



Livermore Area  
Recreation and Park District  
*An independent special district*

**LIVERMORE AREA RECREATION AND PARK DISTRICT**  
**REGULAR MEETING of the BOARD OF DIRECTORS**  
**DRAFT MINUTES**

**WEDNESDAY, JULY 31, 2019**

7:00 P.M.

ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

DIRECTORS PRESENT: Directors Faltings, Palajac, Pierpont, Wilson  
and Chair Furst

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Patricia Lord, Jeffrey Schneider,  
Alexandra Ikeda, Joseph Benjamin, Linda VanBuskirk,  
Monica Streeter

MEMBERS OF THE PUBLIC: Marshall Kamena, Melissa Tench-Stevens

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**  
Chair Furst called the meeting to order at 7:00 p.m. All Directors were present. Chair Furst led the Pledge of Allegiance.
2. **PUBLIC COMMENT:** None.
3. **INTRODUCTION**
  - 3.1 **RECREATION SUPERVISOR**  
The Board was introduced to new Recreation Supervisor Joseph Benjamin.
4. **CONSENT ITEMS (Motion)**
  - 4.1 **Approval of the Minutes of the Regular Board Meeting of July 10, 2019**
  - 4.2 **Approval of the Minutes of the Public Meeting in the Park of July 24, 2019**

Moved by Director Wilson, seconded by Director Faltings, approved the Consent Agenda, by the following voice vote:

AYES: *Directors Faltings, Palajac, Pierpont, Wilson, and  
Chair Furst*

NOES: *None*

ABSTENTIONS: *None*  
ABSENT: *None*

## 5. DISCUSSION AND ACTION ITEMS

### 5.1 REVISIONS TO ROBERT LIVERMORE COMMUNITY CENTER CODE OF CONDUCT POLICY

Chair Furst stated that the Board would consider approving revisions to the RLCC Code of Conduct, Policy No. ADM-15-010715.

AGM Lord reported that there is a need to amend the existing Code of Conduct Policy to provide further guidance to staff and the public in order to meet the increasing demands for public facilities, programs and services at the community center. The revised policy clarifies that visitors must attend to their personal belongings at all times, and sleeping or lying down on furniture is prohibited. This topic was reviewed by the Facilities Committee at its July 25, 2019 meeting, and is recommended for approval.

Director comments/questions included: Do we have an overall policy for all of the LARPD buildings which are open to the public? *GM Fuzie stated Ordinance No. 8 covers all LARPD facilities.* In response to a question from Chair Furst regarding rules covering Ravenswood, The Barn and Veterans Hall, Alexandra Ikeda responded that facility rules and regulations are given to all renters, and they are strictly enforced.

- Chair Furst suggested that it may be worthwhile to review these policies, rules and regulations at the Facilities Committee level for their information.

Chair Furst opened public comment. No comments were received. Closed public comment.

Director Pierpont reiterated that this topic was addressed at length at the Facilities Committee. It important to clarify the rules so that staff has a strong set of guidelines to work with which sets forth clear direction and clear consequences.

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution No. 2674, approving revisions to the Robert Livermore Community Center Code of Conduct, Policy No. ADM-15-010715, by the following roll call vote:

AYES: *Directors Pierpont, Faltings, Wilson, Palajac, and Chair Furst*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

## 5.2 AUDIO/VIDEO RECORDING OF BOARD MEETINGS

Chair Furst stated the Board would consider audio and video options for Board meetings.

AGM Lord reported that the issue of audio/video recording was discussed and reviewed at the Finance Committee on April 25, 2019. At that meeting, Staff was given direction to present an array of options to the full Board with associated costs. AGM Lord stated that a comparison of other nearby recreation and park districts was conducted, and she reported on the results of that survey along with providing an array of options ranging from reducing the level of service to meeting minutes only with no audio or video recording or to audio only; no change in level of service, maintaining the current services with Tri-Valley Community Television; to increasing the level of service through Tri-Valley Community Television or different providers.

Marshall Kamena and Melissa Tench-Stevens from Tri-Valley Community Television were present and responded to Director questions and provided clarification regarding Option 4, increasing the level of service with Tri-Valley Community Television. They strongly recommended maintaining transparency by adding video on demand.

Director comments/questions/discussion included: Is video on demand trackable from our website? If we get data, what does that data tell us? Could quarterly reports on viewership be created? Clarity of video provided is a concern; the value of services paid for; the District's goal to promote transparency in its operations and governance of the District to the public; the amount of customer questions or comments coming from their viewing of recorded meetings on television; why are other park districts not televising and/or audio recording their meetings? If the Board chooses audio only, and does not televise meetings, will we be more effective? Video has not been high quality, three cameras is desired; it is the audio that counts; meetings tend to be more productive when not televised; the public should have as much access as possible to what the Board is doing and how we are doing it; the Board should not choose an option that takes us backwards; admonished TV30 to spell LARPD'S name correctly.

The Board thanked Mr. Kamena and Ms. Tench-Stevens for the insight given and wisdom gleaned from someone who has been in the public spotlight.

GM Fuzie asked the Board for its direction as to what level of service they want staff to provide for this District.

