

Office of the County Administrator
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, New York 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



May 28, 2026

To: Honorable Members of the Board of Legislators

This shall serve as notice that the Regular Session of the Jefferson County Board of Legislators for the month of June will be convened on ***Tuesday, June 2, 2026 at 6:00 p.m.*** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information related to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the Session is as follows:

ROLL CALL OF MEMBERS

**PUBLIC HEARING – 2026 Community Development Block Grant
Community Development Needs**

PRIVILEGE OF THE FLOOR

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions

REPORTS OF COUNTY OFFICERS AND OTHERS

Report of the County Treasurer on Investments and Cash in Banks
Report of the County Administrator on Budget Transfers

LOCAL LAWS, RESOLUTIONS AND MOTIONS

1. Resolution No. 165 Authorizing a Memorandum of Understanding with the Clayton
 (Roll Call Vote) Chamber of Commerce to Support the Bassmasters Elite Series in
 Clayton, NY
2. Resolution No. 166 Approving Mortgage Tax Report

3. Resolution No. 167 Authorizing Appointments/Reappointments to the Workforce Development Board
4. Resolution No. 168 Authorizing Execution of the FY2023 Cybersecurity Grant Agreement
5. Resolution No. 169 Setting Time and Place for Public Hearing on Tentative 2026-2027 Jefferson Community College Budget
6. Resolution No. 170 Amending Jefferson County Administrative Policies and Procedures for Investments
7. Resolution No. 171 Authorizing an Agreement with Granicus for a Short-Term Rental and Occupancy Tax Management System and Support
8. Resolution No. 172 Supporting Assembly Bill A11024 to Establish a Statewide Competency Restoration Workgroup
9. Resolution No. 173
(Roll Call Vote) Authorizing an Agreement with the New York State 250th Commemoration Commission and a Memorandum of Agreement with the Northern New York Community Foundation for the NY 250 Commemoration Monument Project Honoring Patriots of the Revolutionary War from Jefferson County
10. Resolution No. 174
(Roll Call Vote) Authorizing an Agreement with McFarland-Johnson, Inc. for Bidding, Construction Administration and Observation Services for the General Aviation Parking Lot Improvements Project at Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto
11. Resolution No. 175 Authorizing Agreements for the Human Services Building Reception Security and Renovation Project
12. Local Law Intro No. 1 of 2026 Requiring Building Permits For All Commercial Renewable Energy Conversion Systems
13. Resolution No. 176 Setting A Time and Place for a Public Hearing on Local Law Intro No. 1 of 2026
14. Resolution No. 177 Authorizing a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation in Relation to a Culvert Replacement at County Route 8, Millens Bay Road in the Town of Lyme
15. Resolution No. 178
(Roll Call Vote) Reappropriating Previously Allocated Funds for the Purchase of a 2024 International Dump Truck and Amending the 2026 County Budget in Relation Thereto

16. Resolution No. 179 Amending the 2026 County Budget for the Highway Department Relative to General Ledger Coding Review
17. Resolution No. 180 (Roll Call Vote) Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Highway Department Budget
18. Resolution No. 181 (Roll Call Vote) Amending the 2026 County Budget in Relation to the Community Development Block Grant and the Housing Improvement Program
19. Resolution No. 182 (Roll Call Vote) Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Recycling and Waste Management Department Budget
20. Resolution No. 183 Increasing Recycling and Waste Management Petty Cash Fund
21. Resolution No. 184 (Roll Call Vote) Recognizing the New York State Governor's Traffic Safety Committee's Child Passenger Safety Program Grant Award and Amending the 2026 County Budget in Relation Thereto
22. Resolution No. 185 (Roll Call Vote) Reappropriating New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award Funds Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto
23. Resolution No. 186 (Roll Call Vote) Authorizing Agreements for the Provision of Rent for Congregate Meal Sites for Nutrition Program Services through the Office for the Aging and Amending the 2026 County Budget in Relation Thereto
24. Resolution No. 187 (Roll Call Vote) Authorizing an Agreement with ACR Health for Homelessness Street Outreach and Amending the 2026 County Budget in Relation Thereto
25. Resolution No. 188 Authorizing Agreements with New York State Department of Education Approved Agencies for the Provision of Special Education Services for Preschool Children with Disabilities
26. Resolution No. 189 Authorizing Agreements and Establishing Rates for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities
27. Resolution No. 190 Amending the 2026 County Budget for Community Services Mental Health Programs and Authorizing an Amended Agreement with the Mental Health Association
28. Resolution No. 191 (Roll Call Vote) Amending the 2026 County Budget in Relation to the New York State Department of Health Lead Rental Registry Grant Program

29. Resolution No. 192

Appointing Members to the Emergency Medical Services (EMS)
Advisory Board

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive style with a large initial "R".

Ryan Piche
Clerk of the Board

RP:jdj
Encs.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 165

Authorizing a Memorandum of Understanding with the Clayton Chamber of Commerce to Support the Bassmasters Elite Series in Clayton, NY

By Legislator: Daniel R. McBride

Whereas, Jefferson County is home to the St. Lawrence River and Lake Ontario, offering world-class fishing opportunities that serve as a primary economic driver for the regional tourism industry, and

Whereas, National media attention on the St. Lawrence River as a premier destination for competitive and recreational angling, including live TV coverage on Fox Sports and web streaming, provides a unique opportunity to promote Jefferson County's natural resources to a broad national audience, and

Whereas, It is beneficial to Jefferson County to support major strategic promotional efforts and that increase awareness of the 1000 Islands Region, boost local visitor traffic, and support small businesses, and

Whereas, The Clayton Chamber of Commerce has been instrumental in hosting premier fishing tournaments that generate significant revenue and media exposure for the area, and

Whereas, Funds are available to be sourced from interest earned on American Rescue Plan Act (ARPA) funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute a Memorandum of Understanding with the Clayton Chamber of Commerce to support the Bassmasters Elite Series to take place August 27th through August 30th, 2026 in Clayton, NY in an amount not to exceed \$25,000, for a term to expire on December 31, 2026, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
21104500 92401	Interest & Earnings	\$25,000
Expenditure		
01642000 04675	Clayton Chamber of Commerce	25,000
Transfers		
21990100 09000	Transfer To General Fund	\$25,000
01899200 95031	Interfund Transfers	25,000

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 165 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 166

Approving Mortgage Tax Report

By Legislator: Steel E. Potter

Whereas, The Board of Legislators is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months, ending March 31, 2026.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, this Board issue Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 166 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 167

Authorizing Appointments/Reappointments to the Workforce Development Board

By Legislator: Robert W. Cantwell, III

Whereas, The Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, requires that there be established a local Workforce Development Board (WDB) to oversee local job training services and activities, and

Whereas, Chapter 2, Section 107(a)(b) of the Workforce Innovation and Opportunity Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 107(c) of the Workforce Innovation and Opportunity Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Development Board who have interest and experience in the delivery of local workforce development services.

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board of Legislators to appoint/reappoint the following individuals to serve as members of the Jefferson-Lewis Workforce Development Board for the terms indicated.

