

LIVERMORE ARE RECREATION AND PARK DISTRICT

MINUTES

FACILITIES COMMITTEE

Monday, September 17, 2018  
3:30 PM

Robert Livermore Community Center  
4444 East Avenue, Livermore, CA 94550-5053  
West Wing Conference Room

Committee Members Present: Chair Faltings

Committee Members Absent: Director Pierpont

Staff Present: Bruce Aizawa, Julie Dreher, Mat Fuzie,  
Alexandra Ikeda, Patricia Lord, Michelle Newbould,  
Jeffrey Schneider, Linda VanBuskirk

Members of the Public Present: None

Chair Faltings called the meeting to order at 3:29 p.m.

**1. Public Comment:**

No public comment.

**2. RLCC Aquatics Center Renovation Project – Award of Contract**

Bruce Aizawa, Parks and Facilities Manager, reported on the four bids opened on August 29, 2018 for the construction of the RLCC Aquatics Center Renovation Project. The funding for this project will come from AB 1600 funds and is included in the District's CIP budget in the amount of \$2,326,000. The initial apparent low bidder's bid had been deemed non-responsive due to missing information, including unit pricing and totals. Staff's recommendation is that the Facilities Committee recommend that the Board of Directors approve the base bid and award the resulting contract to Western Water Features, Inc., in the amount of \$1,824,715.03.

Chair Faltings asked questions regarding an industry standard for the contingency basis, and the group discussed revisiting line items under Soft Costs.

Chair Faltings expressed support for the staff recommendation as outlined to be presented to the full Board for approval.

**3. Energy Efficiency Measures – CIP Project #729D:**

GM Fuzie stated this item had recently been presented to the Finance Committee for review at its September 12, 2018 meeting, and the Committee recommends Board approval. ASM Schneider presented the staff report which summarized the Energy Conservation Measures (ECMs) in conjunction with the RLCC Alternative Energy Sources. The replacement of aging infrastructure with new energy efficient equipment will be financed through a combination of PG&E (\$1,358,726 at 0%) and AB 1600 funds (\$1,304,151) for a total capital investment of \$2,662,877. The engineering, building, and installation of a solar voltaic system atop a newly constructed, covered parking structure at the RLCC Loyola parking area will require no capital outlay by the District.

The Committee reviewed overall costs and savings as outlined in Table 1 (the ECM Capital List) on page 4 of the staff report, and discussed procurement and contractual considerations. After confirming rates and pricing over a 25-year term, agreements will come back to the full Board. It was noted that the City of Livermore has expressed support of the project. The Committee further discussed placement of the solar array and the possibility of adding electric car charging stations for a small fee to users.

Chair Faltings expressed support for the staff recommendation that the Board of Directors approve the Energy Efficiency Measures project at the RLCC.

**4. Bill Payne Park Master Plan – Financing Considerations**

[NOTE: At the request of GM Fuzie, Chair Faltings reordered the agenda items to discuss Bill Payne Park Master Plan before Reserve Policies and Practices.]

GM Fuzie stated that managing expectations is important. CEQA documents are pending and will be brought before the Board once finalized, currently planned for November. After receiving feedback from stakeholder interviews concerning needs of various sports organizations, the project expectations have grown beyond what is financially feasible to accommodate a double sports park split. The City of Livermore suggests looking into a bond measure in the future and/or a partnership with the community. For now, the focus must be on updating infrastructure.

Chair Faltings expressed concern over the lack of finances to complete the project and asked about the possibility of working in phases so something could be started now. The Committee also discussed the importance of advising the user groups.

## 5. Reserve Policies and Practices

ASM Schneider led a discussion based upon the handout entitled “Reserves – Overview” which highlighted the Fund Balance Reserves per the existing policy last updated in May, 2016. Discussion ensued regarding general fund “coverage” of committed and unassigned reserves, in addition to details on the CIP budget by fund and year over year trends.

GM Fuzie suggested that with property values rising and an anticipated growth rate of 4%, that the District put that into a reserve in order to fund infrastructure upgrades. The Committee concurred that a robust discussion on opportunities could be accomplished during an upcoming workshop.

## 6. Update on Capital Projects

Mr. Aizawa introduced Michelle Newbould, Administrative Aide – CIP, who gave verbal updates on CIP projects as shown on the attached Priority A Projects list.

## 7. Matters Initiated

- a) **Garaventa Wetlands:** GM Fuzie gave a brief background on the Garaventa Hills residential development and the District’s issue with the proposed project’s effects on the adjacent Garaventa Wetlands Preserve, including hydrologic impacts from runoff. The District’s points will be reiterated to the City.
- b) **Opening Ceremony at Sycamore Grove Park Trail:** Mr. Aizawa reported that the last item left on the punch list for the Sycamore Grove Park Trail is hydroseeding which will take place during the beginning of October. Chair Faltings reported that there are many positive comments on social media about the trail. The Committee suggested a ribbon cutting ceremony similar to the one recently held at Livermore Downs, but not incorporated with a business meeting. A separate ribbon cutting ceremony will be scheduled as soon as the hydroseeding has been completed.
- c) **Contract with TV30:** Linda Van Buskirk, Assistant to the General Manager, reported that TV30 has updated its website by correcting any misspelled reference to “Livermore Area Recreation and Park District”. GM Fuzie reported that the Finance Committee suggested bringing an item to the Board for a discussion on whether or not there is value in continuing to televise District board meetings.

