



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

September 23, 2025

CONSENT  
AGENDA

**MEMORANDUM**

To: Bonner County Commissioners

Adopting the Order of the Agenda as Presented

**A suggested Motion would be:** Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Commissioners' Minutes September 9, 2025
- 2) Plat(s) for Approval: MLD0037-25, Grove's Division
- 3) Invoice(s) Over \$5k: Sheriff (3 Confidential Software Purchases, Convection Oven); Technology (2 Confidential Purchases, Google Workspace, Two Factor Authentication); Elections (Back Up Central Server)
- 4) HR: New Job Positions: Solid Waste Field Support Technician, Adult Misdemeanor Supervisor, Juvenile Probation Supervisor, Technology Desktop Support Lead

**A suggested Motion would be:** Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

Asia Williams, Chair

Date



## **Bonner County**

### **Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

#### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

September 9, 2025 – 9:00 AM

Bonner County Administration Building  
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, September 9, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke and Williams were present, Commissioner Korn was on Zoom. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Charlyn Wright and the Pledge of Allegiance followed. Commissioner Korn gave permission to use his stamp if necessary.

#### **ADOPT THE ORDER OF AGENDA AS AMENDED**

Commissioner Domke made a motion to amend the order by removing the District 3 Commissioner Report at the request of Commissioner Korn. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

Commissioner Domke made a motion to adopt the Order of the Agenda as amended. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

#### **CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes September 2, 2025
- 2) Invoice(s) Over \$5k: Sheriff (**Confidential**, \$13,510); Technology (**Confidential**, \$21,917.04); Solid Waste (Lippert Excavation, \$12,085)
- 3) Liquor License(s): Oldtown Tavern, Oldtown

Commissioner Domke made a motion to adopt the Consent Agenda as presented. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

#### **CLERK – Michael Rosedale**

- 1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #48, \$632,738.74 and Demands in Batch #48, \$59,270.23; **Totaling \$692,008.97**

Commissioner Domke made a motion to approve payment of the FY25 Claims & Demands in Batch #48, totaling \$692,008.97. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

#### **AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding FAA AIP GRANT OFFER; Airport Layout Plan Update; Phase 3: AIP 3-16-0058-020-2025; Priest River

Commissioner Domke made a motion to accept this grant offer and that the Chair sign administratively.



Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

#### **DISTRICT 1 COMMISSIONER UPDATE**

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update

#### **DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION**

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
- 5) Questions from the Public
  - John DuPree – Asked about the suicide statistics in Bonner County

#### **DISTRICT 3 COMMISSIONER REPORT – *Removed at the request of Commissioner Korn***

#### **PUBLIC COMMENT\* Opened at 9:26 AM**

- Nate Adams, Civil Deputy Prosecutor – Introduced himself
- Fred Arn – Commented on mental health and how it relates to preserving public access to the waterways; has not seen a compelling reason for the County to give up WBP after discussions with the Priest River mayor, discussed the reasons provided, open to discussion but not in favor of the County giving up premier access to the lake
- Dave Bowman – Appreciates Mr. Arn; commented on yesterday's interview process and that it went well overall, the process should be open for all committees
- Theresa Hiesener – Commented on the transparency of yesterday's interview process, unhappy with some questions, some were unfair when they are volunteers
- Reg Crawford – Commented on yesterday's interview process, very happy with how it went, discussed campaign donations
- Theresa Hiesener – Had another “nag;” tired of complaining about Commissioner Korn
- Jonna Plante – Discussed concerns about land use
- Spencer Hutchings – Asked about the starting point of the upcoming walk

The meeting was adjourned at 9:38 a.m.

Clerk: *Alisa Schoeffel*

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The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of September 2, 2025 – September 8, 2025.

Copies of the complete meeting minutes are available upon request.

On Tuesday, September 2, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(C) Real Property

On Tuesday, September 2, 2025, Tax Cancellations were held pursuant to Idaho Code § 74-204(4)

On Wednesday, September 3, 2025, a Planning Workshop was held pursuant to Idaho Code § 74-204(4)

On Wednesday, September 3, 2025, a Planning Workshop was held pursuant to Idaho Code § 74-204(4)

On Wednesday, September 3, 2025, a Special Meeting with Parks & Waterways was held pursuant to Idaho Code § 74-204(4)

On Thursday, September 4, 2025, a Special Meeting with Executive Session with Technology was held pursuant to Idaho Codes § 74-204(4) & 74-206(1)(D) Records Exempt

On Thursday, September 4, 2025, a Planning Workshop was held pursuant to Idaho Code § 74-204(4)

On Monday, September 8, 2025, a Road & Bridge Update was held pursuant to Idaho Code § 74-204(4)

On Monday, September 8, 2025, a Solid Waste Update was held pursuant to Idaho Code § 74-204(4)

On Monday, September 8, 2025, a Special Meeting with Executive Session with Planning was held pursuant to Idaho Codes § 74-204(4) & 74-206(1)(A) Hiring and 74-206(1)(B) Personnel

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**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Commissioner Asia Williams, Chair

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

# Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Memorandum

September 12, 2025

To: Board of County Commissioners

From: Kyle Snider, Bonner County Planner

**Subject: Final plat, MLD0037-25 – Grove's Division**

The above referenced plat is a minor land division dividing one (1) 13.840-acre parcel into one (1) 8.54-acre lot and one (1) 5.30-acre lot. The property is zoned Suburban (S) and meets the requirements of that zone. The property is served by individual well, individual septic, and Avista Utilities. The property is accessed off Ringtail Trail, a privately owned and privately maintained easement. The parcel is located in a portion of Section 23, Township 56 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on July 15, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Jake Gabell  
Janna Brown  
Kyle Snider

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Commissioner Asia Williams, Chair

Date: \_\_\_\_\_





## Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Sheriff's Office  
Item #

September 3, 2025

### Critical/Confidential Memorandum

To: Board of County Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5K - Software

The Bonner County Sheriff's Office would like authorization to purchase software for \$78,082.27 out of the FY2026 budget.

The Bonner County Sheriff's Office has adequate funds in its: 34180 account to pay for this item.

Auditing Review: ☒



APPROVED

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:   N/A  

Legal Review:   N/A  

Distribution: Original to be sent to the Sheriff's Office  
Copy to Auditor's Office

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairwoman



## Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Sheriff's Office  
Item #

September 8, 2025

### Critical/Confidential Memorandum

To: Board of County Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5K - Software

The Bonner County Sheriff's Office would like authorization to purchase software for \$8,722.66 out of the FY2026 budget.

The Bonner County Sheriff's Office has adequate funds in its: 00823 account to pay for this item.

Auditing Review: \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: \_\_N/A\_\_

Legal Review: \_\_N/A\_\_

Distribution: Original to be sent to the Sheriff's Office  
Copy to Auditor's Office

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairwoman



## Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Sheriff's Office  
Item #

September 8, 2025

### Critical/Confidential Memorandum

To: Board of County Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5K - Software

The Bonner County Sheriff's Office would like authorization to purchase software for \$62,228.32 out of the FY2026 budget.

The Bonner County Sheriff's Office has adequate funds in its: 00823 account to pay for this item.

Auditing Review: \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:   N/A  

Legal Review:   N/A  

Distribution: Original to be sent to the Sheriff's Office  
Copy to Auditor's Office

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman





## Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Sheriff's Office  
Item #

September 16, 2025

### Memorandum

To: Commissioners  
From: Sheriff Daryl Wheeler  
Re: Oven - Purchase over \$5k

The Bonner County Sheriff's Office would like permission to purchase a convection oven from Cook's in the amount of \$11,367.64. The Sheriff's Office/Detention budget 03462 has adequate funds purchase this equipment.

Auditing Review: \_\_\_\_\_



APPROVED

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

Legal Review: N/A

Distribution: Original to Sheriff's Office  
Copy to Auditors

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman





# Quote

09/04/2025

**Project:**  
Bonner Co Jail - Vulcan Convection  
Oven  
Sandpoint, ID 83864

**From:**  
Cook's Correctional  
Bryan Whisenhunt  
2250 75th St, Suite 200 |  
Woodridge, IL 60517  
630-821-6300 157

Job Reference Number: 83864-1

Item	Qty	Description	Sell	Sell Total
1	1 ea	 <b>CONVECTION OVEN, GAS</b> Vulcan Model No. VC44GD-QS-PLATINUM (Quick Ship) Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR® Dimensions 70(h) x 40(w) x 42.25(d) 1 ea NOTE: Item qualifies for a no charge equipment check out after the unit has been fully installed & put into service. contact your Vulcan Representative for more details 1 ea NOTE: Specification subject to change without notice. Visit <a href="http://www.vulcanequipment.com">www.vulcanequipment.com</a> for spec sheets & additional information 1 ea 1 year limited parts & labor warranty, standard 1 ea Natural gas (specify elevation if over 2,000 ft.) 1 ea (2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard 1 ea Gas manifold piping included with stacking kit to provide single point gas connection 1 ea Stainless steel legs, standard	\$11,140.00	\$11,140.00
ITEM TOTAL:				\$11,140.00
2	1 kt	 <b>GAS CONNECTOR HOSE KIT / ASSEMBLY</b> T&S Brass Model No. HG-4D-48K Packed 1 kt Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (1) street "EL", ball valve, restraining cable adjustable for 3'to 5', 180,000 BTU / hr minium flow capacity	\$94.64	\$94.64
ITEM TOTAL:				\$94.64

Bonner Co Jail - Vulcan Convection  
Oven

Initial: \_\_\_\_\_  
Page 1 of 3

09/04/2025

Merchandise	\$11,234.64
Freight	\$133.00
Total	\$11,367.64

Prices Good Until: 09/30/2025

#### Quote Approval

By affixing their signature to this document, the undersigned hereby affirms the accuracy of the provided information. The signee acknowledges that all utilities and dimensions specified are compatible with the operational requirements at the designated facility. Furthermore, it is confirmed that the listed equipment is suitable for passage through doorways, hallways, and vestibules from the receiving area to the kitchen.

In the event of equipment returns attributable to inaccuracies in utilities or measurements, the signee acknowledges the imposition of a manufacturer restocking fee, in addition to the applicable return shipping charges.

#### Receiving Policy and Guidelines:

Prior to signing for the delivery, it is crucial to thoroughly inspect and count all cartons. Note any shortages, damages, or problems on the delivery receipt. In case of visible damage, refuse damaged boxes by checking for crushed corners, wetness, or punctures. If the delivery includes equipment, inspect all parts before signing.

If a full inspection is not possible, please make a note on the bill of lading that you will inspect at a later time (within 24 hours of receipt).

For refused shipments, the customer is responsible for full freight charges and applicable fees in both directions, unless the refusal is due to shipment damage or a shipping error made by CooksDirect.com.

Most items are eligible for return within a 30-day period from the customer's receipt of the shipment. Depending on the manufacturer, a restocking fee of 15% to 50% may be applicable. Return freight charges may also apply based on the manufacturer's policy. For inquiries regarding specific return policies for a particular manufacturer or product, kindly reach out to our Customer Service team at 1-866-506-3048 or via email at [customerservice@cooksdirect.com](mailto:customerservice@cooksdirect.com).

Please review the following criteria for returning an order:

1. Returned items must be unused, undamaged, and returned intact with original materials.
2. Special ordered or custom items cannot be returned.

Returns must be initiated within the first 30 days of receipt. Orders exceeding the 30-day return window are not eligible for returns through Cook's Direct. For product issues, please contact the manufacturer, as most large equipment is covered by a 1-year warranty.

#### Shipping & Delivery Information:

To ensure your order is processed in a timely manner please provide the following information along with your signature:



**Delivery Address**

**Contact Name:**

**Phone Number:**

**Receiving Hours:**

**Receiving Dock Onsite (Y/N):**

(If there is no dock onsite, additional fees for lift gate service may apply)

Note: large/oversized items may deliver on a full sized semi truck. If your receiving area cannot accommodate a full sized truck please notify your sales or sales support representative.

**Forklift/Pallet Jack Onsite (Y/N):**

**Acceptance:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

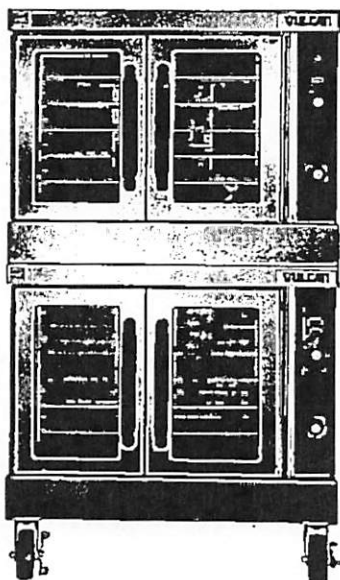
**Project Grand Total: \$11,367.64**

DRAFT



## VC44G SERIES

Double Deck Gas Convection Ovens



SELL SHEET

Model VC44GD

Shown on optional casters



### SPECIFIER STATEMENT

Double section gas convection oven, Vulcan Model No. (VC44GD) (VC44GC). Stainless steel front, sides, top and legs. Independently operated stainless steel doors with double pane windows. Non-sag insulation applied to the top, rear, sides, bottom and doors. Porcelain enamel on steel oven interiors measures 29" w x 22 1/2" d x 20" h. Two interior oven lights per section. Five nickel plated oven racks per section measure 28 1/4" x 20 1/2". Eleven position nickel plated rack guides with positive rack stops. One 50,000 BTU/hr. burner per section. 100,000 total BTU/hr. Electronic spark igniters. Furnished with a two speed 1/2 H.P. oven blower-motor per section. Oven cool switch for rapid cool down. 120 volt, 60 Hz, 1 ph power supply required. 6' cord and plug. 7.7 amps total draw per section.

#### Exterior Dimensions:

40 1/4" W x 40" D (includes motor & door handles)

40 1/4" W x 37 1/4" D (includes motor only)

70" H on 8" legs

CSA design certified. NSF listed.

Specify type of gas when ordering.

Specify altitude when above 2,000 FT.

Project \_\_\_\_\_

AIA # \_\_\_\_\_ SIS # \_\_\_\_\_

Item # \_\_\_\_\_ Quantity \_\_\_\_\_ C.S.I. Section 114000

### MODELS

- ☐ **VC44GD** Solid state temperature controls adjust from 150° to 500°F. 60 minute timer with audible alarm.
- ☐ **VC44GC** Computer controls with digital time and temperature readouts. 99-hour timer with audible alarm. Roast and Hold cycle. One hundred programmable menu selections. Shelf I.D. programming.

Double deck ovens are supplied as separate units with a stacking kit.

### STANDARD FEATURES

- Stainless steel front, sides, top and legs
- Independently operated stainless steel doors with double pane windows
- 50,000 BTU/hr. burner per section, 100,000 BTU/hr. total
- Electronic spark igniters
- 1/2 H.P. two speed oven blower-motor. 120/60/1 with 6' cord and plug; 7.7 amps per section; 15.4 amps total draw
- Oven cool switch for rapid cool down
- Porcelain enamel on steel oven interior
- Five nickel plated grab-and-go oven racks with eleven rack positions per section (10 total racks)
- 3/4" rear gas connection with combination gas pressure regulator and safety solenoid system
- One year limited parts and labor warranty

### OPTIONS

- ☐ Kosher friendly control package
- ☐ Complete prison package
  - ☐ Security screws only
- ☐ 208V or 240V, 60 Hz, 1 ph, two speed, 1/2 H.P. blower motor; 208V, 4.2 amps; 240V, 3.6 amps
- ☐ Casters
- ☐ Simultaneous chain driven doors
- ☐ Control panel mounted on left side of oven
- ☐ Stainless steel rear enclosure
- ☐ Second year extended limited parts and labor warranty

### ACCESSORIES (PACKAGED AND SOLD SEPARATELY)

- ☐ Extra oven rack(s)
- ☐ Rack hanger(s)
- ☐ Stainless steel drip pan
- ☐ Flexible gas hose with quick disconnect and restraining device; consult price book for available sizes
- ☐ Down draft flue diverter for direct vent connection

Approved by _____	Date _____	Approved by _____	Date _____
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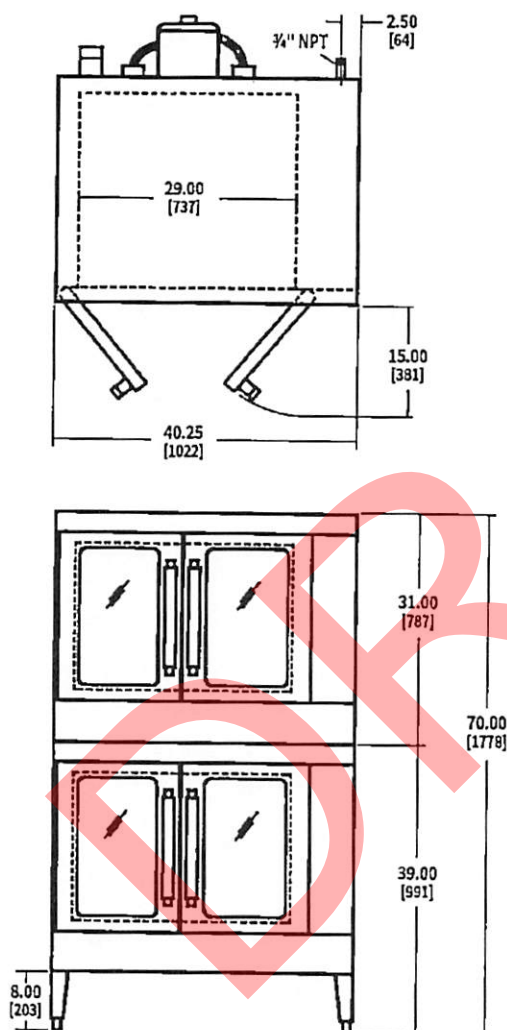
Printed in U.S.A. Vulcan • 3600 North Point Blvd, Baltimore, MD 21222 • Phone: 800-814-2028 • Fax: 800-444-0602 • www.vulcanequipment.com F32434 (05/23)

### INSTALLATION INSTRUCTIONS

1. A combination gas pressure regulator and safety solenoid valve system is included in this unit. Natural gas is 5.0" W.C., Propane gas is 10.0" W.C.
2. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by visiting the National Fire Protection Association website at <https://www.nfpa.org/>. Refer to NFPA No. 96.
3. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Information may be obtained from The American Gas Association website at <https://www.aga.org/>.

4. Clearances:
 

	Combustible	Non-combustible
Rear	0"	0"
Right Side	2"	0"
Left Side	1"	0"
5. This appliance is manufactured for commercial installation only and is not intended for home use.
6. The installation location should not experience temperatures below -20°C (-4°F).

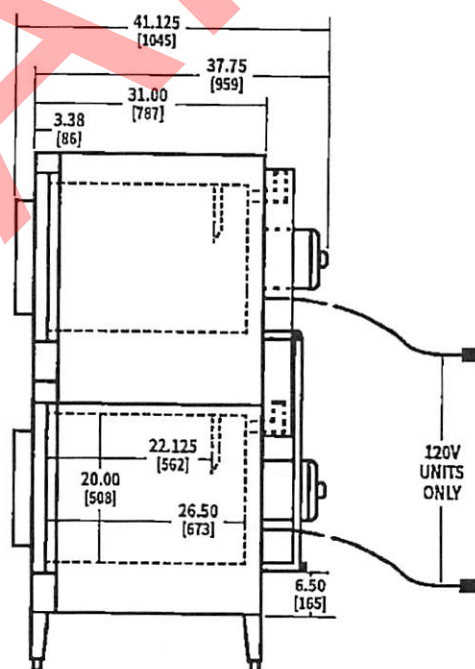


CAD and/or Revit Files Available

INSTALLATION MANUAL

40 1/4" W x 41 1/8" D (includes motor & door handles)  
 40 1/4" W x 37 3/4" D (includes motor only)  
 70" H on 8" legs

Oven interior: 29" W x 22 1/2" D x 20" H



Model	Width	Depth w/handles	Height	Per Oven BTU/hr.	Total BTU/hr.	Electrical	Weight
VC44G	40 1/4"	41 1/8"	70"	50,000	100,000	120/60/1	820 lbs (372 KG) without skids/packaging 928 lbs (422 KG) with skids/packaging

As continued product improvement is a policy of Vulcan, specifications are subject to change without notice.



# FREE Vulcan & Wolf New Equipment Checkout

A PARTNERSHIP WITH HOBART & AUTHORIZED WARRANTY SERVICE PROVIDERS



To ensure new Vulcan and Wolf equipment has been properly installed and is operating correctly, an authorized service technician will:

- Verify that the proper gas type (LP or natural) has been connected to the equipment.
- Verify that the proper voltage and electrical connections have been made.
- Verify that proper pressure regulators have been installed and adjusted, when applicable.
- Verify that gas supply size and pressure are adequate.
- Verify that proper water, steam, drain supplies and connections have been made.
- Check to ensure the ventilation system is operating correctly.
- Check pilot and burner adjustments.
- Verify thermostat operation, including calibration, when required.
- Check functional parts of operation, for example: doors, lids, valves, etc.
- Advise on preventive maintenance procedures.

**To schedule your free checkout, please contact your sales rep!**

- Equipment must be completely installed and ready to operate before the equipment checkout request is made.
- Equipment checkout should be completed within 90 days after installation.

**VULCAN**

**WOLF**

**HOBART**

**T&S BRASS AND BRONZE WORKS, INC.**2 Saddleback Cove / P.O. Box 1088  
Travelers Rest, SC 29690

Model No.

**HG-4-K Series**

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

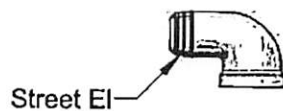
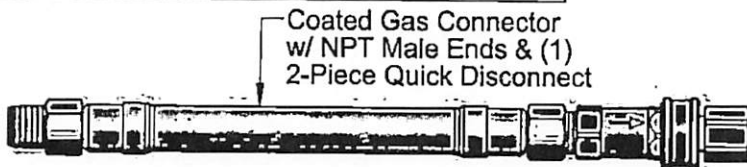
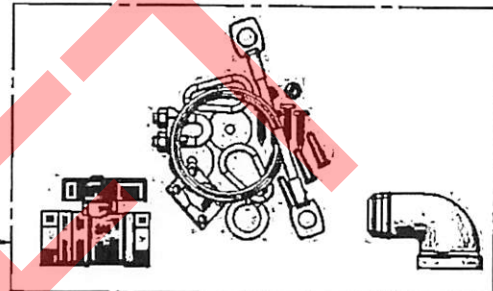
Job Name \_\_\_\_\_ Date \_\_\_\_\_

Model Specified \_\_\_\_\_ Quantity \_\_\_\_\_

Customer/Wholesaler \_\_\_\_\_

Contractor \_\_\_\_\_

Architect/Engineer \_\_\_\_\_

**SAFE-T-LINK**Installation Kit:  
Restraining Cable,  
Street El, Ball Valve

"L" = Length	1/2" NPT
12"	HG-4C-12K
24"	HG-4C-24K
36"	HG-4C-36K
48"	HG-4C-48K
60"	HG-4C-60K
72"	HG-4C-72K

"L" = Length	3/4" NPT
12"	HG-4D-12K
24"	HG-4D-24K
36"	HG-4D-36K
48"	HG-4D-48K
60"	HG-4D-60K
72"	HG-4D-72K

"L" = Length	1" NPT
12"	HG-4E-12K
24"	HG-4E-24K
36"	HG-4E-36K
48"	HG-4E-48K
60"	HG-4E-60K
72"	HG-4E-72K

"L" = Length	1 1/4" NPT
12"	HG-4F-12K
24"	HG-4F-24K
36"	HG-4F-36K
48"	HG-4F-48K
60"	HG-4F-60K
72"	HG-4F-72K

**HG-4-K Series Product Configurator: HG - 4 ☐ - ☐ K**Ex: HG - 4 ☒ - ☒ KGas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect,  
(1) Street El, (1) Installation Kit

## Product Specifications:

Safe-T-Link Gas Appliance Connector: Coated Gas Hose, NPT Male  
Ends, 2-Piece Quick Disconnect and Street Elbow

## Product Compliance:

ANSI Z21.69 / CSA 6.16  
NSF 2  
NFPA 54

Drawn: JBC | Checked: JRM | Approved: JHB | Date: 08/24/16 | Scale: NTS | Sheet: 1 of 1



# Bonner County

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## Technology

September 11th, 2025

### Consent Agenda Memorandum

**Technology**  
Item # 1

To: Commissioners

From: Technology

Re: Google Workspace Enterprise Renewal

Technology requests approval for the third term renewal of Google. The total for the term is \$94,391.22, and has been budgeted.

**Auditing Review:** \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** \_\_\_\_\_

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:** \_\_\_\_\_

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move to approve \$94,391.22 for the renewal of Google Workspace.**

Recommendation Acceptance: ☐ yes ☐ no

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date





# Bonner County

## Technology

September 16th, 2025

**Technology**  
Item # 2

### Consent Agenda Memorandum

To: Commissioners

From: Technology

Re: Two-Factor Authentication Hardware Purchase

Technology would like to request approval for the purchase of Two-Factor Authentication (2FA) hardware through our vendor. The Technology Department intends to implement this hardware to enforce and manage 2FA for Bonner County and its end users. This is a physical hardware security key that acts as a second factor for authentication, providing strong protection against account takeover and phishing attacks. It will also provide the two-factor authentication required by cybersecurity insurance and compliance standards. Bonner County will be able to significantly strengthen security, reduce fraud, and meet requirements for regulations like Health Insurance Portability and Accountability Act (HIPAA), Payment Card Industry Data Security Standard (PCI DSS), and federal mandates.

The Technology Department will provide the necessary training when ready to implement.

The total is \$21,193.00. The amount is within budget, and the vendor has met the requirements for Bonner County's contract addendum as well as the State of Idaho's indemnification agreement.

**Auditing Review:** \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** \_\_\_\_\_

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:** \_\_\_\_\_

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC

\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move to approve \$21,193.00 for the implementation of two-factor authentication hardware.**

Recommendation Acceptance: ☐ yes ☐ no

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date



# Bonner County

## Elections

September 23, 2025

### Memorandum

Clerk/Elections

Item # 1

To: Commissioners

From: Elections

Re: Purchase of Back-up Central Server

I am requesting approval to purchase an additional *Central Server*, the machine used to scan and read the ballots on Election Night. Our current server recently failed during use. The incident highlighted the critical risk we face if the system were to fail on Election Night itself.

The Central Server is essential to the accurate and timely reporting of election results. A failure during tabulation would be disastrous, potentially delaying results and undermining confidence in the process.

Purchasing an additional server will ensure redundancy, safeguard election integrity, and provide the reliability required to carry out our statutory responsibilities.

I recommend approval of this purchase as soon as possible to allow for testing and readiness ahead of the next election. The cost of this equipment is \$6,000. See attached quote. We have sufficient funds remaining in our 2025 budget.

**Auditing Review:**                     

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:**                      N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:**                     

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution:                      Original to BOCC

                     Copy to

A suggested motion would be: **Based on the information before us I move to approve the purchase an additional Central Server to serve as a backup and safeguard against system failure.**

Recommendation Acceptance: ☐ yes ☐ no

Asia Williams, Chair

Date





Quote Number 00015637  
Account Name Bonner County, ID  
Grand Total \$6,000.00

Expiration Date 9/30/2025  
Payment Terms Net 30

Please fax with signature to or scan and email to [ktrethewey@hartic.com](mailto:ktrethewey@hartic.com) to order.

Item	Description	Unit Price	Quantity	Total Price
Verity Workstation	Workstation for Verity 2.7 Central Server software	\$5,900.00	1	\$5,900.00
24" Flat Panel Monitor	Monitor for use with Verity Workstation		1	
Subtotal				\$5,900.00
Shipping and Handling (Estimated)				\$100.00
Grand Total				\$6,000.00

Bill To Election Administration  
1500 Hwy. 2 Suite 124  
Sandpoint, ID 83864

Ship To Election Administration  
1500 Hwy. 2 Suite 124  
Sandpoint, ID 83864

#### Customer Contact

Contact Name Michael Rosedale

#### Terms and Conditions

Please note: Shipping & Handling charges listed are estimates only. Due to global supply chain and delivery issues, actual shipping & handling charges may be significantly higher. Pricing subject to inventory availability at time of quote execution and acceptance.

Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Customer agrees to only use the backup Verity Central software (qty 1) in emergency situations when the paid seat of that software has failed and to send a software log to Hart annually, upon completion of your annual functional testing of the named software. Additionally, customer agrees to contact the Hart Customer Support Center to notify Hart if the emergency software is put into use, prior to its use.

#### Hart Approval

Prepared By Ken Trethewey

Title Director of Sales

Signature

#### Customer Approval

Name \_\_\_\_\_

Title \_\_\_\_\_

Customer Approval: \_\_\_\_\_

Date \_\_\_\_\_

September 23, 2025

## Memorandum

HR  
Item #1

To: Commissioners

From: Human Resources Department

Re: New Position Job Description – Solid Waste Field Support Technician

The Bonner County Human Resources Department is seeking approval for the job description of the newly created Solid Waste Field Support Technician position.

Auditing Review: N/A

Email from Comptroller is attached with response from Auditing Office of N/A.

Risk Review: X



APPROVED

Email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved.

Legal Review: X

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: x Original to BOCC  
x Copy to Human Resources

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

## JOB TITLE: FACILITY SUPPORT TECHNICIAN



Department: Solid Waste  
Supervisor: Solid Waste Field Operations Manager  
Supervision Exercised: None  
Exempt Status: Hourly  
Benefits Eligibility Status: Eligible  
BOCC Approval: 09/23/2025

### SUMMARY

This position supports the Solid Waste Department by performing a variety of duties, with a primary focus on decommissioning appliances through CFC (chlorofluorocarbon) removal from refrigerators, freezers, and air conditioners. Additional responsibilities include processing used motor oil and paint.

The role involves moderately complex tasks carried out under general supervision and established procedures. The incumbent is expected to work independently, using standard instructions delivered orally, in writing, or via diagrams. Routine supervision is minimal.

Regular interaction with the public, coworkers, and supervisors is required. Work is typically performed in garage or outdoor environments and includes exposure to varying weather conditions. Travel is generally limited to assigned transfer stations or other county facilities.

### ESSENTIAL FUNCTIONS

Essential functions include, but are not limited to the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Ensures a safe environment for employees and users of solid waste facilities.
- Ensures proper safety and cleanliness of equipment and work area.
- Operates the CFC and compressor removal program. Assesses and removes materials necessary from refrigerators, freezer and air conditioning units and ensures proper disposal.
- Process latex paint, clean used motor oil, and lead acid batteries for proper disposal.
- Responsible for proper use of personal protection equipment (PPE).

### SECONDARY FUNCTIONS

- Clean solid waste vehicles and equipment
- Keep facilities clean and organized
- Performs regular site cleanup addressing leaks and spills. Reports needed site repairs and maintenance to supervisor.
- Assists with wood and metal as needed
- Performs snow and shoveling functions as needed for the site facilities and/or other assigned areas.
- Performs the general duties of a Site Attendant and fills in for employees in their absence as directed.

- Directs public to proper areas of their categorized waste
- Assists manager as needed.
- Performs all other duties as assigned.

### **JOB SPECIFICATIONS**

- Sufficient combination of knowledge, skills and abilities so as to competently perform the essential functions of the job. High school diploma or equivalent is required.
- Prior work experience in a related field is preferred.
- Knowledge of basic math skills sufficient to measure incoming loads, count money and record monetary transactions.
- Ability to read and interpret general documents including safety rules, maintenance instructions and information related to the position.
- Ability to communicate effectively, both orally and in writing. Most communication is made in a face-to-face setting with some written communication required for report writing and other paperwork. Ability to interact with the public in a professional manner.
- Ability to develop and maintain harmonious working relationships with others, both inside and outside the organization.
- Ability to move large refrigerators with a hand cart.
- EPA Section 608 Type 1 certification for refrigeration decommissioning is required or must be completed within 1 month of hire date.
- 24 - hour Hazwoper certification is required or must be completed within 6 months of hire date.
- Ability to safely and effectively operate a utility vehicle (SXS) for moving items and winter maintenance
- Must possess a valid state driver's license and maintain a good driving record.

### **PHYSICAL ABILITIES & WORKING CONDITIONS**

Requires physical endurance and the ability to perform demanding tasks. The work is repetitive and physically demanding. They may lift and carry heavy objects, stoop, kneel, or crouch in awkward positions. The worker may be exposed to harmful materials or chemicals, fumes, odors, loud noises or dangerous machinery. May require lifting, pulling, pushing and carrying weights typically under 20 pounds, but may occasionally require lifting over 50 pounds. To avoid injury, the worker must wear safety personal protective equipment such as gloves, hardhats, and devices to protect their eyes, mouth or hearing and adherence to safety protocols. Must also work effectively as part of a team, promoting a positive and collaborative work environment. Hazard detection is a key responsibility, with the ability to recognize unsafe or hazardous conditions and take appropriate action, including the use of protective equipment. Additionally, the role demands adaptability to environmental conditions, requiring the ability to work outdoors in unsheltered areas exposed to weather extremes, such as rain, snow, heat, and cold.

This role may also require extended hours or on-call shifts during high-demand periods or inclement weather, necessitating flexibility and the ability to work in challenging conditions.

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**Disclaimer:** This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

DRAFT



September 23, 2025

## Memorandum

HR  
Item #2

To: Commissioners

From: Human Resources Department

Re: New Position Job Descriptions – Justice Services: Adult Misdemeanor Supervisor  
and Juvenile Probation Supervisor

The Bonner County Human Resources Department is seeking approval for the job description of the newly created Justice Services Supervisor positions.

Auditing Review: N/A

Email from Comptroller is attached with response from Auditing Office of N/A.

Risk Review: X

Email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved.

Legal Review: X

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: x Original to BOCC  
x Copy to Human Resources

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

## JOB TITLE: Probation Supervisor – Adult Misdemeanor Probation Unit



Department: Justice Services  
Supervisor: Director, Justice Services  
Supervision Exercised: Supervises Adult Misdemeanor Probation Officers, may act as Director in the absence of the Director  
Exempt Status: Exempt  
Benefits Eligibility Status: Eligible  
BOCC Approval: 09/23/2025

### SUMMARY

Performs a variety of professional duties and responsibilities related to the management and operation of the Adult Misdemeanor Probation Department. Assists in supervising, planning and managing the day-to-day operations for the Adult Misdemeanor Probation Department. Performs various preliminary and on-going case management functions for a caseload.

Other Information: Incumbent performs work that involves a wide variety of work situations that involve a moderate degree of complexity. Incumbent is responsible for establishing and following policies and procedures in accordance with local, State and Federal law. Work requires the exercise of initiative, independent judgment and discretion insofar as incumbent applies standards and procedures to variable situations. Incumbent is responsible for establishing communications with others, both inside and outside the organization, primarily with other law enforcement employees, courts, and other agencies. Work has a moderate and distinct impact on the internal operations department and the external operations as it pertains to servicing the clients and the public. Work is typically performed indoors but may involve intermittent exposure to weather and dangerous conditions while engaged and in contact with offenders. Position does not require regular travel but may include occasional statewide travel.

### ESSENTIAL FUNCTIONS

The essential functions include, but are not limited to, the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Assists in the day-to-day management of the Adult Misdemeanor Probation program: monitors case load progress; implements policy and procedures consistent with Justice Services practices and legal guidelines; coordinates the preparation of various client and program reports.
- Coordinates and participates in the recruitment and selection of new employees for the Adult Misdemeanor Probation Department as well as the Juvenile Detention Facility. Conducts interviews and evaluates job applicants. Makes recommendations for hire.

Conducts orientation and training of new employees or delegates such responsibilities. Initiates personnel actions related to promotion transfer, discipline or discharge.

- Monitors workflow to ensure timely management of probation caseloads. Evaluates employee performance to maintain quality standards and minimize potential liability. Ensures compliance with policies, practices and legal requirements. Provides counsel to employees as needed.
- Develops working relationships with outside agencies and participates in various support networks consistent with department objectives. Serves as a member of various local, district, and state boards.
- Serves as a Probation Officer. Attends court proceedings, meets with clients and instructs probationers in probation obligations, regulations and practices. Instructs in the completion of various forms. Determines contact status (maximum v. minimum) and establishes probation program. Completes necessary documentation.
- Establishes and maintains contact with key individuals involved in the cases and case compliance (i.e., detectives, attorneys, parents, counselor, etc.)
- Coordinates with various agencies and apprises of client contact obligations. Provides agencies with copies of documentation, orders and related materials. Performs follow up as needed to assure client contract compliance. Issues affidavits as needed for clients who violate probation terms.
- Maintains various files to document written verification of client attendance at ordered meetings, training, therapy, counseling, classes etc. Updates file records to show progress and completion of obligations.
- Performs a variety of field projects to determine client compliance with probation terms and conditions.
- Makes recommendations for extension or termination of probation. Reviews client compliance with probation conditions and enforces orders to the court.
- Attends various hearings. May be required to attend court and offer testimony in relation to specific cases regarding probation violations. Gives sentencing recommendations to the court. Keeping in mind the Balanced Approach theme consisting of community protection, accountability and competency development. Sentencing recommendations may range from community-based sanctions to residential programs or jail.
- May respond (on a 24-hour basis) to requests for assistance-intervention by clients, agencies, or individuals to ensure compliance with probation conditions.
- Required to be on a 24-hour call status every fourth weekend rotating with the Detention Manager, Director, and Juvenile Probation Supervisor. May be more often as needed.

## **SECONDARY FUNCTIONS**

- Performs all other duties as assigned.
- Knowledge of current adult misdemeanor probation theory, practice and laws.
- Knowledge of current management theory as it applies to managing a probation department.

## **JOB SPECIFICATIONS**

- Sufficient combination of knowledge, skills and abilities to competently perform the essential functions of the job. High school diploma or equivalent with a four-year degree in sociology, criminology or a related area from an accredited college/university preferred.
- Five (5) years of progressively responsible experience performing the above or similar duties, including at least two (2) years in a supervisory capacity; or
- An equivalent combination of education, training or experience.
- P.O.S.T. basic certification required within one year of hire. Intermediate and advanced preferred.
- Must possess current driver's license valid in the state of Idaho.
- Must be willing and able to work non-traditional, irregular work hours.
- Considerable knowledge of and ability to implement effective principles and practices of supervision and management.
- Considerable knowledge of and ability to effectively utilize interpersonal communication and public relations skills in order to establish and maintain good working relations, both internally and externally.
- Familiarity with legal terms and definitions as they relate to probationary services.
- Ability to develop and maintain good working relations with elected officials, legal professionals, employees, clients, members of the public, etc.
- Directs and maintains confidentiality in managing sensitive legal issues and cases, especially those dealing with internal personnel and/or friends, relatives, etc.
- Ability to perform those physical requirements needed to perform the essential functions of the job, including the ability to physically defend oneself and to subdue individuals as needed. Ability to control violent, intoxicated, or mentally ill clients.
- Must be certified in ARCON standards as required by the Idaho P.O.S.T. Council for the appropriate use of self-defense. Must be re-certified in ARCON on a yearly basis.
- Must be certified in First Aid and CPR and must maintain certification as required by the State of Idaho.

## **PHYSICAL ABILITIES & WORKING CONDITIONS**

The ability to perform those physical activities necessary to complete the essential functions of the job, either with or without reasonable accommodation. Requires continual hearing, talking, standing and routine, sedentary work; regular walking, fingering; occasional crouching, grasping, stooping, and reaching. Requires flexibility and agility to conduct regular searches of juvenile offenders and their environment. May require use of some physical force as warranted to restrain offenders. Incumbent is often subject to socially hostile environments involving high levels of tension and stress. Requires personal mental health and stability to properly identify any issues (mental or physical) in assigned client families and personnel. Worker is subject to both indoor and outdoor environmental conditions including exposure to blood borne pathogens, bodily fluids and other biohazards through regular contact with others. Requires a high degree of travel within the local area, with regular travel statewide. May require infrequent national travel.

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**Disclaimer:** This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

DRAFT



## JOB TITLE: Probation Supervisor – Juvenile Probation Unit



Department: Justice Services  
Supervisor: Director, Justice Services  
Supervision Exercised: Supervises Juvenile Probation Officers, may act as Director in the absence of the Director  
Exempt Status: Exempt  
Benefits Eligibility Status: Eligible  
BOCC Approval: 09/23/2025

### SUMMARY

Performs a variety of professional duties and responsibilities related to the management and operation of the Juvenile Probation Department. Assists in supervising, planning and managing the day-to-day operations for the Juvenile Probation Department. Performs various preliminary and on-going case management functions for a caseload.

Other Information: Incumbent performs work that involves a wide variety of work situations that involve a moderate degree of complexity. Incumbent is responsible for establishing and following policies and procedures in accordance with local, State and Federal law. Work requires the exercise of initiative, independent judgment and discretion insofar as incumbent applies standards and procedures to variable situations. Incumbent is responsible for establishing communications with others, both inside and outside the organization, primarily with other law enforcement employees, courts, and other agencies. Work has a moderate and distinct impact on the internal operations department and the external operations as it pertains to servicing the clients and the public. Work is typically performed indoors but may involve intermittent exposure to weather and dangerous conditions while engaged and in contact with offenders. Position does not require regular travel but may include occasional statewide travel.

### ESSENTIAL FUNCTIONS

The essential functions include, but are not limited to, the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Assists in the day-to-day management of the Juvenile Probation program: monitors case load progress; implements policy and procedures consistent with Justice Services practices and legal guidelines; coordinates the preparation of various client and program reports.
- Coordinates and participates in the recruitment and selection of new employees for the Juvenile Probation Department as well as the Juvenile Detention Facility. Conducts interviews and evaluates job applicants. Makes recommendations for hire. Conducts orientation and training of new employees or delegates such responsibilities. Initiates personnel actions related to promotion transfer, discipline or discharge.

- Monitors workflow to ensure timely management of probation caseloads. Evaluates employee performance to maintain quality standards and minimize potential liability. Ensures compliance with policies, practices and legal requirements. Provides counsel to employees as needed.
- Develops working relationships with outside agencies and participates in various support networks consistent with department objectives. Serves as a member of various local, district, and state boards.
- Serves as a Probation Officer. Attends court proceedings, meets with clients and instructs probationers in probation obligations, regulations and practices. Instructs in the completion of various forms. Determines contact status (maximum v. minimum) and establishes probation program. Completes necessary documentation.
- Establishes and maintains contact with key individuals involved in the cases and case compliance (i.e., detectives, school resource officers, attorneys, parents, counselor, Department of Juvenile Corrections, etc.)
- Coordinates with various agencies and apprises of client contact obligations. Provides agencies with copies of documentation, orders and related materials. Performs follow up as needed to assure client contract compliance. Issues affidavits as needed for clients who violate probation terms.
- Maintains various files to document written verification of client attendance at ordered meetings, training, therapy, counseling, classes etc. Updates file records to show progress and completion of obligations.
- Performs a variety of field projects to determine client compliance with probation terms and conditions.
- Makes recommendations for extension or termination of probation. Reviews client compliance with probation conditions and enforces orders to the court.
- Attends various hearings. May be required to attend court and offer testimony in relation to specific cases regarding probation violations. Gives sentencing recommendations to the court. Keeping in mind the Balanced Approach theme consisting of community protection, accountability and competency development. Sentencing recommendations may range from community-based sanctions to out-of-home placements which could include a commitment to the Idaho Department of Juvenile Corrections.
- May respond (on a 24-hour basis) to requests for assistance intervention by clients, parents, agencies, or individuals to ensure compliance with probation conditions.
- Required to be on a 24-hour call status every fourth weekend, rotating with the Detention Manager, AMP Supervisor, and the Director. May be more often as needed.

## **SECONDARY FUNCTIONS**

- Performs all other duties as assigned.
- Knowledge of current juvenile probation theory, practice and laws.
- Knowledge of current management theory as it applies to managing a probation department.

## **JOB SPECIFICATIONS**

- Sufficient combination of knowledge, skills and abilities to competently perform the essential functions of the job. High school diploma or equivalent with a four-year degree in sociology, criminology or a related area from an accredited college/university preferred.
- Five (5) years of progressively responsible experience performing the above or similar duties, including at least two (2) years in a supervisory capacity; or
- An equivalent combination of education, training or experience.
- P.O.S.T. basic certification required within one year of hire. Intermediate and advanced preferred.
- Must possess current driver's license valid in the state of Idaho.
- Must be willing and able to work non-traditional, irregular work hours.
- Considerable knowledge of and ability to implement effective principles and practices of supervision and management.
- Considerable knowledge of and ability to effectively utilize interpersonal communication and public relations skills in order to establish and maintain good working relations, both internally and externally.
- Familiarity with legal terms and definitions as they relate to probationary services.
- Ability to develop and maintain good working relations with elected officials, legal professionals, employees, clients, members of the public, etc.
- Directs and maintains confidentiality in managing sensitive legal issues and cases, especially those dealing with internal personnel and/or friends, relatives, etc.
- Ability to perform those physical requirements needed to perform the essential functions of the job, including the ability to physically defend oneself and to subdue individuals as needed. Ability to control violent, intoxicated, or mentally ill clients.
- Must be certified in ARCON standards as required by the Idaho P.O.S.T. Council for the appropriate use of self-defense. Must be re-certified in ARCON on a yearly basis.
- Must be certified in First Aid and CPR and must maintain certification as required by the State of Idaho.

## **PHYSICAL ABILITIES & WORKING CONDITIONS**

The ability to perform those physical activities necessary to complete the essential functions of the job, either with or without reasonable accommodation. Requires continual hearing, talking, standing and routine, sedentary work; regular walking, fingering; occasional crouching, grasping, stooping, and reaching. Requires flexibility and agility to conduct regular searches of juvenile offenders and their environment. May require use of some physical force as warranted to restraint offenders. Incumbent is often subject to socially hostile environments involving high levels of tension and stress. Requires personal mental health and stability to properly identify any issues (mental or physical) in assigned client families and personnel. Worker is subject to both indoor and outdoor environmental conditions including exposure to blood borne pathogens, bodily fluids and other biohazards through regular contact with others. Requires a high degree of travel within the local area, with regular travel statewide. May require infrequent national travel.

---

**Disclaimer:** This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

DRAFT

September 23, 2025

## Memorandum

HR  
Item #3

To: Commissioners

From: Human Resources Department

Re: New Position Job Description – Technology Desktop Support Lead

The Bonner County Human Resources Department is seeking approval for the job description of the newly created Technology Desktop Support Lead position.

Auditing Review:     X    

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:     X    

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:     X    

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution:     x     Original to BOCC  
    x     Copy to Human Resources

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman



## JOB TITLE: DESKTOP SUPPORT LEAD



Department: Technology  
Supervisor: Technology Director/System Administrator  
Supervision Exercised: Technicians/Support Staff  
Exempt Status: Hourly  
Benefits Eligibility Status: Eligible  
BOCC Approval: 09/23/2025

### SUMMARY

The Technology Department Desktop Support Lead, under the general supervision of the Technology Director, provides advanced technical support and leadership for the County's computing, networking, and communication resources. This position serves as the primary point of contact for end-user support, overseeing the helpdesk ticketing system, assigning and monitoring support requests, and ensuring timely and effective resolution.

The Desktop Support Lead is responsible for mentoring team members, identifying opportunities for process improvement, and ensuring end users have the tools, training, and support they need to perform their work efficiently and securely.

### ESSENTIAL FUNCTIONS

The essential functions include, but are not limited to, the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Act as primary monitor of the ticketing system: triage, assign, and track tickets through closure or escalation.
- Provide advanced troubleshooting and support for hardware, software, networking, and business applications.
- Coordinate installation, configuration, and upgrades of technology resources, including desktops, laptops, printers, telephony, mobile devices, and County-specific applications.
- Maintain detailed records of support activities and contribute to knowledge base documentation.
- Support account management, permissions, and remote access for users.
- Collaborate with vendors and escalate technical issues when needed.
- Assist with moves, adds, and changes of IT equipment.
- Provide end-user training and onboarding for new technology.
- Mentor and support junior technicians, providing training and guidance.
- Ensure timely, customer-focused delivery of IT support services.
- Identify trends in support requests and recommend proactive solutions.
- Assist the Director with planning, evaluating, and implementing technology initiatives.
- Uphold cybersecurity best practices and promote user awareness.

## **SECONDARY FUNCTIONS**

- Performs all other duties as assigned.

## **JOB SPECIFICATIONS**

- Proficiency with Google Workspace, Microsoft 365, and business application support.
- Strong troubleshooting, communication, and organizational skills.
- Knowledge of networking concepts and protocols.
- Ability to manage multiple priorities in a fast-paced environment.
- Project management experience preferred.
- Certifications such as CompTIA A+, Network+, Security+, Microsoft, or ITIL preferred.
- Bachelor's degree in Information Technology, Computer Science, or equivalent combination of education and experience preferred.
- Valid driver's license required.
- Ability to maintain confidentiality and exercise sound judgment.

## **PHYSICAL ABILITIES & WORKING CONDITIONS**

Ability to perform the physical activities necessary to complete the essential functions of the job. Requires continual communication (hearing and talking, both in person and over the telephone). Requires good general vision. Most work will occur in an office setting, with occasional field work. Work will also involve frequent interruptions with urgent deadlines. Occasional after-hours work and travel may be required. Must be able to lift to 40 lbs. of IT equipment and perform physical activities related to installation and support.

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**Disclaimer:** This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

September 23, 2025

CLERK  
Item #1

**MEMORANDUM**

To: Bonner County Commissioners

Re: FY25 Claims in Batch #50

The Auditor's Office presented the FY25 Claims Batch #50, **Totaling \$305,415.15**

**A suggested Motion would be:** Based on the information before us, I move to approve payment of the FY25 Claims in Batch #50, totaling \$305,415.15.

Recommendation Acceptance: ☐ Yes ☐ No

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date

## ACCOUNTS PAYABLE WARRANT REPORT

DATE: 09/18/2025    WARRANT: BOC5025    AMOUNT: \$ 305,415.15

COMMISSIONER'S APPROVAL REPORT

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DRAFT



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
16	ABSOLUTE DRUG TESTING 1 006 6820	00001 DISTCT		INV	09/16/2025	11294 240.00 240.00 Invoice Net	180926	
						CHECK TOTAL 240.00		-----
4960	ACCESS 1 006 7110	00001 DISTCT		INV	09/16/2025	11782707 1,413.89 1,413.89 Invoice Net	180929	
4960	ACCESS 1 006 7860 2 00118 7860	00001 DISTCT GENEXP		INV	09/17/2025	11782722 225.60 81.60 307.20 Invoice Net	180974	
						CHECK TOTAL 1,721.09		-----
30	ADS DIESEL PRODUCTS LL 1 002 7422	00001 RD&BR GEN		INV	09/17/2025	29387 207.05 207.05 Invoice Net	181007	
						CHECK TOTAL 207.05		-----
42	AIRSIDE SOLUTIONS INC 1 00356 7502	00001 AIRPRRIVR		INV	09/15/2025	41645 210.24 210.24 Invoice Net	180740	
						CHECK TOTAL 210.24		-----
80	ALPINE FIRE PROTECTION 1 047 8992	00000 GRANT		INV	09/16/2025	8262 365.00 365.00 Invoice Net	180791	
						CHECK TOTAL 365.00		-----
1817	ALSCO 1 006 7430	00001 DISTCT		INV	09/16/2025	LSP02867327 234.96 234.96 Invoice Net	180931	
						CHECK TOTAL 234.96		-----
5698	ALTIS COUNSELING ASSOC 1 047 8992	00001 GRANT		INV	09/16/2025	49812 20.00 20.00 Invoice Net	180796	
5698	ALTIS COUNSELING ASSOC 1 047 8992	00001 GRANT		INV	09/16/2025	50087 20.00 20.00 Invoice Net	180797	
5698	ALTIS COUNSELING ASSOC 1 047 8992	00001 GRANT		INV	09/16/2025	49853 500.00 500.00 Invoice Net	180798	
5698	ALTIS COUNSELING ASSOC 1 047 8992	00001 GRANT		INV	09/16/2025	49822 375.00 375.00 Invoice Net	180799	
5698	ALTIS COUNSELING ASSOC 1 047 8992	00001 GRANT		INV	09/16/2025	49852	180800	

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 047 8992	GRANT		JSGRANTS		500.00		
		Invoice Net				500.00		
5698 ALTIS COUNSELING ASSOC	00001	INV	09/16/2025			49857	180801	
	1 047 8992	GRANT		JSGRANTS		500.00		
		Invoice Net				500.00		
		CHECK TOTAL				1,915.00		-----
4700 AMAZON CAPITAL SERVICE	00001	INV	09/12/2025			1H19-GV6J-FTD3	180724	
	1 00119 6530	PERSONNEL		OFFICE		159.34		
		Invoice Net				159.34		
4700 AMAZON CAPITAL SERVICE	00001	CRM	09/15/2025			1WFQ-6G9N-1L1L	180753	
	1 03461 6620	JAILDETENT		CLEANING		-19.99		
		Invoice Net				-19.99		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1XQR-6J1M-1KWD	180754	
	1 00824 6600	911REPEATR		NETWORK		45.52		
		Invoice Net				45.52		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1L7W-F1K1-QH1P	180755	
	1 00824 8590	911REPEATR		EQUIPMENT		562.56		
		Invoice Net				562.56		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1LFN-X1WJ-G9MW	180756	
	1 03461 6530	JAILDETENT		OFFICE		34.99		
		Invoice Net				34.99		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1VWH-X6RY-GJGK	180757	
	1 03461 6620	JAILDETENT		CLEANING		473.19		
	2 03461 6530	JAILDETENT		OFFICE		179.26		
		Invoice Net				652.45		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1PPQ-KFJF-DDV3	180766	
	1 03451 6530	SHERCLCREC		OFFICE		15.99		
		Invoice Net				15.99		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			11JH-J3YD-7WRQ	180768	
	1 03461 8590	JAILDETENT		EQUIPMENT		41.38		
		Invoice Net				41.38		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/15/2025			1NQT-6J7J-7PWV	180769	
	1 34180 6600	JUST-GENEX		NETWORK		20.56		
		Invoice Net				20.56		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/16/2025			14QY-T7WN-GHTK	180779	
	1 03461 7863	JAILDETENT		INMTSUPPLY		370.41		
		Invoice Net				370.41		
4700 AMAZON CAPITAL SERVICE	00001	INV	09/16/2025			1NLD-HJFX-K6QJ	180932	
	1 006 7430	DISTCT		REPBLDGS		816.55		
	2 005 6590	DRUGCT		PARTICIPIN		75.34		
	3 005 6530	DRUGCT		OFFICE		59.65		
	4 006 6530	DISTCT		OFFICE		359.32		
	5 00608 8590	DISTCTSECU		EQUIPMENT		136.94		
	6 006 8340	DISTCT		JURY OTHER		118.00		
	7 006 7220	DISTCT		PARENTING		111.99		
		Invoice Net				1,677.79		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700	AMAZON CAPITAL SERVICE 1 01130 6530	00001		INV	09/03/2025	1ML6-4H37-LLMJ 17.60 Invoice Net 17.60		
4700	AMAZON CAPITAL SERVICE 1 00823 6530	00001		INV	09/17/2025	1JQR-9C1X-CDPM 62.35 Invoice Net 62.35	181024	
4700	AMAZON CAPITAL SERVICE 1 03461 6530	00001		INV	09/17/2025	1KL7-KJPY-CPPV 233.07 Invoice Net 233.07	181026	
4700	AMAZON CAPITAL SERVICE 1 03461 6530	00001		INV	09/17/2025	1KL7-KJPY-CNYD 17.80 Invoice Net 17.80	181027	
4700	AMAZON CAPITAL SERVICE 1 03461 7863	00001		INV	09/17/2025	19WL-446L-D91N 177.72 Invoice Net 177.72	181028	
4700	AMAZON CAPITAL SERVICE 1 00822 6530	00001		INV	09/17/2025	1XX7-DCQG-D4V1 25.69 Invoice Net 25.69	181029	
				CHECK	TOTAL	4,095.23		-----
1823	AMENDOLA DOTY & BRUMLE 1 006 7100	00001		INV	09/16/2025	08.14.2025 3,159.00 Invoice Net 3,159.00		
				CHECK	TOTAL	3,159.00		-----
852	AMERICAN LEGAL PUBLISH 1 00118 7800	00001		INV	09/17/2025	45202 171.00 Invoice Net 171.00	181004	
				CHECK	TOTAL	171.00		-----
4980	AT&T MOBILITY 1 02381 6980 2 01110 6900	00002		INV	09/10/2025	EDQ082025 257.60 OTHER UTIL 110.40 EMERGMGT CELL PHONE 368.00 Invoice Net	180691	
				CHECK	TOTAL	368.00		-----
6355	JULIE PITRE 1 047 8992	00001		INV	09/16/2025	544 500.00 GRANT JSGRANTS 500.00 Invoice Net	180795	
				CHECK	TOTAL	500.00		-----
1889	AUDIOLOGY RESEARCH ASS 1 03453 6830	00001		INV	09/10/2025	125422 33.00 SHERPATROL BACKGR CHK 33.00 Invoice Net	180693	
				CHECK	TOTAL	33.00		-----
6228	AVERTEST	00001		INV	09/16/2025	S-INV054230	180934	



## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 006 6820	DISTCT		DRUGTESTIN		240.00		
	2 005 6820	DRUGCT		DRUGTESTIN		3,120.00		
		Invoice Net				3,360.00		
				CHECK TOTAL		3,360.00		-----
1900 AVISTA UTILITIES	00001	INV	09/12/2025	5066940000Sep25		180726		
1 038 6930	WATER	ELECTRIC		21.77				
	Invoice Net			21.77				
1900 AVISTA UTILITIES	00001	INV	09/17/2025	7479400000Sep25		180954		
1 002 6930	RD&BR GEN	ELECTRIC		375.25				
2 002 6880	RD&BR GEN	FUELFORHEA		75.96				
	Invoice Net			451.21				
1900 AVISTA UTILITIES	00001	INV	09/17/2025	3404270000SEP25		180975		
1 00118 6930	GENEXP	ELECTRIC		303.22				
2 00118 6980	GENEXP	OTHER UTIL		20.20				
	Invoice Net			323.42				
1900 AVISTA UTILITIES	00001	INV	09/17/2025	8099830000SEP25		180976		
1 030 6980	PARKS	OTHER UTIL		80.77				
	Invoice Net			80.77				
1900 AVISTA UTILITIES	00001	INV	09/17/2025	8555200000SEP25		180977		
1 00118 6930	GENEXP	ELECTRIC		2,479.59				
2 00118 6980	GENEXP	OTHER UTIL		88.67				
	Invoice Net			2,568.26				
		CHECK TOTAL		3,445.43				-----
5238 BARBED K CUSTOM ETCHIN	00000	INV	09/16/2025	2057		180777		
1 03451 6530	SHERCLCREC	OFFICE		18.50				
	Invoice Net			18.50				
		CHECK TOTAL		18.50				-----
5238 BARBED K CUSTOM ETCHIN	00001	INV	09/16/2025	2052		180778		
1 03451 6530	SHERCLCREC	OFFICE		18.50				
	Invoice Net			18.50				
		CHECK TOTAL		18.50				-----
6396 BARGREEN ELLINGSON	00001	INV	09/16/2025	012082762		180966		
1 03461 6620	JAILDETENT	CLEANING		232.96				
	Invoice Net			232.96				
		CHECK TOTAL		232.96				-----
84 BEST WESTERN PLUS UNIV	00001	INV	09/16/2025	16936		180802		
1 047 8992	GRANT	JSGRANTS		258.00				
	Invoice Net			258.00				
84 BEST WESTERN PLUS UNIV	00001	INV	09/16/2025	16933		180803		
1 047 8992	GRANT	JSGRANTS		258.00				
	Invoice Net			258.00				
84 BEST WESTERN PLUS UNIV	00001	INV	09/16/2025	16935		180804		



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 047 8992	GRANT		JSGRANTS		258.00		
		Invoice Net				258.00		
84 BEST WESTERN PLUS UNIV	00001	INV	09/16/2025			16934	180805	
1 047 8992	GRANT	JSGRANTS				258.00		
	Invoice Net					258.00		
		CHECK TOTAL				1,032.00		-----
6407 CANTER BUYER PARENT LP	00001	INV	09/17/2025			5003-7275126	180955	
1 002 7020	RD&BR GEN	TIRES				806.92		
	Invoice Net					806.92		
6407 CANTER BUYER PARENT LP	00001	INV	09/17/2025			5003-7298376	180956	
1 002 7020	RD&BR GEN	TIRES				540.00		
	Invoice Net					540.00		
		CHECK TOTAL				1,346.92		-----
6343 BLUEJAY INDUSTRIAL INC	00001	INV	09/17/2025			038898	181000	
1 002 7070	RD&BR GEN	CHAINS				10,418.50		
	Invoice Net					10,418.50		
		CHECK TOTAL				10,418.50		-----
3862 BONNER COUNTY PETTY CA	00014	INV	09/17/2025			SEP25-1	181021	
1 03473 7860	JUST-PA	MISCEXPENS				69.43		
	Invoice Net					69.43		
		CHECK TOTAL				69.43		-----
3830 BONNER COUNTY DAILY BE	00001	INV	09/12/2025			0000039358-08032025	180721	
1 00119 7690	PERSONNEL	ADVERTISE				225.00		
	Invoice Net					225.00		
3830 BONNER COUNTY DAILY BE	00001	INV	09/12/2025			0000040548-08312025	180722	
1 00119 7690	PERSONNEL	ADVERTISE				225.00		
	Invoice Net					225.00		
3830 BONNER COUNTY DAILY BE	00001	INV	09/10/2025			0000040534	180785	
1 023 6530	SOL WASTE	OFFICE				122.32		
	Invoice Net					122.32		
3830 BONNER COUNTY DAILY BE	00001	INV	09/10/2025			0000040536	180786	
1 023 6530	SOL WASTE	OFFICE				106.48		
	Invoice Net					106.48		
3830 BONNER COUNTY DAILY BE	00001	INV	09/10/2025			0000040537	180787	
1 023 6530	SOL WASTE	OFFICE				106.48		
	Invoice Net					106.48		
3830 BONNER COUNTY DAILY BE	00001	INV	09/17/2025			0000040796-09062025	181012	
1 00118 7800	GENEXP	PRINTING				65.44		
	Invoice Net					65.44		
3830 BONNER COUNTY DAILY BE	00001	INV	09/17/2025			0000040799-09062025	181014	
1 00118 7800	GENEXP	PRINTING				53.12		
	Invoice Net					53.12		
3830 BONNER COUNTY DAILY BE	00001	INV	09/17/2025			0000040800-09062025	181015	

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00118 7800	GENEXP		PRINTING		70.83		
		Invoice Net				70.83		
3830 BONNER COUNTY DAILY BE	00001	INV	09/17/2025			000040801-09062025	181016	
	1 00118 7800	GENEXP		PRINTING		90.85		
		Invoice Net				90.85		
				CHECK TOTAL		1,065.52		-----
5469 BONNER COUNTY ENGINEER	00000	INV	09/12/2025			BLP2022-1024	180714	
	1 00123 7260	PLANNING	ENGINEER			100.00		
		Invoice Net				100.00		
5469 BONNER COUNTY ENGINEER	00000	INV	09/12/2025			BLP2025-0385-4	180715	
	1 00123 7260	PLANNING	ENGINEER			40.00		
		Invoice Net				40.00		
5469 BONNER COUNTY ENGINEER	00000	INV	09/12/2025			BLP2025-0718	180716	
	1 00123 7260	PLANNING	ENGINEER			60.00		
		Invoice Net				60.00		
5469 BONNER COUNTY ENGINEER	00000	INV	09/12/2025			BLP2025-0887	180718	
	1 00123 7260	PLANNING	ENGINEER			80.00		
		Invoice Net				80.00		
5469 BONNER COUNTY ENGINEER	00000	INV	09/12/2025			ST0006-25	180719	
	1 00123 7260	PLANNING	ENGINEER			90.00		
		Invoice Net				90.00		
				CHECK TOTAL		370.00		-----
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF8000	180862	
	1 03461 8060	JAILDETENT	MEDICAL			207.48		
		Invoice Net				207.48		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF8369	180864	
	1 03461 8060	JAILDETENT	MEDICAL			32.67		
		Invoice Net				32.67		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF5866	180866	
	1 03461 8060	JAILDETENT	MEDICAL			363.72		
		Invoice Net				363.72		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF6347	180868	
	1 03461 8060	JAILDETENT	MEDICAL			32.52		
		Invoice Net				32.52		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF6694	180869	
	1 03461 8060	JAILDETENT	MEDICAL			445.05		
		Invoice Net				445.05		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF6836	180871	
	1 03461 8060	JAILDETENT	MEDICAL			55.08		
		Invoice Net				55.08		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SPHF6837	180879	
	1 03461 8060	JAILDETENT	MEDICAL			37.21		
		Invoice Net				37.21		
1953 BONNER GENERAL HEALTH	00001	INV	09/16/2025			SP14330003	180880	
	1 03461 8060	JAILDETENT	MEDICAL			6.31		
		Invoice Net				6.31		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	1,180.04	-----
2103 BROWN'S NORTHSIDE		00001		INV	09/17/2025	S170227	180957	
1 002 7418		RD&BR GEN		REPHTRUCKS		16.15		
		Invoice Net				16.15		
						CHECK TOTAL	16.15	-----
965 CANON FINANCIAL SERVIC		00000		INV	09/15/2025	41807777	180742	
1 01261 9350		MOTVEHSDP		CAP - LEAS		142.00		
2 01261 6790		MOTVEHSDP		COPY MACH		6.44		
3 01261 6790		MOTVEHSDP		COPY MACH		.84		
		Invoice Net				149.28		
965 CANON FINANCIAL SERVIC		00000		INV	09/15/2025	41807778	180744	
1 01262 9350		MOTVEHPR		CAP - LEAS		39.00		
2 01262 6790		MOTVEHPR		COPY MACH		3.77		
		Invoice Net				42.77		
						CHECK TOTAL	192.05	-----
965 CANON FINANCIAL SERVIC		00001		INV	09/12/2025	41807772	180734	
1 00119 9350		PERSONNEL		CAP - LEAS		262.00		
2 00119 6530		PERSONNEL		OFFICE		144.93		
		Invoice Net				406.93		
965 CANON FINANCIAL SERVIC		00001		INV	09/11/2025	41807785	180743	
1 023 9350		SOL WASTE		CAP - LEAS		95.50		
2 023 6530		SOL WASTE		OFFICE		81.31		
		Invoice Net				176.81		
965 CANON FINANCIAL SERVIC		00001		INV	09/15/2025	41807787	180747	
1 020 9350		REVAL		CAP - LEAS		377.00		
2 020 6790		REVAL		COPY MACH		169.19		
		Invoice Net				546.19		
965 CANON FINANCIAL SERVIC		00001		INV	09/16/2025	41807788	180935	
1 004 9350		ELECTIONS		CAP - LEAS		164.00		
2 004 7420		ELECTIONS		REPEQUIP		49.78		
		Invoice Net				213.78		
965 CANON FINANCIAL SERVIC		00001		INV	09/12/2025	41807773	180947	
1 01130 9350		EXTOFFICE		CAP - LEAS		185.00		
2 01130 6790		EXTOFFICE		COPY MACH		274.96		
		Invoice Net				459.96		
						CHECK TOTAL	1,803.67	-----
966 CANON USA INC		00001		INV	09/12/2025	6013083801	180711	
1 00123 6790		PLANNING		COPY MACH		13.61		
		Invoice Net				13.61		
966 CANON USA INC		00001		INV	09/16/2025	6013039807	180790	
1 00661 6720		PROBSVCS		SM ASSETS		174.18		
		Invoice Net				174.18		
966 CANON USA INC		00001		INV	09/16/2025	6012999096	181030	



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1 006	7410	DISTCT		REPOFFICE		7.88		
		Invoice Net				7.88		
966 CANON USA INC		00001		INV	09/16/2025	6013138085	181031	
1 006	7410	DISTCT		REPOFFICE		81.73		
		Invoice Net				81.73		
				CHECK TOTAL		277.40		-----
5826 KEVIN CHAUFY		00000		INV	09/16/2025	SEPT25A	180807	
1 03457	7000	SHERAUTO		GASOLINE		27.40		
		Invoice Net				27.40		
				CHECK TOTAL		27.40		-----
186 CINTAS CORPORATION #60		00001		INV	09/12/2025	4241879192.2	180730	
1 038	7710	WATER		UNIFORMS		12.95		
		Invoice Net				12.95		
186 CINTAS CORPORATION #60		00001		INV	09/12/2025	4242737688.2	180731	
1 038	7710	WATER		UNIFORMS		12.95		
		Invoice Net				12.95		
186 CINTAS CORPORATION #60		00001		INV	09/16/2025	4243070220	180783	
1 03451	7110	SHERCLCREC		OTHER		22.41		
		Invoice Net				22.41		
186 CINTAS CORPORATION #60		00001		INV	09/17/2025	4243066855	180959	
1 002	6560	RD&BR GEN		LAUNDRY		86.27		
		Invoice Net				86.27		
186 CINTAS CORPORATION #60		00001		INV	09/17/2025	4243070301	180960	
1 002	6560	RD&BR GEN		LAUNDRY		86.98		
		Invoice Net				86.98		
				CHECK TOTAL		221.56		-----
209 CLEARWATER SPRINGS		00001		INV	09/11/2025	116004Aug25	180709	
1 00105	7860	COMMISS		MISCEXPENS		32.10		
		Invoice Net				32.10		
				CHECK TOTAL		32.10		-----
5496 CONNELL OIL INCORPORAT		00001		INV	09/17/2025	CL60893	180944	
1 023	7000	SOL WASTE		GASOLINE		157.04		
		Invoice Net				157.04		
5496 CONNELL OIL INCORPORAT		00001		INV	09/17/2025	CL59870	180961	
1 002	7000	RD&BR GEN		GASOLINE		231.74		
2 002	7010	RD&BR GEN		DIESEL		5,442.97		
3 002	7010	RD&BR GEN		DIESEL		-67.93		
		Invoice Net				5,606.78		
				CHECK TOTAL		5,763.82		-----
2592 CO-OP GAS AND SUPPLY C		00001		INV	09/16/2025	76970	180788	
1 00110	7530	BLDGGRD		REFACILIT		7.04		
		Invoice Net				7.04		



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2592	CO-OP GAS AND SUPPLY C	00001		INV	09/16/2025	77538		
	1 03457 7040		SHERAUTO	REPAIR		9.99		180939
			Invoice Net			9.99		
2592	CO-OP GAS AND SUPPLY C	00001		INV	09/17/2025	77172		
	1 027 7520		WEEDS	REPOTHER		43.96		180942
	2 027 6670		WEEDS	OTHER		17.57		
	3 027 7430		WEEDS	REPBLDGS		73.46		
			Invoice Net			134.99		
			CHECK TOTAL			152.02		-----
2544	COLEMAN OIL COMPANY	00001		INV	09/17/2025	CP-0305536		
	1 002 7000		RD&BR GEN	GASOLINE		327.58		180962
	2 002 7010		RD&BR GEN	DIESEL		1,679.10		
			Invoice Net			2,006.68		
2544	COLEMAN OIL COMPANY	00001		INV	09/17/2025	INV-318822		
	1 002 7030		RD&BR GEN	LUBRICANT		2,478.00		181020
			Invoice Net			2,478.00		
			CHECK TOTAL			4,484.68		-----
4744	COMMERCIAL TIRE INC	00001		INV	09/17/2025	55-49104		
	1 002 7020		RD&BR GEN	TIRES		58,711.00		180997
			Invoice Net			58,711.00		
			CHECK TOTAL			58,711.00		-----
4318	COMPASS MECHANICAL CON	00001		INV	09/16/2025	7412		
	1 023 7040		SOL WASTE	REPAIR		617.09		180789
			Invoice Net			617.09		
			CHECK TOTAL			617.09		-----
2563	COMPLIANCEBRIDGE CORP	00002		INV	09/17/2025	72818		
	1 03461 8950		JAILDETENT	SOFTWARE		2,207.33		181017
	2 00822 7110		911OPS	OTHER		2,207.32		
			Invoice Net			4,414.65		
			CHECK TOTAL			4,414.65		-----
2564	COMPUNET INC.	00002		INV	09/15/2025	303619		
	1 34180 8950		JUST-GENEX	SOFTWARE		4,351.50		180751
			Invoice Net			4,351.50		
			CHECK TOTAL			4,351.50		-----
1962	CORPORATE PAYMENT SYST	00001		INV	09/17/2025	6576Aug25		
	1 00114 6670		EXTWKSHP	OTHER		204.95		180952
	2 00112 6440		EXTHORTICU	TRAVEL		210.00		
			Invoice Net			414.95		
			CHECK TOTAL			414.95		-----
1962	CORPORATE PAYMENT SYST	00001		INV	09/16/2025	3400AUG25		
								181032

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 006 6530	DISTCT		OFFICE		19.99		
	2 00608 8590	DISTCTSECU		EQUIPMENT		95.00		
	3 006 7430	DISTCT		REPLDGS		1,168.75		
	4 006 8340	DISTCT		JURY OTHER		306.65		
		Invoice Net				1,590.39		
				CHECK TOTAL		1,590.39		-----
6479 CTB WIRELESS INC		00001		INV	09/16/2025	17424	181046	
1 00608 8590		DISTCTSECU		EQUIPMENT		975.27		
		Invoice Net				975.27		
				CHECK TOTAL		975.27		-----
2003 CULLIGAN WATER CO.		00000		INV	09/12/2025	256904AUG25	180712	
1 00123 6530		PLANNING		OFFICE		74.55		
		Invoice Net				74.55		
				CHECK TOTAL		74.55		-----
5894 PREMIER TRUCK ACCESSOR		00001		INV	09/17/2025	186432	180984	
1 03472 9390		JUSTSHER		CAP - VEHI		3,407.00		
		Invoice Net				3,407.00		
5894 PREMIER TRUCK ACCESSOR		00001		INV	09/18/2025	186434	181062	
1 03472 9390		JUSTSHER		CAP - VEHI		1,790.00		
		Invoice Net				1,790.00		
				CHECK TOTAL		5,197.00		-----
1067 DELL MARKETING L.P.		00001		INV	09/15/2025	10836015644	180750	
1 34180 9430		JUST-GENEX		CAP - COMP		10,884.00		
		Invoice Net				10,884.00		
				CHECK TOTAL		10,884.00		-----
1089 DIRECT AUTOMOTIVE DIST		00001		INV	09/15/2025	01IV8060	180770	
1 03457 7040		SHERAUTO		REPAIR		22.32		
		Invoice Net				22.32		
1089 DIRECT AUTOMOTIVE DIST		00001		CRM	09/15/2025	01IV8058	180771	
1 03457 7040		SHERAUTO		REPAIR		-13.28		
		Invoice Net				-13.28		
1089 DIRECT AUTOMOTIVE DIST		00001		INV	09/16/2025	01IW1090	180905	
1 03457 7040		SHERAUTO		REPAIR		55.20		
		Invoice Net				55.20		
1089 DIRECT AUTOMOTIVE DIST		00001		INV	09/17/2025	01IW1541	180967	
1 03457 7040		SHERAUTO		REPAIR		26.33		
		Invoice Net				26.33		
1089 DIRECT AUTOMOTIVE DIST		00001		INV	09/18/2025	01IW2324	181053	
1 03457 7040		SHERAUTO		REPAIR		200.88		
		Invoice Net				200.88		
1089 DIRECT AUTOMOTIVE DIST		00001		INV	09/18/2025	01IW2330	181061	
1 03457 7040		SHERAUTO		REPAIR		200.88		
		Invoice Net				200.88		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	492.33	-----
4679 DOBBS HEAVY DUTY HOLDI	00001	INV	09/17/2025			027P102004	180963	
1 002 7418	RD&BR GEN	REPHTRUCKS				346.26		
	Invoice Net					346.26		
4679 DOBBS HEAVY DUTY HOLDI	00001	INV	09/17/2025			027P102027	180964	
1 002 7418	RD&BR GEN	REPHTRUCKS				131.47		
	Invoice Net					131.47		
						CHECK TOTAL	477.73	-----
251 DOVER BAY MARINA	00001	INV	09/15/2025			34642	180764	
1 03479 7000	MARINE PTR	GASOLINE				290.74		
	Invoice Net					290.74		
251 DOVER BAY MARINA	00001	INV	09/15/2025			34641	180765	
1 03479 7000	MARINE PTR	GASOLINE				180.16		
	Invoice Net					180.16		
						CHECK TOTAL	470.90	-----
290 EAN SERVICES LLC	00001	INV	09/15/2025			39833740	180773	
1 03461 6480	JAILDETENT	PRIS TREXP				74.43		
	Invoice Net					74.43		
						CHECK TOTAL	74.43	-----
2997 ELSAESSER ANDERSON CHT	00001	INV	09/16/2025			18920	181033	
1 006 7100	DISTCT	LEGAL				495.00		
	Invoice Net					495.00		
						CHECK TOTAL	495.00	-----
3192 EXBABYLON LLC	00001	INV	09/30/2025			EXB103795	181065	
1 00115 8950	TECHNOLOG	SOFTWARE				2,445.00		
	Invoice Net					2,445.00		
						CHECK TOTAL	2,445.00	-----
4027 FLOREA, JOSHUA	00000	INV	09/15/2025			SEP25	180776	
1 03461 6480	JAILDETENT	PRIS TREXP				16.00		
	Invoice Net					16.00		
						CHECK TOTAL	16.00	-----
6295 DEA INCORPORATED	00001	INV	09/17/2025			24113	181013	
1 03457 7040	SHERAUTO	REPAIR				771.35		
	Invoice Net					771.35		
6295 DEA INCORPORATED	00001	INV	09/18/2025			16020	181066	
1 03472 9390	JUSTSHER	CAP - VEHI				3,022.00		
	Invoice Net					3,022.00		
						CHECK TOTAL	3,793.35	-----
310 GALLS PARENT HOLDINGS	00002	INV	09/15/2025			032521223	180758	

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00822 7710	9110PS		UNIFORMS		171.12		
		Invoice Net				171.12		
310 GALLS PARENT HOLDINGS	1 03453 7710	00002		INV 09/15/2025		032493120	180759	
		SHERPATROL		UNIFORMS		488.75		
		Invoice Net				488.75		
310 GALLS PARENT HOLDINGS	1 00608 8590	00002		INV 09/16/2025		032239633	181034	
		DISTCTSECU		EQUIPMENT		216.83		
		Invoice Net				216.83		
310 GALLS PARENT HOLDINGS	1 00608 8590	00002		INV 09/16/2025		032356320	181035	
		DISTCTSECU		EQUIPMENT		57.35		
		Invoice Net				57.35		
310 GALLS PARENT HOLDINGS	1 00608 7710	00002		INV 09/16/2025		032257856	181036	
		DISTCTSECU		UNIFORMS		225.00		
		Invoice Net				225.00		
310 GALLS PARENT HOLDINGS	1 00608 7710	00002		INV 09/16/2025		032355685	181037	
		DISTCTSECU		UNIFORMS		158.48		
		Invoice Net				158.48		
		CHECK TOTAL				1,317.53		-----
358 GLAHE & ASSOCIATES	1 00123 7270	00000		INV 09/12/2025		39	180713	
		PLANNING		SURVEY		924.42		
		Invoice Net				924.42		
		CHECK TOTAL				924.42		-----
2219 GRIZZLY GLASS CENTER	1 024 6870	00001		INV 09/17/2025		H0175983	180948	
		TORT		INS - DEDU		250.00		
		Invoice Net				250.00		
		CHECK TOTAL				250.00		-----
6337 HEATHER MACNEILL HAGEN	1 006 7110	00001		INV 09/16/2025		309829	181038	
		DISTCT		OTHER		100.00		
		Invoice Net				100.00		
		CHECK TOTAL				100.00		-----
1232 HI-LINE INC	1 002 7750	00001		INV 09/17/2025		3127794	180965	
	2 002 7422	RD&BR GEN		SHIPANDFRT		36.30		
		RD&BR GEN		REPHEQUIP		739.00		
		Invoice Net				775.30		
		CHECK TOTAL				775.30		-----
4630 HMH ENGINEERING	1 002 8551	00001		INV 09/17/2025		GS025-05-01	181001	
		RD&BR GEN		BRIDGES		11,128.10		
		Invoice Net				11,128.10		
4630 HMH ENGINEERING	1 002 8551	00001		INV 09/17/2025		GS025-05-02	181005	
		RD&BR GEN		BRIDGES		11,128.10		
		Invoice Net				11,128.10		
		CHECK TOTAL				22,256.20		-----



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
399 HOME DEPOT CREDIT SERV	00001	INV	09/10/2025	83729		180692		
1 02381 7330	LOCAL	OPERATIONS		262.96				
	Invoice Net			262.96				
		CHECK TOTAL		262.96				
3667 INSIGHT DISTRIBUTING I	00001	INV	09/15/2025	0537011-IN		180767		
1 03461 8000	JAILDETENT	HYGIENE		524.50				
2 03461 6620	JAILDETENT	CLEANING		607.85				
	Invoice Net			1,132.35				
3667 INSIGHT DISTRIBUTING I	00001	INV	09/17/2025	0536874-IN		180968		
1 002 6540	RD&BR GEN	SHOP		121.60				
	Invoice Net			121.60				
		CHECK TOTAL		1,253.95				
469 J-U-B ENGINEERS INC	00001	INV	09/17/2025	0186670		180969		
1 047 8993	GRANT	RBGRANTS		2,867.63				
2 002 9000	RD&BR GEN	GRNTCOUNTY		227.16				
	Invoice Net			3,094.79				
		CHECK TOTAL		3,094.79				
4469 KLOPMAN-BAERSELMAN AI	00000	INV	09/15/2025	SEP25		180775		
1 03461 6480	JAILDETENT	PRIS TREXP		10.89				
	Invoice Net			10.89				
		CHECK TOTAL		10.89				
2282 KODIAK ADVERTISING	00001	INV	09/15/2025	3434		180761		
1 03457 7110	SHERAUTO	OTHER		375.00				
	Invoice Net			375.00				
2282 KODIAK ADVERTISING	00001	INV	09/16/2025	3436		180930		
1 03457 7040	SHERAUTO	REPAIR		3,900.00				
	Invoice Net			3,900.00				
		CHECK TOTAL		4,275.00				
6475 WARREN INVESTMENTS LLC	00001	INV	09/17/2025	16299		180998		
1 002 9520	RD&BR GEN	CAPHEAVYE		35,000.00				
	Invoice Net			35,000.00				
		CHECK TOTAL		35,000.00				
2568 CONCEPT COMM CORP.	00001	INV	09/15/2025	211124		180739		
1 00356 6980	AIRPRRIVR	OTHER UTIL		119.95				
	Invoice Net			119.95				
2568 CONCEPT COMM CORP.	00001	INV	09/30/2025	210417		180741		
1 00115 8950	TECHNOLOG	SOFTWARE		154.95				
	Invoice Net			154.95				
2568 CONCEPT COMM CORP.	00001	INV	09/17/2025	211081		180978		
1 00118 6890	GENEXP	INTERNET		94.95				
	Invoice Net			94.95				

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	369.85	-----
5695	DRUG TESTING EXPERTS	00001		INV	09/16/2025	342926		
	1 047 8992	GRANT		JSGRANTS		74.00	180794	
		Invoice Net				74.00		
						CHECK TOTAL	74.00	-----
6342	ROBERT MINTZ	00000		INV	09/15/2025	SEP25		180745
	1 023 6450	SOL WASTE		MILEAGE		88.76		
		Invoice Net				88.76		
						CHECK TOTAL	88.76	-----
6018	GENUINE PARTS COMPANY	00001		INV	09/16/2025	248936		180940
	1 03457 7040	SHERAUTO		REPAIR		868.62		
		Invoice Net				868.62		
6018	GENUINE PARTS COMPANY	00001		INV	09/17/2025	247878		180970
	1 002 7422	RD&BR GEN		REPHEQUIP		91.37		
		Invoice Net				91.37		
6018	GENUINE PARTS COMPANY	00001		INV	09/17/2025	247879		180971
	1 002 7040	RD&BR GEN		REPAIR		33.99		
		Invoice Net				33.99		
6018	GENUINE PARTS COMPANY	00001		INV	09/17/2025	247692		180972
	1 002 7418	RD&BR GEN		REPHTRUCKS		93.82		
		Invoice Net				93.82		
6018	GENUINE PARTS COMPANY	00001		INV	09/18/2025	249148		181060
	1 03457 7030	SHERAUTO		LUBRICANT		510.72		
		Invoice Net				510.72		
						CHECK TOTAL	1,598.52	-----
5936	NEGOTIATION SERVICES	00001		INV	09/17/2025	9-Sep-25		180973
	1 032 8750	HIGHWAY		CONTRMISC		10,500.00		
		Invoice Net				10,500.00		
						CHECK TOTAL	10,500.00	-----
2320	NORTH 40 OUTFITTERS	00001		INV	09/17/2025	049810/B		180983
	1 002 6720	RD&BR GEN		SM ASSETS		370.99		
		Invoice Net				370.99		
2320	NORTH 40 OUTFITTERS	00001		CRM	09/17/2025	049811/B		180985
	1 002 6720	RD&BR GEN		SM ASSETS		-21.00		
		Invoice Net				-21.00		
2320	NORTH 40 OUTFITTERS	00001		INV	09/17/2025	049848/B		180986
	1 002 6720	RD&BR GEN		SM ASSETS		349.99		
		Invoice Net				349.99		
						CHECK TOTAL	699.98	-----
2320	NORTH 40 OUTFITTERS	00002		INV	09/17/2025	49863/B		180943
	1 027 8650	WEEDS		TOOLSSML		27.98		

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	2 027 7520	WEEDS		REPOTHER		26.91		
		Invoice Net				54.89		
						CHECK TOTAL	54.89	-----
3856 NORTHWEST POLYGRAPH SE	00000	INV	09/16/2025			09.02.25-0653	181040	
1 006 7110	DISTCT	OTHER				650.00		
	Invoice Net					650.00		
						CHECK TOTAL	650.00	-----
2788 OXARC	00001	INV	09/12/2025			0062124414	180728	
1 030 6720	PARKS	SM ASSETS				14.86		
	Invoice Net					14.86		
						CHECK TOTAL	14.86	-----
5783 PACIFIC MICROREM INC	00001	INV	09/16/2025			25-5136	181041	
1 006 7410	DISTCT	REPOFFICE				500.00		
	Invoice Net					500.00		
						CHECK TOTAL	500.00	-----
2798 PACIFIC STEEL & RECYCL	00001	INV	09/17/2025			9138586	181019	
1 03457 7040	SHERAUTO	REPAIR				17.43		
	Invoice Net					17.43		
						CHECK TOTAL	17.43	-----
5203 PAPE MACHINERY INC	00001	INV	09/15/2025			16333622	180738	
1 00355 6540	AIRSANDPT	SHOP				63.60		
	Invoice Net					63.60		
						CHECK TOTAL	63.60	-----
6478 PARSONS BEHLE & LATIME	00001	INV	09/17/2025			CV09-24-1613SEP25	181002	
1 03471 7190	JUST-CIVIL	SETTLEMENT				1,986.51		
	Invoice Net					1,986.51		
						CHECK TOTAL	1,986.51	-----
1481 PATTI'S ACTION AUTO SU	00001	INV	09/17/2025			431762-1	181006	
1 002 7418	RD&BR GEN	REPHTRUCKS				62.00		
	Invoice Net					62.00		
						CHECK TOTAL	62.00	-----
3833 PERSONNEL EVALUATION I	00000	INV	09/15/2025			55692	180752	
1 03461 6830	JAILDETENT	BACKGR CHK				25.00		
2 03453 6830	SHERPATROL	BACKGR CHK				50.00		
	Invoice Net					75.00		
						CHECK TOTAL	75.00	-----
3696 REDWOOD TOXICOLOGY LAB	00001	INV	09/16/2025			11710120258	180793	
1 047 8992	GRANT	JSGRANTS				246.92		
	Invoice Net					246.92		

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TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	246.92	-----
3848 MATTHEW E REESE	00001	INV	09/17/2025			0000007	181025	
1 03472 9390	JUSTSHER	CAP - VEHI				4,978.00		
	Invoice Net					4,978.00		
						CHECK TOTAL	4,978.00	-----
6438 REGENCE BLUESHIELD OF	00001	INV	09/30/2025			252580001288	180811	
1 082 6155	SI MEDICAL	SI ADMINFE				1,335.15		
	Invoice Net					1,335.15		
						CHECK TOTAL	1,335.15	-----
1530 RIVERSIDE HOTEL THE	00001	INV	09/12/2025			437032	180733	
1 00122 6470	VETS SVCS	LODGING				573.00		
	Invoice Net					573.00		
1530 RIVERSIDE HOTEL THE	00001	INV	09/17/2025			439335	181008	
1 00105 6450	COMMISS	MILEAGE				522.00		
	Invoice Net					522.00		
1530 RIVERSIDE HOTEL THE	00001	INV	09/17/2025			439220	181011	
1 00105 6450	COMMISS	MILEAGE				522.00		
	Invoice Net					522.00		
						CHECK TOTAL	1,617.00	-----
5346 ROK TECHNOLOGIES LLC	00001	INV	09/15/2025			11102	180748	
1 020 7820	REVAL	CTRCT SVCS				4,976.00		
	Invoice Net					4,976.00		
						CHECK TOTAL	4,976.00	-----
755 SAFETY-KLEEN CORPORATI	00001	INV	09/17/2025			98133984	180990	
1 002 7750	RD&BR GEN	SHIPANDFRT				27.50		
2 002 6540	RD&BR GEN	SHOP				759.00		
	Invoice Net					786.50		
						CHECK TOTAL	786.50	-----
763 SALT LAKE WHOLESALE SP	00001	INV	09/16/2025			106578	181042	
1 00608 7720	DISTCTSECU	AMMUNITION				2,764.30		
	Invoice Net					2,764.30		
						CHECK TOTAL	2,764.30	-----
768 FRIGGLE PICKLE LLC	00001	INV	09/15/2025			11340	180763	
1 03453 7710	SHERPATROL	UNIFORMS				14.00		
	Invoice Net					14.00		
768 FRIGGLE PICKLE LLC	00001	INV	09/16/2025			11185	181043	
1 00608 7710	DISTCTSECU	UNIFORMS				700.00		
	Invoice Net					700.00		
768 FRIGGLE PICKLE LLC	00001	INV	09/18/2025			11405	181064	
1 03472 8920	JUSTSHER	SHERCHAP				44.32		
	Invoice Net					44.32		



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CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	758.32	-----
5304 SANDPOINT FAMILY MEDIC	00001	INV	09/12/2025			56756SEPT2025	180720	
1 00119 6820	PERSONNEL	DRUGTESTIN				450.00		
	Invoice Net					450.00		
						CHECK TOTAL	450.00	-----
6334 SECURE COURT SOLUTIONS	00001	INV	09/16/2025			P-100457	181044	
1 006 6820	DISTCT	DRUGTESTIN				507.84		
	Invoice Net					507.84		
						CHECK TOTAL	507.84	-----
2456 SELKIRK ASSOCIATION OF	00001	INV	09/15/2025			47814	180749	
1 020 6520	REVAL	DUES				55.00		
	Invoice Net					55.00		
						CHECK TOTAL	55.00	-----
2459 SELKIRK PRESS INC.	00001	INV	09/11/2025			22557	180708	
1 004 6730	ELECTIONS	ELECT SUPP				7,209.62		
	Invoice Net					7,209.62		
2459 SELKIRK PRESS INC.	00001	INV	09/16/2025			22677	181048	
1 006 7220	DISTCT	PARENTING				608.00		
	Invoice Net					608.00		
						CHECK TOTAL	7,817.62	-----
6184 MICHELLE R SHORMAN	00001	INV	09/17/2025			0409	181022	
1 03453 7110	SHERPATROL	OTHER				236.00		
	Invoice Net					236.00		
6184 MICHELLE R SHORMAN	00001	INV	09/17/2025			0408	181023	
1 03461 7110	JAILDETENT	OTHER				264.00		
	Invoice Net					264.00		
						CHECK TOTAL	500.00	-----
3824 SHADOW TRACKERS	00001	INV	09/12/2025			RDK223790	180725	
1 00119 6830	PERSONNEL	BACKGR CHK				122.00		
	Invoice Net					122.00		
						CHECK TOTAL	122.00	-----
2879 SIX ROBBLEES' INC	00001	INV	09/17/2025			05P79857	180988	
1 002 7070	RD&BR GEN	CHAINS				2,700.00		
	Invoice Net					2,700.00		
2879 SIX ROBBLEES' INC	00001	INV	09/18/2025			05P80310	181057	
1 03479 7040	MARINE PTR	REPAIR				19.78		
	Invoice Net					19.78		
2879 SIX ROBBLEES' INC	00001	INV	09/18/2025			05P80201	181058	
1 03479 7040	MARINE PTR	REPAIR				71.68		
	Invoice Net					71.68		

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2879 SIX ROBBLEES' INC	00001	INV	09/18/2025	05P80196		181059		
1 03479 7040	MARINE PTR	REPAIR		320.88				
	Invoice Net			320.88				
		CHECK TOTAL		3,112.34				
1611 SNAP ON TOOLS	00001	INV	09/16/2025	091625164973		180876		
1 03472 9390	JUSTSHER	CAP - VEHI		4,000.00				
2 03457 7040	SHERAUTO	REPAIR		490.00				
	Invoice Net			4,490.00				
1611 SNAP ON TOOLS	00001	INV	09/17/2025	091525164914		180987		
1 002 6720	RD&BR GEN	SM ASSETS		47.00				
	Invoice Net			47.00				
		CHECK TOTAL		4,537.00				
6145 REBECCA WENTZEL SPADAF	00001	INV	09/16/2025	308894-4		181050		
1 006 7110	DISTCT	OTHER		62.00				
	Invoice Net			62.00				
		CHECK TOTAL		62.00				
1646 SPECIALTY AUTO GLASS	00001	INV	09/12/2025	I0083128		180735		
1 024 6870	TORT	INS - DEDU		60.00				
	Invoice Net			60.00				
		CHECK TOTAL		60.00				
4322 STELLA, PHILLIP	00000	INV	09/16/2025	SEPT25		180784		
1 03452 9080	SHERDETECT	INVEST CST		99.99				
	Invoice Net			99.99				
		CHECK TOTAL		99.99				
5944 STUNTRONICS LLC	00001	INV	09/16/2025	9532		181051		
1 00608 8590	DISTCTSECU	EQUIPMENT		184.00				
	Invoice Net			184.00				
		CHECK TOTAL		184.00				
6177 REBECCA MARIE WILCOX	00001	INV	09/18/2025	2205		181063		
1 01110 7331	EMERGMGT	EM OPERATE		595.00				
	Invoice Net			595.00				
		CHECK TOTAL		595.00				
3162 TAYLOR & SONS CHEVROLE	00001	INV	09/16/2025	93539		180792		
1 047 8992	GRANT	JSGRANTS		80.23				
	Invoice Net			80.23				
		CHECK TOTAL		80.23				
3349 THOMSON REUTERS WEST P	00001	INV	09/16/2025	852446123		180780		
1 03452 9080	SHERDETECT	INVEST CST		527.31				
	Invoice Net			527.31				

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	527.31	-----
3357 TIFCO INDUSTRIES	00001	INV	09/17/2025			72123881	180991	
1 002 6540	RD&BR GEN	SHOP				904.79		
	Invoice Net					904.79		
3357 TIFCO INDUSTRIES	00001	INV	09/17/2025			72124643	180992	
1 002 6540	RD&BR GEN	SHOP				75.84		
	Invoice Net					75.84		
3357 TIFCO INDUSTRIES	00001	INV	09/17/2025			72125287	180993	
1 002 6540	RD&BR GEN	SHOP				224.11		
	Invoice Net					224.11		
						CHECK TOTAL	1,204.74	-----
5364 TRINITY SERVICES GROUP	00001	INV	09/15/2025			3028800277	180772	
1 03462 7630	JAILKITCH	FOOD				6,092.72		
	Invoice Net					6,092.72		
5364 TRINITY SERVICES GROUP	00001	INV	09/18/2025			3028800278	181068	
1 03462 7630	JAILKITCH	FOOD				6,083.33		
	Invoice Net					6,083.33		
						CHECK TOTAL	12,176.05	-----
1708 UNITED DATA SECURITY	00001	INV	09/12/2025			148372	180737	
1 03473 7110	JUST-PA	OTHER				45.50		
	Invoice Net					45.50		
						CHECK TOTAL	45.50	-----
1714 UNITED PARCEL SERVICE	00001	INV	09/15/2025			00001Y2V32375	180760	
1 03451 6750	SHERCLCREC	POSTAGE				36.25		
	Invoice Net					36.25		
						CHECK TOTAL	36.25	-----
5684 US NIGHT VISION COMPAN	00000	INV	09/18/2025			26453	181067	
1 03453 8590	SHERPATROL	EQUIPMENT				4,970.00		
	Invoice Net					4,970.00		
						CHECK TOTAL	4,970.00	-----
4308 KACEY L WALL PLLC	00001	INV	09/16/2025			9011	181052	
1 006 7100	DISTCT	LEGAL				60.00		
	Invoice Net					60.00		
4308 KACEY L WALL PLLC	00001	INV	09/16/2025			9015	181054	
1 006 7100	DISTCT	LEGAL				45.00		
	Invoice Net					45.00		
4308 KACEY L WALL PLLC	00001	INV	09/16/2025			8978	181055	
1 006 7100	DISTCT	LEGAL				1,100.00		
	Invoice Net					1,100.00		
						CHECK TOTAL	1,205.00	-----

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2919 WASTE MANAGEMENT OF ID	00001	INV	09/12/2025	0432843-1827-6		180727		
1 030 6950	PARKS	GARBAGE						
	Invoice Net							
					198.79			
					198.79			
				CHECK TOTAL	198.79			
6097 CAMELIA WEILL	00000	INV	09/15/2025	SEP25_2		180746		
1 023 6450	SOL WASTE	MILEAGE						
	Invoice Net							
					39.90			
					39.90			
				CHECK TOTAL	39.90			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003321862		180946		
1 00110 7421	BLDGGRD	R&M GENER						
	Invoice Net							
					2,417.45			
					2,417.45			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003324814		180950		
1 00110 7421	BLDGGRD	R&M GENER						
	Invoice Net							
					2,259.32			
					2,259.32			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003324777		180951		
1 00110 7421	BLDGGRD	R&M GENER						
	Invoice Net							
					2,002.80			
					2,002.80			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003321857		180953		
1 03410 7421	JUSTBLDGS	R&M GENER						
	Invoice Net							
					1,729.63			
					1,729.63			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003329831		180995		
1 002 7422	RD&BR GEN	REPHEQUIP						
	Invoice Net							
					111.87			
					111.87			
3548 WESTERN STATES EQUIPME	00001	INV	09/17/2025	IN003330554		180996		
1 002 7422	RD&BR GEN	REPHEQUIP						
	Invoice Net							
					77.99			
					77.99			
				CHECK TOTAL	8,599.06			
3583 WILBUR-ELLIS COMPANY	00001	INV	09/17/2025	17470445		180941		
1 027 8390	WEEDS	HERB - ROF						
	Invoice Net							
					2,838.40			
					2,838.40			
				CHECK TOTAL	2,838.40			
1742 WILLIAMS MARGARET R. P	00001	INV	09/16/2025	JUL25 CASA		181056		
1 03419 7300	PUBCASACFT	CONFLICT						
	Invoice Net							
					3,555.00			
					3,555.00			
				CHECK TOTAL	3,555.00			
3599 YOKE'S	00001	INV	09/16/2025	06-133813		180919		
1 006 8360	DISTCT	JURY MEALS						
	Invoice Net							
					35.62			
					35.62			
3599 YOKE'S	00001	INV	09/16/2025	14-125923		180925		
1 006 8340	DISTCT	JURY OTHER						
	Invoice Net							
					412.47			
					412.47			
				CHECK TOTAL	448.09			



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5284	NORTHWEST FIBER LLC	00001		INV	09/17/2025	208-263-0644SEP25	180979	
	1 00115 6920	TECHNOLOG		TELEPHONE		69.03		
		Invoice Net				69.03		
5284	NORTHWEST FIBER LLC	00001		INV	09/17/2025	208-265-5640SEP25	180980	
	1 00115 6920	TECHNOLOG		TELEPHONE		72.22		
		Invoice Net				72.22		
5284	NORTHWEST FIBER LLC	00001		INV	09/17/2025	208-189-0160SEP25	180981	
	1 00823 6920	911TECH		TELEPHONE		2,939.58		
		Invoice Net				2,939.58		
5284	NORTHWEST FIBER LLC	00001		INV	09/17/2025	208-189-0226SEP25	180982	
	1 00115 6920	TECHNOLOG		TELEPHONE		325.22		
		Invoice Net				325.22		
						CHECK TOTAL	3,406.05	-----
230 INVOICES				WARRANT TOTAL		305,415.15	305,415.15	

## WARRANT SUMMARY

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
001	00105	COMMISSIONERS	001-05-00-000-6450-	TRAVEL - MILEAGE	1,044.00	4,112.05
001	00105	COMMISSIONERS	001-05-00-000-7860-	MISCELLANEOUS EXPENSES	32.10	4,112.05
001	00110	FACILITIES	001-10-00-000-7421-	REPAIRS/MAINT GENERATO	6,679.57	51,677.02
001	00110	FACILITIES	001-10-00-000-7530-	REPAIRS/MAINT - FACILI	7.04	51,677.02
001	00112	EXTENSION HORTICUL	001-13-12-000-6440-	TRAVEL	210.00	10,722.58
001	00114	EXTENSION WORKSHOP	001-13-14-000-6670-	SUPPLIES - OTHER	204.95	10,722.58
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	466.47	125,735.79
001	00115	TECHNOLOGY	001-15-00-000-8950-	SOFTWARE AND SOFTWARE S	2,599.95	125,735.79
001	00118	GENERAL FUND EXPEN	001-18-00-000-6890-	UTILITIES - INTERNET	94.95	228,171.77
001	00118	GENERAL FUND EXPEN	001-18-00-000-6930-	UTILITIES - ELECTRICIT	2,782.81	228,171.77
001	00118	GENERAL FUND EXPEN	001-18-00-000-6980-	UTILITIES - OTHER	108.87	228,171.77
001	00118	GENERAL FUND EXPEN	001-18-00-000-7800-	PRINTING	451.24	228,171.77
001	00118	GENERAL FUND EXPEN	001-18-00-000-7860-	MISCELLANEOUS EXPENSES	81.60	228,171.77
001	00119	PERSONNEL	001-19-00-000-6530-	SUPPLIES - OFFICE	304.27	26,476.24
001	00119	PERSONNEL	001-19-00-000-6820-	DRUG TESTING	450.00	26,476.24
001	00119	PERSONNEL	001-19-00-000-6830-	BACKGROUND CHECKS	122.00	26,476.24
001	00119	PERSONNEL	001-19-00-000-7690-	ADVERTISING	450.00	26,476.24
001	00119	PERSONNEL	001-19-00-000-9350-	CAPITAL - LEASE EXPEND	262.00	26,476.24
001	00122	VETERANS SERVICES	001-22-00-000-6470-	TRAVEL - LODGING	573.00	390.64
001	00123	PLANNING	001-23-00-000-6530-	SUPPLIES - OFFICE	74.55	9,476.51
001	00123	PLANNING	001-23-00-000-6790-	COPY MACHINE USE/MAINT	13.61	9,476.51
001	00123	PLANNING	001-23-00-000-7260-	PROF. SVCS - ENGINEERI	370.00	9,476.51
001	00123	PLANNING	001-23-00-000-7270-	PROF. SVCS - SURVEYING	924.42	9,476.51
001	01110	EMERGENCY MANAGEME	001-11-00-000-6900-	UTILITIES - CELLULAR T	110.40	4,168.44
001	01110	EMERGENCY MANAGEME	001-11-00-000-7331-	EMERGENCY MANAGEMENT O	595.00	4,168.44
001	01130	EXTENSION OFFICE	001-13-00-000-6530-	SUPPLIES - OFFICE	17.60	10,722.58
001	01130	EXTENSION OFFICE	001-13-00-000-6790-	COPY MACHINE USE/MAINT	274.96	10,722.58
001	01130	EXTENSION OFFICE	001-13-00-000-9350-	CAPITAL - LEASE EXPEND	185.00	84.00
001	01261	MOTOR VEHICLE - SA	001-26-01-000-6790-	COPY MACHINE USE/MAINT	7.28	8,609.20
001	01261	MOTOR VEHICLE - SA	001-26-01-000-9350-	CAPITAL - LEASE EXPEND	142.00	355.36
001	01262	MOTOR VEHICLE - PR	001-26-02-000-6790-	COPY MACHINE USE/MAINT	3.77	8,609.20
001	01262	MOTOR VEHICLE - PR	001-26-02-000-9350-	CAPITAL - LEASE EXPEND	39.00	355.36
				FUND TOTAL	19,682.41	
002	002	ROAD & BRIDGE	002-00-00-000-6540-	SUPPLIES - SHOP	2,085.34	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-6560-	SUPPLIES - LAUNDRY	173.25	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-6720-	SMALL ASSETS AND EQUIP	746.98	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-6880-	UTILITIES - FUEL FOR H	75.96	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-6930-	UTILITIES - ELECTRICIT	375.25	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7000-	VEHICLES - FUEL, GASOL	559.32	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7010-	VEHICLES - FUEL, DIESE	7,054.14	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7020-	VEHICLES - TIRES	60,057.92	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7030-	VEHICLES - LUBRICANTS	2,478.00	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7040-	VEHICLES - REPAIR/MAIN	33.99	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7070-	VEHICLES - CHAINS	13,118.50	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7418-	REPAIRS/MAINT - HEAVY	649.70	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7422-	REPAIRS/MAINT - HEAVY	1,227.28	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-7750-	SHIPPING AND FREIGHT	63.80	2,943,108.37

## WARRANT SUMMARY

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

FUND ORG		ACCOUNT			AMOUNT	AVLB BUDGET
002	002	ROAD & BRIDGE	002-00-00-000-8551-	ROAD MAINT - BRIDGES	22,256.20	2,943,108.37
002	002	ROAD & BRIDGE	002-00-00-000-9000-	GRANT - COUNTY MATCH	227.16	691,541.10
002	002	ROAD & BRIDGE	002-00-00-000-9520-	CAPITAL - HEAVY EQUIPM	35,000.00	691,541.10
FUND TOTAL					146,182.79	
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6540-	SUPPLIES - SHOP	63.60	77,192.33
003	00356	AIRPORT - PRIEST R	003-56-00-000-6980-	UTILITIES - OTHER	119.95	12,210.47
003	00356	AIRPORT - PRIEST R	003-56-00-000-7502-	REPAIRS/MAINT-AIRFIELD	210.24	12,210.47
FUND TOTAL					393.79	
004	004	ELECTIONS	004-00-00-000-6730-	ELECTION SUPPLIES	7,209.62	125,805.19
004	004	ELECTIONS	004-00-00-000-7420-	REPAIRS/MAINT - EQUIPM	49.78	125,805.19
004	004	ELECTIONS	004-00-00-000-9350-	CAPITAL - LEASE EXPEND	164.00	46.45
FUND TOTAL					7,423.40	
005	005	DRUG COURT	005-00-00-000-6530-	SUPPLIES - OFFICE	59.65	16,923.20
005	005	DRUG COURT	005-00-00-000-6590-	SUPPLIES - PARTICIPANT	75.34	16,923.20
005	005	DRUG COURT	005-00-00-000-6820-	DRUG TESTING	3,120.00	16,923.20
FUND TOTAL					3,254.99	
006	006	DISTRICT COURT	006-00-00-000-6530-	SUPPLIES - OFFICE	379.31	85,397.65
006	006	DISTRICT COURT	006-00-00-000-6820-	DRUG TESTING	987.84	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7100-	PROF. SVCS - LEGAL	4,859.00	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7110-	PROF. SVCS - OTHER	2,225.89	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7220-	PROF. SVCS - PARENTING	719.99	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7410-	REPAIRS/MAINT - OFFICE	589.61	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7430-	REPAIRS/MAINT - BLDGS/	2,220.26	85,397.65
006	006	DISTRICT COURT	006-00-00-000-7860-	MISCELLANEOUS EXPENSES	225.60	85,397.65
006	006	DISTRICT COURT	006-00-00-000-8340-	JURY - OTHER	837.12	85,397.65
006	006	DISTRICT COURT	006-00-00-000-8360-	JURY - MEALS	35.62	85,397.65
006	00608	DISTRICT CT - CT S	006-00-08-000-7710-	UNIFORMS	1,083.48	85,397.65
006	00608	DISTRICT CT - CT S	006-00-08-000-7720-	AMMUNITION	2,764.30	85,397.65
006	00608	DISTRICT CT - CT S	006-00-08-000-8590-	EQUIPMENT	1,665.39	85,397.65
006	00661	PROBATION SERVICES	006-61-00-000-6720-	SMALL ASSETS AND EQUIP	174.18	45,821.06
FUND TOTAL					18,767.59	
008	00822	911 OPERATIONS	008-00-22-000-6530-	SUPPLIES - OFFICE	25.69	31,847.22
008	00822	911 OPERATIONS	008-00-22-000-7110-	PROF. SVCS - OTHER	2,207.32	31,847.22
008	00822	911 OPERATIONS	008-00-22-000-7710-	UNIFORMS	171.12	31,847.22
008	00823	911 TECHNOLOGY	008-00-23-000-6530-	SUPPLIES - OFFICE	62.35	241,070.83
008	00823	911 TECHNOLOGY	008-00-23-000-6920-	UTILITIES - TELEPHONE	2,939.58	241,070.83
008	00824	911 REPEATER SITE	008-00-24-000-6600-	SUPPLIES - NETWORK	45.52	31,847.22
008	00824	911 REPEATER SITE	008-00-24-000-8590-	EQUIPMENT	562.56	241,070.83