Member	Term to Expire
Jefferson County Representatives	
Amy Dwyer, ARC of Jefferson-St. Lawrence	6/30/2029
Marybeth LaVallee, Knowlton Technologies, LLC	6/30/2029
Matthew Cooper, Barton and Loguidice, DPC	6/30/2029
*Robert Killmer, North Star Health Alliance	6/30/2029
*Shannon Parker, Hilton Garden Inn	6/30/2029
*Dylan Soper, Jefferson County Administration	6/30/2029
Jefferson-Lewis Representatives	
*Christopher DiFulvio, Jefferson-Lewis BOCES	6/30/2028

*New Appointment

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 167 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 168

Authorizing Execution of the FY2023 Cybersecurity Grant Agreement

By Legislator: Steel E. Potter

Whereas, The Jefferson County Information Technology Department has been awarded a \$50,000 FY 2023 Cybersecurity Grant from the New York State Division of Homeland Security and Emergency Services (NYSDHSES) for the term of April 1, 2026 through August 31, 2027, and

Whereas, The purpose of the grant is to enhance and strengthen Jefferson County's cybersecurity posture, and

Whereas, The grant requires an agreement with the NYSDHSES, which is processed and managed through an electronic format.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement and any necessary electronic documentation with NYSDHSES for FY 2023 Cybersecurity Grant Program in the amount of \$50,000, on behalf of Jefferson County subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Division of Homeland Security relative to Cyber Security Grant Program, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations.

Seconded by Legislator: Daniel R. McBride

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 168 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 169

Setting Time and Place for Public Hearing on
Tentative 2026-2027 Jefferson Community College Budget

By Legislator: Robert D. Ferris

Resolved, That a public hearing on the Tentative Jefferson Community College Budget for College Fiscal Year 2026-2027 be held before this Board of Legislators on Tuesday, July 7, 2026 at 6:00 p.m. in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board be and is hereby directed to give notice of said public hearing as required by law.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 169 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 170

Amending Jefferson County Administrative Policies and Procedures for Investments

By Legislator: Steel E. Potter

Whereas, The Jefferson County Board of Legislators recognizes its responsibility to ensure that all public funds are managed in accordance with New York State General Municipal Law and applicable regulations, and

Whereas, The County Treasurer serves as the chief fiscal officer and is responsible for the prudent investment of County funds, ensuring safety of principal, sufficient liquidity, and a reasonable rate of return, and

Whereas, The County has developed a comprehensive Investment Policy & Guidelines document to establish clear objectives, standards, and procedures governing the investment of public funds, including internal controls, diversification, collateralization, and permitted investments, and

Whereas, Said Investment Policy & Guidelines is designed to ensure compliance with New York State General Municipal Law §§10 and 11, as well as guidance from the Government Finance Officers Association (GFOA), and

Whereas, The Policy provides a framework for safeguarding County assets, maintaining adequate liquidity to meet operational needs, and achieving a reasonable return on investments, while ensuring transparency, accountability, and public trust, and

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, The Investment Policy & Guidelines has been reviewed and is recommended for adoption as the official policy governing the investment of Jefferson County funds, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for investments, which will replace the investments policies and procedures earlier adopted.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby adopts the Administrative Policy Section Finance: 1.07 Investments, and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized effective immediately, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to administer the investment program in accordance with the adopted Policy and all applicable laws and regulations, and be it further

Resolved, That the Administrative Policy Section Finance: 1.07 Investments, previously approved and promulgated by Resolution 259 of 2020 is hereby rescinded, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: Frances A. Calarco

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 170 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



ADMINISTRATIVE MEMORANDUM POLICIES AND PROCEDURES

County of Jefferson

Board of Legislators

Office of the County Administrator

Section: FINANCE

Issued: 2/89

Subsection: 1.07 Investments

Revised: 12/2020, 06/2026

I. SCOPE

This investment policy applies to all funds and other financial resources available for deposit and investment by Jefferson County, NY (“The County”) on its own behalf or on behalf of any other entity or individual. This policy is adopted and pursuant to and in compliance with Articles 2 and 3-A of the New York State General Municipal Law (GML)—including but not limited to Sections 10, 11, and 39—as well as all applicable federal and state regulations.

II. OBJECTIVES

Consistent with GML §§10 and 11, and in alignment with the Government Finance Officers Association (GFOA)’s recommended best practices, the primary objectives of The County’s investment activities are, in priority order:

- To conform with all applicable federal, State, and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and
- To obtain a reasonable rate of return (yield).

To achieve these objectives, the County will structure its investment decisions based on the maturity horizons of its funds, which are continually evaluated through liquidity analyses of both historical and projected cash flows.

III. DELEGATION OF AUTHORITY

1. Designation of County Treasurer

- a. The County Treasurer (e.g., Chief Fiscal Officer) is designated as the Investment Officer responsible for the administration of the investment program. The Investment Officer shall:
 - i. Establish written procedures for the operation of the investment program consistent with this Policy.
 - ii. Maintain internal controls to ensure deposits and investments are recorded properly and are in compliance with relevant statutes, regulations, and policies.

2. Training & Continuing Education

- a. In keeping with GFOA recommendations, the County Treasurer and all staff involved in investment activities should, where practicable, pursue periodic training or continuing professional education regarding investment best practices, internal controls, and pertinent State and federal regulations.

IV. PRUDENCE

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transactions that might impair public confidence in the County to govern effectively.

Investments shall be made with the same prudence and care that knowledgeable and prudent persons would exercise under similar circumstances, with the primary objective of safeguarding principal over speculation. All participants involved in the investment process shall refrain from personal business activity that conflicts with the proper execution of the investment program or impairs their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of The County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. The County Treasurer shall recommend appropriate limits for the aggregate amount of investments which can be made with each financial institution or dealer, in accordance with GML and best practices on concentration risk. This listing shall be evaluated at least annually, and be adopted by the Board of Legislators.

VI. INTERNAL CONTROLS

It is the policy of The County for all funds collected by any officer or employee of the government to transfer those funds to the County Treasurer within five days of deposit, or within the time period specified in law, whichever is shorter.

The County Treasurer shall develop and maintain internal control procedures to provide reasonable, but not absolute, assurance that:

- Deposits and investments are safeguarded against loss from unauthorized use or disposition,
- Transactions are executed in accordance with management's authorization,
- Transactions are recorded properly,
- The County is in compliance with all applicable laws, regulations, and best practices.

These procedures shall be subject to periodic review by internal or external auditors, in accordance with GML §39 and GFOA guidance regarding periodic independent reviews.

VII. SECURING DEPOSITS AND INVESTMENTS

Consistent with GML §§10 and 11, all deposits and investments—demand deposits, certificates of deposit, and special time deposits (hereinafter, collectively, “deposits”)—in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit

Placement Program in accordance with law, must be secured by one or more of the following (to the extent permitted by law):

1. A pledge of “eligible securities” with an aggregate “market value” (as provided by New York State Law in appendix A) that is at least equal to the aggregate amount of deposits.
2. A pro rata pledge of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all officers within New York State at the bank or trust company.
3. An “eligible surety bond” payable to the government for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.
4. An “eligible letter of credit” payable to The County as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An “eligible letter of credit” shall be an irrevocable letter of credit issued in favor of The County, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured funds are deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company’s commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.
5. An “irrevocable letter of credit” issued in favor of The County by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

Collateral shall be monitored and reevaluated as needed to ensure full coverage of public deposits.

VIII. COLLATERALIZATION AND SAFEKEEPING

Eligible securities pledged as collateral for the County’s deposits must be held by the County’s custodial bank or trust company, in accordance with written security and custodial agreements.

- a. The security agreement must:
 - i. **Define the collateral pledge:** The agreement shall state that the pledged securities (or a pro rata portion of a pool of eligible securities) are being pledged exclusively to secure the County’s deposits, including any interest and associated costs.

- ii. **Specify conditions for collateral disposition:** The agreement shall outline the conditions under which the securities may be sold, substituted, or released and describe events of default that would enable the County to exercise its rights against the pledged securities.
 - iii. **Require ongoing monitoring:** The pledged securities must be revalued periodically to ensure that their market value remains at least equal to the required collateralization level as defined in GML §10(3)(a).
 - iv. **Guarantee a perfected security interest:** If the pledged securities are not registered or inscribed in the County's name, they must be delivered in a form suitable for transfer, with an assignment in blank to the County or its custodial bank.
- b. The custodial agreement shall ensure that:
- i. **Segregation of Securities:** Pledged securities must be held separately from the general assets of the custodial bank or trust company. They cannot be commingled with or used to secure any other obligations.
 - ii. **Proper Recording and Tracking:** The custodial bank must maintain clear records at all times, showing that the County holds a perfected security interest in the pledged securities or a pro rata portion of a collateral pool.
 - iii. **Confirmation of Transactions:**
 - 1. The custodian must confirm in writing all deposits, substitutions, or releases of collateral.
 - 2. Any replacement or substitution of collateral must be of equal or greater market value and meet the eligibility criteria outlined in Schedule A of this policy.
 - iv. **Book-Entry System Compliance:**
 - 1. If pledged securities are transferred electronically, the custodial records must indicate that the County has an undisputed and secured interest in those securities.
 - 2. When securities are transferred through a Federal Reserve Bank or other regulated book-entry system, the custodian must provide documentation verifying the County's perfected interest.

IX. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the County's governing body authorizes the County Treasurer to invest funds not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- 1. Special time deposit accounts or certificates of deposit issued by a New York State authorized bank or trust company.;

2. Certificates of deposit through a Deposit Placement Program in one or more “banking institutions”, as defined in Banking Law §9-r;
3. Obligations of the United States of America (U.S. Treasury bills, notes, or bonds);
4. Obligations guaranteed by U.S. agencies, where the principal and interest are guaranteed by the United States of America;
5. Obligations of the State;
6. Obligations issued pursuant to Local Finance Law §24 or §25 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State other than The County, with approval of the State Comptroller;
7. General obligation bonds and notes of any state other than the State, provided they receive the highest rating of at least one independent rating agency designated by the State Comptroller.
8. Corporate obligations maturing within 270 days may be invested in if they have received the highest rating from two independent rating services designated by the State Comptroller and have maintained such ratings for the past six months with a limit of \$250 million per corporation. Exceptions apply if the issuer:
 - a. Recently obtained the highest rating and is a successor or wholly-owned subsidiary of a previously rated entity, or
 - b. Resulted from a merger where at least one merging entity maintained the required rating for the past six months.
9. Bankers’ acceptances maturing within 270 days that are eligible for purchase by Federal Reserve Banks and that meet the rating and amount limit criteria of clause (8).
10. Obligations of, or instruments issued by or fully guaranteed by U.S. agencies or instrumentalities authorized by U.S. Congress (e.g., Federal Home Loan Banks) provided, however, that no more than \$250 million dollars may be invested per agency.
11. No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, consisting exclusively of obligations of the U.S. or its agencies, rated in the highest category by at least one nationally recognized statistical rating organization, and limited to \$250 million dollars in such funds.
12. Cooperative investment agreements with other authorized municipal corporations, as permitted by §§Article 5-G and of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law. These Cooperative investment agreements are also referred to as Local Government Investment Pools and in New York by the trade names New York MuniTrust, NYCLASS and the EPIC Fund.

All investment obligations shall be payable or redeemable at the option of The County within the required timeframes to meet expenditures for their intended purposes. Obligations purchased with the proceeds of bonds or notes must be redeemable within two years of purchase. Time deposit accounts and certificates of deposit must also be payable within the required timeframes to meet

expenditures for which the funds were obtained and shall be secured as outlined in Sections VII and VIII herein.

Unless stated otherwise in a contract with bondholders or noteholders, The County may commingle funds for investment purposes, provided that each investment remains redeemable when needed to meet expenditures as specified in GML §11. The separate identity of the sources of these funds shall be maintained at all times, and income received shall be credited on a pro rata basis to the fund or account from which the funds were invested.

Obligations with adjustable interest rates are considered payable or redeemable on the date the principal amount can be recovered on demand.

X. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and brokers/dealers with which The County transacts business must be reputable, creditworthy, and have experience with municipal funds. The County Treasurer will:

1. Maintain a list of approved financial institutions and dealers, establishing limits on the aggregate amount of investment placed with each, referenced below in section Xa.
2. Review these approved institutions annually, at a minimum, for continued compliance with the County's credit, capitalization, and experience requirements.

Xa. LIST OF DESIGNATED DEPOSITORIES AND DEPOSIT LIMITS

A list of designated depositories and respective deposit limits will be held external to this policy with the Treasurer's Office to allow for updates and edits without the requirement of updating the policy.

XI. PURCHASE OF INVESTMENTS

The County Treasurer is authorized to contract for the purchase of investments:

1. Directly from an authorized trading partner
2. Through a cooperative investment agreement with other authorized municipal corporations, as permitted by GML §§5-G and 3-A.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to, and held in the custody of a bank or trust company. Transactions involving these obligations—such as purchases, sales, redemptions, or payments—require prior written authorization from the designated investment officer and must be confirmed in writing by the bank or trust company.

Any obligation held by a custodial bank or trust company must comply with a written custodial agreement per GML §10(3)(a). This agreement must ensure that:

- Securities are held separately from the bank’s general assets and cannot be commingled with other deposits or liabilities.
- The custodian confirms all transactions related to the receipt, substitution, or release of securities.
- The County maintains a perfected security interest in its investments.

The County Treasurer, where authorized, can direct the bank or trust company to register and hold the investments in the name of its nominee or may deposit them with a Federal Reserve Bank or other federally regulated book-entry system. In all cases, the records must clearly reflect the County’s ownership, and the bank or trust company remains fully liable for any losses caused by the nominee’s actions.

XII. DEFINITIONS

The terms “public funds,” “public deposits,” “bank,” “trust company,” “eligible securities,” “eligible surety bond,” and “eligible letter of credit” shall have the same meanings as set forth in GML §10.

XIII. ANNUAL REVIEW AND REPORTING

1. Annual Review of Policy

- a. Pursuant to GML §39, this Policy and any related written procedures shall be reviewed at least annually by the County’s governing body. Amendments may be made as deemed necessary and shall be adopted by a resolution of the governing body.

2. Periodic Reporting

- a. The County Treasurer shall prepare regular investment reports (e.g., monthly or quarterly) for the governing body in accordance with GFOA guidelines. These reports should include a description of each investment, its current market value (when appropriate), interest earned, and any gains or losses.
- b. Annually, the County Treasurer shall submit a comprehensive report on the County’s investment program, summarizing overall performance, internal controls, and compliance with this Policy.

3. Audit or Independent Review

- a. The County’s investments and investment procedures are subject to audit or independent review in accordance with GML §39, as well as general GFOA recommendations on independent audits of internal controls and investment activities.

XIV. EFFECTIVE DATE

This revised Policy shall take effect immediately upon approval by the County's governing body and shall remain in effect until otherwise amended or replaced.

REFERENCES:

1. General Municipal Law, Sections 6-F, 10 and 11.
2. Local Finance Law, Section 165
3. Office of the State Comptroller, *Cash Management and Investment Policies and Procedures for Use by Local Governments*.
4. Jefferson County Board of Supervisors Resolution No. 63 of 1989
5. Jefferson County Board of Legislators Resolution No. 259 of 2020
6. Jefferson County Board of Legislators Resolution No. of 2026

ISSUED: February 15, 1989

REVISED: December 8, 2020, June 2, 2026

Ryan Piche
County Administrator

Appendix A

Schedule of Eligible Securities for Collateralizing Deposits and Investments in Excess of FDIC Coverage (see Investment Policy, Section VII)

[Note: This is not a list of Permitted Investments. Please see Investment Policy, Section IX, for Permitted Investments. Moreover, this list is for purposes of illustration only. Governing boards, in the exercise of their prudent discretion, must determine which types of eligible securities, authorized by law, to list as permitted.]

“Eligible Securities” for Collateral	For purposes of determining aggregate “market value,” eligible securities shall be valued at these percentages of “market value”:
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government-sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public funds.	100%
(v) Obligations issued by states (other than the State) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vi) Obligations of the Commonwealth of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(ix) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.	70%

(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the funds is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.	80%
(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 171

Authorizing an Agreement with Granicus for a Short-Term Rental and Occupancy Tax Management System and Support

By Legislator: Robert D. Ferris

Whereas, By Resolution No. 128 of 2025 the Board of Legislators authorized an initial one-year agreement with Granicus to establish a Short-Term Rental and Occupancy Tax Registry, providing essential compliance monitoring services, address identification, and staff training to ensure parity in revenue collection across travel accommodations, and

Whereas, Concurrently, by Resolution No. 89 of 2026, the Board of Legislators approved an additional software module with Granicus to expand system capabilities by integrating registration and permitting functions directly into the platform, and

Whereas, To maintain continuity of these regulatory operations and optimize long-term financial planning, it is beneficial to establish a multi-year software maintenance and support structure that ensures continuous access to the registry and tax collection compliance tools, and

Whereas, Granicus has submitted a three-year renewal proposal to continue providing these comprehensive management system services at a fixed rate of \$32,656.69 for the 2026-2027 period, \$35,922.36 for the 2027-2028 period, and \$39,514.59 for the 2028-2029 period, and

Whereas, The County Treasurer has reviewed this multi-year proposal and recommends its execution to secure stable administrative costs and safeguard county compliance metrics.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Granicus for a Short-Term Rental and Occupancy Tax Registry and Tax Collection System for a term commencing upon the expiration of the current contract and running through the 2028-2029 service period, at a total cost over the three-year term not to exceed \$108,093.64, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 171 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 172

Supporting Assembly Bill A11024 to Establish a Statewide Competency Restoration Workgroup

By Legislator: Daniel R. McBride

Whereas, Counties are municipal corporations recognized as political subdivisions of the State of New York, and as such, local taxpayers frequently shoulder the administrative and financial strains of state-mandated programs and services, and

Whereas, By Resolution No. 41 of 2026, the Jefferson County Board of Legislators outlined its 2026 Legislative Priorities for New York State, including modernizing the competency restoration process, and

Whereas, In 2020, New York State mandated that counties cover 100 percent of the state's costs for competency restoration services under Section 730 of the Criminal Procedure Law (CPL), creating a staggering and overwhelming financial burden on local governments with per diem costs reaching approximately \$1,300 to \$1,600 per day per individual, and

Whereas, Jefferson County has experienced exponential growth in these mandated competency restoration expenses, which skyrocketed from an average of \$78,500 per year between 2016 and 2020 to over \$1.5 million in 2025, a financial hit borne entirely by local property taxpayers, and

Whereas, The current statutory process often results in individuals being confined in forensic hospitals or jails for over a year despite mental health professional consensus that restoration beyond one year is unlikely, thereby raising serious constitutional concerns under federal law, and

Whereas, This outdated framework frequently causes judges to mistake temporary competency restoration services for actual, long-term clinical mental health treatment, which ultimately diverts critical local funding away from the community-based behavioral health care and diversion programs that are desperately needed, and

Whereas, New York State Assembly Bill A11024 has been introduced to amend the mental hygiene law to establish a 19-member Statewide Competency Restoration Workgroup, tasked with analyzing the system's current flaws and releasing a comprehensive report by June 30, 2027, to outline medium and long-term solutions, and

Whereas, This proposed workgroup would directly evaluate funding models to ensure an appropriate allocation between the state and counties, while identifying measures to safely reduce the number of defendants in restoration services, expand outpatient community-based treatment options, and lower recidivism rates, and

Whereas, Counties would be represented by the Executive Director of the New York State Association of Counties to advocate for the interests of its membership, and

Whereas, Jefferson County's legislative advocacy strategy includes actively fostering dialogue on the local administrative and financial effects of State policy to protect its taxpayers and improve the efficacy of the criminal justice system.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby fully supports the passage of Assembly Bill A11024 (Simon) to establish a statewide competency restoration workgroup to evaluate, modernize, and reform the CPL § 730 competency restoration process, and be it further

Resolved, That a certified copy of this resolution be sent to Assembly Speaker Carl Heastie, Senate Majority Leader Andrea Stewart-Cousins, Governor Kathy Hochul, Senator Mark Walczyk, Assemblyman Ken Blankenbush, Assemblyman Scott Gray, and Assemblyman William Barclay.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 172 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 173

Authorizing an Agreement with the New York State 250th Commemoration Commission and a Memorandum of Agreement with the Northern New York Community Foundation for the NY 250 Commemoration Monument Project Honoring Patriots of the Revolutionary War from Jefferson County

By Legislator: Frances A. Calarco

Whereas, The New York State 250th Commemoration Commission, through the New York State Education Department (NYSED), is providing grant allocations to counties to celebrate and commemorate the 250th anniversary of the American Revolution, and

Whereas, Jefferson County has been allocated funding based on a K-12 enrollment formula to foster community and civic engagement through local historical commemorations, and

Whereas, Jefferson County has submitted a proposed project budget to the State Education Department in the amount of \$15,000.00 for the placement of a granite monument honoring patriots of the Revolutionary War from Jefferson County, and

Whereas, Jefferson County utilizes partnerships with local heritage, arts, and non-profit community organizations to efficiently administer and sub-allocate project funds for countywide historical and cultural initiatives, and

Whereas, The Northern New York Community Foundation is the financial repository for a fund-raising campaign by the Joint Patriot Project, consisting of the Daughters of the American Revolution (DAR) and the Sons of the American Revolution (SAR), and

Whereas, It is beneficial to Jefferson County to execute a memorandum of agreement with the Northern New York Community Foundation to act as the recipient entity to manage the pass-through funds from the County for the execution of the monument project.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with the New York State 250th Commemoration Commission/New York State Education Department to accept the NY 250 Commemoration allocation in the amount of \$15,000 for a term expiring no later than September 2, 2026, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute a memorandum of agreement with the Northern New York Community Foundation to pass through \$15,000 in funding towards the NY 250 Commemoration Monument Project, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the County hereby accepts the donation of a monument to be placed on County property from the Northern New York Community Foundation, in partnership with Patriot Soldier's Committee, Daughters of the American Revolution (DAR) and the Sons of the American Revolution (SAR).

