

Office of the County Administrator
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, New York 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



Date: May 30, 2025

To: Honorable Members of the Board of Legislators

This shall serve as notice that the regular session of the Jefferson County Board of Legislators for the month of June will be convened on **Monday, June 2, 2025 at 6:00 p.m.** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information relative to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the Session is as follows:

ROLL CALL OF MEMBERS

PRIVILEGE OF THE FLOOR

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES, AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions

REPORTS OF COUNTY OFFICERS AND OTHERS

Report of the County Treasurer on Investments and Cash in Banks

Report of the County Administrator on Budget Transfers

LOCAL LAWS, RESOLUTIONS, AND MOTIONS

1. Resolution No. 141 Setting Time and Place for Public Hearing on Local Law Intro. No. 2 of 2025
2. Resolution No. 142 Amending the 2025 County Budget Relative to Interest (Roll Call Vote) Earned on Unspent Bond Proceeds
3. Local Law Intro. No. 3 of 2025 A Local Law Amending the Management Compensation Plan for 2025

14. Resolution No. 152
(Roll Call Vote) Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State “Marchiselli” Program Aid Eligible Costs of a Transportation Federal-Aid Project (Weaver Road over Skinner Creek) and Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan
15. Resolution No. 153 Authorizing An Amended Agreement for Statewide Expansion of the Hurrell-Harring Settlement Relative to Indigent Defense
16. Resolution No. 154
(Roll Call Vote) Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff’s Department and Amending the 2025 County Budget in Relation Thereto
17. Resolution No. 155
(Roll Call Vote) Authorizing an Agreement with New York State Department of Homeland Security and Emergency Services and Amending the 2025 County Budget in Relation to the FY24 Operation Stonegarden
18. Resolution No. 156
(Roll Call Vote) Amending the 2025 County Budget in Relation to Unauthorized Waste at the Recycling Center and Transfer Station
19. Resolution No. 157
(Roll Call Vote) Authorizing Agreements for The Governor’s Traffic Safety Committee’s Stop-DWI High Visibility Enforcement Grant and Amending the 2025 County Budget in Relation Thereto
20. Resolution No. 158 Amending the 2025 County Budget Relative to Alzheimer’s Disease and Related Disorders Association Inc. Grant
21. Resolution No. 159 Authorizing an Agreement with Miracles by the Acre CSA for the Provision of Fresh Produce to Underserved Older Adults Living in Food Deserts
22. Resolution No. 160 Accepting NYS Department of Health Grant Award Extension in Connection with Rabies Program
23. Resolution No. 161
(Roll Call Vote) Authorizing an Agreement with Quantify Consulting for a Homelessness Data Analytics Platform and Implementation and Amending the 2025 Budget Related Thereto

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive style with a large, looped initial "R".

Ryan Piche
Clerk of the Board

RP:jnl

Enc.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 141

Setting Time and Place for Public Hearing on Local Law Intro. No. 2 of 2025

By Legislator: Robert D. Ferris

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Authorizing the County Administrator to Approve and Sign Certain Contracts" on July 1, 2025 at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 141 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 142

Amending the 2025 County Budget Relative to Interest Earned on Unspent Bond Proceeds

By Legislator: Robert D. Ferris

Whereas, Pursuant to Resolutions 105 of 2015 and 111 of 2016 Jefferson County issued \$4,706,500 Public Improvement (Serial) Bonds on June 1, 2017, primarily for the purpose of County buildings and parking lot improvements, and

Whereas, Pursuant to Resolution 280 of 2016, the County issued \$5,000,000 Public Improvement (Serial) Bonds on September 24, 2020, primarily for the purpose of constructing and equipping an Emergency Radio Communication System, and

Whereas, Pursuant to Resolution 80 of 2024, the County amended the 2024 County budget predominantly for the purpose of recognizing interest earned on unspent bond proceeds and transferring interest to the Debt Service Fund to be earmarked for debt service payment on the debt issue, and

Whereas, Bond issue funds are allocated to the Capital Projects Fund until spent for project expenditures, and unspent bond proceeds have generated interest revenue to be recognized in the Debt Service Fund, and

Whereas, When bond proceeds earmarked for a specific project earn interest revenue, said revenue is required to be spent to reduce the associated debt service for the project, and

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
55915000 92401	Debt Service Interest Earnings	\$232,566

Decrease:

Transfers		
01990200 09003	Transfer to Debt Service Fund	\$232,566
55915000 95031	Transfer from General Fund	\$232,566

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$232,566

Seconded by Legislator: Steel E. Potter

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 142 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

COUNTY OF JEFFERSON

Local Law Intro Number 3 of 2025

A LOCAL LAW AMENDING THE MANAGEMENT COMPENSATION PLAN FOR 2025

By Legislator: Robert D. Ferris

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The Board of Legislators desires to amend the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2025 to provide for a monetary adjustment to attorney titles in the administrative salary schedule, and to adjust increments in accordance with such schedule.

- Section 1. The Board of Legislators adopts the Attorney Salary Schedule set forth in Exhibit “A” as the Management Compensation Plan for Attorney Titles for Jefferson County. Said schedule to be effective on the first full pay period immediately following the effective date of this Local Law.
- Section 2: The Board of Legislators adopts a retention bonus of \$10,000 for the attorney titles set forth in Exhibit “A”. The terms and conditions of the retention bonus shall be developed by the Human Resources Director and approved by the County Administrator. Said retention bonus is to be effective on the first full pay period immediately following the effective date of this Local Law and will sunset on December 31, 2027.
- Section 3: With the exception of the Management Compensation Plan for Attorney Titles for Jefferson County adopted by this local law, the remainder of the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2025 shall remain in full force and effect, except as provided by Local Law No. 2 of 2025.
- Section 4: Upon its effective date, the Attorney Salary Schedule shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.
- Section 5: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.

Section 6: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.

Section 7: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 8: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Steel E. Potter

Exhibit A

2025 ATTORNEY SCHEDULE						
GRADE	LONG	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	5,451	136,263	139,901	143,648	147,507	151,483
2	4,856	121,401	124,593	127,881	131,267	134,755
3	4,578	114,440	117,423	120,496	123,661	126,921
4	4,283	107,074	109,836	112,681	115,611	118,630
5	3,933	98,325	100,825	103,400	106,051	108,783

JEFFERSON COUNTY ATTORNEY TITLES & GRADES – 2025
ATTORNEY SALARY SCHEDULE

GRADE 1

COUNTY ATTORNEY
PUBLIC DEFENDER

GRADE 2

CHIEF ASSISTANT DISTRICT ATTORNEY
DEPUTY COUNTY ATTORNEY
DEPUTY PUBLIC DEFENDER

GRADE 3

SENIOR ASSISTANT COUNTY ATTORNEY I
SENIOR ASSISTANT DISTRICT ATTORNEY I
SENIOR ASSISTANT PUBLIC DEFENDER I
SENIOR SOCIAL SERVICES ATTORNEY I

GRADE 4

ASSISTANT COUNTY ATTORNEY II
ASSISTANT DISTRICT ATTORNEY II
ASSISTANT PUBLIC DEFENDER II
SOCIAL SERVICES ATTORNEY II

GRADE 5

ASSISTANT COUNTY ATTORNEY
ASSISTANT DISTRICT ATTORNEY
ASSISTANT PUBLIC DEFENDER
SOCIAL SERVICES ATTORNEY

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 143

Setting Time and Place for Public Hearing on Local Law Intro. No. 3 of 2025

By Legislator: Daniel R. McBride

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Amending the Management Compensation Plan for 2025" on July 1, 2025 at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 143 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 144

Authorizing an Agreement with New York Municipal Insurance Reciprocal for Participation and Insurance Coverage and Amending the 2025 County Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, Jefferson County maintains insurance coverage to protect its assets, employees, and operations from claims of bodily injury, property damage, and other liability exposures, and

Whereas, Counties across New York State have experienced rising insurance costs and increased liability exposure due to a growing number of claims, evolving legal standards, and emerging risks such as cyber threats, environmental hazards, and changes in public safety operations, and

Whereas, Resolution No. 49 of 2024 amended the 2024 Budget for an unexpected increase in the cost of insurance coverage of 56 percent, and

Whereas, Costs for the County's historical level of coverage once again rose substantially in 2025, totaling approximately 40%, and

Whereas, The New York Municipal Insurance Reciprocal (NYMIR) is a not-for-profit insurance provider established specifically to meet the insurance needs of New York State municipalities, offering comprehensive coverage, risk management services, and competitive rates, and

Whereas, NYMIR has provided a proposal for insurance coverage for Jefferson County and such proposal has been reviewed and determined to be in the best interest of the County due to an approximately 32% decrease in the premium and additional coverage provided, as compared to the current policy, and

Whereas, A refund will be provided on a prorated basis for the current policy, however the timing of required binding requires a full appropriation of the new premium, and

Whereas, Additional funds were assigned to the Risk Retention Reserve upon the close of the 2024 fiscal year due to the rising cost of insurance coverage and such funds are available to cover the cost, and

Whereas, Upon the prorated refund, and the conclusion of the fiscal year, the difference in policy amounts will revert to fund balance.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with New York Municipal Insurance Reciprocal to participate in NYMIR, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Director of Insurance is hereby authorized to sign any and all documents with NYMIR required to bind the County for insurance coverage, within funds appropriated therefor,

and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease:

Fund Balance		
01915400 30915	Assigned-Risk Retention	\$ 931,500

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$ 931,500

Expenditure		
01191000 04219	Insurance	\$ 931,500

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 144 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 145

Setting Time and Place for Public Hearing on Tentative
2025-2026 Jefferson Community College Budget

By Legislator: Robert W. Cantwell, III

Resolved, That a public hearing on the Tentative Jefferson Community College Budget for College Fiscal Year 2025-2026 be held before this Board of Legislators on Tuesday, July 1, 2025 at 6:00 p.m. in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board be and is hereby directed to give notice of said public hearing as required by law.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 145 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 146

Authorizing an Agreement with Three+One for CashVest Services and
Amending the 2025 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, Efficient cash management is an essential responsibility of county government, ensuring that taxpayer funds are safeguarded and earning optimal value when not in immediate use, and

Whereas, Three+One provides CashVest, a proprietary cash management and liquidity analysis service tailored to public sector entities, which supports local governments in maximizing the value of idle cash through data-driven insights, and

Whereas, Three+One is providing a significant benefit to counties by providing a comprehensive view of cash assets, helping counties in the North Country and Adirondack Region earn a total of \$66,158,00 in interest over the past twelve months, and

Whereas, Per proposed Agreement, Three+One will develop and analyze accurate, reliable future forecasts of all cash and liquidity levels provide independent analysis of all current interest rate offerings, and provide an ongoing analysis of all bank fees to ensure fairness and equity, and

Whereas, Three+One will provide the Treasurer's Office with third-party confirmation that Jefferson County has sufficient liquidity to satisfy future expenditures or unanticipated emergencies, provide interest rate benchmarking to ensure cash is performing at the highest possible levels, and provide full compliance with all New York State Office of the State Comptroller cash-management audit and investment requirements, and

Whereas, If Three+One is unable to show a one-to-one benefit through its CashVest initial analysis compared to the proposed annual fee for the County, the initial CashVest analysis will be provided at no cost with no further obligation.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with Three+One for CashVest in the amount of \$57,250 for the initial term of one year, with the right to terminate with 30 days' notice without obligation thereafter, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01104500 92401	Interest & Earnings	\$ 57,250

Expenditure
01132500 04416 Professional Fees-External \$ 57,250

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 146 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

COUNTY OF JEFFERSON

Local Law Intro No 4 of 2025

A Local Law Amending Local Law No. 2 of 1988
Imposing a Tax on Occupants of Hotel or Motel Rooms in Jefferson County
Including Short Term Rentals

By Legislator: Philip N. Reed, Sr.

Sections

1. Short Title
2. Purpose
3. Definitions
4. Impositions of Tax
5. Transitional Provisions
6. Exempt Organizations
7. Territorial Limitations
8. Registration
9. Administration and collections
10. Records to be kept
11. Returns
12. Payment of Tax
13. Determination of Tax
14. Disposition of Revenues
15. Refunds
16. Reserves
17. Remedies Exclusive
18. Proceedings to Recover Tax
19. General Powers of the County Treasurer
20. Administration of Oaths
21. Reference to Tax
22. Penalties and Interest
23. Returns to be Secret
24. Notices and Limitations of Time
25. Separability
26. Effective Date

Section 1: Short Title

This Local Law shall be known as the Jefferson County Hotel or Motel room and Short-Term Rental Unit Occupancy Tax Law.

Section 2: Purpose

The purpose of this Local Law is to impose a tax on occupants of hotel or motel rooms, and short-term rental units in Jefferson County, pursuant to Sections 1200 and 1202(c) of the Tax

Law, Article 12-D of the Real Property Law, and all other applicable statutory sections set forth under Chapter 99 of the Laws of 2025.

Section 3: Definitions

a) Person. An individual, partnership, society, association, joint stock company, corporation, estate, receiver, trustee, assignee, referee, and any other person or entity acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, and any combinations of the foregoing.

(b) Operator. Any person operating a hotel or motel or short-term rental unit in the County of Jefferson, including, but not limited to, the owner or proprietor of such premises, lessee, sub-lessee, mortgagee in possession, licensee or any other person otherwise operating such hotel or motel or short-term rental unit.

(c) Hotel or Motel. A building or portion thereof which is regularly used and kept open for the lodging of guests. The term "hotel or motel" includes an apartment hotel, or motel, boarding house, motor court or club, [which has available for occupancy six or more rooms,] whether or not meals are served.

(d) Short-Term Rental Unit. A building or portion of it that is used for the lodging of guests. The term includes a house, an apartment, a condominium, a cooperative unit, a cabin, a cottage, a bungalow, or a similar furnished living unit, or one or more rooms therein, where sleeping accommodations are provided for the lodging of paying occupants, the typical occupants are transients or travelers, and the relationship between the operator and occupant is not that of a landlord and tenant. It is not necessary that meals are served. A building or portion of a building may qualify as a short-term rental unit whether or not amenities, including but not limited to daily housekeeping services, concierge services, or linen services, are provided.

(e) Booking Service. a person or entity who, directly or indirectly:

(a) provides one or more online, computer or application-based platforms that individually or collectively can be used to:

(i) list or advertise offers for short-term rentals of short-term rental units, and

(ii) either accept such offers, or reserve or pay for such rentals;

and

(b) charges, collects or receives a fee for the use of such a platform or for provision of any service in connection with a short-term rental of a short-term rental unit.

(f) Occupancy. The use or possession, or the right to the use or possession, of any room in a hotel or motel, or short-term rental unit.

(g) Occupant. A person who, for a consideration, uses, possesses, or has the right to use or possess, any room in a hotel or motel or short-term rental unit under any lease, concession, permit, right of access, license to use or other agreement, or otherwise.

(h) Permanent Resident. Any occupant of any room or rooms in a hotel or motel or short term rental unit for at least thirty consecutive days shall be considered a permanent resident with regard to the period of such occupancy.

(i) Rent. The consideration received for occupancy valued in money, whether received in money or otherwise and whether received or collected by the booking service, operator or another person on behalf of any of them.

(j) Room. Any room or rooms of any kind in any part or portion of a hotel or motel or short-term rental unit, which is available for or let out for any purpose other than a place of assembly.

- (k) Return. Any return filed or required to be filed as herein provided.
- (l) County Treasurer. The Treasurer of Jefferson County.

Section 4: Imposition of Tax

In addition to any other tax presently authorized and imposed (pursuant to Article 29 of the Tax Law), on and after the effective date of this Local Law [first day of June, Nineteen hundred eighty-eight], there is hereby imposed and there shall be paid a tax of three percent upon the rent for every occupancy of a room or rooms in a hotel or motel, or short-term rental unit in this county, except that the tax shall not be imposed upon a permanent resident.

Section 5: Transitional Provisions

The tax imposed by this Local Law shall be paid upon any occupancy on and after the effective date of this Local Law [first day of June, nineteen hundred eighty-eight], although such occupancy is pursuant to a prior contract, lease or other arrangement. Where rent is paid on a weekly, monthly or other term basis, the rent shall be subject to the tax imposed by this Local Law to the extent that it covers any period on and after the effective date of this Local Law [first day of June, nineteen hundred eighty-eight].

Section 6: Exempt Organizations

(a) Except as otherwise provided in this section, any use or occupancy by any of the following shall not be subject to the tax imposed by this Local Law:

- (1) The State of New York, or any public corporation (including a public corporation created pursuant to agreement or compact with another state or Canada), improvement district or political subdivision of the state;
- (2) The United States of America, insofar as it is immune from taxation;
- (3) Any corporation, association, trust, or community chest, fund or foundation, organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; provided, however, that nothing in this subdivision shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this subdivision.

[(4) A hotel or motel having less than six rental units]

(b) Where any organization described in paragraph (3) of subdivision (a) of this subdivision carries on its activities in furtherance of the purposes for which it was organized, in premises in which, as part of said activities, it operates a hotel or motel, or short-term rental unit, occupancy of rooms in the premises and rents therefrom received by such corporation or association shall not be subject to tax hereunder.

Section 7: Territorial Limitations

The tax imposed by this Local Law shall apply only within the territorial limits of the County of Jefferson

Section 8: Registration

- (a) Every person required to collect any tax imposed by this Local Law presently operating, commencing business or opening a new place of business, and every person who takes possession of or pays for business assets under circumstances requiring notification by such person to the County Treasurer pursuant to subdivision (d) of Section 18 of this Local Law shall file with the County Treasurer a certificate of registration, in a form prescribed by it, at least twenty days prior to commencing business or opening a new place of business or such purchasing or taking of possessing or payment, whichever comes first. The certificate of registration form shall contain information with respect to the notice requirements of a purchaser, transferee or assignee and his liability for the payment of taxes pursuant to subdivision (d) of Section 18 of this Local Law. The County Treasurer shall within five days after such registration issue, without charge, to each registrant a certificate of authority empowering him to collect the tax and a duplicate thereof for each additional place of business of such registrant. The County Treasurer shall issue with the certificate of authority general information about the tax imposed under this Local Law, including information on records to be kept, returns and payments, notification requirements and forms. Each certificate or duplicate shall state the place of business to which it is applicable. Such certificates of authority shall be prominently displayed in the places of business of the registrant. Such certificates shall be non-assignable and non-transferable and shall be surrendered to the County Treasurer immediately upon the registrant's ceasing to do business at the place named or in the event that such business never commenced.
- (b) Registrations shall only be valid for two years from the date that a certificate of authority is issued by the County Treasurer, and must be renewed every two years thereafter.
- (c) All persons required to register hereunder shall pay an application fee and renewal registration fee in an amount as determined by the County Treasurer by regulation, and which amount may change periodically in the discretion of the County Treasurer, and which amount shall reflect the actual and necessary expenses associated with the construction, operation and maintenance of the county registration system and enforcement of this Local Law. No certificate of authority shall be issued to a hotel or motel or short-term rental unit unless the person responsible therefor has paid the required application fee and renewal registration fee.
- (d) No booking service shall offer its services to any person or collect a fee relative thereto without verifying that such person has a valid registration in place under this Section.
- (e) Any person refusing or otherwise failing to register hereunder as required shall not relieve such person from the collection and payment of the tax imposed under this local law, and with such person being liable therefor nonetheless, and with such person also being subject to all other provisions of this local law, including, but not limited to, payment of the application fee required under this section, payment of estimated taxes as determined by the County Treasurer under section 9 hereof, and criminal sanctions under section 23 hereof.

Section 9: Administration and Collection

- (a) Every person required to collect the tax, and every booking service who has agreed to collect such tax on behalf of such person, shall collect the tax from the occupant when collecting the rent to which it applies. If the occupant is given any receipt or other statement or memorandum of rent paid or payable, the tax shall be stated, charged and shown separately on the first of such documents given to him. The tax shall be paid to the person

required to collect it, and every booking service who has agreed to collect such tax on behalf of such person, as trustee for and on account of the County.

(b) The County Treasurer shall by regulation prescribe a method or methods or a schedule or schedules of the amounts to be collected from occupants in respect to rent upon which a tax is imposed by this Local Law so that the aggregate collection of taxes by a person required to collect tax, and every booking service who has agreed to collect such tax on behalf of such person, shall, as far as practicable, be equal to three percent of the total rents of such person upon whom a tax is imposed by this Local Law.

(c) For the purpose of the proper administration of this Local Law and to prevent evasion of the tax hereby imposed, it shall be presumed that all rents for occupancy of hotel or motel rooms, or short-term rental units, are subject to tax until the contrary is established, and the burden of proving that any rent is not taxable hereunder shall be upon the person required to collect tax or the occupant. Unless an occupant, prior to taking possession, furnished to the operator a statement which the County Treasurer may require demonstrating that the occupant is an exempt organization described in Section 6 of this Local Law, the sale shall be deemed a taxable transaction. Where such a statement has been furnished to the operator, the burden of proving that the rent is not taxable hereunder shall be solely upon the occupant. The operator or booking service shall not be required to collect tax from occupants who furnish an exempt organization statement in proper form.

(d) The County Treasurer may provide, by regulation, for the exclusion from taxable rents, rent which has been ascertained to be uncollectible or, in case the tax has been paid upon such rent, for refund of or credit for the tax so paid. Where the County Treasurer provides for a credit for the tax so paid, he shall require an application for credit to be filed, but he may also allow the applicant to immediately take the credit on the return which is due coincident with or immediately subsequent to the time the applicant files his application for credit. However, the taking of the credit on the return shall be deemed to be part of the application for credit and shall be subject to the provisions in respect to applications for credit in Section 15 of this Local Law.

Section 10: Records To Be Kept

Every operator shall keep records of every occupancy and of all rent paid, charged or due thereon and of the tax payable thereon, in such form as the County Treasurer may by regulation require. Such records shall include a true copy of each receipt or statement separately stating the tax charged. Such records shall be available for inspection, examination and audit at any time upon demand by the County Treasurer or his duly authorized agent or employees and shall be preserved for a period of three years, except that the County Treasurer may consent to their destruction within that period or may require that they be kept longer.

Section 11: Returns

(a) Every operator required to register pursuant to Section 8 hereof, shall file a return quarterly with the County Treasurer. The return shall show all rents received or charged and the amount of tax thereon. The returns to be filed quarterly shall be filed for the quarterly periods ending on the last day of February, May, August, and November of each year, and shall be filed within twenty days after the end of the quarterly period covered thereby. The

County Treasurer may permit or require returns to be made by other periods and upon such dates as he may specify. If the County Treasurer deems it necessary in order to insure the payment of the tax imposed by this Local Law, he may require returns to be made for shorter periods than those prescribed pursuant to the foregoing provisions of this section and upon such dates as he may specify.

(b) The form of returns shall be prescribed by the County Treasurer and shall contain such information as he may deem necessary for the proper administration of this Local Law. The County Treasurer may require amended returns to be filed within twenty days after notice and to contain the information specified in the notice.

(c) If a return required by this Local Law is not filed, or a return when filed is incorrect or insufficient on its face, the County Treasurer shall take the necessary steps to enforce the filing of such a return or of a corrected return.

Section 12: Payment of Tax

(a) Every operator required to file a return under the preceding section shall, at the time of filing such return, pay to the County Treasurer three percent of the total of all rents subject to tax pursuant to this Local Law, as well as all other moneys collected by the operator acting or purporting to act under the provisions of this Local Law, and unless a booking service has collected such tax on behalf of such operator, in which event, the booking service shall be required to pay to the County Treasurer three percent of the total of all rents subject to tax pursuant to this Local Law.

(b) The amount payable for the period for which a return is filed shall be due and payable to the County Treasurer on the date limited for filing the return, whether or not the return is filed, or whether or not the return filed correctly shows the rents or the taxes due thereon.

(c) Where the County Treasurer in his discretion deems it necessary to protect revenues to be obtained under this Local Law, he may require any operator required to collect the tax imposed by this Local Law to file with him a bond, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as the County Treasurer may fix, to secure the payment of any tax or penalties or interest due or which may become due from such operator. In the event that the County Treasurer determines that an operator is to file such bond, he shall give notice to such operator to that effect specifying the amount of the bond required. The operator shall file such bond within five days after the giving of such notice unless within such five days the operator shall request in writing a hearing before the County Treasurer at which the necessity, propriety and amount of the bond shall be determined by the County Treasurer. Such determination shall be final and shall be complied with within fifteen days after the giving of notice thereof. In lieu of such bond, securities approved by the County Treasurer or cash in such amount as he may prescribe, may be deposited which shall be kept in the custody of the County Treasurer, who may at any time without notice of the depositor, apply them to any tax and/or interest or penalties due, and for that purpose the securities may be sold by him at public or private sale without notice to the depositor thereof.

Section 13: Determination of Tax

(a) If a return required by this Local Law is not filed, or if a return when filed is incorrect or insufficient, the amount of tax due shall be determined by the County Treasurer from such

information as may be obtainable and, if necessary, the tax may be estimated on the basis of external indices, such as number of rooms, location, scale of rents, comparable rents, type of accommodations and service, number of employees and/or other factors. Notice of such determination shall be given to the [person liable for the collection and/or payment of the tax] operator required to file a return under section 11 hereof. Such determination shall finally and irrevocably fix the tax unless the person against whom it is assessed, within [ninety] thirty days after giving of notice of such determination, shall apply to the County Treasurer for a hearing, or unless the County Treasurer, on his own motion, shall re-determine the same.

(b) Whenever such tax is estimated as provided for in this section, such notice shall contain a statement in bold face type conspicuously placed on such notice advising the person: that the amount of tax was estimated, that the tax may be challenged through a hearing process, and that the petition for such challenge must be filed with the County Treasurer within thirty days.

(c) After such hearing, the County Treasurer shall give notice promptly, by registered or certified mail, of his determination to the applicant. The determination of the County Treasurer shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules if application therefor is made to the Supreme Court within four months after the giving of the notice of such determination. A proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless the amount of any tax sought to be reviewed, with penalties and interest thereon, if any, shall be first deposited with the County Treasurer, and there shall be filed with the County Treasurer an undertaking, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as a Justice of the Supreme Court shall approve to the effect that if such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of the proceeding or at the option of the applicant, such undertaking filed with the County Treasurer may be in a sum sufficient to cover the taxes, penalties and interest thereon stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the applicant shall not be required to deposit such taxes, penalties and interest as a condition precedent to the application.

Section 14: Disposition of Revenues

All revenues resulting from the imposition of the tax under this law shall be paid into the treasury of the County of Jefferson and shall be credited to and deposited in a special tourism and convention fund.

The County of Jefferson is authorized to retain 2% of the revenue to defray the necessary expenses of the County in administering the tax.

The revenue derived from the tax, after deducting the amount provided for administering said tax as authorized by this local law, shall be shared [be allocated in accordance with the following revenue sharing schedule reflected herein:

1 st Year	1988	40%	County of Jefferson
----------------------	------	-----	---------------------

		60%	City/Town of Tax Origin
2 nd Year	1989	40%	County of Jefferson
		60%	City/Town of Tax Origin
3 rd Year	1990	42.5%	County of Jefferson
		57.5%	City/Town of Tax Origin
4 th Year	1991	45%	County of Jefferson
		55%	City/Town of Tax Origin
5 th Year	1992	47.5%	County of Jefferson
		52.5%	City/Town of Tax Origin
6 th Year	1993	50%	County of Jefferson
		50%	City/Town of Tax Origin

For each year thereafter, the revenue sharing will remain] on the basis of 50% County of Jefferson and 50% City/Town of tax origin.

The revenue shared with the city or town governments shall be allocated on the basis of the tax revenues generated and collected within the boundaries of the political subdivision.

The allocation of shared revenues shall be made within the quarter of the fiscal year following the quarter of the collections. The political subdivision shall establish a special fund for tourism and convention promotion for the purpose of accounting for the shared tax revenue.

The funds generated through this tax and allocated under the revenue sharing formula shall be used only for the purpose of promoting and developing tourism related resources of Jefferson County, its City, towns, and villages in order to increase conventions trade shows and tourism business.

The amounts paid to the County for the application fees and renewal registration fees referred to in Section 8 shall not be considered revenue for purposes of this local law, including this section, but shall be retained by the County for the purposes set forth in Section 8.

Section 15: Refunds

- (a) In the manner provided in this section, the County Treasurer shall refund or credit, without interest, any tax, penalty or interest erroneously, illegally or unconstitutionally collected or paid if application to the County Treasurer for such refund shall be made within one year from the payment thereof. Whenever a refund is made by the County Treasurer, he shall state

his reason therefor in writing. Such application may be made by the occupant, operator or other person who has actually paid the tax, but may not be made by a booking service. No actual refund of moneys shall be made to any operator, of tax which he or a booking service collected from an occupant, until he shall first establish to the satisfaction of the County Treasurer under such regulations as the County Treasurer may prescribe, that he has repaid to the occupant the amount for which the application for refund is made. The County Treasurer may in lieu of any refund required to be made, allow credit therefor on payments due from the applicant.

- (b) An application for a refund or credit made as herein provided shall be deemed an application for a revision of any tax penalty or interest complained of and the County Treasurer may receive evidence with respect thereto. After making his determination the County Treasurer shall give notice thereof to the applicant who shall be entitled to review such determination by a proceeding pursuant to Article 78 of the Civil Practice Law and Rules, provided such proceeding is instituted within four months after the giving of the notice of such determination, and provided that a final determination of tax due was not previously made. Such a proceeding shall not be instituted unless an undertaking is filed with the County Treasurer in such amount and with such sureties as a Justice of the Supreme Court shall approve to the effect that if such proceedings be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding.
- (c) A person shall be entitled to a revision, refund or credit under this section of a tax, interest or penalty which had been determined to be due pursuant to the provisions of Section 13 of this Local Law where he has had a hearing or an opportunity for a hearing, as provided in said section, or has failed to avail himself of the remedies therein provided. No refund or credit shall be made of a tax, interest or penalty paid after a determination by the County Treasurer made pursuant to Section 13 of this Local Law unless it be found that such determination was erroneous, illegal, or unconstitutional or otherwise improper by the County Treasurer after a hearing or of his own motion or in a proceeding under Article 78 of the Civil Practice Law and Rules, pursuant to the provisions of said section, in which event, refund, or credit without interest shall be made of the tax, interest, or penalty found to have been overpaid.

Section 16: Reserves

In cases where the occupant or operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to him on his application for refund, the County Treasurer shall set up appropriate reserves to meet any decision adverse to the County.

Section 17: Remedies Exclusive

The remedies provided by Sections 13 and 15 of this Local Law shall be exclusive remedies available to any person for the review of tax liability imposed by this Local Law; and no determination or proposed determination of tax or determination on any application for refund shall be enjoined or reviewed by an action for declaratory judgment, an action for money had and received or by any action or proceeding other than a proceeding under Article 78 of the Civil Practice Law and Rules.

Section 18: Proceedings to Recover Tax from Operators of Hotels or Motels

(a) Whenever any operator required to collect a tax shall fail to collect and pay over any tax, penalty or interest, or whenever any occupant shall fail to pay any tax, penalty or interest imposed by this Local Law as herein provided, the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of the County of Jefferson, in any court of the State of New York, or of any other state or of the United States.

(b) If, however, the County Treasurer in his discretion believes that any such operator, officer, occupant or other person is about to cease business, leave the state or remove or dissipate the assets out of which the tax or penalties might be satisfied, and that any such tax or penalty will not be paid when due, he may declare such tax or penalty to be immediately due and payable and may issue a warrant immediately.

(c) As an additional or alternate remedy, the County Treasurer may issue a warrant, directed to the Sheriff commanding him to levy upon and sell the real and personal property of the operator which may be found within the county for the payment of the amount thereof, with any penalties and interest, and the cost of executing the warrant, and to return such warrant to the County Treasurer and to pay to him the money collected by virtue thereof within sixty days after the receipt of such warrant. The Sheriff shall within five days after the receipt of the warrant file with the County Clerk a copy thereof, and thereupon such Clerk shall enter in the judgment docket the name of the person mentioned in the warrant and the amount of the tax, penalties and interest for which the warrant is issued and the date when such copy is filed. Thereupon the amount of such warrant so docketed shall become a lien upon the interest in real and personal property of the person against whom the warrant is issued. The sheriff shall then proceed upon the warrant, in the same manner, and with like effect, as that provided by law in respect to executions issued against property upon judgments of a court of record and for services in executing the warrant he shall be entitled to the same fees, which he may collect in the same manner. In the discretion of the County Treasurer, a warrant of like terms, force and effect may be issued and directed to any officer or employee of the County Treasurer and in the execution thereof such officer or employee shall have all the powers conferred by law upon sheriffs, but shall be entitled to no fee or compensation in excess of the actual expenses paid in the performance of such duty. If a warrant is returned not satisfied in full, the County Treasurer may from time-to-time issue new warrants and shall also have the same remedies to enforce the amount due thereunder as if the county had recovered judgment therefor and execution thereon had been returned unsatisfied.

(d) Whenever an operator shall make a sale, transfer, or assignment in bulk of any part or the whole of his hotel or motel assets, otherwise than in the ordinary course of business, the purchaser, transferee or assignee shall, at least ten days before taking possession of the subject of said sale, transfer or assignment, or paying therefor, notify the County Treasurer by registered mail of the proposed sale and of the price, terms and conditions thereof whether or not the seller, transferrer or assignor has represented to or informed the purchaser, transferee or assignee that he owes any tax pursuant to this Local Law, and whether or not the purchaser, transferee or assignee has knowledge that such taxes are owing, and whether any such taxes are in fact owing.

Whenever the purchaser, transferee or assignee shall fail to give notice to the County Treasurer as required by the preceding paragraph, or whenever the County Treasurer shall inform the purchaser, transferee or assignee that a possible claim for such tax or taxes exists, any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the seller, transferror or assignor shall be subject to a first priority right and lien for any such taxes theretofore or thereafter determined to be due from the seller, transferror or assignor to the county, and the purchaser, transferee or assignee is forbidden to transfer to the seller, transferror or assignor any such sums of money, property or choses in action to the extent of the amount of the county's claim. For failure to comply with the provisions of this subdivision, the purchaser, transferee or assignee, in addition to being subject to the liabilities and remedies imposed under the provisions of Article 6 of the Uniform Commercial Code, shall be personally liable for the payment to the county of any such taxes theretofore or thereafter determined to be due to the county from the seller, transferror, or assignor, and such liability may be assessed and enforced in the same manner as the liability for tax under this Local Law.

Section 19. Enforcement against Operators of Short Term Rental Units or Booking Services

(a) Whenever any operator of a short term rental unit required to collect a tax shall fail to collect and pay over any tax, penalty or interest imposed by this local law as herein provided, or whenever any occupant shall fail to pay any tax, penalty or interest imposed by this local law as herein provided, or whenever any booking service required to collect a tax shall fail to collect and pay over any tax imposed by this local law as herein provided, or whenever any operator of a short term rental unit or booking service fails to pay any fines imposed by this local law as herein provided (to include any rules and regulations of the County Treasurer), the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of the County of Jefferson, in any court of the State of New York, or of any other state or of the United States.

(b) The County Treasurer shall be authorized to revoke the certificate of authority of the operator of a short term rental unit and/or determine such operator to be ineligible for a certificate of authority, for violating any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-c currently in effect, or as hereafter may be amended.

(c) The County Treasurer shall be authorized to issue warning notices and to assess and collect fines against an operator of a short term rental unit who offers a short term rental unit without having a valid certificate of authority in effect or who otherwise violates any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-e currently in effect, or as hereafter may be amended.

(d) The County Treasurer shall be authorized to assess and collect fines from a booking service which collects a fee related to booking a unit as a short term rental unit where such unit does not have a valid certificate of authority in effect or who otherwise violates any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-e currently in effect, or as hereafter may be amended.

Section [19] 20. General Powers of the County Treasurer

In addition to the powers granted to the County Treasurer in this Local Law, he is hereby authorized and empowered:

- (1) To make, adopt and amend rules and regulations appropriate to the carrying out of this Local Law and the purposes thereof;
- (2) To extend for cause shown, the time of filing any return for a period not exceeding thirty days; and for cause shown, to remit penalties but not interest computed at the rate of six percent per annum;
- (3) To request information from the tax commission of the state of New York or the treasury department of the United States relative to any person; and to afford information to such tax commission or such treasury department relative to any person, any other provision of this Local Law to the contrary notwithstanding;
- (4) To delegate his functions hereunder to a Deputy County Treasurer or any employee or employees of the office of the County Treasurer.
- (5) To prescribe methods for determining the amount of rents for determining which of them are taxable and non-taxable;
- (6) To require any operator to keep detailed records of all rents received, charged and accrued, including those claimed to be non-taxable, and also the nature, type, value and amount of all occupancies, names and addresses of occupants, and other facts relevant in determining the amount of tax due, and to furnish such information to the County Treasurer
- (7) To assess, determine, revise and readjust the taxes imposed under this Local Law.

Section [20] 21: Administration of Oaths

- (a) The County Treasurer, or his employees or agents duly designated and authorized by him, shall have power to administer oaths and take affidavits in relation to any matter or proceeding in the exercise of their powers and duties under this Local Law. The County Treasurer shall have power to subpoena and require the attendance of witnesses and the production of books, papers, and documents to secure information pertinent to the performance of his duties hereunder and of the enforcement of this Local Law, and to examine them in relation thereto, and to issue commissions for the examination of witnesses who are out of the state or unable to attend before him or excused from attendance.
- (b) A justice of the supreme court either in court or at chambers shall have power summarily to enforce by proper proceedings the attendance and testimony of witnesses and the production and examination of books, papers and documents called for by the subpoena of the County Treasurer under this Local Law.
- (c) Any person who shall refuse to testify or to produce books or records or who shall testify falsely in any material matter pending before the County Treasurer under this Local Law shall be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand dollars or imprisonment for not more than one year, or both such fine and imprisonment.
- (d) The officers who serve the summons or subpoena of the County Treasurer and witnesses attending in response thereto shall be entitled to the same fees as are allowed to officers and witnesses in civil cases in courts of record, except as herein otherwise provided.

Such officers shall be the county sheriff and his duly appointed deputies or any officers or employees of the department of finance, designated to serve such process.

Section [21] 22: Reference to Tax

Wherever reference is made in placards or advertisements or in any other publications to this tax, such reference shall be substantially in the following form: "Tax on occupancy of hotel or motel rooms, or short-term rental units," except that in any bill, receipt, statement or other evidence or memorandum of occupancy or rent charge issued or employed by the operator, the words "occupancy tax" will suffice.

Section [22] 23: Penalties and Interest

- (a.) Any operator failing to file a return or failing to pay or pay over any tax to the County Treasurer within the time required by this Local Law shall be subject to a penalty of five percent of the amount of tax due if such failure is for not more than one month, with an additional one percent for each additional month or fraction thereof during which such failure continues, not exceeding twenty-five percent in the aggregate, plus interest at the rate of one percent of such tax for each month of delay after such return was required to be filed or such tax became due, and regardless of whether such failure was due to a booking service failing to pay over any tax on behalf of an operator within the time required by this Local Law.
- (b.) If the County Treasurer determines that such failure or delay was due to reasonable cause and not due to willful neglect, he shall remit all of such penalty and that portion of such interest that exceeds interest at the rate of six percent. The County Treasurer shall promulgate rules and regulations as to what constitutes reasonable cause.
- (c.) If the failure to file a return or to pay over any tax to the County Treasurer within the time required by this Local Law is due to fraud, there shall be added to the tax a penalty of fifty percent of the amount of the tax due (in lieu of the penalty provided for in paragraph (a)), plus interest at the rate of one percent of such tax for each month of delay after such return was required to be filed or such tax became due. Such penalties and interest shall be paid and disposed of in the same manner as other revenues from this Local Law. Unpaid penalties and interest may be determined, assessed, collected and enforced in the same manner as the tax imposed by this Local Law.
- (d.) Any operator failing to file a return or report required by this Local Law or filing, or causing to be filed, or making or causing to be made, or giving or causing to be given any return, certificate, affidavit, representation, information, testimony or statement required or authorized by this Local Law, which is willfully false, or willfully failing to file a bond required by this Local Law or willfully failing to comply with the provisions of Section 12(c) of this Local Law, or failing to file a registration certificate and such data in connection therewith as the County Treasurer by regulation or otherwise may require, or to display or surrender a certificate of authority as required by this Local Law, or assigning or transferring such certificate of authority, or willfully failing to charge separately the tax herein imposed or to state such tax separately on any bill, statement, memorandum or receipt issued or employed by him upon which the tax is required to be stated separately as provided in section 10, or willfully failing to collect the tax from a customer, or who shall refer or cause reference to be made to this tax in a form or manner other than that required by this Local Law, or failing to keep any records required by this Local Law, shall, in addition to any other

penalties herein or elsewhere prescribed, be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand dollars or imprisonment for not more than one year, or both such fine and imprisonment. The penalties provided herein shall not apply to a failure to surrender a certificate of authority which is required to be surrendered where business never commenced.

