



LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

**WEDNESDAY, JANUARY 31, 2018**

ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING  
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson and Chair Faltings

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Bruce Aizawa, Tim Barry, Rod Attebery, Consulting Project Manager Tonie Cox, Maurine Kline, Patricia Lord, Patrick Lucky, Rebecca Sermeno, Gretchen Sommers

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**  
Chair Faltings called the meeting to order at 7:01 p.m. All Directors were present.  
  
Members of Cub Scout Pack 969 led the Pledge of Allegiance.
2. **RECOGNITION**
  - 2.1 **RECOGNITION OF JOY JESSOP**  
Aquatics Supervisor Rebecca Sermeno described a rescue performed by Aquatics Lead Joy Jessop at the RLCC Pool in November. The Board of Directors presented a Commendation to Ms. Jessop, for her exemplary service, and for having saved a life.
3. **PRESENTATION**
  - 3.1 **AQUATICS PRESENTATION**  
The Board received a presentation on the Aquatics division programs from Aquatics Supervisor Rebecca Sermeno and Aquatics Coordinator Patrick Lucky.
4. **PUBLIC COMMENT**  
Chair Faltings opened public comment. No public comment. Closed public comment.
5. **CONSENT AGENDA (Motion)**
  - 5.1 **BOARD MINUTES**
    - 5.1.1 Regular Meeting of January 17, 2018.
  - 5.2 **COMMUNICATIONS**  
None.

Chair Faltings pulled the minutes from the January 17, 2018 Board meeting, because a photocopying error resulted in incomplete minutes having been provided to Directors.

**6. CONSENT AGENDA RESOLUTIONS**

None.

**7. BIDS AND PUBLIC HEARINGS**

**7.1 AMENDMENTS TO ORDINANCE NO. 8 - DISTRICT RULES AND REGULATIONS**

Chair Faltings stated that the Board will conduct a Public Hearing to consider amended Ordinance No. 8; consider waiving the 2<sup>nd</sup> reading; and consider adopting amended Ordinance No. 8.

General Manager Tim Barry stated that Ordinance No. 8 is the District's Rules and Regulations Governing District Facilities. He explained that the revision has to do with leashing dogs in District facilities and parklands and the addition of a definition for retractable leashes. The City of Livermore has also amended its leash regulations; the District and the City will now have consistent rules pertaining to this. GM Barry explained the timeline and protocol followed to amend the ordinance, stating that the amendments, if approved, will take effect on March 2, 2018.

Chair Faltings stated that this amended Ordinance was introduced at the meeting of December 13, 2017, at which time the title was read and a reading of the full text was waived by vote of the Board of Directors. She directed staff to enter into the minutes of this meeting the Certificate of the Clerk of the Board of Directors attesting that a summary of the Ordinance and Notice of Hearing on the adoption of the amended Ordinance was published and posted and it was stated in both the published legal notice and the posting that a full copy of the text of the amended Ordinance was available to the public at the LARPD District Office.

Moved by Director Wilson, seconded by Director Furst to waive the second reading of the amended Ordinance. Motion passed unanimously, by the following voice vote:

AYES: *Wilson, Furst, Palajac, Pierpont and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

Chair Faltings opened the Public Hearing. No public comment. Closed the Public Hearing.

Moved by Director Furst, seconded by Director Pierpont, adopted Resolution No. 2604, approving amended Ordinance No. 8 - Rules and Regulations Governing Conduct and Use of Parks and Other District Facilities, by the following roll call vote:

AYES: *Furst, Pierpont, Palajac, Wilson and Chair Faltings*  
NOES: *None*

ABSTENTIONS: *None*  
ABSENT: *None*

Chair Faltings directed staff to publish and post a certified copy of the adopted amended Ordinance within 15 days and stated that the Amended Ordinance will be effective 30 days from today (March 2, 2018).

**8. OLD BUSINESS**

None.

**9. NEW BUSINESS**

**9.1 EXTENSION OF TEMPORARY ASSIGNMENT OF HIGHER DUTIES**

Chair Faltings stated that the Board will consider approving a second 60-day extension of the Temporary Assignment of Higher Duties for Finance Manager Jeffrey Schneider, who is overseeing the Human Resources function during the vacancy of the Human Resources Manager position.

GM Barry said that the District is without a Human Resources Manager at this time. The District conducted a recruitment that did not result in a candidate being selected. He said he feels that the District is not able to offer a salary that is competitive with the marketplace. Finance Manager Jeffrey Schneider has been serving in this role since June of 2017. GM Barry said that he will be bringing a proposal to the Board regarding a reorganization of the Finance and Human Resources divisions. He requested an additional 60-day extension of this temporary assignment for Mr. Schneider, noting that he does not believe that the full 60 days will be needed.

Director Pierpont stated that the Personnel Committee has discussed this matter. He said that he is happy to see that we are thinking of reorganizing.

Moved by Director Pierpont, seconded by Director Palajac, approved a second 60-day extension of the Temporary Assignment of Higher Duties for Finance Manager Jeffrey Schneider, who is overseeing the Human Resources function during the vacancy of the Human Resources Manager position, by the following voice vote:

AYES: *Wilson, Furst, Palajac, Pierpont and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**9.2 SUNSET PARK IMPROVEMENTS**

Chair Faltings stated that the Board will review the scope and budget of Phase I & II of the Sunset Park improvements.

Director Palajac recused herself from the discussion, stating that she lives next to Sunset Park.

Assistant General Manager Patricia Lord stated that the Board approved the concept plans for Phase I improvements on Dec. 13, 2017, at which time they asked for further information on the project scope and budget. Ms. Lord described the elements of Phases I and II improvements, noting that the District

was awarded up to \$60,000 in matching funds for vendor-specific play equipment in Phase I. She reported that the estimated budget for Phase I is \$612,406 and \$350,000 for Phase II, for a combined total \$962,406 (details included in staff report). Ms. Lord stated that the funding for this project is budgeted at \$1.2M and approved in the District's 2018-19 CIP Budget. During the mid-year budget review process, staff will recommend that the project budget shift to Priority A, as we now plan to start construction for Phase I during the 2017-18 fiscal year. Phase II improvements are planned for the 2018-19 fiscal year.

Board comments and questions included: how confident can the Board be in the accuracy of the cost estimates; concern regarding the District's capacity to manage improvement projects in five parks, about the four parks project taking longer than expected and about the Sunset Park project jumping ahead of other projects; clarification that Phase I is time-sensitive; comment that Sunset Park had a playground, and now it does not; does not want Phase II to get lost—goal should be to do both; request for an update on the matching grant, whether we are still on track to get the money; inclined to get Phase I done, then see where we are; the Board has been very clear that this park will not leapfrog over other projects; clarification on the engineered wood fiber product as opposed to poured in place material.

GM Barry confirmed that Board direction is to get Phase I done.

Director Palajac returned to the dais at 7:51 p.m.

**10. COMMITTEE REPORTS**

Chair Faltings and Director Furst reported on the Jan. 18 Intergovernmental Committee meeting.

**11. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

1) Chair Faltings reported on her participation in the Jan. 22 Martin Luther King, Jr. Fellowship Breakfast, hosted by the Tri-Valley YMCA.

**12. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Barry made the following announcements:

1) The District held a community outreach meeting last night regarding the Bill Payne Master Plan project. The consultants will use information gained last night and the results of an online survey to develop recommended drawings. We will host another meeting to present designs.

2) Rangers will lead a Healthy Parks, Healthy People walk on Feb. 3 in Ernie Rodrigues Park.

3) District Legal Counsel Rod Attebery stated that he has distributed Neumiller & Beardslee's "2018 Guide to the Brown Act" to Directors and staff.

Chair Faltings thanked the Cub Scouts for attending the meeting and leading the Pledge of Allegiance.

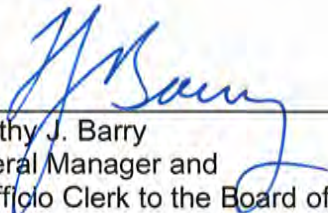
**13. ADJOURNMENT**

Meeting adjourned at 7:57 p.m.

APPROVED,

  
Maryalce Summers Faltings  
Chair, Board of Directors

ATTEST:

  
Timothy J. Barry  
General Manager and  
Ex-officio Clerk to the Board of Directors