

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

August 23, 2018

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, III, County Administrator *RFH*
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, August 28, 2018, at 6:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentations

Drescher & Malecki, LLP regarding 2017 Audit

Local Impact of Opioid Epidemic Update

Finance & Rules Committee Sponsored Resolutions:

1. Payment of Legislators' Expenses
2. Amending the 2018 County Budget Relative to Community Services Department
3. Selecting an Airport Consultant and Authorizing Agreement for Airport Consultant Services at the Watertown International Airport
4. Amending the 2018 County Budget in Relation to the Probation Department and Creating a Probation Officer Position
5. Authorizing Extension of Lease Agreement for Parking Rights at Lower Department of Social Services Lot

6. Appointing Director of Code Enforcement
7. Amending an Agreement with the Thousand Islands Regional Tourism Development Corporation for the Provision of Public Benefit Services for Promotion and Publicity

General Services Committee Sponsored Resolutions:

1. Amending the 2018 County Budget to Recognize Insurance Recovery and Allocating Same in Dog Control Department Budget
2. Authorizing Agreement and Amending the 2018 County Budget in Relation to a New York State Empire State Development Grant
3. Amending the 2018 County Budget in Relation to the County Road Machinery Fund

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
County Clerk

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Audit Human Resources Purchasing
 County Clerk Information Technology Real Property Tax Services
 Board of Elections Insurance County Treasurer
 Employ. & Training JCC County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Payment of Legislators' Expenses

By Legislator: _____

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 3,956, we have allowed:

Legislator Expense: \$ 3,956

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget Relative to Community Services Department

By Legislator: _____

Whereas, Additional appropriations are needed to cover current and projected care, maintenance and examination services to patients placed in NYS Office of Mental Health (OMH) facilities pursuant to County criminal or family court orders through year end 2018, and

Whereas, These costs for services are shared 50/50 between New York State and Jefferson County.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

01439000 04413	Medical Fees - Court Commitments	\$95,000
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Decrease:

01199000 04963	Contingent Account	\$95,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Selecting an Airport Consultant and Authorizing Agreement for Airport Consultant Services
at the Watertown International Airport

By Legislator: _____

Whereas, Jefferson County desires to receive grant monies from the Federal Aviation Administration and the New York State Department of Transportation for improvements to the Watertown International Airport, and

Whereas, A requirement of receiving such grants is that the County conduct a formal qualifications-based procurement process to select an Airport Consultant in accordance with FAA Advisory Circular 150/5100-14, and

Whereas, The Jefferson County Selection Committee has conducted such a process and determined that the firm of McFarland Johnson Inc. possesses the necessary expertise in providing aviation related professional services for similar facilities, and

Now, Therefore, Be It Resolved, That McFarland Johnson Inc. is hereby selected to serve the County as its Airport Consultant for anticipated future projects listed on the Airport Masterplan through 09/30/23, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with McFarland Johnson Inc. for the provision of Airport Consultation Services for the period 10/1/18 through 9/30/23, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget in Relation to the Probation Department
and Creating a Probation Officer Position

By Legislator: _____

Whereas, The 2017-2018 enacted New York State Budget included legislation raising the age of criminal responsibility from 16 to 18 years of age, and

Whereas, The Raise the Age law will be phased in over two years: effective October 1, 2018 the age of criminal responsibility will be raised from 16 to 17, and effective October 1, 2019, the age of criminal responsibility will be raised from 17 to 18, and

Whereas, New York State has determined Probation Departments will provide an officer to appear at the first scheduled appearance of certain adolescent offenders in the new Youth Part of Criminal Court to perform pre-trial screening, and

Whereas, Probation will be mandated to monitor participation and cooperation with Voluntary Services throughout the proceedings, and

Whereas, New York State has determined that Probation will provide or coordinate other agencies' provision of a variety of Evidence-Based Practices, designed to lower the risk of the youth re-offending, and

Whereas, Probation currently provides intake services for all Juvenile Delinquent clients between the ages of seven and up to the sixteenth birthday, and effective October 1, 2018 this responsibility will increase to include all sixteen year old youths, and effective October 1, 2019 to include all seventeen year old youths, and

Whereas, New York State has indicated it will reimburse counties for expenses incurred due to implementation of the Raise the Age law as long as said counties stay under the Tax Cap, and

Whereas, The requirements of Raise the Age will result in increases in appearance at arraignment, voluntary services monitoring and intake services, and

Whereas, The increases necessitate the addition of a position and amendment of the 2018 County Budget.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
0131400 93311	State Aid Raise the Age (RTA)	\$24,591

Expenditure		
01314000 01100	Personal Services	\$14,190
01314000 04102	Office Furnishings	250
01314000 04111	Trackable Items	450
01314000 04311	Gas and Oil	200
01314000 04313	Travel	2,675
01314000 04514	Uniforms & Clothing	775
01314000 04585	Operating Supplies	120
01314000 08010	Retirement	2,005
01314000 08020	Health Benefits	2,841
01314000 08030	Social Security	1,085

and be it further

Resolved, That Probation Officer position 01314000 01100 #043 is hereby created effective September 5, 2018.

