimball
Jefferson County Treasurer/Deputy