



LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

**WEDNESDAY, JUNE 27, 2018**

ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING  
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson and Chair Faltings

DIRECTORS ABSENT: None.

STAFF MEMBERS PRESENT: Tim Barry, Tom Doyle, Patricia Lord, Jeffrey Schneider, Linda VanBuskirk, Rod Attebery

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Chair Faltings called the meeting to order at 7:06 p.m. All Directors were present, except Director Pierpont.

**2. PUBLIC COMMENT:** None.

**3. PRESENTATION**

**3.1 TREE PLANTING PROJECTS**

The Board received a presentation on the Tree Planting Project in LARPD creeks and trails by Park Supervisor Tom Doyle. The presentation highlighted efforts by the Livermore Rotary and local Eagle/Boy Scout troops to plant a total of 123 drought tolerant trees and shrubs in parks and Sycamore Grove Open Space Park.

The Board recognized Livermore Rotary President Sam Steele, in absentia, for organizing community volunteers to assist with the project of planting one tree per Rotarian in the community in 2018. The Board recognized the following Eagle Scouts for their contributions:

<u>Eagle Scout Name:</u>	<u>Park for Tree Planting:</u>	<u>Number of Trees:</u>
Trexler Donovan	Arroyo Mocho	44
Alex Swenson-Lennox	Sycamore Grove / Marlin Pound	31
Nicholas Carrano	Independence Park	17
Ashton Kuhn	Summit Park	16
George Watts	Jack Williams Park	15

TOTAL TREES: 123

[Director Pierpont arrived onto the dais at 7:11 p.m.]

4. **INTRODUCTIONS**

4.1 **MARKETING AND OPERATIONS SUPERVISOR**

The Board was introduced to new Marketing and Operations Supervisor Stacey Kenison.

4.2 **HUMAN RESOURCES ANALYST**

The Board was introduced to new Human Resources Analyst Megan Shannon.

5. **CONSENT AGENDA**

5.1 **BOARD MINUTES**

5.1.1 Budget Workshop and Regular Meeting of June 13, 2018.

5.2 **COMMUNICATIONS**

None.

Moved by Director Wilson, seconded by Director Palajac, approved the Consent Agenda as presented, by the following voice vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

6. **CONSENT AGENDA RESOLUTIONS**

6.1 **RESOLUTION OF COMMENDATION FOR TIM BARRY**

Chair Faltings presented the Resolution of Commendation to General Manager Tim Barry, on the occasion of his retirement from the District on July 5, 2018. The Board thanked GM Barry for his excellent service during his 15-year tenure at LARPD.

GM Barry expressed his appreciation to the Board for their direction over the years, and thanked “the best staff in the whole state.” He stated he cherished his time at LARPD, and looks forward to his next chapter.

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution No. 2633, commending Tim Barry on the occasion of his retirement from the District, by the following roll call vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

7. **BIDS AND PUBLIC HEARINGS**

None.

## 8. OLD BUSINESS

### 8.1 BRUNO CANZIANI DOG PARK DESIGN

Chair Faltings stated the Board would consider the Facilities Committee's request to reconsider the Board's April 25, 2018 decision on the design of the Bruno Canziani Dog Park and approve a revised layout plan. (Motion)

AGM Lord gave an overview of the revised plan and introduced Park Supervisor Thomas Doyle who presented the staff report. He stated that after presenting the item to the Board on April 25, 2018, public feedback was received and concerns were address at an informal meeting with dog owners at Bruno Canziani Dog Park. Staff then reported on these events to the Facilities Committee and brought a few alternate options along with associated costs to the Facilities Committee on May 21, 2018. The Facilities Committee recommended staff move forward with determining the costs associated with creating a smaller small dog section, that had the separation fence starting from the furthest west entrance and running to the northeast. This would ultimately make the small dog section smaller and save on overall costs. The Facilities Committee recommended that the Board re-consider its decision of April 25, 2018 and consider the newly proposed design. Discussion ensued regarding proposed separation as outlined in Attachments A, B and C.

Chair Faltings opened public comment. Two Livermore residents (Mr. Nick Rica and David Goldt) addressed the Board expressing their support for the revised design of the small dog section. Chair Faltings closed the public comment period.

Director comments and questions included: cost of labor to install a picnic table and bench; location of a water source; feedback received from the public supports the revised design and appeals to the dog owners, plus it is less costly; importance of listening to the District's constituents; Bruno Canziani remains LARPD's second largest dog park.

The Board expressed its appreciation to PS Doyle for his continued efforts to meet with the public and help the District work through this issue.

Moved by Director Pierpont, seconded by Director Wilson, to approve the revised layout plan for creating a large dog section and a small dog section at Bruno Canziani Dog Park. The motion carried unanimously.

## 9. NEW BUSINESS

### 9.1 DISTRICT GENERAL ELECTION

GM Barry stated that three seats on the Board of Directors (currently occupied by Chair Faltings, Vice Chair Furst, and Director Pierpont) will be up for re-election in November 2018. The three seats to be filled are for four-year terms, ending in December 2022. The Board was asked to consider a resolution calling for the District's election on November 6, 2018 and requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 6, 2018.

In response to Director Furst's request for clarification on the term "canvass the returns of said election", District Counsel Attebery explained that simply means to "gather and count."

Moved by Director Palajac, seconded by Chair Faltings, adopted Resolution No. 2634, calling for the District's election on November 6, 2018 and requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 6, 2018, by the following roll call vote:

AYES: *Furst, Pierpont, Palajac, Wilson, and Chair Faltings*  
 NOES: *None*  
 ABSTENTIONS: *None*  
 ABSENT: *None*

## 9.2 **DISTRICT AUDIT FOR FISCAL YEAR 2016-2017**

Administrative Services Manager Jeffrey Schneider gave a brief background on the completed District audit for Fiscal Year 2016-2017. He introduced David Becker, CPA and Partner with James Marta & Company LLP. Mr. Becker stated the District received a clean audit. He then gave a detailed presentation to the Board which highlighted overall financial results of FY 2016-17. Discussion ensued relating to Attachment A "Financial Statements with Independent Auditor's Report for the Fiscal Year Ended June 30, 2017 (Draft), and Attachment B "Communication with Those Charged with Governance."

Director comments and questions included: thanks to James Marta & Company for contacting Board members to ensure any questions were answered; a guideline would be helpful for both Board members and the public to help them understand what to look for in the audit of financial statements; page 2 of the staff report relating to timely and accurate reports; could recommendation from the audit report be included in the Finance Committee monthly meetings.

Director Furst moved to accept the FY16-17 District Audit, seconded by Director Palajac. The motion carried unanimously.

## 10. **COMMITTEE REPORTS**

- 1) Chair Faltings reported on the June 19, 2018 Facilities Committee meeting. Topics discussed were updates on ADA camp improvements at Camp Shelly, Bill Payne Sports Park, capital projects, and a proposal for an art mural at Bothwell Art Center. These various items will be coming before the Board eventually.
- 2) Director Palajac reported that she and Director Furst attended the 6/21 Finance committee meeting. Topics discussed were the proposal for a 5-year Strategic Plan and a preliminary discussion about the audit; proposed energy efficient measures to be seen later in the year.
- 3) Director Pierpont reported on the 6/21 Program Committee meeting. He discussed the attached agenda which listed items on the 100<sup>th</sup> anniversary of the Livermore Rodeo, the upcoming Little League World Series. Chair Faltings announced that the Livermore team won this year, so they will be the host team!
- 4) Director Palajac reported on her attendance at the June 19, 2018 Livermore Downtown, Inc. meeting. Topics discussed were the downtown festival held in May, 2018, the upcoming half marathon scheduled for March 2019, and an up update on the downtown development.
- 5) Chair Faltings requested that the Finance Committee – used to get financial reports periodically – at first monthly then quarterly, then at the request of board members at that time, they were stopped. She requested bringing back quarterly financial

reports in the board packets to include status on the Operating Budget. She stated the Board members need to stay informed on the budget. GM Barry confirmed that the District is currently on a schedule of quarterly reports. Those reports are presented to the Finance Committee before coming to the Board.

#### 11. **MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Furst stated that at the last Board meeting he asked about the ADA improvements needed at Camp Shelly. The items were discussed at the June Facilities Committee. He asked if the item would come next to the Board. He had some questions and has not yet seen minutes from that meeting yet. He asked staff to either provide detailed minutes or for the item to be brought before the Board at the next board meeting as an announcement of what the ADA changes need to be at Camp Shelly. GM Barry suggested the first step would be for staff to provide information from the Facility Committee meeting as it answered those questions. The item could then come to the Board if more information was deemed necessary.
- 3) Director Palajac requested that the Facilities Committee look at posting a status sign at parks or fields when a portion of a playground or field must be closed off. She stated signs posted on the equipment could help to avoid public confusion and to provide an explanation of the issue and when the estimated time for completion is.
- 4) Director Wilson announced that she just returned from a trip to Colorado. She shared a story about being in Winnemucca where a woman noticed her Little League World Series t-shirt from last year and struck up a conversation, as she faithfully watches the LLWS on ESPN every year.
- 5) Chair Faltings announced that Sunday, August 12 will be the next annual Old Fashioned Ice Cream Social at Ravenswood. She invited all to come out to Ravenswood!

#### 12. **MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Barry made the following announcements:

- 1) Sycamore Grove Park will host a 4<sup>th</sup> of July hike from 8:00 to 10:30 p.m. The public may register through the LARPD website.
- 2) The downtown fireworks will take place on July 4<sup>th</sup>, sponsored by the City of Livermore and Livermore Downtown.
- 3) During the week of July 4<sup>th</sup>, the Aquatic Center at the Robert Livermore Community Center will host many fun activities:
  - Monday, July 2 = Belly flop contest
  - Tuesday, July 3 = Chalk art contest
  - Thursday, July 5 = The largest splash contest
  - Friday, July 6 = Lawn games

GM Barry invited the public to come for those free activities when admitted into the pool area.

#### 13. **OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54957.7**

Chair Faltings announced the Board would adjourn to Closed Session pursuant to Item 14.1 listed below. Open Session was adjourned at 8:22 p.m. in honor of GM Barry.

#### 14. **CLOSED SESSION**

##### 14.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8**

Property: APN: 903-10-40

Agency Negotiators: T. Barry/R. Attebery

Under Negotiation: Price and Terms of Payment

15. **OPEN SESSION REPORT ON CLOSED SESSION PURSUANT TO GOVERNMENT  
CODE SECTION 54957.1**

The Board came out of Closed Session at 9:13 p.m. and Legal Counsel Attebery announced that no reportable actions had been taken in Closed Session.

16. **ADJOURNMENT**


The meeting adjourned at 9:14 p.m.

APPROVED,



Maryalice Summers Faltings  
Chair, Board of Directors

ATTEST:



Patricia Lord  
Acting General Manager and  
Ex-officio Clerk to the Board of Directors