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue
01751001 93089 State Aid Other \$15,000

Expenditure
01751001 04673 Historical Preservation \$15,000

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 173 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 174

Authorizing an Agreement with McFarland-Johnson, Inc. for Bidding, Construction Administration and Observation Services for the General Aviation Parking Lot Improvements Project at Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 120 of 2023, The Board of Legislators authorized an agreement with airport consultant McFarland-Johnson, Inc. to complete the design phase of the main terminal parking lot, general aviation parking lot, and associated parking lanes, and

Whereas, By Resolution No. 179 of 2024, the Board classified the Airport Terminal and Gateway Redevelopment Project, including parking improvements, as a SEQR Unlisted Action and authorized a determination of non-significance, and

Whereas, The County is currently in the construction phase of the main terminal parking lot, utilizing internal labor through collaboration with the Highway Department, and

Whereas, In order to maintain planned construction season projects in both the Airport and Highway Departments, it is prudent to solicit outside vendors for the completion of the general aviation parking lot, and

Whereas, It is necessary to retain professional engineering services to oversee the bidding process and provide construction administration and observation services during the construction phase, and

Whereas, McFarland-Johnson, Inc. has provided a proposal to provide such services at an amount not to exceed \$65,966.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter an agreement with McFarland-Johnson, Inc for \$65,966 including any change orders as recommended by the County Administrator and Director of Aviation, not to exceed the available appropriations, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
20561000 02073	Airport Parking Improvements (APPRKG23)	\$65,966

Decrease

Expenditure		
20561000 02001	Airport Facility (AP FAC)	\$65,966

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 174 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 175

Authorizing Agreements for the Human Services Building Reception Security and Renovation Project

By Legislator: Steel E. Potter

Whereas, By Resolution No. 65 of 2026, The Board of Legislators recognized the need to improve security conditions at Human Services Building in concert with capital improvements as a 2026 Strategic Priority for the Health and Human Services Committee, and

Whereas, By Resolution No. 109 of 2026, the Board authorized the reconstruction and improvement of the County Department of Social Services Building, also known as the Human Services Building, to support security and renovation of the reception and client meeting areas at a maximum estimated cost of \$5,000,000 and authorized the issuance of serial bonds to finance said project, and

Whereas, The safety and security of Jefferson County employees and the public they serve is of paramount importance, and modernizing the facility's infrastructure is a critical investment to mitigate potential risks and provide a secure environment for the delivery of essential services, and

Whereas, The project will significantly renovate the reception and client meeting areas while enhancing facility safety by incorporating a modernized entrance designed to facilitate the efficient screening of visitors and their belongings, ensuring that all persons entering the building are properly vetted before accessing service areas, and

Whereas, Modernization of the Human Services Building is essential to provide adequate workspace for personnel and accessible service environments for the public, thereby improving the delivery of vital social services to the residents of Jefferson County, and

Whereas, Jefferson County, in accordance with General Municipal Law, advertised for sealed bids for various prime construction contracts related to said project, and

Whereas, After a thorough review of the bids received, it has been determined that the low bidders for the respective divisions of work are qualified to complete the project within the necessary specifications and timelines, and

Whereas, Due to favorable bid results, the issuance of serial bonds authorized by Resolution No. 109 of 2026 will be for a total of \$4,000,000, instead of the maximum estimated cost of \$5,000,000.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County, including any changes orders as recommended by the County Administrator not to exceed available appropriations, with the

following vendors for the Human Services Building Project in the amounts specified:

- Con Tech Building Systems, Inc., for General Construction in an amount not to exceed \$1,600,850;
- Hyde-Stone Mechanical Contractors, Inc., for Mechanical work in an amount not to exceed \$336,811;
- J.E. Sheehan Contracting Corp for Plumbing in an amount not to exceed \$312,900;
- Tri County Electric for Electrical work in an amount not to exceed \$244,300;
- Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. for Construction Management Services in an amount not to exceed \$50,000;

for terms to expire upon completion of the project, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 175 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

COUNTY OF JEFFERSON

Local Law Intro. No. 1 of the Year 2026

**A LOCAL LAW REQUIRING BUILDING PERMITS FOR ALL COMMERCIAL
RENEWABLE ENERGY CONVERSION SYSTEMS**

By Legislator: Steel E. Potter

BE IT ENACTED by the Board of Legislators of the County of Jefferson as follows:

SECTION 1. TITLE

This Local Law shall be known as “**A LOCAL LAW REQUIRING BUILDING PERMITS FOR ALL COMMERCIAL RENEWABLE ENERGY CONVERSION SYSTEMS.**”

SECTION 2. DEFINITIONS

As used in this law, the following terms shall have the meanings indicated:

Accessory Facilities or Equipment: Any structure and other equipment other than the Renewable Energy Conversion System, related to the use and purpose of reviving, collecting, storing or distributing energy from such a system, located on or associated with the Renewable Energy Conversion System.

Applicant: Owner/Operator/Developer (with authorization from the landowner) of a Renewable Energy Conversion Device/System/Farm.

Building Code: NYS Building Code as currently in effect and as the same may hereinafter be amended.

Code Enforcement Officer: Code Enforcement Officer, including any building inspectors, appointed by the Director of the Jefferson County Fire Prevention and Building Code Office (who shall also be a Code Enforcement Officer).

Permit: A permit issued pursuant to this law granting the holder the right to install, construct and Operate a Renewable Energy Conversion System or its Accessory Facilities or Equipment.

Renewable Energy Conversion System: A system that converts naturally replenishing resources into usable energy, such as, but not limited to, Solar Energy Conversion Systems and Wind Energy Conversion Systems/Wind Turbines.

Solar Energy Conversion System: The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment.

Uniform Code: New York State Uniform Fire Prevention and Building Code, as currently in effect and as the same may hereafter be amended (19 NYCRR 1201 *et seq.*).

Wind Energy Conversion System/Wind Turbine: A machine that converts the kinetic energy in the wind into a usable form of mechanical or electrical energy (commonly known as a “wind turbine” or “windmill”). The Wind Energy Conversion System includes all parts of the system, including but not limited to the tower, the concrete platform, turbine housing and associated control, electronics and equipment. The turbine may be on a horizontal or vertical axis, rotor or propeller.

All definitions contained in the NYS Building Code, including, but not limited to, renewable energy conversion systems, are incorporated herein by reference and shall apply with respect to the administration and enforcement of this Local Law.

SECTION 3. PURPOSE AND INTENT

A. The purpose of this Local Law is to provide building permits for the construction and operation of Renewable Energy Conversion Systems located within the County of Jefferson, and to regulate their reasonable installation and construction conditions by permit in order to protect public health and safety.

B. The County of Jefferson is committed to the development of renewable energy resources in an effort to promote green energy and to reduce its carbon footprint. Renewable energy systems in Jefferson County, which when converted to electricity, will reduce dependence on nonrenewable energy sources, and decrease pollutants that are traditionally associated with the production of electricity from conventional carbon energy sources.

C. Conversion of energy to electricity requires the construction and operation of systems, consisting of one or more solar arrays, wind/water turbines, battery energy storage, and other accessory structures and buildings, including substations, meteorological towers, electrical infrastructure, transmission lines and other appurtenant structures and facilities directly associated with measuring, converting and transmitting energy produced for electric generation.

