



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

July 22, 2025

**CONSENT  
AGENDA**

**MEMORANDUM**

To: Bonner County Commissioners

Adopting the Order of the Agenda as Presented

**A suggested Motion would be:** Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Commissioners' Minutes July 15, 2025
- 2) Liquor License(s) for Approval: Monarch Market, Clark Fork; Sandpoint Lions Club, Sandpoint
- 3) Cater Permit(s) for Approval: Rolling Hills Vineyard, Eagle, Event in Sandpoint
- 4) Plat(s) for Approval: MLD0045-25, Lou's Sixpak; MLD0020-25, Grand Fir Estates, 1st Addition
- 5) Invoice(s) Over \$5k: Sheriff (2: ILETS, \$18,762.50; **Confidential**, \$25,061)
- 6) Professional Services Agreement: HMH Engineering for Road & Bridge

**A suggested Motion would be:** Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date



## **Bonner County**

### **Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

#### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

July 15, 2025 – 9:00 AM

Bonner County Administration Building  
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, July 15, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke and Korn were present. Commissioner Domke called the meeting to order at 9:02 a.m. The Invocation was presented by Ken Lawrence and the Pledge of Allegiance followed.

#### **ADOPT THE ORDER OF AGENDA AS AMENDED**

Commissioner Korn made a motion to amend the order by removing Planning Item #2, Regarding Administrative Appeal of MLD0033-25, Upland Acre and moving Planning Item #'s 1, 3, and 4 to the end of the Agenda and Parks and Waterways Item #1 immediately following the Clerk's Items. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

Commissioner Korn made a motion to adopt the Order of the Agenda as amended. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

#### **CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes July 8, 2025
- 2) Catering Permit(s): Matchwood Brewing Company, Sandpoint
- 2) Plat(s) for Approval: MLD003-25, Hillcrest Division; MLD0048-24, Davis Subdivision
- 3) Invoice(s) Over \$5k: Risk (2: \$6,873.88 Fox Autobody & \$19,728.89 NW Autobody)

Commissioner Korn made a motion to approve the Consent Agenda as presented. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

#### **CLERK – Jessica Stephany**

- 1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #40, **Totaling \$578,952.30**  
Commissioner Korn made a motion to approve payment of FY25 Claims Batch #40, Totaling \$578,952.30. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Tort Internal Budget Transfer from Tort D – Work Comp to Tort B – Deductible – **\$100,000; Resolution**

Commissioner Korn made a motion to approve **Resolution #2025-42** adjusting the Tort budget by moving \$100,000 out of line 024-6120 into line 024-6870. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

## **PARKS & WATERWAYS – Matt Zoeller**

- 1) Action Item: Discussion/Decision Regarding Waterways Tow Vehicle Grant Acceptance;  
**Resolution**

Commissioner Korn made a motion to approve **Resolution #2025-44** that the County to accept and fund the grant awarded to Bonner County Parks and Waterways for a new vehicle by matching \$21,000.00 as required; \$10,00 coming from Parks & Waterways Budget and the remaining \$11,000 coming from the General Fund's Contingency 2025. Commissioner Domke stepped down from the chair and seconded the motion.

### **PUBLIC COMMENT:**

- Wayne Martin – Asked about the vehicle that will be purchased and if they are considering used vehicles instead of new.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

## **AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding DOT/FAA Required DBE Program Policy Statement

Commissioner Korn made a motion that Bonner County authorize the chair to sign this policy statement administratively. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

## **ROAD & BRIDGE – Jason Topp**

- 1) Action Item: Discussion/Decision Regarding Road & Bridge Interest Fund Allocated to Future Road Projects; **Resolution**

Commissioner Korn made a motion to approve **Resolution #2025-43** that authorizes the Clerk's office to open the Road and Bridge Fiscal 2025 Budget and add accrued interest each month based off of the current month to month Road and Bridge fund Balance to revenue Line 002-4710 beginning August 1st 2025 for future Road and Bridge projects. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

## **PLANNING – Alex Feyen**

- 1) Action Item: Discussion/Decision Regarding Administrative Appeal; VRP2021-0030 (*Continued from 07/01/2025 & 07/08/2025 meetings*)

### **Appellant:**

- Allen Miller, attorney for the appellants, presented their appeal. Karen Ferguson, appellant, wanted to address the consequences of not having this approved and that they were not notified of the change in ordinance and having a new renewal date which does not give time for planning. This negatively affects their VRBO/Air BnB rating. Mr. Miller reiterated that the appellants have property rights.

### **PUBLIC COMMENT:**

In Support: None

Neutral: None

In Opposition:

- Ms. T. Black – Resident and board member of the Huckleberry Association. She commented on the common area being in control of the Huckleberry HOA is in control of, they are in this HOA as are all other homes in this neighborhood. This HOA has regulations regarding VRBO/Air BnB, including a regulation regarding parking in the common area. The appellants should be taking this issue up with the HOA as it is a matter with the HOA. The parking area is shared with all of the homeowners in this neighborhood and is not for VRBO/Air BnB.
- Wayne Martin – Ignorance of the law or ordinance change is not a valid reason to approve a request, a verbal agreement does not mean anything, and just because it was allowed in the past does not mean it is in the future, and the attorney knew about this issue and both he and the appellants did presentations, he feels this was pulling on the sympathy of the board. He agrees with Ms. Black that this is an issue for the HOA not the board.



- Dave Bowman – Agrees that this sounds like an internal issue with the HOA and it doesn't concern the County; there has been a history of personal land use files that use personal issues not the law, decisions need to be made based on the law

#### Appellant Rebuttal:

Mr. Miller noted that his clients have private property rights to the common area, this has nothing to do with sympathy. Bill Ferguson, appellant, stated that there were no parking limitations in this neighborhood prior to this.

#### Board Deliberation:

- The board went over the deliberation worksheet provided by Planning Staff in detail regarding this appeal and all relevant statutes and codes. There was a lengthy discussion among the board following the deliberation worksheet completion. Commissioner Korn noted that the code does not cover HOA rules/regulations regarding parking and the distance the off-street parking is from the property and how that might affect neighbors.

At 10:23 a.m. Commissioner Domke called a brief recess.

Reconvened at 10:34 a.m.

Commissioner Korn made a motion to **affirm** the Planning Director's decision of approval **as** rendered for this project File VRP2021-0030, to allow a maximum occupancy of 9 people. The decision is based upon the evidence submitted up to the time the Staff Memo **was** prepared and testimony received at this meeting. I further move to adopt the reasoned statement, as **required** by Idaho Code 67-6535, and adopt the analysis in the Staff Memo, unless otherwise stated. This **action** does not result in the taking of private property. Commissioner Domke stepped down **from** the chair and **seconded** the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Administrative Appeal of MLD0033-25, Upland Acre – *This item was removed.*
- 3) Action Item: Discussion/Decision Regarding Ponderay Area of Impact (AOI) Ordinance, Planning File AM0007-25

Commissioner Korn made a **motion** to **approve** an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the adoption of the Area of Impact for the City of Ponderay as amended **at** the June 16, 2025 hearing, and providing for an effective date. Commissioner Domke stepped down **from** the chair and **seconded** the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

- 4) **Action Item:** Discussion/Decision Regarding Clark Fork Area of Impact (AOI) Ordinance, Planning File AM0011-25

Commissioner Korn made a **motion** to **approve** an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the adoption of the Area of Impact for the City of Clark Fork as **amended** at the June 16, 2025 hearing, and providing for an effective date. Commissioner Domke stepped down **from** the chair and **seconded** the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

#### DISTRICT 1 COMMISSIONER UPDATE

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update

#### DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION

#### DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week



**PUBLIC COMMENT\*** Opened at 10:43 a.m.

- Jacob Alexander – Commented on the fair and how it brings the community together, looking forward to new wash racks in the pig barn, thanked the board for that
- Fred Arn – Complimented the board on how they handled the BCRCC issue; commented on going back to make sure things in the past were done legally in an open meeting
- Wayne Martin – Commented on the meeting with the Fair Board yesterday, it was hard to hear the members, and the members seemed to not want to answer questions, there is not 5 year plan; regarding the Prosecutor meeting yesterday, also hard to hear but agrees with the \$10k, surprised by lack of applicants
- Dave Bowman – Commented on notices going to so many agencies regarding land use files, the Planning Dept could make more effort; commented on reason statements; commented on letter from BCRCC (Commissioner Domke requested comments remain directed to County Business, Mr. Bowman asked if he was limiting his speech, Commissioner Domke said no, he was making a request not limiting his speech), continued commenting on the censure
- Anne Wilder – Asked about an update regarding telecommunication towers
- Diane Welle – Thanked Dave for his comments, she is embarrassed for the county
- Theresa Hiesener – Echoed Dave and Diane's comments
- Catherine Fahrig – Commented on the fire districts that are currently unconsolidated, read Idaho Statute regarding consolidation of fire districts
- Bernie F. – Wanted to compliment all of the staff who work at the solid waste collection sites. Commented on a concern at the Idaho Hill site's lack of AC when it is 100 + degrees, they need an AC unit that works; these employees are great workers and deserve to have a better working environment; he did note that this is his concern and nothing negative was said by any employees
- Catherine Fahrig – Agrees with all comments regarding the planning appeal that was heard in this meeting

The meeting was adjourned at 11:03 a.m.

Clerk: *Alisa Schoeffel*

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The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of July 8, 2025 – July 14, 2025. Copies of the complete meeting minutes are available upon request.

Board of Equalization Hearings were held on July 8, 2025, July 9, 2025, & July 10, 2025 pursuant to Idaho Code § 74-204(2).

On Monday, July 14, 2025, a Special Meeting with the Prosecutor was held pursuant to Idaho Code § 74-204(2).

On Monday, July 14, 2025, a Planning Update was held pursuant to Idaho Code § 74-204(2).

On Monday, July 14, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(D) Records Exempt.

On Monday, July 14, 2025, a Budget Workshop was held pursuant to Idaho Code § 74-204(2).

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**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Commissioner Asia Williams, Chair

By \_\_\_\_\_  
Deputy Clerk

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Date

BOCC Meeting

Minutes – July 15, 2025

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-116

\*\*\*Transferred\*\*\*

\*\*\*07/11/2025\*\*\*

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT SMJH INC  
doing business as MONARCH MARKET  
at 118 E 4TH ST., CLARK FORK, ID 83811  
a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of  
Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the  
regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of  
said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 07/15/2025

Transfer Fee \$20.00

Signature of Licensee or Officer of Corporation

Bottled/canned beer, Consumed off premise

Bottled/canned beer, Consumed on premise

Draft beer, Includes draft, bottled, and/or canned

Wine by the glass

Wine by the bottle

Liquor

Application Fee

Total \$20.00

(SEAL)

Clerk of the Board of County Commissioners

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 22nd of July, 2025.

Chairman

Commissioner

Commissioner



Bonner County Recorder  
Michael W. Rosedale - County Clerk  
1500 Highway 2  
Suite 335  
Sandpoint, ID 83864  
Phone: (208) 265-1490  
Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-186  
State Lic No. 3926  
Issue Date: 07/15/2025  
County No. 2025-116  
Total Fees: \$20.00  
Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

- 1. Application Type**  
☐ Renewal  
☐ Seasonal (month open \_\_\_\_\_.)  
☐ New (complete page 2)  
☒ Transfer (complete page 2)  
(include transfer fee of \$20.00)
- 2. Type of Business**  
☐ Individual  
☐ Partnership  
☒ Corporation
- 3. Location of Facility**  
☐ LLC  
☐ LLP  
☐ Inside city limits  
☒ Outside city limits

**4. License Type**

- ☐ Bottled/canned beer (retail only)  
☐ Bottled/canned beer  
☐ Draft beer  
☐ Wine by the glass  
☐ Wine by the bottle  
☐ Liquor  
☒ Application Fee  
Total Fees

Consumed off premise  
Consumed on or off premise  
Includes draft, bottled, and/or canned

**County Fee**

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ 5.00  
\$ 20.00

**FOR OFFICE USE ONLY**

**Prorated Fee**  
(If applicable)

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: MONARCH MARKET

Business Phone Number: (208) 266-1637

Business Physical Address: 118 E 4TH ST.

City: CLARK FORK

State: ID

Zip Code: 83811

**6. Business Information**

Business Name: SMJH INC

Primary Contact Name: MANDEEP HAYER

Primary Contact Phone Number: (916) 640-3017

Mailing Address: 1410 W GAIL JEAN LN

City: SPOKANE

State: WA

Zip Code: 99218

Email Address: \_\_\_\_\_

Please indicate address to send future correspondence: ☐ Business Physical Address ☒ Mailing Address ☐ Email

**APPLICANT'S SIGNATURE:** M. Hayer

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

**APPROVED:** \_\_\_\_\_

Board of County Commissioners

**DATE:** \_\_\_\_\_

Casey Krivor (208) 290-6576



Additional Information, ONLY for:

Transfer of license holders

Change in facility location

Change in services offered or

Change in business name

☒ Transfer of license from one owner to another

Previous Owner Name: MONARCH MARKET INC

Previous Business Address: MONARCH MARKET

New Owner Name: SMJH INC

New Business Address: MONARCH MARKET

PREVIOUS OWNER'S SIGNATURE: Sharon Ann Dishman

SUBSCRIBED AND SWORN TO BEFORE ME, THIS 11 DAY OF July, 20 25.



Alexya I Andrews  
Notary Public or Clerk of Board of County Commissioners

Commission Expires: 08/03/2029

Residing At: Twin Falls, ID

☐ Change in business location (current license holder moved to new facility)

Old Address: \_\_\_\_\_

New Address: \_\_\_\_\_

☐ Change in services offered (added or removed services from last year's license)

Added a Beverage Service: \_\_\_\_\_

Removed a Beverage Service: \_\_\_\_\_

☐ Change in business name (current license holder changed name of business)

Old Business Name: \_\_\_\_\_

New Business Name: \_\_\_\_\_

FOR OFFICE USE ONLY

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2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-155

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT SANDPOINT LIONS CLUB FOUNDATION INC  
doing business as SANDPOINT LIONS CLUB  
at 609 S ELLA AVE, SANDPOINT, ID 83864  
a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of  
Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the  
regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of  
said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 07/01/2025

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$100.00
Wine by the glass	\$100.00
Wine by the bottle	\$0.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$205.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 22nd of July, 2025.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

By: Bridgette Centorbi  
Clerk of the Board of County Commissioners



Bonner County Recorder  
Michael W. Rosedale - County Clerk  
1500 Highway 2  
Suite 335  
Sandpoint, ID 83864  
Phone: (208) 265-1490  
Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-46639  
State Lic No. 46639  
Issue Date: 07/01/2025  
County No. 2025-155  
Total Fees: \$205.00  
Deputy Initials: bcentorbi

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- ☐ Renewal  
☐ Seasonal (month open \_\_\_\_\_.)  
☒ New (complete page 2)  
☐ Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- ☐ Individual  
☐ Partnership  
☒ Corporation
- ☐ LLC  
☐ LLP

**3. Location of Facility**

- ☐ Inside city limits  
☐ Outside city limits

**4. License Type**

- ☐ Bottled/canned beer (retail only)  
☐ Bottled/canned beer  
☒ Draft beer  
☒ Wine by the glass  
☐ Wine by the bottle  
☐ Liquor  
☒ Application Fee  
Total Fees

Consumed off premise  
Consumed on or off premise  
Includes draft, bottled, and/or canned

**County Fee**

\$ 0.00  
\$ 0.00  
\$ 100.00  
\$ 100.00  
\$ 0.00  
\$ 0.00  
\$ 5.00  
\$ \$205.00

**FOR OFFICE  
USE ONLY**

**Prorated Fee**  
(If applicable)

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: SANDPOINT LIONS CLUB

Business Phone Number: (208) 263-4118

Business Physical Address: 609 S ELLA AVE

City: SANDPOINT

State: ID

Zip Code: 83864

**6. Business Information**

Business Name: SANDPOINT LIONS CLUB FOUNDATION INC

Primary Contact Name: JANICE RADER

Primary Contact Phone Number: (208) 946-1367

Mailing Address: PO BOX 414

City: SANDPOINT

State: ID

Zip Code: 83864

Email Address: \_\_\_\_\_

Please indicate address to send future correspondence: ☐ Business Physical Address ☒ Mailing Address ☐ Email

**APPLICANT'S SIGNATURE:**

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

Board of County Commissioners

call cell



## IDAHO ALCOHOL BEVERAGE CATERING PERMIT

BUSINESS NAME: ROLLING HILLS VINEYARD

TOTAL DAYS (Up to 3 days total): 1. ☒ 2. ☐ 3. ☐

TOTAL FEES (\$20/day): \$20 ☒ \$40 ☐ \$60 ☐

FACILITY ADDRESS: 4562 N BURT PLACE

CITY: EAGLE

COUNTY: ADA

STATE OF IDAHO ALCOHOL BEVERAGE LICENSE NUMBER: 30992

PREMISE NUMBER: Z-30992

DATES PERMIT TO BE USED: FROM 08/07/2025 TO 08/07/2025

TIME: FROM 10:00 A M TO 05:00 P M.

LOCATION WHERE PERMIT WILL BE USED (ADDRESS & ROOM NUMBER): 10881 N BOYER SANDPOINT ID 83864

TYPE OF EVENT: TRADE SHOW

EVENT NAME (IF APPLICABLE): FIELD TO FORK

EVENT BEING HELD FOR (ORGANIZATION, GROUP, OR INDIVIDUAL NAME): FARE IDAHO.ORG

ALCOHOL TO BE SERVED (Must match the State Liquor License):

☐ Bottled/canned beer ☐ Draft beer ☒ Wine by the glass ☒ Wine by the bottle ☐ Liquor

\_\_\_\_\_  
Signature of Licensee

Unless licensee is disqualified, approval of this permit does certify that the licensee is entitled to hold and use this Idaho Alcohol Beverage Catering Permit at the above premises, subject to provisions of Title 23-1.C.

 or \_\_\_\_\_  
Sheriff

Chief of Police

\_\_\_\_\_  
Council

Board of Trustees

\_\_\_\_\_  
Chairman County Commissioners

BONNER COUNTY CLERK 1500 HIGHWAY 2 SUITE 335 SANDPOINT, ID 83864 (208) 265-1490

# Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Memorandum

July 15, 2025

To: Board of County Commissioners  
From: Dave Fisher, Bonner County Planner

**Subject: Final plat, MLD0045-25 – Lou's Sixpak**

The above referenced plat is a minor land division dividing one (1) approximate 9.67-acre parcel into one (1) 7.175-acre lot and one (1) 2.502-acre lot. The property is zoned Suburban (S) and meets the requirements of that zone. The property is served by individual well for water, individual septic for sewage, and Avista Utilities. The property is accessed off North Riley Creek Road, a 60-foot wide, paved, Bonner County owned and maintained, public right-of-way. The parcel is located in a portion of Section 30, Township 56 North, Range 03 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 26, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Jake Gabell  
Janna Brown  
Dave Fisher

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Commissioner Asia Williams, Chair

Date: \_\_\_\_\_

# Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Memorandum

July 16, 2025

To: Board of County Commissioners

From: Kyle Snider, Bonner County Planner

**Subject: Final plat, MLD0020-25 – Grand Fir Estates 1<sup>st</sup> Addition**

The above referenced plat is a minor land division dividing one (1) 15.049-acre lot into two (2) 4.95-acre lots and one (1) 5.015-acre lot. The property is zoned Rural 5 and meets the requirements of that zone. The property is served by a shared well, individual septic, and Northern Lights, Inc. The property is accessed off Amaze Way, a privately owned and maintained easement. The parcel is located in a portion of Section 23, Township 54 North, Range 03 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 9, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Jake Gabell  
Janna Brown  
Kyle Snider

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Commissioner Asia Williams, Chairwoman

Date: \_\_\_\_\_





## Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Sheriff's Office  
Item #

July 15, 2025

### Memorandum

To: Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5k - Idaho State Police ILETS User Fee

The Bonner County Sheriff's Office needs to pay the Quarterly ILETS Access user fee invoice in the amount of \$18,762.50. The Justice - General Fund has adequate funds in its 34180-8800 Justice - General Exp/Contracts - ILETS account to pay this invoice

Auditing Review: ☒ **APPROVED**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

Legal Review: N/A

Distribution: Original to Sheriff's Office  
Copy to Auditors

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman



IDAHO STATE POLICE  
700 S. STRATFORD DR.  
MERIDIAN, ID 83642

## Invoice

Invoice Number	IN3487
Invoice Date	07/02/2025
Due Date	08/01/2025
Terms	Net 30
Contact Name	Financial Services Office
Phone Number	208-884-7030

Bill To	
BONNER COUNTY SHERIFFS OFFICE 4001 N BOYER AVE SANDPOINT, ID 83864	
Customer Number	100009-5

Bill From	
IDAHO STATE POLICE 700 S STRATFORD DR MERIDIAN, ID 83642	
Financial Services Office: 208-884-7030 Bureau of Criminal Identification: 208-884-7130 Peace Officer Standards and Training: 208-884-7250 ILETS: 208-884-7130	
Billing Agency	330

Item	Description	Quantity	Unit Price	Net Amount
ILETS ACCESS FEE CTY/MUN	ILETS JULY - SEPTEMBER 2025	1	1,356.25	1,356.25
ILETS USER FEES LVL 7	ILETS JULY - SEPTEMBER 2025	1	17,406.25	17,406.25

### Make all Checks Payable to:

Idaho State Police  
700 S Stratford Dr  
Meridian, ID 83642

Sub Total	18,762.50
Tax Total	0.00
Total Due	18,762.50



## Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Sheriff's Office  
Item #

July 15, 2025

### Confidential/Critical Memorandum

To: Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5k - Mass Notification Software

The Bonner County Sheriff's Office would like authorization to **renew the Mass Notification Software** contract in the amount of \$25,061.00.

The Bonner County Sheriff's Office 9-1-1 Technology has **adequate funds** in its:  
00823-8950 9-1-1 Technology - Software account to pay for this item.

Auditing Review: ☒

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: ☒

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: 

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: Original to Sheriff's Office  
Copy to Auditors

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman





## BONNER COUNTY ROAD & BRIDGE

1500 Hwy 2 Ste 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084  
E-mail: roads@bonnercountyid.gov

July 22, 2025

To: Commissioners

From: Matt Mulder, PE  
Road and Bridge Staff Engineer

R&B  
Consent  
Item # 1

Re: FY2023 Local Highway Safety Improvement Program Grant – LED Stop Signs –  
Professional Services Agreement for Construction Inspection.

In 2020 Road & Bridge submitted a safety grant application to upgrade 34 stop signs to LED flashing signs at intersections with a history of stop related accidents and was awarded the project. The project was designed, bid, and is moving into construction.

Attached is a professional services agreement prepared by LHTAC with HMH Engineering to provide construction engineering and inspection (CE&I) services during the construction phase. This agreement requires Bonner County approval and is a not-to-exceed amount of \$77,602.00 and **will be zero cost to Bonner County** as we have already paid our full required match dollars for the construction phase of this project. These costs will be entirely covered by the grant funding.

The last time this project was brought before the BOCC was in March 2025, where we were signing the State and Local Agreement for the construction phase and paying our final match dollars. At that meeting, I expressed my optimism and confidence that the actual construction costs would be significantly lower than the ~\$583k that LHTAC was estimating for the construction bid, and I'm pleased to report that the actual cost was indeed much lower at ~\$335k. As a result, Bonner County can expect a substantial refund on our match dollars at the conclusion of the project.

Legal Review: By LHTAC

Auditors Review: N/A – No cost to Bonner Co

Risk: N/A – No County activities or acquisitions.

Recommendation Approval: ☐ yes ☐ no \_\_\_\_\_ date: \_\_\_\_\_

Commissioner Asia Williams, Chairwoman

**Idaho Transportation Department**  
**Local Professional Services Agreement**

Agreement #: 97307

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the BONNER COUNTY, whose address is 1500 Hwy 2, Ste 101 Sandpoint, ID 83864, hereinafter called the "Sponsor," and HMH, LLC, whose address is 3882 N. Schreiber Way, Ste 104, , Coeur d'Alene, ID, 83815, hereinafter called the "Consultant."

**RATIFICATION**

The Idaho Transportation Department, representing the Federal Highway Administration on all local federal-aid highway projects, is authorized to ratify all agreements for engineering services entered into between sponsoring local agencies and their retained consultants. All references to State used hereafter shall denote the Idaho Transportation Department.

**NOW, THEREFORE**, the parties hereby agree as follows:

The work covered by this Agreement is for the following project(s):

Project Name	Project #	Key #
LOCAL, STOP CONTROL SAFETY IMPRV, BONNER CO	A023(286)	23286

**SUBCONSULTANTS**

The State approves the Consultant's utilization of the following Subconsultants:

N/A

**AGREEMENT ADMINISTRATOR**

This Agreement shall be administered by Brian Wright, Safety Engineer, LHTAC; (208) 344-0565; or an authorized representative.

**DUTIES AND RESPONSIBILITIES OF CONSULTANT**

**A. DESCRIPTION OF WORK**

The Consultant shall provide professional services as outlined in the attachment(s) and as further described herein.

1. The following attachments are made a part of this Agreement:

- a. **Attachment No. 1A** is the Consultant Agreement Specifications which are applicable to all agreements.
- b. **Attachment No. 2** is the negotiated Scope of Work, Cost Estimate, and Man-Day Estimate.

In the case of discrepancy, this Agreement shall have precedence over Attachment No. 2, and Attachment No. 2 shall have precedence over Attachment No. 1.

2. Per Diem will be reimbursed at the current approved rates. These rates are listed at <http://itd.idaho.gov/business/?target=consultant-agreements>.

**DUTIES AND RESPONSIBILITIES OF SPONSOR AND/OR STATE**

The Sponsor and/or State shall provide to the Consultant, upon request, copies of any records or data on hand which are pertinent to the work under the Agreement.

**TIME AND NOTICE TO PROCEED**

A. The Consultant shall start work under this Agreement no later than ten (10) calendar days from the receipt of the written notice to proceed with the work. The Consultant shall complete all work by **9/30/2026**.

B. The Consultant shall remain available to perform additional work for an additional sixty (60) days or until the Agreement is closed out, whichever comes first.

**BASIS OF PAYMENT**

A. Payment Basis: Specific Rates of Compensation (Loaded hourly rates [labor, OH & fee] plus direct expenses). Consultant agrees to accept as full compensation for all services rendered to the satisfaction of the State for completion of the work, the actual cost or Not-To-Exceed amount of the Agreement, whichever is lesser.

B. Compensation Amount

1. Not-To-Exceed Amount: **\$77,602.00**

2. Additional Services Amount: **\$0.00**

3. Total Agreement Amount: **\$77,602.00**

C. The rates identified in Attachment No. 2 were negotiated and agreed upon by both parties to this Agreement. These rates will be fixed for the period of this Agreement.

D. Professional Services Authorization and Invoice Summary (Authorization) No. 1 is issued in the amount of **\$77,602.00** to perform the work of this Agreement.

An additional services amount may be included in this Agreement. If so, the Sponsor will determine if additional services is required beyond the services outlined in Attachment No. 2. When additional services are required, the additional services amount of the Agreement will be utilized, and a subsequent Authorization will be issued.

**IN WITNESS WHEREOF**, the Parties hereto have set their hands on the day and year in this Agreement first written above.

**HMH, LLC**

Consultant

By: Alexander M. Hall

Title: Managing Member

**BONNER COUNTY**

Local Sponsor

By: \_\_\_\_\_

Title: \_\_\_\_\_

**IDAHO TRANSPORTATION  
DEPARTMENT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## IDAHO CODE CERTIFICATION FORM

Failure to comply with the terms of the referenced Idaho Code may result in breach of contract.

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### **Anti-Boycott Clauses**

Per the provisions of Idaho Code §§ 67-2346, Anti-Boycott Against Israel Act, and Idaho Code §§ 67-2347A, Prohibition on Contracts with Companies Boycotting Certain Sectors the undersigned certifies that it is not currently engaged in and will not for the duration of the contract engage in the following:

- boycott of goods or services from Israel or territories under its control; or
  - boycott of any individual or company because the individual or company engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or
  - boycott of any individual or company because the individual or company engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d)
- 

### **Prohibition on Contracts with Companies Owned or Operated by the Government of China**

Idaho Code, §§ 67-2359 states “a public entity in this state may not enter into a contract with a company to acquire or dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China”. Company certifies that it is not owned or operated by the government of China.

---

By signing below, I certify that this company understands and will comply with the aforementioned requirements

Signature of Company's authorized representative:

Alexander M. Hall

Signature

HMH Engineering

Company Name



## ATTACHMENT NO. 1A

### CONSULTANT AGREEMENT SPECIFICATIONS Construction Engineering & Inspection

These specifications supplement all Professional and Term agreements for Construction Engineering and Inspection services and shall be attached to said agreements.

#### I. DEFINITIONS

1. **Administrator:** Person directly responsible for administering a consultant agreement on behalf of the State or a Local Public Agency.
2. **Combined Overhead:** The sum of the payroll additives and general administrative overhead expressed as a percent of the direct labor cost.
3. **Cost:** Cost is the sum of the hourly charge out rate and other direct costs.
4. **Cost Plus Fixed Fee:** Cost Plus Fixed Fee is the sum of the payroll costs, combined overhead, and other direct costs, plus the fixed fee.
5. **CPM:** Critical Path Scheduling. The CPM will list all work tasks, their durations, negotiated milestones and their dates, and all State/Local review periods.
6. **Fixed Fee:** A dollar amount established to cover the Consultant's profit and business expenses not allocable to overhead. The fixed fee is based on a negotiated percent of direct labor cost and combined overhead and shall take into account the size, complexity, duration, and degree of risk involved in the work. The fee is "fixed," i.e. it does not change. If extra work is authorized, an additional fixed fee can be negotiated, if appropriate.
7. **General Administrative Overhead (Indirect Expenses):** The allowable overhead (indirect expenses) expressed as a percent of the direct labor cost.
8. **Hourly Charge Out Rate:** The negotiated hourly rate to be paid to the Consultant which includes all overhead for time worked directly on the project.
9. **Incentive/Disincentive Clause:** Allows for the increase or decrease of total agreement amount paid based on factors established in the agreement. Normally, these factors will be completion time and completion under budget.
10. **Lump Sum:** An agreed upon total amount, that will constitute full payment for all work described in the Agreement.
11. **Milestones:** Negotiated portions of projects to be completed within the negotiated time frame. Normally the time frame will be negotiated as a calendar date, but it could also be "working" or "calendar" days. As many milestones as the Consultant and the State believe necessary for the satisfactory completion of the agreement will be negotiated.
12. **Not-To-Exceed Amount:** The Agreement amount is considered to be a Not-to-Exceed amount, which amount shall be the maximum amount payable and shall not be exceeded unless adjusted by a Supplemental Agreement.
13. **Other Direct Costs:** The out-of-pocket costs and expenses directly related to the project that are not a part of the normal company overhead expense.
14. **Payroll Additives:** All payroll additives allocable to payroll costs such as FICA, State Unemployment Compensation, Federal Unemployment Compensation, Group Insurance,

Workmen's Compensation, Holiday, Vacation, and Sick Leave. The payroll additive is expressed as a percent of the direct labor cost.

15. **Payroll Costs (Direct Labor Cost):** The actual salaries paid to personnel for the time worked directly on the project. Payroll costs are referred to as direct labor cost.
16. **State:** Normally "State" refers to the Idaho Transportation Department. However, in the case of Local Sponsor projects, "State" may be interchangeable with "Sponsor", "Agreement Administrator" or just "Administrator".
17. **Unit Prices:** The allowable charge out rate for units or items directly related to the project that are not a part of the normal overhead expense.

NOTE: All cost accounting procedures, definitions of terms, payroll cost, payroll additives, general administrative overhead, direct cost, and fixed fee shall comply with Federal Acquisition Regulations, 48 CFR, Part 31 and be supported by audit accepted by the State.

## II. STANDARD OF PERFORMANCE

The Consultant agrees that all work performed under this agreement will be performed professionally in accordance with the ITD Construction Manual, Standard Specifications for Highway Construction – Subsections 105.10 and 111, and other appropriate standards. The Consultant shall be responsible for construction engineering and inspection on all tasks assigned (as stated in the Scope of Services) when on duty to ensure they are constructed in substantial conformance to the plans, special provisions and specifications.

The Consultant shall identify and recommend corrections for any omissions, substitutions, defects and deficiencies in the work of the Contractor.

## III. AGREEMENT ADMINISTRATOR

The Agreement Administrator will administer this agreement for performance and payment, and will decide all questions which may arise as to quality and acceptability of the work, rate of progress, definition of work to be performed, and acceptable fulfillment of this Agreement. The Consultant shall address all correspondence, make all requests, and deliver all documents to the Administrator. The Administrator shall be responsible for the timely coordination of all work performed by the State or their representatives.

## IV. PERSONNEL

The Consultant shall provide adequate staff of experienced personnel or subconsultants capable of and devoted to the successful accomplishment of work to be performed under this agreement. The specific individuals or subconsultants listed in the agreement, including Project Manager, shall be subject to approval by the State and shall not be removed or replaced without the prior written approval of ITD. Replacement personnel submitted for approval must have qualifications, experience and expertise at least equal to those listed in the proposal

## V. SUBCONSULTANTS

The Consultant shall have sole responsibility for the management, direction, and control of each Subconsultant and shall be responsible and liable to the State for the satisfactory performance and quality of work performed by Subconsultants under the terms and conditions of this Agreement. The Consultant shall include all the applicable terms and conditions of this Agreement in each

Subconsultant Agreement between the Consultant and Subconsultant, and provide the State with a copy of each Subconsultant Agreement prior to the Subconsultant beginning work. No other Subconsultant shall be used by the Consultant without prior written consent by the State.

## **VI. DIRECT COST**

It is understood that overtime will be incurred after forty (40) hours of work for this agreement during each week. When the need for overtime has been approved by the Agreement Administrator, the overhead rate and fee are **not** to be applied to the premium time paid.

The out-of-pocket cost and expenses directly related to the project must be pre-approved and agreed to, by the Agreement Administrator, prior to receiving any compensation. Relocation, lodging and Per Diem cost will not be allowed for this type of agreement unless agreed and pre-approved by the Agreement Administrator.

## **VII. PROFESSIONAL SERVICES AUTHORIZATION**

1. A written PROFESSIONAL SERVICES AUTHORIZATION (PSA) will be issued by the State to authorize the Consultant to proceed with a specific portion of the work under this Agreement. The number of PSAs required to accomplish all the work under this Agreement is one to several. Each PSA will authorize a maximum dollar amount for which the PSA represents. The State assumes no obligation of any kind for expenses incurred by the Consultant prior to the issuance of the PSA; for any expenses incurred by the Consultant for services performed outside the work authorized by the PSA; and for any dollar amount greater than authorized by the PSA.
2. It is not necessary for a PSA to be completed prior to the issuance of the next PSA. The Consultant shall not perform work which has not been authorized by a PSA. When the money authorized by a PSA is nearly exhausted, the Consultant shall inform the Administrator of the need for the next PSA. The Administrator must concur with the Consultant prior to the issuance of the next PSA.
3. The Agreement amount is lump sum, unit cost, or cost plus fixed fee amount for the negotiated services and an additional services amount is set up for possible extra work not contemplated in original scope of work. For the Consultant to receive payment for any work under the additional services amount of this Agreement, said work must be performed under a PSA issued by the State. Should the State request that the Consultant perform additional services, then the scope of work and method of payment will be negotiated. The basis of payment for additional work will be set up either as a Lump Sum or Cost Plus Fixed Fee.

## **VIII. MONTHLY PROGRESS REPORT**

The Consultant shall submit to the State a monthly progress report on Form ITD-771, as furnished by the State.

The monthly progress report will be submitted by the tenth of each month following the month being reported or as agreed upon in the scope of services.

The Agreement Administrator will review the progress report and submit approved billings for payment within two weeks of receiving monthly report.

Each progress report shall list billings by PSA number and reference milestones.

## IX. PROGRESS AND FINAL PAYMENTS

1. Progress payments will be made once a month for services performed which qualify for payment under the terms and conditions of the Agreement. Such payment will be made based on invoices submitted by the Consultant in the format required by the State. The monthly invoice shall be submitted by the tenth of each month following the month being invoiced.

### Lump Sum

Progress payments will be made, based on a percentage of the work or milestones satisfactorily completed.

### Cost Plus Fixed Fee

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work, each milestone and percent complete of the entire Agreement. Progress payments will be made based on the invoiced cost less the fixed fee for the work satisfactorily completed for each billing period. Said payment shall not exceed the percent complete of the entire Agreement. Upon satisfactory completion of each milestone, full payment for all approved work performed for that milestone will be made including Fixed\_Fee.

### Cost

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work and percent complete of the entire Agreement. Progress payments will be made based on the invoiced cost for the work satisfactorily completed for each item of work. Said payment shall not exceed the percent complete of the entire Agreement.

Direct expenses will be reimbursed at actual cost, not to exceed the current approved rates as identified at <http://itd.idaho.gov/business/?target=consultant-agreements> .

For "Cost Plus Fixed Fee" and "Cost" agreements, invoices must include backup documentation to support expenditures as appropriate, and as requested by the Agreement Administrator. Such support may consist of copies of time sheets or cost accounting system print-out of employee time, and receipts for direct expenses.

2. The State will make full payment for the value of the services performed which qualify for payment. This full payment will apply until 95 percent of the work under each Project Agreement or Work Task has been completed. No further progress payments will be made until all work under the individual agreement has been satisfactorily accomplished.  
  
If at any time, the State determines that the work is not progressing in a satisfactory manner, the State may refuse to make full progress payments and may withhold from any progress payment(s) such sums that are deemed appropriate for unsatisfactory services.
3. Final payment of all amounts retained shall be due 90 days after all work under the Agreement has been completed by the Consultant and accepted by the State. Such final payment will not be made until satisfactory evidence by affidavit is submitted to the State that all indebtedness incurred by the Consultant on this project has been fully satisfied.
4. Agreements which include an incentive/disincentive clause will normally have the clause applied only to the completion of the milestones identified.
5. Payments to Subconsultants

Consultant shall pay each subconsultant for satisfactory performance of its contract items no later than twenty (20) calendar days from receipt of each payment the consultant receives from the State, in accordance with 49 CFR, Part 26. The consultant shall return retainage



payments to each subconsultant within twenty (20) calendar days after the subconsultant's work is satisfactorily completed. The Consultant will verify that payment or retainage has been released to the subconsultant or suppliers within the specified time for each partial payment or partial acceptance by the Department through entries in the Department's online diversity tracking system during the corresponding monthly audits.

Prompt payment will be monitored and enforced through the Consultant's reporting of monthly payments to its subconsultants and suppliers in the online diversity tracking system. Subconsultants, including lower tier subconsultants, suppliers, or both, will confirm the timeliness and the payment amounts received utilizing the online diversity tracking system. Discrepancies will be investigated by the Contract Compliance Officer and the Contract Administrator. Payments to the subconsultants, including lower tier subconsultants, and including retainage release after the subconsultant or lower tier subconsultant's work has been accepted, will be reported monthly by the Consultant or the subconsultant.

The Consultant will ensure its subconsultants, including lower tier subconsultants, and suppliers meet these requirements.

## **X. MISCELLANEOUS PROVISIONS**

### **1. COVENANT AGAINST CONTINGENT FEES**

a. The Consultant warrants that they have not:

Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person to solicit or secure this contract, other than a bona fide employee of the firm;

agreed, as an expressed or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or;

paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee of the firm) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract.

b. The State warrants that the above consulting firm, or firm representative, has not been required, directly or indirectly as an expressed or implied condition in connection with obtaining or carrying out this contract to:

Employ or retain, or agree to employ or retain, any firm or person, or;  
pay, or agree to pay to any firm, person or organization, any fee, contribution, donation or consideration of any kind.

### **2. PROHIBITION AGAINST HIRING PERSONNEL AND WORKING FOR CONTRACTOR**

In compliance with the Code of Federal Regulations, (23 CFR, Section 1.33, Conflict of Interest), the Consultant agrees that no one in their employ will work on a part time basis under this Agreement while also in the full-time employ of any Federal Agency or the State, without the written consent of the public employer of such person. The Consultant agrees that no one in their employ under any circumstances shall perform any services for the contractor on the construction of this project. This includes employees who leave the Consultant's employment.

### 3. CHANGES IN WORK

All changes in work shall conform to one or more of the following conditions and in no instance shall such change in work be undertaken without written order or written approval of the State.

- a. Increase in the work required by the State due to unforeseen circumstances.
- b. Revision in the work required by the State subsequent to acceptance of such work at the appropriate conference or after revision of such work as outlined at said conference.
- c. Items of work which are beyond the scope of intent of this Agreement and pre-approved by the State.
- d. Reduction in the work required by the State due to unforeseen circumstances.

An increase in compensation shall not result from underestimating the complexity of the work.

Adjustment in compensation for either an increase or reduction in work shall be on a negotiated basis arrived at by mutual agreement between the State and the Consultant. During such negotiations the State may examine the documented payrolls, transportation and subsistence costs paid employees actively engaged in the performance of a similar item or items of work on the project, and by estimated overhead and profit from such similar items or items of work.

Said mutual agreement for a negotiated increase or reduction in compensation shall be determined prior to commencement of operations for an increase in a specific item or items of work. In the case of State order for nonperformance a reduction in the specific item or items of work will be made as soon as circumstances permit. In the event that a mutual agreement is not reached in negotiations for an increase in work, the State will use other methods to perform such item or items of work.

The mutually agreed amount shall be covered by a Supplemental Agreement and shall be added to or subtracted from the total amount of the original Agreement.

Adjustment of time to complete the work as may pertain to an increase or a reduction in the work shall be arrived at by mutual agreement of the State and the Consultant after study of the change in scope of the work.

### 4. DELAYS AND EXTENSIONS

- a. Extensions of time may be granted for the following reasons:
  - i. Delays in major portions of the work caused by excessive time used in processing of submittals, delays caused by the State, or other similar items which are beyond the control of the Consultant.
  - ii. Additional work ordered in writing by the State.
- b. Extensions of time will not be granted for the following reasons:
  - i. Underestimating complexity of work.
  - ii. Redoing work rejected by the State.

### 5. TERMINATION

The State may terminate or abandon this Agreement at any time upon giving notice of termination hereof as hereinafter provided, for any of the following reasons:

- a. Evidence that progress is being delayed consistently below the progress indicated in a schedule of operations given to the State at meetings and conferences herein provided for.
- b. Continued submission of sub-standard work.
- c. Violation of any of the terms of conditions set forth in the Agreement, other than for the reasons set forth in a and b above.
- d. At the convenience of the State.

Prior to giving notice of termination for the reasons set forth in a and b above, the State shall notify the Consultant in writing of any deficiencies or default in the performance of the terms of this Agreement, and said Consultant shall have ten (10) days thereafter in which to correct or remedy any such default or deficiency, and upon their failure to do so within said ten (10) days, or for the reasons set forth in 3 above, such notice of termination in writing shall be given by the State. Upon receipt of said notice the Consultant shall immediately discontinue all work and service unless directed otherwise, and shall transfer all documents pertaining to the work and services covered under this Agreement, to the State. Upon receipt by the State of said documents, payment shall be made to the Consultant as provided herein for all acceptable work and services.

## **6. DISPUTES**

Should any dispute arise as to performance or abnormal conditions affecting the work, such dispute shall be referred to the Director of the Idaho Transportation Department or his duly authorized representative(s) for determination.

Such determination shall be final and conclusive unless, within thirty (30) days of receipt of the decision Consultant files for arbitration. Consultant agrees that any arbitration hearing shall be conducted in Boise, Idaho. Consultant and State agree to be bound by the decision of the arbitration. Expenses incurred due to the arbitration will be shared equally by the parties involved.

## **7. ACCEPTANCE OF WORK**

- a. The Consultant warrants that all work submitted shall be in accordance with good professional practices and shall meet tolerances of accuracy required by State practices and procedures.
- b. Acceptance of the work shall not constitute a waiver of any of the State's rights under this agreement or in any way relieve the consultant of any liability under their warranty or otherwise.
- c. It is understood by the Consultant that the State is relying upon the professional expertise and ability of the Consultant in performance of this contract. Any examination of the Consultant's work product by the State will not be considered acceptance or approval of the work product which would relieve the Consultant for any liability or expense.

Acceptance or approval of any portion of Consultant's work product by the State or payment, partial or final, shall not constitute a waiver of any rights the State may have against the Consultant. The Consultant shall respond to the State's notice of any error or omission within twenty four hours of receipt, and give immediate attention to any corrections to minimize any delay to the construction contract.

If the Consultant discovers errors or omissions in its work, it shall notify the State within seven days of discovery. Failure of the Consultant to notify the State shall be grounds for termination of the agreement.

The Consultant's liability for damages incurred by the State due to negligent acts, errors or omissions by the Consultant in its work shall be borne by the Consultant. Increased construction costs resulting from errors, omissions or negligence in Consultant's work product shall not be the Consultant's responsibility unless the additional construction costs were the result of gross negligence of the Consultant.

## **8. OWNERSHIP OF DOCUMENTS**

All material acquired or produced by the Consultant in conjunction with this project, shall become the property of, and be delivered to, the State without restrictions or limitations of their further use. However, in any case, the Consultant has the right to make and retain copies of all data and documents for project files. Documents provided to the State may be public records under the Public Records Act §§ 74-101 through 74-126 and Idaho Code §§ 9-338 *et seq.*, and thus subject to public disclosure unless excepted by the laws of the state of Idaho, otherwise ordered by the courts of the state of Idaho, and/or otherwise protected by relevant state and/or federal law.

## **9. INDEMNITY**

Concerning claims of third parties, the Consultant and the State to the extent the State may do so will indemnify, save harmless and defend each other from the damages of and against any and all suits, actions, claims or losses of every kind, nature and description, including costs, expenses and reasonable attorney fees that may be incurred by reason of any negligent act, error or omission of the Consultant or the State in the prosecution of the work which is the subject of this Agreement.

Concerning claims of the State, the Consultant shall assume the liability and responsibility for negligent acts, errors or omissions caused by the Consultant or their agents or employees to the assignments completed under this Agreement, to the standards accepted at the time of work, and until one (1) year after the project construction has been completed. The State shall have until that time to give the consultant notice of the claim.

Notwithstanding any other provision of this Agreement, the Consultant shall not be responsible for claims arising from the willful misconduct or negligent acts, errors, or omissions of the State for contamination of the project site which pre-exist the date of this Agreement or subsequent Task Authorizations. Pre-existing contamination shall include but not be limited to any contamination or the potential for contamination, or any risk to impairment of health related to the presence of hazardous materials or substances. The State agrees to indemnify, defend, and hold harmless the Consultant from and against any claim, liability or defense cost related to any such pre-existing contamination except for claims caused by the negligence, or willful misconduct of the Consultant.

The Consultant, its agents, officials, employees, and subconsultant will be authorized representatives for the State and shall be protected against all suits, actions, claims or cost, expenses and attorney fees in accordance with Subsection 107.10 of the Standard Specifications for Highway Construction 2012; and shall be protected against all personal liability in accordance with Subsection 107.13 of the Standard Specifications for Highway Construction 2012.

## **10. INSURANCE**

The Consultant, certifying it is an independent contractor licensed in the State of Idaho, shall acquire and maintain commercial general liability insurance in the amount of \$500,000.00 per occurrence, and worker compensation insurance in accordance with Idaho Law.



Regarding workers' compensation insurance, the consultant must provide either a certificate of workers' compensation insurance issued by an insurance company licensed to write workers' compensation insurance in the State of Idaho as evidence that the consultant has a current Idaho workers' compensation insurance policy in effect, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Idaho Industrial Commission.

The Consultant shall provide the State with certificates of insurance within ten (10) days of the Notice to Proceed.

**11. LEGAL COMPLIANCE**

The Consultant at all times shall observe and comply with all Federal, State and local laws, by-laws, safety laws, and any and all codes, ordinances and regulations affecting the work in any manner. The Consultant agrees that any recourse to legal action pursuant to this agreement shall be brought in the District Court of the State of Idaho, situated in Ada County, Idaho.

**12. SUBLETTING**

The services to be performed under this Agreement shall not be assigned, sublet, or transferred except by written consent of the State. Written consent to sublet, transfer or assign any portions of the work shall not be construed to relieve the Consultant of any responsibility for the fulfillment of this Agreement or any portion thereof.

**13. PERMITS AND LICENSES**

The Consultant shall procure all permits and licenses, pay all charges, fees, and taxes and give all notices necessary and incidental to the due and lawful prosecution of the work.

**14. PATENTS**

The Consultant shall hold and save the State and its agents harmless from any and all claims for infringement by reason of the use of any patented design, device, material process, trademark, or copyright.

**15. NON-DISCRIMINATION ASSURANCES**

**1050.20 Appendix A:**

During the performance of work covered by this Agreement, the Consultant for themselves, their assignees and successors in interest agree as follows:

1. **Compliance With Regulations.** The Consultant shall comply with all regulations of the United States Department of Transportation relative to Civil Rights, with specific reference to Title 49 CFR Part 21, Title VI of the Civil Rights Act of 1964 as amended, and Title 23 CFR Part 230 as stated in the ITD EEO Special Provisions and Title 49 CFR Part 26 as stated in the appropriate ITD DBE Special Provisions.  
<http://apps.itd.idaho.gov/apps/ocr/index.aspx>
2. **Nondiscrimination.** The Consultant, with regard to the work performed by them during the term of this Agreement, shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract including procurement of materials and equipment; or any other individual or firm providing or proposing services based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations, either by bidding or negotiation, made by the Consultant for work or services performed under subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be made aware by the Consultant of the obligations of this Agreement and to the Civil Rights requirements based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.
4. **Information and Reports.** The Consultant shall provide all information and reports required by regulations and/or directives and sources of information, and their facilities as may be determined by the State or the appropriate Federal Agency. The Consultant will be required to retain all records for a period of three (3) years after the final payment is made under the Agreement.
5. **Sanctions for Noncompliance.** In the event the Consultant or a Subconsultant is in noncompliance with the EEO Special Provisions, the State shall impose such sanctions as it or the appropriate Federal Agency may determine to be appropriate, including, but not limited to:
- Withholding of payments to the Consultant until they have achieved compliance;
  - Suspension of the agreement, in whole or in part, until the Consultant or Subconsultant is found to be in compliance, with no progress payment being made during this time and no time extension made;
  - Cancellation, termination or suspension of the Agreement, in whole or in part;
  - Assess against the Consultant's final payment on this Agreement or any progress payments on current or future Idaho Federal-aid Projects an administrative remedy by reducing the final payment or future progress payments in an amount equal to 10% of this agreement or \$7,700, whichever is less.
6. **Incorporation of Provisions.** The Consultant will include the provisions of paragraphs 1. through 5 above in every subcontract of \$10,000 or more, to include procurement of materials and leases of equipment unless exempt by the Acts, the Regulations, and directives pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the State or the appropriate Federal Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into any litigation to protect the interest of the State. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

#### 1050.20 Appendix E

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with all non-discrimination statutes and authorities; including but not limited to:

##### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, ( 49 USC § 4 71, Section 4 7123 ), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U .S.C. 1681 et seq).

#### **16. INSPECTION OF COST RECORDS**

The Consultant shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the project. They shall make such data available for inspection, and audit, by duly authorized personnel, at reasonable times during the life of this Agreement, and for a period of three (3) years subsequent to date of final payment under this Agreement, unless an audit has been announced or is underway; in that instance, records must be maintained until the audit is completed and any findings have been resolved. Failure to provide access to records may affect payment and may constitute a breach of contract.

#### **17. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

By signing this document the Consultant certifies to the best of his knowledge and belief that except as noted on an attached Exception, the company or its subcontractors, material suppliers, vendors or other lower tier participants on this project:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- b. have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records making false statements, or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- d. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**NOTE:** Exceptions will not necessarily result in denial of award, but will be considered in determining Consultant responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

#### 18. CERTIFICATION CONCERNING LOBBYING ACTIVITIES

By signing this document, the Consultant certifies to the best of their knowledge and belief that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The Consultant also agrees that he or she shall require that the language of this certification shall be included in all lower tier subcontracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly.



**19. EMPLOYEE ELIGIBILITY**

The Consultant warrants and takes the steps to verify that it does not knowingly hire or engage persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

DRAFT

**Scope of Services for  
Construction Engineering & Inspection (CE&I) Services**

**Date:** June 10, 2025

**Project Name:** Stop Control Safety Improvements, Bonner Co.

**Project No.:** A023(286)

**Key No.:** 23286

This scope of work is to provide Construction Engineering & Inspection (CE&I) services to include contract administration, inspection, and project office documentation, and project closeout under the general direction of the assigned Local Highway Technical Assistance Council (LHTAC) Resident Engineer and Bonner County (COUNTY), for construction of flashing LED stop signs and advanced stop-ahead signs in Bonner County, Idaho. HMM Engineering (CONSULTANT) will provide the LHTAC with experienced administration and inspection. Through this contract, CONSULTANT will inspect and document the activities associated with the project to the level necessary to administer the contract to ITD standards.

The following tasks represent the individual services that are to be provided by CONSULTANT under this agreement:

1. **Construction Administration** – CONSULTANT will provide the qualified personnel necessary to administer the Plans, Special Provisions, and Specifications of the project for acceptance by the COUNTY, the LHTAC, the ITD and the Federal Highway Administration (FHWA). The following sub-tasks represent a partial list of those activities necessary to administer the contract.
  - 1.1 Submittal Log & Minimum Testing Requirements (MTR's) – CONSULTANT will develop a list of required submittals for the project prior to start of construction and will also track and maintain a log of shop drawings and submittals and encourage reviewers to complete their review in a timely manner. Deficiencies will be promptly reported. CONSULTANT will also develop the MTR list for the project prior to start of construction. This information will be used to track the materials testing required on the project and coordination of the testing lab responsible for processing samples and reporting results.
    - i. Minimum Testing Requirements (MTR's) will be prepared for review and approval of the LHTAC Resident Engineer.
  - 1.2 Pre-construction Conference – CONSULTANT will facilitate the Pre-construction Conference including forms and exhibits provided by or coordinated with the LHTAC.

Performance Assumptions:

    - i. Coordination of meeting with COUNTY, the LHTAC, Utilities, Contractor, and other applicable parties.
    - ii. Prepare and distribute meeting minutes.
  - 1.3 Labor Compliance – The Contractor's and Sub-contractor's certified payroll wage rates will be verified, documented, and tracked for format, classification, pay scale, timely submissions, and concurrence with field reviews.

Performance Assumptions:

- i. Maintain filing system for certified payrolls and EEO compliance reports. Conduct labor interviews (ITD 2014) and DBE interviews (ITD 1701) and notify contractors on incorrect classification, pay scales, etc.
- ii. Maintain records in compliance with Title VI requirements.
- iii. Fill out ITD-2002 and submit with weekly Contractor Payroll.
- iv. Timely report any discrepancies to LHTAC.

- 1.4 Civil Rights Compliance – CONSULTANT and Contractor personnel will be monitored for civil rights compliance. The LHTAC Resident Engineer will be notified of instances of non-compliance.

Performance Assumptions:

- i. Inspect Project Board for required Civil Rights and EEO Compliance Postings.

- 1.5 Filing & Records Verification – All project files will be posted to ProjectWise and maintained on a weekly basis. Copies of important or requested information will be readily available to the LHTAC Resident Engineer on ProjectWise. An on-going process of periodic checks of the files will occur during the project to ensure that all records are being accurately kept and the filing system is up to date.

Performance Assumptions:

- i. Maintain project filing system electronically using ProjectWise.
- ii. Address periodic review comments.
- iii. Maintain all correspondence documents electronically. Do not submit hard copy correspondence to the LHTAC.
- iv. Post contract items to MSR- CONSULTANT will post the method of acceptance for each contract item to the MSR.
- v. Post Project Construction Entries – CONSULTANT will create project pay estimates from field diaries and pay item documents using ITD forms, and check pay item quantities against MSRs to assure quantities posted have appropriate certifications and test reports.

- 1.6 Progress Estimate Preparation – For each scheduled progress estimate, documentation will be prepared for and presented to the LHTAC Resident Engineer that contains the quantities and justification for each bid item payment with a summary sheet showing the amounts to be paid.

Performance Assumptions:

- i. Prepare bi-weekly or monthly pay estimate packages.
- ii. Prepare monthly project budget projections.
- iii. ITD 2242 Time Accounting form will be provided monthly with pay estimate development.

- 1.7 Materials Certifications – Certifications and quality control test results, as required by bid item, will be requested for all materials incorporated into the project. Certifications and quality control test results will be reviewed prior to entry into ProjectWise. No materials will be accepted for payment until the certifications are received and reviewed for acceptance.

Performance Assumptions:

- i. Minimum Testing Requirements (MTR's) will be prepared by the CONSULTANT and provided to LHTAC.
- ii. The CONSULTANT will check items found on the ITD Qualified Products List (QPL) prior to the material being incorporated into the projects.

- 1.8 Change Orders – CONSULTANT will prepare and analyze Change Orders for review and processing by the LHTAC Resident Engineer. Once all necessary documentation has been received by the CONSULTANT, Change Order preparation time through signature by the LHTAC assigned authority must not exceed three (3) calendar weeks after being approved by the Contractor.

Performance Assumptions:

- i. CONSULTANT will consult with the LHTAC Resident Engineer and in coordination with other assigned LHTAC personnel and prepare documents necessary to complete the change order process.
- ii. CONSULTANT will assist the LHTAC Resident Engineer and the COUNTY in preparing for any litigation or other action that may arise. This work will be considered additional work and will be further scoped and negotiated on an as needed/requested basis.
- iii. For pending claims concerning extra work or work beyond the original scope, CONSULTANT will maintain accurate force account records showing actual cost of such work. This work will be considered additional work and will be further scoped and negotiated on an as needed/requested basis.

- 1.9 Weekly Progress Meetings – Weekly/Periodic progress meetings will be held at a location to be determined prior to the start of work.

Performance Assumptions:

- i. Both the CONSULTANT, Project Manager, and Lead Inspector will attend weekly/periodic progress meetings and prepare minutes for distribution and review.

- 1.10 Monthly Invoicing – Monthly invoices of CONSULTANT labor and expenses will be electronically submitted to the LHTAC Resident Engineer for review and processing each month.

- 1.11 Contract Submittal Review – Contract submittals will be reviewed as necessary. It is understood that some interpretations and clarifications will be directed to the LHTAC Resident Engineer.

Performance Assumptions:

- i. Traffic Control Plans – Traffic Control Plans will be reviewed for compliance with MUTCD and ITD specifications.
- ii. CPM Review – The contractor's CPM will be reviewed to ensure that activity dates are correctly recorded for accuracy.
- iii. Interpretations and Clarifications – It is expected that CONSULTANT will perform routine interpretations and clarifications on the project. Sensitive decisions and interpretations or those that affect Erosion and Environmental permitting will be reviewed by the LHTAC Resident Engineer prior to final disposition.
- iv. Shop Drawings - CONSULTANT will review and approve shop drawings. CONSULTANT will

notify LHTAC and the COUNTY when these are transmitted.

- v. Contractor source approval requests, staging area requests, and waste site approval requests will be reviewed and approved through coordination with the LHTAC with the LHTAC Resident Engineer.
- 1.12 Public Relations – CONSULTANT will respond to and coordinate all public inquiries and/or concerns with the Contractor, the LHTAC Resident Engineer, and the COUNTY for appropriate action. Prepare relevant project information including schedule and list of contacts to be provided to first responders. Records of contacts and responses will be maintained.
2. **Project Management** – Project management will be fully conducted by the CONSULTANT from project activation through close-out. This includes all office support for ProjectWise filing, labor compliance and subcontract reviews, submittal and schedule reviews, analyze and prepare change orders, QC/QA analysis, Material Summary Report (MSR) and regular pay estimates in AASTOware Construction Module.
3. **Project Inspection** – Inspection will be performed by CONSULTANT with qualified and certified inspection staff. A spreadsheet with qualifications and certifications will be prepared and maintained to ensure full compliance with the ITD, WAQTC, and IQP requirements. Lead inspector is anticipated to be onsite a minimum of 70% of contractor working hours.
- 3.1 Inspector Diaries – Daily reports on ITD approved forms will be prepared to record the Contractor's hours on the site, weather conditions, data relative to questions or identified change orders, changed conditions, daily activities, labor compliance, civil rights compliance, decisions, observations in general, and specific observations in more detail as the case of observing test procedures. A record of the Contractor's personnel and craft, equipment utilized on site and hours of operation will be included in all daily reports. Project files and daily diaries will be maintained, and copies will be uploaded to ProjectWise on a weekly basis. Certificates of inspections, tests, and approvals required by the Contract Documents will be received and reviewed.
- 3.2 Identify and Recommend Corrections – Any omissions, substitutions, defects and deficiencies observed in the work of the Contractor will be identified and documented with recommendations reported to the Engineer.
- 3.3 Pay Quantity Collection – Pay quantities and quantity measurements will be checked for accuracy and prepared for processing for payment to the Contractor.
4. **Materials Sampling & Testing** – CONSULTANT will provide materials sampling & testing services as required by ITD specifications and the LHTAC Resident Engineer. The following items represent the major sub-tasks required for administering this portion of the agreement.
- 4.1 Quality Assurance and Verification Sampling & Testing – Sampling & Testing will be performed according to ITD Quality Assurance requirements and the LHTAC Resident Engineer (including verification sampling). Sampling of component materials and completed work items will be performed to verify that the materials and workmanship incorporated in the project are in substantial conformity with the plans, specifications and contract special provisions.



CONSULTANT will meet the minimum sampling frequencies per the MTR's as presented by the LHTAC Resident Engineer and as required due to project phasing, or other factors which could affect minimum testing frequencies. CONSULTANT will provide daily monitoring of the Contractor's Quality Control activities at the project site.

- 4.2 Acceptability of "or-equal" Products – CONSULTANT will evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the contractor. Recommendations will be made to the LHTAC Resident Engineer for change orders before allowing any substitutes.
5. **Record Drawings & Project Close-Out** – CONSULTANT will track changes and deviations from the plans and review As-Built drawings as submitted by the Contractor. At the completion of the project, marked drawings will be submitted to the LHTAC for preparation of the record drawings. At project close-out, all records will be finalized and quantity calculations verified. A final package of records will be submitted to the LHTAC Resident Engineer for review and acceptance.
  - 5.1 Verify all necessary documents have been received for submission of contractor's affidavit of payment.
  - 5.2 Receive bonds, certificates, or other evidence of insurance not previously submitted and required by the Contract Documents, including certificates of inspection, tests and approvals, shop drawings, samples, and the annotated record documents which are to be assembled by the Contractor in accordance with the Contract Documents to obtain final payment.
  - 5.3 CONSULTANT will participate in one (1) inspection after notice from the Contractor that the entire work is ready for its intended use, in the company of the COUNTY, LHTAC Resident Engineer and the Contractor, to determine if the work is Substantially Complete. If there are no objections from the COUNTY, CONSULTANT will deliver a certificate of substantial completion to the LHTAC Resident Engineer and the Contractor.
  - 5.4 CONSULTANT will participate in one (1) final inspection, to include representatives from the COUNTY and the LHTAC, to determine if the completed work by the contractor is acceptable so that CONSULTANT and the LHTAC may recommend in writing, final payment to the Contractor. CONSULTANT will also provide notice that the work is acceptable to the best of their knowledge, information and belief based on the extent of the services provided under this agreement.
  - 5.5 Full and final project documentation in ProjectWise must be completed no later than 30 days after the project work completion date. All documentation identified as "punch list" items which have been requested and not received due to Contractor lack of response are not subject to this timeframe.

**Key Understandings** - It is anticipated that each CONSULTANT personnel assigned to the project will be furnished with a vehicle, digital camera and cellular phone by CONSULTANT and all work will be under the supervision of the LHTAC Resident Engineer or his assigned representative.

**Project Schedule** - CONSULTANT proposes to implement its services within the following schedule: The scope of work for this project will run in accordance with the contractor's construction schedule. It is

anticipated that CONSULTANT will be engaged in CE&I services between July 2025 and November 2025.

**Professional Service Fee** - CONSULTANT will invoice the LHTAC Resident Engineer for professional services described in this Scope of Work. CONSULTANT will invoice the LHTAC Resident Engineer for professional labor and reimbursable expenses based on the Cost Estimate and will bill only for the efforts actually expended to complete the project in accordance with the provisions of the LHTAC Task Order for this work.

The fee estimate, level-of-effort projections, and schedule assumptions represent CONSULTANTS professional judgment. They are presented to allow a review of our approach. As we initiate activities, it may become apparent some modifications to this proposal are necessary due to changes in the Contractor's schedule. CONSULTANT will advise the LHTAC Resident Engineer of such issues and any fee and/or schedule impact prior to implementing revised activities.

DRAFT

CONSULTANT: HMH Engineering  
 PROJECT NAME: Stop Control Safety Improvements, Bonner Co.  
 PROJECT NUMBER: A023(286)  
 KEY NUMBER: 23286

## HMH - SUMMARY OF COSTS

### A. SUMMARY ESTIMATED MAN-DAY COSTS

	Position	Man-Days	Man-Hours		Raw Hrly Rate*	2.5851 Loaded Hrly Rate	Loaded Labor Cost
1	Project Manager	12	= 93	@	\$63.00	\$162.86	= \$ 15,145.98
2	Inspector	61	= 485	@	\$35.00	\$90.48	= \$ 43,882.80
6	Quality Control	1	= 8	@	\$56.00	\$144.77	= \$ 1,158.16
7	Documents Controller	14	= 114	@	\$36.00	\$93.06	= \$ 10,608.84
8	Administration	1	= 6	@	\$46.00	\$118.91	= \$ 713.46
<b>TOTAL LOADED LABOR COST</b>							<b>= \$ 71,509.24</b>
OVERTIME COSTS FOR INSPECTOR*				100	hrs @	\$17.50	= \$ 1,750.00

### B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD \*\*

132.92%

### C. NET FEE \*\*\*

10.50%

### D. FCCM \*\*

1.13%

### E. OUT-OF-POCKET EXPENSE SUMMARY \*\*\*\*

	Estimated Amount	Unit Cost	Estimated Expense
1 Vehicle Mileage			
Mileage to Sites (RT from Ponderay Office)	1241 Mi	Total (all locations). See Distance, Travel Time summary tab.	
Inspector (3 trips to each site)	3 Trips 3,722 Mi	3,722 @ \$ 0.700	= \$ 2,605.26
Project Manager (2 trips to each site)	2 Trips 2,481 Mi	2,481 @ \$ 0.700	= \$ 1,736.84
<b>TOTAL ESTIMATED EXPENSE</b>			<b>= \$ 4,342.10</b>

**TOTAL = \$77,601.34**

\* Overtime costs will include only the additional 1/2 time compensation to the employee.

\*\* As per our Approved ITD Overhead Rate Letter.

\*\*\* Calculated from the ITD Fee Matrix.

\*\*\*\* Not to Exceed the "FEDERAL PER DIEM RATES FOR IDAHO"

**CONSULTANT:**  
**PROJECT NAME:**  
**PROJECT NUMBER:**  
**KEY NUMBER:**

**HMH Engineering**  
**Stop Control Safety Improvements, Bonner Co.**  
**A023(286)**  
**23286**

**HMH - Project Personnel**

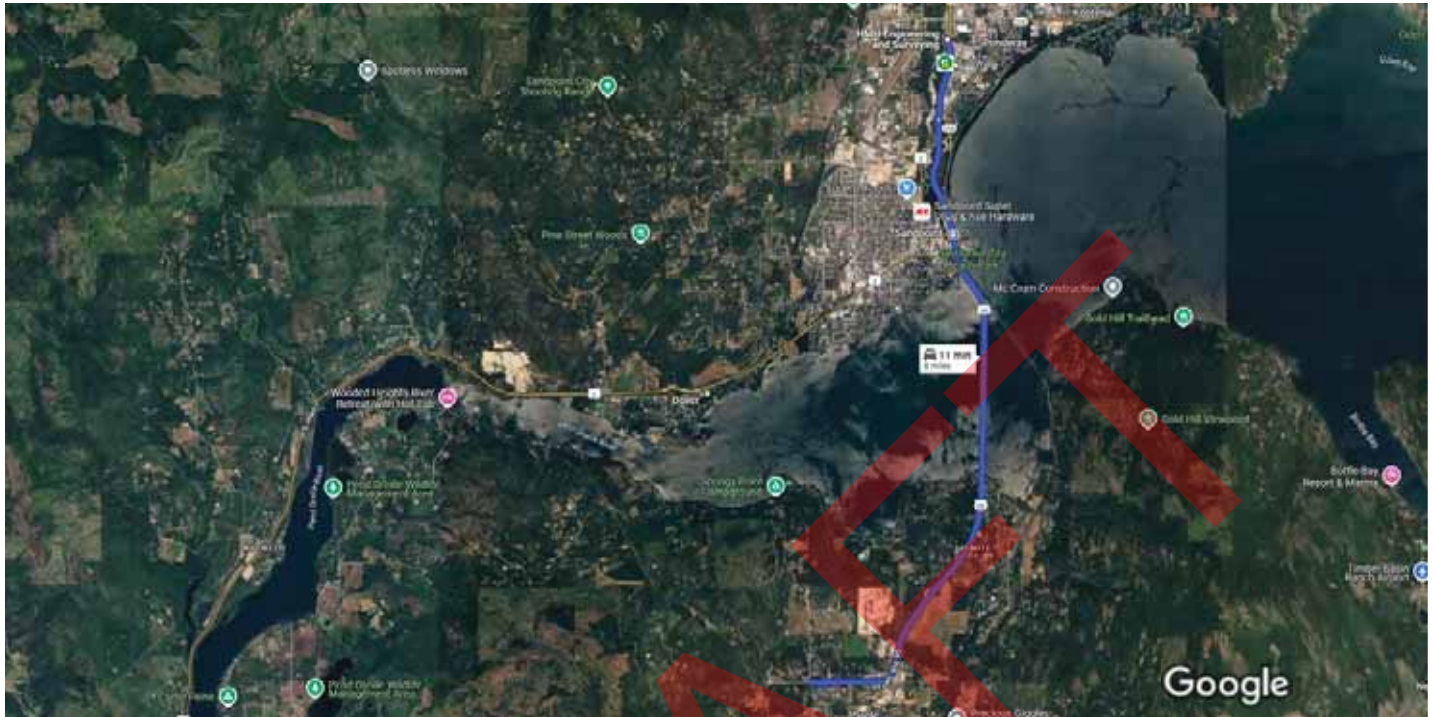
35 Anticipated Working Days

	Dan Tadic, PE	Drake Scott	Nate McKinley	Randy Williams	Madison Pollard	
	Project Manager	Inspector	Quality Control	Documents Controller	Administration	TOTAL
<b>1.0 Construction Administration</b>						
1.1 Submittal Log & MTR's	2.0	8.0	2.0	8.0		20.0
1.2 Pre-Construction Conference	4.0	4.0		2.0		10.0
1.3 Labor Compliance	1.0	3.0		14.0		18.0
1.4 Civil Rights Compliance	1.0	1.0		1.0		3.0
1.5 Filing & Records Verification	6.0	8.0	4.0	30.0		48.0
1.6 Progress Estimate Preparation	6.0	8.0		12.0		26.0
1.7 Materials Certifications	1.0	8.0				9.0
1.8 Change Orders	4.0	16.0		16.0		36.0
1.9 Weekly Progress Meetings	14.0	10.0				24.0
1.10 Monthly Invoicing	4.0				6.0	10.0
1.11 Contract Submittal Review	2.0	8.0		8.0		18.0
1.12 Public Relations		4.0				4.0
	<b>45.0</b>	<b>78.0</b>	<b>6.0</b>	<b>91.0</b>	<b>6.0</b>	<b>226.0</b>
<b>3.0 Project Inspection</b>						
3.1 Inspection of Work/ Inspector Diaries	10.0	350.0				360.0
3.2 Identify & Recommend Corrections	2.0	4.0				6.0
3.3 Pay Quantity Collection		3.0		3.0		6.0
	<b>12.0</b>	<b>357.0</b>	<b>0.0</b>	<b>3.0</b>	<b>0.0</b>	<b>372.0</b>
<b>5.0 Record Drawings and Project Closeout</b>						
5.1 Verify Documents Received	4.0	10.0		10.0		24.0
5.2 Bonds, Certificates, & Insurance				2.0		2.0
5.3 Substantial Inspection	16.0	16.0				32.0
5.4 Final Inspection	16.0	16.0				32.0
5.5 Final Documentation		8.0	2.0	8.0		18.0
	<b>36.0</b>	<b>50.0</b>	<b>2.0</b>	<b>20.0</b>	<b>0.0</b>	<b>108.0</b>
<b>Total Labor Hours</b>	<b>93.0</b>	<b>485.0</b>	<b>8.0</b>	<b>114.0</b>	<b>6.0</b>	<b>706.0</b>

<u>Sign Assembly No.</u>	<u>Intersection</u>	<u>Distance to/from Ponderay Office (miles)</u>	
		<u>Each Way</u>	<u>Round Trip (RT)</u>
1	Spades/Gun Club	8	16
2	Spades/Gun Club		
3	Spades/Lakeshore	7.7	15.4
4	Spirit Lake/Durfort	11.2	22.4
5	Vay/Durfort	20.6	41.2
6	Lakeshore/Durfort	16.5	33
7	Lakeshore/Durfort		
8	Durfort/Hwy 95	10.8	21.6
9	E Durfort/Talache	11.4	22.8
10	E Durfort/Talache		
11	Talache/Sagle	8.9	17.8
12	Bottle Bay/Sagle	16.5	33
13	Old PR/Wisconsin	26.1	52.2
14	Leclerc/Hwy 2	30.3	60.6
15	Leclerc/Hwy 2		
16	Durfort/Wisconsin	25	50
17	Durfort/Wisconsin		
18	Cavanaugh/Dickensheet	54.7	109.4
19	Cavanaugh/Dickensheet		
20	Cavanaugh/Eastshore	57.9	115.8
21	Eastriver/Dickensheet	54.5	109
22	Peterson/Peninsula	31.5	63
23	Peterson/Peninsula		
24	Substation/Dickensheet	51	102
25	Substation/Dickensheet		
26	Hoo Doo/Old Pr	29.7	59.4
27	Luby Bay/W Lakeshore	54.8	109.6
28	Colburn Colver/SH 200	5.8	11.6



29	Selle/ Hwy 95	3.9	7.8
30	Colburn Colver/Hwy 95	7.1	14.2
31	Colburn Colver/Hwy 95		
32	Providence/SH 200	2.6	5.2
33	Providence/SH 200		
34	N Boyer/W Bronx	2.4	4.8
35	N Boyer/W Bronx		
36	N Center Valley/Colburn	8.8	17.6
37	N Center Valley/Colburn		
38	N Center Valley/Colburn		
39	N Center Valley/Colburn		
40	Samuels/Colburn Colver	11.7	23.4
41	Samuels/Colburn Colver		
42	Gold Crk/Colburn Colver	9.9	19.8
43	Gold Crk/Colburn Colver		
44	Selle/Colburn Colver	8.9	17.8
45	Rapid Lighting/Colburn Colver	8.7	17.4
46	Rapid Lighting/Colburn Colver		
47	Jacobson/Colburn Colver	7.2	14.4
48	Jacobson/Colburn Colver		
49	N Kootenai/Selle	5.9	11.8
50	N Kootenai/Selle		
51	S Center Valley/Selle	5.9	11.8
52	S Center Valley/Selle		
53	Upland Dr/Baldy	4.4	8.8
54	Upland Dr/Baldy		
			<hr/> 1240.6



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
6.3 mi
- ↷ 5. Turn right onto Gun Club Rd  
0.8 mi

Spades Rd & Gun Club Rd

Sagle, ID 83860

HMH Engineering and Surveying, 476864 US- Drive 7.7 miles, 12 min  
95 Suite C, Ponderay, ID 83852 to Lakeshore Dr & Spades Rd, Sagle,  
ID 83860



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

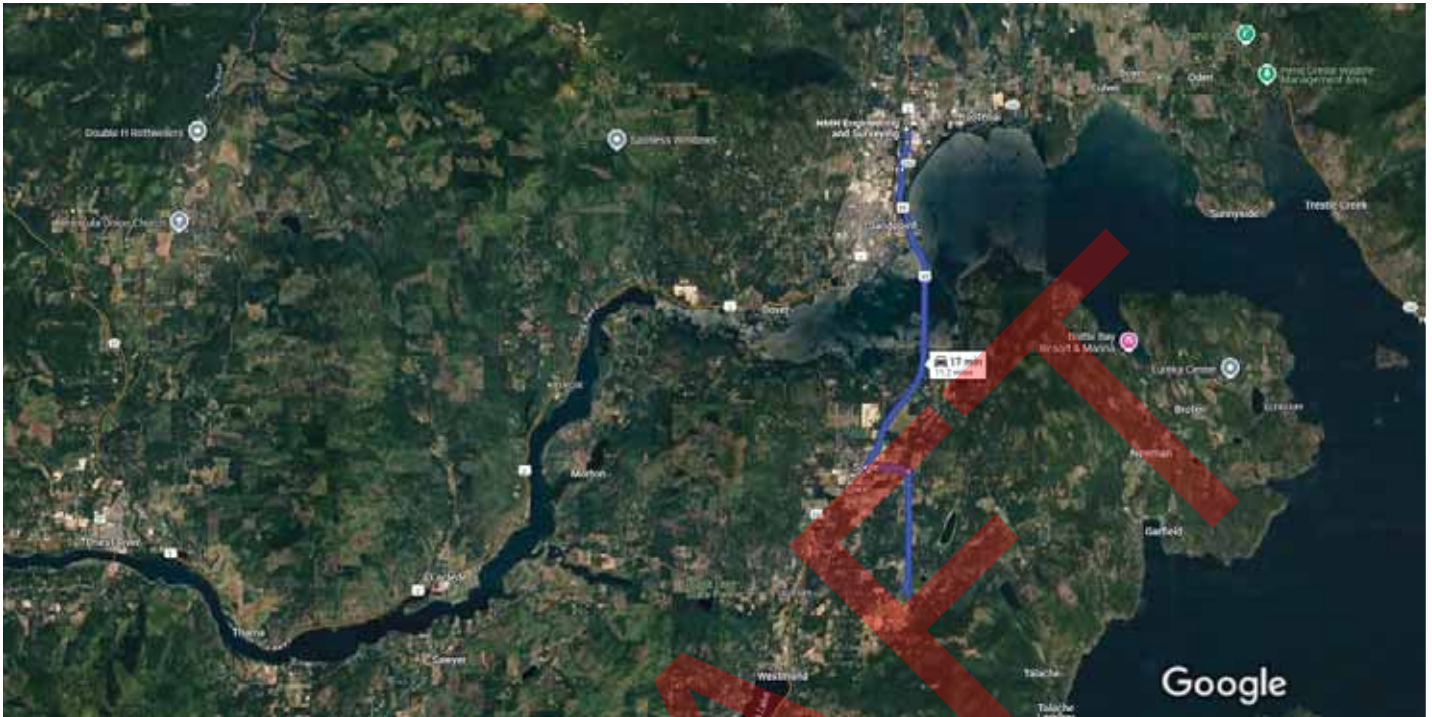
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
3.9 mi
- ↷ 5. Turn right onto Lakeshore Dr  
3.0 mi

Lakeshore Dr & Spades Rd

Sagle, ID 83860





Map data ©2025 , Map data ©2025 Google 1 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
6.7 mi
- ↶ 5. Turn left onto Sagle Rd  
1.0 mi
- ↷ 6. Turn right onto S Sagle Rd  
2.6 mi

E Dufort Rd & S Sagle Rd  
Sagle, ID 83860



Map data ©2025 , Map data ©2025 Google 1 mi

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
9.9 mi
- ↷ 5. Turn right onto Dufort Rd  
9.8 mi

Dufort Rd & Vay Rd

Idaho 83856





Map data ©2025 , Map data ©2025 Google 1 mi

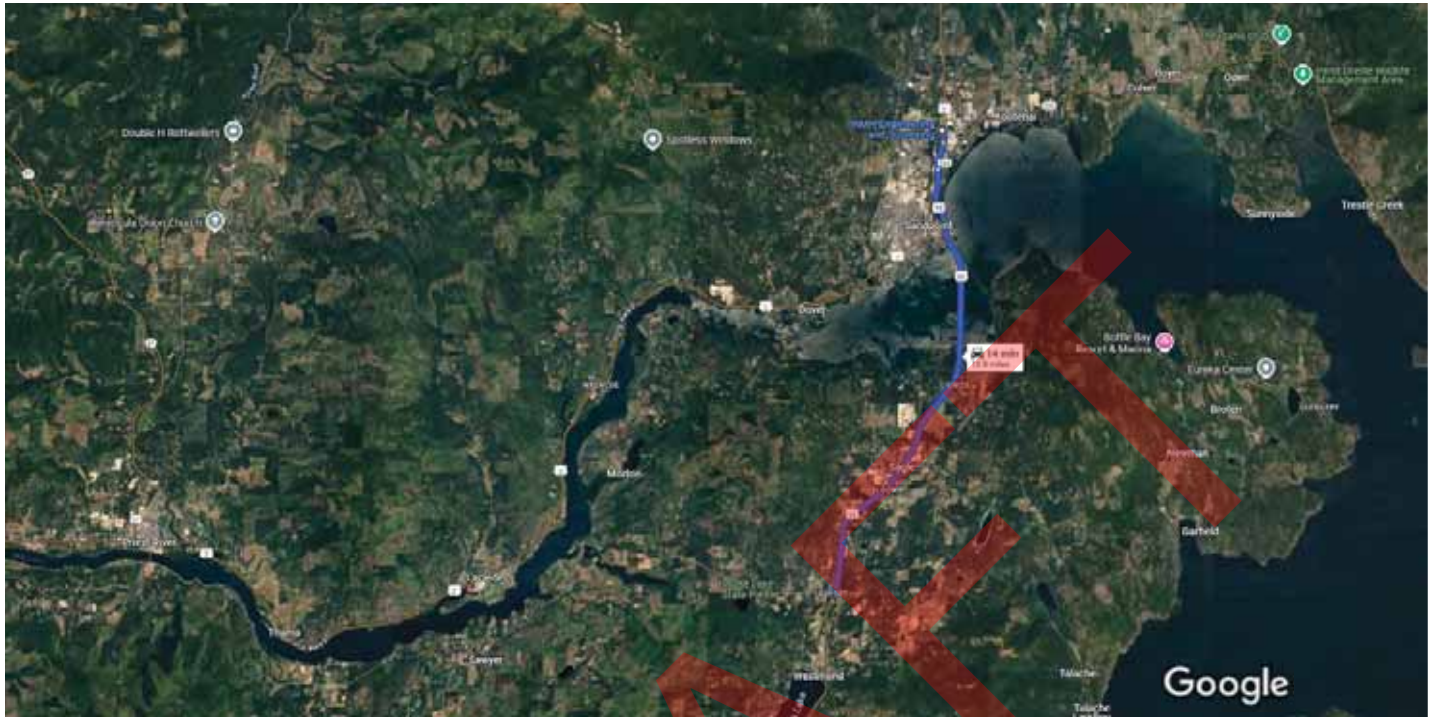
### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
9.9 mi
- ↷ 5. Turn right onto Dufort Rd  
5.7 mi

Lakeshore Dr & Dufort Rd

Idaho 83860



Map data ©2025 , Map data ©2025 Google 1 mi

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↩ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↪ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
9.9 mi

### US-95 & Dufort Rd

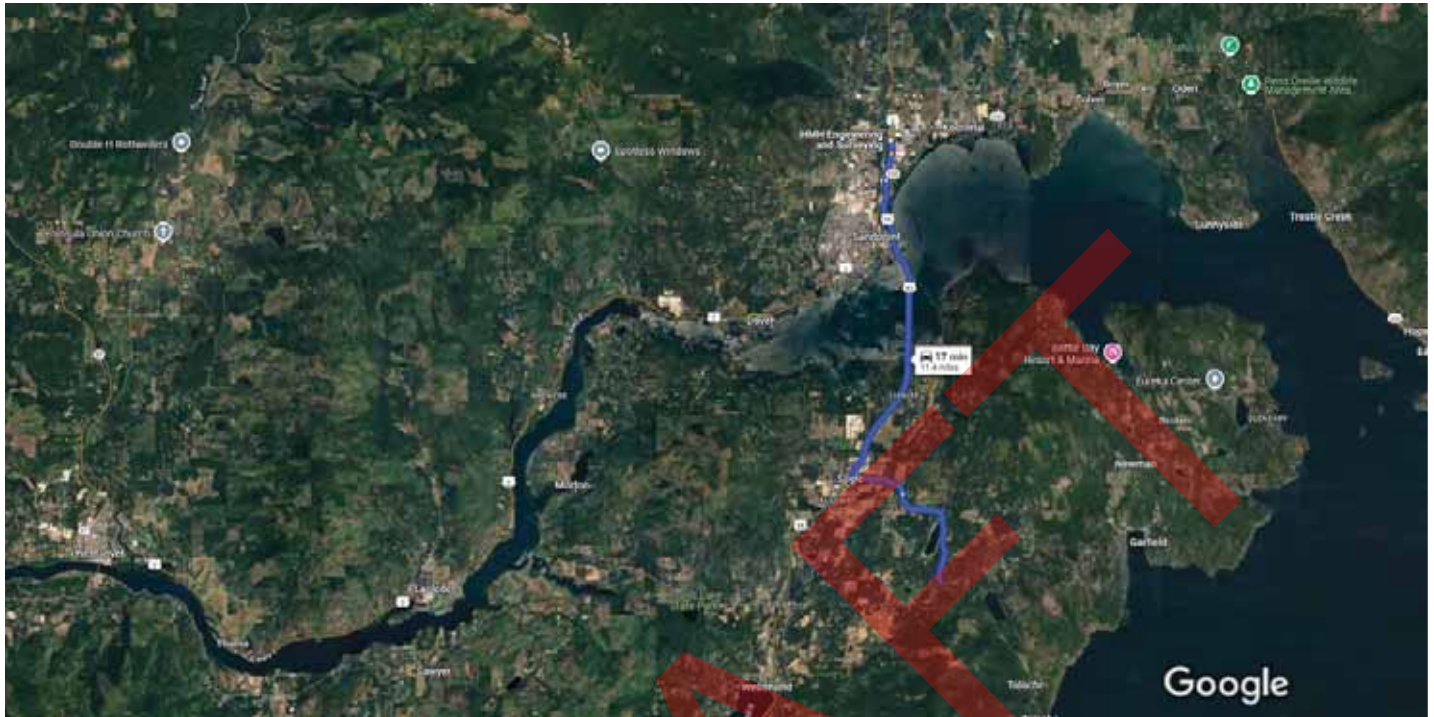
Sagle, ID 83860



## Sign Assemblies 9 & 10



HMH Engineering and Surveying, 476864 Drive 11.4 miles, 17 min  
US-95 Suite C, Ponderay, ID 83852 to E Dufort Rd & Talache Rd, Sagle,  
ID 83860



Map data ©2025, Map data ©2025 Google 1 mi

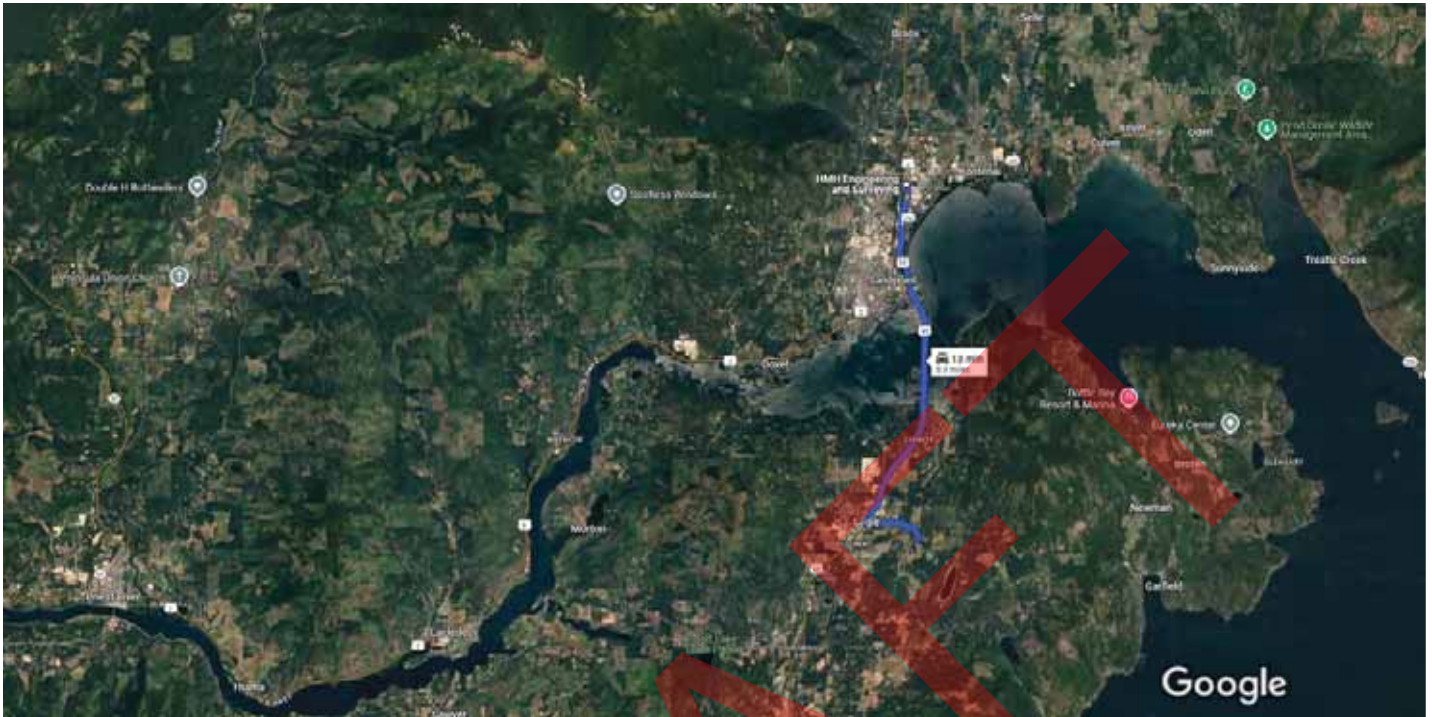
### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
6.7 mi
- ↶ 5. Turn left onto Sagle Rd  
1.3 mi
- ↑ 6. Continue straight onto Talache Rd  
2.5 mi

### E Dufort Rd & Talache Rd

Sagle, ID 83860



Map data ©2025 , Map data ©2025 Google 1 mi

### HMH Engineering and Surveying

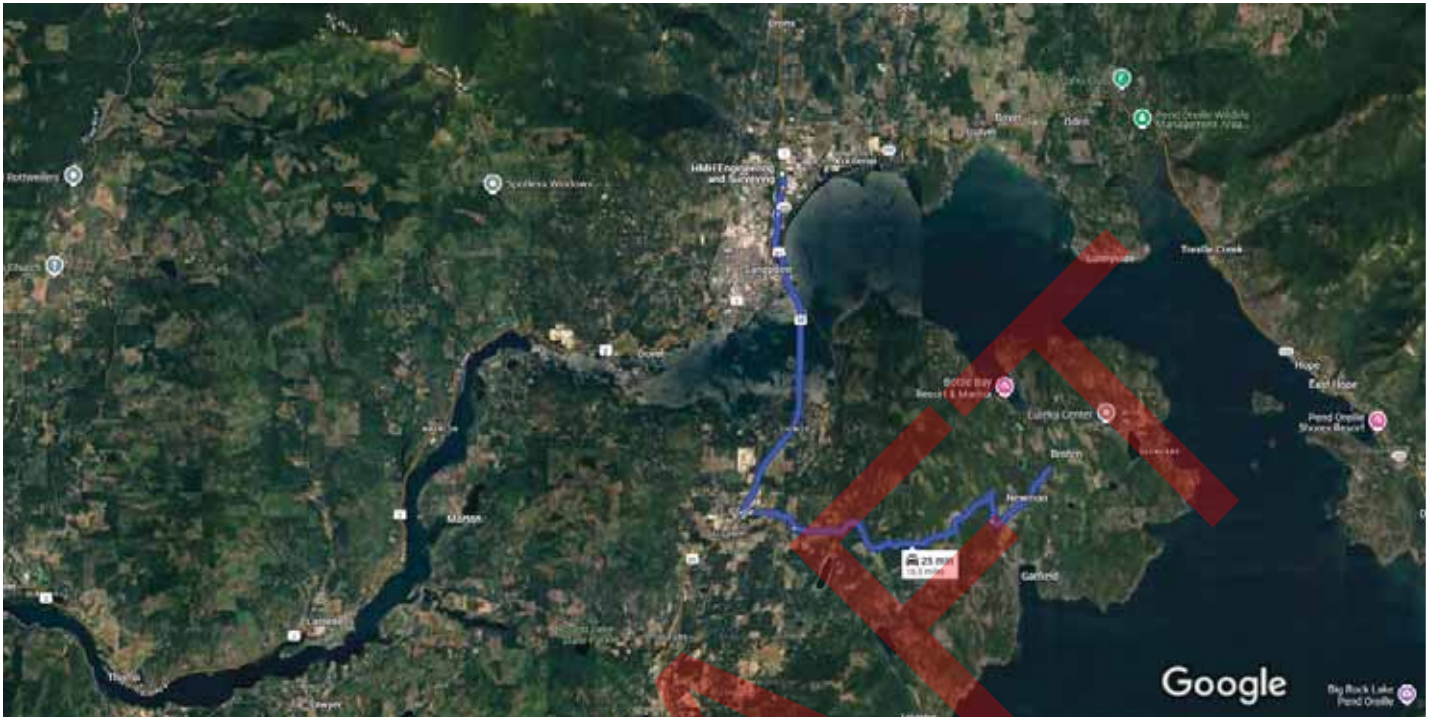
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↩ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↪ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
6.7 mi
- ↩ 5. Turn left onto Sagle Rd  
1.3 mi

### Talache Rd & Sagle Rd

Sagle, ID 83860





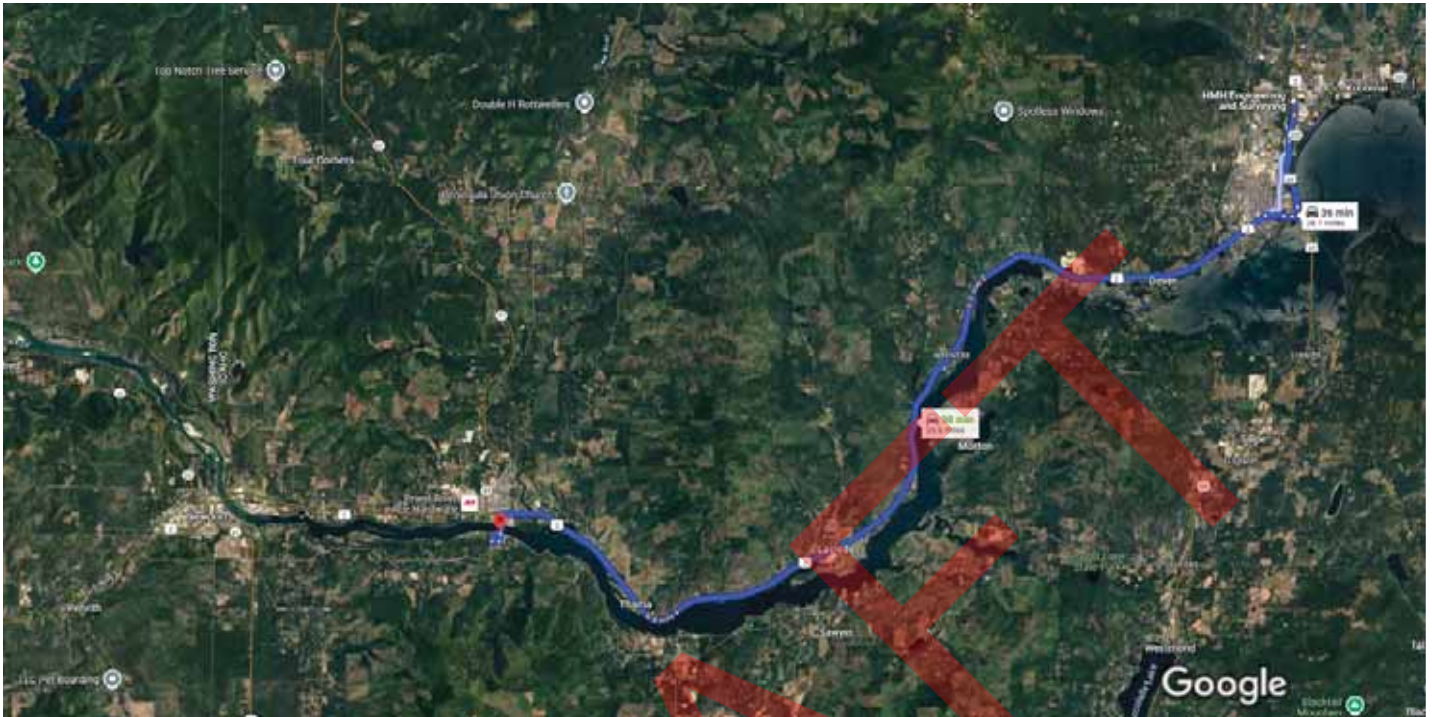
Map data ©2025, Map data ©2025 Google 1 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↑ 4. Continue straight onto US-95 S  
6.7 mi
- ↶ 5. Turn left onto Sagle Rd  
1.3 mi
- ↶ 6. Turn left to stay on Sagle Rd  
5.8 mi
- ↶ 7. Slight left onto Bottle Bay Rd/Glengary Rd  
1.8 mi

Sagle Rd & Bottle Bay Rd  
Idaho 83860





Map data ©2025 , Map data ©2025 Google 1 mi

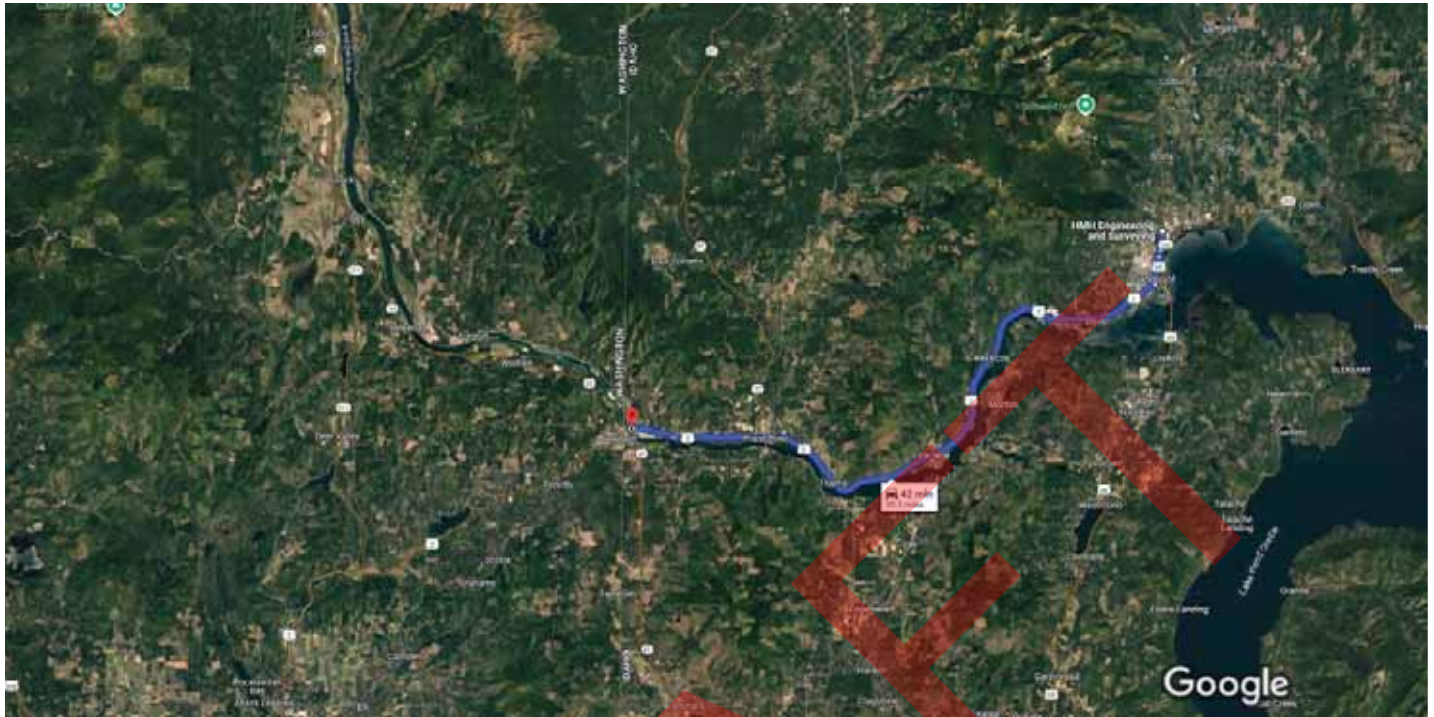
HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

#### Continue to US-2 W/US-95 S

- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

#### Continue on US-2 W to Priest River

- ↪ 3. Turn right onto US-2 W/US-95 S  
31 min (25.0 mi)
- ↑ 4. Continue straight onto US-95 S  
0.8 mi
- ↪ 5. Take the exit toward Sandpoint  
1.4 mi
- ↗ 6. Turn right onto the ramp to E Superior St  
0.2 mi
- ↖ 7. Use the right lane to turn slightly left onto Superior St  
0.1 mi



Map data ©2025, Map data ©2025 Google 2 mi

## HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200 ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↷ 5. Turn right onto US-2 W (signs for Sandpoint/Priest River)  
 ⓘ Pass by Cedar Street Hotel & Suites Sandpoint (on the left in 1.1 mi)  
 1.3 mi
- ↷ 6. Turn right onto US-2 W/Pine St  
 ⓘ Continue to follow US-2 W  
 27.9 mi
- ↷ 7. Turn right onto Le Clerc Crk Rd  
10 ft



## Sign Assemblies 16 & 17



HMH Engineering and Surveying, 476864 Drive 25.0 miles, 35 min  
US-95 Suite C, Ponderay, ID 83852 to Idaho Forest Industries Mill Rd  
& Dufort Rd, Priest River, ID 83856

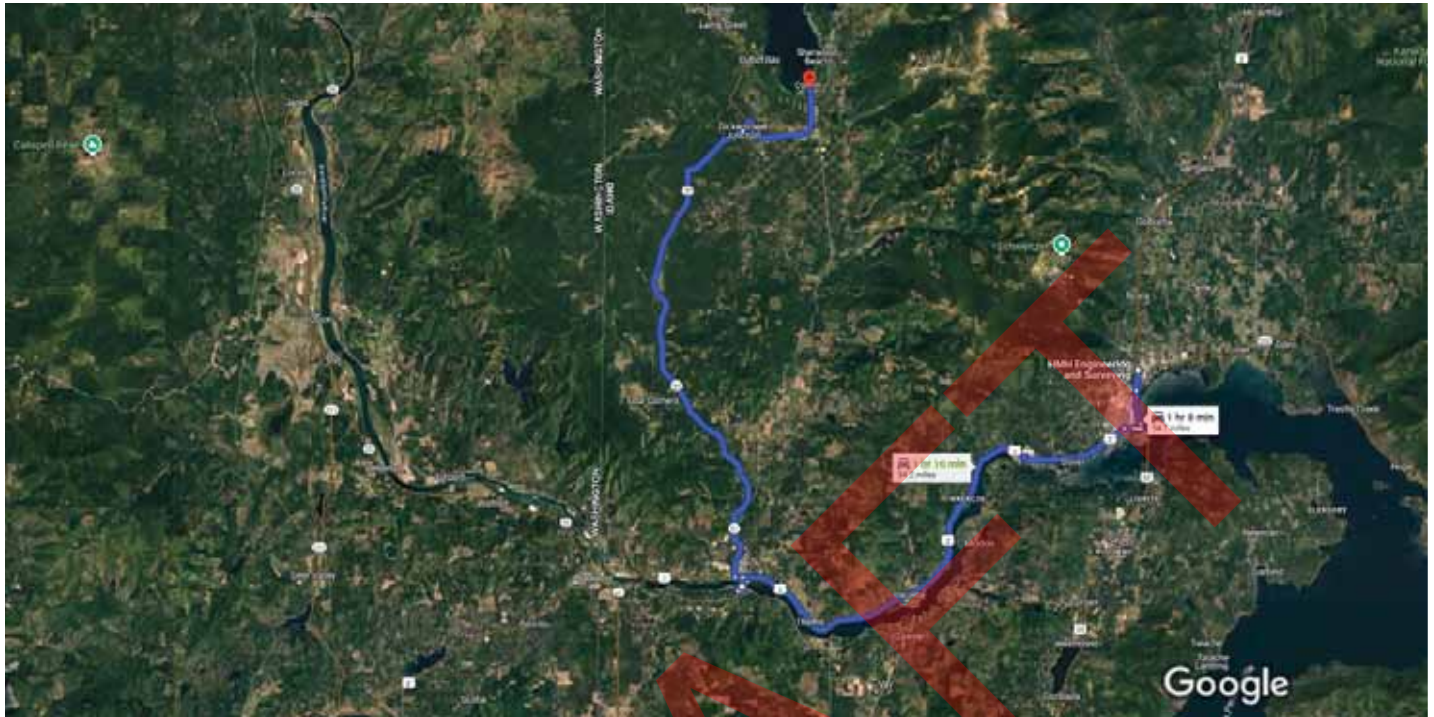


Map data ©2025, Map data ©2025 Google 1 mi

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200 ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↷ 5. Turn right onto US-2 W (signs for Sandpoint/Priest River)  
**i** Pass by Cedar Street Hotel & Suites Sandpoint (on the left in 1.1 mi)  
1.3 mi
- ↷ 6. Turn right onto US-2 W/Pine St  
**i** Continue to follow US-2 W  
22.2 mi
- ↶ 7. Turn left onto Wisconsin St  
0.4 mi



Map data ©2025 , Map data ©2025 Google 2 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

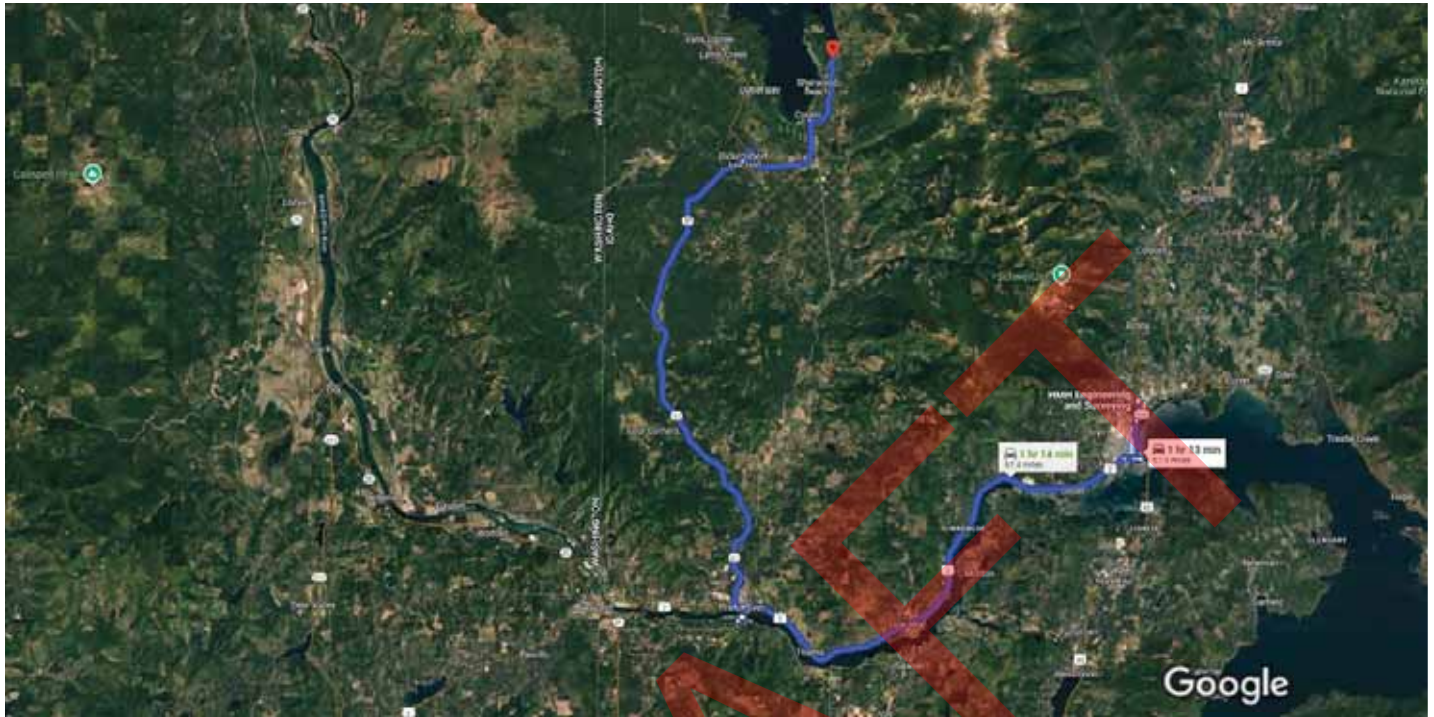
Continue to US-2 W/US-95 S

- 25 sec (213 ft)
- ↑ 1. Head south toward US-2 W/US-95 S
- 125 ft
- ← 2. Turn left toward US-2 W/US-95 S
- 89 ft

Continue on US-2 W. Take ID-57 N to Dickensheet Rd

- 1 hr 1 min (49.3 mi)
- ↘ 3. Turn right onto US-2 W/US-95 S
- 0.8 mi
- ↑ 4. Continue straight onto US-95 S
- 1.4 mi
- ↘ 5. Take the exit toward Sandpoint
- 0.2 mi
- ↗ 6. Turn right onto the ramp to E Superior St
- 0.1 mi
- ↖ 7. Use the right lane to turn slightly left onto Superior St





Map data ©2025 , Map data ©2025 Google 2 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

Continue to US-2 W/US-95 S

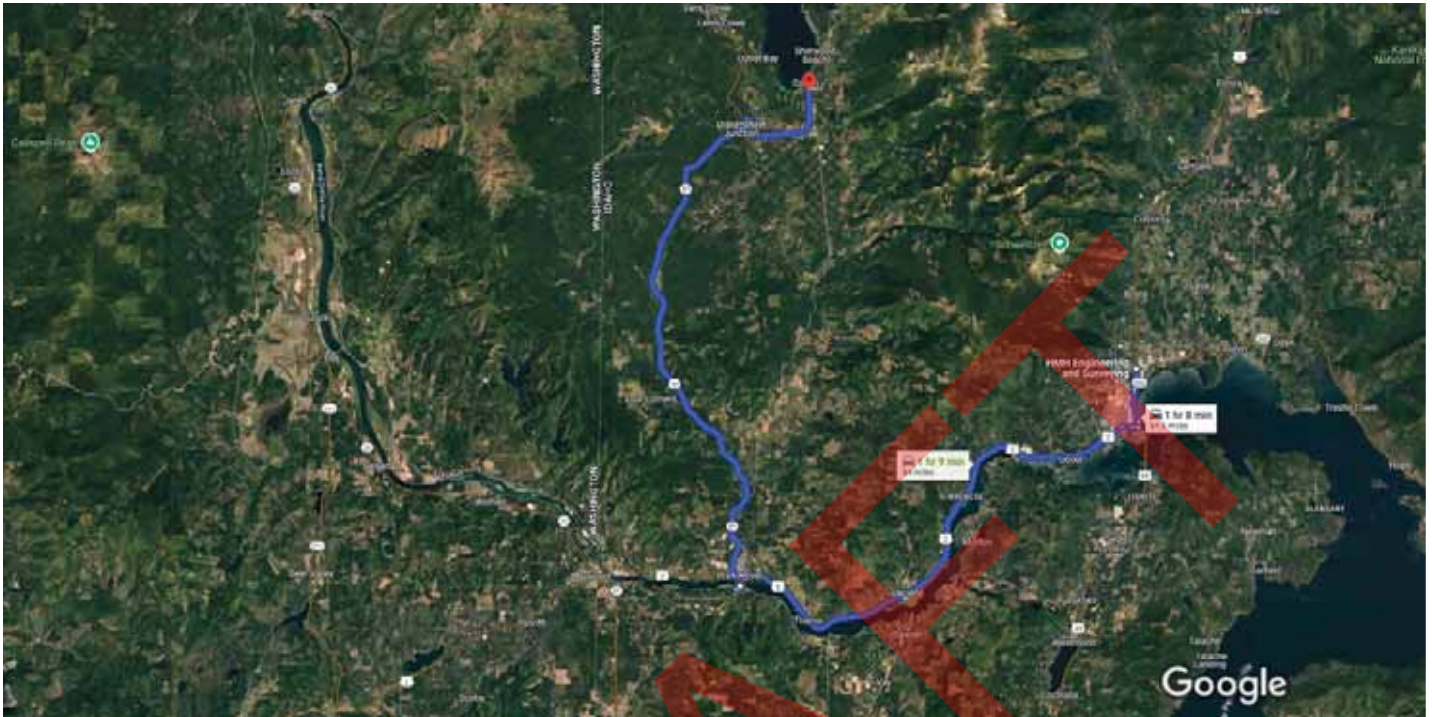
- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

Continue on US-2 W. Take ID-57 N to Dickensheet Rd

- 3. Turn right onto US-2 W/US-95 S  
1 hr 1 min (49.3 mi)
- ↑ 4. Continue straight onto US-95 S  
0.8 mi
- ↘ 5. Take the exit toward Sandpoint  
1.4 mi
- ↗ 6. Turn right onto the ramp to E Superior St  
0.2 mi
- ↖ 7. Use the right lane to turn slightly left onto Superior St  
0.1 mi



HMH Engineering and Surveying, 476864 Drive 54.5 miles, 1 hr 8 min  
US-95 Suite C, Ponderay, ID 83852 to Dickensheet Rd & Ice House Rd,  
Coolin, ID 83821



Map data ©2025 , Map data ©2025 Google 2 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

Continue to US-2 W/US-95 S

- 25 sec (213 ft)
- ↑ 1. Head south toward US-2 W/US-95 S
- 125 ft
- ← 2. Turn left toward US-2 W/US-95 S
- 89 ft

Continue on US-2 W. Take ID-57 N to Dickensheet Rd

- 1 hr 1 min (49.3 mi)
- ↷ 3. Turn right onto US-2 W/US-95 S
- 0.8 mi
- ↑ 4. Continue straight onto US-95 S
- 1.4 mi
- ↷ 5. Take the exit toward Sandpoint
- 0.2 mi
- ↗ 6. Turn right onto the ramp to E Superior St
- 0.1 mi
- ↖ 7. Use the right lane to turn slightly left onto Superior St



Map data ©2025, Map data ©2025 Google 1 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

#### Continue to US-2 W/US-95 S

- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

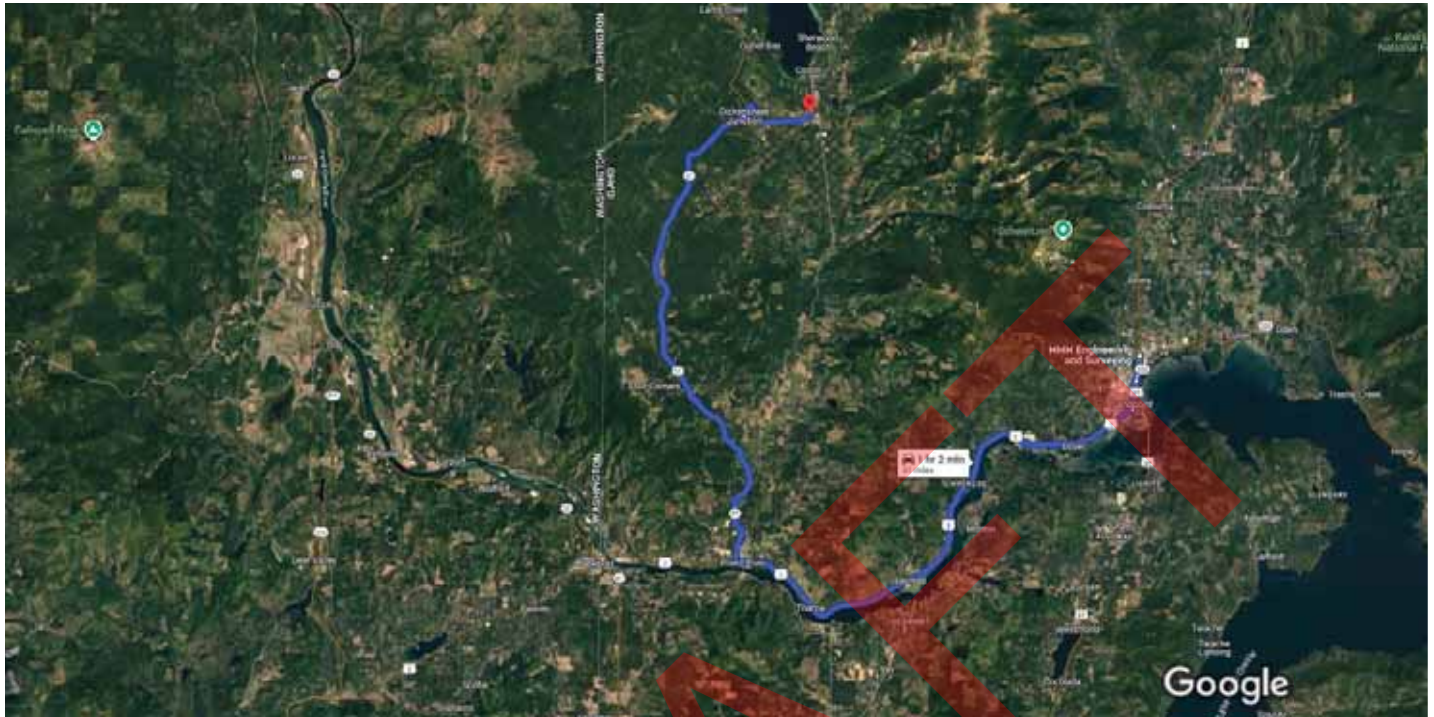
#### Follow US-2 W to ID-57 N in Priest River

- ↪ 3. Turn right onto US-2 W/US-95 S  
32 min (24.8 mi)  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200  
ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↪ 5. Turn right onto US-2 W (signs for  
Sandpoint/Priest River)

**i** Pass by Cedar Street Hotel & Suites Sandpoint  
(on the left in 1.1 mi)

1.3 mi





Map data ©2025, Map data ©2025 Google 2 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

Continue to US-2 W/US-95 S

- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

Follow US-2 W and ID-57 N to Dickensheet Rd

- ↪ 3. Turn right onto US-2 W/US-95 S  
56 min (47.3 mi)  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200  
ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↪ 5. Turn right onto US-2 W (signs for  
Sandpoint/Priest River)

**i** Pass by Cedar Street Hotel & Suites Sandpoint  
(on the left in 1.1 mi)

1.3 mi



Imagery ©2025 Airbus, CNES / Airbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2025 500 ft

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

Continue to US-2 W/US-95 S

- 25 sec (213 ft)
- ↑ 1. Head south toward US-2 W/US-95 S
- 125 ft
- ← 2. Turn left toward US-2 W/US-95 S
- 89 ft

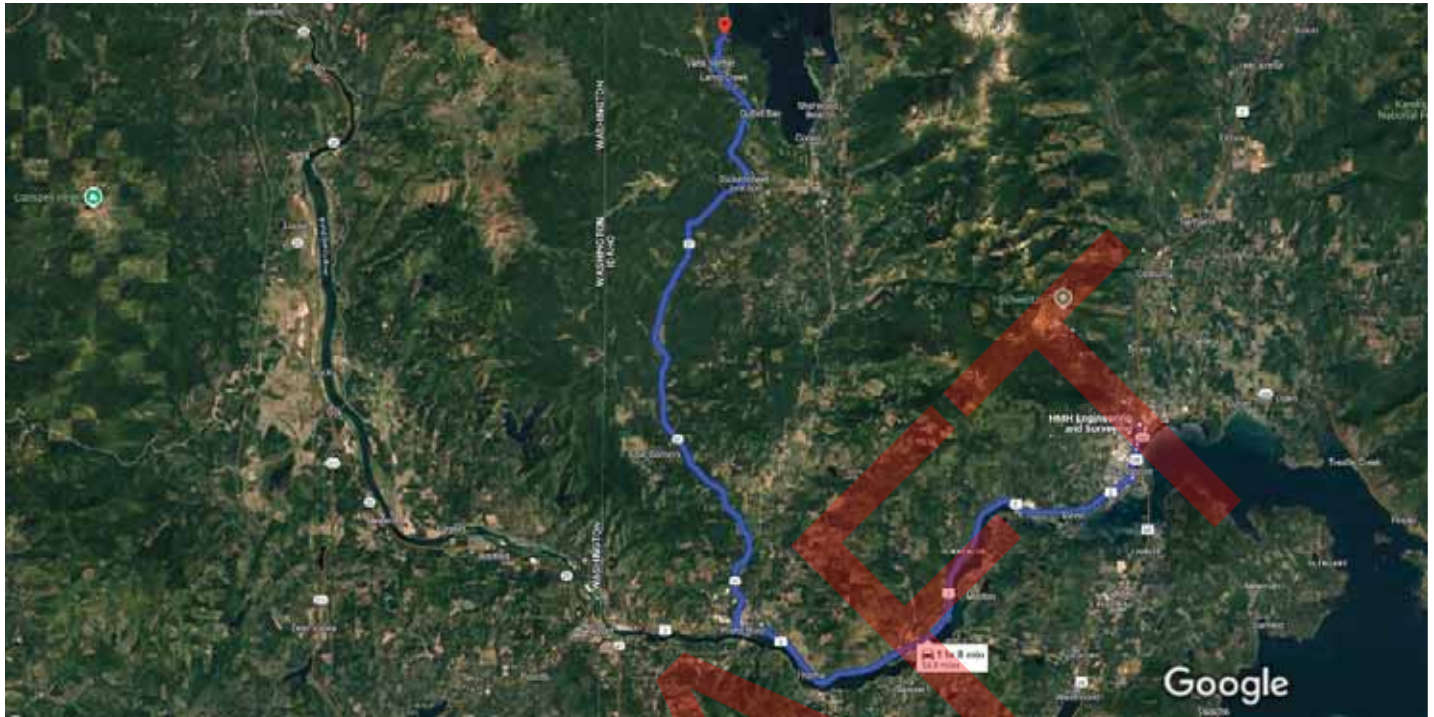
Follow US-2 W to Wisconsin St in Priest River

- 31 min (24.5 mi)
- ↪ 3. Turn right onto US-2 W/US-95 S
- 0.8 mi
- ⬆ 4. Use the right lane to take the US-2 W/ID-200 ramp to Kootenai/Clark Fork/Sandpoint
- 0.2 mi
- ↪ 5. Turn right onto US-2 W (signs for Sandpoint/Priest River)

**i** Pass by Cedar Street Hotel & Suites Sandpoint  
(on the left in 1.1 mi)

1.3 mi





Map data ©2025, Map data ©2025 Google 2 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

#### Continue to US-2 W/US-95 S

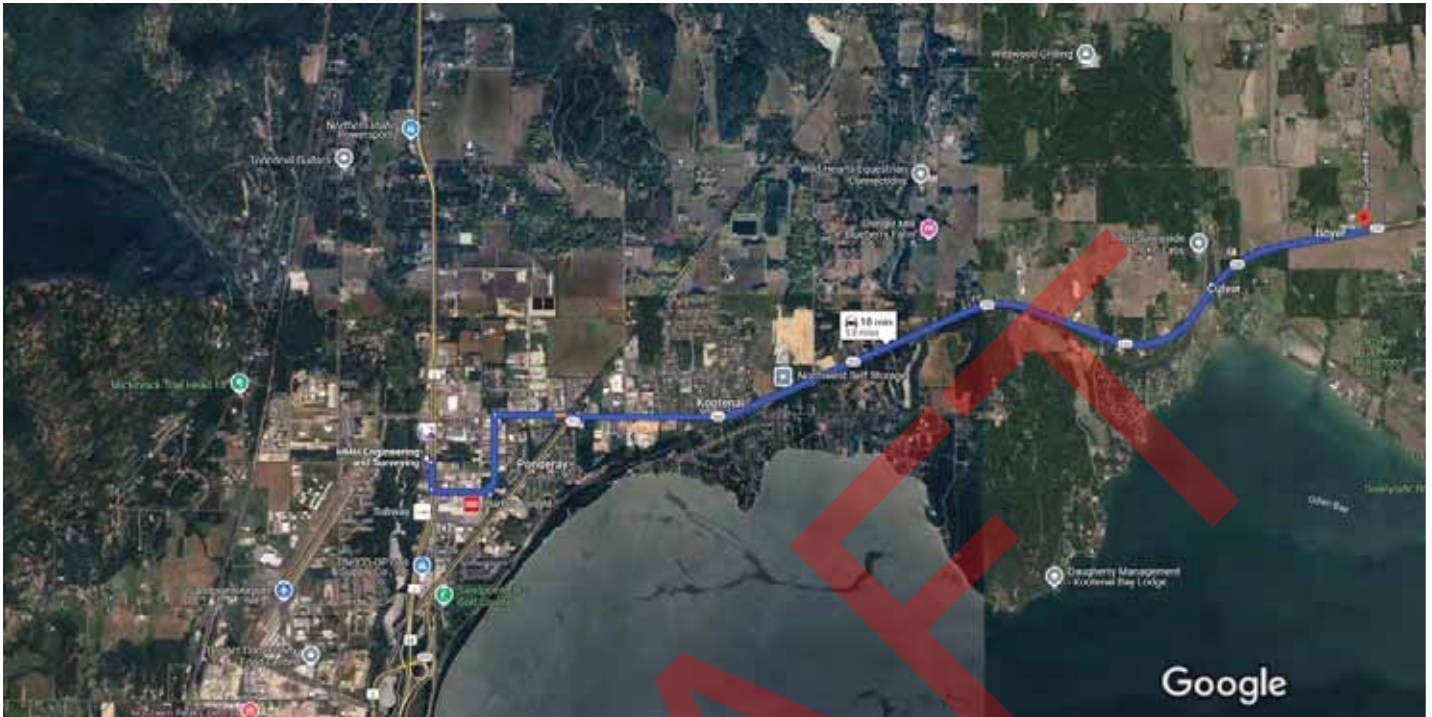
- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

#### Follow US-2 W and ID-57 N to Luby Bay Rd

- ↪ 3. Turn right onto US-2 W/US-95 S  
1 hr 3 min (53.4 mi)  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200  
ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↪ 5. Turn right onto US-2 W (signs for  
Sandpoint/Priest River)  
**i Pass by Cedar Street Hotel & Suites Sandpoint  
(on the left in 1.1 mi)**  
1.3 mi



HMH Engineering and Surveying, 476864 US- Drive 5.8 miles, 10 min  
95 Suite C, Ponderay, ID 83852 to 35957-35955 ID-200, Sandpoint, ID  
83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

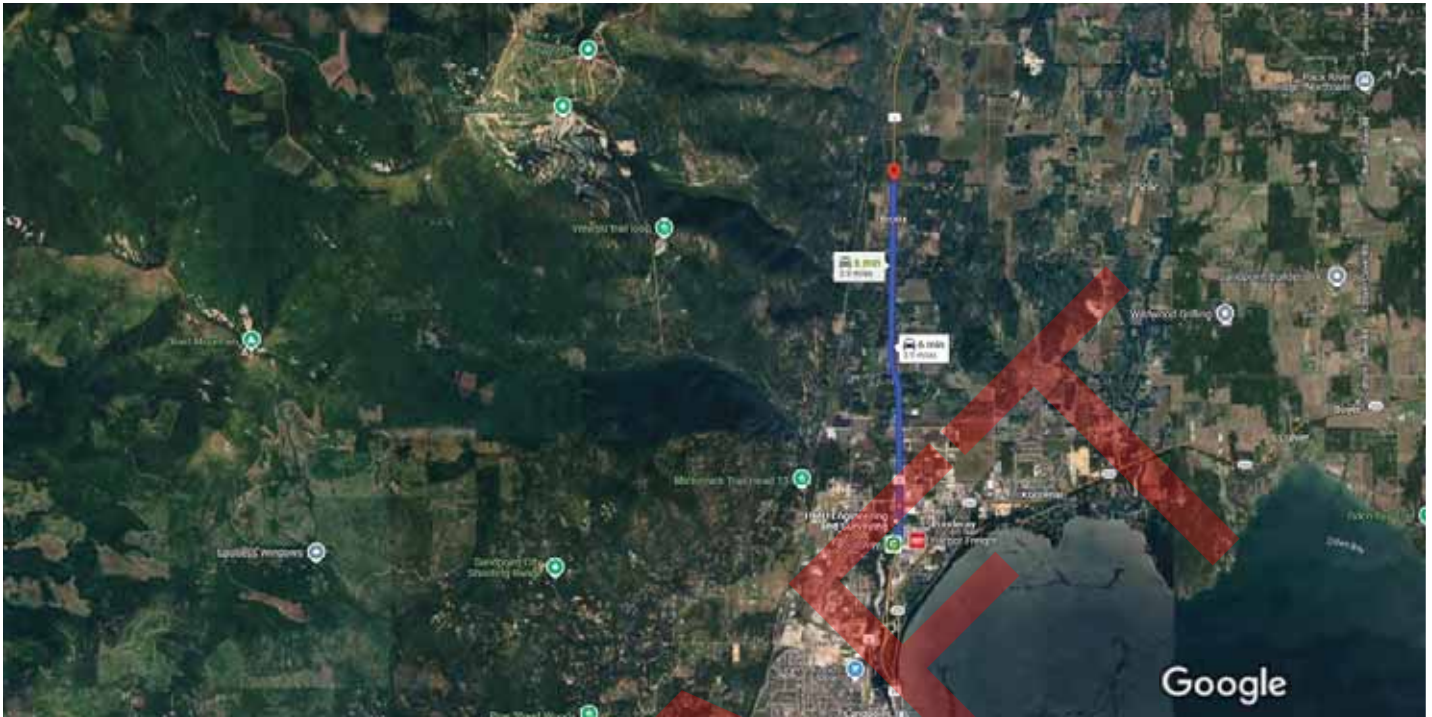
### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Turn left onto Triangle Dr  
0.7 mi
- ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
- ↶ 6. Turn left onto ID-200 E  
4.5 mi

35957-35955 ID-200

Sandpoint, ID 83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

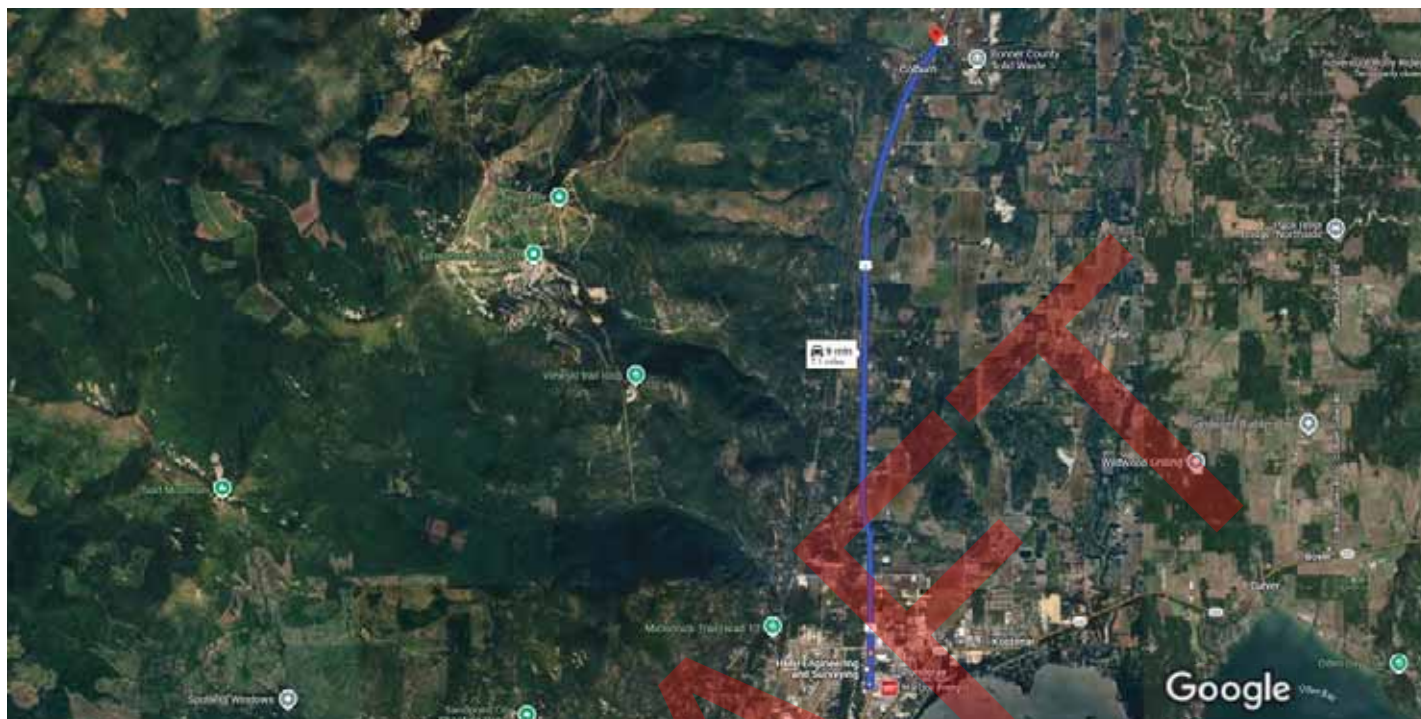
- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
Pass by Taco Bell (on the left in 0.3 mi)  
3.7 mi

US-95 & Selle Rd

Idaho 83864



HMH Engineering and Surveying, 476864 US-95 Suite C, Ponderay, ID 83852 to US-95 & Colburn Culver Rd, Idaho 83864 Drive 7.1 miles, 9 min



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### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
  - ↩ 2. Turn left toward US-2 W/US-95 S  
89 ft
  - ↪ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
  - ↺ 4. Make a U-turn  
6.9 mi
- i Pass by Taco Bell (on the left in 0.3 mi)**

### US-95 & Colburn Culver Rd

Idaho 83864

## Sign Assemblies 32 & 33



HMH Engineering and Surveying, 476864 US-95 Suite C, Ponderay, ID 83852 to 32599-32591 ID-200, Sandpoint, ID 83864



Imagery ©2025 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2025 Google 1000 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
  - ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
  - ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
  - ↶ 4. Turn left onto Triangle Dr  
0.7 mi
  - ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
  - ↶ 6. Turn left onto ID-200 E  
1.3 mi
  - ↶ 7. Turn left onto Providence Rd  
13 ft
- i Destination will be on the left**

32599-32591 ID-200

Sandpoint, ID 83864



## Sign Assemblies 34 & 35



HMH Engineering and Surveying, 476864 US-95 Suite C, Ponderay, ID 83852 to N Boyer Rd & W Bronx Rd, Idaho 83864 Drive 2.4 miles, 5 min



Imagery ©2025 Airbus, Maxar Technologies, Map data ©2025 50 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
**i Pass by Taco Bell (on the left in 0.3 mi)**  
1.7 mi
- ↶ 5. Turn left onto W Bronx Rd  
0.5 mi

N Boyer Rd & W Bronx Rd

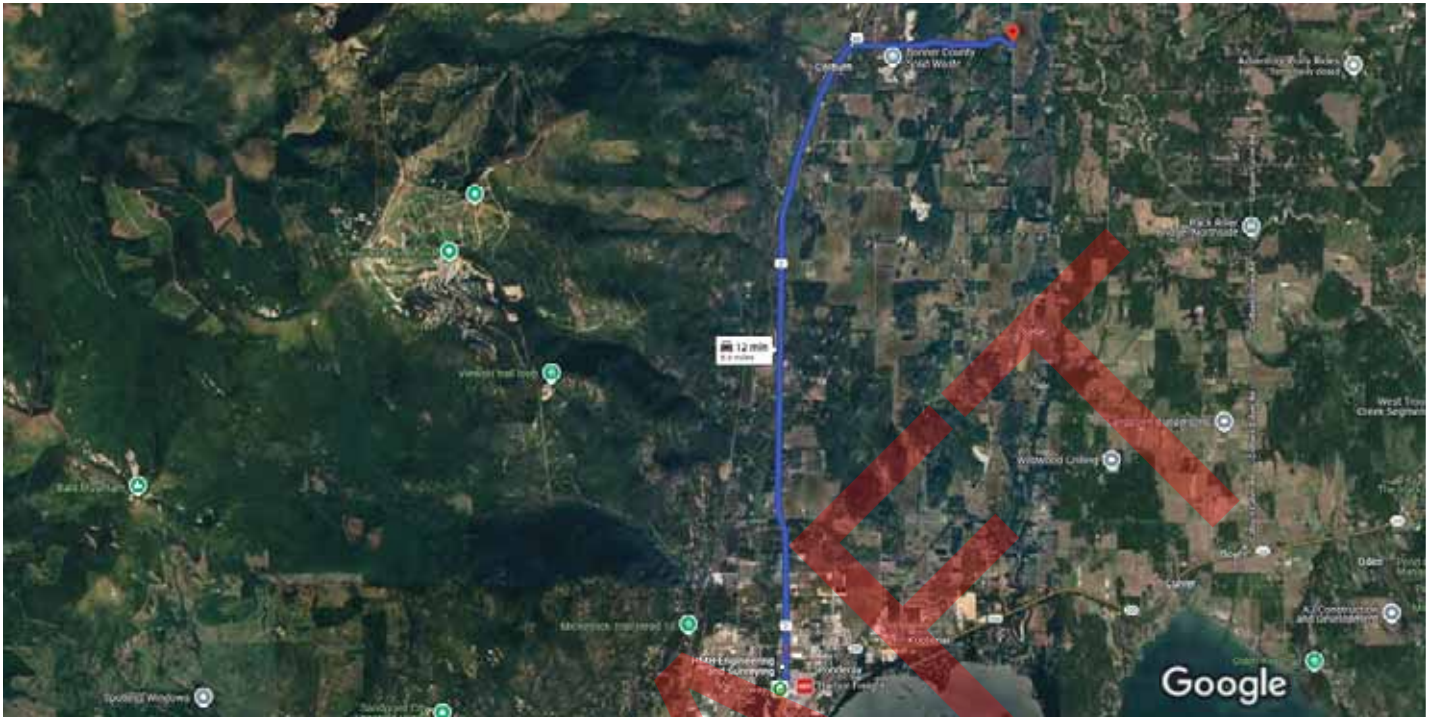
Idaho 83864



Sign Assemblies 36, 37, 38 & 39



HMH Engineering and Surveying, 476864 US- Drive 8.8 miles, 12 min  
95 Suite C, Ponderay, ID 83852 to N Center Valley Rd & Colburn  
Culver Rd, Idaho 83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

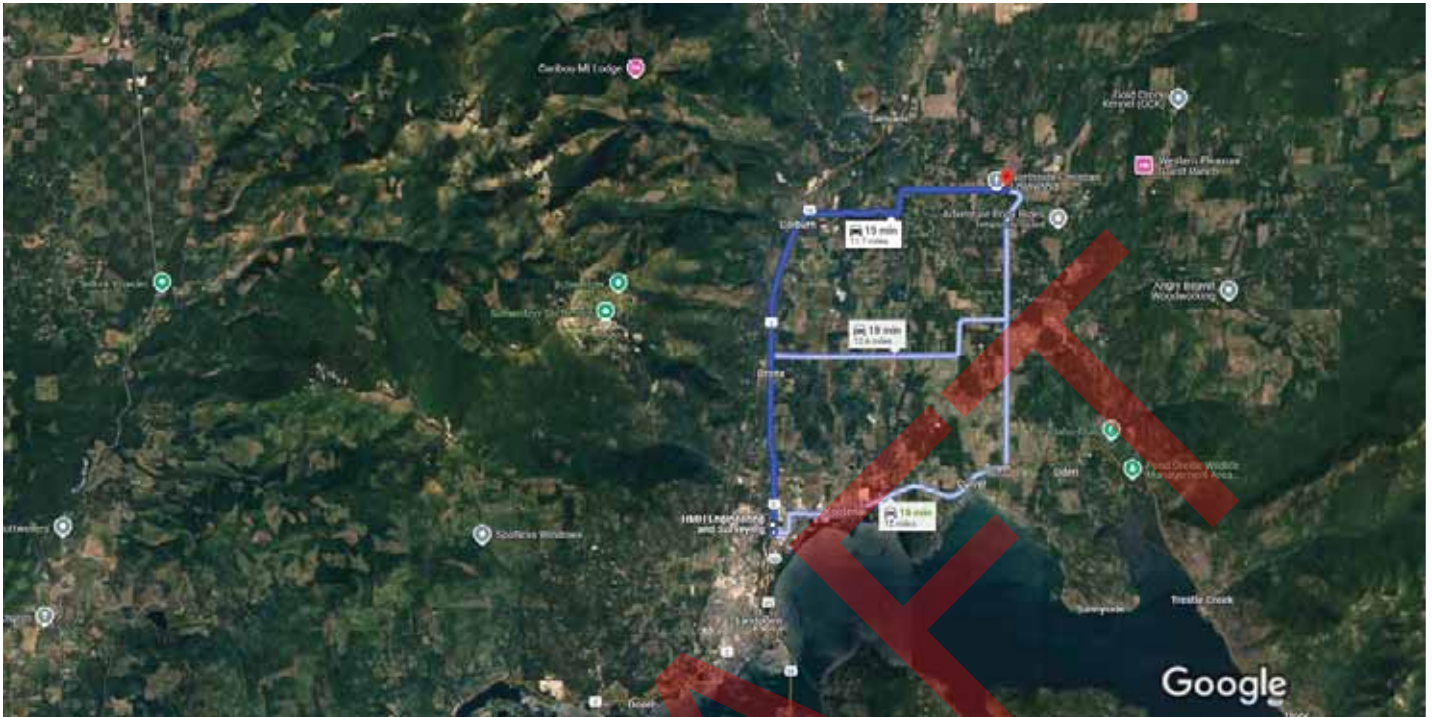
#### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
6.9 mi  
**i Pass by Taco Bell (on the left in 0.3 mi)**
- ↷ 5. Turn right onto Colburn Culver Rd  
1.7 mi

N Center Valley Rd & Colburn Culver Rd

Idaho 83864



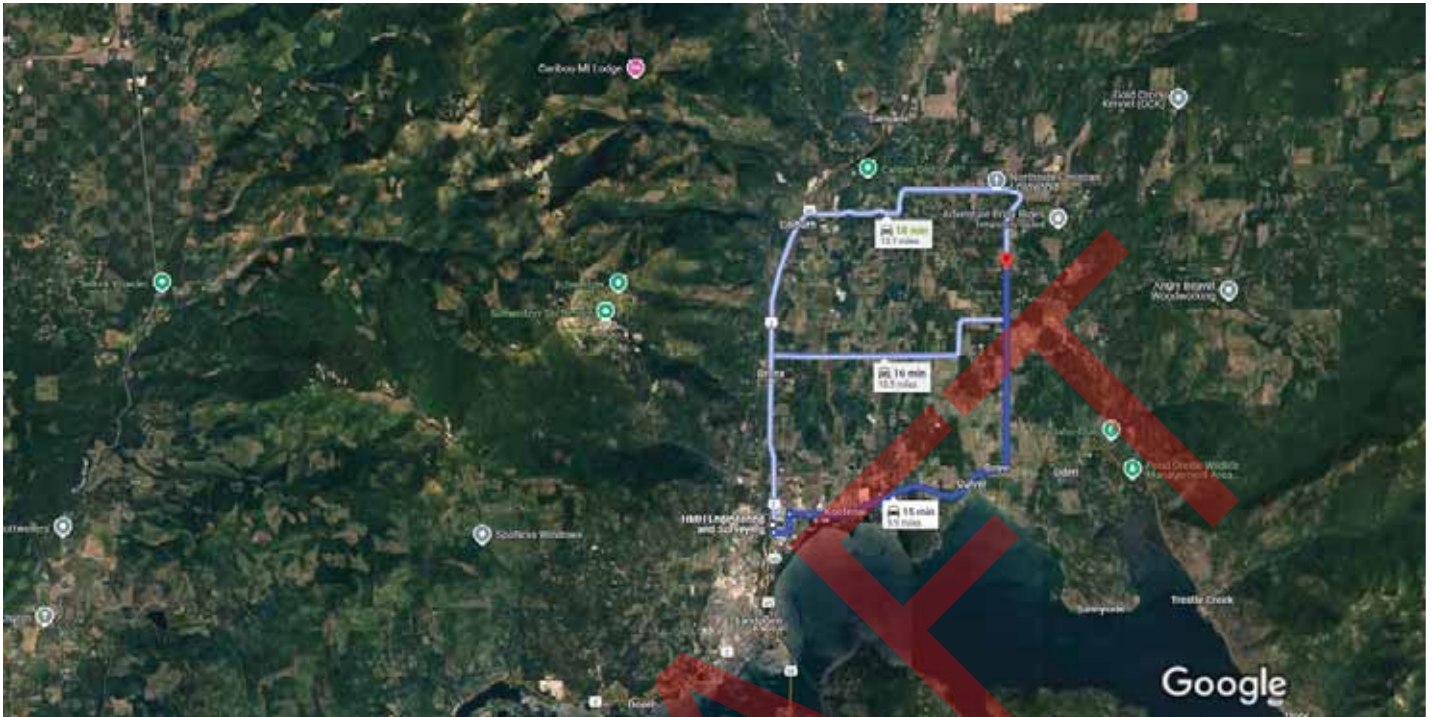
Map data ©2025 , Map data ©2025 Google 1 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
6.9 mi  
i Pass by Taco Bell (on the left in 0.3 mi)
- ↷ 5. Turn right onto Colburn Culver Rd  
4.6 mi

Samuels Rd & Colburn Culver Rd  
Idaho 83864



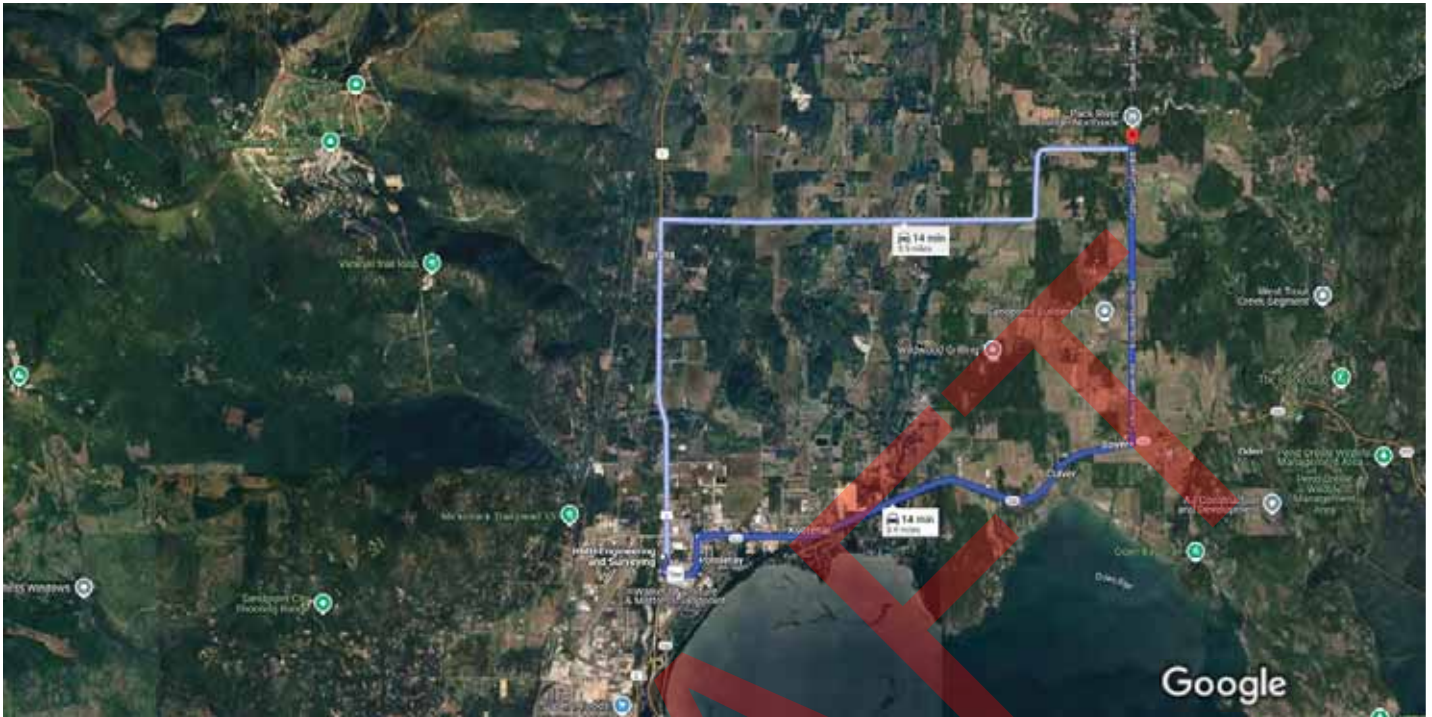


Map data ©2025 , Map data ©2025 Google 1 mi

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Turn left onto Triangle Dr  
0.7 mi
- ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
- ↶ 6. Turn left onto ID-200 E  
4.5 mi
- ↶ 7. Turn left onto Colburn Culver Rd  
4.1 mi

Colburn Culver Rd & Gold Creek Rd  
Idaho 83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

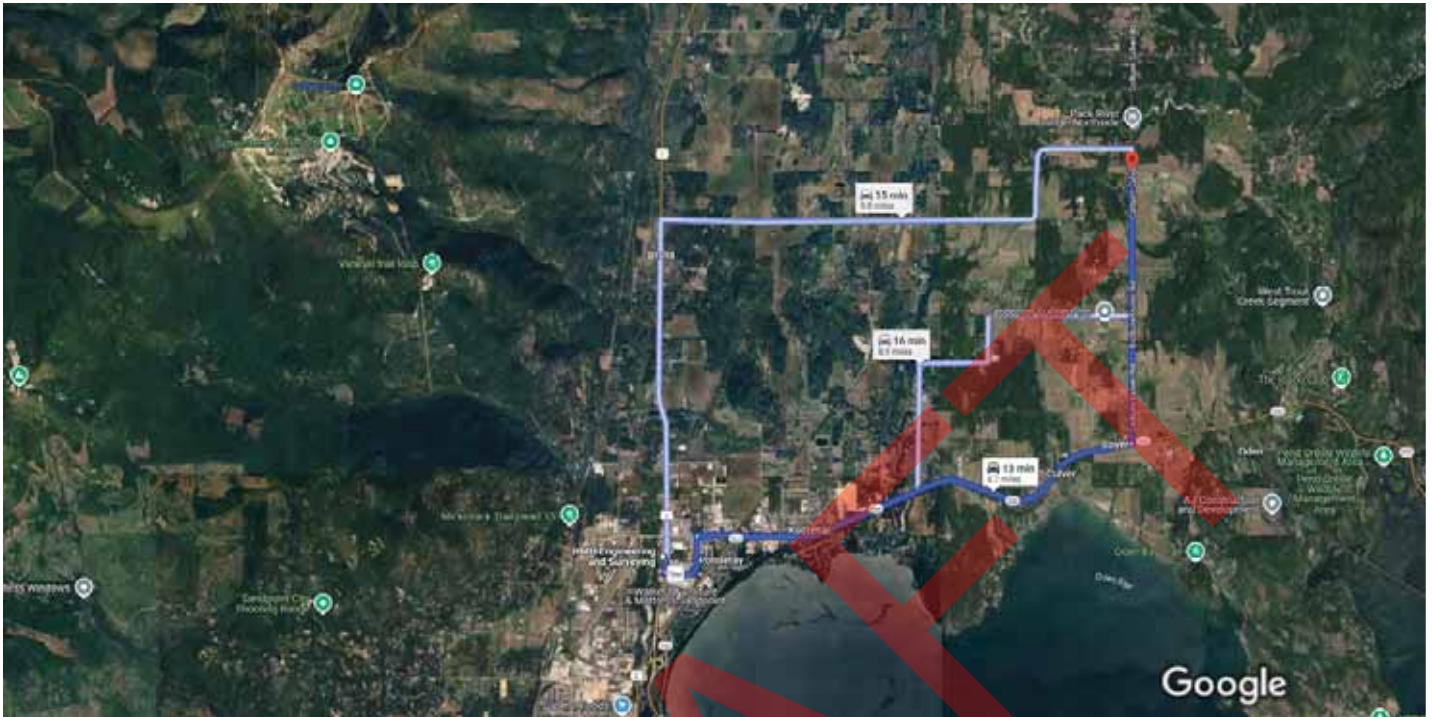
HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Turn left onto Triangle Dr  
0.7 mi
- ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
- ↶ 6. Turn left onto ID-200 E  
4.5 mi
- ↶ 7. Turn left onto Colburn Culver Rd  
3.1 mi

Colburn Culver Rd & Selle Rd  
Idaho 83864



HMH Engineering and Surveying, 476864 US- Drive 8.7 miles, 13 min  
95 Suite C, Ponderay, ID 83852 to Colburn Culver Rd & Rapid  
Lightning Rd, Idaho 83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Turn left onto Triangle Dr  
0.7 mi
- ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
- ↶ 6. Turn left onto ID-200 E  
4.5 mi
- ↶ 7. Turn left onto Colburn Culver Rd  
2.8 mi

Colburn Culver Rd & Rapid Lightning Rd  
Idaho 83864

## Sign Assemblies 47 & 48



HMH Engineering and Surveying, 476864 US- Drive 7.2 miles, 11 min  
95 Suite C, Ponderay, ID 83852 to Colburn Culver Rd & Jacobson Rd,  
Idaho 83864



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Turn left onto Triangle Dr  
0.7 mi
- ↷ 5. Turn right onto Kootenai Cutoff Rd  
0.4 mi
- ↶ 6. Turn left onto ID-200 E  
4.5 mi
- ↶ 7. Turn left onto Colburn Culver Rd  
1.3 mi

Colburn Culver Rd & Jacobson Rd

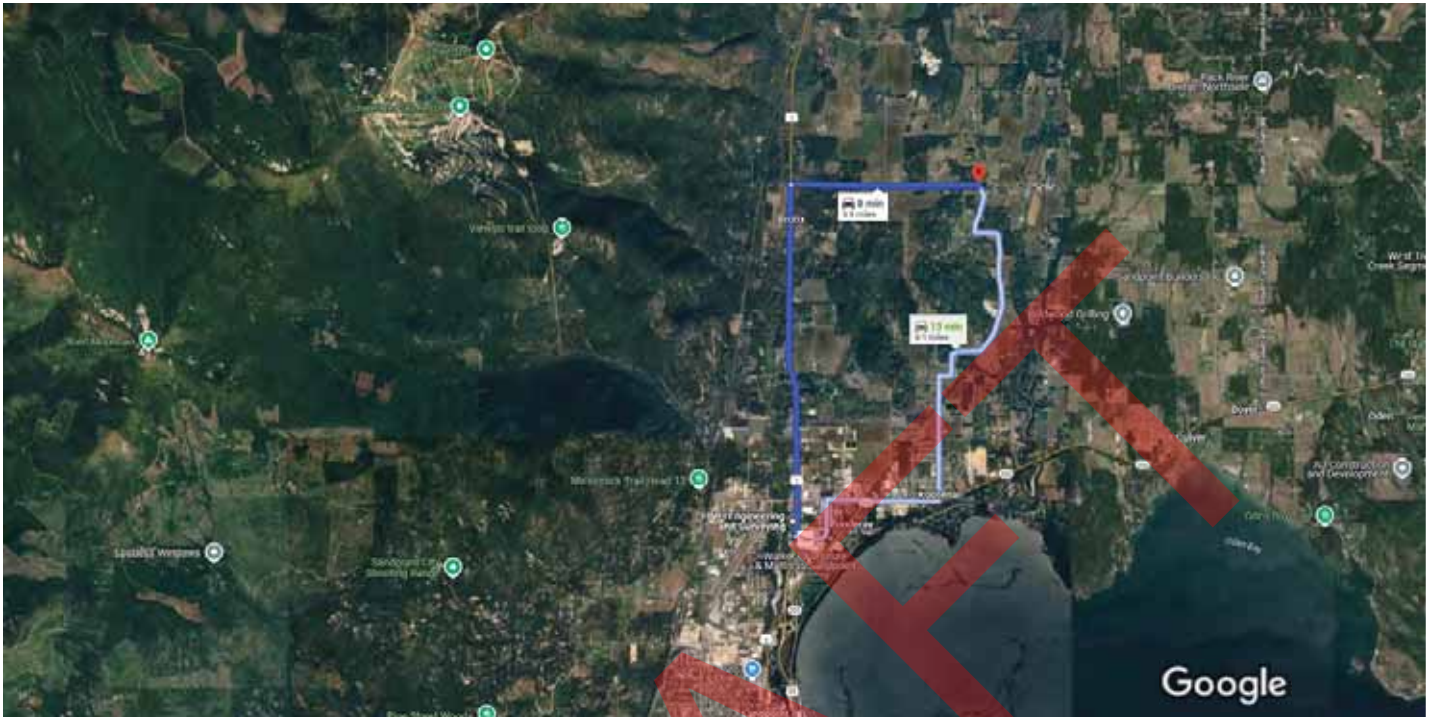
Idaho 83864



Sign Assemblies 49 & 50



HMH Engineering and Surveying, 476864 US-95 Suite C, Ponderay, ID 83852 to Selle Rd & N Kootenai Rd, Idaho 83864 Drive 5.9 miles, 8 min



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HMH Engineering and Surveying

476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
3.7 mi
- ↷ 5. Turn right onto Selle Rd  
2.0 mi

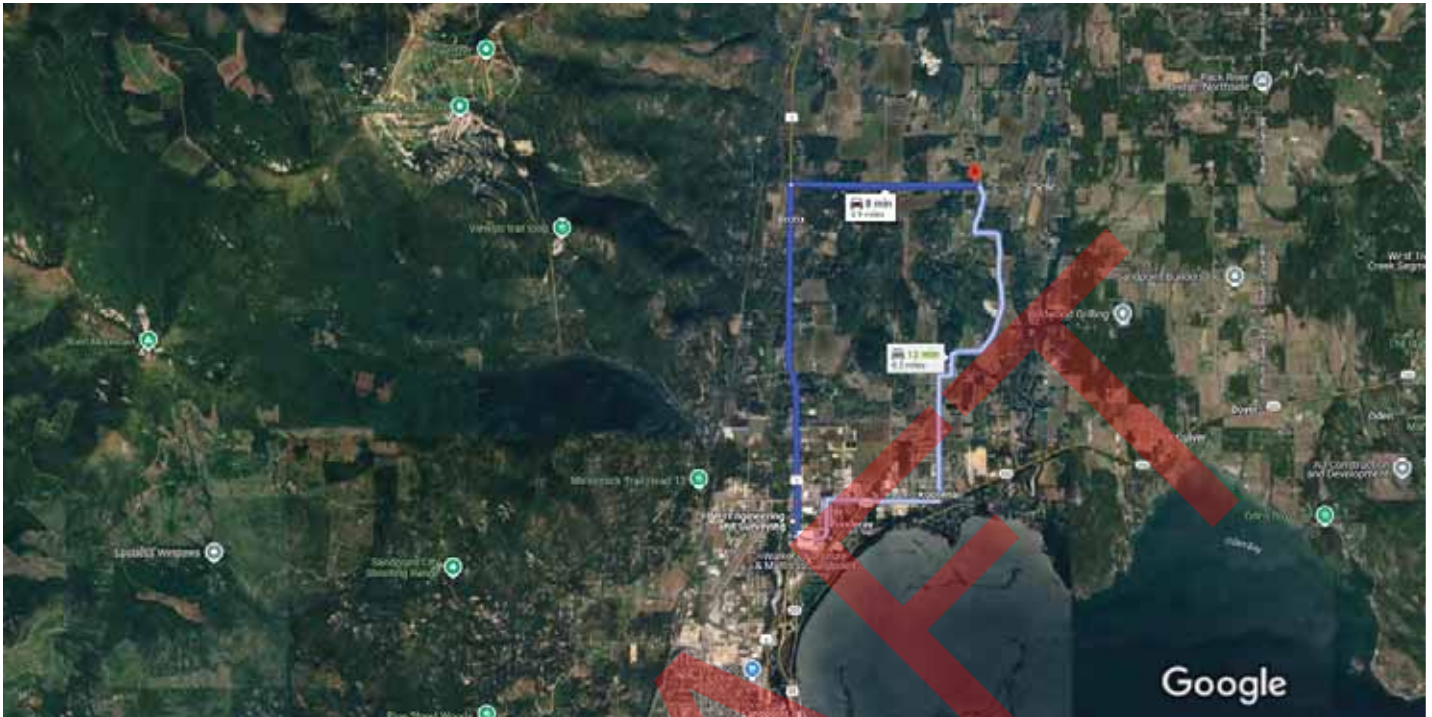
Selle Rd & N Kootenai Rd

Idaho 83864

## Sign Assemblies 51 & 52



HMH Engineering and Surveying, 476864 US-95 Suite C, Ponderay, ID 83852 to Selle Rd & S Center Valley Rd, Idaho 83864 Drive 5.9 miles, 8 min



Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

### HMH Engineering and Surveying

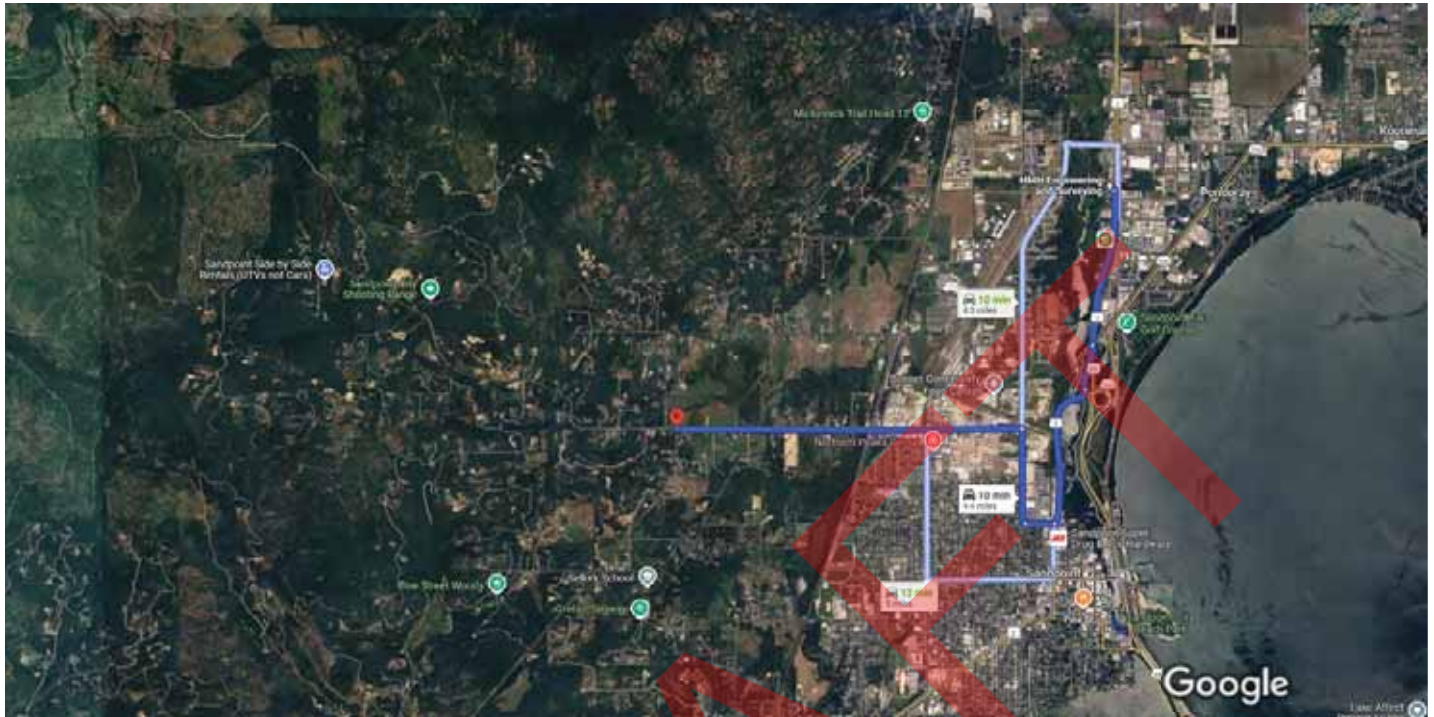
476864 US-95 Suite C, Ponderay, ID 83852

- ↑ 1. Head south toward US-2 W/US-95 S  
125 ft
- ↶ 2. Turn left toward US-2 W/US-95 S  
89 ft
- ↷ 3. Turn right onto US-2 W/US-95 S  
0.1 mi
- ↶ 4. Make a U-turn  
3.7 mi
- ↷ 5. Turn right onto Selle Rd  
1.9 mi

Selle Rd & S Center Valley Rd

Idaho 83864





Imagery ©2025 Airbus, CNES / Airbus, Landsat / Copernicus, Maxar Technologies, Map data ©2025 Google 2000 ft

HMH Engineering and Surveying  
476864 US-95 Suite C, Ponderay, ID 83852

#### Continue to US-2 W/US-95 S

- ↑ 1. Head south toward US-2 W/US-95 S  
25 sec (213 ft)
- ← 2. Turn left toward US-2 W/US-95 S  
125 ft  
89 ft

#### Continue on US-2 W/US-95 S to Sandpoint

- ↪ 3. Turn right onto US-2 W/US-95 S  
4 min (1.9 mi)  
0.8 mi
- ↗ 4. Use the right lane to take the US-2 W/ID-200  
ramp to Kootenai/Clark Fork/Sandpoint  
0.2 mi
- ↪ 5. Turn right onto US-2 W (signs for  
Sandpoint/Priest River)  
**i Pass by NAPA Auto Parts - Sandpoint Auto  
Parts (on the right in 0.8 mi)**  
0.8 mi



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

July 22, 2025

CLERK  
Item #1

**MEMORANDUM**

To: Bonner County Commissioners

Re: FY25 Claims in Batch #41

The Auditor's Office presented the FY25 Claims Batch #41, **Totaling \$1,125,398.96**

**A suggested Motion would be:** Based on the information before us, I move to approve payment of the FY25 Claims in Batch #41, totaling \$1,125,398.96.

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date

## ACCOUNTS PAYABLE WARRANT REPORT

DATE: 07/17/2025    WARRANT: BOC4125    AMOUNT: \$ 1,125,398.96

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DRAFT



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3233	5TH AVENUE CAR WASH 1 023 7040	00000		INV	07/08/2025	11242	177535	
				SOL WASTE REPAIR		46.00		
				Invoice Net		46.00		
				CHECK TOTAL		46.00		-----
16	ABSOLUTE DRUG TESTING 1 006 6820	00001		INV	07/09/2025	11131	177597	
				DISTCT DRUGTESTIN		60.00		
				Invoice Net		60.00		
				CHECK TOTAL		60.00		-----
4960	ACCESS 1 006 7860	00001		INV	07/15/2025	11672368	177724	
				DISTCT MISCEXPENS		127.20		
				Invoice Net		127.20		
				CHECK TOTAL		127.20		-----
30	ADS DIESEL PRODUCTS LL 1 002 7422	00001		INV	07/15/2025	29089	177776	
				RD&BR GEN REPHEQUIP		468.81		
				Invoice Net		468.81		
				CHECK TOTAL		468.81		-----
55	ALBENI FALLS BUILDING 1 002 8540	00001		INV	07/15/2025	935854	177771	
				RD&BR GEN CONSTR MAT		37.45		
				Invoice Net		37.45		
				CHECK TOTAL		37.45		-----
5698	ALTIS COUNSELING ASSOC 1 00661 7900	00001		INV	07/09/2025	47985	177547	
				PROBSVCS CIG TAXC/O		20.00		
				Invoice Net		20.00		
5698	ALTIS COUNSELING ASSOC 1 00661 7900	00001		INV	07/09/2025	47669	177548	
				PROBSVCS CIG TAXC/O		20.00		
				Invoice Net		20.00		
5698	ALTIS COUNSELING ASSOC 1 00661 7900	00001		INV	07/09/2025	48015	177549	
				PROBSVCS CIG TAXC/O		500.00		
				Invoice Net		500.00		
5698	ALTIS COUNSELING ASSOC 1 00661 7900	00001		INV	07/09/2025	48016	177550	
				PROBSVCS CIG TAXC/O		250.00		
				Invoice Net		250.00		
				CHECK TOTAL		790.00		-----
4700	AMAZON CAPITAL SERVICE 1 03461 6620	00001		INV	07/09/2025	1JTV-RHX6-KXHF	177570	
				JAILDETENT CLEANING		7.55		
				Invoice Net		7.55		
4700	AMAZON CAPITAL SERVICE 1 03461 6620	00001		INV	07/09/2025	1CWX-JWJQ-L1MD	177571	
				JAILDETENT CLEANING		44.38		
				Invoice Net		44.38		
4700	AMAZON CAPITAL SERVICE 1 00822 6530	00001		INV	07/09/2025	19WV-VH4W-J9KV	177572	
				9110PS OFFICE		62.08		
				Invoice Net		62.08		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700 AMAZON CAPITAL SERVICE	00001	INV	07/31/2025	1R9M-MW1X-NKP4				
1 01130 6530	EXTOFFICE	OFFICE		26.78				
	Invoice Net			26.78				
4700 AMAZON CAPITAL SERVICE	00001	INV	07/14/2025	1HHG-4QJG-PLTP			177644	
1 03479 7040	MARINE PTR	REPAIR		20.00				
	Invoice Net			20.00				
4700 AMAZON CAPITAL SERVICE	00001	INV	07/14/2025	1NCF-C6YJ-R1Y1			177648	
1 020 6530	REVAL	OFFICE		709.60				
	Invoice Net			709.60				
	CHECK TOTAL			870.39				-----
4980 AT&T MOBILITY LLC	00001	INV	07/15/2025	287353536639x062825			177279	
1 00105 6900	COMMISS	CELL PHONE		36.23				
	Invoice Net			36.23				
	CHECK TOTAL			36.23				-----
4980 AT&T MOBILITY LLC	00001	INV	07/03/2025	28735353908JUN25			177287	
1 00127 6900	RISK MGMT	CELL PHONE		245.87				
	Invoice Net			245.87				
	CHECK TOTAL			245.87				-----
4980 AT&T MOBILITY LLC	00001	INV	07/09/2025	287351880799JUN25			177545	
1 020 6720	REVAL	SM ASSETS		519.70				
	Invoice Net			519.70				
	CHECK TOTAL			519.70				-----
6355 JULIE PITRE	00001	INV	07/16/2025	501			177791	
1 00661 7900	PROBSVCS	CIG TAX/O		250.00				
	Invoice Net			250.00				
	CHECK TOTAL			250.00				-----
6228 AVERTEST	00001	INV	07/17/2025	S-INV051495			177866	
1 005 6820	DRUGCT	DRUGTESTIN		30.00				
	Invoice Net			30.00				
	CHECK TOTAL			30.00				-----
1900 AVISTA UTILITIES	00001	INV	07/11/2025	5066940000Ju125			177619	
1 038 6930	WATER	ELECTRIC		21.77				
	Invoice Net			21.77				
1900 AVISTA UTILITIES	00001	INV	07/14/2025	1155230000JUL25			177654	
1 00118 6930	GENEXP	ELECTRIC		32.34				
	Invoice Net			32.34				
1900 AVISTA UTILITIES	00001	INV	07/15/2025	7479400000Ju125			177681	
1 002 6930	RD&BR GEN	ELECTRIC		427.17				
2 002 6880	RD&BR GEN	FUELFORHEA		73.62				
	Invoice Net			500.79				
1900 AVISTA UTILITIES	00001	INV	07/15/2025	8099830000JUL25			177727	

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 030 6980		PARKS	OTHER UTIL		45.47		
			Invoice Net			45.47		
1900	AVISTA UTILITIES	00001	INV	07/15/2025		3404270000JUL25	177729	
	1 00118 6930		GENEXP	ELECTRIC		255.44		
	2 00118 6980		GENEXP	OTHER UTIL		32.53		
			Invoice Net			287.97		
1900	AVISTA UTILITIES	00001	INV	07/15/2025		855200000JUL25	177731	
	1 00118 6930		GENEXP	ELECTRIC		2,045.84		
	2 00118 6980		GENEXP	OTHER UTIL		86.08		
			Invoice Net			2,131.92		
			CHECK TOTAL			3,020.26		-----
6407	CANTER BUYER PARENT LP	00001	INV	07/08/2025		5003-6834151	177537	
	1 023 7020		SOL WASTE	TIRES		469.00		
			Invoice Net			469.00		
6407	CANTER BUYER PARENT LP	00001	INV	07/11/2025		5003-6833123	177615	
	1 038 7040		WATER	REPAIR		216.48		
			Invoice Net			216.48		
6407	CANTER BUYER PARENT LP	00001	INV	07/15/2025		5003-6844885	177682	
	1 002 7020		RD&BR GEN	TIRES		125.00		
			Invoice Net			125.00		
6407	CANTER BUYER PARENT LP	00001	INV	07/15/2025		5003-6844901	177683	
	1 002 7020		RD&BR GEN	TIRES		45.00		
			Invoice Net			45.00		
6407	CANTER BUYER PARENT LP	00001	INV	07/15/2025		5003-6862690	177684	
	1 002 7020		RD&BR GEN	TIRES		85.00		
			Invoice Net			85.00		
6407	CANTER BUYER PARENT LP	00001	INV	07/15/2025		5003-6891030	177686	
	1 002 7020		RD&BR GEN	TIRES		45.00		
			Invoice Net			45.00		
			CHECK TOTAL			985.48		-----
97	BIG COUNTRY COMMUNICAT	00001	INV	07/16/2025		222050	177800	
	1 03475 6720		JUSTJUVD	SM ASSETS		75.00		
			Invoice Net			75.00		
			CHECK TOTAL			75.00		-----
113	BLACKTAIL SMALL ENGINE	00001	INV	07/15/2025		5799979	177777	
	1 027 7520		WEEDS	REPOTHER		195.50		
			Invoice Net			195.50		
			CHECK TOTAL			195.50		-----
4734	BO CO TREAS FTO PACIFI	00000	INV	07/15/2025		251950000581	177748	
	1 082 6158		SI MEDICAL	COBRA		193.05		
			Invoice Net			193.05		
4734	BO CO TREAS FTO PACIFI	00000	INV	07/15/2025		251950001529	177749	
	1 082 6155		SI MEDICAL	SI ADMINFE		68,146.65		
			Invoice Net			68,146.65		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	68,339.70	-----
3830 BONNER COUNTY DAILY BE	00001	INV	07/11/2025			0000037870-06252025	177604	
1 00118 7800	GENEXP	PRINTING				120.11		
	Invoice Net					120.11		
3830 BONNER COUNTY DAILY BE	00001	INV	07/11/2025			0000037780-06282025	177605	
1 00118 7800	GENEXP	PRINTING				412.76		
	Invoice Net					412.76		
						CHECK TOTAL	532.87	-----
1953 BONNER GENERAL HEALTH	00001	INV	07/09/2025			SPHD3110	177573	
1 03461 8060	JAILDETENT	MEDICAL				755.13		
	Invoice Net					755.13		
1953 BONNER GENERAL HEALTH	00001	INV	07/09/2025			SPHD2738	177574	
1 03461 8060	JAILDETENT	MEDICAL				116.72		
	Invoice Net					116.72		
						CHECK TOTAL	871.85	-----
4895 BOUNDARY COUNTY TRANSL	00001	INV	07/15/2025			2024-2025-67	177690	
1 00824 7660	911REPEATR	RTOTHER				10.00		
	Invoice Net					10.00		
						CHECK TOTAL	10.00	-----
6405 BOUNDARY MULCHING & EX	00001	INV	07/16/2025			002	177782	
1 047 8994	GRANT	DEMGRANTS				13,864.50		
	Invoice Net					13,864.50		
						CHECK TOTAL	13,864.50	-----
2127 BURNETT ELECTRIC INC	00001	INV	07/15/2025			JULY.2025	177778	
1 002 6940	RD&BR GEN	STR LIGHT				805.00		
	Invoice Net					805.00		
						CHECK TOTAL	805.00	-----
5470 PHOEBE BURNS	00001	INV	07/10/2025			60925-2	177600	
1 03473 7700	JUST-PA	CONTINGENC				180.00		
	Invoice Net					180.00		
						CHECK TOTAL	180.00	-----
960 CAMTEK	00001	INV	07/09/2025			70884	177559	
1 006 7430	DISTCT	REPBLDGS				2,867.12		
	Invoice Net					2,867.12		
						CHECK TOTAL	2,867.12	-----
963 CANNON HILL	00000	INV	07/08/2025			43014	177510	
1 02381 8670	LOCAL	LABOR				53,572.20		
	Invoice Net					53,572.20		
						CHECK TOTAL	53,572.20	-----



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
965 CANON FINANCIAL SERVIC	00001	INV	08/13/2025	41474746		177633		
1 01130 9350	EXTOFFICE	CAP - LEAS	185.00					
2 01130 6790	EXTOFFICE	COPY MACH	111.90					
	Invoice Net		296.90					
965 CANON FINANCIAL SERVIC	00001	INV	07/14/2025	41474761		177647		
1 020 9350	REVAL	CAP - LEAS	377.00					
2 020 6790	REVAL	COPY MACH	253.23					
	Invoice Net		630.23					
965 CANON FINANCIAL SERVIC	00001	INV	07/15/2025	41474745		177670		
1 00119 9350	PERSONNEL	CAP - LEAS	262.00					
2 00119 6530	PERSONNEL	OFFICE	71.79					
	Invoice Net		333.79					
	CHECK TOTAL		1,260.92					-----
966 CANON USA INC	00001	INV	07/09/2025	6012463902		177592		
1 006 7410	DISTCT	REPOFFICE	82.96					
	Invoice Net		82.96					
966 CANON USA INC	00001	INV	07/09/2025	6012464093		177595		
1 006 7410	DISTCT	REPOFFICE	89.56					
	Invoice Net		89.56					
966 CANON USA INC	00001	INV	07/14/2025	6012472206		177655		
1 00101 7410	CLERK	REPOFFICE	38.65					
	Invoice Net		38.65					
966 CANON USA INC	00001	INV	07/14/2025	6012469734		177656		
1 03401 7410	JUSTCLERK	REPOFFICE	85.98					
	Invoice Net		85.98					
	CHECK TOTAL		297.15					-----
6423 CDA EQUIPMENT COMPANY	00001	INV	07/10/2025	3608		177585		
1 047 8994	GRANT	DEMGRANTS	11,550.00					
	Invoice Net		11,550.00					
	CHECK TOTAL		11,550.00					-----
186 CINTAS CORPORATION #60	00001	INV	07/15/2025	4234252330		177687		
1 03451 7110	SHERCLCREC	OTHER	22.41					
	Invoice Net		22.41					
186 CINTAS CORPORATION #60	00001	INV	07/15/2025	4236123943		177694		
1 002 6560	RD&BR GEN	LAUNDRY	77.76					
	Invoice Net		77.76					
186 CINTAS CORPORATION #60	00001	INV	07/15/2025	4236433451		177696		
1 002 6560	RD&BR GEN	LAUNDRY	93.35					
	Invoice Net		93.35					
186 CINTAS CORPORATION #60	00001	INV	07/15/2025	4236436964		177697		
1 002 6560	RD&BR GEN	LAUNDRY	76.76					
	Invoice Net		76.76					
	CHECK TOTAL		270.28					-----

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4037 CLEAN HARBORS ENVIRONM	00001	INV	07/08/2025	1005523862		177538		
1 02381 7370	LOCAL	HOUSE HAZ		13,228.85				
	Invoice Net			13,228.85				
4037 CLEAN HARBORS ENVIRONM	00001	INV	07/08/2025	1005523860		177539		
1 02381 7370	LOCAL	HOUSE HAZ		3,880.90				
	Invoice Net			3,880.90				
4037 CLEAN HARBORS ENVIRONM	00001	INV	07/16/2025	1005547594		177807		
1 02381 7370	LOCAL	HOUSE HAZ		3,556.30				
	Invoice Net			3,556.30				
	CHECK TOTAL			20,666.05				
209 CLEARWATER SPRINGS	00000	INV	07/10/2025	83238june25		177602		
1 01262 7110	MOTVEHPR	OTHER		6.00				
	Invoice Net			6.00				
209 CLEARWATER SPRINGS	00000	INV	07/10/2025	83287june25		177603		
1 01261 7860	MOTVEHSDP	MISCEXPENS		6.00				
	Invoice Net			6.00				
	CHECK TOTAL			12.00				
5496 CONNELL OIL INCORPORAT	00001	INV	07/08/2025	CL48410		177536		
1 023 7000	SOL WASTE	GASOLINE		423.87				
	Invoice Net			423.87				
5496 CONNELL OIL INCORPORAT	00001	INV	07/16/2025	CL50724		177860		
1 023 7000	SOL WASTE	GASOLINE		141.40				
	Invoice Net			141.40				
	CHECK TOTAL			565.27				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/07/2025	84225JUN25		177299		
1 01110 7000	EMERGMGT	GASOLINE		337.15				
2 047 8994	GRANT	DEMGRANTS		344.28				
	Invoice Net			681.43				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/07/2025	84483JUN25		177300		
1 023 7000	SOL WASTE	GASOLINE		2,082.24				
	Invoice Net			2,082.24				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/08/2025	44585JUN25		177540		
1 02381 7330	LOCAL	OPERATIONS		4.99				
	Invoice Net			4.99				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/09/2025	37720		177552		
1 02381 7330	LOCAL	OPERATIONS		7.45				
	Invoice Net			7.45				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/11/2025	788972		177606		
1 038 7000	WATER	GASOLINE		39.74				
	Invoice Net			39.74				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/11/2025	788975		177607		
1 038 7000	WATER	GASOLINE		180.61				
	Invoice Net			180.61				
2592 CO-OP GAS AND SUPPLY C	00001	INV	07/11/2025	789605		177608		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 038 7000			WATER		83.83		
				Invoice Net		83.83		
2592	CO-OP GAS AND SUPPLY C	00001		INV	07/11/2025	789852	177609	
	1 038 7000			WATER		268.91		
				Invoice Net		268.91		
2592	CO-OP GAS AND SUPPLY C	00001		INV	07/11/2025	790790	177610	
	1 038 7000			WATER		12.71		
				Invoice Net		12.71		
2592	CO-OP GAS AND SUPPLY C	00001		INV	07/11/2025	791739	177611	
	1 038 7000			WATER		148.03		
				Invoice Net		148.03		
2592	CO-OP GAS AND SUPPLY C	00001		INV	07/11/2025	793508	177612	
	1 038 7000			WATER		73.25		
				Invoice Net		73.25		
2592	CO-OP GAS AND SUPPLY C	00001		INV	07/15/2025	37107	177673	
	1 03457 7040			SHERAUTO		5.59		
				REPAIR		5.59		
				Invoice Net		5.59		
				CHECK TOTAL		3,588.78		-----
2544	COLEMAN OIL COMPANY	00001		INV	07/08/2025	INV-286767	177511	
	1 02380 7380			LONGHAUL		1,173.85		
				TIPOPS		1,173.85		
				Invoice Net		1,173.85		
2544	COLEMAN OIL COMPANY	00001		INV	07/15/2025	CP-0275987	177688	
	1 002 7000			RD&BR GEN		500.64		
	2 002 7010			RD&BR GEN		1,801.00		
				DIESEL		2,301.64		
				Invoice Net		2,301.64		
				CHECK TOTAL		3,475.49		-----
1962	CORPORATE PAYMENT SYST	00000		INV	07/15/2025	1932JUN2025	177695	
	1 00124 6530			GIS		249.11		
	2 00124 6490			GIS		13.99		
				Invoice Net		263.10		
				CHECK TOTAL		263.10		-----
1962	CORPORATE PAYMENT SYST	00001		INV	07/03/2025	3137JUN25	177253	
	1 00123 6461			PLANNING		52.65		
	2 00123 6461			PLANNING		114.50		
	3 00123 6461			PLANNING		47.97		
	4 00123 6461			PLANNING		143.44		
				Invoice Net		358.56		
				CHECK TOTAL		358.56		-----
1962	CORPORATE PAYMENT SYST	00001		INV	07/10/2025	5137JUN25	177599	
	1 03473 7000			JUST-PA		60.78		
				GASOLINE		60.78		
				Invoice Net		60.78		
				CHECK TOTAL		60.78		-----



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1962	CORPORATE PAYMENT SYST 1 00114 6670	00001		INV EXTWKSH Invoice Net	07/22/2025	6576JUN25 86.70 86.70 CHECK TOTAL 86.70	177632	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV SHERAUTO Invoice Net	07/14/2025	01IR8869 31.78 31.78	177628	
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040	00001		INV SHERAUTO Invoice Net	07/14/2025	01IR8662 81.22 81.22 CHECK TOTAL 113.00	177629	-----
290	EAN SERVICES LLC 1 03461 6440	00001		INV JAILDETENT Invoice Net	07/15/2025	39344214 52.30 52.30 CHECK TOTAL 52.30	177692	-----
2997	ELSAESSER ANDERSON CHT 1 006 7100	00001		INV DISTCT Invoice Net	07/09/2025	18767 255.00 255.00	177589	
2997	ELSAESSER ANDERSON CHT 1 006 7100	00001		INV DISTCT Invoice Net	07/09/2025	18788 1,957.50 1,957.50 CHECK TOTAL 2,212.50	177596	-----
5518	ENTERPRISE FM TRUST 1 00118 9350 2 020 9390 3 047 8994	00002		INV GENEXP REVAL GRANT Invoice Net	07/07/2025	606398-070325 2,504.20 5,426.64 1,181.88 9,112.72 CHECK TOTAL 9,112.72	177322	-----
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV RD&BR GEN Invoice Net	07/15/2025	9403486920 18,641.67 18,641.67	177698	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV RD&BR GEN Invoice Net	07/15/2025	9403486919 18,635.62 18,635.62	177700	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV RD&BR GEN Invoice Net	07/15/2025	9403486918 6,977.78 6,977.78	177701	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV RD&BR GEN Invoice Net	07/15/2025	9403488318 17,770.96 17,770.96	177702	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV RD&BR GEN Invoice Net	07/15/2025	9403488317 18,236.55 18,236.55	177703	



## DETAIL INVOICE LIST

CASH ACCOUNT: 000

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV	07/15/2025	9403490718 18,454.22 Invoice Net 18,454.22	177704	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV	07/15/2025	9403490719 18,968.18 Invoice Net 18,968.18	177706	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV	07/15/2025	9403489489 18,617.48 Invoice Net 18,617.48	177707	
5561	ERGON ASPHALT AND EMUL 1 002 8510	00001		INV	07/15/2025	9403489488 18,563.06 Invoice Net 18,563.06	177708	
				CHECK TOTAL		154,865.52		-----
3030	EVANS CRAVEN & LACKIE 1 03471 7100	00001		INV	07/16/2025	137774 21.00 JUST-CIVIL LEGAL Invoice Net 21.00	177819	
				CHECK TOTAL		21.00		-----
3188	EVERGREEN SUPPLY 1 002 6640 2 002 7580	00001		INV	07/15/2025	413272 16.99 RD&BR GEN SAFETY Invoice Net 37.99 RD&BR GEN REPSMPART 54.98	177773	
				CHECK TOTAL		54.98		-----
3192	EXBABYLON LLC 1 00115 8950	00001		INV	07/15/2025	EXB100172 30.00 TECHNOLOG SOFTWARE Invoice Net 30.00	177294	
				CHECK TOTAL		30.00		-----
5676	GMCO CORPORATION 1 002 8450	00001		INV	07/15/2025	CD202516904 6,957.06 RD&BR GEN DUST AB RO Invoice Net 6,957.06	177709	
5676	GMCO CORPORATION 1 002 8450	00001		INV	07/15/2025	CD202516917 6,963.38 RD&BR GEN DUST AB RO Invoice Net 6,963.38	177710	
5676	GMCO CORPORATION 1 002 8450	00001		INV	07/15/2025	CD202516918 6,957.06 RD&BR GEN DUST AB RO Invoice Net 6,957.06	177711	
				CHECK TOTAL		20,877.50		-----
4268	GROUND UP ROAD CONSTRU 1 032 8750	00001		INV	07/15/2025	10687 9,150.00 HIGHWAY CONTRMISC Invoice Net 9,150.00	177713	
				CHECK TOTAL		9,150.00		-----
399	HOME DEPOT CREDIT SERV	00000		INV	07/07/2025	8621685	177556	

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 02380 7380		LONGHAUL	TIPOPS		289.00		
			Invoice Net			289.00		
						CHECK TOTAL	289.00	-----
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		3843036		177515	
1 02381 7330	LOCAL		OPERATIONS		70.00			
	Invoice Net				70.00			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		1091080		177517	
1 02381 7330	LOCAL		OPERATIONS		29.57			
	Invoice Net				29.57			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		610782		177518	
1 02381 7330	LOCAL		OPERATIONS		387.93			
	Invoice Net				387.93			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		3027602		177521	
1 02381 7330	LOCAL		OPERATIONS		239.75			
	Invoice Net				239.75			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		5438690		177522	
1 023 6720	SOL WASTE		SM ASSETS		816.75			
	Invoice Net				816.75			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		5623781		177524	
1 02381 7330	LOCAL		OPERATIONS		118.33			
	Invoice Net				118.33			
399 HOME DEPOT	CREDIT SERV	00001	INV 07/07/2025		5860641		177526	
1 023 6720	SOL WASTE		SM ASSETS		150.00			
	Invoice Net				150.00			
					CHECK TOTAL	1,812.33	-----	
3439 IDAHO ASSOC OF COUNTIE	00001	INV 07/30/2025		IAC-250103			177280	
1 00105 6510	COMMISS	FEES/REG		530.00				
	Invoice Net			530.00				
3439 IDAHO ASSOC OF COUNTIE	00001	INV 08/02/2025		IAC-26712			177281	
1 00105 6510	COMMISS	FEES/REG		265.00				
	Invoice Net			265.00				
				CHECK TOTAL	795.00	-----		
839 STATE TAX COMMISSION	00001	INV 07/21/2025		Jan-Jun2025#237934			177631	
1 01130 6530	EXTOFFICE	OFFICE		1.68				
	Invoice Net			1.68				
				CHECK TOTAL	1.68	-----		
3654 INCYTE PATHOLOGY PS	00001	INV 08/15/2025		Q70053125			177781	
1 00106 8310	CORONER	AUTOP. INQ		60.00				
	Invoice Net			60.00				
				CHECK TOTAL	60.00	-----		
3667 INSIGHT DISTRIBUTING I	00001	INV 07/08/2025		0531965			177543	
1 02381 7330	LOCAL	OPERATIONS		47.25				
	Invoice Net			47.25				

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: BOC4125 07/17/2025      DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3667 INSIGHT DISTRIBUTING I	00001	INV	07/14/2025	0532218-IN		177626		
1 03461 8000	JAILDETENT	HYGIENE		524.50				
	Invoice Net			524.50				
3667 INSIGHT DISTRIBUTING I	00001	INV	07/16/2025	0532335-IN		177796		
1 03475 8000	JUSTJUVDET	HYGIENE		93.75				
	Invoice Net			93.75				
	CHECK TOTAL			665.50				
3676 JON GREER INC	00001	INV	07/15/2025	90903066		177750		
1 002 6540	RD&BR GEN	SHOP		128.75				
	Invoice Net			128.75				
	CHECK TOTAL			128.75				
3677 INTERSTATE CONCRETE &	00001	INV	07/15/2025	755073-1		177751		
1 032 8550	HIGHWAY	RD MAINT		2,650.00				
	Invoice Net			2,650.00				
	CHECK TOTAL			2,650.00				
5691 KEITH JOHNSON	00000	INV	07/07/2025	JUN25		177332		
1 023 6450	SOL WASTE	MILEAGE		16.73				
	Invoice Net			16.73				
	CHECK TOTAL			16.73				
6056 KELLER ASSOCIATES INC	00001	INV	07/15/2025	22-0251510		177752		
1 047 8993	GRANT	RBGRANTS		2,545.94				
	Invoice Net			2,545.94				
	CHECK TOTAL			2,545.94				
6118 L.N. CURTIS & SONS	00001	INV	07/09/2025	INV961455		177553		
1 03475 7710	JUSTJUVDET	UNIFORMS		708.30				
	Invoice Net			708.30				
	CHECK TOTAL			708.30				
5943 STEEL LLC	00001	INV	07/14/2025	31753535		177624		
1 03450 7430	SHERADMIN	REPBLDGS		175.00				
	Invoice Net			175.00				
5943 STEEL LLC	00001	INV	07/15/2025	31471276		177753		
1 002 7430	RD&BR GEN	REPBLDGS		4,406.00				
	Invoice Net			4,406.00				
	CHECK TOTAL			4,581.00				
4393 EDWARD MCCOLLUM	00002	INV	07/09/2025	422440		177554		
1 03475 6500	JUSTJUVDET	BOOKS		222.75				
	Invoice Net			222.75				
	CHECK TOTAL			222.75				
4976 MCKESSON MEDICAL SURGI	00001	INV	07/15/2025	23972572		177689		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 03461 8060	JAILDETENT		MEDICAL		115.41		
		Invoice Net				115.41		
						CHECK TOTAL	115.41	-----
3105 MELODY MUFFLERS		00001		INV	07/15/2025	388724	177685	
1 03457 7110		SHERAUTO		OTHER		194.95		
		Invoice Net				194.95		
						CHECK TOTAL	194.95	-----
2568 CONCEPT COMM CORP.		00001		INV	08/01/2025	195835	177699	
1 00115 8950		TECHNOLOG		SOFTWARE		154.95		
		Invoice Net				154.95		
2568 CONCEPT COMM CORP.		00001		INV	07/15/2025	196528	177705	
1 00356 6980		AIRPRRIVR		OTHER UTIL		119.95		
		Invoice Net				119.95		
2568 CONCEPT COMM CORP.		00001		INV	07/15/2025	196487	177734	
1 00118 6890		GENEXP		INTERNET		94.95		
		Invoice Net				94.95		
						CHECK TOTAL	369.85	-----
5695 DRUG TESTING EXPERTS		00001		INV	07/09/2025	342323	177560	
1 00119 6820		PERSONNEL		DRUGTESTIN		184.00		
		Invoice Net				184.00		
5695 DRUG TESTING EXPERTS		00001		INV	07/10/2025	342301	177601	
1 00119 6820		PERSONNEL		DRUGTESTIN		74.00		
		Invoice Net				74.00		
5695 DRUG TESTING EXPERTS		00001		INV	07/16/2025	342316	177795	
1 03475 7860		JUSTJUDET		MISCEXPENS		25.00		
		Invoice Net				25.00		
						CHECK TOTAL	283.00	-----
6342 ROBERT MINTZ		00000		INV	07/07/2025	JUL25	177334	
1 023 6450		SOL WASTE		MILEAGE		152.95		
		Invoice Net				152.95		
						CHECK TOTAL	152.95	-----
1422 MT. BALDY DENTAL		00001		INV	07/09/2025	29MAY25CM	177575	
1 03461 8060		JAILDETENT		MEDICAL		620.00		
		Invoice Net				620.00		
1422 MT. BALDY DENTAL		00001		INV	07/09/2025	09MAY25MH	177577	
1 03461 8060		JAILDETENT		MEDICAL		540.00		
		Invoice Net				540.00		
1422 MT. BALDY DENTAL		00001		INV	07/09/2025	25APR25CT	177578	
1 03461 8060		JAILDETENT		MEDICAL		390.00		
		Invoice Net				390.00		
1422 MT. BALDY DENTAL		00001		INV	07/09/2025	03APR25JC	177579	
1 03461 8060		JAILDETENT		MEDICAL		700.00		
		Invoice Net				700.00		



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1422 MT. BALDY DENTAL		00001		INV	07/09/2025	19MAR25DK	177580	
1 03461 8060		JAILDETENT		MEDICAL		1,600.00		
		Invoice Net				1,600.00		
						CHECK TOTAL	3,850.00	-----
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	237875	177674	
1 03457 7040		SHERAUTO		REPAIR		61.95		
		Invoice Net				61.95		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	237708	177679	
1 03457 7040		SHERAUTO		REPAIR		24.79		
		Invoice Net				24.79		
6018 GENUINE PARTS COMPANY		00001		CRM	07/15/2025	237760	177680	
1 03457 7040		SHERAUTO		REPAIR		-1.16		
		Invoice Net				-1.16		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	238916	177757	
1 002 7418		RD&BR GEN		REPHTRUCKS		135.78		
		Invoice Net				135.78		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	805921	177758	
1 002 7422		RD&BR GEN		REPHEQUIP		86.78		
		Invoice Net				86.78		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	805959	177759	
1 002 7422		RD&BR GEN		REPHEQUIP		29.77		
		Invoice Net				29.77		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	805960	177760	
1 002 7422		RD&BR GEN		REPHEQUIP		15.46		
		Invoice Net				15.46		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	238788	177761	
1 002 7418		RD&BR GEN		REPHTRUCKS		240.11		
		Invoice Net				240.11		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	238870	177762	
1 002 7422		RD&BR GEN		REPHEQUIP		41.14		
		Invoice Net				41.14		
6018 GENUINE PARTS COMPANY		00001		INV	07/15/2025	805879	177763	
1 002 7422		RD&BR GEN		REPHEQUIP		56.31		
		Invoice Net				56.31		
						CHECK TOTAL	690.93	-----
3978 NATIONAL MEDICAL SERVI		00001		INV	08/15/2025	1281420	177780	
1 00106 8310		CORONER		AUTOP. INQ		158.00		
		Invoice Net				158.00		
						CHECK TOTAL	158.00	-----
6436 NATIONAL TRAINING CONC		00000		INV	07/15/2025	25-085	177693	
1 03479 6490		MARINE PTR		EDUCATION		500.00		
2 03453 6490		SHERPATROL		EDUCATION		250.00		
		Invoice Net				750.00		
						CHECK TOTAL	750.00	-----

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
636 NEWMAN SIGNS		00001		INV	07/15/2025	TRFINV061821	177754	
1 002 7750		RD&BR GEN		SHIPANDFRT		160.00		
2 002 8460		RD&BR GEN		SIGNS		1,304.32		
		Invoice Net				1,464.32		
636 NEWMAN SIGNS		00001		INV	07/15/2025	TRFINV061779	177756	
1 002 7750		RD&BR GEN		SHIPANDFRT		1,365.00		
2 002 8460		RD&BR GEN		SIGNS		3,371.70		
		Invoice Net				4,736.70		
		CHECK TOTAL				6,201.02		-----
2320 NORTH 40 OUTFITTERS		00001		INV	07/11/2025	049123/B	177614	
1 030 7010		PARKS		DIESEL		85.98		
		Invoice Net				85.98		
		CHECK TOTAL				85.98		-----
2326 NORTH IDAHO LOCK & KEY		00001		INV	07/09/2025	62244	177555	
1 02381 7330		LOCAL		OPERATIONS		360.00		
		Invoice Net				360.00		
		CHECK TOTAL				360.00		-----
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	50698754JUN25	177513	
1 02380 7385		LONGHAUL		TIPUTILITY		1,040.60		
		Invoice Net				1,040.60		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	50635602JUN25	177514	
1 02381 6980		LOCAL		OTHER UTIL		78.31		
		Invoice Net				78.31		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	50635335JUN25	177519	
1 02381 6980		LOCAL		OTHER UTIL		39.96		
		Invoice Net				39.96		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	50495215JUN25	177520	
1 02381 6980		LOCAL		OTHER UTIL		40.95		
		Invoice Net				40.95		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	50254250JUN25	177523	
1 02381 6980		LOCAL		OTHER UTIL		47.37		
		Invoice Net				47.37		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	683435JUN25	177527	
1 02381 6980		LOCAL		OTHER UTIL		84.98		
		Invoice Net				84.98		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	683433JUN25	177528	
1 02381 6980		LOCAL		OTHER UTIL		21.87		
		Invoice Net				21.87		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	683430JUN25	177530	
1 02381 6980		LOCAL		OTHER UTIL		51.07		
		Invoice Net				51.07		
2334 NORTHERN LIGHTS INC.		00001		INV	07/08/2025	683428JUN25	177531	
1 02381 6980		LOCAL		OTHER UTIL		182.57		
		Invoice Net				182.57		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	07/08/2025	683422JUN25	177532	
		LOCAL		OTHER UTIL		104.33		
		Invoice Net				104.33		
2334	NORTHERN LIGHTS INC. 1 02381 6980	00001		INV	07/08/2025	3067800000JUN25	177533	
		LOCAL		OTHER UTIL		126.36		
		Invoice Net				126.36		
2334	NORTHERN LIGHTS INC. 1 038 6930	00001		INV	07/11/2025	683411Jun25	177617	
		WATER		ELECTRIC		30.00		
		Invoice Net				30.00		
2334	NORTHERN LIGHTS INC. 1 030 6980	00001		INV	07/11/2025	683431Jun25	177618	
		PARKS		OTHER UTIL		90.33		
		Invoice Net				90.33		
2334	NORTHERN LIGHTS INC. 1 00118 6930	00001		INV	07/14/2025	50641560JUN25-2	177664	
		GENEXP		ELECTRIC		198.15		
		Invoice Net				198.15		
		CHECK TOTAL				2,136.85		-----
2336	NORTHERN STATES PEST C 1 00661 7430 2 03475 7430	00001		INV	07/16/2025	110330	177793	
		PROBSVCS		REPBLDGS		97.50		
		JUSTJUDET		REPBLDGS		97.50		
		Invoice Net				195.00		
		CHECK TOTAL				195.00		-----
2342	NORTHSIDE FIRE DISTRIC 1 600 2130	00000		INV	07/17/2025	JUN25	177864	
		N SIDE FIR		OTHER TAX		9,420.00		
		Invoice Net				9,420.00		
		CHECK TOTAL				9,420.00		-----
3856	NORTHWEST POLYGRAPH SE 1 006 7110	00000		INV	07/09/2025	CR09-24-0341	177565	
		DISTCT		OTHER		650.00		
		Invoice Net				650.00		
		CHECK TOTAL				650.00		-----
2771	O'REILLY AUTOMOTIVE IN 1 03457 7040	00001		INV	07/15/2025	3456-234721	177672	
		SHERAUTO		REPAIR		12.03		
		Invoice Net				12.03		
		CHECK TOTAL				12.03		-----
2788	OXARC 1 02381 7330	00001		INV	07/08/2025	0062057622	177534	
		LOCAL		OPERATIONS		38.16		
		Invoice Net				38.16		
		CHECK TOTAL				38.16		-----
5203	PAPE MACHINERY INC 1 002 7750 2 002 7422	00001		INV	07/15/2025	16243814	177765	
		RD&BR GEN		SHIPANDFRT		116.22		
		RD&BR GEN		REPHEQUIP		155.65		
		Invoice Net				271.87		



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	271.87	-----
3833 PERSONNEL EVALUATION I	00000	INV	07/09/2025			55203		
1 03453 6830	SHERPATROL	BACKGR	CHK			175.00	177620	
	Invoice Net					175.00		
						CHECK TOTAL	175.00	-----
697 PLBM LLC	00001	INV	07/14/2025			720	177623	
1 03479 7000	MARINE PTR	GASOLINE				504.66		
	Invoice Net					504.66		
697 PLBM LLC	00001	INV	07/14/2025			721	177625	
1 03479 7000	MARINE PTR	GASOLINE				473.66		
	Invoice Net					473.66		
						CHECK TOTAL	978.32	-----
3329 PRIEST RIVER ACE HARDW	00002	INV	07/15/2025			406382	177764	
1 002 6540	RD&BR GEN	SHOP				53.53		
	Invoice Net					53.53		
						CHECK TOTAL	53.53	-----
4920 RACOM CORPORATION	00001	INV	07/14/2025			INV34264	177622	
1 00824 7110	911REPEATR	OTHER				1,330.00		
	Invoice Net					1,330.00		
						CHECK TOTAL	1,330.00	-----
3696 REDWOOD TOXICOLOGY LAB	00001	INV	07/09/2025			11710120255	177564	
1 00661 8830	PROBSVCS	ADMISDNPRB				281.04		
	Invoice Net					281.04		
3696 REDWOOD TOXICOLOGY LAB	00001	INV	07/09/2025			01506320255	177591	
1 006 6820	DISTCT	DRUGTESTIN				24.90		
	Invoice Net					24.90		
3696 REDWOOD TOXICOLOGY LAB	00001	INV	07/16/2025			11710120256	177792	
1 00661 8830	PROBSVCS	ADMISDNPRB				354.81		
	Invoice Net					354.81		
						CHECK TOTAL	660.75	-----
6440 ROBERT PALMQUIST	00001	INV	07/16/2025			JUL25	177797	
1 03475 7860	JUSTJUVDCT	MISCEXPENS				6,000.00		
	Invoice Net					6,000.00		
						CHECK TOTAL	6,000.00	-----
6443 ROCTEST LTD	00001	INV	07/15/2025			79362	177774	
1 032 8550	HIGHWAY	RD MAINT				18,752.00		
	Invoice Net					18,752.00		
						CHECK TOTAL	18,752.00	-----
5346 ROK TECHNOLOGIES LLC	00001	INV	07/09/2025			10874	177544	



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 020 7820	REVAL		CTRCT SVCS		4,976.00		
		Invoice Net				4,976.00		
						CHECK TOTAL	4,976.00	-----
3904 MICHAEL ROSEDALE	00000	INV	07/14/2025			JUL25	177653	
1 004 6440	ELECTIONS	TRAVEL				54.60		
	Invoice Net					54.60		
						CHECK TOTAL	54.60	-----
755 SAFETY-KLEEN CORPORATI	00001	INV	07/15/2025			97501417	177768	
1 002 7750	RD&BR GEN	SHIPANDFRT				14.47		
2 002 6540	RD&BR GEN	SHOP				401.51		
	Invoice Net					415.98		
						CHECK TOTAL	415.98	-----
6334 SECURE COURT SOLUTIONS	00001	INV	07/09/2025			P-100385	177551	
1 00661 8830	PROBSVCS	ADMISDNPRB				520.00		
	Invoice Net					520.00		
6334 SECURE COURT SOLUTIONS	00001	INV	07/09/2025			P-100384	177598	
1 006 6820	DISTCT	DRUGTESTIN				664.20		
	Invoice Net					664.20		
						CHECK TOTAL	1,184.20	-----
2459 SELKIRK PRESS INC.	00001	INV	07/08/2025			22339	177509	
1 02381 7330	LOCAL	OPERATIONS				635.66		
	Invoice Net					635.66		
						CHECK TOTAL	635.66	-----
2879 SIX ROBBLEES' INC	00001	INV	07/15/2025			05P76636	177767	
1 002 7422	RD&BR GEN	REPHEQUIP				25.23		
	Invoice Net					25.23		
						CHECK TOTAL	25.23	-----
1658 SPIRIT LAKE FIRE DISTR	00000	INV	07/17/2025			JUN25	177865	
1 650 2130	SP LK FIRE	OTHER TAX				15,525.00		
	Invoice Net					15,525.00		
						CHECK TOTAL	15,525.00	-----
1661 SPOKANE COUNTY MEDICAL	00001	INV	08/15/2025			Q2 2025	177779	
1 00106 8310	CORONER	AUTOP. INQ				3,600.00		
	Invoice Net					3,600.00		
						CHECK TOTAL	3,600.00	-----
1663 SPOKANE HOUSE OF HOSE	00001	INV	07/15/2025			1129647	177769	
1 002 7750	RD&BR GEN	SHIPANDFRT				29.05		
2 002 6540	RD&BR GEN	SHOP				260.25		
	Invoice Net					289.30		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	289.30	-----
3122 STURGELL JAY Q	00001 INV 07/09/2025					Nov24-Apr25	177563	
1 006 7290	DISTCT COURTASSIS					1,262.86		
	Invoice Net					1,262.86		
						CHECK TOTAL	1,262.86	-----
5073 SUNBELT CONTROLS INC	00001 INV 07/14/2025					151857	177630	
1 00110 8750	BLDGGRD CONTRMISC					1,150.00		
	Invoice Net					1,150.00		
						CHECK TOTAL	1,150.00	-----
6377 REBECCA SUTTLES	00000 INV 07/07/2025					JUL25	177333	
1 023 6450	SOL WASTE MILEAGE					72.10		
	Invoice Net					72.10		
						CHECK TOTAL	72.10	-----
4746 SYRINGA HEIGHTS WATER	00001 INV 07/08/2025					10227JUN25	177505	
1 02380 7385	LONGHAUL TIPUTILITY					58.11		
	Invoice Net					58.11		
						CHECK TOTAL	58.11	-----
6225 TEDDER INDUSTRIES LLC	00001 INV 07/09/2025					INV575588	177566	
1 00608 8590	DISTCTSECU EQUIPMENT					65.80		
	Invoice Net					65.80		
						CHECK TOTAL	65.80	-----
3349 THOMSON REUTERS WEST P	00001 INV 07/15/2025					852154142	177691	
1 03452 9080	SHERDETECT INVEST CST					527.31		
	Invoice Net					527.31		
						CHECK TOTAL	527.31	-----
3357 TIFCO INDUSTRIES	00001 INV 07/15/2025					72107069	177775	
1 002 6540	RD&BR GEN SHOP					267.43		
	Invoice Net					267.43		
						CHECK TOTAL	267.43	-----
5364 TRINITY SERVICES GROUP	00001 INV 07/14/2025					3028800268	177627	
1 03462 7630	JAILKITCH FOOD					6,066.14		
	Invoice Net					6,066.14		
						CHECK TOTAL	6,066.14	-----
4548 TRUCKPRO LLC	00001 INV 07/15/2025					274-0029055	177770	
1 002 7418	RD&BR GEN REPHTRUCKS					114.00		
	Invoice Net					114.00		
						CHECK TOTAL	114.00	-----

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2474	VERIZON WIRELESS	00001		INV	07/16/2025	964370635JUN25	177794	
	1 00661 6900			PROBSVCS	CELL PHONE	427.20		
	2 03475 6900			JUSTJUVDET	CELL PHONE	125.16		
				Invoice Net		552.36		
				CHECK TOTAL		552.36		-----
5595	EAGLE BROADBAND INVEST	00001		INV	07/20/2025	3039-719644	177252	
	1 00115 8950			TECHNOLOG	SOFTWARE	259.99		
				Invoice Net		259.99		
				CHECK TOTAL		259.99		-----
4308	KACEY L WALL PLLC	00001		INV	07/09/2025	8744	177567	
	1 006 7100			DISTCT	LEGAL	150.00		
				Invoice Net		150.00		
4308	KACEY L WALL PLLC	00001		INV	07/09/2025	8760	177569	
	1 006 7100			DISTCT	LEGAL	765.00		
				Invoice Net		765.00		
4308	KACEY L WALL PLLC	00001		INV	07/09/2025	8799	177582	
	1 006 7100			DISTCT	LEGAL	30.00		
				Invoice Net		30.00		
				CHECK TOTAL		945.00		-----
2919	WASTE MANAGEMENT OF ID	00000		INV	07/08/2025	93-2588-7	177437	
	1 02380 7350			LONGHAUL	DISP - WAS	448,513.80		
				Invoice Net		448,513.80		
2919	WASTE MANAGEMENT OF ID	00000		INV	07/08/2025	3030-2590-2	177445	
	1 02380 7330			LONGHAUL	OPERATIONS	51,557.08		
	2 02380 7390			LONGHAUL	COMM COLL	10,984.13		
	3 02380 7360			LONGHAUL	RURAL SYS	109,335.30		
				Invoice Net		171,876.51		
				CHECK TOTAL		620,390.31		-----
2919	WASTE MANAGEMENT OF ID	00001		INV	07/11/2025	0426852-1827-5	177616	
	1 030 6950			PARKS	GARBAGE	162.01		
				Invoice Net		162.01		
2919	WASTE MANAGEMENT OF ID	00001		INV	07/14/2025	0239919-1827-9	177665	
	1 00118 6950			GENEXP	GARBAGE	25.35		
				Invoice Net		25.35		
2919	WASTE MANAGEMENT OF ID	00001		INV	07/14/2025	0240068-1827-2	177666	
	1 00118 6950			GENEXP	GARBAGE	206.95		
				Invoice Net		206.95		
2919	WASTE MANAGEMENT OF ID	00001		INV	07/14/2025	0240012-1827-0	177667	
	1 00118 6950			GENEXP	GARBAGE	1,361.94		
				Invoice Net		1,361.94		
2919	WASTE MANAGEMENT OF ID	00001		INV	07/14/2025	0239920-1827-7	177668	
	1 00118 6950			GENEXP	GARBAGE	208.65		
				Invoice Net		208.65		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2919 WASTE MANAGEMENT OF ID	1 00118 6950	00001		INV	07/14/2025	0240110-1827-2	177669	
		GENEXP		GARBAGE		115.79		
		Invoice Net				115.79		
				CHECK		TOTAL 2,080.69		-----
6097 CAMELIA WEILL	1 023 6450	00000		INV	07/07/2025	JUL25	177335	
		SOL WASTE		MILEAGE		267.33		
		Invoice Net				267.33		
				CHECK		TOTAL 267.33		-----
6171 WILLIAM MCGOVERN	1 00661 6460	00001		INV	07/09/2025	AUG25	177546	
		PROBSVCS		PER DIEM		734.00		
		Invoice Net				734.00		
				CHECK		TOTAL 734.00		-----
1742 WILLIAMS MARGARET R. P	1 03419 7300	00001		INV	07/09/2025	MAY25 CASA	177586	
		PUBCASACFT		CONFLICT		1,890.00		
		Invoice Net				1,890.00		
1742 WILLIAMS MARGARET R. P	1 006 7100	00001		INV	07/09/2025	12.4.24-6.11.25-1256	177587	
		DISTCT		LEGAL		1,620.00		
		Invoice Net				1,620.00		
1742 WILLIAMS MARGARET R. P	1 006 7100	00001		INV	07/09/2025	1.20.25-6.2.25-1456	177588	
		DISTCT		LEGAL		1,920.00		
		Invoice Net				1,920.00		
				CHECK		TOTAL 5,430.00		-----
5284 NORTHWEST FIBER LLC	1 00823 6920	00001		INV	07/14/2025	208-197-1685JUL25	177657	
		911TECH		TELEPHONE		435.00		
		Invoice Net				435.00		
				CHECK		TOTAL 435.00		-----
5284 NORTHWEST FIBER LLC	1 00823 6920	00001		INV	07/14/2025	208-197-1691JUL25	177658	
		911TECH		TELEPHONE		435.00		
		Invoice Net				435.00		
				CHECK		TOTAL 435.00		-----
5284 NORTHWEST FIBER LLC	1 00823 6920	00001		INV	07/14/2025	208-197-1990JUL25	177659	
		911TECH		TELEPHONE		675.00		
		Invoice Net				675.00		
				CHECK		TOTAL 675.00		-----
5284 NORTHWEST FIBER LLC	1 00823 6920	00001		INV	07/14/2025	208-197-1750JUL25	177660	
		911TECH		TELEPHONE		325.00		
		Invoice Net				325.00		
				CHECK		TOTAL 325.00		-----
5284 NORTHWEST FIBER LLC		00001		INV	07/14/2025	208-189-0226JUL25	177661	



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00115 6920	TECHNOLOG		TELEPHONE		330.00		
		Invoice Net				330.00		
						CHECK TOTAL	330.00	-----
5284 NORTHWEST FIBER LLC	00001	INV	07/14/2025			208-263-0644JUL25	177662	
1 00115 6920	TECHNOLOG	TELEPHONE				69.03		
	Invoice Net					69.03		
						CHECK TOTAL	69.03	-----
5284 NORTHWEST FIBER LLC	00001	INV	07/14/2025			208-265-5640JUL25	177663	
1 00115 6920	TECHNOLOG	TELEPHONE				72.22		
	Invoice Net					72.22		
						CHECK TOTAL	72.22	-----
232 INVOICES				WARRANT TOTAL		1,125,398.96	1,125,398.96	

## WARRANT SUMMARY

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
001	00101	CLERK	001-01-00-000-7410-	REPAIRS/MAINT - OFFICE	38.65	9,037.58
001	00105	COMMISSIONERS	001-05-00-000-6510-	EDUCATION - FEES/REGIS	795.00	6,079.36
001	00105	COMMISSIONERS	001-05-00-000-6900-	UTILITIES - CELLULAR T	36.23	6,079.36
001	00106	CORONER	001-06-00-000-8310-	AUTOPSIES/INQUESTS	3,818.00	46,313.92
001	00110	FACILITIES	001-10-00-000-8750-	CONTRACTS - MISC	1,150.00	75,374.26
001	00114	EXTENSION WORKSHOP	001-13-14-000-6670-	SUPPLIES - OTHER	86.70	11,790.73
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	471.25	244,283.97
001	00115	TECHNOLOGY	001-15-00-000-8950-	SOFTWARE AND SOFTWARE S	444.94	244,283.97
001	00118	GENERAL FUND EXPEN	001-18-00-000-6890-	UTILITIES - INTERNET	94.95	357,401.81
001	00118	GENERAL FUND EXPEN	001-18-00-000-6930-	UTILITIES - ELECTRICIT	2,531.77	357,401.81
001	00118	GENERAL FUND EXPEN	001-18-00-000-6950-	UTILITIES - GARBAGE	1,918.68	357,401.81
001	00118	GENERAL FUND EXPEN	001-18-00-000-6980-	UTILITIES - OTHER	118.61	357,401.81
001	00118	GENERAL FUND EXPEN	001-18-00-000-7800-	PRINTING	532.87	357,401.81
001	00118	GENERAL FUND EXPEN	001-18-00-000-9350-	CAPITAL - LEASE EXPEND	2,504.20	1,836.00
001	00119	PERSONNEL	001-19-00-000-6530-	SUPPLIES - OFFICE	71.79	29,540.51
001	00119	PERSONNEL	001-19-00-000-6820-	DRUG TESTING	258.00	29,540.51
001	00119	PERSONNEL	001-19-00-000-9350-	CAPITAL - LEASE EXPEND	262.00	29,540.51
001	00123	PLANNING	001-23-00-000-6461-	P&Z - TRAVEL & MEALS R	358.56	5,765.22
001	00124	GIS	001-24-00-000-6490-	EDUCATION	13.99	19,540.01
001	00124	GIS	001-24-00-000-6530-	SUPPLIES - OFFICE	249.11	19,540.01
001	00127	RISK MANAGEMENT	001-27-00-000-6900-	UTILITIES - CELLULAR T	245.87	290.89
001	01110	EMERGENCY MANAGEME	001-11-00-000-7000-	VEHICLES - FUEL, GASOL	337.15	6,295.73
001	01130	EXTENSION OFFICE	001-13-00-000-6530-	SUPPLIES - OFFICE	28.46	11,790.73
001	01130	EXTENSION OFFICE	001-13-00-000-6790-	COPY MACHINE USE/MAINT	111.90	11,790.73
001	01130	EXTENSION OFFICE	001-13-00-000-9350-	CAPITAL - LEASE EXPEND	185.00	454.00
001	01261	MOTOR VEHICLE - SA	001-26-01-000-7860-	MISCELLANEOUS EXPENSES	6.00	2,102.19
001	01262	MOTOR VEHICLE - PR	001-26-02-000-7110-	PROF. SVCS - OTHER	6.00	2,102.19
			FUND TOTAL	16,675.68		
002	002	ROAD & BRIDGE	002-00-00-000-6540-	SUPPLIES - SHOP	1,111.47	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-6560-	SUPPLIES - LAUNDRY	247.87	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-6640-	SUPPLIES - SAFETY	16.99	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-6880-	UTILITIES - FUEL FOR H	73.62	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-6930-	UTILITIES - ELECTRICIT	427.17	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-6940-	UTILITIES - STREET LIG	805.00	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7000-	VEHICLES - FUEL, GASOL	500.64	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7010-	VEHICLES - FUEL, DIESE	1,801.00	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7020-	VEHICLES - TIRES	300.00	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7418-	REPAIRS/MAINT - HEAVY	489.89	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7422-	REPAIRS/MAINT - HEAVY	879.15	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7430-	REPAIRS/MAINT - BLDGS/	4,406.00	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7580-	REPAIRS/MAINT - SMALL	37.99	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-7750-	SHIPPING AND FREIGHT	1,684.74	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-8450-	DUST ABATEMENT/ROAD ST	20,877.50	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-8460-	SIGNS	4,676.02	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-8510-	BST SURFACING OIL	154,865.52	7,479,465.12
002	002	ROAD & BRIDGE	002-00-00-000-8540-	OTHER ROAD CONSTR MATE	37.45	7,479,465.12

## WARRANT SUMMARY

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
FUND TOTAL			193,238.02	
003	00356	AIRPORT - PRIEST R 003-56-00-000-6980-	UTILITIES - OTHER 119.95	13,163.44
FUND TOTAL			119.95	
004	004	ELECTIONS 004-00-00-000-6440-	TRAVEL 54.60	146,609.27
FUND TOTAL			54.60	
005	005	DRUG COURT 005-00-00-000-6820-	DRUG TESTING 30.00	20,482.67
FUND TOTAL			30.00	
006	006	DISTRICT COURT 006-00-00-000-6820-	DRUG TESTING 749.10	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7100-	PROF. SVCS - LEGAL 6,697.50	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7110-	PROF. SVCS - OTHER 650.00	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7290-	PROF. SVCS - COURT ASS 1,262.86	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7410-	REPAIRS/MAINT - OFFICE 172.52	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7430-	REPAIRS/MAINT - BLDGS/ 2,867.12	129,691.94
006	006	DISTRICT COURT 006-00-00-000-7860-	MISCELLANEOUS EXPENSES 127.20	129,691.94
006	00608	DISTRICT CT - CT S 006-00-08-000-8590-	EQUIPMENT 65.80	129,691.94
006	00661	PROBATION SERVICES 006-61-00-000-6460-	TRAVEL - MEALS/PER DIE 734.00	61,027.52
006	00661	PROBATION SERVICES 006-61-00-000-6900-	UTILITIES - CELLULAR T 427.20	61,027.52
006	00661	PROBATION SERVICES 006-61-00-000-7430-	REPAIRS/MAINT - BLDGS/ 97.50	61,027.52
006	00661	PROBATION SERVICES 006-61-00-000-7900-	CIGARETTE TAX CARRYOVE 1,040.00	61,027.52
006	00661	PROBATION SERVICES 006-61-00-000-8830-	ADULT AL/DRUG MISD PRO 1,155.85	61,027.52
FUND TOTAL			16,046.65	
008	00822	911 OPERATIONS 008-00-22-000-6530-	SUPPLIES - OFFICE 62.08	39,283.82
008	00823	911 TECHNOLOGY 008-00-23-000-6920-	UTILITIES - TELEPHONE 1,870.00	309,007.82
008	00824	911 REPEATER SITE 008-00-24-000-7110-	PROF. SVCS - OTHER 1,330.00	309,007.82
008	00824	911 REPEATER SITE 008-00-24-000-7660-	RENT/LEASE - OTHER 10.00	309,007.82
FUND TOTAL			3,272.08	
020	020	REVALUATION 020-00-00-000-6530-	SUPPLIES - OFFICE 709.60	275,275.75
020	020	REVALUATION 020-00-00-000-6720-	SMALL ASSETS AND EQUIP 519.70	275,275.75
020	020	REVALUATION 020-00-00-000-6790-	COPY MACHINE USE/MAINT 253.23	275,275.75
020	020	REVALUATION 020-00-00-000-7820-	CONTRACT SERVICES 4,976.00	275,275.75
020	020	REVALUATION 020-00-00-000-9350-	CAPITAL - LEASE EXPEND 377.00	807.00
020	020	REVALUATION 020-00-00-000-9390-	CAPITAL - VEHICLES 5,426.64	135,169.45
FUND TOTAL			12,262.17	
023	023	SOLID WASTE 023-00-00-000-6450-	TRAVEL - MILEAGE 509.11	2,593,338.08
023	023	SOLID WASTE 023-00-00-000-6720-	SMALL ASSETS AND EQUIP 966.75	2,593,338.08
023	023	SOLID WASTE 023-00-00-000-7000-	VEHICLES - FUEL, GASOL 2,647.51	2,593,338.08



## WARRANT SUMMARY

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
023	023	SOLID WASTE 023-00-00-000-7020-	VEHICLES - TIRES 469.00	2,593,338.08
023	023	SOLID WASTE 023-00-00-000-7040-	VEHICLES - REPAIR/MAIN 46.00	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7330-	OPERATIONS 51,557.08	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7350-	DISPOSAL - WASTE 448,513.80	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7360-	RURAL SYSTEM COLLECTIO 109,335.30	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7380-	TIPPING FLOOR OPERATIO 1,462.85	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7385-	TIPPING FLOOR UTILITIE 1,098.71	2,593,338.08
023	02380	SW - LONGHAUL 023-00-80-000-7390-	COMMERCIAL COLLECTION 10,984.13	2,593,338.08
023	02381	SW - LOCAL 023-00-81-000-6980-	UTILITIES - OTHER 777.77	2,593,338.08
023	02381	SW - LOCAL 023-00-81-000-7330-	OPERATIONS 1,939.09	2,593,338.08
023	02381	SW - LOCAL 023-00-81-000-7370-	HOUSEHOLD HAZARDOUS WA 20,666.05	2,593,338.08
023	02381	SW - LOCAL 023-00-81-000-8670-	CONTRACTED LABOR 53,572.20	2,593,338.08
		FUND TOTAL	704,545.35	
027	027	WEEDS 027-00-00-000-7520-	REPAIRS/MAINT - OTHER 195.50	40,523.29
		FUND TOTAL	195.50	
030	030	PARKS & RECREATION 030-00-00-000-6950-	UTILITIES - GARBAGE 162.01	23,908.14
030	030	PARKS & RECREATION 030-00-00-000-6980-	UTILITIES - OTHER 135.80	23,908.14
030	030	PARKS & RECREATION 030-00-00-000-7010-	VEHICLES - FUEL, DIESE 85.98	23,908.14
		FUND TOTAL	383.79	
032	032	HIGHWAY SPECIAL ST 032-00-00-000-8550-	ROAD MAINTENANCE - OTH 21,402.00	381,805.40
032	032	HIGHWAY SPECIAL ST 032-00-00-000-8750-	CONTRACTS - MISC 9,150.00	381,805.40
		FUND TOTAL	30,552.00	
034	03401	JUSTICE - CLERKS 034-01-00-000-7410-	REPAIRS/MAINT - OFFICE 85.98	7,581.75
034	03419	PUB DEFENDER - CAS 034-74-19-000-7300-	PROF. SVCS - CONFLICT 1,890.00	104,111.21
034	03450	SHERIFF - ADMINIST 034-72-50-000-7430-	REPAIRS/MAINT - BLDGS/ 175.00	222,351.83
034	03451	SHERIFF - CLERICAL 034-72-51-000-7110-	PROF. SVCS - OTHER 22.41	222,351.83
034	03452	SHERIFF - DETECTIV 034-72-52-000-9080-	INVESTIGATIVE COSTS 527.31	222,351.83
034	03453	SHERIFF - PATROL 034-72-53-000-6490-	EDUCATION 250.00	222,351.83
034	03453	SHERIFF - PATROL 034-72-53-000-6830-	BACKGROUND CHECKS 175.00	222,351.83
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7040-	VEHICLES - REPAIR/MAIN 216.20	222,351.83
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7110-	PROF. SVCS - OTHER 194.95	222,351.83
034	03461	JAIL - DETENTION 034-78-61-000-6440-	TRAVEL 52.30	214,832.04
034	03461	JAIL - DETENTION 034-78-61-000-6620-	SUPPLIES - CLEANING 51.93	214,832.04
034	03461	JAIL - DETENTION 034-78-61-000-8000-	HYGIENE 524.50	214,832.04
034	03461	JAIL - DETENTION 034-78-61-000-8060-	MEDICAL 4,837.26	214,832.04
034	03462	JAIL - KITCHEN 034-78-62-000-7630-	FOOD 6,066.14	214,832.04
034	03471	JUSTICE - CIVIL LI 034-71-00-000-7100-	PROF. SVCS - LEGAL 21.00	341,586.48
034	03473	JUSTICE - PROSECUT 034-73-00-000-7000-	VEHICLES - FUEL, GASOL 60.78	85,759.49
034	03473	JUSTICE - PROSECUT 034-73-00-000-7700-	CONTINGENCY ACCOUNT 180.00	85,759.49
034	03475	JUSTICE - JUVENILE 034-75-00-000-6500-	EDUCATION - BOOKS, MAN 222.75	9,749.43
034	03475	JUSTICE - JUVENILE 034-75-00-000-6720-	SMALL ASSETS AND EQUIP 75.00	9,749.43



## WARRANT SUMMARY

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
034	03475	JUSTICE - JUVENILE 034-75-00-000-6900-	UTILITIES - CELLULAR T	125.16	9,749.43
034	03475	JUSTICE - JUVENILE 034-75-00-000-7430-	REPAIRS/MAINT - BLDGS/	97.50	9,749.43
034	03475	JUSTICE - JUVENILE 034-75-00-000-7710-	UNIFORMS	708.30	9,749.43
034	03475	JUSTICE - JUVENILE 034-75-00-000-7860-	MISCELLANEOUS EXPENSES	6,025.00	9,749.43
034	03475	JUSTICE - JUVENILE 034-75-00-000-8000-	HYGIENE	93.75	9,749.43
034	03479	JUSTICE - MARINE P 034-79-00-000-6490-	EDUCATION	500.00	33,597.94
034	03479	JUSTICE - MARINE P 034-79-00-000-7000-	VEHICLES - FUEL, GASOL	978.32	33,597.94
034	03479	JUSTICE - MARINE P 034-79-00-000-7040-	VEHICLES - REPAIR/MAIN	20.00	33,597.94
			FUND TOTAL	24,176.54	
038	038	WATERWAYS 038-00-00-000-6930-	UTILITIES - ELECTRICIT	51.77	40,017.19
038	038	WATERWAYS 038-00-00-000-7000-	VEHICLES - FUEL, GASOL	807.08	40,017.19
038	038	WATERWAYS 038-00-00-000-7040-	VEHICLES - REPAIR/MAIN	216.48	40,017.19
			FUND TOTAL	1,075.33	
047	047	GRANTS 047-00-00-000-8993-	ROAD & BRIDGE GRANTS	2,545.94	1,244,135.11
047	047	GRANTS 047-00-00-000-8994-	EMERGENCY MNGT GRANTS	26,940.66	1,244,135.11
			FUND TOTAL	29,486.60	
082	082	SELF INSURED MEDIC 082-00-00-000-6155-	SELF INSURED ADMIN FEE	68,146.65	-700,356.15
082	082	SELF INSURED MEDIC 082-00-00-000-6158-	COBRA ADMIN FEES & CLA	193.05	-4,633.20
			FUND TOTAL	68,339.70	
600	600	NORTHSIDE FIRE 600-00-00-000-2130-	OTHER TAX LIABILITY	9,420.00	
			FUND TOTAL	9,420.00	
650	650	SPIRIT LAKE FIRE 650-00-00-000-2130-	OTHER TAX LIABILITY	15,525.00	
			FUND TOTAL	15,525.00	
WARRANT SUMMARY TOTAL			1,125,398.96		
GRAND TOTAL			1,125,398.96		

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
		4700 AMAZON CAPITAL SERVICES INC	1R9M-MW1X-NKP4		INV	07/31/2025	26.78	Office cash box, dry e
177252	5595	EAGLE BROADBAND INVESTMENTS	3039-719644		INV	07/20/2025	259.99	JSTORMS-Vyve-PonderayD
177253	1962	CORPORATE PAYMENT SYSTEMS	3137JUN25		INV	07/03/2025	358.56	Commission meals
177279	4980	AT&T MOBILITY LLC	287353536639x062825		INV	07/15/2025	36.23	BOCC_Cell Phone_Domke
177280	3439	IDAHO ASSOC OF COUNTIES	IAC-250103		INV	07/30/2025	530.00	BOCC_IAC Annual Conf_B
177281	3439	IDAHO ASSOC OF COUNTIES	IAC-26712		INV	08/02/2025	265.00	BOCC_IAC Annual Conf_B
177287	4980	AT&T MOBILITY LLC	28735353908JUN25		INV	07/03/2025	245.87	Jostlein Cell Phone Bi
177294	3192	EXBABYLON LLC	EXB100172		INV	07/15/2025	30.00	JSTORMS-Exbabylon-BONN
177299	2592	CO-OP GAS AND SUPPLY CO	84225JUN25		INV	07/07/2025	681.43	EM FUEL JUN25
177300	2592	CO-OP GAS AND SUPPLY CO	84483JUN25		INV	07/07/2025	2,082.24	SW FUEL JUN24
177322	5518	ENTERPRISE FM TRUST	606398-070325		INV	07/07/2025	9,112.72	PLANNING, ASSESSOR AND
177332	5691	KEITH JOHNSON	JUN25		INV	07/07/2025	16.73	SW TRAVEL MILEAGE
177333	6377	REBECCA SUTTLES	JUL25		INV	07/07/2025	72.10	SW TRAVEL MILEAGE
177334	6342	ROBERT MINTZ	JUL25		INV	07/07/2025	152.95	SW TRAVEL MILEAGE
177335	6097	CAMELIA WEILL	JUL25		INV	07/07/2025	267.33	SW TRAVEL MILEAGE
177437	2919	WASTE MANAGEMENT OF IDAHO I	93-2588-7		INV	07/08/2025	448,513.80	SW TRANSPORTATION AND
177445	2919	WASTE MANAGEMENT OF IDAHO I	3030-2590-2		INV	07/08/2025	171,876.51	SW TS OPS, RURAL BILLI
177505	4746	SYRINGA HEIGHTS WATER DIST	10227JUN25		INV	07/08/2025	58.11	SW UPLAND WATER
177509	2459	SELKIRK PRESS INC.	22339		INV	07/08/2025	635.66	SW CHARGE RECEIPTS
177510	963	CANNON HILL	43014		INV	07/08/2025	53,572.20	SW COLBURN & IDAHO HIL
177511	2544	COLEMAN OIL COMPANY	INV-286767		INV	07/08/2025	1,173.85	SW GRIZZLY HYDROLIC OI
177513	2334	NORTHERN LIGHTS INC.	50698754JUN25		INV	07/08/2025	1,040.60	SW TIPPING FLOOR ELECT
177514	2334	NORTHERN LIGHTS INC.	50635602JUN25		INV	07/08/2025	78.31	SW DUFORT ELECTRICITY
177515	399	HOME DEPOT CREDIT SERVICES	3843036		INV	07/07/2025	70.00	SW COLBURN STARLINK MO
177517	399	HOME DEPOT CREDIT SERVICES	1091080		INV	07/07/2025	29.57	SW CLARK FORK CHAIN RO

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177518	399	HOME DEPOT CREDIT SERVICES	610782		INV	07/07/2025	387.93	SW CLARK FORK AIR COND
177519	2334	NORTHERN LIGHTS INC.	50635335JUN25		INV	07/08/2025	39.96	SW CAREYWOOD ELECTRICI
177520	2334	NORTHERN LIGHTS INC.	50495215JUN25		INV	07/08/2025	40.95	SW PRATER VALLEY ELECT
177521	399	HOME DEPOT CREDIT SERVICES	3027602		INV	07/07/2025	239.75	SW MIDWAY PAINT SUPPLI
177522	399	HOME DEPOT CREDIT SERVICES	5438690		INV	07/07/2025	816.75	SW DRILL PRESS FOR DEC
177523	2334	NORTHERN LIGHTS INC.	50254250JUN25		INV	07/08/2025	47.37	SW GARFIELD BAY ELECTR
177524	399	HOME DEPOT CREDIT SERVICES	5623781		INV	07/07/2025	118.33	SW RATCHET STRAPS AND
177526	399	HOME DEPOT CREDIT SERVICES	5860641		INV	07/07/2025	150.00	SW PROTECTION PLAN FOR
177527	2334	NORTHERN LIGHTS INC.	683435JUN25		INV	07/08/2025	84.98	SW COLBURN DECOMISSION
177528	2334	NORTHERN LIGHTS INC.	683433JUN25		INV	07/08/2025	21.87	SW YARDLIGHT GARFIELD
177530	2334	NORTHERN LIGHTS INC.	683430JUN25		INV	07/08/2025	51.07	SW DICKENSHEETS ELECTR
177531	2334	NORTHERN LIGHTS INC.	683428JUN25		INV	07/08/2025	182.57	SW COLBURN ELECTRICITY
177532	2334	NORTHERN LIGHTS INC.	683422JUN25		INV	07/08/2025	104.33	SW COLBURN YARD LIGHTS
177533	2334	NORTHERN LIGHTS INC.	3067800000JUN25		INV	07/08/2025	126.36	SW CLARK FORK ELECTRIC
177534	2788	OXARC	0062057622		INV	07/08/2025	38.16	SW CYLINDER RENTAL
177535	3233	5TH AVENUE CAR WASH	11242		INV	07/08/2025	46.00	SW CAR WASH
177536	5496	CONNELL OIL INCORPORATED	CL48410		INV	07/08/2025	423.87	SW FUEL
177537	6407	CANTER BUYER PARENT LP	5003-6834151		INV	07/08/2025	469.00	SW SW014 FLAT REPAIR
177538	4037	CLEAN HARBORS ENVIRONMENTAL	1005523862		INV	07/08/2025	13,228.85	SW COLBURN HHW
177539	4037	CLEAN HARBORS ENVIRONMENTAL	1005523860		INV	07/08/2025	3,880.90	SW Idaho Hill HHW
177540	2592	CO-OP GAS AND SUPPLY CO	44585JUN25		INV	07/08/2025	4.99	SW TOILET PAPER
177543	3667	INSIGHT DISTRIBUTING INC	0531965		INV	07/08/2025	47.25	SW PAPER TOWELS SLOP
177544	5346	ROK TECHNOLOGIES LLC	10874		INV	07/09/2025	4,976.00	GIS MANAGED CLOUD SERV
177545	4980	AT&T MOBILITY LLC	287351880799JUN25		INV	07/09/2025	519.70	EMPLOYEE CELL PHONES



## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177546	6171	WILLIAM MCGOVERN	AUG25		INV	07/09/2025	734.00	McGovern- POST Per Die
177547	5698	ALTIS COUNSELING ASSOCIATES	47985		INV	07/09/2025	20.00	A.C. Counseling
177548	5698	ALTIS COUNSELING ASSOCIATES	47669		INV	07/09/2025	20.00	A.C. Counseling
177549	5698	ALTIS COUNSELING ASSOCIATES	48015		INV	07/09/2025	500.00	J.C. Counseling June 2
177550	5698	ALTIS COUNSELING ASSOCIATES	48016		INV	07/09/2025	250.00	L.A. Counseling June 2
177551	6334	SECURE COURT SOLUTIONS LLC	P-100385		INV	07/09/2025	520.00	SCRAM Monitoring
177552	2592	CO-OP GAS AND SUPPLY CO	37720		INV	07/09/2025	7.45	SW KEYS
177553	6118	L.N. CURTIS & SONS	INV961455		INV	07/09/2025	708.30	Pepper Spray
177554	4393	EDWARD MCCOLLUM	422440		INV	07/09/2025	222.75	Detention- Fit for Lif
177555	2326	NORTH IDAHO LOCK & KEY	62244		INV	07/09/2025	360.00	SW LOCKS
177556	399	HOME DEPOT CREDIT SERVICES	8621685		INV	07/07/2025	289.00	SW AIR CONDITIONER FOR
177559	960	CAMTEK	70884		INV	07/09/2025	2,867.12	Main Entry Doors Lockd
177560	5695	DRUG TESTING EXPERTS	342323		INV	07/09/2025	184.00	Drug Testing
177563	3122	STURGELL JAY Q	Nov24-Apr25		INV	07/09/2025	1,262.86	Court Assistance milea
177564	3696	REDWOOD TOXICOLOGY LABORATO	11710120255		INV	07/09/2025	281.04	Drug Testing
177565	3856	NORTHWEST POLYGRAPH SERVICE	CR09-24-0341		INV	07/09/2025	650.00	Polygraph CR09-24-0341
177566	6225	TEDDER INDUSTRIES LLC	INV575588		INV	07/09/2025	65.80	Rapid Force Belt
177567	4308	KACEY L WALL PLLC	8744		INV	07/09/2025	150.00	Attorney Fees CV9-25-0
177569	4308	KACEY L WALL PLLC	8760		INV	07/09/2025	765.00	Attorney Fees CV-2010-
177570	4700	AMAZON CAPITAL SERVICES INC	1JTV-RHX6-KXHF		INV	07/09/2025	7.55	Swiffer Cleaning Solut
177571	4700	AMAZON CAPITAL SERVICES INC	1CWX-JWJQ-L1MD		INV	07/09/2025	44.38	Swiffer Mop Kit, Swiff
177572	4700	AMAZON CAPITAL SERVICES INC	19WV-VH4W-J9KV		INV	07/09/2025	62.08	Swiffer Sweeper Moping
177573	1953	BONNER GENERAL HEALTH	SPHD3110		INV	07/09/2025	755.13	IV, Drug Tests, Urinal
177574	1953	BONNER GENERAL HEALTH	SPHD2738		INV	07/09/2025	116.72	IV, Metabolic Panel, C
177575	1422	MT. BALDY DENTAL	29MAY25CM		INV	07/09/2025	620.00	Oral Eval, Xrays, Ext

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177577	1422	MT. BALDY DENTAL	09MAY25MH		INV	07/09/2025	540.00	Oral Eval, Xrays, Extr
177578	1422	MT. BALDY DENTAL	25APR25CT		INV	07/09/2025	390.00	Oral Eval, Xrays, Ext
177579	1422	MT. BALDY DENTAL	03APR25JC		INV	07/09/2025	700.00	Ext Surg x2 - JC
177580	1422	MT. BALDY DENTAL	19MAR25DK		INV	07/09/2025	1,600.00	Oral Eval, Xrays, Extr
177582	4308	KACEY L WALL PLLC	8799		INV	07/09/2025	30.00	Attorney Fees CV-2018-
177585	6423	CDA EQUIPMENT COMPANY LLC	3608		INV	07/10/2025	11,550.00	EM Bonfire Bottle Bay-
177586	1742	WILLIAMS MARGARET R. PLLC	MAY25 CASA		INV	07/09/2025	1,890.00	Misc CASA Cases
177587	1742	WILLIAMS MARGARET R. PLLC	12.4.24-6.11.25-1256		INV	07/09/2025	1,620.00	Attorney Fees CV09-23-
177588	1742	WILLIAMS MARGARET R. PLLC	1.20.25-6.2.25-1456		INV	07/09/2025	1,920.00	Attorney Fees CV-2016-
177589	2997	ELSAESSER ANDERSON CHTD	18767		INV	07/09/2025	255.00	Attorney Fees CV09-23-
177591	3696	REDWOOD TOXICOLOGY LABORATO	01506320255		INV	07/09/2025	24.90	Dug Testing
177592	966	CANON USA INC	6012463902		INV	07/09/2025	82.96	Copier Maintenance Dis
177595	966	CANON USA INC	6012464093		INV	07/09/2025	89.56	Copier Maintenance Cle
177596	2997	ELSAESSER ANDERSON CHTD	18788		INV	07/09/2025	1,957.50	Attorney Fees CV09-24-
177597	16	ABSOLUTE DRUG TESTING LLC	11131		INV	07/09/2025	60.00	Drug Testing
177598	6334	SECURE COURT SOLUTIONS LLC	P-100384		INV	07/09/2025	664.20	Scram bracelet CR09-24
177599	1962	CORPORATE PAYMENT SYSTEMS	5137JUN25		INV	07/10/2025	60.78	June 2025 Visa Charges
177600	5470	PHOEBE BURNS	60925-2		INV	07/10/2025	180.00	Inv. 60925-2 Transcrip
177601	5695	DRUG TESTING EXPERTS	342301		INV	07/10/2025	74.00	CLAIM # 202506059897 P
177602	209	CLEARWATER SPRINGS	83238june25		INV	07/10/2025	6.00	Priest River
177603	209	CLEARWATER SPRINGS	83287june25		INV	07/10/2025	6.00	Ponderay water
177604	3830	BONNER COUNTY DAILY BEE	0000037870-06252025		INV	07/11/2025	120.11	11613_BOCC_BCB#7070_OR
177605	3830	BONNER COUNTY DAILY BEE	0000037780-06282025		INV	07/11/2025	412.76	11613_BOCC_BCB#7066_OR
177606	2592	CO-OP GAS AND SUPPLY CO	788972		INV	07/11/2025	39.74	Fuel

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177607	2592	CO-OP GAS AND SUPPLY CO	788975		INV	07/11/2025	180.61	Fuel
177608	2592	CO-OP GAS AND SUPPLY CO	789605		INV	07/11/2025	83.83	Fuel
177609	2592	CO-OP GAS AND SUPPLY CO	789852		INV	07/11/2025	268.91	Fuel
177610	2592	CO-OP GAS AND SUPPLY CO	790790		INV	07/11/2025	12.71	Fuel
177611	2592	CO-OP GAS AND SUPPLY CO	791739		INV	07/11/2025	148.03	Fuel
177612	2592	CO-OP GAS AND SUPPLY CO	793508		INV	07/11/2025	73.25	Fuel
177614	2320	NORTH 40 OUTFITTERS	049123/B		INV	07/11/2025	85.98	Uniforms
177615	6407	CANTER BUYER PARENT LP	5003-6833123		INV	07/11/2025	216.48	Tires
177616	2919	WASTE MANAGEMENT OF IDAHO I	0426852-1827-5		INV	07/11/2025	162.01	GBC Trash
177617	2334	NORTHERN LIGHTS INC.	683411Jun25		INV	07/11/2025	30.00	GBC Launch
177618	2334	NORTHERN LIGHTS INC.	683431Jun25		INV	07/11/2025	90.33	GFB Campground
177619	1900	AVISTA UTILITIES	5066940000Jul25		INV	07/11/2025	21.77	Nav Light PR
177620	3833	PERSONNEL EVALUATION INC	55203		INV	07/09/2025	175.00	Pre-employment Web Bas
177622	4920	RACOM CORPORATION	INV34264		INV	07/14/2025	1,330.00	Labor for Hoodoo Site
177623	697	PLBM LLC	720		INV	07/14/2025	504.66	Marine Fuel
177624	5943	STEEL LLC	31753535		INV	07/14/2025	175.00	Diagnosis of cooling i
177625	697	PLBM LLC	721		INV	07/14/2025	473.66	Marine Fuel
177626	3667	INSIGHT DISTRIBUTING INC	0532218-IN		INV	07/14/2025	524.50	Toilet Paper
177627	5364	TRINITY SERVICES GROUP INC	3028800268		INV	07/14/2025	6,066.14	Inmate/Juvenile Meals
177628	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IR8869		INV	07/14/2025	31.78	Switch
177629	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IR8662		INV	07/14/2025	81.22	Oxy Sensor
177630	5073	SUNBELT CONTROLS INC	151857		INV	07/14/2025	1,150.00	FAC RC STUDIOS 2ND QUA
177631	839	STATE TAX COMMISSION	Jan-Jun2025#237934		INV	07/21/2025	1.68	January to June 2025 s
177632	1962	CORPORATE PAYMENT SYSTEMS	6576JUN25		INV	07/22/2025	86.70	Master Gardener work a
177633	965	CANON FINANCIAL SERVICES IN	41474746		INV	08/13/2025	296.90	Meter usage and contra



## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177644	4700	AMAZON CAPITAL SERVICES INC	1HHG-4QJG-PLTP		INV	07/14/2025	20.00	Camera Clip for body c
177647	965	CANON FINANCIAL SERVICES IN	41474761		INV	07/14/2025	630.23	CONTRACT CHARGE AND US
177648	4700	AMAZON CAPITAL SERVICES INC	1NCF-C6YJ-R1Y1		INV	07/14/2025	709.60	OFFICE SUPPLIES, CHAIR
177653	3904	MICHAEL ROSEDALE	JUL25		INV	07/14/2025	54.60	MILEAGE - IAC DISTRICT
177654	1900	AVISTA UTILITIES	1155230000JUL25		INV	07/14/2025	32.34	BLUE LAKE GRANGE HALL
177655	966	CANON USA INC	6012472206		INV	07/14/2025	38.65	GPQ63286/AV0PH COPIER
177656	966	CANON USA INC	6012469734		INV	07/14/2025	85.98	GQM64536/AV0PM COPIER
177657	5284	NORTHWEST FIBER LLC	208-197-1685JUL25		INV	07/14/2025	435.00	9-1-1 CIRCUITS
177658	5284	NORTHWEST FIBER LLC	208-197-1691JUL25		INV	07/14/2025	435.00	9-1-1 CIRCUITS
177659	5284	NORTHWEST FIBER LLC	208-197-1990JUL25		INV	07/14/2025	675.00	9-1-1 CIRCUITS
177660	5284	NORTHWEST FIBER LLC	208-197-1750JUL25		INV	07/14/2025	325.00	9-1-1 CIRCUITS
177661	5284	NORTHWEST FIBER LLC	208-189-0226JUL25		INV	07/14/2025	330.00	SHERIFF DATA LINES
177662	5284	NORTHWEST FIBER LLC	208-263-0644JUL25		INV	07/14/2025	69.03	COURT CLERKS CC MACHIN
177663	5284	NORTHWEST FIBER LLC	208-265-5640JUL25		INV	07/14/2025	72.22	COURTHOUSE PHONES
177664	2334	NORTHERN LIGHTS INC.	50641560JUN25-2		INV	07/14/2025	198.15	SAGLE MUF 46575 HWY 95
177665	2919	WASTE MANAGEMENT OF IDAHO I	0239919-1827-9		INV	07/14/2025	25.35	62067-75005 PUB DEF/PR
177666	2919	WASTE MANAGEMENT OF IDAHO I	0240068-1827-2		INV	07/14/2025	206.95	8-49284-85000 ADMIN BL
177667	2919	WASTE MANAGEMENT OF IDAHO I	0240012-1827-0		INV	07/14/2025	1,361.94	62114-65000 SHERIFF/JA
177668	2919	WASTE MANAGEMENT OF IDAHO I	0239920-1827-7		INV	07/14/2025	208.65	62067-85003 COURTHOUSE
177669	2919	WASTE MANAGEMENT OF IDAHO I	0240110-1827-2		INV	07/14/2025	115.79	10-91011-73000 JUSTICE
177670	965	CANON FINANCIAL SERVICES IN	41474745		INV	07/15/2025	333.79	Contract Charge & Mete
177672	2771	O'REILLY AUTOMOTIVE INC	3456-234721		INV	07/15/2025	12.03	Air Filter
177673	2592	CO-OP GAS AND SUPPLY CO	37107		INV	07/15/2025	5.59	Funnel quick fill w/ri
177674	6018	GENUINE PARTS COMPANY	237875		INV	07/15/2025	61.95	Battery & Core Deposit

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177679	6018	GENUINE PARTS COMPANY	237708		INV	07/15/2025	24.79	Exterior Door Handle
177680	6018	GENUINE PARTS COMPANY	237760		CRM	07/15/2025	-1.16	Exchange of exterior d
177681	1900	AVISTA UTILITIES	7479400000ju125		INV	07/15/2025	500.79	D3 shop electric, gas
177682	6407	CANTER BUYER PARENT LP	5003-6844885		INV	07/15/2025	125.00	D1, Loose Tire Repairs
177683	6407	CANTER BUYER PARENT LP	5003-6844901		INV	07/15/2025	45.00	3TR25, Flat Repair
177684	6407	CANTER BUYER PARENT LP	5003-6862690		INV	07/15/2025	85.00	D3, Loose Tire Repair
177685	3105	MELODY MUFFLERS	388724		INV	07/15/2025	194.95	3" muffler & labor to
177686	6407	CANTER BUYER PARENT LP	5003-6891030		INV	07/15/2025	45.00	Loose Tire Repair
177687	186	CINTAS CORPORATION #606	4234252330		INV	07/15/2025	22.41	BCSO Mats
177688	2544	COLEMAN OIL COMPANY	CP-0275987		INV	07/15/2025	2,301.64	R&B Vehicle Fuel
177689	4976	MCKESSON MEDICAL SURGICAL G	23972572		INV	07/15/2025	115.41	Disposable underwear
177690	4895	BOUNDARY COUNTY TRANSLATOR	2024-2025-67		INV	07/15/2025	10.00	Monthly Black Mountain
177691	3349	THOMSON REUTERS WEST PAYMEN	852154142		INV	07/15/2025	527.31	Investigative Charges
177692	290	EAN SERVICES LLC	39344214		INV	07/15/2025	52.30	Rental Car for POST Gr
177693	6436	NATIONAL TRAINING CONCEPTS	25-085		INV	07/15/2025	750.00	Tuition for fifteen BC
177694	186	CINTAS CORPORATION #606	4236123943		INV	07/15/2025	77.76	D3 Laundry
177695	1962	CORPORATE PAYMENT SYSTEMS	1932JUN2025		INV	07/15/2025	263.10	GIS Credit Card - Chai
177696	186	CINTAS CORPORATION #606	4236433451		INV	07/15/2025	93.35	D1 Laundry
177697	186	CINTAS CORPORATION #606	4236436964		INV	07/15/2025	76.76	D2 Laundry
177698	5561	ERGON ASPHALT AND EMULSIONS	9403486920		INV	07/15/2025	18,641.67	CMS-2P Chip Seal Oil
177699	2568	CONCEPT COMM CORP.	195835		INV	08/01/2025	154.95	JSTORMS-Mifiber-PRDMV-
177700	5561	ERGON ASPHALT AND EMULSIONS	9403486919		INV	07/15/2025	18,635.62	CMS-2P Chip Seal Oil
177701	5561	ERGON ASPHALT AND EMULSIONS	9403486918		INV	07/15/2025	6,977.78	CMS-2P Chip Seal Oil
177702	5561	ERGON ASPHALT AND EMULSIONS	9403488318		INV	07/15/2025	17,770.96	CMS-2P Chip Seal Oil
177703	5561	ERGON ASPHALT AND EMULSIONS	9403488317		INV	07/15/2025	18,236.55	CMS-2P Chip Seal Oil

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177704	5561	ERGON ASPHALT AND EMULSIONS	9403490718		INV	07/15/2025	18,454.22	CMS-2P Chip Seal Oil
177705	2568	CONCEPT COMM CORP.	196528		INV	07/15/2025	119.95	PRIEST RIVER AIRPORT I
177706	5561	ERGON ASPHALT AND EMULSIONS	9403490719		INV	07/15/2025	18,968.18	CMS-2P Chip Seal Oil
177707	5561	ERGON ASPHALT AND EMULSIONS	9403489489		INV	07/15/2025	18,617.48	CMS-2P Chip Seal Oil
177708	5561	ERGON ASPHALT AND EMULSIONS	9403489488		INV	07/15/2025	18,563.06	CMS-2P Chip Seal Oil
177709	5676	GMCO CORPORATION	CD202516904		INV	07/15/2025	6,957.06	D1, Mag Chloride
177710	5676	GMCO CORPORATION	CD202516917		INV	07/15/2025	6,963.38	D1, Mag Chloride
177711	5676	GMCO CORPORATION	CD202516918		INV	07/15/2025	6,957.06	D1, Mag Chloride
177713	4268	GROUND UP ROAD CONSTRUCTION	10687		INV	07/15/2025	9,150.00	Garfield Bay Rd, Cemen
177724	4960	ACCESS	11672368		INV	07/15/2025	127.20	COURTHOUSE SHREDDING J
177727	1900	AVISTA UTILITIES	8099830000JUL25		INV	07/15/2025	45.47	BPW BOAT RAMP 500 RAIL
177729	1900	AVISTA UTILITIES	3404270000JUL25		INV	07/15/2025	287.97	PUBLIC DEFENDER 123 S
177731	1900	AVISTA UTILITIES	8555200000JUL25		INV	07/15/2025	2,131.92	COURTHOUSE 215 S FIRST
177734	2568	CONCEPT COMM CORP.	196487		INV	07/15/2025	94.95	INTERNET @ 75 EASTSIDE
177748	4734	BO CO TREAS FTO PACIFIC SOU	251950000581		INV	07/15/2025	193.05	9184 PS Cobra Admin Fe
177749	4734	BO CO TREAS FTO PACIFIC SOU	251950001529		INV	07/15/2025	68,146.65	9184 PS Admin Fee P001
177750	3676	JON GREER INC	90903066		INV	07/15/2025	128.75	D1, Battery Stock
177751	3677	INTERSTATE CONCRETE & ASPHA	755073-1		INV	07/15/2025	2,650.00	Samuels Rd Patch Repai
177752	6056	KELLER ASSOCIATES INC	22-0251510		INV	07/15/2025	2,545.94	N Fork E River Br A022
177753	5943	STEEL LLC	31471276		INV	07/15/2025	4,406.00	D1 shop, Heater Repair
177754	636	NEWMAN SIGNS	TRFINV061821		INV	07/15/2025	1,464.32	Speed Limit Signs, 25,
177756	636	NEWMAN SIGNS	TRFINV061779		INV	07/15/2025	4,736.70	Signs, U-Channel Posts
177757	6018	GENUINE PARTS COMPANY	238916		INV	07/15/2025	135.78	3TK39, Belts
177758	6018	GENUINE PARTS COMPANY	805921		INV	07/15/2025	86.78	CSW05, Drive Belt



## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177759	6018	GENUINE PARTS COMPANY	805959		INV	07/15/2025	29.77	2Sw01, Exhaust Elbow
177760	6018	GENUINE PARTS COMPANY	805960		INV	07/15/2025	15.46	2Sw01, Connector
177761	6018	GENUINE PARTS COMPANY	238788		INV	07/15/2025	240.11	D3 Trucks, Filter Stoc
177762	6018	GENUINE PARTS COMPANY	238870		INV	07/15/2025	41.14	CSW05, Belt
177763	6018	GENUINE PARTS COMPANY	805879		INV	07/15/2025	56.31	2Sw01, Exhaust Elbow
177764	3329	PRIEST RIVER ACE HARDWARE	406382		INV	07/15/2025	53.53	Chip Sealing, Soap, No
177765	5203	PAPE MACHINERY INC	16243814		INV	07/15/2025	271.87	1M005, Belt and Roller
177767	2879	SIX ROBBLEES' INC	05P76636		INV	07/15/2025	25.23	CTR03, Pressure Valve
177768	755	SAFETY-KLEEN CORPORATION	97501417		INV	07/15/2025	415.98	D1 Shop Parts Washer M
177769	1663	SPOKANE HOUSE OF HOSE	1129647		INV	07/15/2025	289.30	D1 Shop, Hose Stock
177770	4548	TRUCKPRO LLC	274-0029055		INV	07/15/2025	114.00	3TK36, Piggy Back Kit
177771	55	ALBENI FALLS BUILDING SUPPL	935854		INV	07/15/2025	37.45	D2 Chip Sealing, woode
177773	3188	EVERGREEN SUPPLY	413272		INV	07/15/2025	54.98	D3 - CF, Chainsaw Chai
177774	6443	ROCTEST LTD	79362		INV	07/15/2025	18,752.00	All Districts, Frost P
177775	3357	TIFCO INDUSTRIES	72107069		INV	07/15/2025	267.43	D1, Ties, Fittings, Sc
177776	30	ADS DIESEL PRODUCTS LLC	29089		INV	07/15/2025	468.81	D2 Heavy Equipment, Fi
177777	113	BLACKTAIL SMALL ENGINE	5799979		INV	07/15/2025	195.50	Service and tune-up on
177778	2127	BURNETT ELECTRIC INC	JULY.2025		INV	07/15/2025	805.00	Blacktail Rd & Hwy 95,
177779	1661	SPOKANE COUNTY MEDICAL EXAM Q2 2025			INV	08/15/2025	3,600.00	Autopsies for Evenson
177780	3978	NATIONAL MEDICAL SERVICES I	1281420		INV	08/15/2025	158.00	NMS invoice for labs o
177781	3654	INCYTE PATHOLOGY PS	Q70053125		INV	08/15/2025	60.00	Incyte invoice for Eve
177782	6405	BOUNDARY MULCHING & EXCAVAT	002		INV	07/16/2025	13,864.50	EM Bonfire Panhandle-0
177791	6355	JULIE PITRE	501		INV	07/16/2025	250.00	S.J. Counseling
177792	3696	REDWOOD TOXICOLOGY LABORATO	11710120256		INV	07/16/2025	354.81	Drug Testing
177793	2336	NORTHERN STATES PEST CONTRO	110330		INV	07/16/2025	195.00	Quarterly Pest Control

## WARRANT LIST BY VOUCHER

WARRANT: BOC4125 07/17/2025

DUE DATE: 08/31/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
177794	2474	VERIZON WIRELESS	964370635JUN25		INV	07/16/2025	552.36	County Cell Phones
177795	5695	DRUG TESTING EXPERTS	342316		INV	07/16/2025	25.00	Koehler/Random Employe
177796	3667	INSIGHT DISTRIBUTING INC	0532335-IN		INV	07/16/2025	93.75	Folded Paper Towels
177797	6440	ROBERT PALMQUIST	JUL25		INV	07/16/2025	6,000.00	PREA Audit
177800	97	BIG COUNTRY COMMUNICATIONS	222050		INV	07/16/2025	75.00	Detention Radio Repair
177807	4037	CLEAN HARBORS ENVIRONMENTAL	1005547594		INV	07/16/2025	3,556.30	SW HHW CF 6/28/25
177819	3030	EVANS CRAVEN & LACKIE	137774		INV	07/16/2025	21.00	Cramer v. Bonner Count
177860	5496	CONNELL OIL INCORPORATED	CL50724		INV	07/16/2025	141.40	SW FUEL
177864	2342	NORTHSIDE FIRE DISTRICT	JUN25		INV	07/17/2025	9,420.00	Development impact fee
177865	1658	SPIRIT LAKE FIRE DISTRICT	JUN25		INV	07/17/2025	15,525.00	Development impact fee
177866	6228	AVERTEST	S-INV051495		INV	07/17/2025	30.00	JUNE CONFIRMATIONS
WARRANT TOTAL							1,125,398.96	

\*\* END OF REPORT - Generated by Nichole Janes \*\*



## Bonner County Commissioners

July 22, 2025

### Memorandum

To: Commissioners

Re: Renewal of Audit Agreement with Zwygart John & Associates for FY2024-25

Bonner County received the renewal agreement from Zwygart John & Associates, PLLC to conduct the 2025 External Financial Audit. The estimated fee for the audit will be \$59,000 and \$11,000 for the Federal Single Audit for a total of \$70,000.

Bonner County would like to renew this agreement.

**Auditing Review:**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:**

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:**

Email is attached verifying that all legal questions/concerns have been resolved and that it has been

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to Auditing

**A suggested motion would be:** Based on the information before us, I move that Bonner County renew the Audit Agreement with Zwygart John & Associates, PLLC to complete the 2025 external audit for the total amount of \$70,000.

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman





**ZWYGART JOHN**  
CERTIFIED PUBLIC ACCOUNTANTS

Zwygart John & Associates CPAs, PLLC

16130 North Merchant Way, Suite 120 ♦ Nampa, Idaho 83687

Phone: 208-459-4649 ♦ FAX: 208-229-0404

July 9, 2025

To: County Commissioners  
Bonner County  
1500 Hwy 2, Suite 308  
Sandpoint, Idaho 83864

The following represents our understanding of the services we will provide Bonner County.

You have requested that we audit the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Bonner County, as of September 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise Bonner County's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended September 30, 2025. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs.

Accounting standards generally accepted in the United States of America require that the included management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Required Supplementary Information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- GASB Required Supplementary Pension Information
- Budgetary Comparison

Supplementary information other than RSI will accompany Bonner County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards.
- 2) Combining Statements.

#### **Schedule of Expenditures of Federal Awards**

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

#### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

### Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and Oregon Required Minimum Standards. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of Bonner County's basic financial statements. Our report will be addressed to the governing body of Bonner County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

#### **Audit of Major Program Compliance**

Our audit of Bonner County's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

#### **Agreed Upon Procedures for Jail Commissary**

We will apply certain agreed-upon procedures to records and transactions of the Jail Commissary fund as required by Idaho Statute (Idaho Code Title 20 Chapter 6 Section 20-618.) Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of Bonner County. Consequently, we make no representation regarding the sufficiency of the procedures either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Our engagement will not include a detailed examination of all transactions and cannot be relied on to disclose errors, fraud, or other illegal acts that may exist. However, we will inform you of any such matters that come to our attention. In addition, we will report to you any internal control deviations noted during the engagement.



We will submit a report summarizing the procedures performed and the results of those procedures directly to management. This report will be issued solely for the information of the specified parties. It should not be used by any parties who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Our report will also contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for presentation of financial information in accordance with Generally Accepted Accounting Principles; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are responsible for assuming all management responsibilities and for overseeing the services we provide by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience. In addition, you are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services.

### Management's Responsibilities

Our audit will be conducted on the basis that management and, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments.
4. For maintaining records that adequately identify the source and application of funds for federally funded activities.
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance.
6. For the design, implementation, and maintenance of internal control over federal awards.
7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards.
8. For identifying and ensuring that the entity complies with federal statutes, regulations, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs.
9. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award.
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented.
11. For taking prompt action when instances of noncompliance are identified.
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings.
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings.
14. For submitting the reporting package and data collection form to the appropriate parties.
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance.

16. To provide us with:
  - a. Access to all information of which [management] is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters.
  - b. Additional information that we may request from [management] for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.
19. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information.
20. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

#### Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The audit documentation for this engagement is the property of Zwygart John & Associates, PLLC's and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulatory agencies, federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Zwygart John & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices.
- Significant difficulties, if any, encountered during the audit.
- Uncorrected misstatements, other than those we believe are trivial, if any.
- Disagreements with management, if any.
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process.
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures.
- Representations we requested from management.
- Management's consultations with other accountants, if any.
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, if asked we will provide a copy of our latest external peer review report of our firm for your consideration and files.

#### **Nonattest Services:**

With respect to any nonattest services we perform, Bonner County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. The services we will provide are:

- Help in preparation of the financial statements.

*Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.



## Fees and Timing

Jordan Zwygart, CPA is the engagement partner for the audit services specified in this letter. Their responsibilities include supervising Zwygart John & Associates CPAs, PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. We estimate that our fee for the audit will be \$59,000 and \$11,000 for the Federal Single Audit, for a total of \$70,000. We will notify you immediately of any circumstances we encounter that could significantly affect this fee. Whenever possible, we will attempt to use Bonner County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements' compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Zwygart John & Associates CPAs, PLLC*

\*\*\*\*\*

## RESPONSE:

This letter correctly sets forth the understanding of Bonner County.

Acknowledged and agreed on behalf of Bonner County by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

July 22, 2025

BOCC  
Item # 1

**MEMORANDUM**

To: Bonner County Commissioners

Re:

Letter of Support for the Inland Power & Light Cooperative Residential Battery Storage Pilot Program for Blanchard

**A suggested Motion would be:** Based on the information before us, I move to approve the Letter of Support for Inland Power & Light Cooperative Residential Battery Storage Pilot Program for Blanchard.

Recommendation Acceptance: ☐ yes ☐ no

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date



## **Bonner County**

### **Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

July 22, 2025

Inland Power & Light  
10110 W Hallett Road  
Spokane, WA 99224  
kimberlyg@inlandpower.com

Dear Inland Power & Light,

On behalf of the Bonner County Board of Commissioners, we are pleased to offer this letter of support for Inland Power & Light and its continued leadership in enhancing energy resiliency and wildfire mitigation across the Inland Northwest. These efforts are not only timely—they are essential for the safety, health, and economic security of rural communities like Bonner County.

With over 48,000 residents spread across more than 1,700 square miles of primarily forested and mountainous terrain, Bonner County has a population density of just 27.2 people per square mile. This low density underscores the challenges of maintaining infrastructure and delivering reliable energy across vast, remote areas—many of which are highly susceptible to wildfire risk and prolonged outages. Nearly 30% of our population is over the age of 65, and approximately 21% of households include a senior living alone. For these residents, access to uninterrupted electricity can be critical for medical equipment, heating, cooling, and daily living needs.

Economically, Bonner County faces additional vulnerabilities. Our median household income remains below national averages, with more than 12% of residents living below the poverty line. While nearly 80% of homes are owner-occupied, many are located in hard-to-reach areas where grid infrastructure is more susceptible to environmental threats. Moreover, only about 79% of households have broadband internet subscriptions, limiting their ability to access emergency alerts, telehealth, remote education, and work-from-home opportunities.

Inland Power's investment in grid hardening, advanced fire prevention technologies, and regional collaboration with first responders and land managers directly addresses these challenges. Their approach strengthens our county's resilience, protects lives and property, and ensures that our communities—regardless of how remote—are not left behind.

The Bonner County Board of Commissioners strongly supports Inland Power's mission to build a more resilient and fire-safe energy future for our region. We are grateful for your commitment to proactive, community-centered solutions and look forward to continued collaboration in protecting the people and natural resources of Bonner County.

Sincerely,

**Bonner County Board of Commissioners**

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Commissioner Asia Williams, District 2, Chair



# INLAND POWER & LIGHT

## COOPERATIVE RESIDENTIAL BATTERY

### STORAGE PILOT PROGRAM

➔ **PROGRAM TITLE**  
Residential Resilient Energy  
Storage Initiative (RRESI)

➔ **PROGRAM OVERVIEW**  
Inland Power and Light Cooperative (Inland Power), in collaboration with regional and industry partners, is launching a three-phase pilot program to deploy 100–650 residential battery storage systems in homes in our services territory. This initiative aims to:

- Reduce wildfire risk by enhancing grid resilience and enabling islanding capabilities.
- Gauge customer appetite for demand response and distributed energy resource (DER) participation.
- Support clean energy goals in alignment with Washington's Clean Energy Transformation Act (CETA) and Clean Energy Implementation Plan (CEIP).
- Deliver community benefits in accordance with the NewERA grant requirements.
- Send price signals for demand response through partnerships with our balancing authority (Bonneville Power Administration) and neighboring utilities and balancing authorities.



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# INLAND POWER & LIGHT

## COOPERATIVE RESIDENTIAL BATTERY

### PROGRAM PHASES

#### PHASE 1: DESIGN (JAN 2025 – JAN 2026)

##### OBJECTIVES:

- Define technical specifications, pricing incentives and site selection criteria.
- Engage communities and stakeholders to ensure equitable access and benefits.
- Develop program metrics for resilience, demand response, power supply cost savings, and emissions reduction.
- Ensure compliance with:
  - NewERA grant community benefit requirements
  - Washington's CETA and CEIP

##### KEY ACTIVITIES:

- Community outreach and education
- Regulatory and legal framework development
- Grid impact and wildfire risk modeling
- Procurement planning
- Contract with vendor for software, batteries, collars, and installation.
- Coordinate with Avista, Bonneville, Kootenai, Pend Oreille, and Northern Lights to determine if there are economies of scale or project synergies

##### LEAD:

Inland Power

##### PARTICIPANTS:

- Community organizations
- Regulatory Subject Matter Experts
- IPL Membership/Communities

##### ADVISERS:

- Renewable Northwest

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# INLAND POWER & LIGHT

## COOPERATIVE RESIDENTIAL BATTERY

### PROGRAM PHASES

#### PHASE 2: DEVELOP (JAN 2026 - MID 2027)

##### OBJECTIVES:

- Procure and install 100–650 Enphase residential battery systems.
- Integrate battery systems with existing home energy infrastructure.
- Train IPL staff on software and dispatch of the battery.

##### KEY ACTIVITIES:

- Finalize software agreements and logistics and processes
- Structure a demand response residential rate, currently anticipated to be the same as our residential rate, however the value of demand response is anticipated to grow over time
- Conduct site assessments and installations
- Establish data collection and monitoring systems

##### LEAD:

Inland Power

##### PARTICIPANTS:

- Northwest Renewables (installation and workforce training)
- Enphase Energy (battery manufacturing and technical support)
- Software Provider (currently unselected)
- Inland Membership

##### ADVISERS:

- Avista Utilities
- Washington State University
- University of Idaho



# INLAND POWER & LIGHT

## COOPERATIVE RESIDENTIAL BATTERY

### PROGRAM PHASES

#### PHASE 3: DEMONSTRATE (MID 2027 – 2037)

##### OBJECTIVES:

- Test and evaluate battery dispatch strategies for demand response and wildfire mitigation.
- Analyze customer behavior and satisfaction.
- Share findings with regional and national stakeholders.

##### KEY ACTIVITIES:

- Real-time battery dispatch using third-party software
- Data analysis on grid impacts, emissions, and customer engagement
- Reporting and dissemination of results

##### LEAD:

Inland Power

##### PARTICIPANTS:

- Regulatory Subject Matter Experts
- Avista Utilities (grid coordination and data sharing)
- Washington State University
- University of Idaho
- Software Partner (currently unselected)

##### ADVISERS:

- INTENT (regional energy transition collaboration)

##### TECHNICAL SUPPORTERS:

- Northwest Renewables (installation and workforce training)
- Enphase Energy (battery manufacturing and technical support)

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# INLAND POWER & LIGHT

## COOPERATIVE RESIDENTIAL BATTERY

### EXPECTED OUTCOMES

- Enhanced grid resilience and reduced wildfire risk
- Increased customer participation in demand response
- Valuable insights into distributed energy resource integration and community energy resilience
- Scalable model for rural energy storage deployment

STAKEHOLDER	DESIGN	DEVELOP	DEMONSTRATE
INLAND POWER	Lead	Lead	Lead
COMMUNITY ORGANIZATIONS	Participate	Advise	
INLAND MEMBERSHIP /COMMUNITY	Participate	Participate	
REGULATORY SUBJECT MATTER EXPERTS	Participate		Participate
NORTHWEST RENEWABLES	Advise	Participate	Technical Support
ENPHASE ENERGY		Participate	Technical Support
INTENT		Advise	Advise
AVISTA UTILITIES		Advise	Participate
WASHINGTON STATE UNIVERSITY		Advise	Participate
UNIVERSITY OF IDAHO		Advise	Participate
SOFTWARE PARTNER		Participate	Participate

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# Bonner County

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## Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

July 22, 2025

### Memorandum

Sheriff  
Item # 1

To: Commissioners

From: Sheriff's Office

Re: Review and Approval of Schedule A

Submission of Schedule A for review and approval pursuant to Bonner County Revised Code 3-122. No changes have been made to the penalties listed therein.

Auditing Review: ☒

APPROVED

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Legal Review: ☒

*B. Wilson*

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: ☐ Original to BOCC  
☐ Copy to Sheriff's Office

A suggested motion would be: Based on the information before us I move to approve the penalties set forth in Schedule A.

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Asia Williams, Chairwoman

Date: \_\_\_\_\_



## Bonner County Revised Code, Title 3 (Public Waters)

### Schedule A – Infraction Penalties

Section	Description	Penalty
3-103(A)	Basic Rule	\$75.00
3-104(A)	Adult Supervision and Age Restrictions	\$75.00
3-104(B)	Adult Supervision and Age Restrictions	\$75.00
3-105(A)	No Wake Zone on Lakes and Pend Oreille River	\$150.00 (1 <sup>st</sup> offense) \$300.00 (subsequent offense)
3-105(B)	No Wake Zone on Lakes and Pend Oreille River	\$150.00 (1 <sup>st</sup> offense) \$300.00 (subsequent offense)
3-106(A-D)	Speed Limits on Specified Waters	\$90.00
3-107(A-C)	Speed Limits on Rivers	\$90.00
3-107.1(A)	No Wake Zone for Rivers	\$150.00 (1 <sup>st</sup> offense) \$300.00 (subsequent offense)
3-108(B-D)	Noise	\$75.00
3-110(A)	Restricted Zones	\$75.00
3-111(A)	Personal Watercraft Safety Regulations	\$75.00
3-112 (A-I)	Water Skiing Safety Regulations	\$75.00
3-113(B)	Failure to Yield	\$150.00
3-114(A)	Unattended Vessel at County Dock	\$75.00
3-114(D)	Coolin – Slee Street Boat Ramp	\$75.00
3-115(A)	County Dock – Excessive Moorage	\$75.00
3-116(A)	Blocking Ramp	\$75.00
3-116(B)	Overnight Parking	\$75.00
3-117(A)	Boat Sewage Disposal	\$300.00
3-117(B)	Boat Sewage Disposal	\$300.00
3-118(A)	Derelict Docks and Float Houses	\$75.00
3-119(A)	Boater Right of Way	\$75.00
3-123(B)	Marine Event Permit	\$150.00
3-124(A)	Hazards to Navigation	\$150.00
3-201(A)	No Wake Zone in Priest Lake Thoroughfare	\$150.00 (1 <sup>st</sup> offense) \$300.00 (subsequent offense)
3-203(A)	Water Skiing Prohibited in Thoroughfare and Upper Priest Lake	\$75.00
3-701(A)	No Wake Zone in the Pack River Flats	\$150.00 (1 <sup>st</sup> offense) \$300.00 (subsequent offense)

Note: All court costs are included in stated fine.



# Bonner County

## Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

Date: 07-22-2025

### Memorandum

R&B  
Item #1

To: **Commissioners**  
From: **Jason Topp**  
Bonner County Road & Bridge  
Re: **P3 Skid Mount Patcher Purchase from CimLine**

The Bonner County Road and Bridge Department requests approval to utilize the Government Sourcewell Purchase option to purchase a P3 Skid Mount Patcher with T4 Final Diesel Engine from CimLine. Contract Number 080521-CME for the sum of \$130,934.44 to replace our old Dura Patcher That is on its last legs. I have also reached out for additional quotes from Road Products INC. They chose not to give a quote. This is currently the only distributor that we have found besides RPI.

Road and Bridge budgeted for this purchase for this fiscal year.

Sourcewell is a national cooperative purchasing organization that helps government, education, and nonprofit agencies streamline the procurement process. It acts as a bridge, connecting these entities with vendors through pre-vetted, competitively awarded contracts. This allows members to access pre-negotiated pricing and save time and resources compared to traditional procurement methods.

Funds for this purchase will come from 002-9520 Capital Heavy Equipment that has an unobligated amount of \$222,486.47

Auditing Review: 

Risk Review: \_\_\_\_\_

Legal Review: \_\_\_\_\_



APPROVED

Distribution: XX Original to Road & Bridge Office  
XX Copy to BOCC Office

A suggested motion would be: **Based on the information before us I move to approve the purchase of the P3 Skid mount Patcher using the Sourcewell Contract from CimLine for the sum of \$130,934.44**

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Asia Williams, Chairwoman



**Cimline, Inc.****Innovation in Preservation**

2601 Niagara Lane  
Minneapolis, MN 55447  
Phone (800) 328-3874 Fax (866) 557-1971

**QUOTE TO:****SealMaster or Spokane**

Bonner County

86937

1500 Highway 2 Suite 208

Sandpoint

ID 83864

208-290-6650

Name:

AGENCY:

MEMBER #:

ADDRESS:

CITY:

STATE/ ZIP:

PHONE:

**Sourcewell Quotation**

DATE: 7/8/2025  
QUOTE # P3  
Salesman: Tim Oustrich

**Sourcewell****Awarded Contract**

Contract #080521-CME

ITEM	DESCRIPTION	PART NO.	QTY	LIST PRICE	DISC. 1	DISC. 2	EXT. PRICE
1	P3 Skid Mount Patcher with T4 Final Diesel Engine	301531	1	\$ 135,600.00	10%		\$ 122,040.00
	P3 Options Customer to add						
	12 Volt Nozzle Heater	408080	1	\$ 900.00	10%		\$ 810.00
	Tool Box, Side Mount, All Truck Mounts	155653	1	\$ 1,100.00	10%		\$ 990.00
	Rear View Camera	130758	1	\$ 1,500.00	10%		\$ 1,350.00
	Tank Contents Gauge	408845	1	\$ 890.00	10%		\$ 801.00
	Aggregate Hopper Heater, ALL Truck Mounts	408083	1	\$ 1,625.00	10%		\$ 1,462.50
	Truck Requirements in order to attach P3						
	GVW of 33,000 LBS						
	120 inches from back of cab to the rear-most axle						
	No more than 72 inches from rear-most axle to the end of frame rail						
	Anything over that 72 inches to end frame rail will need to be cut off						
	Steel and Tariff Surcharge		1	\$ 3,480.94			\$ 3,480.94

**Cimline Sourcewell Contract #080521-CME**

Freight is billed as Freight Actual at time of shipment

FOB from Pearl, MS

SUBTOTAL	\$ 130,934.44
Surcharge %	
Surcharge amount	\$ -
TAX RATE	
SALES TAX	-
FREIGHT	
TOTAL	\$ 130,934.44

**This Quotation Is Valid for 30 Days from Issue**Manager  
Signature

THANK YOU FOR THE OPPORTUNITY TO PROVIDE YOU WITH A QUOTE.





## INNOVATION IN PRESERVATION

# P3



### Truck Mounted Convenience:

It has the same features as the trailer patcher but with truck-mounted convenience. Especially useful in low clearance residential streets or areas with tight turning radii. The 6 yd aggregate hopper keeps operators out working with fewer refills. The Universal design easily mounts to most truck chassis.

### A Permanent Patch in 4 Easy Steps:

Patch in almost any weather conditions and eliminate labor-intensive, poor performing patches with the DuraPatcher 4 step process.



**1. Clean:**  
Use high volume low pressure air to clean the patch of debris.



**2. Tack:**  
Prep the patch with a coating of emulsion.



**3. Fill:**  
Inject emulsion coated aggregate and fill pothole.



**4. Coat:**  
Apply a light coating of clean aggregate and open to traffic.

### Ergonomic No-Stress Boom:

The 3 piece boom design provides the ultimate in support for the operator moving the delivery hose. The boom/slide system easily moves throughout the entire 18-foot working radius allowing for smooth patching anywhere in the work zone.

### Vent-Flo Nozzle:

The specially designed Vent-Flo nozzle properly coats the aggregate with the right amount of emulsion regardless of aggregate size. The mix is applied at an angle to the repair allowing maximum placement and best operator safety. The vent holes diffuse/slow down the air stream to minimize rock overspray and maximize placement into the repair.

### Heated Emulsion Tank:

The Emulsion Tank provides enough product to apply over 10 tons of patch before refilling. The heating blankets allow the patcher to be plugged in to keep emulsion at a "ready-to-go" temperature.





Vent-Flo nozzle with optional heater



Six yard gravity hopper



Hopper vibrator



Large directional arrow board



Hopper heating system



Optional tarp system

## SPECIFICATIONS

Emulsion Capacity (US gallons)	250
Aggregate Capacity	6 yards
Engine	74HP IT4 Diesel
Heating Method (overnight)	Electric Blanket
Heat Rating (watts)	2 x 1500 W
Tank Insulation	R 15
Blower	450 CFM at 1500 RPM, 10 PSI
Axles/ Suspension	NA
Brake Type	NA
Clean Out	15 gallons
Fuel Capacity	18 gallons
Construction	10" channel main frame
Drain Valve	3 in.
Temperature Gauge	5 in.
Dimensions w/o Truck (l x w x h)	241" x 92" x 76"
Shipping Weight lbs.	9,550
Warranty	Two Year Limited

Due to continuous improvement, specifications are subject to change without notice.

## CIMLINE PRODUCTS



**C1**  
On-Demand Combination Machine



**P5**  
Durapatcher Patching System



**T Series**  
Emulsion Storage  
Stationary Tanks



Learn more at [cimline.com](http://cimline.com)  
Phone : 800-328-3874 Email : [info@cimline.com](mailto:info@cimline.com)



# Bonner County

## Planning Department

July 22, 2025

### Memorandum

**Planning**  
Item # 1

To: Commissioners

From: Dave Fisher, Planner

Re: Administrative Appeal of MLD0033-25, Upland Acre

On May 27, 2025, the Planning Department denied the above referenced file. Per BCRC 12-261, Administrative Appeals, "Any determination made by the Planning Director in the administration of the provisions of this title may be appealed to the Board by paying the required fee and notifying the Planning Director in writing of the intent to appeal within ten (10) working days from the date of the determination. Within ten (10) working days of receipt of an appeal, the Planning Director shall schedule a meeting with the Board to hear the appeal and shall provide written notice to the appellant of the time and place of the meeting. The Planning Director and appellant shall be provided an opportunity to present the relevant issues to the Board at that meeting. The appellant bears the burden of proof and may be responsible for costs incurred for producing such proof, including engineering or surveying documents or other evidence. The Board's decision shall be final, and further recourse of the appellant shall be as provided by Idaho Code. If no appeal to the Board is filed, the Planning Director's decision shall be deemed final." On May 29, 2025, the applicant filed for an appeal of the Planning Director's decision. See the attached Staff Memo for full details of the file.

**Auditing Review: N/A**

**Risk Review: N/A**

**Legal Review: N/A**

Distribution: \_\_\_\_\_ Original to BOCC

\_\_\_\_\_ Copy to: Jake Gabell, Dave Fisher, Janna Brown

**See Motions in Attached Staff Memo.**

Decision: ☐ Uphold Staff's Decision ☐ Reverse Staff's Decision

\_\_\_\_\_  
Asia Williams. Chair

\_\_\_\_\_  
Date



## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Appeal Memo for July 8, 2025

**Project Name:** Upland Acre

**File Number, Type:** MLD0033-25, Minor Land Division

**Project Summary:** The applicant is seeking to divide one (1) 4.38-acre parcel into one (1) 1.70-acre lot and one (1) 2.68-acre lot. The site is zoned Suburban (S).

**Legal Description:** 17-57N-2W S2NWSWNE LESS S 30FT

**Location:** The site is located off Upland Drive, a Bonner County-Owned and Maintained Public Right-of-Way.

**Parcel Numbers:** RP57N02W171450A

**Property Sizes:** 4.38-Acres

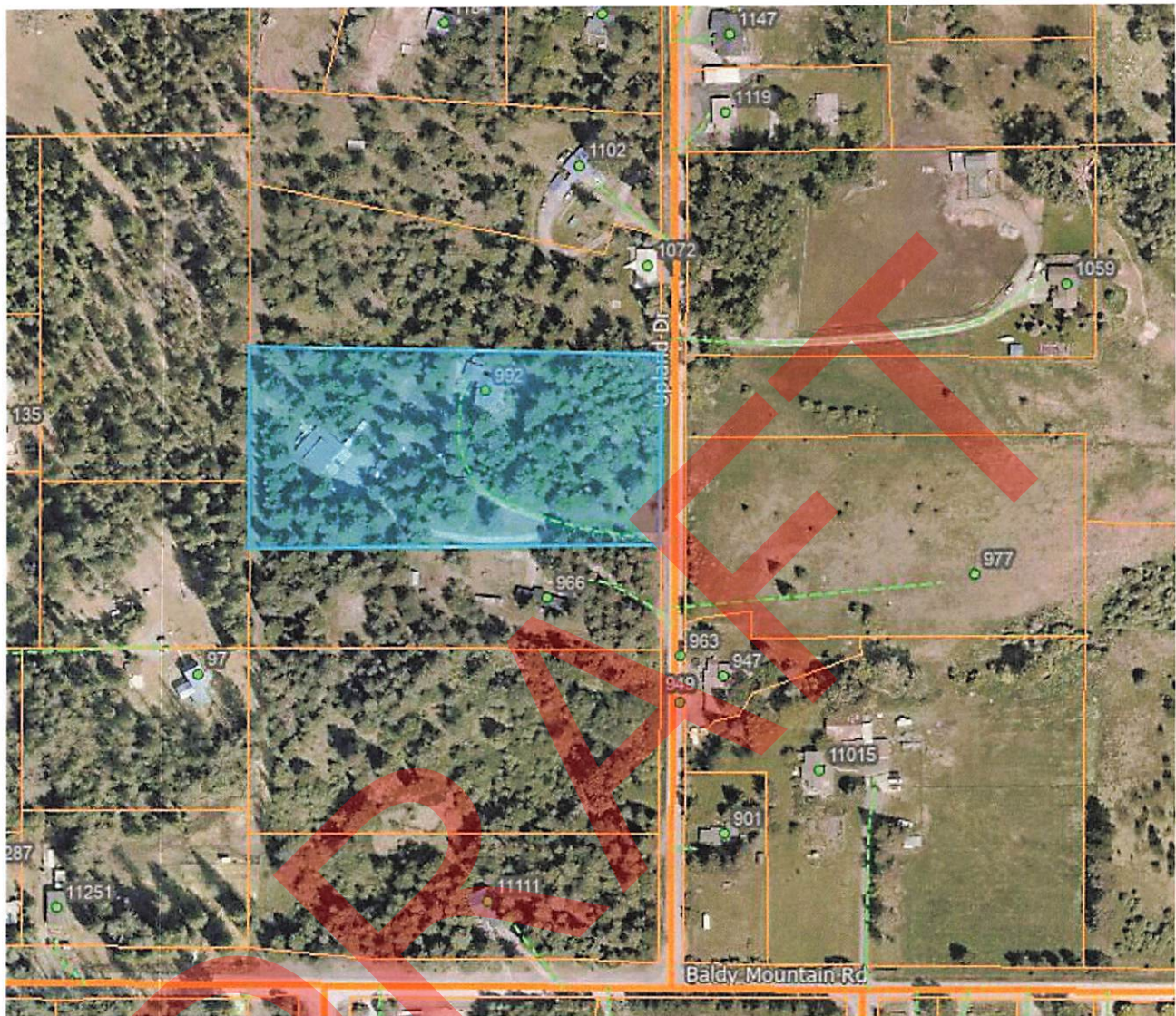
**Applicant/  
Property Owners:** Howard Hurlbut

**Application filed:** May 13, 2025

**Attachments:**

- Appendix A: Application
- Appendix B: Plat With Depth to Width Calculations
- Appendix C: MLD0033-25 Collective Report/Decision Letter
- Appendix D: Applicant's Appeal Email
- Appendix E: Deed





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### **Chronology:**

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- Application Received and Deemed Complete. File #MLD0033-25 assigned: May 13, 2025
- Application Payment Received: May 14, 2025
- Decision Letter Sent: May 27, 2025
- Appeal Email Received: May 29, 2025
- Appeal Payment Received: June 9, 2025



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## Synopsis of Staff Administrative Decision:

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In May of 2025, this proposal was reviewed against the standards set forth in Bonner County Code for Minor Land Divisions. The parcel is zoned Suburban, and was seeking to use Urban services to allow for reduced lot sizes. The file was ultimately denied for two reasons. The first reason, being that the proposed division created an irregular shaped parcel, which had a non-conforming depth to width ratio of 4.258:1, where the maximum allowable is 3.2:1, per BCRC 12-660(D)(2)(b).

Secondly, the proposal did not meet development standards required for reduced lot sizes. The applicant proposed the availability of a shared well for drinking water to meet the "Urban Services" standard and accommodate the reduced lot size. This proposal requires the well to be certified by a licensed engineer as being sufficient, used by both lots, and requires a sanitary restriction lift to be obtained by Panhandle Health District. The proposal included an engineer's assessment, but did not obtain a sanitary restriction lift from Panhandle Health District. The application still indicated that individual wells and septic systems would be used on the proposed lots. This proposal would require the lot size minimum to be at 2 ½-acres.

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## Motion by the Governing Body:

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### BOARD OF COUNTY COMMISSIONERS

**MOTION TO AFFIRM STAFF'S DECISION:** I move to affirm the Planning staff's administrative decision as written in the collective report for this project File MLD0033-25. The decision is based upon the evidence submitted up to the time the Staff Memo was prepared and testimony received at this meeting. This action does not result in the taking of private property.

**MOTION TO REVERSE STAFF'S DECISION:** I move to reverse the Planning staff's administrative decision on this project File MLD0033-25, and approve with the following condition(s) of approval:

(STATE CONDITIONS OF APPROVAL)

The decision is based upon the evidence submitted up to the time the Staff Memo was prepared and testimony received at this meeting. This action does not result in the taking of private property.

**Note:** The Board's decision shall be final, and further recourse of the appellant shall be as provided by Idaho Code.

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The complete file is available for review in the Planning Department, 1500 Highway 2, Suite #208, Sandpoint, ID. Some file application material is available online at [www.bonnercountyid.gov](http://www.bonnercountyid.gov) Bonner County Revised Code (BCRC) is available at the Planning Department or online.



## Appendix A: Application

DRAFT



# BONNER COUNTY PLANNING DEPARTMENT

1500 HIGHWAY 2, SUITE 208, SANDPOINT, ID 83864 (208) 265-1458 (208) 265-1463 (FAX)  
[planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) (email) [www.bonnercountyid.gov](http://www.bonnercountyid.gov) (web page)

## MINOR LAND DIVISION APPLICATION

### FOR OFFICE USE ONLY:

FILE #

MLD0033-25

RECEIVED:

RECEIVED  
david.fisher, 5/13/2025, 9:37:48 AM

### PROJECT DESCRIPTION:

Name of Minor Land Division plat:

### APPLICANT INFORMATION:

Landowner's name: Howard I Hurlbut

Mailing address: 992 Upland Dr.

City: Sandpoint

State: Idaho

Zip code: 83864

Telephone: (509) 847-8014

Fax:

E-mail: [hurlbuti@gmail.com](mailto:hurlbuti@gmail.com)

### REPRESENTATIVE'S INFORMATION:

Representative's name: Truxton Glahe

Company name: Glahe & Associates, Inc.

Mailing address: 303 Church St.

City: Sandpoint

State: Idaho

Zip code: 83864

Telephone: (208) 265-4474

Fax:

E-mail: [truxton@glahinc.com](mailto:truxton@glahinc.com)

### ADDITIONAL APPLICANT REPRESENTATIVE INFORMATION:

Name/Relationship to the project:

Company name:

Mailing address:

City:

State:

Zip code:

Telephone:

Fax:

E-mail:

### PARCEL INFORMATION:

Section #: 17

Township: 57N

Range: 2W

Parcel acreage: 4.38

Parcel # (s): RP57N02W171450A

Current zoning: Suburban

Current use: Suburban Growth Area

Comprehensive plan designation:

Within Area of City Impact: ☒ Yes ☐ No

If yes, which city?: Sandpoint

**ADDITIONAL PROJECT DESCRIPTION:****This application is for :**

Lot #1	Proposed acreage: 1.70	Remainder	Proposed acreage:
Lot #2	Proposed acreage: 2.68	Do the proposed lots meet the required depth to width ratio and applicable angle of intersection per BCRC 12-621:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lot #3	Proposed acreage:		
Lot #4	Proposed acreage:		

**SITE INFORMATION:**

Does the property contain steep slopes of 15% or greater per the USGS maps?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there any water courses present on site per the NHD maps? (lakes, streams, rivers & other bodies of water) <b>Note:</b> submerged lands shall not be counted for determining density in a subdivision per BCRC 12-622.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are wetlands present on site per the U.S. Fish and Wildlife Service National Wetland Inventory Maps?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the subdivision designed around identified natural hazards per BCRC 12-626 (A)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do existing structures meet required setbacks to proposed lot lines per BCRC Title 12 Chapter 4.1?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are proposed lots split by city, county, zoning, or public R-O-W boundaries?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Flood Hazard Zones located on site: <input type="checkbox"/> X <input type="checkbox"/> D <input type="checkbox"/> A <input type="checkbox"/> AE <b>DFIRM MAP:</b>	
Other pertinent information (attach additional pages if needed): _____ _____ _____	

**ACCESS INFORMATION:**

Please check the appropriate boxes:

<input checked="" type="checkbox"/> Private Easement	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed
<input type="checkbox"/> Public Road	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed
<input type="checkbox"/> Combination of Public Road/Private Easement	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed

Describe travel surface (e.g., gravel, dirt, paved, etc.), travel way width, easement/right of way width, road grade. Include recorded instrument number for existing easements/roads & name, if existing: Gravel road

\_\_\_\_\_  
\_\_\_\_\_

List existing access and utility easements on the subject property. See plat

\_\_\_\_\_  
\_\_\_\_\_



**SERVICES:**

Which power company will serve the project site? Northern Lights, Inc.

Which fire district will serve the project site? North Side Fire

**Sewage disposal will be provided by:**☐ Existing Community System☐ Proposed Community System☒ Individual system *I an individual septic on each lot existing*Explain the type of sewage system (LSAS, community drain field, individual septic, ect.) capacity, maintenance plan, location of facilities, name of facilities/provider, proposed ownership, if applicable, and other details: *1000g on each***Note:** Please attach the necessary proof of urban services if required.

Will the sanitary restriction be lifted by the Panhandle Health District?

☐ Yes ☐ No**Water will be supplied by:**☐ Existing public or community system☐ Proposed Community System☒ Individual well

Please explain the water source, name of provider, proposed ownership, capacity, system maintenance plan, storage and delivery system and other details:

**Note:** Please attach the necessary proof of urban services if required.

I hereby certify that all the information, statements, attachments and exhibits submitted herewith are true to the best of my knowledge. I further grant permission to Bonner County employees and representatives, elected or appointed officials to enter upon the subject land to make examinations, post the property or review the premises relative to the processing of this application.

Landowner's signature: *[Signature]* Date: *5/8/2025*

Landowner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WELL PUMP TEST DATA SHEET**

PROJECT NAME: Howard Hurlbur 992 Upland Dr. Sandpoint ID

WELL NAME/NO. \_\_\_\_\_

DATE OF TEST: 8-6-2024

STATIC WATER LEVEL \_\_\_\_\_ FT.

PUMPING RATE 2.3 GPM

WATER LEVEL MEASURED BY: \_\_\_\_\_ AIR GAUGE X ELECTRIC METER

OTHER: \_\_\_\_\_

PUMP TEST CONDUCTED BY: \_\_\_\_\_

Jaxon Peckley with Ensz Pump & Water, Inc.

WATER SAMPLES COLLECTED: \_\_\_\_\_ PARTIAL CHEM. \_\_\_\_\_ COLIFORM

OTHER: \_\_\_\_\_

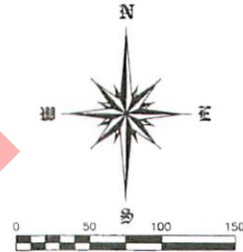
**DRAWDOWN DATA**

ELAPSED TIME (MIN.)	DEPTH TO WATER (FT.)	DRAWDOWN GPM / (FT. / MIN.)	REMARKS
09:30	12	GPM	
29:35	22	13	
49:40	67	13	
69:45	100	13	
89:50	140	13	
109:55	162	13	
1210:00	198	12	
2010:05	219	12	
2510:10	248	11	
3010:15	270	11	
4010:20	295	10	<u>Jaxon Ensz</u> 8-6-2024
5010:25	323	10	
6010:30	343	9	
7510:35	369	9	
9010:40	380	8	
10510:45	405	8	
12010:50	436	8	
15010:57	<del>454</del> 454	8	
18011:00	463	8	over pumped well
21011:02	463	2	throttled pump to 2 GPM
24011:05	462	2.3	well gpm held at 2.3 GPM
11:15			recovery rate was equal to

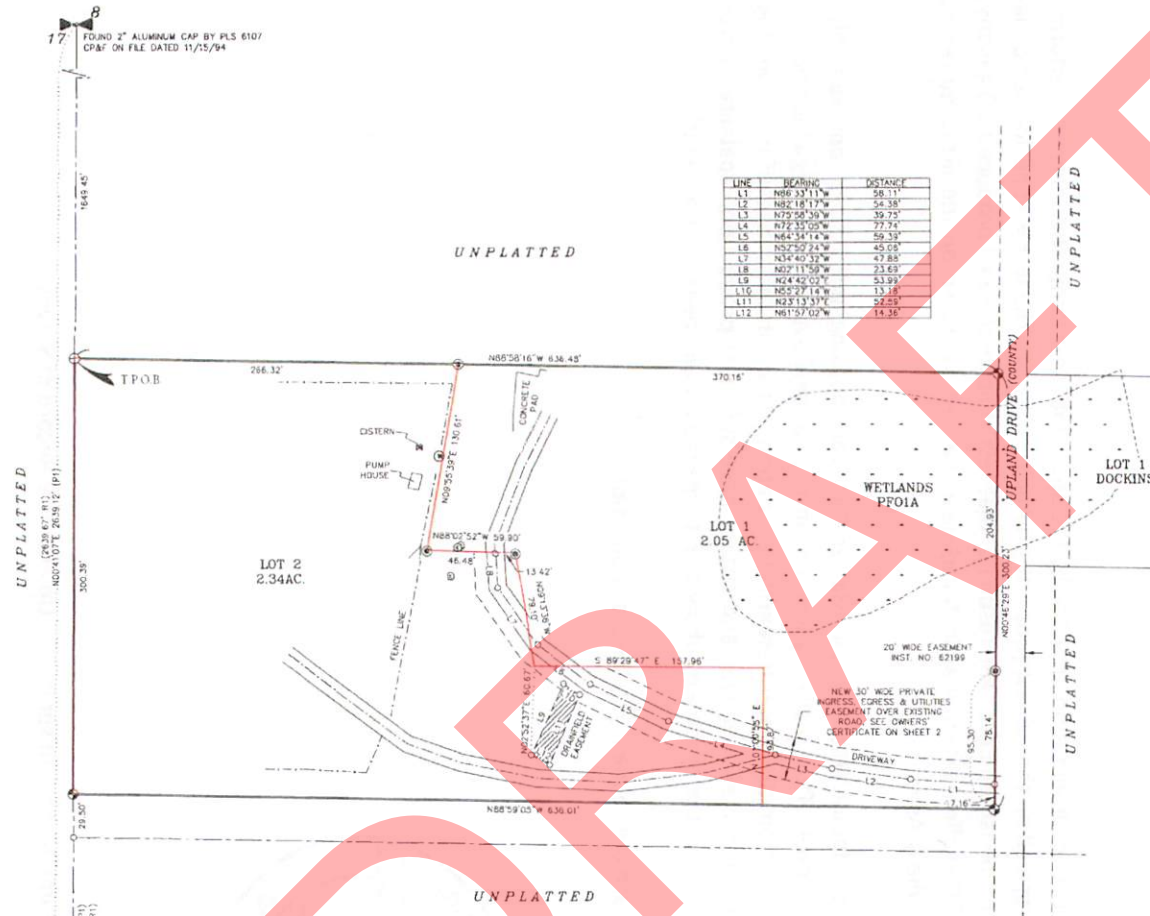
\* - RECORD DEPTH TO WATER FROM GROUND SURFACE throttled pumping rate

# UPLAND ACRE

LYING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO



LINE	BEARING	DISTANCE
L1	N86°13'11"W	58.11'
L2	N82°14'11"W	52.38'
L3	N72°58'50"W	39.75'
L4	N72°55'00"W	27.74'
L5	N64°54'14"W	62.15'
L6	N52°52'24"W	45.05'
L7	N34°40'32"W	47.88'
L8	N29°11'50"W	73.68'
L9	N24°42'03"W	53.99'
L10	N5°27'18"W	15.18'
L11	N28°13'31"E	32.25'
L12	N81°57'02"W	14.35'



## REFERENCES

- (R1) RECORD OF SURVEY BY PLS 1947, INST. NO. 590097, 10/22/2001  
(P1) PLAT OF DOCKINS BY PLS 14878, INST. NO. 915628, 12/12/2017

## DOCUMENTS AND EASEMENTS OF RECORD:

THE FOLLOWING DOCUMENTS OF RECORD PER NORTH IDAHO TITLE INSURANCE, INC. PLAT CERTIFICATE, ORDER NO. N-62874, GUARANTEE NO. G-2222-000090407, DATED MARCH 22, 2024:

- 1) THE RIGHT OF THE PUBLIC IN AND TO ANY AN ALL PUBLIC ROADS NOW ESTABLISHED OR EXISTING ON SAID PREMISES, OR ANY PART, AS DISCLOSED IN DEED FROM HAMBRO LUMBER COMPANY, A CORPORATION, RECORDED MAY 21, 1917, AS (INSTRUMENT) 62199, OFFICIAL RECORDS, AS SHOWN ON MAP.
- 2) AN EASEMENT OVER SAID LAND FOR AN ELECTRIC DISTRIBUTION LINE WITH APPURTENANCES INCLUDING RIGHT OF INSPECTION AND INCIDENTAL PURPOSES, AS GRANTED TO NORTHERN LIGHTS, INC., IN DEED RECORDED OCTOBER 26, 1992, AS (INSTRUMENT) 414056, OFFICIAL RECORDS, NOT SHOWN ON MAP.

## GENERAL NOTES:

- 1) THE LOTS ARE FOR RESIDENTIAL USE ONLY.
- 2) SOLID WASTE SHALL BE THE RESPONSIBILITY OF THE LOT OWNERS.
- 3) WETLANDS (CATEGORIZED AS PFO1A), ARE PRESENT ON THE SUBJECT PROPERTY PER THE U.S. FISH & WILDLIFE WETLAND INVENTORY MAPPING TOOL, AND ARE SHOWN APPROXIMATE.
- 4) THE PROPOSED LOTS ARE CATEGORIZED AS ZONE "X" PER FEMA PANEL 1801700715E, EFFECTIVE 11/18/2009.

## PURPOSE OF SURVEY:

THE PURPOSE OF THIS SURVEY IS TO SUBDIVIDE ONE 4.39 ACRE PARCEL INTO 2 NEW LOTS.



## BASIS OF BEARING

BEARINGS REFER TO THE IDAHO COORDINATE SYSTEM OF 1983, WEST ZONE, (1103) - US SURVEY FT. THE PROJECT GPS CONTROL COORDINATES WERE DERIVED FROM NGS OPUS SOLUTIONS USING A REFERENCE FRAME OF NAD83 (2011) (EPOCH: 2010.0000).

DISTANCES SHOWN ARE GROUND USING A COMBINED ADJUSTMENT FACTOR (CAF) OF 1.00017784. GEODETIC NORTH IS AN ANGULAR ROTATION OF -0°38'08" AT THE NORTH & CORNER OF SECTION 17.

## LEGEND

- QUARTER SECTION CORNER, AS NOTED.
- SET 5/8" x 24" REBAR AND PLASTIC CAP STAMPED PLS 14879
- FOUND 5/8" REBAR AND CAP BY PE 1879
- FOUND 5/8" REBAR, NO CAP
- CALCULATED POINT, NOTHING SET
- ELECTRIC METER
- ELECTRIC JUNCTION BOX
- WATER SPIGOT
- WELL



1/4	Section	Township	Range	Meridian	County	State
17	57	2	N	W	BOISE	IDAHO
PROJECT # 24-020 HURLBURT						
DRAWING NAME: 24-020 HURLBURT RD						

## UPLAND ACRE

GLAZE & ASSOCIATES  
PROFESSIONAL LAND SURVEYORS  
303 Church Street  
Sandpoint, Idaho 83864  
208-255-4474

Scale: 1"=50'  
Checked By: TLAG  
Drawn By: TRW  
Plot Date: 8/29/2024  
Sheet: 1 of 2



March 11, 2025

Bonner County Planning Department  
1500 Highway 2, Suite 101  
Sandpoint, Idaho 83864

**RE: Upland Acre Water Supply**

Dear Sir or Madam,

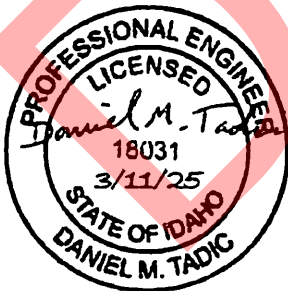
Howard Hurlbut intends to divide one (1) 4.38-acre parcel (RP57N02W171450A) into two (2) new lots. HMH Engineering was tasked with evaluating whether the existing water system has sufficient production capability to provide drinking water to the proposed lots in accordance with Bonner County Code 12-623 (B.2).

I have reviewed project documentation provided by the applicant. EnsZ Pump N Water, Inc. performed a well test of an existing well on the subject property on August 6, 2024. The test was performed by Jaxon Peachey and signed off by Jamon EnsZ. The results of that test indicate the well produced 2.3 gallons per minute (gpm). A 2,500-gallon cistern was installed near the well as shown on the attached record of survey drawing by Glahe & Associates.

Per the 2022 City of Sandpoint Water System Master Plan, each housing unit utilizes approximately 190 gallons per day on average. That is slightly lower than the national average of 260 gallons per day as reported by 2017 report from the Water Research Foundation. Based on the above information, it is my professional opinion that the existing well and cistern have sufficient production capability to provide drinking water to the lots in the proposed subdivision to meet daily and peak hour demand.

Please feel free to reach out to me if you have any questions.

Regards,



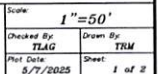
Dan Tadic, PE  
Project Manager

Attachments: EnsZ Pump test result summary; Upland Acre Record of Survey

## Appendix B: Plat With Depth to Width Calculations

DRAFT

Lot 2  
 $116740.8 / 705 = 165.59$   
 $705 / 165.59 = 4,258$





## Appendix C: MLD0033-25 Collective Report/Decision Letter

DRAFT

## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Blue-line Collective Report Memorandum

To: Howard Hurlbut  
From: Dave Fisher, Planner  
Date: May 27, 2025

**Subject: Blue-line review for MLD0033-25: Upland Acre**

Attached are the comments from various agencies that have completed the preliminary review of the referenced plat.

The blue-line copy of the plat containing corrections and comments has been forwarded to your representative: **Truxton Glahe; Glahe & Associates.**

Please submit payment of **\$265** covering the County Surveyor's fee of for the review of the plat and the fee for a conformed copy. Please make checks payable to Bonner County Planning Department.

**WHEN THE FINAL PLAT MYLAR IS SUBMITTED, THE FOLLOWING MUST BE COMPLETED:**

- |  |   |
|--|---|
| ✓ All plat corrections.  | ✓ Letters of approval for roads, water, sewer, or any other conditions or improvements required for the plat.                               |
| ✓ Endorsement by the County Treasurer of the Treasurer's certificate. All taxes must be paid in full for entire current tax year, both June and December, to obtain the Treasurer's endorsement. | ✓ All conditions of approval must be met.   |
| ✓ County surveyor fee paid to the Bonner County Planning Department.   | ✓ Endorsement of owner's certificate and acknowledgments, project surveyor certificate and all lienholder certificates and acknowledgments. |

**REMEMBER TO RETURN CORRECTED BLUE-LINE WITH MYLARS.**

Please contact the Bonner County Planning Department if you have any questions regarding this plat or the review process.

## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Blueline Review Routing Form

Plat Name:  
**Upland Acre**

File No:  
**MLD0033-25**

Received by:  
Dave Fisher, Planner

Received from:  
Truxton Glahe; Glahe & Associates

Date Received:  
5/13/25

### Blueline Review

Completed	Date	Initial	Department/ Office
X	5/22/25	DF	Bonner County Planning Department
X	5/20/25	AD	Assessor's Office
Comments	5-15-25	MM	Bonner County Road & Bridge Department
Letter & comments	5/15/25	MC	GIS Department
X	5/21/25	GD	County Surveyor





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### MINOR LAND DIVISION ADMINISTRATIVE STAFF REPORT DECISION

**FILE #:** MLD0033-25 **DATE OF REPORT:** 5/27/2025  
**APPLICANT:** Howard Hurlbut **PARCEL #:** RP57N02W171450A  
**SUBDIVISION NAME/LOTS:** Upland Acre

#### SUMMARY OF PROPOSAL:

This project divides one (1) 4.38-acre parcel into one (1) 1.70-acre lot and one (1) 2.68-acre lot.

**THE APPLICATION IS NOT** consistent with Bonner County Revised Code as evidenced in the record submitted up to the time the staff report was prepared, with the addition of findings and subject to the conclusions required by BCRC and is administratively **DENIED**.

#### STANDARDS REVIEW:

DOES PROJECT MEET ZONING DISTRICT MINIMUMS?		2.5-acre	Suburban (S)
12-660 (D) (2) (f) Site area minimum:	No	Urban services:	No
DOES PROJECT CONFORM TO SUBDIVISION DESIGN CRITERIA?			
Has the applicant had Panhandle Health District lift the sanitary restrictions on the property?:	No	In an area of City impact:	Yes
12-660 (D) (2) (a) Alignment with existing/planned roads/easements:	Yes	12-621 Depth to width/ Angle of intersection:	No
12-660 (D) (2) (g) Not divided by city, county, zoning, or public R-O-W boundaries:	Yes	12-622 Submerged Lands:	N/A
		12-626.A Environmental Features:	Yes

---

## FINDINGS:

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1. This proposal was reviewed for compliance with the criteria and standards set forth at Section 12-600, et seq., Bonner County Revised Code.
2. The proposed lots are zoned Rural Suburban (S).
3. The proposed lots will be served by individual well for water and individual septic for sewage.
4. The proposed lots will be served by Northern Lights Inc. and Northside Fire District.
5. The proposed lots do not contain frontage on any lake/river/stream.
6. The proposed lots are accessed by Upland Drive, a Bonner County owned and maintained public right-of-way.
7. The proposed lots do contain wetlands.
8. Per BCRC 12-623 (B) (2): "Lots to be served by a new water system serving from two (2) to nine (9) lots: Documentation by an Idaho licensed professional engineer or professional geologist that the sources proposed for water supply have sufficient production capability to provide drinking water to the lots in the proposed subdivision."  
The applicant has submitted a report from HMH engineering that states the proposed water system is sufficient to provide water to the proposed two lots. The application states that the proposed lots will be served by individual wells. No plat notes were included on the plat to indicate the existence of the water system, nor requirements or restrictions to ensure the new lots are served by the water system. It appears that the proposed lots are using the availability of a shared well, for drinking water only, as the justification of reduced lot sizes, although still proposing individual systems.
9. Per BCRC 12-412 (19): "New lots created through any land division process shall include the sanitary restriction lift."  
This requirement applies to new lots served by urban water only. The proposed lots have not had the sanitary restriction lifted by Panhandle Health as required for reduced lot sizes.
10. Per BCRC 12-412, Table 4.2: Minimum lot size where urban sewer and water services are not available is 2 ½ acres.
11. Per BCRC 12-660 (D)(2)(b): "All proposed lots which are three hundred feet (300') or less in width shall maintain a depth to width ratio of not greater than three point two to one (3.2:1); and lots which are more than three hundred feet (300') in width shall maintain a depth to width ration of not greater than four point two to one (4.2:1).  
Proposed Lot 2, has a calculated depth to width ratio of 4.258:1, where 3.2:1 is required and not meet this requirement.

---

## NOTICE OF ADMINISTRATIVE DECISION:

---

Planning Director has determined that the above-cited application **IS NOT** in accord with Section 12-661, Bonner County Revised Code, as set forth in the findings and conclusions contained herein and is therefore administratively **DENIED**. This determination may be appealed to the Board of County Commissioners by notifying the Planning Director in writing of the intent to appeal within ten (10) working days from the date of the determination. Upon receipt of an appeal, the Planning Director will schedule a meeting with the Board within ten (10) working days to hear the appeal and will provide written notice to the appellant of the time and place of the meeting. The Planning Director and appellant will be provided an opportunity to present the relevant issues to the Board at that meeting. The Board's decision shall be final and further recourse of the appellant shall be to the Courts as provided by law. If no appeal is filed, the Planning Director's decision will be deemed effective.

NOTE: Following any final decision concerning a site-specific land use request, the applicant has a right to request a regulatory taking analysis pursuant to Section 67-8003, Idaho Code (Idaho Code §67-6535(c)).

Sincerely,



## Planning Department

Page 1 of 1

The Planning Department is responsible for the development and implementation of the city's long-term vision and strategic plan. This includes conducting research, analysis, and consultation with the community to inform decision-making. The department also oversees the city's land use planning process, including the preparation and adoption of the Comprehensive Zoning Ordinance and the Comprehensive Land Use Plan. Additionally, the department provides technical assistance to other city departments and oversees the city's economic development efforts.

The Planning Department is currently working on several key projects, including the development of a new citywide transportation plan, the revision of the Comprehensive Zoning Ordinance, and the implementation of a new citywide economic development strategy. The department is also conducting a series of community outreach activities to gather input from residents and businesses on these and other issues.

The Planning Department is committed to transparency and public participation in its work. The department's website provides a wealth of information on its activities, including upcoming meetings, ongoing projects, and contact information for staff. The department also holds regular public hearings and workshops to engage the community in the planning process.

The Planning Department is a key part of the city's governance structure, and its work is essential to the city's long-term success. By providing sound advice and guidance to city leaders, the department helps to ensure that the city is well-prepared for the future.

The Planning Department is also responsible for the city's environmental planning efforts. This includes the development and implementation of the city's environmental action plan, which outlines the city's goals and strategies for addressing environmental issues. The department also oversees the city's environmental impact assessment process, which is used to evaluate the potential impacts of proposed projects on the environment.

The Planning Department is a dynamic and growing organization, and it is always looking for talented individuals to join its team. If you are interested in a career in planning, please contact the department at [phone number] or [email address].

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The Planning Department is a dynamic and growing organization, and it is always looking for talented individuals to join its team. If you are interested in a career in planning, please contact the department at [phone number] or [email address].



# Bonner County Planning Department

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## Blueline Review Letter

May 27, 2025

Truxton Glahe  
Glahe & Associates  
303 Church St  
Sandpoint, ID 83864

**SUBJECT: MLD0033-25: Upland Acre**

Dear Project Representative,

**The above referenced project has been reviewed. The following conditions should be addressed:**

- Submit the fee for the County Surveyor and the Recorder.
- Submit the digital file (.dwg format) for the Final Plat at time of Mylar submittal.
- Complete the corrections and additions included with the blue-line review attached with this letter.
  - Planning
    - See Conditions on Planning Department's Administrative Staff Report/ Decision Letter.
  - Floodplain
    - KS 05/20/2025: Parcel is within SFHA Zone X per FIRM Panel Number 16017C0715E Effective Date 11/18/2009. No further floodplain review is required on this proposal.
  - Assessors
    - See letter from Assessor.
  - GIS
    - See letter from GIS.
  - County Surveyor
    - See letter from County Surveyor.
  - Road and Bridge
    - See comments on plat.

Thank you for your submittal and the opportunity to review.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Fisher".

Dave Fisher  
Planner



Office of  
Dennis Engelhardt  
**Bonner County Assessor**  
1500 Hwy 2, Suite 205  
Sandpoint, ID 83864  
Phone 208-265-1440

May 20, 2025

Bonner County Planning Dept  
UPLAND ACRE  
MLD0033-25  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST  
RP57N02W171450A

To whom this may concern:

I have reviewed the Owners' Certificate of the above named plat and did not find any obvious errors with the ownership.

Please verify ownership again when this plat goes to mylar.

Thank you,

Alicia Deabenderfer  
Cadastral Technician  
Bonner County Land Records  
208-265-1469  
[landrecords@bonnercountyid.gov](mailto:landrecords@bonnercountyid.gov)



## Bonner County Geographic Information Systems

1500 Highway 2 Suite 115 • Sandpoint, ID 83864 • Phone: (208) 255-3630 ext. 1469  
E-mail: [gisgroup@bonnercountyid.gov](mailto:gisgroup@bonnercountyid.gov)

Thursday, May 15, 2025

Bonner County Planning Department

RE: **PLAT REVIEW – UPLAND ACRE (MLD0033-25)**  
**SECTION 17, TOWNSHIP 57N, RANGE 2W**

To Whom It May Concern:

An address is required for Lot 2. Please clarify what the structures are on this parcel. It is a possibility that a road name will be required but I cannot yet determine this. Please reach out to the GIS department.

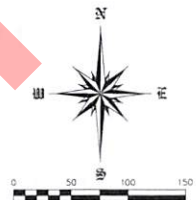
Sincerely,

Address Administrator  
Bonner County GIS Department,  
A Division of the Bonner County Assessor  
Bonner County, ID  
1500 Highway 2 Suite 115 Sandpoint, ID 83864  
Website: <https://www.bonnercountyid.gov/departments/GIS/gis>



# UPLAND ACRE

LIVING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO



## REFERENCES

- (R1) RECORD OF SURVEY BY PLS 1847, INST. NO. 180007, 10/22/2001  
(P1) PLAT OF DOCKINS BY PLS 14878, INST. NO. 815628, 12/12/2017

## DOCUMENTS AND EASEMENTS OF RECORD:

- THE FOLLOWING DOCUMENTS OF RECORD PER NORTH DAKOTA TITLE INSURANCE, INC. PLAT CERTIFICATE, ORDER NO. N-45874, GUARANTEE NO. G-2222-000090407, DATED MARCH 22, 2024:
1. THE RIGHT OF THE PUBLIC IN AND TO ANY AND ALL PUBLIC ROADS NOW ESTABLISHED OR EXISTING ON SAID PREMISES, OR ANY PART, AS DISCLOSED IN DEED FROM HEMLOCK LUMBER COMPANY, A CORPORATION, RECORDED MAY 21, 1971, AS INSTRUMENT 62199, OFFICIAL RECORDS, AS SHOWN ON MAP.
  2. AN EASEMENT OVER SAID LAND FOR AN ELECTRIC DISTRIBUTION LINE WITH APPURTENANCES INCLUDING RIGHT OF INSPECTION AND INCIDENT, PURPOSES AS GRANTED TO NORTHERN LIGHTS, INC. IN DEED RECORDED OCTOBER 28, 1983, AS INSTRUMENT 41456, OFFICIAL RECORDS, NOT SHOWN ON MAP.

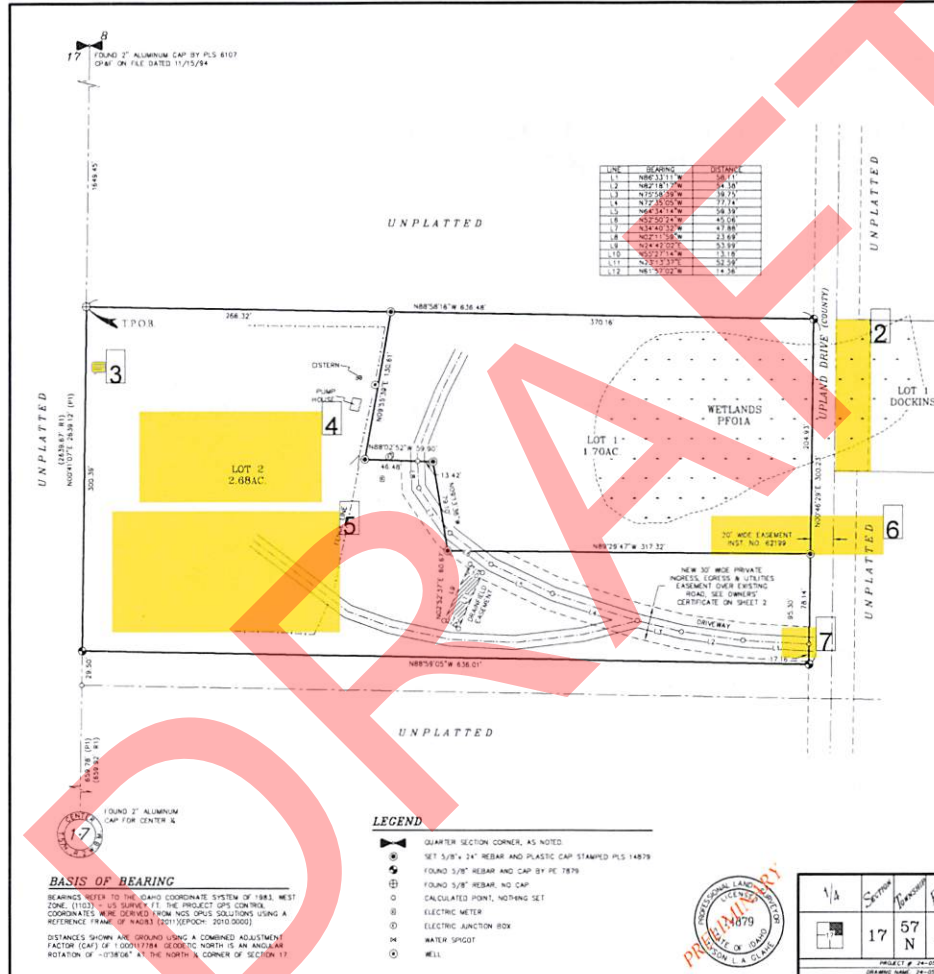
## GENERAL NOTES:

- 1) THE LOTS ARE FOR RESIDENTIAL USE ONLY.
- 2) SOLID WASTE SHALL BE THE RESPONSIBILITY OF THE LOT OWNERS.
- 3) WETLANDS (CATEGORIZED AS PFOIA) ARE PRESENT ON THE SUBJECT PROPERTY PER THE U.S. FISH & WILDLIFE WETLAND INVENTORY MAPPING TOOL, AND ARE SHOWN APPROPRIATELY.
- 4) THE PROPOSED LOTS ARE CATEGORIZED AS ZONE "X" PER FEMA PANEL 18012CTISE, EFFECTIVE 11/18/2008.

## PURPOSE OF SURVEY:

THE PURPOSE OF THIS SURVEY IS TO SUBDIVIDE ONE 4.38 ACRE PARCEL INTO 7 NEW LOTS.

LINE	BEARING	DISTANCE
1	N89°31'11"W	58.11
2	N42°18'11"E	24.30
3	N27°28'20"W	39.75
4	N72°35'00"E	37.74
5	N44°34'12"W	38.19
6	N20°50'00"E	45.04
7	N34°40'00"E	43.88
8	N20°50'00"E	3.88
9	N14°42'22"E	53.93
10	N00°00'00"E	1.15
11	N22°53'33"E	52.29
12	N81°32'00"W	24.36



## LEGEND

- QUARTER SECTION CORNER, AS NOTED
- SET 3/8" x 24" REBAR AND PLASTIC CAP STAMPED PLS 14878
- FOUND 3/8" REBAR AND CAP BY PC 7879
- FOUND 3/8" REBAR, NO CAP
- CALCULATED POINT, NOTHING SET
- ELECTRIC METER
- ELECTRIC JUNCTION BOX
- WATER SHOOT
- WELL

## BASIS OF BEARING

BEARINGS REFER TO THE DAKOTA COORDINATE SYSTEM OF 1883, WEST ZONE. (1163) = 45 DEGREES (1) THE PROJECT GPS CONTAINS COORDINATES WERE DERIVED FROM NGS OPUS SOLUTIONS USING A REFERENCE FRAME OF NAD83 (G1151) (EPOCH: 2010.0001).

DISTANCES SHOWN ARE GROUND USING A COMBINED ADJUSTMENT FACTOR (CAF) OF 1.00017784. GEODETIC NORTH IS AN ANGULAR NOTATION OF -10738.06" AT THE NORTH-1/4 CORNER OF SECTION 17.



1/4	Section	Range	North	East
17	57	2	N	W
PROJECT # 24-000 HURLOCK				
DRAWING NAME: 24-000 HURLOCK 2024				


## UPLAND ACRE

GLENN & ASSOCIATES  
PROFESSIONAL LAND SURVEYORS  
303 Church Street  
Sandpoint, Idaho 83864  
208-255-4474

Scale: 1"=50'  
Checked By: TEG  
Drawn By: TEG  
Plot Date: 5/7/2025  
Sheet: 1 of 2

# Summary of comments: MLD0033-25 Blueline Plat.pdf


Page:1

 Number: 1 Author: david.fisher Subject: Note Date: 2025-05-22 08:57:37

Distinct Subdivision Name required.

 Number: 2 Author: Matt Mulder Date: 2025-05-15 13:56:15

Is this a wider ROW area? Label, Show instrument number, show width.

 Number: 3 Author: david.fisher Subject: Note Date: 2025-05-22 07:32:34

Show location of overhead utility lines/easement.

 Number: 4 Author: Monica Carash Date: 2025-05-15 08:28:47

Address required for lot 2

 Number: 5 Author: Monica Carash Date: 2025-05-15 08:43:45

What are the structures on lot 2? It is a possibility that a road name will be needed.

 Number: 6 Author: Matt Mulder Date: 2025-05-15 14:11:15

Instrument #62199 stipulates 25ft wide easement for a roadway along the south line of the described parcel, which does not align with this 20ft called out running north and south. It also calls out "the right of the public to any and all easements and ROW for any and all public roads now established or existing." That also does not mentioned 20ft (or 40ft) width. The standard prescriptive easement would be 50ft. Where is this 20ft wide easement coming from?

If this is a prescriptive easement, show the centerline of the road.

Dedicate an additional easement for public ROW along frontage of Upland Drive to create 30ft on this side of centerline. How wide that additional easement needs to be will depend on the answers to the above comments. Current County standard width for this road would be 60ft total.

Show the total ROW widths and offsets from centerline on the plat.

 Number: 7 Author: Matt Mulder Date: 2025-05-15 14:00:00

The existing driveway approach has not been previously permitted. Applicants will need to apply for a residential driveway encroachment permit with the Bonner County Road & Bridge Department. The driveway approach onto Upland Drive will be inspected, and may need to be improved to meet current standards.

# UPLAND ACRE

LYING IN A PORTION OF THE NORTH EAST 1/4,  
SECTION 17, TOWNSHIP 37 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO

## OWNER'S CERTIFICATE

I, HOWARD VAN HULSBUT, HEREBY CERTIFY THAT I AM THE OWNER OF THE REAL PROPERTY DESCRIBED IN THIS CERTIFICATE AND HAVE CAUSED THE SAME TO BE PLATTED INTO LOTS 1 & 2, THE SAME TO BE KNOWN AS UPLAND ACRE, BEING A PORTION OF SECTION 17, TOWNSHIP 37 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 17, MARKED WITH A 2" ALUMINUM CAP BY PLS 8901, CAP ON FILE, DATED 11/13/79.

THENCE ALONG THE WEST LINE OF THE NORTH EAST 1/4 OF SAID SECTION 17, SOUTH 00°41'07" WEST, A DISTANCE OF 1649.45 FEET TO A 5/8" REBAR, NO CAP, AND THE TRUE POINT OF BEGINNING.

THENCE LEAVING SAID WEST LINE, SOUTH 88°58'16" EAST, A DISTANCE OF 636.48 FEET, TO THE WEST RIGHT-OF-WAY OF UPLAND DRIVE, A COUNTY ROAD, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879.

THENCE, ALONG SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE, SOUTH 00°48'29" WEST, A DISTANCE OF 300.23 FEET, TO THE NORTH LINE OF THE SOUTH 30 FEET OF THE SOUTH 1/2 NW 1/4 SW 1/4 NE 1/4 OF SAID SECTION 17, MARKED WITH A 5/8" REBAR AND CAP BY PLS 7879.

THENCE LEAVING SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE AND ALONG SAID NORTH LINE, NORTH 88°58'02" WEST, A DISTANCE OF 636.01 FEET, TO SAID WEST LINE OF THE NORTH EAST 1/4 OF SECTION 17, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879.

THENCE LEAVING SAID NORTH LINE AND ALONG SAID WEST LINE, NORTH 00°41'07" EAST, A DISTANCE OF 300.39 FEET TO THE TRUE POINT OF BEGINNING.

A NEW 30 FT WIDE PRIVATE INGRESS, EGRESS, AND UTILITIES EASEMENT, OVER AN EXISTING ROAD AS SHOWN HEREON, IS HEREBY DEDICATED AS FOLLOWS:

THAT PORTION OF WHICH OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

ALSO, A DRAINFIELD OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

HOWARD VAN HULSBUT

DATE

## COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE REQUIRED TAXES ON THE HEREIN DESCRIBED PROPERTY HAVE BEEN FULLY PAID UP TO AND INCLUDING THE YEAR \_\_\_\_\_.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY TREASURER

## COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT "UPLAND ACRE" AND CHECKED THE PLAT AND COMPUTATIONS THEREON AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE IDAHO STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY SURVEYOR

## SURVEYOR'S CERTIFICATE

I, TYSON L.A. GLAHE, PLS 14879, STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED ON AN ORIGINAL SURVEY LOCATED IN SECTION 17, TOWNSHIP 37 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, THAT THE DISTANCES, SOURCES AND ANGLES ARE SHOWN CORRECTLY THEREON AND THAT THE MONUMENTS HAVE BEEN PLACED AND ALL LOT CORNERS PROPERLY SET AND THE SURVEY IS IN COMPLIANCE WITH ALL PROVISIONS OF APPLICABLE STATE LAW AND LOCAL ORDINANCES.

TYSON L.A. GLAHE, PLS 14879

DATE

## SANITARY RESTRICTION

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 ARE IN FORCE. NO OWNER SHALL CONSTRUCT ANY BUILDING, DWELLING OR SHEDS WHICH NEARBY PREMISES THE SUPPLYING OF WATER OR SEWAGE FACILITIES FOR PERSONS USING SAID PREMISES UNTIL SANITARY RESTRICTION REQUIREMENTS ARE SATISFIED.

## WATER AND SEWER NOTE

WATER SERVICE: 2 WATER IS PROVIDED BY INDIVIDUAL WELLS.  
SEWER: 2 SEWAGE DISPOSAL TYPES AND LOCATIONS HAVE NOT BEEN EVALUATED.

## PLANNING DIRECTOR

THIS PLAT HAS BEEN EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

PLANNING DIRECTOR

## ACKNOWLEDGMENT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_, KNOWN TO ME TO BE THE INDIVIDUAL WHO EXECUTED THE FOREGOING INSTRUMENT.

NOTARY PUBLIC

NOTARY PUBLIC FOR THE STATE OF \_\_\_\_\_

RESIDING AT \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

## COUNTY COMMISSIONERS' CERTIFICATE

THIS PLAT HAS BEEN APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS, BONNER COUNTY, IDAHO.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

CHAIRMAN \_\_\_\_\_ BOARD OF BONNER COUNTY COMMISSIONERS

## RECORDER'S CERTIFICATE

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., IN BOOK \_\_\_\_\_ OF PLATS AT \_\_\_\_\_ AT THE REQUEST OF \_\_\_\_\_ GLAHE AND ASSOCIATES, INC., AS INSTRUMENT NO. \_\_\_\_\_


COUNTY RECORDER \_\_\_\_\_ BY DEPUTY \_\_\_\_\_

\$ \_\_\_\_\_ FEE

1/4		Section		Range		Township		Meridian		State	
17		57		2		N		W		IDAHO	
PROJECT # 24-001 HULSBUT		DRAWN BY		CHECKED BY		DATE		SCALE		SHEET #	
GRAPHIC NAME: 24-001 HULSBUT 2025		GLAHE & ASSOCIATES		PROFESSIONAL LAND SURVEYORS		303 Church Street		Sandpoint, Idaho 83864		2 of 2	




---

 Number: 1 Author: david.fisher Subject: Note Date: 2025-05-22 07:40:13  
Sanitary Restriction must be lifted.

---

 Number: 2 Author: david.fisher Subject: Note Date: 2025-05-22 07:58:08  
Water Service not consistent with supporting documentation on water system.

---

 Number: 3 Author: david.fisher Subject: Note Date: 2025-05-22 07:36:54  
Chairwoman, or Chair

---

DRAFT

# HIGHLAND SURVEYING

May 21, 2025

Bonner County Planning Department  
1500 Hwy. 2, Suite 208  
Sandpoint, ID 83864

Re: Plat Review – MLD0033-25 Upland Acre

Dear Planning Dept.,

I have examined the above-mentioned plat for substantial conformance with Idaho Code and find the following corrections or additions to be made:

- 1) Show CP&F for C ¼ S17. 55-1604, 55-1906 (5), 50-1304 (2g)
- 2) Provide Lot Closure report for Plat Boundary and drainfield easement. 55-1911, 50-1303
- 3) Show reasoning for how monuments at boundary corners and along Upland Drive came to be accepted. If from previous work for Dockins Plat, please make clear graphically and/or explain in surveyor's narrative. 55-1906(6b)
- 4) If plottable, show easement to Northern Lights, Inc. Inst No. 414556 per subdivision guarantee, otherwise state not-plottable. 50-1304(2h)
- 5) Revise subdivision name. Proposed subdivision name "Upland Acre" is similar to already recorded subdivision named "Upland Acres" under Book 13 of Plats, Page 55 and thus not distinct. 50-1307.
- 6) Show Sanitary Restriction Note. 50-1236.
- 7) Additional redline markups on blue line drawing.

When these items have been addressed, please resubmit plat for checking.

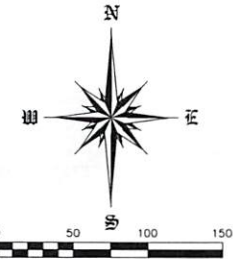
Sincerely,



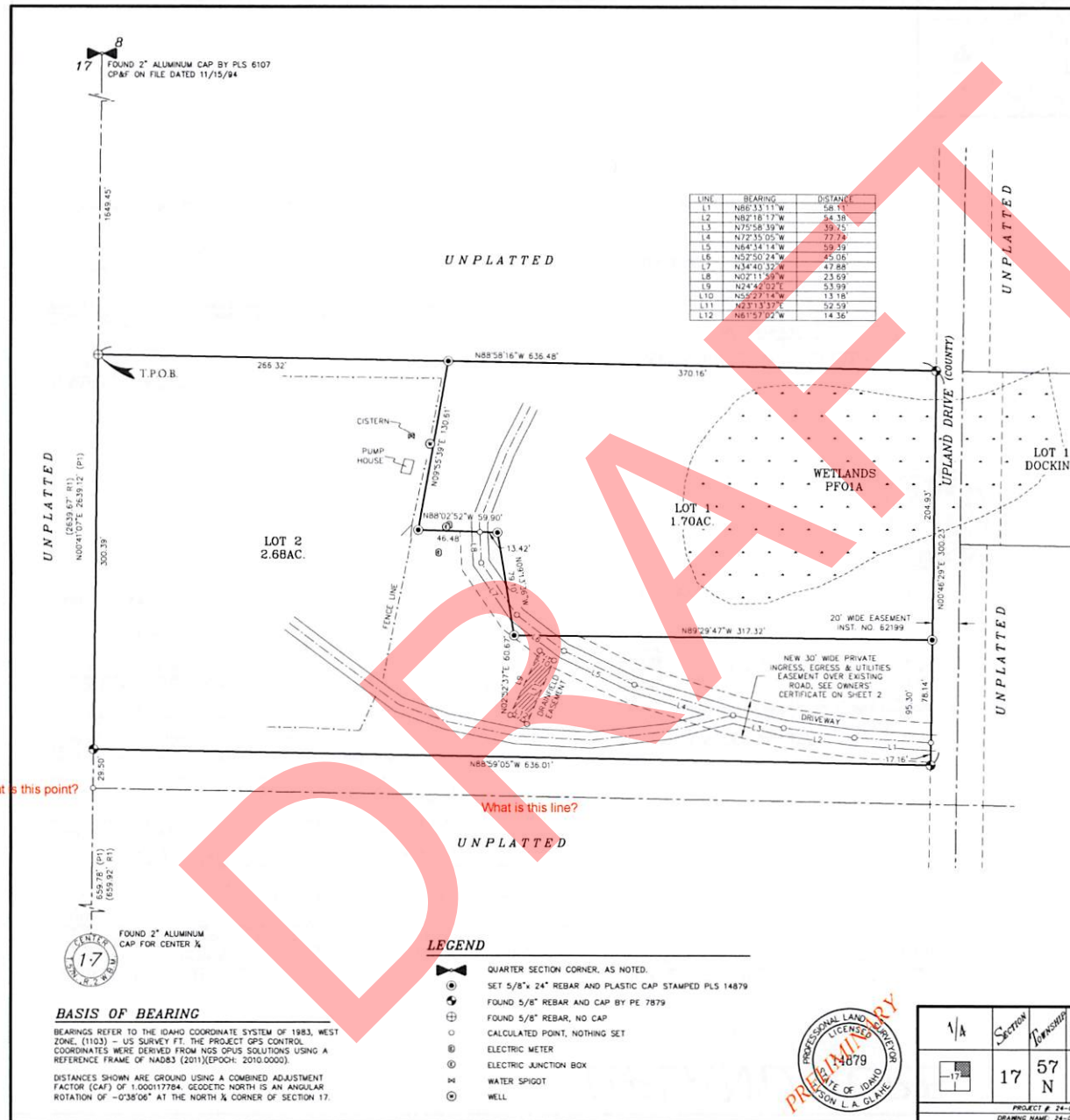
Grant Dorman, PLS

# UPLAND ACRE

LYING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO



LINE	BEARING	DISTANCE
L1	N86°33'11" W	58.13
L2	N87°18'17" W	54.38
L3	N75°56'39" W	59.25
L4	N72°35'05" W	77.74
L5	N84°34'14" W	59.59
L6	N57°50'24" W	45.06
L7	N34°40'32" W	47.88
L8	N02°11'59" W	23.69
L9	N24°44'02" E	53.99
L10	N55°29'14" W	13.18
L11	N23°13'37" E	52.59
L12	N81°57'02" W	14.36



## REFERENCES

- (R1) RECORD OF SURVEY BY PLS 1947, INST. NO. 590097, 10/22/2001
- (P1) PLAT OF DOCKINS BY PLS 14879, INST. NO. 915628, 12/12/2017

## DOCUMENTS AND EASEMENTS OF RECORD:

THE FOLLOWING DOCUMENTS OF RECORD PER NORTH IDAHO TITLE INSURANCE, INC. PLAT CERTIFICATE, ORDER NO. N-65874, GUARANTEE NO. G-2222-000090407, DATED MARCH 22, 2024.

1. THE RIGHT OF THE PUBLIC IN AND TO ANY AN ALL PUBLIC ROADS NOW ESTABLISHED OR EXISTING ON SAID PREMISES, OR ANY PART, AS DISCLOSED IN DEED FROM HUMBOLDT LUMBER COMPANY, A CORPORATION, RECORDED MAY 21, 1917, AS (INSTRUMENT) 62199, OFFICIAL RECORDS, AS SHOWN ON MAP.
2. AN EASEMENT OVER SAID LAND FOR AN ELECTRIC DISTRIBUTION LINE WITH APPURTENANCES INCLUDING RIGHT OF INSPECTION AND INCIDENTAL PURPOSES, AS GRANTED TO NORTHERN LIGHTS, INC., IN DEED RECORDED OCTOBER 28, 1992, AS (INSTRUMENT) 414556, OFFICIAL RECORDS, NOT SHOWN ON MAP.

## GENERAL NOTES:

- 1) THE LOTS ARE FOR RESIDENTIAL USE ONLY.
- 2) SOLID WASTE SHALL BE THE RESPONSIBILITY OF THE LOT OWNERS.
- 3) WETLANDS (CATEGORIZED AS PFO1A), ARE PRESENT ON THE SUBJECT PROPERTY PER THE U.S. FISH & WILDLIFE WETLAND INVENTORY MAPPING TOOL AND ARE SHOWN APPROXIMATE.
- 4) THE PROPOSED LOTS ARE CATEGORIZED AS ZONE 'X' PER FEMA PANEL 16012C0715E, EFFECTIVE 11/18/2009.

## PURPOSE OF SURVEY:

THE PURPOSE OF THIS SURVEY IS TO SUBDIVIDE ONE 4.38 ACRE PARCEL INTO 2 NEW LOTS.

## BASIS OF BEARING

BEARINGS REFER TO THE IDAHO COORDINATE SYSTEM OF 1983, WEST ZONE, (1103) - US SURVEY FT. THE PROJECT GPS CONTROL COORDINATES WERE DERIVED FROM NGS OPUS SOLUTIONS USING A REFERENCE FRAME OF NAD83 (2011)(EPOCH: 2010.0000).

DISTANCES SHOWN ARE GROUND USING A COMBINED ADJUSTMENT FACTOR (CAF) OF 1.00017784. GEODETIC NORTH IS AN ANGULAR ROTATION OF -0°38'06" AT THE NORTH 1/4 CORNER OF SECTION 17.

## LEGEND

- QUARTER SECTION CORNER, AS NOTED.
- SET 5/8" x 24" REBAR AND PLASTIC CAP STAMPED PLS 14879
- FOUND 5/8" REBAR AND CAP BY PE 7879
- FOUND 5/8" REBAR, NO CAP
- CALCULATED POINT, NOTHING SET
- ELECTRIC METER
- ELECTRIC JUNCTION BOX
- WATER SPIGOT
- WELL



1/4	Section	Township	Range	Meridian
17	57	2	N	W
PROJECT # 24-050 HURLBUT				
DRAWING NAME: 24-050 HURLBUT ROS				

# UPLAND ACRE

GLAHE & ASSOCIATES  
PROFESSIONAL LAND SURVEYORS  
303 Church Street  
Sandpoint, Idaho 83864  
208-265-4474

Scale: 1"=50'  
Checked By: TLAG  
Drawn By: TRM  
Plot Date: 5/7/2025  
Sheet: 1 of 2



# UPLAND ACRE

LYING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO

## OWNER'S CERTIFICATE

KNOWN ALL MEN BY THESE PRESENTS THAT HOWARD IVAN HURLBUT, HEREBY CERTIFIES THAT HE IS THE OWNER OF THE REAL PROPERTY DESCRIBED IN THIS CERTIFICATE AND HAS CAUSED THE SAME TO BE PLATTED INTO LOTS 1 & 2, THE SAME TO BE KNOWN AS 'UPLAND ACRE' BEING A PORTION OF SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 17, MARKED WITH A 2" ALUMINUM CAP BY PLS 6107, CP&F ON FILE, DATED 11/15/94;

THENCE ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 17, SOUTH 00°41'07" WEST, A DISTANCE OF 1649.45 FEET TO A 5/8" REBAR, NO CAP, AND THE TRUE POINT OF BEGINNING;

THENCE LEAVING SAID WEST LINE, SOUTH 88°58'16" EAST, A DISTANCE OF 636.48 FEET, TO THE WEST RIGHT-OF-WAY OF UPLAND DRIVE, A COUNTY ROAD, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879;

THENCE, ALONG SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE, SOUTH 00°46'29" WEST, A DISTANCE OF 300.23 FEET, TO THE NORTH LINE OF THE SOUTH 30 FEET OF THE SOUTH 1/2 NW 1/4 SW 1/4 NE 1/4 OF SAID SECTION 17, MARKED WITH A 5/8" REBAR AND CAP BY PLS 7879;

THENCE LEAVING SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE AND ALONG SAID NORTH LINE, NORTH 88°59'05" WEST, A DISTANCE OF 636.01 FEET, TO SAID WEST LINE OF THE NORTHEAST 1/4 OF SECTION 17, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879;

THENCE LEAVING SAID NORTH LINE AND ALONG SAID WEST LINE, NORTH 00°41'07" EAST, A DISTANCE OF 300.39 FEET TO THE TRUE POINT OF BEGINNING;

A NEW 30 FT. WIDE PRIVATE INGRESS, EGRESS, AND UTILITIES EASEMENT, OVER AN EXISTING ROAD AS SHOWN HEREON, IS HEREBY DEDICATED AS FOLLOWS:

THAT PORTION OF WHICH OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

ALSO, A DRAINFIELD OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

**Easement**

HOWARD IVAN HURLBUT

DATE

## ACKNOWLEDGMENT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED HOWARD IVAN HURLBUT, KNOWN OR IDENTIFIED TO ME, TO BE THE INDIVIDUAL WHO EXECUTED THE FOREGOING INSTRUMENT

NOTARY PUBLIC

NOTARY PUBLIC FOR THE STATE OF \_\_\_\_\_

RESIDING AT: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

## COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE REQUIRED TAXES ON THE HEREIN DESCRIBED PROPERTY HAVE BEEN FULLY PAID UP TO AND INCLUDING THE YEAR \_\_\_\_\_.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY TREASURER

## SURVEYOR'S CERTIFICATE

I, TYSON L.A. GLAHE, PLS 14879, STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED ON AN ACTUAL SURVEY LOCATED IN SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN CORRECTLY THEREON AND THAT THE MONUMENTS HAVE BEEN PLACED AND ALL LOT CORNERS PROPERLY SET AND THE SURVEY IS IN COMPLIANCE WITH ALL PROVISIONS OF APPLICABLE STATE LAW AND LOCAL ORDINANCES.

TYSON L.A. GLAHE, PLS 14879

DATE



## COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT "UPLAND ACRE" AND CHECKED THE PLAT AND COMPUTATIONS THEREON AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE IDAHO STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY SURVEYOR

## SANITARY RESTRICTION

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 ARE IN FORCE. NO OWNER SHALL CONSTRUCT ANY BUILDING, DWELLING OR SHELTER WHICH NECESSITATES THE SUPPLYING OF WATER OR SEWAGE FACILITIES FOR PERSONS USING SUCH PREMISES UNTIL SANITARY RESTRICTION REQUIREMENTS ARE SATISFIED.

## WATER AND SEWER NOTE

WATER SERVICE: WATER IS PROVIDED BY INDIVIDUAL WELLS.  
SEWER SERVICE: SEWAGE DISPOSAL TYPES AND LOCATIONS HAVE NOT BEEN EVALUATED.

## PLANNING DIRECTOR

THIS PLAT HAS BEEN EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

PLANNING DIRECTOR

## COUNTY COMMISSIONERS' CERTIFICATE

THIS PLAT HAS BEEN APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS, BONNER COUNTY, IDAHO.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

CHAIRMAN, BOARD OF BONNER COUNTY COMMISSIONERS

## RECORDER'S CERTIFICATE

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., IN BOOK \_\_\_\_\_ OF PLATS AT PAGE \_\_\_\_\_ AT THE REQUEST OF GLAHE AND ASSOCIATES, INC., AS INSTRUMENT NO. \_\_\_\_\_

COUNTY RECORDER BY DEPUTY

\$ \_\_\_\_\_  
FEE

<div><div>1/4</div><div>Section</div><div>Township</div><div>Range</div></div>				<div><div>MONTANA</div><div>IDAHO</div></div>		<h1>UPLAND ACRE</h1>	
<div><div>17</div><div>57</div><div>2</div></div>				<div><div>GLAHE &amp; ASSOCIATES</div><div>PROFESSIONAL LAND SURVEYORS</div><div>303 Church Street</div><div>Sandpoint, Idaho 83864</div><div>208-265-4474</div></div>		<div>Scale: <u>N/A</u></div> <div>Checked By: <u>TLG</u></div> <div>Drawn By: <u>TRM</u></div> <div>Plot Date: <u>5/7/2025</u></div> <div>Sheet: <u>2 of 2</u></div>	
<div>PROJECT # 24-050 HURLBUT DRAWING NAME: 24-050 HURLBUT ROD</div>							

## INVOICE

Highland Surveying LLC  
6811 Main St  
Ste C  
Bonners Ferry, ID 83805-0432

info@highlandsurveying.net  
+1 (208) 267-2080

# HIGHLAND SURVEYING

316 - Bonner County:316-01 Bonner County Planning Department

Bill to  
Glahe

Ship to  
316-01 Bonner County Planning  
Department  
1500 HWY 2, Suite 208  
Sandpoint, ID 83864

### Invoice details

Invoice no.: 1021  
Terms: Net 15  
Invoice date: 05/21/2025  
Due date: 06/05/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Bonner County Surveyor Review	Review MLD0033-25 Upland Acre	1	\$265.00	\$265.00
Total					\$265.00

### Ways to pay

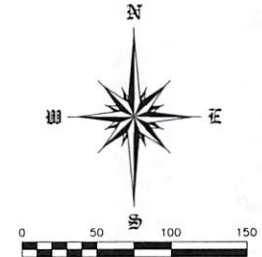


Thank you for choosing to work with us on your survey. We accept payments online with a card, bank transfer or check by mail.

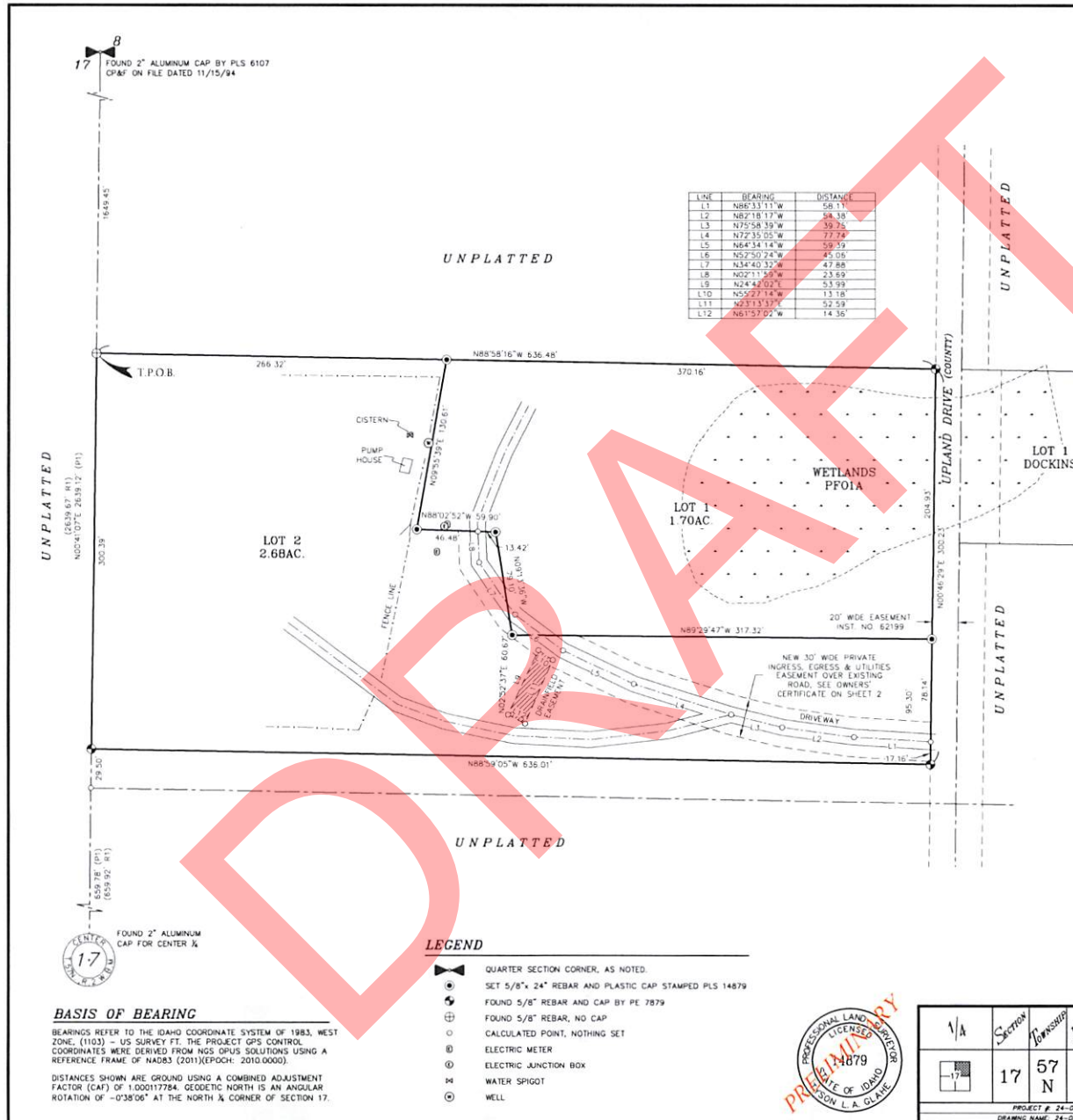
[View and pay](#)

# UPLAND ACRE

LYING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO



LINE	BEARING	DISTANCE
L1	N88°33'11" W	58.11
L2	N87°18'17" W	58.38
L3	N75°58'39" W	39.75
L4	N72°15'05" W	77.74
L5	N64°34'14" W	59.59
L6	N52°50'24" W	45.05
L7	N34°40'37" W	47.88
L8	N02°11'59" W	23.69
L9	N24°42'02" E	53.99
L10	N55°27'14" W	13.18
L11	N23°13'33" E	52.59
L12	N61°57'02" W	14.36



## REFERENCES

- (R1) RECORD OF SURVEY BY PLS 1947, INST. NO. 590097, 10/22/2001  
(P1) PLAT OF DOCKINS BY PLS 14879, INST. NO. 915628, 12/12/2017

## DOCUMENTS AND EASEMENTS OF RECORD:

THE FOLLOWING DOCUMENTS OF RECORD PER NORTH IDAHO TITLE INSURANCE, INC. PLAT CERTIFICATE, ORDER NO. N-65874, GUARANTEE NO. G-2222-00090407, DATED MARCH 22, 2024.

1. THE RIGHT OF THE PUBLIC IN AND TO ANY AN ALL PUBLIC ROADS NOW ESTABLISHED OR EXISTING ON SAID PREMISES, OR ANY PART, AS DISCLOSED IN DEED FROM HUMPHREY LUMBER COMPANY, A CORPORATION, RECORDED MAY 21, 1917, AS (INSTRUMENT) 62199, OFFICIAL RECORDS, AS SHOWN ON MAP.
2. AN EASEMENT OVER SAID LAND FOR AN ELECTRIC DISTRIBUTION LINE WITH APPURTENANCES INCLUDING RIGHT OF INSPECTION AND INCIDENTAL PURPOSES, AS GRANTED TO NORTHERN LIGHTS, INC., IN DEED RECORDED OCTOBER 28, 1992, AS (INSTRUMENT) 414556, OFFICIAL RECORDS, NOT SHOWN ON MAP.

## GENERAL NOTES:

- 1) THE LOTS ARE FOR RESIDENTIAL USE ONLY.
- 2) SOLID WASTE SHALL BE THE RESPONSIBILITY OF THE LOT OWNERS.
- 3) WETLANDS (CATEGORIZED AS PFO1A), ARE PRESENT ON THE SUBJECT PROPERTY PER THE U.S. FISH & WILDLIFE WETLAND INVENTORY MAPPING TOOL, AND ARE SHOWN APPROXIMATE.
- 4) THE PROPOSED LOTS ARE CATEGORIZED AS ZONE "X" PER FEMA PANEL 16017C0715E, EFFECTIVE 11/18/2009.

## PURPOSE OF SURVEY:

THE PURPOSE OF THIS SURVEY IS TO SUBDIVIDE ONE 4.38 ACRE PARCEL INTO 2 NEW LOTS.

## BASIS OF BEARING

BEARINGS REFER TO THE IDAHO COORDINATE SYSTEM OF 1983, WEST ZONE, (1103) - US SURVEY FT. THE PROJECT GPS CONTROL COORDINATES WERE DERIVED FROM NGS OPUS SOLUTIONS USING A REFERENCE FRAME OF NAD83 (2011)(EPOCH: 2010.0000).

DISTANCES SHOWN ARE GROUND USING A COMBINED ADJUSTMENT FACTOR (CAF) OF 1.00017784. GEODETIC NORTH IS AN ANGULAR ROTATION OF -0°38'06" AT THE NORTH 1/4 CORNER OF SECTION 17.

## LEGEND

- ✂ QUARTER SECTION CORNER, AS NOTED.
- SET 5/8" x 24" REBAR AND PLASTIC CAP STAMPED PLS 14879
- ⊕ FOUND 5/8" REBAR AND CAP BY PE 7879
- ⊕ FOUND 5/8" REBAR, NO CAP
- CALCULATED POINT, NOTHING SET
- ⊕ ELECTRIC METER
- ⊕ ELECTRIC JUNCTION BOX
- ⊕ WATER SPIGOT
- ⊕ WELL



1/4	Section	Township	Range
17	57 N	2 W	
PROJECT # 24-050 HURLBUT			
DRAWING NAME: 24-050 HURLBUT R/S			

## UPLAND ACRE

GLANE & ASSOCIATES  
PROFESSIONAL LAND SURVEYORS  
303 Church Street  
Sandpoint, Idaho 83864  
208-265-4474

Scale: 1"=50'  
Checked By: TLAG  
Drawn By: TRM  
Plot Date: 5/7/2025  
Sheet: 1 of 2



# UPLAND ACRE

LYING IN A PORTION OF THE NORTHEAST 1/4,  
SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST,  
BOISE MERIDIAN, BONNER COUNTY, IDAHO

## OWNER'S CERTIFICATE

KNOWN ALL MEN BY THESE PRESENTS THAT HOWARD IVAN HURLBUT, HEREBY CERTIFIES THAT HE IS THE OWNER OF THE REAL PROPERTY DESCRIBED IN THIS CERTIFICATE AND HAS CAUSED THE SAME TO BE PLATTED INTO LOTS 1 & 2, THE SAME TO BE KNOWN AS 'UPLAND ACRE' BEING A PORTION OF SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 17, MARKED WITH A 2" ALUMINUM CAP BY PLS 6107, CP&F ON FILE, DATED 11/15/94;

THENCE ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 17, SOUTH 00°41'07" WEST, A DISTANCE OF 1649.45 FEET TO A 5/8" REBAR, NO CAP, AND THE TRUE POINT OF BEGINNING;

THENCE LEAVING SAID WEST LINE, SOUTH 88°58'16" EAST, A DISTANCE OF 636.48 FEET, TO THE WEST RIGHT-OF-WAY OF UPLAND DRIVE, A COUNTY ROAD, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879;

THENCE, ALONG SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE, SOUTH 00°46'29" WEST, A DISTANCE OF 300.23 FEET, TO THE NORTH LINE OF THE SOUTH 30 FEET OF THE SOUTH 1/2 NW 1/4 SW 1/4 NE 1/4 OF SAID SECTION 17, MARKED WITH A 5/8" REBAR AND CAP BY PLS 7879;

THENCE LEAVING SAID WEST RIGHT-OF-WAY OF UPLAND DRIVE AND ALONG SAID NORTH LINE, NORTH 88°59'05" WEST, A DISTANCE OF 636.01 FEET, TO SAID WEST LINE OF THE NORTHEAST 1/4 OF SECTION 17, MARKED BY A 5/8" REBAR AND CAP BY PLS 7879;

THENCE LEAVING SAID NORTH LINE AND ALONG SAID WEST LINE, NORTH 00°41'07" EAST, A DISTANCE OF 300.39 FEET TO THE TRUE POINT OF BEGINNING;

A NEW 30 FT. WIDE PRIVATE INGRESS, EGRESS, AND UTILITIES EASEMENT, OVER AN EXISTING ROAD AS SHOWN HEREON, IS HEREBY DEDICATED AS FOLLOWS:  
THAT PORTION OF WHICH OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

ALSO, A DRAINFIELD OVER AND ACROSS LOT 2 IS HEREBY DEDICATED TO LOT 1.

HOWARD IVAN HURLBUT

DATE

## COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE REQUIRED TAXES ON THE HEREIN DESCRIBED PROPERTY HAVE BEEN FULLY PAID UP TO AND INCLUDING THE YEAR \_\_\_\_\_.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY TREASURER

## SURVEYOR'S CERTIFICATE

I, TYSON L.A. GLAHE, PLS 14879, STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED ON AN ACTUAL SURVEY LOCATED IN SECTION 17, TOWNSHIP 57 NORTH, RANGE 2 WEST, BOISE MERIDIAN, BONNER COUNTY, IDAHO, THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN CORRECTLY THEREON AND THAT THE MONUMENTS HAVE BEEN PLACED AND ALL LOT CORNERS PROPERLY SET AND THE SURVEY IS IN COMPLIANCE WITH ALL PROVISIONS OF APPLICABLE STATE LAW AND LOCAL ORDINANCES.

TYSON L.A. GLAHE, PLS 14879

DATE



## COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT "UPLAND ACRE" AND CHECKED THE PLAT AND COMPUTATIONS THEREON AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE IDAHO STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BONNER COUNTY SURVEYOR

## SANITARY RESTRICTION

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 ARE IN FORCE. NO OWNER SHALL CONSTRUCT ANY BUILDING, DWELLING OR SHELTER WHICH NECESSITATES THE SUPPLYING OF WATER OR SEWAGE FACILITIES FOR PERSONS USING SUCH PREMISES UNTIL SANITARY RESTRICTION REQUIREMENTS ARE SATISFIED.

## WATER AND SEWER NOTE

WATER SERVICE: WATER IS PROVIDED BY INDIVIDUAL WELLS.  
SEWER SERVICE: SEWAGE DISPOSAL TYPES AND LOCATIONS HAVE NOT BEEN EVALUATED.

## PLANNING DIRECTOR

THIS PLAT HAS BEEN EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

PLANNING DIRECTOR

## ACKNOWLEDGMENT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED HOWARD IVAN HURLBUT, KNOWN OR IDENTIFIED TO ME, TO BE THE INDIVIDUAL WHO EXECUTED THE FOREGOING INSTRUMENT

NOTARY PUBLIC

NOTARY PUBLIC FOR THE STATE OF \_\_\_\_\_

RESIDING AT: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

## COUNTY COMMISSIONERS' CERTIFICATE

THIS PLAT HAS BEEN APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS, BONNER COUNTY, IDAHO.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

CHAIRMAN, BOARD OF BONNER COUNTY COMMISSIONERS

## RECORDER'S CERTIFICATE

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., IN BOOK \_\_\_\_\_ OF PLATS AT PAGE \_\_\_\_\_ AT THE REQUEST OF GLAHE AND ASSOCIATES, INC., AS INSTRUMENT NO. \_\_\_\_\_

COUNTY RECORDER BY DEPUTY

\$ \_\_\_\_\_ FEE

1/4	Section	Township	Range	North	Idaho
17	57	2			
N	W				
PROJECT # 24-050 HURLBUT DRAWING NAME: 24-050 HURLBUT ROS					
GLAHE & ASSOCIATES PROFESSIONAL LAND SURVEYORS 303 Church Street Sandpoint, Idaho 83864 208-265-4474				Scale: N/A Checked By: TLG Drawn By: TRM Plot Date: 5/7/2025 Sheet: 2 of 2	

## Polyline Report

Wed Aug 21 13:58:06 2024

## LOT 1

Northing	Easting	Bearing	Distance
----------	---------	---------	----------

2412428.96	2417993.87	N 09°55'39" E 130.61	
2412557.62	2418016.38	S 88°58'16" E 370.16	
2412550.97	2418386.49	S 00°46'29" W 204.93	
2412346.06	2418383.71	N 89°29'47" W 317.32	
2412348.84	2418066.41	N 09°13'36" W 79.10	
2412426.92	2418053.73	N 88°02'52" W 59.90	
2412428.96	2417993.87		

Closure Error Distance&gt; 0.0000

Total Distance&gt; 1162.02

Polyline Area: 74226.2 sq ft, 1.704 acres

## Polyline Report

Wed Aug 21 14:01:31 2024

## LOT 2

Northing	Easting	Bearing	Distance
----------	---------	---------	----------

2412157.68	2417525.77	N 00°41'07" E 300.39	
2412458.05	2417529.36	S 88°58'16" E 266.32	
2412453.26	2417795.63	S 09°55'39" W 130.61	
2412324.61	2417773.12	S 88°02'52" E 59.90	
2412322.57	2417832.98	S 09°13'36" E 79.10	
2412244.49	2417845.66	S 89°29'47" E 317.32	
2412241.70	2418162.96	S 00°46'29" W 95.30	
2412146.41	2418161.68	N 88°59'05" W 636.01	
2412157.68	2417525.77		

Closure Error Distance&gt; 0.0000

Total Distance&gt; 1884.93

Polyline Area: 116840.3 sq ft, 2.682 acres

## Appendix D: Applicant's Appeal Email

DRAFT





David Fisher &lt;david.fisher@bonnercountyid.gov&gt;

---

**MLD0033-25, Upland Acre - Decision Letter**

---

**Tyson Glahe** <tglahe@glaheinc.com>

Thu, May 29, 2025 at 2:25 PM

To: Howard Hurlbut &lt;hurlbutth@gmail.com&gt;

Cc: David Fisher &lt;david.fisher@bonnercountyid.gov&gt;, Alex Feyen &lt;alexander.feyen@bonnercountyid.gov&gt;, Truxton Glahe &lt;truxton@glaheinc.com&gt;

Howard,

I'm forwarding the denial letter from Bonner County and have copied the planning dept. so we're all on the same page.

It was my understanding that Tyson Lewis said with the letter provided by Dan Tadic, regarding the water service, the minimum lot size could be under 2.5 acre.

Planning Dept. please consider this email our intent to appeal.

Tyson L.A. Glahe, PLS

Glahe &amp; Associates, Inc.

ID - WA - MT - OR

[303 Church St.](#)[Sandpoint, Idaho 83864](#)[Office: 1-208-265-4474](#)[www.glaheinc.com](http://www.glaheinc.com)**From:** Truxton Glahe <truxton@glaheinc.com>**Sent:** Thursday, May 29, 2025 2:20 PM**To:** Tyson Glahe <tglahe@glaheinc.com>**Subject:** Fwd: MLD0033-25, Upland Acre - Decision Letter

[Quoted text hidden]

--

Truxton D.L. Glahe

5/29/25, 3:02 PM

Bonner County Mail - MLD0033-25, Upland Acre - Decision Letter

Glahe & Associates, Inc.

ID - WA - MT - OR

303 Church St.

Sandpoint, Idaho 83864

Office: 1-208-265-4474

[www.glaheinc.com](http://www.glaheinc.com)

### **Glahe & Associates, Inc. - Electronic Media Terms of Use**

By accepting and using the following computer media and data, the Recipient agrees to the fullest extent permitted by law to release, defend, indemnify, and hold harmless, Glahe and Associates, Inc, its principals, agents and employees from and against all claims, liabilities, damages, losses and costs including but not limited to attorney's fees arising out of, or any way connected with the modification, misrepresentation, improper use or reuse by others of the computer media and data provided by Glahe and Associates, Inc. Glahe and Associates, Inc, neither represents nor guarantees the accuracy of the content. Use of the electronic media is at the user's sole risk.

---

#### **2 attachments**



**MLD0033-25 Collective Report.pdf**  
1872K



**MLD0033-25 Surveyor's Invoice.pdf**  
75K

## Appendix E: Deed

DRAFT



## QUITCLAIM DEED

For Value Received, Cynthia Yvonne Andrews, also shown of record as Cynthia Andrews, a single person as her sole and separate property

do hereby convey, release, remise and forever quit claim unto Howard Ivan Hurlbut, a single man, whose address is 992 Upland Drive Sandpoint, ID 83864

the following described premises, to-wit:

The South half of the Northwest quarter of the Southwest quarter of the Northeast quarter in Section 17, Township 57 North, Range 2 West of the Boise Meridian, Bonner County, Idaho, less the South 30 feet thereof.

together with their appurtenances.

Dated: 6/9/06

*Cynthia Y. Andrews*

STATE OF IDAHO, COUNTY OF

On this 9 day of June 2006  
before me, a notary public in and for said State, personally appeared

*Cynthia Y. Andrews*

known or identified to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same.

*Karalee Galt*  
Residing at Sandpoint, ID  
Comm. Expires 7-16-10

RECORDING DATA:

FILED BY  
Howard Hurlbut  
2006 JUN -9 P 3:37  
MARIE SCOTT  
BONNER COUNTY RECORDER  
DEPUTY



## Bonner County Commissioners

July 22, 2025

### Memorandum

To: Commissioners

Re: Administration Building and Office Complex Front Door Hours

The BOCC has decided to establish the hours that the front door to the Administration Building and the Office Complex will be unlocked. After discussion with other Bonner County Electeds and Department Heads in an open meeting held on 7/16/25, it has been determined that the front door will be unlocked from 8:00 A.M until 5:00 P.M. Monday through Friday, excluding holidays, beginning on Wednesday, July 23, 2025.

Bonner County will remain open for the transaction of public business between the hours of 9:00 A.M and 5:00 P.M. on weekdays, excepting holidays pursuant to Bonner County Ordinance 277.

**Auditing Review:** N/A

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** \_\_\_\_\_

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:** B. Wilson

Email is attached verifying that all legal questions/concerns have been resolved and that it has been

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Facilities  
\_\_\_\_\_ Emergency Management

**A suggested motion would be:** Based on the information before us, I move that Bonner County establish that the front doors of the Administration Building and Office Complex will be unlocked from 8:00 am until 5:00 pm, Monday through Friday, excluding holidays, beginning July 23, 2025.

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman