



Livermore Area  
Recreation and Park District  
*An independent special district*

**LIVERMORE AREA RECREATION AND PARK DISTRICT  
REGULAR MEETING of the BOARD OF DIRECTORS**

**DRAFT MINUTES**

**WEDNESDAY, MARCH 10, 2021**

2:00 P.M.

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

**DIRECTORS PRESENT:** Directors Boswell, Faltings, Furst, Palajac, and Chair Pierpont

**DIRECTORS ABSENT:** None

**STAFF MEMBERS PRESENT:** Mathew Fuzie, Alexandra Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Jessie Masingale, Joseph Benjamin, Julie Dreher, Linda VanBuskirk, Megan Shannon, Michelle Newbould, Nancy Blair, Patrick Lucky, Robert Sanchez,

**COUNSEL:** Rod Attebery, Allison Felkins, Neumiller & Beardslee

**OTHERS PRESENT:** Stacey Kenison, Melinda Chinn

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Pierpont called the meeting to order at 2:03 p.m. All Directors were present, via Zoom. Chair Pierpont led the Pledge of Allegiance.

**2. PUBLIC COMMENT:** There were no public comments.

**3. CONSENT ITEMS: (Motion)**

- 3.1** Approval of the Minutes of the Regular Board Meeting of February 24, 2021
- 3.2** General Manager's Monthly Update to the Board – March 2021

Moved by Director Palajac, seconded by Director Furst, approved the Consent Agenda items, by the following roll call vote:

AYES: *Directors Faltings, Boswell, Furst, Palajac, and Chair Pierpont*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

#### 4. DISCUSSION AND ACTION ITEMS

##### 4.1 NOMINATION FOR THE ALTERNATE SPECIAL DISTRICT MEMBER ON LAFCO

Chair Pierpont stated that the Board would consider nominating a member of the Board to run for the Alternate Special District Member seat on the Alameda Local Agency Formation Commission (LAFCo). The alternate representative shall serve a four year term.

Director Furst expressed interest in running as a candidate for the seat, and also deferred to anyone else interested in running. Directors Palajac and Faltings, along with Chair Pierpont expressed support for Director Furst's nomination to the LAFCo Board. No other Board members expressed interest in running.

Chair Pierpont opened public comment. No public comments were received. Public comment was closed.

Moved by Director Palajac, seconded by Director Faltings, adopted Resolution No. 2710, nominating David Furst to run for the Alternate Special District member seat on the Alameda Local Agency Formation Commission (LAFCo), by the following roll call vote:

AYES: *Directors Boswell, Faltings, Palajac, Furst, and Chair Pierpont*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

#### 5. INFORMATIONAL ITEMS (No Action Required)

##### 5.1 FY 2020-2021 MID-YEAR OPERATING BUDGET UPDATE

GM Fuzie reported that the District is operating in a financially positive manner. The proposed Mid-Year Budget reflect a Net Operating Result of **\$781k**, which will fund \$341k of CIP projects that will require General Fund monies, with the remainder of \$440k available to be added to reserves. The Board will discuss redistribution of these savings later in the year.

Chair Pierpont thanked Finance staff for their excellent work in putting this update together and all staff for doing what needed to be done in order to get the District to the point where it is doing well financially considering the challenging situation the pandemic had created.

Chair Pierpont opened public comment. No public comments were received. Public comment was closed.

## 5.2 **FY 2021-2022 PRELIMINARY OPERATING BUDGET UPDATE**

Chair Pierpont stated that the Board received a presentation on the FY 2021-2022 Preliminary Operating Budget Update by ASM Schneider at the previously held Special Meeting: Budget Workshop.

GM Fuzie praised staff for their work in combing through their services to find opportunities for savings in order to allow the District to project into the future with a flexible spending plan to meet the needs of the public.

ASM Schneider presented a detailed view of the FY21-22 financial plan extended through June, 2022, including working assumptions from each District department. He reported that the Preliminary Budget for FY 21-22 reflects a Net Operating Result of **\$1.3 million**, an increase of 69% over the FY20-21 Mid-Year Budget figure, on revenues of \$20.3 million. After accounting for \$368k of CIP projects that will require General Fund monies, the total addition to the General Fund is projected to be **\$955k** for FY21-22.

