

Office of the County Administrator
Historic Courthouse
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Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



June 12, 2026

To: The Honorable Members of the Board of Legislators

In accordance with Section 152 of County Law, this shall serve as notice that a ***Special Session of the Board of Legislators will be held on June 16, 2026 immediately following the General Services Committee meeting*** in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY.

The items to be considered are:

1. Resolution No. 193 (Roll Call Vote) Authorizing Agreements and Amending the 2026 County Budget and Capital Plan in Relation to Watertown International Airport Runway 10-28 Rehabilitation – Phase 2
2. Resolution No. 194 Authorizing a Grant Application to the New York State Department of State Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 for Resilience and Drainage Improvements on County Route 123 in the Town of Henderson

If you need additional information related to the Special Session agenda items, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads 'Ryan Piche'.

Ryan Piche
Clerk of the Board

RP:jdj

Encs.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements and Amending the 2026 County Budget and Capital Plan in Relation to
Watertown International Airport Runway 10-28 Rehabilitation – Phase 2

By Legislator: _____

Whereas, By Resolution Nos. 237 and 238 of 2025, The Board of Legislators authorized agreements with New York State, the Federal Aviation Administration (FAA), McFarland Johnson, Inc., and Rifenburg Construction, Inc. in Relation to the Watertown International Airport Runway 10-28 Rehabilitation – Phase 2, and

Whereas, Said resolutions authorized the Chairman of the Board of Legislators to execute any change orders as recommended by the Director of Aviation and County Administrator not to exceed the funding available, and

Whereas, Various field changes are required to the contract due to unforeseen site conditions, including the discovery of subbase materials that differed from those anticipated during design, resulting in modifications to the pavement design, including the addition of an asphalt binder course to strengthen the overall pavement section, and

Whereas, A field change is required to add and replace signage to address operational needs and ensure compliance with FAA requirements, and

Whereas, A construction change order in the amount of \$1,413,595 will be necessary to Rifenburg Construction, Inc. to complete said modifications to ensure project completion, and

Whereas, Watertown International Airport anticipates grant funding in an amount of up to \$221,593 from the FAA through the Airport Improvement Program (AIP) through an amendment to the grant authorized by Resolution No. 238 of 2025 with an additional grant in an amount of up to \$1,062,306 to be issued in FY 2027, and

Whereas, Watertown International Airport anticipates grant funding from New York State Department of Transportation (NYSDOT) as a match to the grant authorized by Resolution No. 238 of 2025 in an amount of up to \$5,832 and anticipates an additional grant in Fiscal Year 2027 in an amount of up to \$59,017.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA to accept said grant funds through AIP in an amount not to exceed \$1,283,899, with NYSDOT to accept said grant funds in an amount not to exceed \$64,849, and with Rifenburg Construction, Inc. in an amount not to exceed \$1,413,595, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements and change orders on behalf of the County as recommended by the Director of Aviation and County Administrator not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 94589	Federal Aid – Airport Capital Project	\$1,283,899
20900600 93589	Airport State Aid – DOT	64,849

Expenditure		
20561000 02087	Runway 10-28 Reconstruct (AP762424)	\$1,413,597

Decrease:

Expenditure		
20698900 02064	Property Acquisition/Improvements (AP762424)	\$ 64,849

and be it further,

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing a Grant Application to the New York State Department of State Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 for Resilience and Drainage Improvements on County Route 123 in the Town of Henderson

By Legislator: _____

Whereas, Jefferson County is eligible to apply for funding under the Community Resilience and Flood Risk Reduction Grants Program, administered by the New York State Department of State through the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022, and

Whereas, Severe drainage deficiencies along County Route 123 in the Town of Henderson actively contribute to accelerated pavement deterioration, potholes, winter refreezing, and reduced roadway resilience, necessitating disproportionate and repetitive maintenance efforts by the Highway Department to mitigate public transportation safety risks, and

Whereas, Proposed improvements would include full-depth pavement reconstruction, installing curb and closed drainage systems, replacing and consolidating deteriorated culverts, completing gaps in the stormwater collection system, installing underdrains to relieve subsurface water, and incorporating green infrastructure and stormwater-quality practices where feasible, and

Whereas, These targeted improvements will significantly enhance stormwater conveyance, minimize localized runoff damage, manage stormwater quantity and quality, protect the adjacent Lake Ontario shoreline, and maintain reliable access for nearby residents, emergency services, recreational users, and local commercial activity, and

Whereas, The Community Resilience and Flood Risk Reduction Grants Program requires a local match of at least 10% of the total eligible project cost, and this 10% match is anticipated not to exceed \$250,000.

Now, Therefore, Be It Resolved, That the Jefferson County Department of Planning and Community Development is hereby authorized to submit an application with the New York State Department of State for Resilience and Drainage Improvements to address severe drainage deficiencies on County Route 123 in the Town of Henderson.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