D. The construction of Renewable Energy Conversion Systems involves the installation of engineered structures and accessory facilities. Potential failure of these structures and systems, which can adversely affect the health and safety of workers, property owners and the general public, can be minimized by a permit system and procedure which requires periodic inspections to ensure proper installation, construction, maintenance and appropriate safety measures during all processes.

E. The County of Jefferson finds and declares that the impact of Renewable Energy Conversion Systems upon the health and safety of the residents of and visitors to Jefferson County necessitates implementation of building permits for all commercial renewable energy conversion systems.

SECTION 4. APPLICABILITY

A. By enactment of this local law, the County of Jefferson declares that a building permit shall be required and issued prior to the construction and operation of Renewable Energy Conversion System(s). The provisions of this Local Law shall apply to any building or equipment located in Jefferson County and where the town or village where the property is located has relinquished to the County the responsibility of enforcing and administering the Uniform Code pursuant to Section 1202.1 of the Uniform Code.

B. This local law is separate from and is in addition to any Federal, State, Local, Town or Village law and/or regulation pertaining to zoning and the location and placement of Renewable Energy Conversion Systems within the County of Jefferson.

SECTION 5. PERMITS

A. No Renewable Energy Conversion System shall be constructed, reconstructed, and/or altered for operation in the County of Jefferson without a permit issued by the County of Jefferson through its Fire Prevention and Building Code Office as provided under this law.

B. A permit under this law shall not be required for mechanical, non-electrical wind turbines utilized for applicant's onsite agricultural activities.

C. A commercial permit under this law shall not be required for those Wind Energy Conversion Systems/Wind Turbines whose end use is limited to the onsite single residential structure/dwelling and/or agricultural structure where the system is located.

SECTION 6. PERMITTING PROCEDURE

A. Prior to the issuance of a building permit, the Applicant shall have complied with any local municipalities' zoning and planning board procedures and approvals, and shall comply with any other Federal, State, Local government laws, regulations and applicable processes. The applicant shall provide proof of compliance of the above to the Code Enforcement Officer with submission of the permit application.

B. Simultaneously with submission of the application required herein, the applicant shall pay the permit fee established by the Jefferson County Board of Legislators by Resolution, or as may be amended by Resolution of said Board from time to time.

C. Upon review of the application, design documents, specifications, applicable zoning and planning board approvals, if required, together with any other documents the Code Enforcement Officer may request, and the payment of the permit fee, the Code Enforcement Officer may issue a valid permit for a period of up to three (3) years or until the project is completed, whichever event occurs first. If the Renewable Energy Conversion System is not completed within said period of time, the Applicant must re-apply and submit a request for renewal of the permit for an additional period of time to be determined by the Code Enforcement

Officer. The Applicant must pay an additional permit fee upon such re-application/renewal in accordance with the permit fee in effect at that time.

D. The County of Jefferson designates the onsite engineers of the owner/operator/developer and the third party inspection agents employed by the owner/operator/developer as "special inspectors". Such special inspectors are responsible for geotechnical evaluations, inspections of reinforcement and concrete slump and placement, tower foundation anchorage, structural erection of the tower, certification of all welded/bolt connections, certification of electrical, mechanical, life safety and final commissioning of the Renewable Energy Conversion System and associated equipment and facilities. Said certifications shall be submitted to the Code Enforcement Officer.

E. If at any time during the permitting process the owner/operator/developer fails to abide by the procedures and technical building specifications of the Code Enforcement Officer, the owner/operator/developer may be subject to a Stop Work Order issued by the Code Enforcement Officer.

F. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer that the foundation, structural components, and equipment are all sound and meet the manufacturers' recommended specifications and warranties.

G. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer, that the electrical systems(s) is in compliance with accepted electrical engineering practices and pursuant to the provisions of the National Electrical Code as adopted by New York State.

H. Upon completion of the project and prior to distribution of energy to the Grid, the special inspector(s) employed by the owner/operator/developer shall certify in writing to the Code Enforcement Officer that systems are compliant with manufacturers' installation recommendations and design specifications.

I. Upon receipt of any and all required certifications from the special inspector(s), the Code Enforcement Officer shall make a final visit, and if all is in satisfactory condition and compliance, shall issue a Certificate of Compliance.

SECTION 7. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity or circumstance in which such order or judgement shall be rendered.

SECTION 8. EFFECTIVE DATE

This local law shall take effect immediately upon its being duly filed in the office of the Secretary of State of the State of New York in accordance with Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: Philip N. Reed, Sr.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 176

Setting a Time and Place for a Public Hearing on Local Law Intro. No. 1 of 2026

By Legislator: Steel E. Potter

Resolved, That the Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Requiring Building Permits for All Commercial Renewable Energy Conversion Systems" on July 7, 2026, at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 176 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 177

Authorizing a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation in Relation to a Culvert Replacement at County Route 8, Millens Bay Road in the Town of Lyme

By Legislator: Philip N. Reed, Sr.

Whereas, The Jefferson County Highway Superintendent deems it necessary to replace a culvert structure on County Route 8, Millens Bay Road, Town of Lyme over Shaver Creek at Ashland Flats Wildlife Management for highway drainage purposes, and

Whereas, This project will require the removal of the old Millens Bay Road Bridge and adjacent Culvert under County Route 8, necessitating a Concurrent Use and Occupancy Agreement with New York State Department of Environmental Conservation to reconstruct said culvert, pursuant to the provisions of the Environmental Conservation Law.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute the above referenced agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further,

Resolved, That a certified copy of this resolution be forwarded to the New York State Department of Environmental Conservation.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 177 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 178

Reappropriating Previously Allocated Funds for the Purchase of a 2024 International Dump Truck and Amending the 2026 County Budget in Relation Thereto

By Legislator: Christopher S. Boulio

Whereas, By 2025 Purchase Order 25001437, the purchase of a 2024 International Dump Truck from Navistar Inc. was authorized in the amount of \$243,709.30, and

Whereas, Said purchase order was inadvertently closed during the 2025 Fiscal Year while awaiting delivery of the dump truck, and

Whereas, The applicable funds totaling \$243,709.30 remain unspent and have reverted to fund balance, and

Whereas, It is necessary to reappropriate these funds from Highway Fund Balance to the 2026 County Budget to facilitate the completion of this vital equipment acquisition for the Highway Department.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue			
10000000 30599	Appropriated Fund Balance		\$243,709.30
Expenditure			
10513000 02404	Dump Truck Replacement		\$243,709.30

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 178 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 179

Amending the 2026 County Budget for the Highway Department Relative to General Ledger
Coding Review

By Legislator: Steel E. Potter

Whereas, The Highway Superintendent has identified that funds currently allocated for paving projects are more accurately classified as surface treatment activities under the established budgetary guidelines, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen Jefferson County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
05511000 04482	Surface Treatment	\$1,000,000

Decrease

Expenditure		
05511200 04930	Paving County Roads	\$1,000,000

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 179 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 180

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same
in Highway Department Budget

By Legislator: Robert D. Ferris

Whereas, Jefferson County received insurance settlement checks totaling \$12,613.92 for damage to County guide rails, and

Whereas, These funds represent recoveries for necessary repairs carried out on the guide rail infrastructure to ensure the safety and integrity of County roadways, and

Whereas, The Highway and Insurance Departments have requested that the settlements be used to fund repairs carried out on the guide rails.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
05900300 92680	Insurance Recoveries	\$12,613.92
Expenditure		
05511000 04588	Guide Rails	\$12,613.92

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 180 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 181

Amending the 2026 County Budget in Relation to the Community Development Block Grant and the Housing Improvement Program

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 296 of 2021, The Board of Legislators adopted Local Guidelines and Administrative Procedures for implementation and local administration of the 2020 Community Development Block Grant (CDBG) Housing Award, and

Whereas, Said Guidelines include a requirement that if an owner-occupied unit rehabilitated by CDBG funds through this program is sold within five years of receiving such funds, the owner must make a pro-rata reimbursement to the County, and

Whereas, Upon submission of a CDBG Income Report for the period of April 1, 2025, through March 31, 2026, to the New York State Office of Community Renewal (OCR), the County has received clearance from OCR to retain captured CDBG funds in the amount of \$13,258.65, and

Whereas, The 2026 County Budget must be amended to recognize this revenue and appropriate it to the proper account.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
30866800 92170	Community Development Inc	\$13,258.65
Expense		
30866800 04021	Community Development Expense	\$13,258.65

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 181 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 182

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same
in Recycling and Waste Management Department Budget

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County received an insurance settlement check in the amount of \$1,164.36 for damage to a Recycling Department vehicle, and

Whereas, The Recycling and Insurance Departments have requested that the settlement be used to fund the external fleet line for the repairs performed to the vehicle.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
15910100 92680	Insurance Recoveries	\$1,164.36
Expenditure		
15816000 043102	External Fleet Expense	\$1,164.36

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 182 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 183

Increasing Recycling and Waste Management Petty Cash Fund

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 153 of 1990, a petty cash fund was established for the Recycling and Waste Management Department, and

Whereas, Said petty cash fund was increased initially by Resolution No. 144 of 1998 from \$300.00 to \$500.00, then from \$500.00 to \$800.00 by Resolution No. 212 of 2011 to ensure that the department had sufficient cash on hand to pay for transportation and other miscellaneous expenses related to the operation of the County's Solid Waste and Recycling program, and

Whereas, The County Treasurer has recommended increasing the petty cash fund by \$700.00 to a total of \$1,500.00 to provide necessary flexibility for daily operations, thereby streamlining the processing of daily deposits and cash receipts, and

Whereas, Increasing this fund is beneficial to Jefferson County as it ensures the Recycling and Waste Management Department can maintain uninterrupted service and administrative efficiency in handling high-volume daily transactions.

Now, Therefore, Be It Resolved, Pursuant to Section 371 of County Law, the funding level of the Recycling & Waste Management petty cash fund be increased from \$800.00 to \$1,500.00 for the purpose of providing adequate funds for departmental operations.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 183 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 184

Recognizing the New York State Governor’s Traffic Safety Committee’s Child Passenger Safety Program Grant Award and Amending the 2026 County Budget in Relation Thereto

By Legislator: Christopher S. Boulio

Whereas, The Jefferson County Sheriff’s Office has been awarded the New York State Governor’s Traffic Safety Committee’s Child Passenger Safety Program Grant Award for 2026 in the amount of \$2,800, and

Whereas, The Child Passenger Safety Program Grant aims to support the educational activities of child passenger safety programs through fitting stations, awareness training, car seat check events and car seat education & distribution programs for low-income families.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award in the amount of \$2,800 for the project period of October 1, 2025, through September 30, 2026, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Governor’s Traffic Safety Committee relative to the Child Passenger Safety Program Grant with the Sheriff’s Office, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue

01311000 94389	Federal Aid Criminal Justice	\$2,800
----------------	------------------------------	---------

Expenditure

01311000 04112	Membership and Dues	\$ 200
01311000 04313	Travel	300
01311000 04585	Operating Supplies	750
01311000 04613	Training	1,550

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 184 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 185

Reappropriating New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award Funds Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, By Resolution No. 277 of 2025, The Board of Legislators recognized a Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant in the amount of \$10,000 for the Sheriff's Office for fiscal years 2025-2026, and

Whereas, The STRIVE initiative provides for preventative and enforcement strategies to focus efforts on the reduction of Intimate Partner and Domestic Violence utilizing evidence-based practices, and

Whereas, Unexpended grant funds remain from the 2025 fiscal year and must be reappropriated into the 2026 Jefferson County Budget to allow for the completion of planned activities.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01311000 93389	State Aid Other Public Safety	\$10,000

Expenditure		
01311000 04313	Travel	\$ 5,000
01311000 04613	Training	5,000

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 185 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 186

Authorizing Agreements for the Provision of Rent for Congregate Meal Sites for Nutrition Program Services through the Office for the Aging and Amending the 2026 County Budget in Relation Thereto

By Legislator: Robert W. Cantwell, III

Whereas, The Office for the Aging provides Nutrition Service Programs that are approved by the New York State Office for the Aging for Title III-C1 funds for Congregate Nutrition Program Services, and

Whereas, The Office for the Aging recommends authorizing agreements to add two congregate meal sites to serve Jefferson County residents 60 years and older, and

Whereas, The Watertown Senior Center and Black River American Legion have agreed to provide facility space at a rate of \$100 per day of use for the period of June 1, 2026, through December 31, 2027.

Now, Therefore, Be It Resolved, That Jefferson County is authorized to enter into agreements with Watertown Senior Center, 167 Polk Street, Watertown, NY and Black River American Legion, 113 East Dexter Street, Black River, NY to provide congregate meal sites Congregate Nutrition Program Services at the rate of \$100 per day, effective June 1, 2026, through December 31, 2027, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute the agreements on behalf of Jefferson County, subject to the approval by the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01432000 93772	State Aid Programs for Aging	\$32,000
Expenditure		
01677200 04210	Building/Property Rental	\$32,000

Seconded by Legislator: Frances A. Calarco

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 186 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 187

Authorizing an Agreement with ACR Health for Homelessness Street Outreach and
Amending the 2026 County Budget in Relation Thereto

By Legislator: Frances A. Calarco

Whereas, Jefferson County has realized a dramatic increase in individuals experiencing homelessness and housing instability, and

Whereas, Statistical trends indicate that the ongoing opioid epidemic has directly contributed to heightened rates of housing displacement, underscoring the critical need for proactive, targeted field engagement to connect vulnerable individuals with stable, permanent housing solutions, and

Whereas, Jefferson County Community Services has been provided with Regional Abatement funding to assist in the reduction of opiate related issues in the amount of \$155,350 of which \$141,147 is included in the 2026 budget, and

Whereas, ACR Health has demonstrated an ongoing commitment to regional health equity and possesses the specialized expertise, infrastructure, and existing community presence necessary to deliver optimized, data-driven street outreach services.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with ACR Health for the provision of a Homelessness Street Outreach and Engagement Program in an amount not to exceed \$155,350, for a term commencing June 1, 2026, and expiring no later than May 30, 2027, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	\$14,203
Expenditure		
01432000 04712	Contracted Mental Health Program	\$14,203

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 187 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 188

Authorizing Agreements with New York State Department of Education Approved Agencies for the
Provision of Special Education Services for Preschool Children with Disabilities

By Legislator: Christopher S. Boulio

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the New York State Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the board of education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved providers of services and has set rates for all special education program services, and

Whereas, In conjunction with the operation of the Special Education Services for Preschool Children with Disabilities Program, it is necessary to enter into contracts with approved services providers at said established rates.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term July 1, 2026 through June 30, 2027, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service providers:

<u>Provider</u>	<u>Service</u>
Alexandria CSD	Evaluations
ARC Jefferson-St. Lawrence NY	Evaluations Special Education Classroom Special Education Itinerant Teaching
Belleville Henderson CSD	Evaluations
Building Blocks SLP, OT & PT Family Services, PLLC	Evaluations
Carthage CSD	Evaluations Special Education Itinerant Teaching
Central Association for the Blind and Visually Impaired	Evaluations
Copenhagen CSD	Evaluations
General Brown CSD	Evaluations
Jefferson-Lewis BOCES	Evaluations

Lyme CSD	Evaluations
Milestones Children’s Center	Evaluations Special Education Classroom Special Education Itinerant Teaching
South Jefferson CSD	Evaluations Special Education Itinerant Teaching
Thousand Islands CSD	Evaluations
Treehouse Hourly Child Care Center, LLC	Evaluations Special Education Classroom Special Education Itinerant Teaching
Watertown CSD	Evaluations Special Education Classroom

and be it further

Resolved, That the need for such special education services is to be determined by local School Boards of Education, at rates established by the New York State Commissioner of Education as certified by the Director of the Budget of the State of New York, and shall be in a form and contain such terms and conditions as may be acceptable to the New York State Commissioner of Education, and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services are hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance, and be it further

Resolved, That the Director of Community Services is hereby directed to send a letter notifying local school boards of education of the rates of each of the special education service providers and the percentage of local share of such cost.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 188 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 189

Authorizing Agreements and Establishing Rates for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities

By Legislator: Christopher S. Boulio

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 requires that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with each of the following parties for the provision of the indicated service(s), and be it further

Resolved, The term of said agreement shall be for the period July 1, 2026 through June 30, 2027 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
315 Therapy for PT, OT and SLP, PLLC	Speech Therapy Physical Therapy Occupational Therapy
Alexandria CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
ARC Jefferson-St. Lawrence NY	Speech Therapy Physical Therapy Occupational Therapy
Belleville Henderson CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
Building Blocks SLP, OT & PT Family Services, PLLC	Speech Therapy Physical Therapy Occupational Therapy

Carthage CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
Michelle Carr, CCC-SLP	Speech Therapy
Central Association for the Blind and Visually Impaired	Orientation and Mobility Teacher of the Visually Impaired
Copenhagen CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
General Brown CSD	Speech Therapy Physical therapy Occupational Therapy 1:1 Aide
Jefferson-Lewis BOCES	Audiological Teacher of the Deaf
Lewis County Hospital	Speech Therapy Physical Therapy Occupational Therapy
Lyme CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
South Jefferson CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
Thousand Islands CSD	Speech Therapy Physical Therapy Occupational Therapy 1:1 Aide
Treehouse Hourly Child Care Center. LLC	Speech Therapy Physical Therapy Occupational Therapy

Watertown CSD

Speech Therapy
Physical Therapy
Occupational Therapy
1:1 Aide

and be it further

Resolved, That the rates of payment for Preschool Related Services for the period of July 1, 2026, through June 30, 2027 are hereby established as follows:

Related Service	Type	Maximum Related Service Half-Hour On-Site Rate	Maximum Related Service Half-Hour Off-Site Rate
AIDE-1:1 Related Services	Individual	\$10.00	-
AIDE-1:1 Related Services	Group	\$8.00	-
Audiology	Individual	\$53.00	\$73.00
Audiology	Group	\$44.00	\$62.00
Orientation and Mobility	Individual	\$53.00	\$73.00
Orientation and Mobility	Group	\$44.00	\$62.00
Occupational Therapy	Individual	\$53.00	\$73.00
Occupational Therapy	Group	\$44.00	\$62.00
Occupational Therapy Assistant	Individual	\$53.00	\$73.00
Occupational Therapy Assistant	Group	\$44.00	\$62.00
Physical Therapy	Individual	\$53.00	\$73.00
Physical Therapy	Group	\$44.00	\$62.00
Physical Therapy Assistant	Individual	\$53.00	\$73.00
Physical Therapy Assistant	Group	\$44.00	\$62.00
Speech Therapy	Individual	\$53.00	\$73.00
Speech Therapy	Group	\$44.00	\$62.00
Teacher of Hearing-Impaired	Individual	\$53.00	\$73.00
Teacher of Hearing-Impaired	Group	\$44.00	\$62.00
Teacher of Visually Impaired	Individual	\$53.00	\$73.00
Teacher of Visually Impaired	Group	\$44.00	\$62.00

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreements on behalf of Jefferson County, and be it further

Resolved, That the Director of Community Services is hereby authorized and directed to take such steps and execute such documents as may be necessary to secure approval of the rates established herein by the New York State Education Department.

Seconded by Legislator: Frances A. Calarco

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 189 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 190

Amending the 2026 County Budget for Community Services Mental Health Programs and
Authorizing an Amended Agreement with the Mental Health Association

By Legislator: Karen J. Freeman

Whereas, The Community Services Department is requesting the reallocation of excess State Aid and County funds to the Mental Health Association to better align with County Mental Hygiene priorities within Mental Health Agency Programs to ensure the quality of existing mental health services, and

Whereas, The 2026 County Budget needs to be amended to reflect the current funding levels.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an amended agreement with the Mental Health Association for this additional funding, with the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is amended as follows:

Increase:

Expenditure		
01432000 04721	Mental Health Assn	\$142,028

Decrease:

Expenditure		
01432000 04712	Contract Mental Health Prog	\$142,028

Seconded by Legislator: Christopher S. Boulio

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 190 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 191

Amending the 2026 County Budget in Relation to the New York State Department of Health
Lead Rental Registry Grant Program

By Legislator: Christopher S. Boulio

Whereas, By Resolution 336 of 2024 and Resolution 59 of 2025 Jefferson County accepted a grant and authorized an agreement with the New York State Department of Health (NYSDOH) Lead Rental Registry Program for \$554,200 in annual funding for the period April 1, 2024 through March 31, 2029 to address lead exposure concerns in pre-1980 rental units in the City of Watertown, and

Whereas, The NYSDOH has increased the annual award of funding by \$35,775, bringing the total amended award funding amount to \$589,975.

Now, Therefore, Be It Resolved, That the Board of Legislators hereby accepts said additional funding and authorizes the Chairman of the Board of Legislators to execute an amended agreement and any and all future amendments and agreements with the NYSDOH relative to this grant, subject to approval by the County Attorney as to form and content, be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 93452	St Aid PH Other (Grants)	\$ 35,775
Expenditure		
01405500 01100	Personal Services	\$ 19,775
01405500 04415	Advertising	3,000
01405500 04416	Professional Fees	4,000
01405500 04585	Operating Supplies	5,000
01405500 04613	Training	4,000

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 191 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 192

Appointing Members to the Emergency Medical Services (EMS) Advisory Board

By Legislator: Robert W. Cantwell, III

Resolved, That the following individuals be and are hereby appointed as members of the Emergency Medical Services (EMS) Advisory Board for terms to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
New Appointments:	
John Green, MD	12/31/2027
Kelley Tiernan, CEO	12/31/2027

and be it further

Resolved, That Resolution No. 137 of 2026 is hereby amended to correct the term of Benjamin R. Hodson, MD to expire on 12/31/2027.

Seconded by Legislator: Frances A. Calarco

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 192 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
