

LIVERMORE AREA RECREATION AND PARK DISTRICT

AD HOC COMMITTEE RE: MEMORIAL & COMMEMORATIVE PROGRAM

DRAFT MINUTES

TUESDAY, MAY 5, 2020
2:00 PM

Via Zoom teleconference

Committee Members Present: Philip Pierpont, Beth Wilson

Staff Present: Mat Fuzie, Patricia Lord, Jill Kirk, Fred Haldeman,
David Weisgerber, Linda VanBuskirk,

Members of the Public Present: None

1. Call to Order

Director Pierpont called the meeting to order at 2:12 p.m.

2. Amendments to the Memorial and Commemorative Policy

GM Fuzie gave a brief history of the numerous committee meetings plus LARPD Foundation meeting this item has been presented to. It was placed on the agenda of the February 26, 2020 full Board meeting, but was pulled. Director Furst stated that there were too many questions for him to discuss it and sent it back to staff and the Ad Hoc Committee. Director Pierpont clarified for staff what areas need clarification:

- a) The policy itself answers many of the questions Director Furst asked.
- b) The details behind the policy such as duration, cost of benches, cost of plaques, locations, i.e. map inventory of where benches are, which benches already have commemorative plaques on them, which benches are commemorative but do not have plaques on them, etc. Most of these questions have been discussed at length during the Ad Hoc Committee meetings.
- c) Note: All agendas and staff reports for committee and regular board meetings are sent to all board members as a courtesy with a link to the website for electronic viewing.

GM Fuzie asked the Committee to review the staff report and advise staff what, if any, clarification must be made prior to bringing the item back to the full Board for discussion.

- Estimation of cost of delivery.

- Some of the motivations for changing the policy have been financial. What are the costs associated with these items and how do we use these to not only cover our costs, but potentially support the Foundation and protect LARPD?
- Fred, David, Jill, Jeff: Take one more run on what does our standard bench cost? What is the labor involved that would support the installation? Plus any logical estimation on ongoing maintenance, i.e. each bench installed should garner the Foundation \$xx.xx. We can then track the program and its impact on Open Space for Foundation or Educational programs.
- GM Fuzie stated we will hold one more Ad Hoc meeting for staff to deliver data on costs to the Committee. The numbers will be in the staff report and in the appendices once we have confidence in them.
- Mr. Haldeman should be provided with background information on pricing data for the purchase and installation of the commemorative items in Open Space and other parks for his review. (Jill Kirk said Ranger Doug has this information.)
- GM Fuzie added that we should also review how often would this need to be maintained outside of vandalism.
- Director Pierpont added we are looking at picnic tables, memorial trees, Open Space vs. neighborhood and community parks. We did have a conversation about standards, and picnic tables are definitely a part of this equation.
- AGM Lord will forward the background work that has been done to Mr. Haldeman.
- The donation to the LARPD Foundation is a constant fixed number/donation, tax deductible. Everything else above that goes to direct costs. The Foundation will note this in its thank you letter to donors.
- The Committee favors a simple policy.

3. Matters Initiated

- a) GM Fuzie reported that LARPD childcare for essential workers began on May 4, 2020. There are 40 participants in the program. Jill Kirk, Community Services Manager, provided further details. The program takes place at two sites, with parents being very appreciative.
- b) GM Fuzie announced that Open Space brought in \$15,000 last month, three times more than their usual attendance.
- c) GM Fuzie reported that LARPD has been working on virtual programs and planning for future programs in aquatics and summer camps, in anticipation of the Phase 2 reopening plans.
- d) Director Wilson asked GM Fuzie to provide a write-up on the above announcements so that she may present that to the LCAC meeting participants.

4. Adjournment

The meeting was adjourned at 3:00 p.m.