

LIVERMORE AREA RECREATION AND PARK DISTRICT

FACILITIES COMMITTEE

**DRAFT MINUTES**

**THURSDAY, NOVEMBER 5, 2020  
2:00 P.M.**

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Facilities Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

Committee Members Present: David Furst, Jan Palajac

LARPD Staff Present: Mat Fuzie, Allie Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Joseph Benjamin, Julie Dreher, Linda VanBuskirk, Lynn Loucks, Michelle Newbould, Nancy Blair, Natalie Kaaiawahia, Patrick Lucky, Robert Sanchez, Vicki Wiedenfeld

Others Present: Stacey Swanson

**1. Call to Order:**

Committee Chair Furst called the meeting to order at 2:01 p.m.

**2. Public Comment:**

There were no comments from the public.

**3. Approval of the Minutes of the Facilities Committee Meeting held on October 8, 2020:**

The meeting minutes of October 8, 2020 were approved unanimously.

**4. CIP Updates – Current and Future Projects:**

The Committee received a status update from Michelle Newbould, Administrative Assistant, on current CIP Project Updates included in the agenda packet.

ASM Jeffrey Schneider gave an update on the Solar Energy Implementation project. Community Outreach Supervisor David Weisgerber added a brief update on the Patterson Ranch Trail in regards to work with V-O-Cal.

Committee members and staff discussed the CIP prioritization process and use of the Project Concept Proposal form.

No Committee action was taken. However, the following action item was suggested:

- Bring up an announcement at a Board meeting about the CIP Prioritization Process and use of the Project Concept Proposal form, perhaps as a Matters Initiated, so that the Board and staff are reminded about the correct system to use when a project idea is created.

## **5. Property Matrix: List of Properties and Ownership/Maintenance Responsibilities**

Administrative Services Manager Jeffrey Schneider shared his screen and the Committee reviewed and discussed the draft matrix entitled “PROPERTIES and Ownership/Maintenance Responsibilities” – a comprehensive view of revenue and costs to support the District’s various locations.

Committee members thanked the team for creating such an informative framework which will become a very useful tool for the District, both as a visioning tool and as a budgeting tool.

No Committee action was taken. However, the following action items were suggested:

- Research the history behind these agreements/leases, especially when another organization owns the facility that LARPD is operating and maintaining;
- Continue to populate the matrix to help us determine what the District’s role is in the local economy, within the City and for the people in our service area. Do we want to be smaller and focused or do we want to be larger and take on the cost of operations of certain facilities? The Board may need to have a meeting to discuss our vision to determine who are we and where we want to go with all of these facilities, perhaps in the spring after our new board member settles in.
- Work will continue to populate the matrix with a focus on the buildings and then the addition of parks.

## **6. AB 1600 Projects:**

GM Fuzie reported on an opportunity to utilize AB 1600 funds in light of the current COVID-19 environment. LARPD is finding that our orientation in the community is changing in that the community wants to be outside exercising, and has been enjoying outdoor classes. This may continue for many years. It is incumbent upon us to look at AB 1600 as an opportunity now to begin small projects that benefit the community within the footprint that we already have, spaced out throughout our service area.

Discussion ensued regarding exploring the concept of utilizing AB1600 funds for smaller projects within our current footprints that add to capacity and enhance the experience. Some ideas discussed were outdoor fitness, adult fitness stations, a walking path that shows distances, changing out some apparatus within the parks or adding to the park unit itself, installation of a pavilion for programming with yoga, tai chi, Zumba classes, etc., for spaces that may be rented out. After filling out the

CEQA concept document for each project, it will begin with the Facilities Committee for review and discussion, and then be presented for approval at the Board level, as AB 1600 projects must be approved by the Board. We also must have the discussion of what is too big?

Committee members were in agreement that AB 1600 funds should be used in any way that we think may enhance the public's ability to exercise and take program. If this can be spaced out around different parks so that all parks have the opportunity for enhancement, we should be able to complete many smaller projects that benefit a lot of people.

- The Committee recommended that this item be presented to the full Board at its November 18<sup>th</sup> meeting.

#### 7. **Proposed Allocations for the Prop 68 Per Capita Program**

The Committee and staff discussed the pros and cons of the Prop 68 Per Capita Program. Certain strings are attached with grants, such as tenure as long as 30 years in some instances, and ongoing reporting requirements. The group discussed the possibility of a walking path through the Springtown Golf Course. This project has already been discussed before the public and is included in the approved Springtown Concept Plan. There are a lot of unknowns that bear investigation. At first glance, it does not look very likely to be worth the amount of money granted.

No Committee action was taken. However, the following action items were suggested:

- Continue to work with the City to see what it would entail to install a walking path at the Springtown Golf Course.
- The Board would need to approve a resolution approving the application for the per capita grant funds. [Recreation Department Manager Allie Ikeda gave background information on the process for submittal of the application packet.]
- Ms. Ikeda will follow-up with the point of contact person to verify when the application deadline is. If not ready for presentation at a January Board meeting, a Special Meeting may be scheduled.
- GM Fuzie to send the link to the website tool to the full Board.

8. **Matters Initiated:** None.

9. **Adjournment:** The meeting was adjourned at 3:04 p.m.