



LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

WEDNESDAY, AUGUST 8, 2018

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson and Chair Faltings
DIRECTORS ABSENT: None.
STAFF MEMBERS PRESENT: Mathew Fuzie, Patricia Lord, Bruce Aizawa, Jeffrey Schneider, Julie Dreher, Linda VanBuskirk, Monica Streeter

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chair Faltings called the meeting to order at 7:02 p.m. All Directors were present.

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA

3.1 BOARD MINUTES

3.1.1 Regular Meeting of June 25, 2018

3.2 COMMUNICATIONS

3.2.1 Acting General Manager's Monthly Report (#72-01)

Moved by Director Wilson, seconded by Chair Faltings, approved the Consent Agenda, with the requested corrections to the AGM Monthly Report as shown on the redlined copy, by the following unanimous voice vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*

NOES: *None*

ABSTENTIONS: *None*

ABSENT: *None*

4. CONSENT AGENDA RESOLUTIONS

None.

5. **BIDS AND PUBLIC HEARINGS**

5.1 CONSIDER BID PROTEST AND AWARD CONTRACT – MULTI PARK PLAYGROUND RENOVATION PROJECTS

Chair Faltings stated that the Board will consider rejecting the bid protest filed by Stockbridge General Contracting, Inc., and awarding the contract for the construction of the Multi Park Playground Renovation Projects, LARPD Project Nos. 327, 426, 706, and 508.

AGM Lord presented the staff report, along with Parks and Facilities Manager Bruce Aizawa who gave a presentation entitled “Multi-Park Playground Renovation Projects.” Administrative Services Manager Jeffrey Schneider discussed the financial summary as of August 8, 2018.

Director comments and questions included: Bids received and the City of Livermore’s role in reviewing the bids, and how bids are deemed qualified or not qualified.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Palajac, seconded by Director Wilson, adopted Resolution No. 2640, rejecting the bid protest filed by Stockbridge General Contracting, Inc., and accepting Staff’s recommendation to reject both Integra Construction Services and Stockbridge’s bids as non-responsive, and accepting the bid and awarding the contract for the construction of the Multi-Park Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park to Goodland Landscape Construction Inc., in the base bid amount of \$5,482,614.00, with award contingent upon evaluation of financially feasible additive bid items, by the following roll call vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

5.2 PUBLIC HEARING: FISCAL YEAR 2018-2019 FINAL OPERATING BUDGET

Chair Faltings stated that the Fiscal Year 2018-2019 Preliminary Operating Budget was adopted on June 13, 2018. Staff will present the recommended Final Operating Budget, and a public hearing will be held to receive public comment.

ASM Schneider presented the proposed final budget, which had been presented to the Finance Committee at its July 26, 2018 meeting. In addition, a special meeting of the Finance Committee meeting was held on August 2, 2018 where Fund Balance Reserves and District Goals and Objectives were vetted in detail. He reported that the budget is balanced, with total revenues and expenditures of \$22,017.048.

Discussion ensued and Mr. Schneider responded to Director questions on revenue, salary and benefits expenses, tax revenue trends, operating revenue by source, operating expenses by type, and reserve fund balance trends.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2641, adopting the Final Operating Budget for Fiscal Year 2018-2019, by the following roll call vote:

AYES: *Furst, Pierpont, Palajac, Wilson, and Chair Faltings*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

5.3 PUBLIC HEARING: FISCAL YEARS 2018-2021 FINAL CAPITAL IMPROVEMENT PLAN BUDGET

Chair Faltings stated that the Fiscal Years 2018-2021 Preliminary Capital Improvement Plan Budget was adopted on June 13, 2018. Staff will present the recommended Final Capital Improvement Plan Budget, and a public hearing will be held to receive public comment.

ASM Schneider reported that the total CIP budget for the three-year planning horizon is \$20,063,124 for Priority A and B projects. The FY2018-19 CIP budget for Priority A and B projects amounts to \$13,722,564.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution No. 2642, adopting the Final Capital Improvement Plan Budget for Fiscal Years 2018-2021, by the following roll call vote:

AYES: *Pierpont, Palajac, Wilson, Furst, and Chair Faltings*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

6. **OLD BUSINESS**

None.

7. **NEW BUSINESS**

None.

8. **COMMITTEE REPORTS**

- 1) Director Palajac reported on the regular Finance Committee meeting of July 26, 2018 and the special meeting of the Finance Committee on August 2, 2018.
- 2) Director Furst reported on the August 1, 2018 Chamber of Commerce Business Alliance meeting.
- 3) Director Wilson reported on the August 1, 2018 Livermore Cultural Arts Council meeting.

9. **MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Palajac thanked staff for placing signs at park restrooms with operating hours and numbers to call in case the public experiences a problem with the restroom.
- 2) Director Wilson followed up on a matter initiated regarding placement of banners with LARPD's mission statement. She thanked staff for the banner hung in the RLCC recreation building, and asked if one could also be placed in the community center building.
- 3) Director Palajac asked for a status on the shade structure to be placed at Bothwell Park. Mr. Aizawa reported that it is in the permitting stage and the shade structures should be installed within a month.
- 4) Director Furst asked for a status on the Patterson Ranch Trail. AGM Lord reported that the District has an executed agreement with WRA Environmental Consultants and a start date has been verified for August 20, 2018. Mr. Aizawa stated the project's estimated completion date is Spring 2019.
- 5) In regard to Tex Spruiell Park, Director Furst asked if design work on needed upgrades could begin during this fiscal year. Mr. Aizawa reported that LARPD is currently working with a design consultant on irrigation and backflow systems and the design plan will be presented before the Facilities Committee within a month or two.
- 6) Director Furst asked for a status on the Bill Payne Sports Park Master Plan. AGM Lord reported that LARPD has been working closely with RRM. The scope is based on changes not only to Bill Payne Sports Park but also includes changes here at the RLCC fields. An update will be presented to the Facilities Committee on August 15th, and based on results of that meeting, it is anticipated that a follow-up report will be presented to the full board by October.
- 7) Director Furst suggested that more emphasis be placed on the LARPD Foundation and fundraising aspects. He stated this needs support from Administration. AGM Lord stated that the Foundation did go through a transition recently when several long-standing trustee members retired from the Foundation. A very active core group is now rebuilding the Foundation and has joined membership with the National Association of Park Foundations, so very valuable tools and engaged trustees are coming onboard. Chair Faltings added that shade structures placed around some play structures are currently an appropriate cause for them to espouse, and the Foundation members have been amenable to that.
- 8) Chair Faltings announced that the 2nd Sunday in August (August 12th) will be the next annual Old Fashioned Ice Cream Social at Ravenswood Historic Site, from noon to 4 p.m.

10. **MATTERS INITIATED/ANNOUNCEMENTS BY THE ACTING GENERAL MANAGER**

AGM Lord made the following announcements:

- 1) Staff would like to welcome the District's new General Manager, Mr. Mathew Fuzie.
- 2) Splash and Movie Night will be on Friday, August 10th from 7:00-10:00 p.m. at the Robert Livermore Community Center Aquatic Center. The movie Coco will be shown. Tickets are \$13 for residents of Livermore, and \$18 for non-residents. Refreshments will be available for sale at the pool-side café.
- 3) Sunday, August 19, 2018 will be an opportunity to join Ranger Heather for a 5-mile beginner bike ride into the hills beginning at 2:00 p.m. at Sycamore Grove Park at the Wetmore entrance. Bring your mountain bike and helmet.
- 4) The next board meeting in the park will be held at Altamont Creek Park on Wednesday, August 22, 2018 beginning at 6:00 p.m.

GM Fuzie added the following announcement:

- 1) It has been a very informative and enjoyable first three days. The incredibly engaging Staff has made him feel very welcomed. He expressed confidence that we will be doing very good things here at LARPD!

11. **ADJOURNMENT**

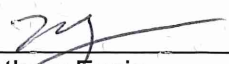
The meeting adjourned at 8:27 p.m.

APPROVED,



Maryalice Summers Faltings
Chair, Board of Directors

ATTEST:



Mathew Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors