

Livermore Area Recreation and Park District

Staff Report

TO: Chair Palajac and Personnel Committee

FROM: Jeffrey Schneider, Administrative Services Manager (ASM)

DATE: February 7, 2019

SUBJECT: Recommendation to Fill Vacant Position on the Personnel Commission

RECOMMENDATION: That the Personnel Committee recommend to the Board of Directors the re-appointment of Celene Boggs Resong to a new four-year term on the District's Personnel Commission.

BACKGROUND: Ms. Boggs Resong completed a four year term on the District's Personnel Commission on January 15, 2019. Four other Commission members remain active in the Commission and their four year terms expire at various points in time over the next several years.

As Ms. Boggs Resong's term neared completion, the District began advertising to fill her position. Steps taken included:

1. Advertising in the Livermore Independent twice (1/10/19 and 1/17/19);
2. Highlighting the vacancy on the District's website (home page news and the Personnel Commission page) throughout the month of January;
3. Posting our announcement on the District's Facebook and Instagram pages, Livermore Patch, and Nextdoor;
4. Sharing our news release with the East Bay Times and California Special Districts Association.

In advertising for the position on the Commission, we requested a letter of interest and a statement of qualifications, to be sent to ASM Jeffrey Schneider, by end of day January 31, 2019. We received one such submission, from Ms. Boggs Resong, and it is attached below.

Celene Boggs Resong

[REDACTED]

[REDACTED]

January 29, 2019

Mr. Jeffrey Schneider
Administrative Services Manager
LARPD
4444 East Avenue
Livermore, CA 94550

Sent via email: jschneider@larpd.org

Re: Interest in the Personnel Commissioner Position

Dear Mr. Schneider,

I would like to express my interest in serving as a Personnel Commissioner for the next four years. I live within the LARPD boundaries and with my family enjoy the parks and programs within the district.

For more than 20 years I have been an active member of the California Bar. I practiced litigation for more than 15 years and during that time I litigated employment discrimination cases, mostly from the employer's side. I also advised clients regarding wage and hour issues as well as workers' compensation issues. My representation included both public and private entities. In addition to my client work, I handled employment issues for my firm, including, but not limited to, hiring and discipline issues, wage and hour compliance, drafting/revising employment manuals, and investigation of harassment claims.

In the past four years, I have been pleased to serve on LARPD's Personnel Commission and hope to continue to do so in the future.

Sincerely,

/s/
Celene Resong