

# Livermore Area Recreation and Park District

## Staff Report

---

---

TO: Chair Palajac and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant to the General Manager

DATE: December 9, 2020

SUBJECT: Day, Time and Place of Regular Board Meetings and 2021 Board Meeting Schedule

---

---

**RECOMMENDATION:** That the Board of Directors review and discuss the attached draft 2021 Board Meeting Schedule.

LARPD Board meetings are normally conducted on the second and last Wednesday of each month at 7:00 p.m. at the Robert Livermore Community Center. In recent years, there has been one Board meeting in the months of November and December. Due to the current COVID-19 pandemic, the Board approved a revised schedule as of June 9, 2020 in order to hold meetings at 2:00 p.m. virtually.

**BACKGROUND:** LARPD Board Policy No. 5010-Board Meetings #4b states: “At this meeting (annual organizational meeting) the date, time and place of regular Board meetings shall be set by the Board.” Policy No. 5010 #4c states: “The meeting calendar for the Board of Directors for the upcoming year shall be adopted at the annual December organizational meeting.”

Industry trainings, holidays and community events have been taken into consideration, so there are some exceptions to the regular schedule because of date conflicts (notated in red).

In addition to dates for the regular Board meetings, the draft schedule includes dates for public meetings held in various parks in July, August and September of 2021.

**ATTACHMENTS:**

Draft 2021 Board Meeting Schedule



Livermore Area  
Recreation and Park District  
*An independent special district*

## Livermore Area Recreation and Park District

### 2021 Board Meeting Schedule

(to be) Adopted December 9, 2020

**NOTICE: Coronavirus COVID-19**

*In accordance with Governor Newsom’s Executive Orders, the Livermore Area Recreation and Park District Board of Directors and staff will be participating in these meetings via teleconference. In the interest of maintaining appropriate social distancing, members of the public may participate in the meeting electronically, and shall have the right to observe and offer public comment at the appropriate time during these Board meetings. Call in numbers will also be provided, as identified on the Agenda. Once the Health Orders are lifted, meetings may be held in the Cresta Blanca Room at the Robert Livermore Community Center, 4444 East Ave., Livermore (**exceptions are noted**).*

Regular Board Meetings

Jan. 13. . . . .	2:00 p.m.	July 14. . . . .	2:00 p.m.
Jan. 27. . . . .	2:00 p.m.	July 28. . . . .	2:00 p.m.
Feb. 10 . . . . .	2:00 p.m.	Aug 11 . . . . .	2:00 p.m.
Feb. 24 . . . . .	2:00 p.m.	Aug. 25 . . . . .	2:00 p.m.
March 10 . . . . .	2:00 p.m.	Sept. 8. . . . .	2:00 p.m.
March 31 . . . . .	2:00 p.m.	Sept. 29 . . . . .	2:00 p.m.
April 14 . . . . .	2:00 p.m.	Oct. 13 . . . . .	2:00 p.m.
April 28 . . . . .	2:00 p.m.	Oct. 27 . . . . .	2:00 p.m.
May 12 . . . . .	2:00 p.m.	Nov. 10 . . . . .	2:00 p.m.
May 26 . . . . .	2:00 p.m.	Dec. 8. . . . .	2:00 p.m.
*June 8 (Tuesday) . . . . .	2:00 p.m.		
June 9 . . . . .	2:00 p.m.	*June 9 is Rodeo Mixer at	
*June 10 (Thursday). . . . .	2:00 p.m.	5pm	
June 23 . . . . .	2:00 p.m.		

Public Meetings in Parks

Wed., July 21	6:00 PM	Location TBD
Wed., Aug. 18	6:00 PM	Location TBD
Wed., Sept. 15	6:00 PM	Location TBD

2021 Trainings/Conferences

CPRS Annual Conference	March 22-26, 2021	Virtually
*Calif. Trails & Greenways	*April 14-16, 2021	Virtually
*CARPD Annual Conference	*April 28-May 1, 2021	Monterey, CA
CSDA Legislative Days	May 18-19, 2021	Sacramento, CA (or virtually)
CSDA Annual Conference	Aug 30-Sept 2, 2021	Monterey, CA
NRPA Annual Congress	September 21, 2021	Nashville, TN