Seconded by Legislator: _____

State of New York)
) ss.:
 County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

 Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Extension of Lease Agreement for Parking Rights at
Lower Department of Social Services Lot

By Legislator: _____

Whereas, The County of Jefferson entered into a Lease Agreement with the Jefferson County Local Development Corporation (“JCLDC”), dated August 9, 2002, for lease of certain parking spaces at the lower Department of Social Services parking lot to be used, if necessary, by Stream International, and

Whereas, The original 2002 lease agreement was once renewed by the parties through September 30, 2018, and

Whereas, It is the desire of the parties to extend the Agreement for three more years through September 30, 2021.

Now, Therefore, Be It Resolved, That the Chairman of this Board of Legislators be and hereby is authorized and directed to execute the extended Agreement that will expire on September 30, 2021 on behalf of Jefferson County subject to approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appointing Director of Code Enforcement

By Legislator: _____

Resolved, That Pursuant to County Law Section 204 and Local Law III of 2006, Jason Crump is hereby provisionally appointed as Director of Code Enforcement at Grade VII-A of the management schedule, effective September 17, 2018.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending an Agreement with the Thousand Island Regional Tourism Development Corporation for the Provision of Public Benefit Services for Promotion and Publicity

By Legislator: _____

Whereas, Pursuant to Sections 224 and 225 of County Law and Resolution No. 34 of 2018 the County entered into a contract with the Thousand Island Regional Tourism Development Corporation (TIRTDC) to provide certain public benefit services outlined in said resolution, and

Whereas, Pursuant to Sections 224 (12) of County Law, and Resolution No. 33 of 2018 the County entered into a contract with the Thompson Park Conservancy (TPC) to provide certain public benefit services outlined in said resolution, and

Whereas, The TPC has subsequently requested additional marketing development assistance and corresponding funding from Jefferson County through the guidance of the TIRTDC for the upcoming fall tourism season as outlined in the attached summary.

Now, Therefore, Be It Resolved, That the County will enter into a revised contract with the TIRTDC to provide marketing assistance to the TPC, as herein requested, under the following terms and conditions:

1. The amount to be paid from County funds shall not exceed Eleven Thousand Five Hundred Dollars (\$11,500) for the term of this agreement.
2. Payment shall be made by the County Treasurer in the sum of \$11,500, said payment contingent upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the TIRTDC in which they, on behalf of the TIRTDC, agree to comply with the terms of this resolution.
3. The term of this Agreement shall be from September 4, 2018 through December 31, 2018.
4. Within ninety (90) days of the termination of this Agreement, the TIRTDC shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached.
5. The TIRTDC shall refund to the County at the termination of this Agreement, any monies paid by the County to assist the TPC in the regional marketing of its facility that remains unobligated.
6. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the TIRTDC.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



MEMORANDUM

TO: Robert Hagemann, County Administrator
FROM: Lawrence Sorel, Executive Director
DATE: August 6, 2018
SUBJECT: Thompson Park Conservancy marketing plan

This memo is to clarify for the Board of Legislators (BOL) the timeline for the use of the Hotel/Motel Tax revenue should that body vote to release the funds.

As you are aware, we are coming to the end of the busy season for the Thompson Park Conservancy/New York State Zoo. Assuming the funds are released at the September 2018 BOL meeting it is our intent to use them as follows:

September 2018 through December 2018- total of \$11,500

Marketing Asset Development: \$4,000

Having appropriate, quality marketing assets readily available will assure staff and partners can do a better job of developing publicity exposure and taking advantage of promotional opportunities. These resources will also assure the Zoo gets good value from its paid advertising and promotions.

- High quality, marketing-oriented still photography and video stock footage will be commissioned for use in advertising, promotions and public relations.
- Standardized layouts for print ads and basic print materials will be developed to allow staff to efficiently implement marketing projects that follow a consistent image and identity.

Social Media Marketing \$2,000

A geographically and interest targeted social media campaign will be implemented for the Zoo. The campaign will include paid boosts of Zoo social media posts, as well as advertising through social media sites to reach targeted audiences. Part of the goal of this effort will be to enlarge the Zoo's existing Facebook audience and to

begin using Twitter and Instagram to more effectively promote the Zoo. This program will allow for on-going small expenditures in social media to provide the Zoo with exposure

Point of Purchase Enhancement: \$500

Encouraging online reviews and personal recommendations is key to building an audience and encouraging repeat visits from fans. The Zoo will develop basic tools to encourage visitors to post photos of their visit on social media, contribute reviews to key websites and be reminded of upcoming special events at the zoo.

- Posters – posters and outdoor signage will be created to encourage visitors to leave reviews on sites such as TripAdvisor, Yelp and Google, and to “hash tag’ social media postings about their visit to the Zoo.
- Selfie Spots – A graphic display will be created where visitors can pose for selfies to be posted to social media
- Cards - business card sized invitations to review the zoo on travel sites and post social media with hash tags

Supplemental marketing for key events \$2,000

- The Zoo’s signature events are a great way to introduce new visitors to the facility and encourage repeat visitation from past visitors. Boo at the Zoo provides a reason to visit outside the traditional “summer vacation.” Local media has been generous in their support of the Zoo to promote these events, but it is important to enhance that exposure with additional advertising investment.
- Additional paid ads will be placed with media that has a regional reach to support these signature events.

Fort Drum Soldier and Family Outreach \$3,000

- Soldiers and families fit snugly into the key demographic for Zoo visitors. However, as transplants to the region, many military families are not familiar with the Zoo. Moreover, the population turn-over inherent to Army staffing means that there is a constant influx of new families arriving with a need to become familiar with the community and the cultural, recreational and educational resources available off post.
- The Zoo will engage with on-post organizations such as MWR to reach these families through advertising and promotional programs that target Fort Drum families.

January 2019 through June 2019- total of \$13,500

Social Media Marketing \$5,000

A geographically and interest targeted social media campaign will be implemented for the Zoo. The campaign will include paid boosts of Zoo social media posts, as well as advertising through social media sites to reach targeted audiences. Part of the goal of this effort will be to enlarge the Zoo’s existing Facebook audience and to begin using Twitter and Instagram to more effectively promote the Zoo. This program will allow for on-going small expenditures in social media to provide the Zoo with exposure between special events.

Point of Purchase Enhancement: \$500

Encouraging online reviews and personal recommendations is key to building an audience and encouraging repeat visits from fans. The Zoo will develop basic tools to encourage visitors to post photos of their visit on social media, contribute reviews to key websites and be reminded of upcoming special events at the zoo.

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- The Zoo will engage with on-post organizations such as MWR to reach these families through advertising and promotional programs that target Fort Drum families.

Hospitality Business Collaboration \$3,000

- To help the Zoo reach visiting families, a program will be created to enlist the assistance of local hotels and other hospitality businesses. Businesses will be provided with a supply of kid-friendly zoo promotional kits. Front line staff at the hotels will be asked to share these kits with families.
- For example, a six-piece crayon set with Zoo coloring sheets could be distributed for less than \$.50 each. Such a kit would be a nice amenity gesture from the hotel and allow the Zoo to engage thousands of families with children with an activity that will encourage visitation.

While this is the plan as we sit at this point in time, there may be reasons to reallocate some money to other categories and/or time frames as we progress. Our intent is to work closely with the staff at the 1000 Islands International Tourism Council to evaluate success along the way and, if necessary, modify our approach to this marketing plan.

Department	a segment 4	Revenue through end of July 2017	Revenue through end of July 2018	2018 Amended Budget July = 58.30%	2017 Revenue as % of 2017 BUD	2018 Revenue as % of 2018 BUD
1045 - General Items 01	0000 - Blank	\$94,551,918	\$98,351,725	\$79,162,414	70.55%	72.43%
1165 - District Attorney 01	1165 - District Attorney	\$25,798	\$44,710	\$102,660	13.70%	25.39%
1170 - Public Defender 01	1170 - Public Defender	\$395,072	\$311,638	\$153,387	153.99%	118.45%
1325 - Treasurers Department 01	1325 - Treasurer	\$12,642	\$12,951	\$19,239	39.20%	39.25%
1345 - Purchasing 01	1345 - Purchasing	\$53,328	\$59,652	\$49,613	59.19%	70.10%
1355 - Real Property Tax Services 01	1355 - Real Property Tax Services	\$427,822	\$410,953	\$249,688	94.89%	95.95%
1410 - County Clerk 01	1410 - County Clerk	\$974,437	\$958,102	\$1,169,207	49.11%	47.77%
1420 - County Attorney 01	1420 - County Attorney	\$35,511	\$76,606	\$304,326	7.00%	14.68%
1430 - Human Resources 01	1430 - Human Resources	\$4,230	\$4,075	\$4,373	56.40%	54.33%
1436 - Insurance Department 01	1436 - Insurance Department	\$0	\$28,684	\$12,826	NaN	130.38%
1450 - Board of Elections 01	1450 - Board of Elections	\$760	\$430	\$554	217.26%	45.29%
1620 - Buildings 01	1620 - Buildings	\$161,280	\$235,080	\$542,948	17.89%	25.24%
1680 - Information Technology 01	1680 - Information Technology	\$600	\$0	\$32,065	0.92%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	3110 - Sheriff - Criminal & Civil Div	\$345,359	\$288,775	\$404,471	51.47%	41.62%
3140 - Probation 01	3140 - Probation	\$119,905	\$182,290	\$354,188	18.62%	30.01%
3315 - STOP DWI Program 01	3315 - STOP DWI Program	\$97,178	\$108,493	\$115,621	44.13%	54.71%
3410 - Fire & Emergency Management 01	3410 - Fire Control	\$278,349	\$442,267	\$330,567	58.39%	78.00%
3510 - Dog Control 01	3510 - Dog Control	\$24,220	\$21,595	\$210,873	4.29%	5.97%
3620 - Code Enforcement 01	3620 - Code Enforcement	\$41,102	\$44,366	\$52,470	34.25%	49.30%
4050 - Public Health 01	4050 - Home Health Nursing	\$1,406,142	\$1,613,458	\$3,707,410	22.87%	25.37%
4310 - Mental Health Services 01	4310 - Mental Health Administration	\$4,872,108	\$5,068,170	\$5,752,520	55.30%	51.36%
5610 - Airport 01	5610 - Airport	\$826,995	\$741,035	\$1,063,835	46.40%	40.61%
6010 - Social Services Administration 01	6010 - Social Services Administration	\$1,843,756	\$5,109,541	\$5,694,571	18.42%	52.31%
6070 - Services for Recipients 01	6070 - Services for Recipients	\$4,264,065	\$7,752,180	\$11,552,082	20.58%	39.12%
	7310 - Youth Bureau	\$2,343	\$17,715	\$69,960	2.60%	14.76%
6510 - Veterans Service Agency 01	6510 - Veterans Service Agency	\$8,529	\$8,529	\$4,972	100.00%	100.00%
6540 - Consumer Affairs - County Seal 01	6540 - Consumer Affairs/Weight & Meas	\$27,683	\$33,053	\$34,946	47.29%	55.14%
6772 - Office for the Aging 01	6772 - Office for the Aging	\$251,546	\$388,889	\$888,495	15.77%	25.52%
8020 - Planning 01	8020 - Planning	\$39,802	\$48,079	\$88,461	61.32%	31.69%
8730 - Forestry 01	8730 - Forestry	\$0	\$11,507	\$0	#Error	#Error
8992 - Interfund Transfers 01	0000 - Blank	\$22,500	\$0	\$0	100.00%	NaN
01 - General Fund		\$111,114,980	\$122,374,549	\$112,128,742	58.33%	63.63%
9003 - Highway 05	0000 - Blank	\$9,773,588	\$9,672,053	\$8,292,603	68.72%	68.00%
9004 - Road Machinery 10	0000 - Blank	\$2,327,980	\$2,366,293	\$1,398,356	98.77%	98.66%
9101 - Solid Waste - Recycling 15	0000 - Blank	\$1,672,488	\$1,365,812	\$1,497,141	67.45%	53.19%

9006 - Capital 20	0000 - Blank	\$16,910,762	\$2,468,653	\$14,456,327	75.00%	9.96%
6340 - Employment and Training 25	6340 - Employment and Training Admini	\$978,278	\$1,012,752	\$1,564,078	40.67%	37.75%
1436 - Insurance Department 35	0000 - Blank	\$1,956,580	\$1,984,061	\$1,440,602	77.37%	80.29%
9021 - Health Benefits 40	0000 - Blank	\$12,270,420	\$11,697,680	\$13,260,780	54.01%	51.43%
9023 - Occupancy Tax 50	0000 - Blank	\$131,837	\$137,036	\$274,010	28.05%	29.16%
9150 - Debt Service 55	0000 - Blank	\$1,885,445	\$2,262,831	\$2,104,522	74.14%	62.69%
Total All Funds		\$159,022,357	\$155,341,721	\$156,417,162	60.52%	57.90%

Department	a segment 4	Spending through end of July 2017	Spending through end of July 2018	2018 Amended Budget July = 58.30%	2017 Spending as % of 2017 BUD	2018 Spending as % of 2018 BUD
1010 - Legislative Board 01	1010 - Legislative Board	\$156,028	\$158,566	\$176,065	52.64%	52.51%
	1040 - Clerk of the Board	\$385,359	\$390,092	\$420,303	56.10%	54.11%
1045 - General Items 01	1950 - Taxes and Assess-Munic Prop	\$30,557	\$0	\$17,815	100.00%	0.00%
	1985 - Distribution of Sales Tax	\$18,680,695	\$19,573,333	\$22,746,923	47.88%	50.17%
1165 - District Attorney 01	1165 - District Attorney	\$929,943	\$952,170	\$1,072,935	52.21%	51.74%
	1169 - District Attorney - DTF	\$6,700	\$7,861	\$22,795	34.72%	20.10%
1170 - Public Defender 01	1170 - Public Defender	\$818,411	\$766,911	\$1,202,930	39.61%	37.17%
1325 - Treasurers Department 01	1325 - Treasurer	\$340,181	\$323,299	\$362,487	53.92%	52.00%
1345 - Purchasing 01	1345 - Purchasing	\$233,977	\$232,514	\$261,148	53.94%	51.91%
	1670 - Central Printing	\$83,627	\$112,979	\$97,697	49.69%	67.42%
1355 - Real Property Tax Services 01	1355 - Real Property Tax Services	\$153,046	\$170,655	\$210,805	40.71%	47.20%
	1356 - Tax Map Maintenance	\$184,413	\$166,640	\$207,421	50.31%	46.84%
	1357 - Revaluation Development & Main	\$64,689	\$66,870	\$102,283	36.30%	38.11%
	1358 - E 911	\$198	\$158	\$1,283	8.98%	7.19%
1410 - County Clerk 01	1410 - County Clerk	\$423,265	\$403,627	\$409,982	62.47%	57.40%
	1415 - Department of Motor Vehicles	\$376,096	\$386,391	\$417,018	52.24%	54.02%
	1460 - Records Management	\$141,454	\$148,514	\$175,061	42.39%	49.46%
	7510 - Historian/Historical Preservat	\$0	\$0	\$1,775	0.00%	0.00%
1420 - County Attorney 01	1420 - County Attorney	\$515,192	\$550,379	\$612,504	48.94%	52.39%
	1422 - Tax Enforcement	\$124,334	\$176,749	\$185,528	36.78%	55.54%
1430 - Human Resources 01	1430 - Human Resources	\$180,487	\$184,087	\$213,313	51.40%	50.31%
1436 - Insurance Department 01	1436 - Insurance Department	\$48,274	\$27,483	\$27,934	38.45%	57.36%
	1910 - Insurance	\$346,052	\$372,935	\$225,971	93.91%	96.22%
	1930 - Judgement & Claims	\$9,559	\$961	\$14,575	42.49%	3.84%
1450 - Board of Elections 01	1450 - Board of Elections	\$339,707	\$377,338	\$477,763	44.71%	46.05%
1620 - Buildings 01	1620 - Buildings	\$1,128,957	\$1,163,269	\$1,228,687	53.20%	55.20%
	1621 - Public Safety Facility	\$565,384	\$481,136	\$553,268	55.31%	50.70%
	1622 - Court Complex	\$310,410	\$270,250	\$333,350	54.71%	47.26%
1680 - Information Technology 01	1650 - Central Telephone	\$52,793	\$7,736	\$34,980	52.79%	12.89%
	1680 - Information Technology	\$713,975	\$767,419	\$767,082	53.61%	58.33%
1910 - Special Items 01	1964 - Refund Real Estate Taxes	\$10,000	\$1,678	\$29,150	20.00%	3.36%
	1990 - Contingent/Salary Adjustment	\$0	\$0	\$553,850	0.00%	0.00%

2490 - Education 01	2490 - Education	\$178,163	\$181,072	\$239,030	43.45%	44.16%
	2495 - Community College Contribution	\$4,864,436	\$4,961,724	\$2,892,685	100.00%	100.00%
3110 - Sheriff - Criminal & Civil Div 01	1162 - Court Security	\$80,796	\$79,086	\$94,696	38.85%	48.69%
	3110 - Sheriff - Criminal & Civil Div	\$2,889,260	\$3,153,462	\$3,437,265	48.51%	53.49%
	3114 - Homeland Security	\$35,225	\$33,937	\$85,839	21.23%	23.05%
	3150 - Corrections	\$4,183,444	\$4,720,885	\$5,178,148	50.28%	53.15%
3140 - Probation 01	3140 - Probation	\$1,893,067	\$1,911,730	\$2,173,679	50.65%	51.27%
3315 - STOP DWI Program 01	3315 - STOP DWI Program	\$18,505	\$71,304	\$116,928	8.40%	35.55%
3410 - Fire & Emergency Management 01	3112 - Dispatch	\$1,195,211	\$1,245,155	\$1,381,689	50.95%	52.54%
	3410 - Fire Control	\$148,191	\$151,237	\$184,580	41.10%	47.77%
	3411 - E911 Maintenance	\$191,463	\$155,838	\$137,157	49.26%	66.24%
	3412 - Hazmat Team	\$2,308	\$6,319	\$10,724	15.92%	34.35%
	3413 - STAR Team	\$548	\$6,219	\$12,360	2.84%	29.33%
	3414 - Homeland Security	\$137,880	\$118,096	\$171,727	49.02%	40.09%
	3415 - Public Safety Radio System	\$0	\$97,771	\$99,985	NaN	57.01%
3510 - Dog Control 01	3510 - Dog Control	\$251,957	\$182,873	\$211,175	44.58%	50.49%
3620 - Code Enforcement 01	3620 - Code Enforcement	\$321,862	\$274,849	\$341,818	51.93%	46.88%
4050 - Public Health 01	1185 - Medical Examiner	\$199,034	\$217,846	\$226,284	53.63%	56.13%
	4010 - Public Health Administration	\$266,235	\$276,584	\$306,228	51.10%	52.66%
	4011 - Tuberculosis Program	\$1,856	\$4,322	\$2,405	45.54%	104.77%
	4012 - Sexually Transmitted Diseases	\$5,838	\$9,876	\$6,075	54.98%	94.78%
	4042 - Rabies Control	\$27,230	\$23,429	\$56,192	25.47%	24.31%
	4046 - Physically Handicapped Program	\$1,681	\$1,470	\$2,904	33.64%	29.51%
	4050 - Home Health Nursing	\$2,197,882	\$2,100,138	\$2,841,550	44.39%	43.09%
	4051 - Preventive Services	\$362,737	\$424,517	\$461,201	50.34%	53.66%
	4052 - Child Find/Infant Health Progr	\$37	\$105	\$122	22.81%	49.89%
	4055 - Child Lead Poison Prevention P	\$5,998	\$932	\$749	87.33%	72.50%
	4057 - Emergency Medical Services	\$201,469	\$172,586	\$250,360	44.92%	40.19%
	4058 - Preparedness/Response Grant	\$58,236	\$59,352	\$65,572	51.48%	52.77%
	4059 - Child Passenger Safety Grant	\$191	\$1,114	\$707	14.22%	91.85%
	4060 - Steps to a Healthier US Grant	\$115,500	\$117,283	\$130,830	55.52%	52.26%
4310 - Mental Health Services 01	2960 - Preschool Services	\$1,950,754	\$2,037,066	\$3,104,475	36.13%	38.25%
	4310 - Mental Health Administration	\$152,473	\$452,627	\$365,255	46.17%	72.25%

4310 - Mental Health Services 01	4311 - Early Intervention Program	\$172,447	\$174,445	\$193,685	50.18%	52.51%
	4312 - Preschool Program	\$43,090	\$45,795	\$52,577	56.11%	50.78%
	4320 - Mental Health Programs	\$2,694,849	\$2,386,517	\$3,550,929	48.59%	39.18%
	4321 - Mental Health Programs - Alcoh	\$25,196	\$19,646	\$32,940	41.18%	34.77%
	4340 - Early Intervention Services	\$143,276	\$148,103	\$256,520	32.56%	33.66%
	4390 - Mental Health - Court Commitme	\$0	\$68,906	\$58,300	0.00%	68.91%
5610 - Airport 01	5610 - Airport	\$807,597	\$843,765	\$820,447	54.57%	59.96%
	5611 - Airport - FBO	\$920,503	\$924,998	\$630,279	87.05%	85.56%
6010 - Social Services Administration 01	6010 - Social Services Administration	\$9,255,564	\$9,342,571	\$11,175,393	48.52%	48.74%
	6016 - Early Intervention - MA	\$0	\$0	\$74,624	0.00%	0.00%
6030 - Adult Care Facility 01	6030 - Adult Care Facility	\$0	\$0	\$0	0.00%	NaN
6070 - Services for Recipients 01	6055 - Daycare	\$760,020	\$669,642	\$1,289,755	31.65%	30.27%
	6070 - Services for Recipients	\$704,259	\$595,631	\$1,331,045	31.17%	26.09%
	6100 - Medicaid	\$11,089,716	\$11,430,194	\$11,231,593	57.86%	59.33%
	6101 - Medical Assistance	\$1,048	\$676	\$30,608	2.00%	1.29%
	6109 - Family Assistance	\$2,175,619	\$2,067,272	\$2,620,791	43.80%	45.99%
	6119 - Child Care	\$3,518,021	\$4,022,377	\$4,241,325	48.36%	55.29%
	6129 - State Training Schools	\$0	\$5,987	\$87,450	0.00%	3.99%
	6140 - Safety Net Assistance	\$2,788,055	\$2,763,784	\$3,122,580	46.12%	51.60%
	6141 - Home Energy Assistance Program	\$42,707	\$47,567	\$29,757	99.80%	93.19%
	6142 - Emergency Aid to Adults	\$41,833	\$50,438	\$69,960	38.88%	42.03%
	6310 - Homeless Prevention	\$555,730	\$461,671	\$632,276	51.24%	42.57%
	7310 - Youth Bureau	\$4,755	\$12,020	\$75,510	5.03%	9.28%
6510 - Veterans Service Agency 01	6510 - Veterans Service Agency	\$100,360	\$104,577	\$118,785	53.34%	51.33%
6540 - Consumer Affairs - County Seal 01	6540 - Consumer Affairs/Weight & Meas	\$82,817	\$85,972	\$93,688	52.40%	53.50%
6772 - Office for the Aging 01	6772 - Office for the Aging	\$1,041,389	\$1,114,054	\$1,467,157	41.49%	44.27%
8020 - Planning 01	7989 - Trail Improvements	\$0	\$22,521	\$40,043	0.00%	32.79%
	8020 - Planning	\$240,888	\$242,232	\$396,205	36.38%	35.64%
8730 - Forestry 01	8730 - Forestry	\$113,756	\$113,731	\$97,944	67.71%	67.70%
8989 - Authorized Agencies 01	2930 - Cooperative Extension Service	\$497,250	\$507,195	\$394,260	75.00%	75.00%
	6310 - Homeless Prevention	\$78,030	\$79,591	\$61,869	75.00%	75.00%
	6410 - Promotion of Industry	\$9,180	\$4,162	\$5,459	100.00%	44.45%
	6420 - Regional Promotion	\$189,040	\$217,821	\$287,548	41.18%	44.16%

8989 - Authorized Agencies 01	6530 - Private Social Service Agencie	\$58,660	\$59,833	\$34,883	100.00%	100.00%
	7410 - Library	\$168,300	\$171,666	\$100,081	100.00%	100.00%
	7510 - Historian/Historical Preservat	\$16,080	\$16,402	\$9,562	100.00%	100.00%
	8710 - Soil Conservation District	\$146,880	\$149,818	\$116,458	75.00%	75.00%
8990 - Employee Benefits 01	9050 - Unemployment Insurance	\$17,116	\$33,426	\$26,818	42.79%	72.67%
	9060 - Health Benefits Payments	\$2,615,701	\$2,111,071	\$4,871,319	32.70%	25.27%
	9070 - Undistributed Fringe Benefits	\$0	\$0	\$116,600	0.00%	0.00%
8992 - Interfund Transfers 01	9901 - Interfund Transfers	\$11,311,499	\$11,757,571	\$6,854,664	100.00%	100.00%
	9902 - Transfer to Debt Service	\$1,857,986	\$2,184,652	\$1,688,843	74.23%	75.42%
	9950 - Transfer to Capital Projects	\$255,077	\$312,600	\$182,246	100.00%	100.00%
9150 - Debt Service 01	1380 - Fiscal Agent Fees	\$0	\$0	\$8,745	#Error	0.00%
	9730 - BANs	\$117,811	\$0	\$150,706	99.84%	0.00%
01 - General Fund		\$103,955,333	\$106,863,704	\$116,487,298	52.21%	53.48%
9003 - Highway 05	3310 - Traffic	\$430,021	\$440,729	\$352,658	64.87%	72.86%
	5010 - Highway Administration	\$430,598	\$326,490	\$338,229	67.31%	56.28%
	5020 - Highway Engineering	\$276,294	\$275,708	\$320,811	54.96%	50.10%
	5110 - Maintenance - Roads & Bridges	\$2,635,745	\$2,418,322	\$2,612,173	55.40%	53.97%
	5112 - Road Construction	\$4,450,222	\$4,019,239	\$3,614,600	72.95%	64.83%
	9050 - Unemployment Insurance	\$23,741	\$25,151	\$11,660	118.70%	125.75%
	9950 - Transfer to Capital Projects	\$1,550,000	\$1,865,000	\$1,087,295	100.00%	100.00%
9004 - Road Machinery 10	5130 - Road Machinery	\$1,747,395	\$1,827,825	\$1,485,511	70.95%	71.73%
	9050 - Unemployment Insurance	\$2,916	\$1,880	\$2,332	72.90%	47.00%
9101 - Solid Waste - Recycling 15	1994 - Depreciation	\$2,583	\$0	\$0	#Error	NaN
	8160 - Solid Waste Management - Recyc	\$1,243,981	\$1,476,990	\$1,508,801	48.24%	57.07%
	9789 - General Fund Loan	\$0	\$190	\$0	NaN	#Error
9006 - Capital 20	1450 - Board of Elections	\$28,872	\$21,381	\$52,470	24.00%	23.76%
	1620 - Buildings	\$439,677	\$234,259	\$933,015	19.45%	14.64%
	1680 - Information Technology	\$321,980	\$127,656	\$412,857	37.18%	18.03%
	2490 - Education	\$3,621,298	\$1,615,228	\$1,077,786	70.64%	87.37%
	3020 - Capital Project - 911 Emergenc	\$1,392,060	\$3,412,050	\$11,527,978	24.10%	17.26%
	3150 - Corrections	\$482,848	\$697,298	\$700,614	35.24%	58.02%
	3510 - Dog Control	\$0	\$0	\$13,238	0.00%	0.00%
	4017 - Public Health Facility	\$12,127	\$0	\$18,123	30.44%	0.00%

9006 - Capital 20	5010 - Highway Administration	\$22,024	\$0	\$43,357	22.56%	0.00%
	5011 - Highway Equipment	\$78,803	\$0	\$44,489	39.40%	0.00%
	5112 - Road Construction	\$361,923	\$491,092	\$1,137,788	13.15%	25.16%
	5113 - Bridge Construction	\$2,223,634	\$3,569,050	\$5,368,208	28.37%	38.76%
	5610 - Airport	\$472,976	\$2,251,733	\$1,818,583	29.06%	72.19%
	6989 - Economic Opportunity	\$1,018	\$1,304	\$132,683	0.42%	0.57%
6340 - Employment and Training 25	6340 - Employment and Training Admini	\$1,162,735	\$1,284,367	\$1,566,126	48.86%	47.81%
	6345 - WIA - Summer Staff	\$0	\$468	\$0	NaN	#Error
1436 - Insurance Department 35	1710 - Health Benefits Administration	\$237,397	\$189,599	\$298,018	53.47%	37.09%
	1720 - Self Insurance Benefits and CI	\$1,264,168	\$965,292	\$1,142,680	60.63%	49.25%
9021 - Health Benefits 40	1710 - Health Benefits Administration	\$320,147	\$332,382	\$376,480	49.85%	51.47%
	9060 - Health Benefits Payments	\$10,212,313	\$9,374,785	\$12,884,300	46.26%	42.42%
9023 - Occupancy Tax 50	6410 - Promotion of Industry	\$498,300	\$498,300	\$319,659	100.00%	90.88%
	9901 - Interfund Transfers	\$22,500	\$0	\$0	100.00%	NaN
9150 - Debt Service 55	1380 - Fiscal Agent Fees	\$48,962	\$0	\$29,150	81.60%	0.00%
	9710 - Bonds	\$1,857,986	\$2,184,652	\$1,680,211	74.83%	75.80%
	9785 - Install Purchase	\$0	\$338,903	\$395,161	NaN	50.00%
Total All Funds		\$141,832,574	\$147,131,024	\$169,794,342	51.13%	50.52%

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of July 1, 2018 through July 31, 2018 as follows:

DMV Fees:

CC06 Retention	\$ 48,911.91
CC05 Sales Tax Ret	\$ 699.00
CC05 FS-6 Ret	\$ 766.00
Total	\$ 50,376.91

Land Records Fees:

CC07 Recording Fees	\$ 55,325.00
CC07 Filing Fees	\$ 3,489.00
CC07 Passport Fes	\$ 1,540.00
CC07 Photo Fees	\$ 300.00
CC07 RETT	\$ 411.00
CC07 RP5217 Ret	\$ 3,177.00
CC07 Notary Ret	\$ 800.00
CC07 NY Ed. Ret/RM	\$ 1,251.00
CC07 UCC's	\$ 1,200.00
CC07 Miscellaneous	\$ 429.00
CC07 Cover Page Fee	\$ 5,380.00
CC07 Overages	\$ 68.96
CC07 Copy Fees	\$ 2,834.10
CC07 General Int.	\$ 2.10
CC07 DMV Int.	\$ 0.55
CC07 E-Subscription	\$ 2,320.50
Total	\$ 78,528.21

Mortgage Tax Fees:

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.05
Total	\$ 29,083.05

Court Record Fees:

CC08 Index Fees	\$ 4,380.25
CC08 Misc. Court	\$ 500.00
CC50 County Fines	\$ 45.00
Total	\$ 4,925.25

Fees Collected for Other Depts.:

TR50 Stop DWI	\$ 4,606.00
TT61 Deposit Into Court	\$ -
Total	\$ 4,606.00

Adjustments (Deductions):

CC06 DMV Online Revenue:	
June	\$ -
July	\$ -
Total	\$ -
CC07 Credit Cards	\$ 6,371.25
CC07 Notaries:	\$ -
CC07 Tax Sale - Rec. Fees	\$ 7,680.50
Tax Sale - RETT	\$ 1,088.00
Total	\$ 8,768.50

Total By Account

CC05	\$ 1,465.00
CC06	\$ 48,911.91
CC07	\$ 92,471.51
CC08	\$ 4,880.25
CC50	\$ 45.00
TR50	\$ 4,606.00
TA0761	\$ -
Total	\$ 152,379.67

RECEIVED

AUG 03 2018

JEFFERSON COUNTY TREASURER

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 152,379.67

8/9/18

Date

Doreen L. Kimball

Jefferson County Treasurer/Deputy