Chair Furst opened public comment. No public comments were received.  
Closed public comment.

Board consensus was to direct staff to explore the additional service of video on demand with chaptered agendas and minutes.

- Chair Furst asked to have the new contract come back to the full board.

## **6. INFORMATIONAL ITEMS (No Action Required)**

- 6.1 RLCC BALL FIELDS:** GM Fuzie reported that LARPD was approached by a member of the Little League Board to discuss building out the two ball fields at the Robert Livermore Park. They would like to explore providing the funding for those fields, and have presented a proposal to hire a landscape architect to show how the fields would look, how they would be designed, and how they would fit in with soccer and the other activities that take place there. They had drawings prepared and shopped the project to contractors. The bid for fields came in at \$88K – and they were willing to pay for and construct the fields. CEQA had already been completed under the Bill Payne Master Plan, and the City cleared the project so there will be no permitting necessary. There were no neighbor issues identified that weren't already handled under the Bill Payne Master Plan.

The project has been discussed with the Facilities Committee and also the Program Committee. As estimated it falls within LARPD's ability to complete it under the Operating Budget and within the reserves from last year. The cost is under the GM's authority of \$250,000; but the Board Chair and GM both agreed that it should go to the full Board. However, an issue has come up regarding the drainage of that field, which we are continuing to investigate before the project is officially brought back to the full Board for approval. The issue of the sprinkler system/irrigation system in that field is on our deferred maintenance priority list. This will be included in our CIP prioritization process. Because the terms presented in the Little League proposal were slightly controlling, it was determined at the committee level that LARPD would do the project ourselves, without any terms and thereby retain all control. This project could potentially give us a guaranteed renter for the next five years, along with revenue from consolidating the Little League play in one location. Little League could have more tournaments; more revenue at the snack shack, and this area would become more vibrant.

This is a good opportunity for LARPD to show good faith within the community and also get a good project completed. If it turns out that this project is what we thought it was, GM Fuzie stated he will come back to the Board and explain that. If it is not, and it falls under the realm of CIP, then we will certainly go that route.

## **7. COMMITTEE REPORTS**

- 1) Director Wilson reported on the July 15, 2019 joint meeting of the Alameda Chapter CSDA with the Contra Costa County Chapter. The 2020 census was discussed.
- 2) Director Palajac reported on the July 16, 2019 Livermore Downtown, Inc. She brought Marketing and Operations Supervisor Stacey Kenison who gave a presentation to the members which was very well-received.
- 3) Director Faltings reported on the July 30, 2019 LARPD Foundation meeting, where the election of officers and introduction of new Foundation trustees took place. A discussion on the memorials policy and how it interfaces with the District's policy took place. There is a moratorium on benches at Sycamore Grove Park. GM Fuzie added that several locations in Sycamore Grove Park have been identified as appropriate to meet the needs of those on the wait list for memorial benches. However, no more requests will be accepted until we are able to come to the Board

with a discussion on the alternative memorial offerings and how this program should move forward.

#### **8. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Faltings announced that the Annual Ravenswood Ice Cream Social will be on Sunday, August 11, 2019 at Ravenswood from noon to 4:00 p.m. She referred those interested to get more information on the LARPD website.
- 2) Director Wilson spoke on the Little League World Series. She will throw out the first pitch tomorrow morning; Director Faltings threw out the first pitch yesterday afternoon.
- 3) Director Palajac spoke on public meeting held at Bothwell Park last week. One of the public members at that meeting stated that she witnessed an incident on one of the LARPD trails, and when she called in to City of Livermore Police Department Dispatch to report it, Dispatch could not find them because Dispatch does not have information on LARPD trails. Director Palajac then volunteered to meet with Dispatch (today) and they are very interested in working with LARPD and the City of Livermore to get the information in. They also advised that we should meet with Alameda County because they dispatch ambulances, and they have a different system.
  - Staff was advised to look into this and work with Dispatch directly as soon as possible to provide the information they need.
- 4) Chair Furst said that while he was hiking in Sycamore Grove recently along the Sycamore Grove Extension, behind the Crohare's homesteads, he came upon the Harrier Trail. It appears that when VoCAL came out to cut the trail, they actually never finished it. He suggested that Staff talk with the Rangers about the possibility of getting volunteers out there to make sure that the Harrier Trail is completely cut so that it is obvious to park visitors where they can walk.

#### **9. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Fuzie made the following announcements:

- 1) The Employee Appreciation event will be held on August 15, 2019, beginning at 12:30 p.m. All employees have been invited to attend. That day was chosen specifically because it is the one day all teachers in ESS and Preschool, can be there because they do not have program on that one day. Board Members, along with the Personnel Commission and the LARPD Foundation Members, are all invited to come out and highlight a day in the park and recognize LARPD employees.
- 2) Little League World Series has been very enjoyable this year. The fields at Max Baer Park look good. We put up a cooling station to help keep attendees cool during the heat. The shade structures are looking good too. Overall, the entire event and venue have been very impressive and a lot of fun.

#### **10. ADJOURNMENT:**

The meeting was adjourned at 8:33 p.m.

APPROVED,

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David Furst  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors