

Livermore Area Recreation and Park District

Staff Report

TO: Chair Pierpont and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant to the General Manager
Pamela Healy, Administrative Assistant

DATE: December 8, 2021

SUBJECT: Board Meeting Schedule for 2022

RECOMMENDATION: That the Board of Directors review and discuss the attached draft 2022 Board Meeting Schedule.

BACKGROUND: LARPD Board Policy No. 5010-Board Meetings #4b states: “At this meeting (annual organizational meeting) the date, time and place of regular Board meetings shall be set by the Board.” Policy No. 5010 #4c states: “The meeting calendar for the Board of Directors for the upcoming year shall be adopted at the annual December organizational meeting.”

Prior to the COVID-19 pandemic, LARPD Board meetings were normally conducted on the second and last Wednesday of each month at 7:00 p.m. at the Robert Livermore Community Center. In recent years, there has been one Board meeting in the months of November and December. Due to the pandemic, the Board approved a revised schedule as of June 9, 2020 in order to hold meetings at 2:00 p.m. virtually. Such remote meetings were allowed under an existing Executive Order that sunset on September 30, 2021. AB 361 was subsequently enacted, taking effect on October 2, 2021. AB361 established updated requirements for continuing remote meetings, (including hybrid meetings, where some may attend in person, others electronically). One of the requirements is passage of an enabling resolution that must be renewed every 30 days. Without an active resolution, the District is required to return to in-person meetings. The Board has enacted two successive AB 361 Resolutions to date and remote meetings have continued. In 2022, whether meetings will be remote, hybrid or in-person, meeting start times will also need to be decided.

Industry trainings, holidays and community events have been taken into consideration, so there are some exceptions to the regular schedule because of date conflicts (notated in red).

In addition to dates for the regular Board meetings, the draft schedule includes dates for Special Board Meeting sessions, as well as optional dates to consider for public meetings held in various parks during the summer of 2022.

ATTACHMENT:
Draft 2022 Board Meeting Schedule



Livermore Area Recreation and Park District

DRAFT 2022 Board Meeting Schedule

***NOTICE: Coronavirus COVID-19**

Current meeting times are temporary due to the COVID-19 pandemic, and the Board may adjust meeting time and place back to a later time at the Robert Livermore Community Center, 4444 East Ave., Livermore, 94550 (RLCC) once the COVID-19 emergency situation and resulting Health Order restrictions have been lifted.

In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), the Livermore Area Recreation and Park District Board Members and staff will be participating in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may participate in the meeting by teleconference. Call in numbers will also be provided, as identified on the Agenda.

The Board meets the second and last **Wednesday** of each month, except in November and December. Meetings are currently being held virtually.

<u>Regular Board Meetings</u>	<u>2022</u>
Jan. 12. 7:00 p.m.	July 13. 7:00 p.m.
Jan. 26. TBD	July 27 TBD
Feb. 9. 7:00 p.m.	Aug 10. 7:00 p.m.
Feb. 23. TBD	Aug. 31. TBD
*March 9. 7:00 p.m.	Sept. 14. 7:00 p.m.
March 30. TBD	Sept. 28. TBD
April 13 7:00 p.m.	Oct. 12. 7:00 p.m.
*April 27. TBD	Oct. 26. TBD
May 11. 7:00 p.m.	Nov. 9. 7:00 p.m.
May 25. TBD	Dec. 14 7:00 p.m.
*June 8. TBD	
June 29. TBD	

- *CPRS Annual Conference = March 8-11, 2022 in Sacramento**
- *CA Trails & Greenways Conference = April 27-29, 2022 in Modesto**
- *2022 Livermore Rodeo: 40th Annual Mixer & Team Branding = Wednesday, June 8 at Robertson Park Rodeo Arena. Gates open at 5:00 p.m.**

Special Board Meetings

- March 9 Budget Workshop TBD
- March 9 CIP Workshop TBD

Public Meetings in Parks

Would the Board like these to hold these meetings in June/July/Aug or July/Aug/Sept? Should they be held at the same date/time as the 2nd Board of Director's meeting for each month, or on alternate weeks?

The following are possible options to consider:

SAME DATE/TIME AS 2ND MEETING:

Wed., June 29	TBD
Wed., July 27	TBD
Wed., Aug. 31	TBD

OR

Wed., July 27	TBD
Wed., Aug. 31	TBD
Wed., Sept. 28	TBD

ALTERNATE WEEK DATE/TIME:

Wed., June 22	TBD
Wed., July 20	TBD
Wed., Aug. 24	TBD

OR

Wed., July 20	TBD
Wed., Aug. 24	TBD
Wed., Sept. 21	TBD