

**PLANNING & ZONING MEETING
ZOOM VIDEO CONFERENCE
MAY 21, 2020**

ATTENDEES: David Chillas, Chair
Morris Deputy, Town Manager
Frank Bailey, Fire Chief
Gene Bloemker
Donald Dibert
Joe Pontak
Gretchen Rachko
Charles Roberts
Craig Sherman
Scott Unruh

AGENDA:

- 1. 114 Sleepy Hollow Drive – Conditional Use Permit request for a retail establishment (The Whistle Stop) to operate in an M-I zoned area. CU-05-20. Tax Parcel No. 23-021.00-126.**

- 2. 128 Patriot Drive, Suite 5 – Conditional Use Permit request for a warehouse of consumer electronic items (Keinzu Tech, LLC) in an M-I zoned area. CU-06-20. Tax Parcel No. 23-041.00-015.**

1. 114 Sleepy Hollow Drive – Conditional Use Permit request for a retail establishment (the Whistle Stop) to operate in an M-I zoned area. CU-05-20. Tax Parcel No. 23-021.00-126.

Debbie Taylor requested approval to relocate The Whistle Stop, a retail business, to 114 Sleepy Hollow Drive. The business is currently located at the intersection of Main Street and Wood Street, selling antiques, cards and gifts, candles, etc.

- The building is approximately 10,000 square-feet with 23 parking spaces, including an extra wide handicap space.

Moved by Gretchen Rachko and seconded by Gene Bloemker to recommend Mayor and Council approve Condition Use Permit CU-05-20 for a retail establishment (The Whistle Stop) to operate in an M-I zoned area. Tax Parcel No. 23-021.00-126. Motion Carried Unanimously.

2. 128 Patriot Drive, Suite 5 – Conditional Use Permit request for a warehouse of consumer electronic items (Keinzu Tech, LLC) in an M-I zoned area. CU-06-20. Tax Parcel No. 23-041.00-015.

Teng Long requested approval to use Unit 5 at 128 Patriot Drive to store consumer electronic items. Mr. Long said he will sell the electronics through Amazon.

- Unit 5 is 2,000 square-feet with a small office and 2 restrooms.

Gretchen Rachko asked if anything will be manufactured in the building and how many employees are expected.

Mr. Long said no manufacturing will be done; the space will be used only for warehouse sales. Two people will be employed.

Moved by Joe Pontak and seconded by Gretchen Rachko to recommend Mayor and Council approve 128 Patriot Drive, Suite 5, Conditional Use CU-06-20 request for a warehouse of consumer electronic items (Keinzu Tech, LLC) in an M-I zoned area. Tax Parcel No. 23-041.00-015. Motion Carried Unanimously.

Moved by Joe Pontak and seconded by Chip Roberts to adjourn. Motion Carried Unanimously.

We believe these minutes accurately reflect what transpired; however, we will appreciate comments involving a different understanding of what occurred. Unless we are notified in writing to the contrary within 10 days after receipt, we will assume all in attendance concur with the accuracy of this transcription.

Respectfully Submitted,

Morris Deputy, Town Manager

Ry 5/27/20
Cc: Mayor and Council
Planning & Zoning Members
All Attendees