The meeting adjourned at 4:53 p.m.

ITEM #	PROJECT #	PROJECT DESCRIPTION	PROJECT MANAGER	CURRENT PROJECT STATUS:	NEXT PROCESS REQUIRED:
			<b>PRIORITY A PROJECTS</b>		
1	508	Four Parks Playground Renovations:	Bob Tanaka	Add alternate bids approved. Agreement for Contractor under preparation.	Issue Notice of Award and agreement to contractor.
2	426	May Nissen Big Trees			Issue executed agreement and Notice to Proceed to contractor.
3	706	Pleasure Island			
4	327	Jane Addams			
5	446	Sycamore Grove Extension – Arroyo Del Valle Trail Bridge Connection	Pat Sotelo/Bruce Aizawa Tri-Valley Conservancy	Project plans and specifications are at 95%. TVC continues to seek funding. The project has missed the 2018 construction window.	The project will go out to bid pending final approval of plans and specifications. Construction is tentatively scheduled to begin summer 2019.
6	603	Sycamore Grove – Arroyo Del Valle Trail Renovation	Pat Sotelo	Rock walls and a French drain have been built. Paving has been completed. Mileage and informational markers have been painted onto the path.	Construction areas will be hydro seeded in late October.
7	209	Ravenswood Upgrade(s)	Fred Haldeman	Received proposal for the bid package from O'Dell Engineering.	Go out to bid on project during Fall 2018.
8	432	ADA Projects	Pat Sotelo	LARPD has approved the quote package and specifications for the proposed restroom at Camp Shelly. Forest Service has reviewed and approved the project.	Romtec is planning to begin construction of the new restroom in October, 2018.

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9	905	Bill Payne Park Master Plan	Patricia Lord	RRM is working to complete Master Plan.	
10	726	RLCC Security and Alarm System	Fred Haldeman	Staff has accepted the proposal from O'Dell to complete the bid package (plan set, scope and bid documents). Engineers estimate is in.	Waiting for bid package. The schedule for the work has not been determined.
11	729	Asset Management High Priority Projects	Bruce Aizawa	Continue to manage the District Asset Management Plan.	Repair/replace items identified as high priority.
	729a	Rodeo Stadium Infrastructure Improvements	Fred Haldeman	Plans are complete. This project is now funded. O'Dell is working on a bid package. The work is planned to be completed before June of 2019 (Rodeo)	
	729b	May Nissen Pool Renovation	Rebecca Sermeno	Equipment plans have been submitted to County Health Dept.	Project needs to be completed by Fall of 2019.
	729c	Tex Spruiell Park Renovation	Bob Tanaka	Optional preliminary plans submitted depicting a range of turf areas, including construction cost opinions. Images of proposed site furnishings, fitness equipment and irrigation components also submitted.	Upon receiving comments of submitted information, proceed to prepare construction documents.
	729d	Energy Efficiency Measures	Fred Haldeman	Presenting project to Facilities Committee at September 17 <sup>th</sup> meeting & requesting approval of the Energy Efficiency Measures project at the Robert Livermore Community Center (RLCC), which consists of two components that can commence simultaneously and that shall be completed by the fall of 2019.	Upon Facilities Committee approval, project will be presented to the Board for approval at the September 20 <sup>th</sup> meeting.

12	455	Shade Structures at Various Parks	Tom Doyle	The Engineering drawings for the three shade structures for Bothwell Park have been approved & permitted by the City of Livermore.	NSP3 has begun fabricating the powder coated poles and sails. Fabrication is expected to take about 6-8 weeks and will then be scheduled for installation. Staff will begin planning for the next group of parks to receive shade structures.
13	442	RLCC Aquatics Center Renovation Project	Terracon/Ron Bravo	Requesting bid award at September 20 <sup>th</sup> Board Meeting.	Issue Notice of Award and agreement to contractor. Issue executed agreement and Notice to Proceed to contractor.
14	719	Sunset Park Playground	Patricia Lord	RRM (Consultants) hosted Community Outreach meeting September 13 <sup>th</sup> .	44 Surveys were received. RRM will create a couple of design options based off of received survey/play equipment feedback.
15	723	Patterson Ranch Trail	Pat Sotelo	Staff has mapped two possible routes for the trail. WRA began the environmental review with an on-site research visit in late August, 2018.	WRA continues with the environmental review of the trail with a completion date of spring/summer 2019.
16	720	Robertson Park Synthetic Turf	Tom Doyle	Hybrid Bermuda grass sod was installed to the outer spectator areas of fields 1 and 2 at Robertson Park.	Staff is working with the vendor for scheduling the synthetic turf installation for the center areas, expected to be completed in November, per sports scheduling.
17	538	Bill Clark Park	Bob Tanaka	No update at this time.	
18	516	Barn Renovations	Fred Haldeman	LARPD ownership of the Barn became effective September 1, 2018.	LARPD will identify needed improvements for the Barn that are consistent with its historic nature. A consultant will utilize these identified improvements to build a 3 year plan to implement these improvements.
19	806	Altamont Creek Park Playground	LVIUSD	The Livermore Valley Joint Unified School District has begun removing and replacing the play equipment.	