


Office of the County Administrator
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Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



January 23, 2025

TO: Members of Health & Human Services Committee
FROM: Ryan Piche, County Administrator 
SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday, January 28, 2025 at 6:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Lead Rental Registry Grant Program – Steve Jennings, Public Health Service Director

Resolutions:

1. Adopting the 2025 Strategic Priorities for the Health and Human Services Committee
2. Authorizing an Agreement for the Provision of Caregiver Services Program to Provide for Music Therapy for Older Adults Who Receive Respite Services and Amending the 2025 County Budget in Relation Thereto
3. Authorizing Agreements for Provision of Services to Elderly of Jefferson County
4. Authorizing an Agreement for Use of Facility for Professional Services to the Medical Examiner's Office
5. Authorizing Agreements with Area Veterinarians for Preparation of Specimens for Rabies Testing
6. Authorizing Funding in Connection with NYSDOH Local Health Department Performance Incentive Initiative and Amending the 2025 County Budget in Relation Thereto
7. Authorizing an Agreement with Lewis County for Provision of Diagnostic and Treatment Center Services

8. Authorizing an Agreement with the City of Watertown, Establishing a Public Health Specialist Position, and Amending the 2025 County Budget in Relation to the New York State Department of Health Lead Rental Registry Grant Program
9. Authorizing an Agreement Relative to Public Health Service Participation in the 1115 Demonstration Waiver SCN Lead Entity Network, Healthy Alliance Foundation, Inc.
10. Amending the 2025 County Budget to Reappropriate Funding From the New York State Office of Temporary and Disability Assistance for the New York State Family-Centered Case Management Services Program
11. Amending the 2025 County Budget to Reappropriate Funding From the New York State Office of Temporary and Disability Assistance for the New York State Shelter Arrears Eviction Foreclosure (SAEF) Program
12. Amending the 2025 County Budget to Reappropriate Funding from the New York State Office of Temporary and Disability Assistance for the Solutions to End Homelessness Program
13. Amending the 2025 County Budget to Reappropriate Funding From the United States Department of Agriculture (USDA) Food and Nutrition Service
14. Accepting Donation on Behalf of the Department of Social Services for Foster Care and Amending the 2025 County Budget
15. Amending 2025 County Budget for the Social Services Department Relative to General Ledger Coding Review
16. Authorizing an Inter-Municipal Agreement for Shared Services with Lewis County in Regard to Providing Veteran Services

Informational Items:

1. Monthly Department Reports:
 - Office for the Aging
 - Community Services
 - Public Health
 - Social Services

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jdj

c:	Office for the Aging	Veterans Service Agency
	Community Services	County Attorney
	Public Health/EMS/Medical Examiner	County Treasurer
	Social Services	

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Adopting the 2025 Strategic Priorities for the Health and Human Services Committee

By Legislator: _____

Whereas, The Jefferson County Board of Legislators recognizes the importance of setting clear, ambitious priorities to guide the work of its standing committees and ensure effective service delivery and resource management, and

Whereas, The Health and Human Services Committee has reviewed and recommended its priorities for 2025 to provide a strategic focus for its efforts while allowing flexibility to address emerging issues, and

Now, Therefore, Be It Resolved, that the Jefferson County Board of Legislators hereby adopts the following 2025 strategic priorities for the Health and Human Services Committee:

1. **Human Services Building Security Improvements:** Enhance security conditions at the Human Services Building to ensure the safety of employees and visitors.
2. **Homelessness Initiatives:** Support programs and initiatives aimed at addressing homelessness and providing comprehensive solutions for individuals and families in need.
3. **Housing Initiatives:** Advance strategies and partnerships to support affordable and sustainable housing initiatives throughout the County.
4. **Customer Service Training:** Execute customer service training for staff in forward-facing county offices to improve service delivery and resident satisfaction.
5. **Medical Examiner and Coroner Services:** Resolve the medical examiner vacancy and reduce transportation costs associated with coroner services through effective solutions.
6. **Mobile Crisis Team:** Collaborate with regional partners to build and deploy a bi-county Mobile Crisis Team to enhance mental health crisis response services.
7. **Public Health Accreditation:** Support the Public Health Department in achieving public health accreditation.
8. **DSS Performance Metrics:** Support the Department of Social Services in its efforts to improve performance metrics and outcomes for the benefit of clients and residents.

Resolved, That this resolution shall take effect immediately upon its adoption.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement for the Provision of Caregiver Services Program to Provide for Music Therapy
for Older Adults Who Receive Respite Services and Amending the 2025 County Budget in Relation
Thereeto

By Legislator: _____

Whereas, By Resolution 207 of 2024 the Board of Legislators approved a contract for the provision of music therapy with Memcara for the CareSuite Program under Homemaker Services for caregivers of older adults and Respite Haven Program for the period of January 1, 2024 through December 31, 2024, and

Whereas, The Office for the Aging Director recommends that this contract be renewed for the period of January 1, 2025 through December 31, 2025, and

Whereas, Funding needs to be moved to the correct account to cover the cost of the program.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute such agreement on behalf of Jefferson County for the period of January 1, 2025 through December 31, 2025 with the approval of the County Attorney as to form and content, and be it further

Resolved, that the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure		
01677200 04112	Memberships/ Dues	\$10,800

Decrease:

Expenditure		
01677200 04416	Contract Healthcare	\$10,800

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for Provision of Services to Elderly of Jefferson County

By Legislator: _____

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and

Whereas, The Office for the Aging is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly residents of Jefferson County, and

Whereas, The Office for the Aging and the Board of Legislators desire to contract for the provision of certain programs and services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for various periods with the below listed parties for the provision of such programs and services to elderly residents of Jefferson County and for such consideration as follows:

Transportation Services:

The Volunteer Transportation Center of Jefferson County, for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2025 through December 31, 2025, consideration for services of approximately \$55,000 annually,

Wilna-Champion Transportation Center, Inc., Carthage, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2025 through December 31, 2025, consideration for services of approximately \$20,000,

Paynter Senior Center, Inc., Clayton, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2025 through December 31, 2025, consideration for services of approximately \$10,800, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement for Use of Facility for Professional Services to the Medical Examiner’s Office

By Legislator: _____

Whereas, It is necessary to have Pathologists/Forensic Pathologists available for backup to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, or during those times when the Jefferson County M.E. is unavailable, or in instances involving complicated deaths, and

Whereas, Jefferson County contracts for the provision of professional autopsy and testing services, and

Whereas, In an effort to ensure services are provided in an acceptable and timely manner Jefferson County has sought multiple facilities in strategic locations for contracted providers to perform services, and

Whereas, By Resolution 176 of 2024, this Board of Legislators authorized agreement with Glens Falls Hospital for the period of June 1, 2024, through December 31, 2025, and

Whereas, Glens Falls Hospital, is increasing their morgue facility use fee to \$1,500 per case, with additional services outlined per the fee schedule for the period of January 1, 2025, through December 31, 2026.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreement with Glens Falls Hospital for Pathologists/Forensic Pathologists to perform professional autopsy and testing services for the period of January 1, 2025, through December 31, 2026, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement on behalf of Jefferson County subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Funding in Connection with NYSDOH Local Health Department Performance Incentive Initiative and Amending the 2025 County Budget in Relation Thereto

By Legislator: _____

Whereas, Jefferson County Public Health Service – Preventive Services unit has been recognized by the New York State Department of Health for the work conducted that focused on preventing disease via the promotion of physical activity, and

Whereas, Jefferson County Public Health Service is eligible to receive an incentive award for this achievement, and

Whereas, The department will use the funds accepted to support costs associated with NYS Public Health Law Article 6 eligible services for disease prevention and population health activities, and

Whereas, Said award will partially offset already budgeted items, including salary of an existing position.

Now, Therefore, Be It Resolved That Jefferson County hereby accepts the incentive award funding, and the 2025 County Budget is hereby amended as follows:

Increase:

Revenue

01405000 93401 State Aid Public Health \$23,286

Expenditure

01405100 04415 Advertising \$ 7,286

01405100 04585 Operating Supplies 10,000

Decrease:

Fund Balance

01000000 30599 Appropriated Fund Balance \$ 6,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Lewis County for Provision of Diagnostic and Treatment Center Services

By Legislator: _____

Whereas, The NYS Department of Health requires that the Lewis County Public Health Agency have a system to minimize the incidence of sexually transmitted diseases, and

Whereas, The current level of such diseases in said County is insufficient to warrant the establishment of a Lewis County STD/HIV clinic, and

Whereas, By Resolution No. 328 of 2022, this Board of Legislators most recently authorized an agreement with Lewis County for sexually transmitted disease clinic services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Lewis County for the provision by the Jefferson County Public Health Service for sexually transmitted disease clinic services to residents of Lewis County during the period of January 1, 2025, through December 31, 2026, for the following services:

<u>Service</u>	<u>Rate</u>
Clinic visit	\$55 per visit
Syphilis Serologic Testing	\$10 per test
Trichomonas Vaginalis – Female	\$45 per test
Trichomonas Vaginalis – Male	\$45 per test
Amplified CT/GC – Rectal Swab	\$15.50 per combo
Amplified CT/CG – Throat Swab	\$15.50 per combo
Gonorrhea culture testing	\$2.50 per test through Center for for Disease Detection or \$20 per test by Carthage Area Hospital
Monkeypox (orthopoxvirus) DNA, PCR	\$77 per test

Resolved, Said amounts are to be paid by Lewis County, and laboratory rates may be revised if the prevailing charges change during the term of this agreement, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, with approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with the City of Watertown, Establishing a Public Health Specialist Position, and Amending the 2025 County Budget in Relation to the New York State Department of Health Lead Rental Registry Grant Program

By Legislator: _____

Whereas, Per New York State Public Health Law Section 1377, a Lead Rental Registry Program must be established by local health departments in 25 communities of concern having the highest numbers of childhood lead poisonings and older rental properties, which may expose families to dangerous lead levels from peeling and chipping lead paint and dust, and

Whereas, The Program requires landlords in communities of concern to remove sources of lead exposure in pre-1980 rental units, and

Whereas, The City of Watertown is identified as a community of concern, and

Whereas, By Resolution 336 of 2024 Jefferson County accepted a grant and authorized an agreement with the New York State Department of Health Lead Rental Registry Program for \$554,200 in annual funding for the period April 1, 2024 through March 31, 2029 to address lead exposure concerns in pre-1980 rental units in the City of Watertown, and

Whereas, The Jefferson County Public Health Service and the City of Watertown will collaboratively operate the Lead Rental Registry Program, and

Whereas, The Director of Public Health has recommended the funding be used to create one full-time Public Health Specialist position and associated fringe, as well as contractual expenses to support establishment and operation of the Lead Rental Registry Program administrative and quality assurance components, and

Whereas, The remainder of funds will be passed through to the City of Watertown to support establishment and operation of the Lead Rental Registry Program inspection components through its Codes Enforcement Department.

Now, Therefore, Be It Resolved, That the Board of Legislators concurs with the recommendation to create Position No. 4055001 in the Public Health budget of Public Health Specialist and that should the funding expire, the position will be abolished, be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with the City of Watertown, not to exceed the term of the funding period ending March 31, 2029, with approval of the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 93452	St Aid PH Other (Grants)	\$969,850

Expenses		
01405500 01100	Personal Services	\$ 58,360
01405500 04313	Travel	2,670
01405500 04416	Professional Fees	864,510
01405500 04613	Training	4,000
01405500 08010	State Retirement	8,655
01405500 08020	Health Benefits	25,935
01405500 08030	Social Security	4,465
01405500 08040	Workers Comp	1,255

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

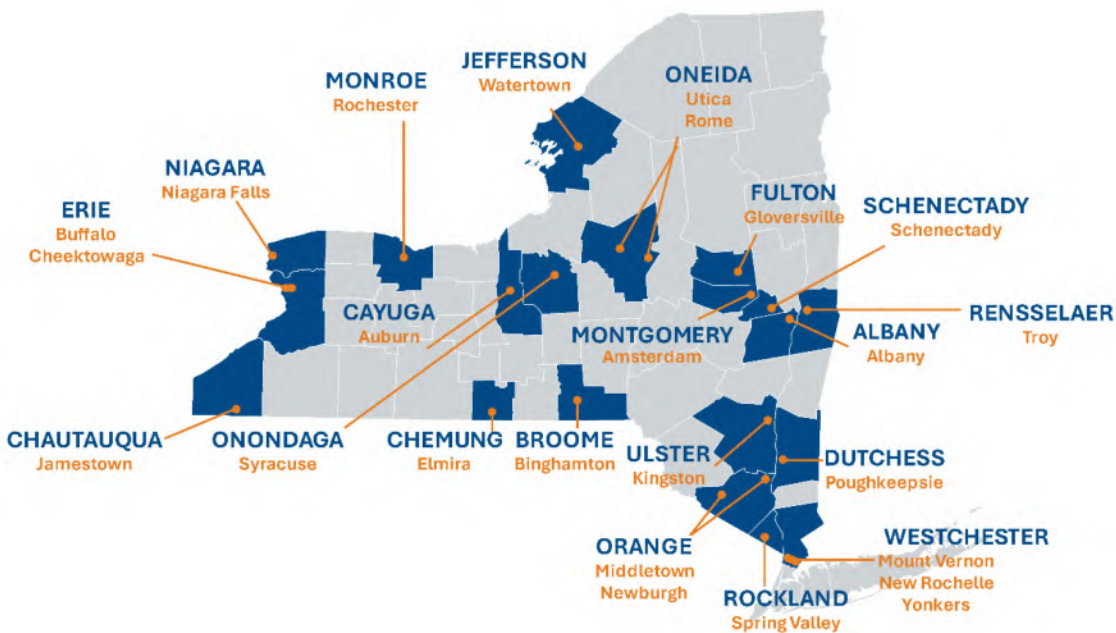
Clerk of the Board of Legislators

JEFFERSON COUNTY PUBLIC HEALTH SERVICE

Lead Rental Registry Briefing Summary

Overview:

The New York State legislature amended the NYS Public Health Law to include a requirement for owners of dwellings with two or more units, built prior to 1980, to register their rental units and certify units to be safe of lead hazards every three (3) years. Lead Rental Registry (LRR) is a new lead initiative targeting prevention of childhood lead poisoning based on the success of the program in Rochester NY and codified in NYS Public Health Law 1377. These changes to the law affect “communities of concern” outside of New York City. “Communities of Concern” are defined as areas of high risk, and the New York State Department of Health has designated these areas due to a) higher-than-average prevalence of children with elevated blood lead levels and b) a significant number of multi-family rental units constructed prior to 1980. The zip code of 13601 has been identified as a “community of concern”, and the City of Watertown particularly shall be the focus of first efforts as over 50% of children reported lead poisoned in Jefferson County reside in the City of Watertown. “Communities of Concern” statewide include:



The LRR has the goal to identify and remediate lead hazards in rental housing before children are harmed by lead poisoning and to do so effectively and efficiently by requiring periodic inspections for lead hazards and ensuring an effective enforcement mechanism to achieve compliance. This program will work together with the longstanding Childhood Lead Poisoning Prevention Program+ (CLPPP+) administered by the Jefferson County Public Health Service (JCPHS). Other funding, such as current funding through NYS Homes and Community Renewal in partnership with Neighbors of Watertown, will support remediation efforts for landlords, and as has happened in communities with similar programming, it is anticipated these remediation funding sources will increase as the inspection program becomes fully functional.

Local Program:

Per State law, local health departments are responsible for the administration of these registries. The JCPHS is a partial service local health department, meaning environmental health services are not administered. Still, the JCPHS will have responsibility to administer the LRR program, and will do it both with department resources, and as a partnership with the City of Watertown Codes Enforcement Department. The JCPHS will work with the City Codes Department to build capacity and develop the program, policies, and procedures. A JCPHS staff person will be needed to maintain the online database, deal with customers daily, implement community education, and ensure quality control by monitoring 10% of the inspections. For the lead paint inspections, the City of Watertown Codes Department will perform the environmental work as it aligns with the work they currently do, and they have mechanisms in place for enforcing this code.

Budget:

The JCPHS has been awarded \$554,200/year for the contract term 4/1/24-3/31/29 in a non-competitive award. The cost of the LRR program is 100% reimbursed by the NYSDOH. Because the initiative started so late, the JCPHS is requesting that all dollars from 4/1/24 – 12/31/25 be appropriated into the 2025 budget, so that if approved by the NYSDOH, all available dollars can be accessed. 21 months of funding equates to \$969,850. If not expended but approved by the NYSDOH, dollars will be planned for and rolled-over into the 2026 budget.

Need:

County Administration and HHSC approval to sponsor a resolution that amends the 2025 budget and appropriate \$969,850 to support LRR Programming.

SAJ:HHSC BRIEFING SUMMARY LRR.docx:1:14:25. MS M:/

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement Relative to Public Health Service Participation in the 1115 Demonstration Waiver SCN Lead Entity Network, Healthy Alliance Foundation, Inc.

By Legislator: _____

Whereas, The U.S. Centers for Medicare and Medicaid (CMS) approved New York State’s request to extend its 1115 Demonstration Waiver (1115 Medicaid Waiver), as defined by Section 1115 of the Social Security Act, giving the State additional flexibility to design and improve its Medicaid programs by demonstrating and evaluating state-specific policy approaches that promote the objectives of the Medicaid program, and

Whereas, Healthy Alliance Foundation, Inc. was designated by the New York State Office of Insurance Programs as the Social Care Network (SCN) Lead Entity for the New York 1115 Medicaid Waiver, to provide or arrange for the provision of health-related social needs (HRSN) services to Medicaid members in the Capital, Central, and North Country regions, inclusive of the counties, by individuals who are contracted with the SCN Lead Entity to provide HRSN services, and

Whereas, The Jefferson County Public Health Service seeks to provide or arrange for the provision of HRSN services to Medicaid members within Jefferson County and the Central and North Country regions covered by the SCN Lead Entity as a contractor and part of the Lead Entity’s Network, and

Whereas, Healthy Alliance Foundation Inc. desires to enter into an agreement whereby it will include the Jefferson County Public Health Service within its SCN Lead Entity Network as a HRSN Provider and provide access to the SCN IT Platform at no cost to the Jefferson County Public Health Service.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all agreements required for said involvement in the SCN Lead Entity Network and/or any of its subcontractors on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2025 County Budget to Reappropriate Funding From the New York State Office of Temporary and Disability Assistance for the New York State Family-Centered Case Management Services Program

By Legislator: _____

Whereas, By Resolution 339 of 2024, the Board of Legislators accepted funding from the NYS Office of Temporary and Disability Assistance for the New York State Family-Centered Case Management Services Program in the amount of \$165,385, and

Whereas, The Family-Centered Case Management Services Program is intended to provide funding for case management services to families having difficulty stabilizing their households and transitioning toward greater financial security, and

Whereas, There remain unspent funds for which the deadline for expenditures is June 30, 2025, and

Whereas, The funding will be used to engage at-risk families in collaborative case planning, connecting them to appropriate services based on individual needs and barriers.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$165,385

Expenditures		
01601000 01100	Personal	\$70,591
01601000 04102	Office Furnishings	6,000
01601000 04110	Office Expense	1,500
01601000 04111	Trackable Durable	500
01601000 04115	Telephone	3,000
01601000 04116	Postage	2,500
01601000 04117	Printing	2,500
01601000 04118	Computer Hardware	2,700
01601000 04119	Computer Software	5,000
01601000 04313	Travel	7,000
01601000 04414	Indirect Cost of Housing Caseworker	15,000
01601000 04613	Training	5,680
01601000 08010	State Retirement	13,000
01601000 08020	Health Benefits	20,000
01601000 08030	Social Security	7,000
01601000 08040	Workers Comp	3,414

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2025 County Budget to Reappropriate Funding From the New York State Office of Temporary and Disability Assistance for the New York State Shelter Arrears Eviction Forestallment (SAEF) Program

By Legislator: _____

Whereas, By Resolution 338 of 2024, the Board of Legislators accepted funding from the New York State Office of Temporary and Disability Assistance for the New York State Shelter Arrears Eviction Forestallment (SAEF) Program in the amount of \$94,170, and

Whereas, There remain unspent funds for which the deadline for expenditures is September 30, 2025, and

Whereas, This funding will be used to provide shelter arrears assistance to eligible households for the retainment of permanent housing.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated fund balance	\$81,540
Expenditures		
01601000 01100	Personnel	\$ 6,489
01601000 08010	State Retirement	918
01601000 08020	Health Benefits	1,363
01601000 08030	Social Security	496
01601000 08040	Workers Compensation	151
01631000 04606	SAEF Grant	72,123

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2025 County Budget to Reappropriate Funding from the New York State Office of Temporary and Disability Assistance for the Solutions to End Homelessness Program

By Legislator: _____

Whereas, By Resolution 340 of 2024, this Board of Legislators accepted funding from the NYS Office of Temporary and Disability Assistance for the Solutions to End Homelessness Program (STEHP) in the amount of \$300,000 for three (3) years, and

Whereas, There remain unspent funds for which the deadline for expenditures for the current program period is September 30, 2025, and

Whereas, This funding will be used to provide rental and financial assistance, as well as street outreach, to individuals at risk of, or experiencing homelessness.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$300,000
Expenditures		
01601000 01100	Personnel	\$ 60,600
01601000 04112	Membership	5,000
01601000 04313	Travel	1,000
01601000 04416	Professional Fees	60,959
01601000 08020	Health Benefits	15,150
01631000 04627	HUD Prevent Homelessness	157,291

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2025 County Budget to Reappropriate Funding From the United States Department of Agriculture (USDA) Food and Nutrition Service

By Legislator: _____

Whereas, By Resolution 341 of 2024, this Board of Legislators accepted funding from the USDA Food and Nutrition Service under the Supplemental Nutrition Assistance Program (SNAP) Process and Technology Improvement Grants in the amount of \$140,491, and

Whereas, There remain unspent funds for which the deadline for expenditures is September 20, 2024 through September 30, 2025, and

Whereas, This funding will be used to streamline SNAP benefit application inquiries utilizing Artificial Intelligence (A.I.).

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance			
01000000 30599	Appropriated Fund Balance		\$11,968
Expenditures			
01601000 04110	Office Expense	\$	143
01601000 04114	Maintenance /Repair		11,000
01601000 04118	Computer Hardware		825

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Donation on Behalf of the Department of Social Services for Foster Care
and Amending the 2025 County Budget

By Legislator: _____

Whereas, Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. has donated funds to the Jefferson County Department of Social Services to be used for the Foster Care Program, and

Whereas, The 2025 County Budget must be amended to recognize this donation.

Now, Therefore, Be it Resolved, That Pursuant to County Law Section 215 (3), This Board of Legislators gratefully accepts said donation and be it further

Resolved, That the 2025 County Budget is amended as follows:

Increase:

Revenue		
01601000 92705	Donations	\$200
Expenditure		
01601000 04624	Client Incidentals	\$200

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending 2025 County Budget for the Social Services Department Relative to
General Ledger Coding Review

By Legislator: _____

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices, the adopted Chart of Budgetary Accounts, and IRS regulations, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

Increase:

01601000 04313	Travel	\$40,000
01601000 04110	Office Expenses	16,000

Decrease:

01601000 04613	Training	\$40,000
01601000 04117	Printing	16,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

Office for the Aging 2024

* *

Units of Service and Client Statistics	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
Meals Home Delivered & Congregate (4716)													
Clients (at 25th of the month)	354	349	356	365	390	385	389	382	411	411	403		4,195
Home Delivered Meals (MLTC & congregate)	8,510	7,885	8,255	8,811	9,497	9,139	9,954	9,669	8,788	10,192	9,156		99,856
Congregate Meals (approx 75 clients at 7 sites)	393	388	491	481	485	427	422	438	429	563	556		5,073
Picnic Meals (C1 Congregate)	0	0	0	0	0	0	485	0	0	0	0		485
Shelf Stable Distributed	56	56	18	0	0	0	0	0	1,600	0	0		1,730
Emergency Frozen / Adjustment	0	0	0	0	0	0	0	0	0	0	0		0
Total Delivered Meals	8,959	8,329	8,764	9,292	9,982	9,566	10,861	10,107	10,817	10,755	9,712		107,144
Transportation (4710)													
Total Transportation Rides	1,096	1,099	1,150	1,245	1,194	1,157	1,206	1,232	1,107	1,206	1,093		12,785
Caregiving- Housekeeping & Personal Care (4422)													
Total Caregiving Clients	42	47	41	48	45	44	44	37	44	40	43		
Total Caregiving Hours	752.75	759.75	661.25	608.50	709.25	560.00	689.00	527.00	552.00	622.25	650.50		7,092
Respite for Caregivers (4605)													
Total Respite Clients	16	16	18	16	14	19	20	22	24	23	16		
Total Respite Hours	230.25	207.13	197.00	219.75	365.00	538.25	476.25	545.00	525.00	578.50	398.00		4,280
Respite Haven (Not Alzheimer's) (4605)													
Total Respite Clients	4	2	2	3	3	2	3	2	2	2	2		27
Total Respite Hours	60.00	48.00	56.00	42.00	36.00	30.00	52.00	48.00	44.00	64.00	48.00		528
PERS Lifenet Units (4715)													
# of Clients with PERS Units	62	62	64	65	67	72	73	73	74	74	81		767
Legal Services (4411)													
# of Clients Served	4	5	12	13	9	9	7	11	9	5	7		
Hours of Service	15.1	16.70	33.10	42.80	30.00	35.00	12.30	16.70	25.20	29.00	13.90		270
Disease Prevention & Health Promotion (4416/4414)													
Bingocize Evidence Based Health Promotion	0	0	0	0	0	0	0	0	0	0	0		0
Tai-Chi for Arthritis Clients	16	19	13	26	24	0	0	0	18	14	11		141
Nascenia MLTC (Reimbursement for MLTC meals) (91972)													
# of clients	17	16	16	15	20	15	15	17	17	17	16		
# of meals	401	379	387	378	438	374	328	368	313	359	288		4,013
NY Connects Information & Referrals													
Information & Assistance for the month	130	169	144	122	113	150	112	100	134	161	88		1,423
Service Tickets for the month (quick call or referral)	948	817	871	887	928	1,122	938	782	908	1,201	1,025		10,427
Health Insurance Information & Counseling													
# of Clients Served	84	88	77	91	64	72	71	60	86	190	214		1,097
Counseling Sessions	80	83	72	93	60	67	71	59	66	106	218		975
Case Management Clients													
Pers Units only - no cm required	40	41	45	47	48	52	51	51	52	52	62		541
Alz Respite Sessions - no cm required	55	56	71	67	61	84	100	88	77	69	42		770
CM clients requiring bimonthly call/annual asmt	88	61	67	71	63	66	71	71	89	93	101		841
CM clients requiring semiannual asmt	88	61	67	71	63	66	71	71	89	93	101		841
CM Home Delivered meals requiring semiannual asmt	320	333	339	365	423	385	374	382	411	411	403		4,146
Total Case Managed Clients	591	552	589	621	658	653	667	663	718	718	709		7,139
Home Care & PERS Waiting List Clients													
	27	4	5	8	5	10	7	12	14	40	47		179

2024 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

1/17/2025

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
EARLY INTERV.																
EXPENSES	\$0	\$0	\$48,379	\$28,280	\$22,253	\$41,702	\$29,166	\$23,629	\$22,452	\$27,860	\$21,751	\$33,946	\$299,418	\$438,065	\$138,647	68.35%
REVENUES	\$0	\$0	\$0	\$113	\$1,400	\$1,796	\$1,513	\$2,347	\$22,748	\$2,814	\$566	\$636	\$33,932	\$404,570	\$370,638	8.39%
PRESCHOOL																
EXPENSES	\$0	\$38,463	\$504,252	\$531,881	\$368,220	\$611,428	\$287,235	\$553,699	\$799,566	\$72,994	\$345,552	\$428,981	\$4,542,271	\$6,088,568	\$1,546,297	74.60%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,177,193	\$0	\$0	\$1,177,193	\$3,572,698	\$2,395,505	32.95%
OPWDD																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,614	\$14,614	0.00%
REVENUES	\$0	\$0	\$3,420	\$0	\$0	\$1,710	\$0	\$0	\$0	\$1,871	\$0	\$0	\$7,001	\$7,307	\$306	95.81%
OASAS																
EXPENSES	\$342,251	\$588,930	\$0	\$588,930	\$299,855	\$0	\$1,028,174	\$0	\$0	\$1,035,718	\$0	\$0	\$3,883,858	\$3,818,721	(\$65,137)	101.71%
REVENUES	\$955,671	\$0	\$955,670	\$17,663	\$0	\$964,500	\$0	\$0	\$0	\$1,040,789	\$0	\$0	\$3,934,293	\$3,631,025	(\$303,268)	108.35%
OMH																
EXPENSES	\$49,642	\$198,176	\$178,116	\$285,508	\$181,761	\$306,760	\$617,211	\$124,328	\$456,020	\$158,997	\$287,194	\$673,651	\$3,517,364	\$4,258,487	\$741,123	82.60%
REVENUES	\$1,042,123	\$0	\$967,121	\$4,110	(\$26,900)	\$925,263	\$48,100	\$57,336	\$0	\$1,082,326	\$0	\$0	\$4,099,479	\$4,071,357	(\$28,122)	100.69%
TOTAL EXPENSES	\$391,893	\$825,569	\$730,747	\$1,434,599	\$872,089	\$959,890	\$1,961,787	\$701,656	\$1,278,039	\$1,295,569	\$654,497	\$1,136,578	\$12,242,911	\$14,618,455	\$2,375,544	83.75%
TOTAL REVENUES	\$1,997,794	\$0	\$1,926,211	\$21,886	(\$25,900)	\$1,893,269	\$49,613	\$59,683	\$22,748	\$3,304,993	\$566	\$636	\$9,251,898	\$11,686,957	\$2,435,059	79.16%

OPWDD= OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ADDICTION SERVICES AND SUPPORTS
OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Monthly Statistical Performance
For the Twelve Months Ended December 31, 2024 - Pending**

CERTIFIED HOME HEALTH AGENCY

REFERRALS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
CHHA	1,360	1,126	1,092	121	1,454	1,454	362	33.15%
AVERAGE DAILY CENSUS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
CHHA	129	98	93	102	97	97	4	4.08%
VISITS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
CHHA	7,958	6,128	5,393	497	5,643	5,643	250	4.64%
Skilled Nursing	4,480	3,943	3,718	248	3,322	3,322	-396	-10.65%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	553	466	528	31	454	454	-74	-14.02%
Medical Social Worker	921	830	846	43	722	722	-124	-14.66%
Occupational Therapy	109	117	107	3	80	80	-27	-25.23%
Nutrition	1,387	745	963	36	873	873	-90	-9.35%
Home Health Aide	15,408	12,229	11,555	858	11,094	11,094	-461	-3.99%
Sub-TOTAL								
PREVENT				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
Skilled Nursing	21	3	2	0	9	9	7	350.00%
TOTAL VISITS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
Skilled Nursing	7,979	6,131	5,395	497	5,652	5,652	257	4.76%
Physical Therapy	4,480	3,943	3,718	248	3,322	3,322	-396	-10.65%
Speech Therapy	0	0	0	0	0	0	0	0.00%
Medical Social Worker	553	466	528	31	454	454	-74	-14.02%
Occupational Therapy	921	830	846	43	722	722	-124	-14.66%
Nutrition	109	117	107	3	80	80	-27	-25.23%
Home Health Aide	1,387	745	963	36	873	873	-90	-9.35%
GRAND TOTAL	15,429	12,232	11,557	858	11,103	11,103	-454	-69.14%
PARAPROFESSIONAL HOURS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
CHHA	1,412	753	996	36	877	877	-119	-11.95%
Home Health Aide								

MOBILE INTEGRATED HEALTH - COMMUNITY PARAMEDICINE

INDICATORS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
Cases	0	8	74		72	72	-2	-2.70%
Average Daily Census (MIH Cases not on CHHA)	0	0.1	15	33	29	29	14	93.33%
Visits	0	48	1,013	89	1,266	1,266	253	24.98%

PREVENTIVE SERVICES

CASES				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
PREVENT	14,318	20,919	7,058	835	7,223	7,223	165	2.34%
Communicable Disease	34,523	3,119	1,115	147	1,519	1,519	404	36.23%
Immunizations	120	159	140	8	142	142	2	1.43%
PPDs	2,332	2,624	2,999		2,805	2,805	-194	-6.47%
Childhood Lead Poison Prevention Program+ * Screens	133	125	248		242	242	-6	-2.42%
Tests with blood lead levels 5+	15	27	2	2	27	27	25	1250.00%
Newborn Screening	51,441	26,973	11,562	992	11,958	11,958	396	3.43%
PREVENT TOTAL								

*CLPPP data will be reported in quarters (M, J, S, D).

MEDICAL EXAMINER

INDICATORS				MTD	YTD	2024	Amount of	Percent
2021	2022	2023	Actual	Actual	Annualized	Change	Change	
Cases	173	200	198	14	178	178	-20	-10.10%
Scene Investigations	3	29	15	2	16	16	1	6.67%
Autopsies	87	102	115	7	94	94	-21	-18.26%
Overdose Poisonings	32	25	29		20	20	-9	-31.03%
Pending Toxicology Confirmation	0	0	0	1				

Jefferson County Department of Social Services

2024

BALANCE	307,315	279,670	(6,257)	1,876,500	1,754,350	1,038,077	400,000	251,051	56,088	32,130
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	4,278,572	1,600,000	1,000	20,206,293	4,000,000	11,500,000	400,000	4,500,000	95,000	85,000
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	356,548	133,333	83	1,683,858	333,333	958,333	33,333	375,000	7,917	7,083
JAN	2,367	293	0	1,997,805	133,182	463	0	322,666	485	1,579
FEB	342,652	70,834	0	1,598,244	188,705	947,406	0	358,567	35,544	3,327
MAR	364,005	68,210	514	1,598,244	232,459	888,941	0	394,597	8,421	8,464
APR	348,382	208,944	4,385	1,876,500	211,095	1,269,997	0	399,820	426	6,661
MAY	359,771	144,996	2,358	1,501,200	224,367	992,105	0	376,719	(6,603)	5,008
JUN	384,416	107,474	0	1,501,200	177,910	1,150,911	0	412,050	209	3,081
JUL	349,772	133,892	0	1,876,500	159,053	1,020,009	0	367,481	243	3,303
AUG	441,618	200,170	0	1,501,200	277,533	1,239,011	0	399,932	(1,032)	4,862
SEP	403,136	137,817	0	1,501,200	209,888	976,006	0	298,954	311	223
OCT	479,209	121,017	0	1,876,500	201,562	986,642	0	535,049	535	12,126
NOV	495,929	126,683	0	1,501,200	229,896	990,432	0	383,114	373	4,236
DEC										
TOTAL	3,971,257	1,320,330	7,257	18,329,793	2,245,650	10,461,923	0	4,248,949	38,912	52,870

PROJ EXP: Forecast for Remainder of YEAR	4,327,805	1,453,663	7,340	20,013,651	2,578,983	11,420,256	33,333	4,623,949	46,829	59,953
PROJECTED BALANCE	(49,233)	146,337	(6,340)	192,642	1,421,017	79,744	366,667	(123,949)	48,171	25,047