The Preliminary Operating Budget was previewed by the Finance Committee at its March 1, 2021 meeting, and also with the Personnel Committee at its March 9, 2021 meeting.

Chair Pierpont opened public comment. No public comments were received. Public comment was closed.

Chair Pierpont asked to address FY2021-2022 budget priorities at this time. GM Fuzie asked the Board to provide broad-scope items that may not have been addressed previously during the staff report. Board members expressed agreement in general with the assumptions and the direction taken with the budget for the upcoming year.

## 5.3 **FY 2020-2021 through FY 2022-2023 MID-YEAR CAPITAL IMPROVEMENT PLAN BUDGET UPDATE**

GM Fuzie announced that there will be a CIP Workshop prior to the Regular Board meeting on March 31, 2021. This workshop will be for the Board and staff to begin the process of evaluating the CIP concept proposals coming in. LARPD has a deadline each year to provide the City of Livermore with a reasonable projection of AB1600 funds.

Board members and staff then reviewed the list of proposed CIP projects and discussed the District's revised CIP planning process, which allows for the critical review of projects as major phases are completed, and will support discussion of additional projects as clarity surrounding the District's financial projections improves.

The CIP Financial Plan for FY20-21 through FY22-23 was previewed by the Facilities Committee at its March 4, 2021 meeting.

#### **5.4 COVID-19 PROGRAM UPDATES**

GM Fuzie announced that as of today, Alameda County is in the Red Tier. This affects indoor or outdoor recreation and sizes of groups. Now that the COVID number have dropped, Staff has been formulating how the District anticipates moving through the tiers and what that will look like for programs (i.e., weddings able to become larger events, duration of events, ability to serve food). Staff will be reporting this information to the GM who will then forward the complete report to the Directors.

#### **6. COMMITTEE REPORTS**

- a) Director Faltings reported her attendance at the March 1, 2021 LARPD Foundation meeting; and the March 4, 2021 Facilities Committee meeting.
- b) Director Palajac reported her attendance at the March 4, 2021 Facilities Committee meeting, along with Director Faltings.
- c) Director Furst reported his attendance at the March 9, 2021 Personnel Committee meeting, along with Director Boswell; the March 3, 2021 Chamber of Commerce Business Alliance meeting; and the March 10, 2021 Alameda County California Special Districts Association (ACS DA) membership meeting, along with Chair Pierpont. He reported that the March 3, 2021 meeting of the Livermore Cultural Arts Council was canceled.
- d) Director Boswell reported his attendance at the March 9, 2021 Personnel Committee meeting; and the March 1, 2021 Finance Committee meeting.
- e) Chair Pierpont reported his attendance at the March 1, 2021 Finance Committee meeting; and the March 10, 2021 ACS DA membership meeting.

#### **7. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- a) Director Faltings asked District Counsel Rod Attebery if numerous Board members attending community outreach meetings poses a problem with Brown Act requirements. Mr. Attebery explained the Brown Act exemption for public meetings held by another agency as long as LARPD Board members do not discuss, amongst themselves, the business of LARPD.
- b) Director Furst pointed out that Google Maps still does not recognize that LARPD purchased the Bobba property. The Harrier Trail at Sycamore Grove Park is not listed there. He asked if staff could contact Google to have them update their map.
- c) Director Faltings inquired about how to remove her home phone number from the Ravenswood Historic Site rental information.

#### **8. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

The GM Fuzie made the following announcement:

- a) LARPD, in partnership with the school district (LVJUSD), the City of Livermore, and Walgreens, will open the Recreation Center as a Point of Distribution (POD) in order to hold a vaccination clinic tomorrow, March 11, 2021 for a targeted audience per California protocols.

#### **9. ADJOURNMENT:** The meeting was adjourned at 3:56 p.m.

APPROVED,

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Philip Pierpont  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors