

Livermore Area Recreation and Park District

Staff Report

TO: Chair Pierpont and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Mathew Fuzie, General Manager

DATE: March 31, 2021

SUBJECT: Filling of Two Vacancies on the Personnel Commission

RECOMMENDATION: The General Manager is recommending acceptance of five letters of interest from candidates applying for appointment to the Livermore Area Recreation and Park District (LARPD) Personnel Commission. The GM also recommends the Board follow the procedure cited in the Board Policy Manual in remanding the applications to the Personnel Committee for the purpose of making a recommendation to the Board for appointment from these five applicants.

BACKGROUND: The LARPD Board of Directors created the Personnel Commission in support of the Board regarding personnel matters. The Personnel Commission advises staff and the Board of Directors on matters of structure, job duties, compensation and appeals amongst other issues and only makes recommendations. The Personnel Commission is comprised of five volunteers from the community who serve 4-year terms, and often has been made up of persons having direct professional expertise in personnel matters. The Personnel Commission has not been a high profile component in the community and in the past has had few candidates when terms end and vacancies occur. There are currently two vacancies on the Commission due to the ending of terms in January 2021. There are five individuals, including the two incumbents, who have sent in letters of interest to LARPD to be considered for appointment.

The Board Policies regarding the filling of these vacancies as confirmed by legal counsel state that the Board of Directors will give direction to the Personnel Committee on the process to use in order to reach a recommendation to the entire Board. The Personnel Committee completes the process and makes a recommendation to the full BOD at a future meeting. The Board of Directors is not bound by the recommendation of the Personnel Committee. The Board of Directors must appoint the members of the commission by a majority vote.