

Office of the County Administrator
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, New York 13601-2567
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Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



March 27, 2025

To: Honorable Members of the Board of Legislators

This shall serve as notice that the regular session of the Jefferson County Board of Legislators for the month of April will be convened on ***Tuesday, April 1, 2025 at 6:00 p.m.*** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information relative to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the Session is as follows:

ROLL CALL OF MEMBERS

PUBLIC HEARING - Local Law Intro No. I of 2025 – A Local Law to Amend Local Law No. 2 of 2022 Setting the Salary of the Director of Aviation in the Airport Department

PRIVILEGE OF THE FLOOR

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions
Report of the Finance & Rules Committee on Legislators Expenses

REPORTS OF COUNTY OFFICERS AND OTHERS

Report of the County Treasurer on Investments and Cash in Banks
Report of the County Administrator on Budget Transfers

LOCAL LAWS, RESOLUTIONS AND MOTIONS

1. Local Law Intro No. I of 2025 A Local Law to Amend Local Law No. 2 of 2022 Setting the Salary of the Director of Aviation in the Airport Department (take Local Law off table and adopt)

2. Resolution No. 93 Adopting Legislative Priorities for New York State
3. Resolution No. 94 Payment of Legislators Expenses
3. Resolution No. 95 Concurring in Request for Enactment of Home Rule Legislation – Assembly Bill A6688, Senate Bill S6207 – Amending the New York State Tax Law to Authorize the County of Jefferson to Impose an Additional Rate of Sales Tax of One Percent
4. Resolution No. 96 Amending the 2025 County Budget for the County Attorney Department Relative to General Ledger Coding Review
5. Resolution No. 97 Authorizing An Agreement with AJ3 Solutions, LLC and Catalog Commerce and Solutions, LLC for the Purchase and Implementation of an Electronic Contract Management System, and Amending the 2025 County Budget in Relation Thereto
6. Resolution No. 98 Authorizing Change in County Clerk Fees – Mortgage Tax Retention
7. Resolution No. 99 Amending the 2025 County Budget in Relation to the Opening of Additional Board of Elections Polling Sites, Additional Special Election Expenses, and Polling Equipment
8. Resolution No. 100 Authorizing An Agreement Related to Enterprise Content Management System
9. Resolution No. 101 Adopting, Amending and Abolishing Administrative Policies and Procedures
10. Resolution No. 102 Authorizing an Agreement Related to Commerce Bank Purchase Cards
11. Resolution No. 103 Authorizing an Agreement with Green 2 Green Consulting LLC in Relation to Professional Services Associated with the Deferiet Paper Mill Redevelopment Project
12. Resolution No. 104 (Roll Call Vote) Amending the 2025 County Budget and Capital Plan in Relation to the Watertown International Airport Terminal Gateway Project at Watertown International Airport
13. Resolution No. 105 Authorizing an Amended Agreement with the New York State Office of Indigent Legal Services (Distribution #14)

14. Resolution No. 106 Authorizing a Memorandum of Understanding with New York State Division of Homeland Security and Emergency Services for Flood Mitigation Equipment
15. Resolution No. 107 Establishing Time and Place for Public Hearing Relative to the 2025 Community Development Block Grant Process
16. Resolution No. 108 Amending the 2025 County Budget Relative to Jefferson County Sheriff's Office Cellular Service and Device Acquisition
17. Resolution No. 109 Amending 2025 County Budget for the Sheriff's Department Relative to General Ledger Coding Review
18. Resolution No. 110 (Roll Call Vote) Authorizing Agreements for the Provision of Services Relative to Opioid Settlement Funds Regional Abatement and Amending the 2025 County Budget in Relation Thereto
19. Resolution No. 111 Authorizing Agreements for Provision of Mental Hygiene Services
20. Resolution No. 112 (Roll Call Vote) Amending the 2025 County Budget to Allocate Additional State Aid for Thrive Wellness and Recovery, Inc.
21. Resolution No. 113 (Roll Call Vote) Authorizing Agreements for Bi-County Mobile Crisis Program and Amending the 2025 County Budget in Relation Thereto
22. Resolution No. 114 Amending the County Budget Relative to Public Health Department Accounts
23. Resolution No. 115 Amending 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Amended Contractual Youth Team Sports Program Agreements
24. Resolution No. 116 Authorizing Agreements and Amending the 2025 County Budget in Relation to Continuation of Services for Those Experiencing Homelessness
25. Resolution No. 117 (Roll Call Vote) Authorizing an Agreement with Fort Drum Regional Health Planning Organization for the Provision of Data Collection Services Related to Homelessness and Amending the 2025 County Budget Related Thereto
26. Resolution No. 118 (Roll Call Vote) Authorizing an Agreement with ACR Health for Homelessness Street Outreach and Amending the 2025

County Budget in Relation Thereto

27. Resolution No. 119 Authorizing an Agreement with BCA Architects & Engineers for Office Renovations and Security Upgrades to the Human Services Building

EXECUTIVE SESSION

1. The Proposed Acquisition, Sale, or Lease of Real Property

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive style with a large initial "R".

Ryan Piche
Clerk of the Board

RP:jdj

Enc.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 93

Adopting Jefferson County Legislative Priorities for New York State

By Legislator: Robert D. Ferris

Whereas, Counties are municipal corporations and are recognized as political subdivisions of the State of New York and as such the State has the authority to delegate and impose mandates to the County, and

Whereas, New York State provides approximately \$42.8M in budgeted revenue to Jefferson County on an annual basis, and

Whereas, Despite this funding level, of Jefferson County's 2025 tax levy of \$64,445,933, approximately 89% is represented by unfunded state mandates for which the county has little to no control, and

Whereas, State mandates can place both an administrative and financial strain on local taxpayers, and

Whereas, Because of this often-intertwined relationship, it is important for taxpayers to have a voice of advocacy through their county government that fosters a continued dialogue on the local administrative and financial effects of State policy, and

Whereas, By Resolution No. 26 of 2025 The Board of Legislators adopted the creation of a Legislative Advocacy Plan (Legislative Priorities) as part of its Strategic Priorities for 2025 to advocate for policies and legislation that address the needs of the County and its residents, and

Whereas, The Legislative Advocacy Plan includes an organized visit to Albany to meet with, deliver, and advocate for adopted Legislative Priorities to elected state officials.

Now, Therefore, Be It Resolved, that the Jefferson County Board of Legislators hereby adopts the 2025 Jefferson County Legislative Priorities for New York State:

- Passage of S.1874 / A.5567 to reform CPL §730, modernizing the competency restoration process;
- Passage of S.6207 / A.6688 to extend the additional one percent sales and compensating use tax through November 30, 2027;
- Restoration of Local Land Use and Taxation Authority for Green Energy Production and Transmission Projects;

and be it further

Resolved, That, in addition to the Jefferson County Legislative Priorities, the Board of Legislators urges support of the following:

- The Governor and the New York State Legislature to Avoid Increasing Costs on Local Governments and to Adopt a State Spending Limit Comparable to Local Mandates;

- The New York State Department of Environmental Conservation to Pause Implementation and Reverse the Freshwater Wetlands Regulations (6 NYCRR Part 664);
- The Governor and the New York State Legislature to Increase Local Government Procurement Thresholds (GML 103(16));
- The Governor and the New York State Legislature to Increase the Mandated Medication-Assisted Treatment (MAT) Budget Allocation for County Jails;
- Increase the Salary Cap for Retired Public Employees Seeking County Employment;
- The Governor and New York State Legislature to Become True Partners in Addressing Homelessness by Focusing on Rent Allowance and Standard of Need that Includes the Restoration of 50/50 Cost Sharing for Safety Net Programs, and Provide Actual Brick and Mortar Solutions by Making Permanent Housing the Central Focus;
- New York State to Equitably Distribute Gaming Revenue to all New York Counties and to Make Whole Counties Impacted by Gaming Revenue Losses;
- Support of Changes to New York’s Discovery Laws Proposed in the Governor’s Executive Budget to Clearly Define Discoverable Materials;

and be it further

Resolved, That a certified copy of this resolution be sent to Assembly Speaker Carl Heastie, Senate Majority Leader Andrea Stewart-Cousins, Governor Kathy Hochul, Senator Mark Walczyk, Assemblyman Ken Blankenbush, Assemblyman Scott Gray, and Assemblyman William Barclay.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 93 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

 Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 94

Payment of Legislators' Expenses

By Legislator: Steel E. Potter

Whereas, The Finance & Rules Committee is responsible for examining and auditing claims made by members of the Board, and

Whereas, Claims in the amount of \$1,366 have been audited and deemed allowable.

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 94 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 95

Concurring in Request for Enactment of Home Rule Legislation -
Assembly Bill A6688, Senate Bill S6207 - Amending the New York State Tax
Law to Authorize the County of Jefferson to Impose an Additional Rate of
Sales Tax of One Percent

By Legislator: Robert D. Ferris

Whereas, By Resolution No. 68 of 2025, this Board of Legislators requested the introduction of a bill in the State Legislature which would amend the New York State Tax Law to allow the County of Jefferson to impose up to an additional sales tax of one percent (1%) until November 30, 2025, and

Whereas, The aforesaid legislation has been introduced in both houses of the State Legislature as Assembly Bill A6688 and Senate Bill S6207, and

Whereas, Article IX of the State Constitution and Section 40 of the New York State Municipal Home Rule Law require a home rule request be made to the State Legislature before the aforesaid Bills may be enacted into law, and

Whereas, The Chairman of this Board has determined to make a home rule request for the enactment of the aforesaid Bills into law.

Now, Therefore, Be It Resolved, That this Board does hereby concur in the home rule request of the Chairman of this Board for enactment of Assembly Bill A6688 and Senate Bill S6207 to amend the New York State Tax Law to allow the County of Jefferson to impose up to an additional sales tax of one percent (1%) until November 30, 2027, and be it further

Resolved, That the Chairman of this Board and the Clerk of this Board are authorized to file the appropriate home rule request with the New York State Assembly and the New York State Senate.

Seconded by Legislator: Frances A. Calarco

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 95 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 97

Authorizing An Agreement with AJ3 Solutions, LLC and Catalog Commerce and Solutions, LLC for the Purchase and Implementation of an Electronic Contract Management System and Amending the 2025 County Budget in Relation Thereto

By Legislators: Robert D. Ferris

Whereas, The Jefferson County Attorney's Office is responsible for the management of all contracts entered into by Jefferson County and its departments, and

Whereas, The volume of contracts for which the Jefferson County Attorney's Office is responsible has grown exponentially over the years and has required ever increasing amounts of time to be spent managing Jefferson County's contracts, and

Whereas, AJ3 Solutions, LLC and Catalog Commerce and Solutions, LLC, offers a complete, electronic contract management system specifically designed for New York State municipal governments, to include purchase of a software license, and

Whereas, Implementation of such a system would provide much greater efficiency in the processing, approval and overall management of county contracts, and

Whereas, Funds are available due to current vacancies and staff planning for the remainder of the 2025 fiscal year.

Now, Therefore, Be It Resolved, that Jefferson County enter into an agreement with AJ3 Solutions, LLC and Catalog Commerce and Solutions, LLC for the purchase and implementation of an electronic contract management system in the total amount of \$75, 775, which includes a one-time software license purchase in the amount of \$44,950, for the period of one year commencing on the date the agreement is fully executed, plus post implementation support, as needed, at the rate of \$175.00 per hour, and with an option to renew the agreement for up to four (4) one-year terms, for purposes of annual hosting and maintenance of the software license (\$7,200.00 for 2026, with a 3% increase in years 3 and 4), and to include post implementation support, as needed, at the rate of \$175.00 per hour, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreement, and any annual renewals thereof, subject to the review of the County Attorney as to form and content, and be it further

Resolved, that the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure		
01142000 04119	Computer Software	\$44,950

01142000 04411 Legal Fees \$30,825

Decrease:

Expenditure
01142000 01100 Personal Services \$75,775

Seconded by Legislator: Frances A. Calarco

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 97 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 98

Authorizing Change in County Clerk Fees – Mortgage Tax Retention

By Legislator: Robert W. Cantwell, III

Whereas, In accordance with Article 11, Section 250 through 267 of the Tax Law, the County Clerk is charged with the collection and administration of mortgage tax monies, and

Whereas, Section 262 of the Tax Law authorizes reimbursement of the costs associated with the collection and administration of mortgage tax monies, and

Whereas, Pursuant to Resolution No 134 of 2024 the Board of Legislators authorized an increase to \$430,265 for the mortgage tax administrative fee to cover actual costs, and

Whereas, The County Clerk has estimated that the 2025 actual cost associated with the collection and administration of the mortgage tax amounts to \$419,311, representing a decrease of \$10,954.

Now, Therefore, Be It Resolved, That the Board of Legislators does hereby authorize the County Clerk’s Mortgage Tax Fee to be set to \$419,311 per year effective July 1, 2025 and directs the County Clerk to deduct said amount from the mortgage tax monies collected, and be it further

Resolved, That a certified copy of this resolution be forwarded to the New York State Department of Taxation and Finance for approval.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 98 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 99

Amending the 2025 County Budget in Relation to the Opening of Additional Board of Elections
Polling Sites, Additional Special Election Expenses, and Polling Equipment

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 26 of 2025, the Board of Legislators identified exploring options to enhance accessibility of election polling places throughout the County through the opening of additional polling locations, and

Whereas, The right to vote is a fundamental cornerstone of democracy, and ensuring all eligible voters have equal access to polling places is essential to upholding this right, and

Whereas, Limited polling locations can create barriers to voting, particularly for individuals residing in rural areas, individuals with disabilities, senior citizens, and those lacking reliable transportation, and

Whereas, Long wait times and overcrowding at polling sites can deter voter participation and disproportionately affect working individuals, caregivers, and those with time constraints, and

Whereas, Expanding the number of polling sites throughout the County will reduce travel distances, decrease wait times, and create more equitable opportunities for all residents to exercise their right to vote, and

Whereas, The Board of Legislators and Board of Elections are committed to fostering increased civic engagement and participation in the electoral process, and

Whereas, An unforeseen and unbudgeted additional election for the 21st Congressional District is required in 2025, and

Whereas, The Board of Legislators and Board of Elections have identified the reopening of four poll sites located within the City of Watertown and Towns of Orleans and Ellisburg to enhance voter accessibility and participation, expenses for which were not included in the 2025 Adopted Budget.

Whereas, The current pollbooks are reaching end of life for security support in 2025 and current budgeted grant funds authorized by Resolution No. 31 of 2025 through the Poll Book Grant are insufficient to cover the required quantity of necessary devices, which were considered in the Contingent Account during the 2025 Budget process.

Now, Therefore Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

01145000 01110	Temporary	\$16,000
01145000 01300	Overtime	7,500

01145000 02100	Equipment	84,280
01145000 02101	Computer Equipment	44,881
01145000 04119	Computer Software	8,234
01145000 04102	Office Furnishings	496
01145000 04313	Travel	4,708
01145000 04415	Advertising	100
01145000 04515	Professional Food Expense	2,500
01145000 04585	Operating Supplies	4,314

Decrease:

01199000 04963	Contingent Account	\$173,013
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Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 99 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 100

Authorizing An Agreement Related to Enterprise Content Management System

By Legislator: Robert D. Ferris

Whereas, Jefferson County is striving for new methods to increase staff productivity and mitigate staffing challenges that will benefit all County Departments, and

Whereas, the County is responsible for issuing Certificates of Residency for residents attending community colleges, a process that requires secure collection, verification, and storage of personal and supporting documentation, and

Whereas, Laserfiche software offers an automated, user-friendly platform that simplifies the submission and management of Certificate of Residency applications, reducing manual errors, processing times, and paper use while providing residents with a streamlined digital experience, and

Whereas, The County is tasked with the retention and management of vast amounts of records in compliance with state and federal regulations, necessitating a reliable and organized system for storing, retrieving, and disposition within various statutory requirements, and

Whereas, Laserfiche software provides robust records management capabilities, including digital archiving, automated retention schedules, secure access controls, optical character recognition (OCR), and scheduled disposition, thereby ensuring compliance with records retention policies and reducing physical storage needs, and

Whereas, The County continues to seek ways to improve governance and transparency in its legislative and administrative functions, and Laserfiche's agenda management features offer the potential to streamline agenda creation, document distribution, and meeting workflows, and

Whereas, Laserfiche, through ICC Community Development Solutions, will initially provide twenty-seven licenses, software implementation, and training for a first-year set fee of \$22,256, with annual increases thereafter.

