

COMMITTEES SINCE BOARD MEETING		
OF MARCH 11, 2020		
*=Written Report		
STANDING COMMITTEES		
Date	Committee	Chair & Member
cancelled	Facilities	Furst/Palajac
3/16=a*	Finance	Faltings/Pierpont
4/23=b*	Finance	Palajac (for Faltings)/Pierpont
	Intergovernmental-EBRPD	Palajac/Pierpont
cancelled	Intergovernmental-LVJUSD/COL/LARPD	Palajac/Pierpont
cancelled	Personnel	Wilson/Faltings
cancelled	Program	Furst/Wilson
AD HOC COMMITTEES		
Date	Committee	Chair & Member
	Ad Hoc Facilities re: Memorial & Commemorative Program	Pierpont/Wilson
	Ad Hoc Personnel	Palajac/Furst
COMMUNITY OUTREACH LIAISON		
Date	Committee	Member
	Ala. Co. Special Districts Assn.	Faltings
4/1	Chamber of Commerce Business Alliance	Furst
	Community Gardens	Wilson
cancelled	ESS Parent Advisory Commission	Pierpont
3/17, 4/21	LARPD Foundation	Faltings/Furst
3/4	Livermore Cultural Arts Council	Wilson
3/17	Livermore Downtown, Inc.	Palajac
	Ravenswood Progress League	Pierpont
		ITEM NO. 5

LIVERMORE AREA RECREATION AND PARK DISTRICT

FINANCE COMMITTEE

DRAFT MINUTES

MONDAY, MARCH 16, 2020

1:30 PM

Robert Livermore Community Center
4444 East Avenue, Livermore CA 94550-5053
West Wing Conference Room

Committee Members Present: Maryalice Faltings, Philip Pierpont

Staff Present: Mat Fuzie, Jeffrey Schneider, Linda VanBuskirk

Members of the Public Present: None

1. Call to Order

Chair Faltings called the meeting to order at 1:40 p.m.

2. Public Comment

There were no comments from the public.

3. Livermore downtown, Inc. at Carnegie Building – Rental Agreement

General Manager Mat Fuzie reported that Rachael Snedecor, Executive Director of Livermore Downtown, Inc., has asked about the possibility of renting the lower level of the Carnegie Building. The Committee discussed the pros and cons, and GM Fuzie responded to any questions/concerns.

The Committee agreed to a month-to-month rental agreement.

- GM Fuzie to enter into a month-to-month rental agreement between LARPD and Livermore Downtown, Inc., with a discussion about a managing partner at a later date.

4. Matters Initiated

- a) GM Fuzie advised that due to the shelter-in-place order, LARPD will shut down all facilities, and track everything for FEMA purposes. He will contact the Board Chair and District Counsel.

5. Adjournment: Chair Faltings adjourned the meeting at 2:06 p.m.

LIVERMORE AREA RECREATION AND PARK DISTRICT

FINANCE COMMITTEE

DRAFT MINUTES

THURSDAY, APRIL 23, 2020

2:30 PM

Robert Livermore Community Center
4444 East Avenue, Livermore CA 94550-5053

And via Zoom Webinar

Committee Members Present: Jan Palajac (alternate), Philip Pierpont

Staff Present: Mat Fuzie, Jeffrey Schneider, Patricia Lord,
Jill Kirk, Julie Dreher, Vicki Wiedenfeld, Patrick Lucky,
Michelle Newbould, Joey Benjamin, Natalie
Kaaiawahia, Linda VanBuskirk

Members of the Public Present: None

1. Call to Order

Chair Palajac called the meeting to order at 2:30 p.m.

2. Public Comment

There were no comments from the public.

3. Budgetary Response to the COVID-19 Incident

Administrative Services Manager, Jeffrey Schneider, reviewed the presentation “COVID-19 Pandemic – Financial View - Livermore Area Recreation and Park District” with the Committee and staff. The presentation highlighted a cash flow forecast with operating results under the COVID-19 scenario and District-wide key assumptions through FY20-21.

Committee members had questions/comments regarding the following:

Assumptions and risks of borrowing against property tax revenue; understanding the revenue projections for recreation and community services programs; ; possible monetization of online classes, particularly considering that the likelihood of an overall societal behavior change; online v. hard copy versions of the Activity Guide, driven by near-term uncertainty about what can be offered in the Fall ;; various cash management practices to balance liquidity with a reasonable return on funds via

mechanisms like the State Local Agency Investment Fund (LAIF); regarding potential actions should there be additional challenges driven by the COVID-19 pandemic and state/county health guidance, the District must take into account the affect these actions may have on employee morale; some of these items may be covered under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

- Quantify the impact of key decisions that are reflected in the financial plan for the board meeting.
- Committee suggested quarterly forecasts during the COVID-19 pandemic.

The Committee recommended this report be presented to the full Board at its special meeting on April 28, 2020.

4. Matters Initiated

GM Fuzie and Committee members thanked all managers and staff for their hard work in order to put this structure together.

5. Adjournment: The meeting was adjourned at 3:39 p.m.