- (e.) The certificate of the County Treasurer to the effect that a tax has not been paid, that a return, bond or registration has not been filed, or that information has not been supplied pursuant to the provisions of this Local Law, shall be presumptive evidence thereof.
- (f.) The penalties provided for in this section shall not preclude prosecution pursuant to the penal law with respect to the willful failure of any person to pay over to the county any tax imposed by this Local Law, whenever such person has been required to collect and has collected any such sales tax.

Section [23] 24: Returns to be Secret

- (a.) Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for the County Treasurer, or any officer or employee of his department, or any person who in any manner may acquire knowledge of the contents of a return or report filed with the County Treasurer pursuant to this Local Law, to divulge or make known in any manner any particulars set forth or disclosed in any such return or report. The County Treasurer shall not be required to produce any returns or reports, or evidence of anything contained in them in any action or proceeding in any court, except on behalf of the County Treasurer in an action or proceeding under the provisions of the tax law or in any other action or proceeding involving the collection of a tax due under this Local Law to which the County or the County Treasurer is a party or a claimant, or on behalf of any party to any action, proceeding or hearing under the provisions of this Local Law, when the returns, reports or facts shown thereby are directly involved in such action, proceeding or hearing, in any of which events the court, or in the case of a hearing, the County Treasurer may require the production of, and may admit into evidence, so much of said returns, reports or of the facts shown thereby, as are pertinent to the action, proceeding or hearing and no more. The County Treasurer may, nevertheless, publish a copy or a summary of any decision rendered after a hearing required by this Local Law. Nothing herein shall be construed to prohibit the delivery to a person who has filed a return or report or his duly authorized representative of a certified copy of any return or report filed in connection with his tax. Nor shall anything herein be construed to prohibit the delivery to a person required to collect the tax under this Local Law or a purchaser, transferee or assignee personally liable under the provisions of Section 18(d) of this Local Law for the tax due from the seller, transferor or assignor, of any return or report filed under this Local Law in connection with such tax, provided, however, that there may be delivered only so much of said return, report or of the facts shown thereby as are pertinent to a determination of the taxes due or liability owed by such person or purchaser, transferee or assignee and no more, or to prohibit the publication of statistics so classified as to prevent the identification of particular returns or reports and the items thereof, or the inspection by the County Attorney or other legal representatives of the County of the return or report of any person required to collect or pay the tax who shall bring action to review the tax based thereon, or against whom an action or proceeding under this Local Law has been recommended by the County Treasurer or the County Attorney, or has been instituted.

- (b.) Returns filed under this Local Law shall be preserved for three years and thereafter until the County Treasurer orders them to be destroyed.
- (c.) Any violation of subdivision (a) of this section shall be punishable by a fine not exceeding one thousand dollars, or by imprisonment not exceeding one year, or both, in the discretion of the court, and if the offender be an officer or employee of the county he shall be dismissed from office and be incapable of holding any public office for a period of five years thereafter.

Section [24] 25: Notices and Limitations of Time

- (a.)
 1. Any notice authorized or required under the provisions of this Local Law may be given by mailing the same to the person for whom it is intended in a postpaid envelope addressed to such person at the address given in the last return filed by him pursuant to the provisions of this Local Law, or in any application made by him, or, if no return has been filed or application made, then to such address as may be obtainable, or if a booking service, then such business address provided by it to the County Treasurer. A notice of determination shall be mailed promptly by registered or certified mail. The mailing of such notice shall be presumptive evidence of the receipt of the same by the person or booking service to whom addressed. Any period of time which is determined according to the provisions of this Local Law by the giving of notice shall commence to run from the date of mailing of such notice.
 2. If any return, claim, statement, notice, application, or other document required to be filed, or any payment required to be made, within a prescribed period or on or before a prescribed date under authority of any provision of this Local Law is, after such period or such date, delivered by United States mail to the County Treasurer or his office, the date of the United States postmark stamped on the envelope shall be deemed to be the date of delivery. This subdivision shall apply only if the postmark date falls within the prescribed period or on or before the prescribed date for the filing of such document, or for making the payment, including any extension granted for such filing or payment, and only if such document or payment was deposited in the mail, postage prepaid, properly addressed to the County Treasurer or his office. If any document is sent by United States registered mail, such registration shall be prima facie evidence that such document was delivered to the County Treasurer or his office. Certified mail may be used in lieu of registered mail under this section. This subdivision shall apply in the case of postmarks not made by the United States Post Office only if and to the extent provided by regulation of the County Treasurer.
 3. When the last day prescribed under authority of this Local Law (including any extension of time) for performing any act falls on Saturday, Sunday or a legal holiday in the state of New York, the performance of such act shall be considered timely if it is performed on the next succeeding day which is not a Saturday, Sunday or a legal holiday.
- (b.) The provisions of the Civil Practice Law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the county to levy, appraise, assess, determine or enforce the collection of any tax or penalty provided by this Local Law. However, except in the case of a willfully false or fraudulent return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of the filing of a return; provided, however, that where no return has been filed as provided by law the tax may be assessed at any time.

- (c.) Where, before the expiration of the period prescribed herein for the assessment of an additional tax, a taxpayer has consented in writing that such period be extended, the amount of such additional tax due may be determined at any time within such extended period. The period so extended may be further extended by subsequent consents in writing made before the expiration of the extended period.

Section [25] 26: [Separability] Severability

[If any provision of this Local Law, or the application thereof to any person or circumstances, is held invalid, the remainder of this Local Law, and the application of such provisions to other persons or circumstances shall not be affected thereby.]

If any clause, sentence, paragraph, subdivision, section, or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 27: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.

Section [26] 28: Effective Date

[This Local Law shall take effect immediately upon its adoption.]

This Local Law shall take effect upon its filing in the Office of the Secretary of State as provided in Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: Robert D. Ferris

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 147

Setting Time and Place for Public Hearing on Local Law Intro. No. 4 of 2025

By Legislator: Steel E. Potter

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Amending Local Law No. 2 of 1988 Imposing a Tax on Occupants of Hotel or Motel Rooms in Jefferson Count Including Short Term Rentals" on July 1, 2025 at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 147 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 148

Authorizing an Amended Agreement with Sabre Demolition and Amending the 2025 Budget in Relation to Demolition of the Deferiet Paper Mill and RESTORE NY Grant Funding

By Legislator: Robert W. Cantwell, III

Whereas, Jefferson County, the Village of Deferiet, Town of Wilna, Jefferson County Industrial Development Corporation, the Development Authority of the North Country and New York State Energy Research and Development Corporation are collaborating to revitalize and redevelop the Community of Deferiet, NY and the industrial site formerly known as the St. Regis Paper Mill (“Deferiet Paper Mill”), and

Whereas, Resolution No. 271 of 2022 recognized that the demolition and revitalization of the Deferiet Paper Mill (“The Project”) be in the best interest of the people of Jefferson County and supported a grant application for RESTORE NY funding for the purpose of the demolition and remediation, and

Whereas, Jefferson County, in collaboration with community partners, was awarded RESTORE NY funding from New York State Empire State Development (ESD) Corporation in the amount of \$8,572,986, and

Whereas, Resolution No. 362 of 2024 amended the budget related to the required RESTORE NY Grant local match funds of 10%, and

Whereas, A Request for Proposals (RFP) was solicited for the demolition of the Project and Sabre Demolition was determined to be the lowest responsive bidder, and

Whereas, Resolution No. 24 of 2025 authorized an agreement with Sabre Demolition for the Demolition of the Deferiet Paper Mill in the amount of \$5,672,000, and

Whereas, Demolition projects of this scale and complexity inherently involve unpredictability and the potential for uncovering unknown or concealed conditions that must be safely and effectively addressed during the course of work, and

Whereas, Such circumstances have arisen during the course of the demolition of the Deferiet Paper Mill, necessitating additional work and costs not originally accounted for in the base contract due to unforeseen environmental issues and buried structures, with costs to be funded through RESTORE NY funding, and

Whereas, In addition, it is recommended to provide additional funding and authority in the amount of \$20,000 for other potential unforeseen circumstances.

Now, Therefore, Be It Resolved, That Jefferson County authorizes change orders in the amount of \$562,060 and to enter into an amended agreement with Sabre Demolition for the demolition of the Deferiet Paper Mill in the total amount of \$6,234,060 (Project Account: DEFERIET), and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said amended Agreement, on behalf of the County, including any additional changes orders as recommended by the County Administrator, up to an additional \$20,000, subject to review of the County Attorney as to form and content, and be it further

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 149

Authorizing an Agreement with the Development Authority of the North Country for an
Easement for the Placement of Fiber Optic Cable

By Legislator: Robert D. Ferris

Whereas, Pursuant to Resolution No. 267 of 2001, Jefferson County expressed its support for the Development Authority of the North Country (“Authority”) to construct a fiber optic system throughout Jefferson, Lewis, and St. Lawrence Counties to provide affordable access and redundancy for business and community institutions, as well as promote competitive telecommunications services in the region, and

Whereas, Pursuant to Resolution No. 46 of 2003, Jefferson County granted an easement for the purpose of installing fiber optic cable under both the parking lot of, and future pedestrian walkway adjacent to, the Jefferson County Office Building, and

Whereas, By Resolution No. 251 of 2003 Jefferson County authorized an agreement with the Authority to permit installation of an underground conduit to install fiber optic cable and develop a point of presence in the basement of the County Office Building, and

Whereas, By Resolution No. 95 of 2005 the point of presence was expanded, and

Whereas, The Authority has requested a second easement for the purpose of installing a new underground conduit to install additional fiber cable for the point of presence, and

Whereas, Such installation will be accomplished by the Authority without interruption of County business, or permanent impairment to County property, and

Whereas, Jefferson County continues to support the Authority network program and wishes to accommodate said easement.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents necessary to grant the aforementioned easement, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 149 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 150

Amending the 2025 County Budget for the District Attorney's Office Relative to General Ledger
Coding Review

By Legislator: Daniel R. McBride

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices, the adopted Chart of Budgetary Accounts, and IRS Regulations, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease:

Expenditure		
01116500 04416	Professional Fees	\$22,500

Increase:

Expenditure		
01116500 04114	Maintenance/Subscriptions	\$22,500

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 150 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 151

Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project
(Replacement of Weaver Road over Skinner Creek), of Which May Be Eligible for Federal-Aid
and/or State-Aid or Reimbursement from Bridge NY Funds, Appropriating Funds Therefor and Amending
the 2025 County Budget and Capital Plan

By Legislator: Steel E. Potter

Whereas, A Project for the Replacement of Weaver Road over Skinner Creek, PIN 775404 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds, and

Whereas, The County of Jefferson will design, let and construct the Project, and

Whereas, The County of Jefferson desires to advance the project by making a commitment of 100% of the costs of the work for the Project or portions thereof, and

Whereas, By Resolution Nos. 143 and 193 of 2022 and 249 of 2024, the County of Jefferson advanced the Project by making a commitment of 100% of the federal cost of the Preliminary Design and Right of Way Incidentals of the Project.

Now, Therefore, Be It Resolved, That the duly convened Jefferson County Board of Legislators does hereby approve the Project, and authorizes the County of Jefferson to pay 100% of the cost construction and construction inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and be it further

Resolved, That the sum of \$1,971,351 is hereby appropriated from Account 20511300 02855 in the 2025 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that the County of Jefferson shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid or NY Bridge funding awarded to the County of Jefferson, and be it further

Resolved, That in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene as soon possible to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute on behalf of the County of Jefferson all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation, subject to the approval of the County Attorney as to form and substance, in connection with the advancement or approval of the Project and providing for the administration of the Project and County of Jefferson’s funding

of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Projects costs and all Projects costs within appropriations therefore that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary to advance and complete the Project, including any construction agreements, within the funds appropriated for the Project, subject to review of the County Attorney as to form and content, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 94592	Federal Aid Bridges	\$ 1,565,933
Fund Balance		
05000000 30599	Appropriated Fund Balance	82,418
Transfers		
05995000 09007	Transfer to Capital Bridges	82,418
20900600 95031	Interfund Transfer Roads	82,418
Expenditure		
20511300 02855	H02 Weaver Road/Skinner Creek	1,648,351

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 151 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 152

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Weaver Road over Skinner Creek) and Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan

By Legislator: Robert D. Ferris

Whereas, A Project for Weaver Road over Skinner Creek, PIN 775404 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolution Nos. 143 and 193 of 2022 and 249 of 2024, the County of Jefferson advanced the Project by making a commitment of 100% of the federal cost of the Preliminary Design and Right of Way Incidentals of the Project, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of Construction of the Project, and

Now, Therefore, Be It Resolved, That the duly convened Jefferson County Board of Legislators does hereby approve the Project, and authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction of the Project, and be it further

Resolved, That the sum of \$1,045,700 is hereby appropriated in the 2025 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications, or reimbursement requests for Federal Aid, State Aid, and/or Marchiselli Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with New York State Department of Transportation in connection with the advancement or approval of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary to advance and complete the Project, including any construction agreements, within the funds appropriated for the Project, subject to review of the County Attorney as to form and content, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 94592	Federal Aid Bridges	\$ 836,560
20900600 93592	State Aid Bridges	156,855
Fund Balance		
05000000 30599	Appropriated Fund Balance	52,285
Transfers		
05995000 09007	Transfer to Capital Bridges	52,285
20900600 95031	Interfund Transfer Roads	52,285
Expenditures		
20511300 02855	H02 Weaver Road/Skinner Creek	1,045,700

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 152 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 153

Authorizing An Amended Agreement for Statewide Expansion of the Hurrell-Harring Settlement
Relative to Indigent Defense

By Legislator: Christopher S. Boulio

Whereas, Resolution No. 251 of 2019 authorized a five-year agreement for the implementation of the statewide expansion of the Hurrell-Harring settlement through the Office of Indigent Legal Services (ILS) to improve the quality of public criminal defense by ensuring counsel at arraignments, caseload relief and quality improvement initiatives, and

Whereas, By Resolution No. 159 of 2024, the Board of Legislators authorized a second agreement and additional award of \$9,308,891.07 for the period of April 1, 2024 through March 31, 2027, and

Whereas, The award has been amended to a total of \$9,867,424.53, and

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute said amended agreement for the period of April 1, 2024 through March 31, 2027 in the amount of \$9,867,424.53 with the New York State Office of Indigent Legal Services on behalf of Jefferson County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the Office of Indigent Legal Services relative to the Statewide Expansion of the Hurrell-Harring Settlement, per Purchasing Policy 4.01 – Policy, Control and Quotations.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 153 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 154

Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff's Department and Amending the 2025 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, By Resolutions 180 of 2023 and 327 of 2023, the Board of Legislators recognized FY22 and FY23 Operation Stonegarden Program grants respectively, and

Whereas, By Resolutions 50 and 326 of 2023, this Board recognized FY22 and FY23 Law Enforcement Terrorism Prevention Program (LETTP) grant, and

Whereas, By Resolutions 94 of 2024, the Board re-appropriated remaining unspent funds from Operation Stonegarden and LETTP grants, and

Whereas, There remain unspent amounts in the FY22 and FY23 Operation Stonegarden and FY22 and FY23 LETTP grants to be reappropriated and placed in the appropriate expenditure lines for 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Increase:

Revenue		
01311000 943201	Federal Homeland Security- Sheriff	\$181,088.88

Expenditure		
01311400 01300	Overtime	\$ 46,100.00
01311400 02100	Equipment	40,000.00
01311400 04111	Trackable Items	16,596.98
01311400 04114	Maintenance/Repair	38,410.00
01311400 04115	Telephone	4,400.00
01311400 04118	Computer Hardware	5,000.00
01311400 04119	Computer Software	5,000.00
01311400 043101	Internal Fleet Expense	2,260.11
01311400 04311	Gasoline and Oil	1,129.89
01311400 04514	Uniforms & Clothing	8,000.00
01311400 04585	Operating Supplies	800.00
01311400 08010	Retirement	6,359.81
01311400 08030	Social Security	5,324.62
01311400 08040	Workers Compensation	1,707.47

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 154 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 155

Authorizing an Agreement with New York State Department of Homeland Security and
Emergency Services and Amending the 2025 County Budget in Relation to the FY24 Operation
Stonegarden

By Legislator: Steel E. Potter

Whereas, The Sheriff's Office has been awarded \$125,000 in funds from the FY24 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Division of Homeland Security and Emergency Services (NYSDHSES) for the purpose of increasing security at the border, and

Whereas, Said funds will be used for border security operations, to provide for overtime payments for details, and equipment purchase and maintenance for the Sheriff's Office, and

Whereas, Said grant requires an agreement with NYSDHSES, which processes grants through an electronic format, and potentially with involved police agencies, and

Whereas, The 2025 County Budget must be amended to recognize the revenue and appropriate it to expenditure accounts.

Now, Therefore Be It Resolved, That this Board of Legislators enter into an agreement with the NYSDHSES to accept the grant as described above, as well as any other agreements with involved police agencies as necessary for the grant, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required of this grant award on behalf of Jefferson County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That The 2025 County Budget is amended as follows:

Increase:

Revenue

01311000 943201	Federal Homeland Security- Sheriff	\$125,000.00
-----------------	------------------------------------	--------------

Expenditure:

01311400 01300	Overtime	\$ 24,500.00
01311400 02100	Equipment	40,000.00
01311400 04114	Maintenance/Repair	40,000.00
01311400 04115	Telephone	5,000.00
01311400 043101	Internal Fleet Expense	3,333.50
01311400 04311	Gasoline & Oil	1,666.50
01311400 08010	State Retirement	4,986.45
01311400 08030	Social Security	4,174.80
01311400 08040	Workers Compensation	1,338.75

Seconded by Legislator: Robert D. Ferris

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 155 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 156

Amending the 2025 County Budget in Relation to Unauthorized Waste at the
Recycling Center and Transfer Station

By Legislator: Christopher S. Boulio

Whereas, In April, the Jefferson County Recycling and Transfer Station experienced a rejected load of hazardous waste by the Development Authority of the North Country that contained radioactive material which required specialized handling and removal, and

Whereas, The County incurred costs via a third-party environmental vendor to safely identify, handle, and transfer the material, and

Whereas, The County has identified the responsible party and cost recovery is expected.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Increase:

Revenue

15910100 92131	Tipping Fees	\$20,000
----------------	--------------	----------

Expenditure

15910100 04416	Professional Fees	\$20,000
----------------	-------------------	----------

Seconded by Legislator: Corey Y. Grant

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 156 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 157

Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI High
Visibility Enforcement Grant and Amending the 2025 County Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI High Visibility Enforcement Grant (formerly known as Crackdown Enforcement) for 44 counties throughout the state, and

Whereas, Jefferson County has been awarded 24,500 for the period October 1, 2024 through September 30, 2025 to be shared with the Watertown City Police Department, the NYS Park Police, Jefferson County Sheriff's Office, Black River Police Department, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2025 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase

Revenue		
01331500 94389	Federal Aid Criminal Justice	\$ 18,281.05
01311000 92614	Stop DWI Services- Sheriff Expenditure	3,627.31
01311000 01300	Overtime	\$ 3,627.31
01331500 04414	Supporting Services - Internal	3,627.31
01331500 04428	Public Safety Services - Other Govt	14,653.74

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 157 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 158

Amending the 2025 County Budget Relative to Alzheimer's Disease and Related Disorders
Association Inc. Grant

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolution 82 of 2025 the Jefferson County Board of Legislators Reappropriated funds for the Alzheimer's Disease and Related Disorders Association Inc. Grant for the period of August 1, 2024 to July 30, 2025, and

Whereas, Equipment purchased for the grant came in lower than expected while costs for the subscriptions related to said equipment will exceed the amended budget, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure

01677200 04114	Maintenance/Subscriptions	\$8,400
----------------	---------------------------	---------

Decrease:

Expenditure

01677200 04111	Trackable Durable Expendables	\$8,400
----------------	-------------------------------	---------

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 158 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 159

Authorizing an Agreement with Miracles by the Acre CSA for the Provision of Fresh Produce to
Underserved Older Adults Living in Food Deserts

By Legislator: Karen J. Freeman

Whereas, Community Supported Agriculture (CSA) shares are a subscription model where consumers purchase a share of farm harvests in advance, and

Whereas, Office for the Aging has agreed to purchase 85 CSA shares at a rate of \$360 per share for a total of \$30,600 using Title IIIB Funding, and

Whereas, Jefferson County Office for the Aging (OFA) contracts to provide CSA shares of fresh, local produce to Jefferson County residents in underserved areas located in food deserts, and

Whereas, The program provides and delivers fresh produce for 13 weeks to designated underserved senior housing locations in Jefferson County weekly to approximately 700 Jefferson County older adults.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Miracles by the Acre CSA to provide and deliver CSA food shares effective July 1, 2025 to December 31, 2025, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to the approval by the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 159 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 160

Accepting NYS Department of Health Grant Award Extension
in Connection with Rabies Program

By Legislator: Corey Y. Grant

Whereas, The Jefferson County Public Health Service has been notified by the New York State Department of Health (NYSDOH) of a two-year award extension on the existing contract for the Rabies Program to provide human rabies treatment, specimen collections, pet vaccination clinics, and education and prevention activities within Jefferson County, and

Whereas, Funding of \$28,713 has been is awarded for a two-year extension for the period April 1, 2025 through March 31, 2027, and

Whereas, Said funds are already appropriated in the Adopted 2025 County Budget.

Now, Therefore, Be It Resolved, that Jefferson County hereby accepts the award extension funds covering the period April 1, 2025 through March 31, 2027, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute any agreement related to the extension on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Tina M. Barlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 160 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 161

Authorizing an Agreement with Quantify Consulting for a Homelessness Data Analytics Platform and Implementation and Amending the 2025 Budget Related Thereto

By Legislator: Robert W. Cantwell, III

Whereas, Jefferson County has experienced a dramatic increase in individuals experiencing homelessness and housing instability, much of which can be directly attributed to the opioid epidemic, and

Whereas, Jefferson County recognizes the importance of addressing homelessness through a data-driven, strategic approach to better allocate resources and improve service outcomes, and

Whereas, Resolution No. 117 of 2025 authorized an Agreement for a Data Collection Program related to homelessness, and

Whereas, Internal scoping meetings related to the Program have led to a right-sized alteration focused on targeted information, simplicity, and partner participation, and

Whereas, Quantify Consulting has submitted a proposal to assist the County in implementing a simple, secure, scalable analytics platform for data warehousing and visualization and reporting, and

Whereas, The scope of services includes limited advisory support during the County's data strategy phase, full implementation of the analytics infrastructure, importation and integration of historical data, dashboard development, and six months of ongoing support and training to ensure successful adoption and sustainability, and

Whereas, The County has determined that entering into this agreement will enhance its ability to make informed policy and funding decisions through robust analytics and improve its position for future grant opportunities, and

Whereas, The change in scope for the project will result in a significant cost decrease and reduce opioid settlement fund appropriations to be utilized for future purposes.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an agreement with Quantify Consulting for a Homelessness Data Analytics Platform and Implementation, for a maximum term of nine months, with the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows

Decrease:

Revenue
01104500 92735 Direct Opioid Settlement Funds \$153,960

Expenditure
01432000 04712 Contracted Mental Health Programs \$153,960

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 161 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