Now, Therefore, Be it Resolved, That the Chairman of the Board is hereby authorized to execute an agreement for an Enterprise Content Management System with ICC Community Development Solutions, for the initial term of three years, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure		
01168000 04119	Computer Software	\$ 22,256

Decrease:

Expenditure		
01199000 04963	Contingent Account	\$ 22,256

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 100 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 101

Adopting, Amending and Abolishing Jefferson County Administrative Policies and Procedures

By Legislator: Daniel R. McBride

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, The Board of Legislators is committed to adopting, amending, and abolishing specific administrative policies and procedures to ensure that County departments operate in the most efficient and effective manner possible, and

Whereas, This ongoing effort aims to streamline operations, and align practices with current best practices.

Now, Therefore, Be It Resolved, That actions for the following Administrative Policies and Procedures are hereby approved and new/amended policies are incorporated herein:

Adopting new policy:

- Section: Finance, Subsection: 4.14 Credit Card

Amending the following policies:

- Section: Purchasing, Subsection: 4.01 Policy, Control & Quotations;
- Section: Finance, Subsection: 1.03 Fixed Asset Control;
- Section: Finance, Subsection: 1.11 Travel

Abolishing policy:

- Section: Purchasing, Subsection: 4.02 Quotations

and be it further

Resolved, That the promulgation and implementation of the above referenced policies by the County Administrator is authorized, effective April 1, 2025.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 101 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 102

Authorizing an Agreement Related to Commerce Bank Purchase Cards

By Legislator: Frances A. Calarco

Whereas, Jefferson County is striving for new methods to increase productivity and supplement County revenue by expanding the County Credit Card Program, and

Whereas, The County regularly incur expenses for operational needs, employee travel, and procurement of goods and services necessary to maintain governmental functions, and

Whereas, Utilizing a credit card program that includes rebate options allows the County to recover a percentage of expenditures, generating revenue that can be reinvested in county services, offset operational costs, or enhance fiscal responsibility without additional taxpayer burden, and

Whereas, Commerce Bank offers a credit card program that includes customer training and a dedicated support team to support approved usage of County issued Credit Cards and ensure compliance with all county policies and procedures, and

Whereas, The program will provide fraud protection, purchase tracking, and detailed monthly reporting, thereby ensuring transparency, accountability, and the ability to conduct internal audits and comply with financial policies.

Now, Therefore, Be it Resolved, That the Chairman of the Board is hereby authorized to execute an agreement with Commerce Bank for purchase card program services for a period of three years, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 102 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 103

Authorizing an Agreement with Green 2 Green Consulting LLC in Relation to Professional Services Associated with the Deferiet Paper Mill Redevelopment Project

By Legislator: Robert D. Ferris

Whereas, Per Resolution No. 24 of 2025, the Board of Legislators authorized an agreement with Sabre Demolition for the demolition of the Deferiet Paper Mill in the amount of \$5,672,000, and

Whereas, Per Resolution No.73 of 2025, The Board of Legislators authorized an agreement with the Development Authority of the North Country (DANC) for construction phase services, including oversight of the site demolition, and

Whereas, The redevelopment project requires the controlled demolition and abatement of asbestos-containing materials at the site in compliance with New York State Industrial Code Rule 56 (ICR 56), and

Whereas, The County has identified the need for specialized environmental consulting services to provide asbestos project monitoring during the abatement and demolition activities, and

Whereas, The Development Authority of the North Country has recommended Green 2 Green Consulting LLC to provide the necessary asbestos project monitoring services for the project, including labor, resources, sampling, and compliance monitoring in accordance with NYS ICR 56 and the project's request for proposals.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Green 2 Green Consulting LLC for the aforementioned scope, for an amount not to exceed \$108,470 (Project Account: DEFERIET), subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 103 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 104

Amending the 2025 County Budget and Capital Plan in Relation to the Watertown International Airport Terminal Gateway Project at Watertown International Airport

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 351 of 2022, The Board of Legislators authorized agreements with New York State, Federal Aviation Administration, and McFarland Johnson in relation to the Watertown International Airport Passenger Terminal Gateway Redevelopment Project, SEQR determination thereto, and amended the 2022 County Budget and Capital Plan.

Whereas, By Resolution No. 179 of 2024 and 313 of 2024, the Board authorized agreements in relation to the construction of the Watertown International Airport Terminal Gateway Redevelopment Project, and SEQR determination amendment thereto, and

Whereas, Said resolutions authorized the Chairman of the Board of Legislators to execute any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, and

Whereas, By Resolution No. 37 of 2025, the Board of Legislators recognized the Terminal Project as a 2025 Strategic Priority for the General Services Committee, and

Whereas, A connector passage to the existing terminal would enable pedestrian traffic to seamlessly transition between the terminal, restaurant, and event space without exposure to inclement weather via a fully accessible, climate-controlled route, including those with mobility challenges, and

Whereas, Additionally, direct access from the terminal to the restaurant will encourage increased patronage by passengers, airport staff, and visitors, enhancing the restaurant's financial sustainability, expanding event opportunities and creating operational efficiencies, and

Whereas, Design work, construction observation, and construction change orders may be necessary to complete the existing project, connector, and various field changes to ensure timely project completion.

Now, Therefore, Be It Resolved, That the 2025 County Budget and funding available for the project is amended as follows:

Increase:

Expenditure		
20561000 02088	Airport Terminal	\$1,300,000
Fund Balance		
01000000 95031	Appropriated Fund Balance	\$1,300,000
Transfers		
01995000 09006	Transfer to Capital Projects Fund	\$1,300,000
20900600 95031	Transfer from General Fund	1,300,000

And be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 104 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 105

Authorizing an Amended Agreement with the New York State Office of Indigent Legal Services
(Distribution #14)

By Legislator: Corey Y. Grant

Whereas, In 2003, The State created the Indigent Legal Services Fund to assist counties in providing indigent legal services, primarily through reimbursing payments to attorneys representing indigent defendants, and

Whereas, This funding was contingent on a “maintenance of effort,” wherein each county needed to spend at least as much as the prior year to receive the funds, and

Whereas, In 2010, the State created the Indigent Legal Services Board, which now oversees the fund and in order to receive the maximum amount allowable, the County must enter into an agreement with the Board as it has in past years, and

Whereas, By Resolution No. 329 of 2023 the Board of Legislators authorized an agreement for “Distribution #14” in the amount of \$388,716 for the period January 1, 2024 through December 31, 2026, and

Whereas, The Indigent Legal Services Board authorized Indigent Legal Services to amend “Distribution #14” to include future Distribution funding into one contract instead of issuing new distribution contracts in 2025 and 2026, and

Whereas, The amended contract amount for “Distribution #14” is \$583,074 which covers the period of January 1, 2024 through December 31, 2026.

Now, Therefore, Be It Resolved, that the Chairman of the Board is hereby authorized to execute said amended agreement for the period January 1, 2024 through December 31, 2026 in the amount of \$583,074 with the New York State Office of Indigent Legal Services on behalf of the County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 105 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 106

Authorizing a Memorandum of Understanding with New York State
Division of Homeland Security and Emergency Services for
Flood Mitigation Equipment

By Legislator: Philip N. Reed, Sr.

Whereas, New York State Division of Homeland Security and Emergency Services (DHSES) has offered to provide Jefferson County Flood Mitigation Equipment including water pumps, chainsaws, sandbag filler with sandbags, potable water tank trailer, electric generators, light towers, water bladder, and variable message boards, and

Whereas, Accepting the equipment will enhance Jefferson County's flood mitigation preparedness to protect life and property, and

Whereas, The Memorandum of Understanding (MOU) will establish terms and conditions under which DHSES will transfer possession, but not ownership, of flood mitigation equipment to Jefferson County, while DHSES retains oversight to ensure compliance and operation, and

Whereas, Jefferson County will agree to provide routine maintenance of the equipment as part of the County's existing maintenance schedule, and

Whereas, Either Jefferson County or DHSES may redeploy said equipment in the event of an emergency.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to sign such Memorandum of Understanding on behalf of the County of Jefferson with New York State Division of Homeland Security and Emergency Services for Flood Mitigation Equipment, subject to approval by the County Attorney as to form and content, and be it further

Resolved, The Director of Fire and Emergency Management may sign any future updates to said MOU which will not place any additional financial burden upon the County.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 106 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 107

Establishing Time and Place for Public Hearing Relative to the
2025 Community Development Block Grant Process

By Legislator: Steel E. Potter

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2025 Community Development Block Grant (CDBG) Program administered by the New York State Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, May 6, 2025 at 6:00 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the New York State Office of Community Renewal.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 107 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 108

Amending the 2025 County Budget Relative to Jefferson County Sheriff's Office Cellular Service and Device Acquisition

By Legislator: Steel E. Potter

Whereas, The Jefferson County Sheriff's Office is now mandated to comply with new security protocols relevant to Criminal Justice Information Services (CJIS), and

Whereas, Two factor authentication will now be required each time for County computer system access, and

Whereas, In addition, law enforcement devices are discoverable for evidentiary purposes, and

Whereas, Two factor authentication and evidentiary cellular device records can best be administrated through County-owned and managed devices, and

Whereas, There is insufficient funding in the Telephone budget line for the additional service and purchase of devices, and

Whereas, Funding is available in Personal Services due to continued vacancies.

Now, Therefore, Be it Resolved, that the 2025 County Budget is hereby amended as follows:

Decrease:

Expenditure			
01311000 01100	Personal Services		\$15,500

Increase:

Expenditure			
01311000 04119	Telephone		\$15,500

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 108 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 109

Amending 2025 County Budget for the Sheriff's Department Relative to
General Ledger Coding Review

By Legislator: Steel E. Potter

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices, the adopted Chart of Budgetary Accounts, and IRS regulations, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

Decrease:

Expenditure		
01315000 04119	Computer Software	\$ 62,750
01315000 04413	Medical Supplies	100,000

Increase:

Expenditure		
01315000 04414	Maintenance	\$ 62,750
01315000 04510	Medical Supplies	100,000

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 109 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 110

Authorizing Agreements for the Provision of Services Relative to Opioid Settlement Funds Regional Abatement and Amending the 2025 County Budget in Relation Thereto

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Local Government Unit for Jefferson County received Opioid Settlement Regional Abatement dollars in the amount of \$692,488 in 2024 to procure services at its discretion based on the allowable use of funds per settlement and statute, and

Whereas, The Director of Community Services has requested that these funds be allocated in 2025 to PIVOT, Fort Drum Regional Health Planning Organization, North Country Family Health Center, Northern Regional Center for Independent Living, Mental Health Association, and Thrive Wellness and Recovery, Inc. to provide services as outlined per the settlement and statute, and

Whereas, PIVOT will receive an award of \$150,000 for the period of April 1, 2025 through March 31, 2026 to continue the Wellness Initiative for Senior Education (WISE) program which provides Substance Use Disorder Prevention Education to seniors in our community, and the Youth Alliance which provides Substance Use Disorder Prevention Education to youth in the community, and

Whereas, Fort Drum Regional Health Planning Organization will receive an award of \$115,115 for the period of April 1, 2025 through March 31, 2026 to establish a Primary Care Embedded Community Health Worker (CHW) Program, and

Whereas, North Country Family Health Center will receive an award of \$68,307 for the period of April 1, 2025 through March 31, 2026 to establish a Community Health Worker (CHW) Program, and

Whereas, Northern Regional Center for Independent Living will receive an award of \$87,975 for the period of April 1, 2025 through March 31, 2026 to establish a Getting Ahead While Getting Out program to assist in the successful transition of community members transitioning from a correctional facility or other justice related program, and

Whereas, Mental Health Association will receive an award of \$100,000 for the period of April 1, 2025 through March 31, 2026 to expand their current Peer Support Model to better provide peer support/advocacy services, incorporate a harm reduction model and reduce stigma for those recovering from Opioid Use Disorder, and

Whereas, Thrive Wellness and Recovery, Inc. will receive an award of \$171,091 for the period of April 1, 2025 through March 31, 2026 to enhance their ability to ensure the overall health and well-being of individuals served through medical evaluation treatment.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funds and authorizes the Chairman of Board of Legislators to execute agreements with the above providers for services as outlined, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	\$692,488

Expenditures		
01432000 04712	Contracted Mental Health Program	\$692,488

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 110 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 111

Authorizing Agreements for Provision of Mental Hygiene Services

By Legislator: Frances A. Calarco

Whereas, New York State Mental Hygiene Law provides that the Jefferson County Community Services Board may contract for the provision of various mental hygiene services to the public with the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That, pursuant to Section 41.13 of the Mental Hygiene Law, this Board does hereby grant its approval for the Community Services Board to enter into agreements with the following not-for-profit organizations for provision of the referenced mental hygiene services during calendar year 2025 for consideration as reflected herein:

Agency	Consideration to be Received <u>from the County</u>	<u>State Aid</u>	<u>County Aid</u>
Alcohol/Substance Abuse Council DBA Pivot			
Recovery Center	\$ 535,000	\$ 535,000	\$ 0
Prevention Services & Stop DWI	\$ 961,629	\$ 867,629	\$ 68,100
		DWI	\$ 25,900
Carthage Area Hospital			
Behavioral Health Clinic	\$ 59,681	\$ 59,681	\$ 0
Children's Home of Jefferson County			
Family Respite	\$ 52,411	\$ 46,307	\$ 6,104
Mobile Crisis Outreach	\$ 249,592	\$229,444	\$ 20,148
Prevention Program	\$ 32,211	\$ 28,333	\$ 3,878
Health Home Management	\$ 251,035	\$251,035	\$ 0
Adult, Children & Families Pre-Admission Screening (SPOA/SPOE)	\$ 132,988	\$132,988	\$ 0
Non-Medicaid Care Coordination Mgrs - Sch. Liaison	\$ 229,003	\$ 229,003	\$ 0
Community Outpatient Clinic	\$ 91,286	\$ 43,911	\$ 47,375
Records Management	\$ 10,000	\$ 0	\$ 10,000
Therapeutic Crisis Respite Program	\$ 740,065	\$740,065	\$ 0
Mental Health Assn.			
Psychosocial/Drop-In Program	\$ 332,068	\$313,322	\$ 18,746
Adult Respite Program	\$ 44,763	\$ 39,415	\$ 5,348
PFC Joseph Dwyer Peer Veterans Grant	\$ 100,000	\$100,000	\$ 0
Northern Regional Center for Independent Living			
Family Support Services	\$ 295,860	\$287,667	\$ 8,193
Mental Health Advocacy	\$ 54,401	\$ 54,401	\$ 0

River Hospital			
PFC Joseph Dwyer Peer Veterans Grant	\$ 100,000	\$ 100,000	\$ 0
Community Wellness Outpatient Clinic	\$ 34,945	\$ 0	\$ 34,945
Samaritan Medical Center			
Outpatient Clinic Services	\$ 91,706	\$ 91,706	\$ 0
The ARC Jefferson-St. Lawrence			
Assisted Competitive & Transitional			
Employment Programs	\$ 250,036	\$ 240,162	\$ 9,874
Integrated Supported Employment	\$ 98,087	\$ 98,087	\$ 0
Family Support Services	\$ 5,000	\$ 0	\$ 5,000
Thrive Wellness and Recovery, Inc.			
Men's Halfway House	\$ 193,251	\$ 193,251	\$ 0
Vocational/Education Program	\$ 42,008	\$ 42,008	\$ 0
Chemical Dependence Clinic	\$ 827,442	\$ 772,746	\$ 54,696
Community Residence (Aftercare)	\$ 230,842	\$ 191,842	\$ 39,000
Case Mgmt/Supportive Housing	\$ 64,330	\$ 64,330	\$ 0
Women's Drug Free Residential	\$ 362,882	\$ 362,882	\$ 0
Residential Rehab. Svcs. For Youth	\$ 655,407	\$ 655,407	\$ 0
Opiate Treatment Program	\$ 0	\$ 0	\$ 0
Thrive Wellness and Recovery, Inc.			
Supported Housing	\$ 671,915	\$ 662,471	\$ 9,444
Behavioral Health & Wellness Clinic	\$ 16,838	\$ 16,838	\$ 0
Homeless/MICA/Case Mgmt	\$ 128,182	\$ 128,182	\$ 0

and be it further

Resolved, That this Board further grants approval for the Community Services Board to enter into such agreements with the State of New York as may be required to obtain the State Aid funding outlined herein, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the above referenced agreements on behalf of the County of Jefferson, subject to the approval by the County Attorney as to form and content, and be it further

Resolved, That the Community Services Board shall not be required to enter into any amended agreements related to changes in funding for any of the above referenced agreements, and with any increases in funding for any of the above referenced agreements requiring this Board to approve such monetary increases by budget resolution only.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 111 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 112

Amending the 2025 County Budget to Allocate Additional State Aid for
Thrive Wellness and Recovery, Inc.

By Legislator: Christopher S. Boulio

Whereas, The New York State Office of Addiction Services and Supports has approved additional one time only State Aid for Thrive Wellness and Recovery, Inc., in the amount of \$42,008 for the Vocational Rehabilitation Program, and

Whereas, The 2025 County Budget needs to be amended to reflect the additional funds.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 93484	State Aid - Alcohol & Substance Abuse	\$42,008

Expenditure:		
01432000 04702	THRIVE	\$42,008

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 112 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 113

Authorizing Agreements for Bi-County Mobile Crisis Program and
Amending the 2025 County Budget in Relation Thereto

By Legislator: Karen J. Freeman

Whereas, The New York State Office of Mental Health has identified counties within the state where mobile crisis services are presently unavailable, and

Whereas, Jefferson County and Lewis County have been identified as lacking mobile crisis services and as such, have been awarded \$600,000 each for the development and start up costs of a mobile crisis program, and

Whereas, Jefferson County and Lewis County will enter into an agreement to contract for mobile crisis services with Jefferson County designated as the lead agency, and

Whereas, The Children’s Home of Jefferson County has been selected as the most qualified to operate the mobile crisis program through an RFP process.

Now, Therefore, Be It Resolved, That the Chairman of Board of Legislators is hereby authorized and directed to execute an MOU with Lewis County Community Services and an agreement with the Children’s Home of Jefferson County for the period of April 1, 2025 to July 1, 2025 for start up services not to exceed \$65,000, and July 1, 2025 to December 31, 2026 for the provision of mobile crisis services not to exceed \$675,000, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue

01431000 92280	Health Services for Other Governments	\$370,000
01431000 93490	State Aid Mental Health	370,000

Expenditure

01432000 04720	Mobile Crisis – Jeff/Lewis	\$740,000
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Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 113 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 114

Amending the 2025 County Budget Relative to Public Health Department Accounts

By Legislator: Robert W. Cantwell, III

Whereas, Funds originally budgeted to be incurred in 2024 for office furnishings under the Public Health Infrastructure Grant (PHIG) were unable to be expended, and

Whereas, Funds need to be allocated in the 2025 Budget in the appropriate general ledger account, and

Whereas, Funds will be covered under the Grant.

Now, Therefore, Be It Resolved, that the 2025 County Budget be and is hereby amended as follows:

Increase:

01405100 04102	Office Furnishings	\$15,000
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Decrease:

01405500 04416	Professional Fees	\$15,000
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Seconded by Legislator: Christopher S. Boulio

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 114 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 115

Amending 2023/24 Comprehensive Planning Resource Allocation Agreement with
the NYS Office of Children & Family Services and Authorizing Amended
Contractual Youth Team Sports Program Agreements

By Legislator: Tina M. Bartlett-Bearup

Whereas, Pursuant to Resolution No. 75 of 2024 the Board of Legislators authorized a 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services, and

Whereas Jefferson County had awarded Eastern Shore Youth Soccer with Youth Team Sports Program funding in the amount of \$2,300, and

Whereas, There is a need to re-allocate funding due to the above program’s inability to meet all contract requirements for this funding, and

Whereas, The following constitutes the list of Youth Team Sports Programs eligible and recommended for additional funding for the 2023/24 program year, which require an agreement between the County and the respective Agency or Municipality for the provision of pass-through funding.

Now, Therefore, Be It Resolved, That the 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services is hereby amended to reflect the following changes:

Youth Team Sports Program

<u>Agency/Program</u>	<u>Original State Aid Allocation</u>	<u>Increase/Decrease</u>	<u>Revised State Aid Allocation</u>
Thousand Islands Youth Hockey	\$40,634	\$2,300	\$42,934
Eastern Shore Youth Soccer	\$2,300	(\$2,300)	\$0

and be it further

Resolved, That Pursuant to Section 450 of County Law, the Chairman of the Board of Legislators is hereby authorized to execute necessary amended contractual Youth Program Agreements with the various agencies on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 115 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 116

Authorizing Agreements and Amending the 2025 County Budget in Relation to
Continuation of Services for those Experiencing Homelessness

By Legislator: Corey Y. Grant

Whereas, Jefferson County is in its third year of providing warming centers for those experiencing homelessness during the winter months through community partners, including the Salvation Army, New Life Christian Church, and Emmanuel Congregational Church, and

Whereas, Services have been financed by the “Code Blue” Program, an emergency measure through New York State aimed at protecting homeless individuals during periods of extreme cold weather, and

Whereas, The partnership between The Salvation Army, New Life Christian Church, and Emmanuel Congregational Church during past Code Blue seasons has been highly effective in providing essential shelter, meals, and services to the unhoused population of Jefferson County, ensuring their safety and well-being during the cold weather seasons, and

Whereas, The collaboration among the three organizations has fostered strong relationships, improved coordination, and successful outreach efforts that have directly benefited individuals experiencing homelessness, and

Whereas, Extending the homeless support programs and supportive services beyond the Code Blue season allows for consistent engagement with the unhoused community, addressing year-round challenges such as food insecurity, lack of stable housing, and access to services, and

Whereas, Maintaining continuous relationships with unhoused individuals throughout the year builds trust, improves service delivery, and creates pathways to long-term stability, including connection to mental health care, substance use treatment, and permanent housing opportunities, and

Whereas, A year-round approach not only enhances the well-being of unhoused individuals but also contributes positively to the overall community by reducing reliance on emergency services, promoting public safety, and supporting Jefferson County’s commitment to compassionate, sustainable solutions to homelessness, and

Whereas, The Salvation Army is prepared to provide an overnight Unhoused Services Support Center (not to exceed \$350,050) to the unhoused of Jefferson County outside of the Code Blue season, and

Whereas, New Life Christian Church is prepared to provide a daytime Unhoused Services Support Center (not to exceed \$135,454) to the unhoused of Jefferson County outside of the Code Blue season, and

Whereas, Emmanuel Congregational Church is prepared to provide a community meal program (not to exceed \$206,768) to the unhoused and needy of Jefferson County outside of the Code Blue season.

Now, Therefore, Be It Resolved, that the Chairman of the Board of Legislators is hereby authorized to execute agreements with The Salvation Army, New Life Christian Church, and Emmanuel Congregational Church for the aforementioned services and terms for the period May 1, 2025 through October 31, 2025 on behalf of the County, subject to approval by the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure:

01601000 04416 Professional Fees-External \$692,272

Transfers

01899200 95031 Interfund Transfers \$692,272

20990100 09000 Transfer to General Fund 692,272

Decrease:

Expenditure:

20631000 02525 Homeless Shelters \$692,272

Seconded by Legislator: Frances A.Calarco

State of New York)
)ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 116 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 117

Authorizing an Agreement with Fort Drum Regional Health Planning Organization for the Provision of Data Collection Services Related to Homelessness and Amending the 2025 Budget Related Thereto

By Legislator: Tina M. Bartlett-Bearup

Whereas, Jefferson County has experienced a dramatic increase in individuals experiencing homelessness and housing instability, much of which can be directly attributed to the opioid epidemic, and

Whereas, There is a need for accurate data collection and analysis to ensure that community efforts to combat homelessness are data driven to ensure the most efficient use of resources, and

Whereas, The Fort Drum Regional Health Planning Organization (FDRHPO) has shown its expertise and effectiveness as data analysts with already existing and imperative partnerships in Jefferson County to ensure the best possible outcomes, and

Whereas, Opioid Settlement funds are available to fund the initiative.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an Agreement with FDRHPO for the aforementioned Data Collection Program for an amount not to exceed \$167,000, for the period of one year upon contract execution, subject to the approval of the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01104500 92735	Direct Opioid Settlement Funds	\$167,000
Expenditure		
01432000 04712	Contracted Mental Health Programs	\$167,000

Seconded by Legislator: Karen J. Freeman

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 117 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 118

Authorizing an Agreement with ACR Health for Homelessness Street Outreach and
Amending the 2025 County Budget in Relation Thereto

By Legislator: Robert W. Cantwell, III

Whereas, Jefferson County has experienced a dramatic increase in persons experiencing homelessness and housing instability, and

Whereas, Data shows that the opiate epidemic has increased the occurrences of homelessness and the importance of effective and timely engagement with those impacted with regard to them moving toward safe and permanent housing options, and

Whereas, Jefferson County Community Services has been provided with Regional Abatement funding to assist in the abatement of opiate related issues, and

Whereas, ACR Health has shown its commitment and effectiveness in the engagement of our homeless population, and is the agency most qualified to perform these services due to their expertise, and existing presence in Jefferson County.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an Agreement with ACR Health for the aforementioned Street Engagement Program for an amount not to exceed \$141,147 for the period of June 1, 2025 to May 30, 2026 subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget in hereby amended as follows:

Increase:

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	\$141,147
Expenditure		
01432000 04712	Contracted Mental Health Program	\$141,147

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 118 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 119

Authorizing an Agreement with BCA Architects & Engineers for Office Renovations and Security Upgrades to the Human Services Building

By Legislator: Frances A. Calarco

Whereas, The Jefferson County Department of Social Services is in need of office renovations to support security upgrades at its facility located at 250 Arsenal Street, Watertown, New York, and

Whereas, BCA Architects & Engineers has submitted a proposal to provide professional services related to the Program Phase of the project, which includes architectural, HVAC, electrical, plumbing services, hazardous materials survey and report, 3D building scan and existing conditions building model, and project cost estimates, and

Whereas, The Program Phase is essential for defining the scope of work, identifying design options, estimating associated costs, and providing a comprehensive Program Report to serve as the foundation for project scope approval, and

Whereas, The total cost for professional services associated with the Program Phase is \$30,575, and funds are available within the capital plan for this purpose.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement with BCA Architects & Engineers for the aforementioned services, at a cost not to exceed \$30,575, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 119 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 1st day of April, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