## WARRANT SUMMARY

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
FUND TOTAL			6,014.14	
020	020	REVALUATION 020-00-00-000-6520-	DUES/MEMBERSHIP/LICENS 55.00	251,060.32
020	020	REVALUATION 020-00-00-000-6790-	COPY MACHINE USE/MAINT 169.19	251,060.32
020	020	REVALUATION 020-00-00-000-7820-	CONTRACT SERVICES 4,976.00	251,060.32
020	020	REVALUATION 020-00-00-000-9350-	CAPITAL - LEASE EXPEND 377.00	53.00
FUND TOTAL			5,577.19	
023	023	SOLID WASTE 023-00-00-000-6450-	TRAVEL - MILEAGE 128.66	1,156,771.61
023	023	SOLID WASTE 023-00-00-000-6530-	SUPPLIES - OFFICE 416.59	1,156,771.61
023	023	SOLID WASTE 023-00-00-000-7000-	VEHICLES - FUEL, GASOL 157.04	1,156,771.61
023	023	SOLID WASTE 023-00-00-000-7040-	VEHICLES - REPAIR/MAIN 617.09	1,156,771.61
023	023	SOLID WASTE 023-00-00-000-9350-	CAPITAL - LEASE EXPEND 95.50	3,998,445.67
023	02381	SW - LOCAL 023-00-81-000-6980-	UTILITIES - OTHER 257.60	1,156,771.61
023	02381	SW - LOCAL 023-00-81-000-7330-	OPERATIONS 262.96	1,156,771.61
FUND TOTAL			1,935.44	
024	024	TORT 024-00-00-000-6870-	INSURANCE - DEDUCTIBLE 310.00	59,730.22
FUND TOTAL			310.00	
027	027	WEEDS 027-00-00-000-6670-	SUPPLIES - OTHER 17.57	14,483.14
027	027	WEEDS 027-00-00-000-7430-	REPAIRS/MAINT - BLDGS/ 73.46	14,483.14
027	027	WEEDS 027-00-00-000-7520-	REPAIRS/MAINT - OTHER 70.87	14,483.14
027	027	WEEDS 027-00-00-000-8390-	HERBICIDES - RIGHT OF 2,838.40	14,483.14
027	027	WEEDS 027-00-00-000-8650-	TOOLS & SMALL EQUIPMEN 27.98	14,483.14
FUND TOTAL			3,028.28	
030	030	PARKS & RECREATION 030-00-00-000-6720-	SMALL ASSETS AND EQUIP 14.86	14,395.64
030	030	PARKS & RECREATION 030-00-00-000-6950-	UTILITIES - GARBAGE 198.79	14,395.64
030	030	PARKS & RECREATION 030-00-00-000-6980-	UTILITIES - OTHER 80.77	14,395.64
FUND TOTAL			294.42	
032	032	HIGHWAY SPECIAL ST 032-00-00-000-8750-	CONTRACTS - MISC 10,500.00	352,183.44
FUND TOTAL			10,500.00	
034	03410	JUSTICE - BLDGS & 034-10-00-000-7421-	REPAIRS/MAINT GENERATO 1,729.63	32,120.26
034	03419	PUB DEFENDER - CAS 034-74-19-000-7300-	PROF. SVCS - CONFLICT 3,555.00	97,473.71
034	03451	SHERIFF - CLERICAL 034-72-51-000-6530-	SUPPLIES - OFFICE 52.99	95,905.39
034	03451	SHERIFF - CLERICAL 034-72-51-000-6750-	POSTAGE 36.25	95,905.39
034	03451	SHERIFF - CLERICAL 034-72-51-000-7110-	PROF. SVCS - OTHER 22.41	95,905.39
034	03452	SHERIFF - DETECTIV 034-72-52-000-9080-	INVESTIGATIVE COSTS 627.30	95,905.39
034	03453	SHERIFF - PATROL 034-72-53-000-6830-	BACKGROUND CHECKS 83.00	95,905.39
034	03453	SHERIFF - PATROL 034-72-53-000-7110-	PROF. SVCS - OTHER 236.00	95,905.39



## WARRANT SUMMARY

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
034	03453	SHERIFF - PATROL 034-72-53-000-7710-	UNIFORMS 502.75	95,905.39
034	03453	SHERIFF - PATROL 034-72-53-000-8590-	EQUIPMENT 4,970.00	95,905.39
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7000-	VEHICLES - FUEL, GASOL 27.40	95,905.39
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7030-	VEHICLES - LUBRICANTS 510.72	95,905.39
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7040-	VEHICLES - REPAIR/MAIN 6,549.72	95,905.39
034	03457	SHERIFF - AUTO SHO 034-72-57-000-7110-	PROF. SVCS - OTHER 375.00	95,905.39
034	03461	JAIL - DETENTION 034-78-61-000-6480-	TRAVEL - PRISONER TRAN 101.32	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-6530-	SUPPLIES - OFFICE 465.12	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-6620-	SUPPLIES - CLEANING 1,294.01	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-6830-	BACKGROUND CHECKS 25.00	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-7110-	PROF. SVCS - OTHER 264.00	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-7863-	INMATE SUPPLIES 548.13	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-8000-	HYGIENE 524.50	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-8060-	MEDICAL 1,180.04	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-8590-	EQUIPMENT 41.38	100,681.00
034	03461	JAIL - DETENTION 034-78-61-000-8950-	SOFTWARE SUBSCRIPTIONS 2,207.33	100,681.00
034	03462	JAIL - KITCHEN 034-78-62-000-7630-	FOOD 12,176.05	100,681.00
034	03471	JUSTICE - CIVIL LI 034-71-00-000-7190-	SETTLEMENTS, JUDGMENTS 1,986.51	292,998.88
034	03472	JUSTICE - SHERIFF 034-72-00-000-8920-	SHERIFF CHAPLAIN SERVI 44.32	95,905.39
034	03472	JUSTICE - SHERIFF 034-72-00-000-9390-	CAPITAL - VEHICLES 17,197.00	11,992.99
034	03473	JUSTICE - PROSECUT 034-73-00-000-7110-	PROF. SVCS - OTHER 45.50	76,406.25
034	03473	JUSTICE - PROSECUT 034-73-00-000-7860-	MISCELLANEOUS EXPENSES 69.43	76,406.25
034	03479	JUSTICE - MARINE P 034-79-00-000-7000-	VEHICLES - FUEL, GASOL 470.90	8,305.12
034	03479	JUSTICE - MARINE P 034-79-00-000-7040-	VEHICLES - REPAIR/MAIN 412.34	8,305.12
034	34180	JUSTICE - GENERAL 034-18-00-000-6600-	SUPPLIES - NETWORK 20.56	1,284,286.15
034	34180	JUSTICE - GENERAL 034-18-00-000-8950-	SOFTWARE AND SOFTWARE S 4,351.50	1,284,286.15
034	34180	JUSTICE - GENERAL 034-18-00-000-9430-	CAPITAL - COMPUTERS 10,884.00	58,854.65
FUND TOTAL			<b>73,587.11</b>	
038	038	WATERWAYS 038-00-00-000-6930-	UTILITIES - ELECTRICIT 21.77	18,715.63
038	038	WATERWAYS 038-00-00-000-7710-	UNIFORMS 25.90	18,715.63
FUND TOTAL			<b>47.67</b>	
047	047	GRANTS 047-00-00-000-8992-	JUSTICE SERVICES GRANT 4,213.15	880,710.94
047	047	GRANTS 047-00-00-000-8993-	ROAD & BRIDGE GRANTS 2,867.63	880,710.94
FUND TOTAL			<b>7,080.78</b>	
082	082	SELF INSURED MEDIC 082-00-00-000-6155-	SELF INSURED ADMIN FEE 1,335.15	-771,204.25
FUND TOTAL			<b>1,335.15</b>	
WARRANT SUMMARY TOTAL			<b>305,415.15</b>	
GRAND TOTAL			<b>305,415.15</b>	

## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
	1823	AMENDOLA DOTY & BRUMLEY PLL	08.14.2025		INV	09/16/2025	3,159.00	Attorney Fees CV-2014-
	4700	AMAZON CAPITAL SERVICES INC	1ML6-4H37-LLMJ		INV	09/03/2025	17.60	Binder Clips
							<b>3,176.60</b>	VOUCHER TOTAL
180691	4980	AT&T MOBILITY	EDQ082025		INV	09/10/2025	368.00	EM SW WIFI AUG25
180692	399	HOME DEPOT CREDIT SERVICES	83729		INV	09/10/2025	262.96	SW DEWALT BATTERIES &
180693	1889	AUDIOLOGY RESEARCH ASSOCIAT	125422		INV	09/10/2025	33.00	Pure Tone Air
180708	2459	SELKIRK PRESS INC.	22557		INV	09/11/2025	7,209.62	Ballot stock
180709	209	CLEARWATER SPRINGS	116004Aug25		INV	09/11/2025	32.10	116004_BOCC_Water
180711	966	CANON USA INC	6013083801		INV	09/12/2025	13.61	Canon copier 3330i use
180712	2003	CULLIGAN WATER CO.	256904AUG25		INV	09/12/2025	74.55	Bottle water
180713	358	GLAHE & ASSOCIATES	39		INV	09/12/2025	924.42	Professional county su
180714	5469	BONNER COUNTY ENGINEERING	BLP2022-1024		INV	09/12/2025	100.00	Professional engineeri
180715	5469	BONNER COUNTY ENGINEERING	BLP2025-0385-4		INV	09/12/2025	40.00	Professional engineeri
180716	5469	BONNER COUNTY ENGINEERING	BLP2025-0718		INV	09/12/2025	60.00	Professional engineeri
180718	5469	BONNER COUNTY ENGINEERING	BLP2025-0887		INV	09/12/2025	80.00	Professional engineeri
180719	5469	BONNER COUNTY ENGINEERING	ST0006-25		INV	09/12/2025	90.00	Professional engineeri
180720	5304	SANDPOINT FAMILY MEDICINE	56756SEPT2025		INV	09/12/2025	450.00	Drug Testing
180721	3830	BONNER COUNTY DAILY BEE	0000039358-08032025		INV	09/12/2025	225.00	Employment Advertising
180722	3830	BONNER COUNTY DAILY BEE	0000040548-08312025		INV	09/12/2025	225.00	Employment Advertising
180724	4700	AMAZON CAPITAL SERVICES INC	1H19-GV6J-FTD3		INV	09/12/2025	159.34	Office Supplies
180725	3824	SHADOW TRACKERS	RDK223790		INV	09/12/2025	122.00	Background Checks
180726	1900	AVISTA UTILITIES	5066940000Sep25		INV	09/12/2025	21.77	Nav Lights
180727	2919	WASTE MANAGEMENT OF IDAHO I	0432843-1827-6		INV	09/12/2025	198.79	Garfield Bay Campgroun
180728	2788	OXARC	0062124414		INV	09/12/2025	14.86	Parts
180730	186	CINTAS CORPORATION #606	4241879192.2		INV	09/12/2025	12.95	Uniforms

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
180731	186	CINTAS CORPORATION #606	4242737688.2		INV	09/12/2025	12.95	Uniforms
180733	1530	RIVERSIDE HOTEL THE	437032		INV	09/12/2025	573.00	Toms Hotel Boise
180734	965	CANON FINANCIAL SERVICES IN	41807772		INV	09/12/2025	406.93	Contract Charge & Mete
180735	1646	SPECIALTY AUTO GLASS	I0083128		INV	09/12/2025	60.00	Windshield claim 20250
180737	1708	UNITED DATA SECURITY	148372		INV	09/12/2025	45.50	Inv. #148372 -Document
180738	5203	PAPE MACHINERY INC	16333622		INV	09/15/2025	63.60	CHAIN
180739	2568	CONCEPT COMM CORP.	211124		INV	09/15/2025	119.95	PRIEST RIVER AIRPORT I
180740	42	AIRSIDE SOLUTIONS INC	41645		INV	09/15/2025	210.24	RUNWAY LIGHT SOCKETS
180741	2568	CONCEPT COMM CORP.	210417		INV	09/30/2025	154.95	JSTORMS-MiFiber-PRDMVC
180742	965	CANON FINANCIAL SERVICES IN	41807777		INV	09/15/2025	149.28	Ponderay
180743	965	CANON FINANCIAL SERVICES IN	41807785		INV	09/11/2025	176.81	SW COPIER SEP25
180744	965	CANON FINANCIAL SERVICES IN	41807778		INV	09/15/2025	42.77	Priest River
180745	6342	ROBERT MINTZ	SEP25		INV	09/15/2025	88.76	SW TRAVEL MILEAGE
180746	6097	CAMELIA WEILL	SEP25_2		INV	09/15/2025	39.90	SW TRAVEL MILEAGE
180747	965	CANON FINANCIAL SERVICES IN	41807787		INV	09/15/2025	546.19	CONTRACT AND USAGE
180748	5346	ROK TECHNOLOGIES LLC	11102		INV	09/15/2025	4,976.00	GIS MANAGED CLOUD
180749	2456	SELKIRK ASSOCIATION OF REAL	47814		INV	09/15/2025	55.00	RETS FEED
180750	1067	DELL MARKETING L.P.	10836015644		INV	09/15/2025	10,884.00	Dell Pro Slim Plus
180751	2564	COMPUNET INC.	303619		INV	09/15/2025	4,351.50	Cradlepoint Renewal 11
180752	3833	PERSONNEL EVALUATION INC	55692		INV	09/15/2025	75.00	Pre employment web bas
180753	4700	AMAZON CAPITAL SERVICES INC	1WFQ-6G9N-1L1L		CRM	09/15/2025	-19.99	Return of Flat Top Gri
180754	4700	AMAZON CAPITAL SERVICES INC	1XQR-6J1M-1KWD		INV	09/15/2025	45.52	Coax Cable Connector
180755	4700	AMAZON CAPITAL SERVICES INC	1L7W-F1K1-QH1P		INV	09/15/2025	562.56	Battery, Battery Backu
180756	4700	AMAZON CAPITAL SERVICES INC	1LFN-X1WJ-G9MW		INV	09/15/2025	34.99	Spray Bottles
180757	4700	AMAZON CAPITAL SERVICES INC	1VWH-X6RY-GJGK		INV	09/15/2025	652.45	Lysol, Grill Cleaner,



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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
180758	310	GALLS PARENT HOLDINGS LLC	032521223		INV	09/15/2025	171.12	womens Tactical Pants
180759	310	GALLS PARENT HOLDINGS LLC	032493120		INV	09/15/2025	488.75	Jumpsuit, velcro keepe
180760	1714	UNITED PARCEL SERVICE	00001Y2V32375		INV	09/15/2025	36.25	Shipping Charges
180761	2282	KODIAK ADVERTISING	3434		INV	09/15/2025	375.00	Install vehicle graphi
180763	768	FRIGGLE PICKLE LLC	11340		INV	09/15/2025	14.00	Nametags w/ silver
180764	251	DOVER BAY MARINA	34642		INV	09/15/2025	290.74	Marine Fuel
180765	251	DOVER BAY MARINA	34641		INV	09/15/2025	180.16	Marine Fuel
180766	4700	AMAZON CAPITAL SERVICES INC	1PPQ-KFJF-DDV3		INV	09/15/2025	15.99	Hanging File Folders
180767	3667	INSIGHT DISTRIBUTING INC	0537011-IN		INV	09/15/2025	1,132.35	TP, Towel Rolls, Can L
180768	4700	AMAZON CAPITAL SERVICES INC	11JH-J3YD-7WRQ		INV	09/15/2025	41.38	Training Dummy Rounds
180769	4700	AMAZON CAPITAL SERVICES INC	1NQ-T-6J7J-7PWV		INV	09/15/2025	20.56	USB Relay Controller f
180770	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IV8060		INV	09/15/2025	22.32	Battery, Caliper Cores
180771	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IV8058		CRM	09/15/2025	-13.28	Brake Caliper Cores, B
180772	5364	TRINITY SERVICES GROUP INC	3028800277		INV	09/15/2025	6,092.72	Inmate/Juvenile Meals
180773	290	EAN SERVICES LLC	39833740		INV	09/15/2025	74.43	Rental car for inmate
180775	4469	KLOPMAN-BAERSELMAN AIMEE	SEP25		INV	09/15/2025	10.89	Meal Reimbursement for
180776	4027	FLOREA, JOSHUA	SEP25		INV	09/15/2025	16.00	Meal Reimbursement for
180777	5238	BARBED K CUSTOM ETCHING LLC	2057		INV	09/16/2025	18.50	Office Plaque 2.5x8
180778	5238	BARBED K CUSTOM ETCHING	2052		INV	09/16/2025	18.50	Office Plaque 2.5x8
180779	4700	AMAZON CAPITAL SERVICES INC	14QY-T7WN-GHTK		INV	09/16/2025	370.41	Peanut Butter, Creamer
180780	3349	THOMSON REUTERS WEST PAYMEN	852446123		INV	09/16/2025	527.31	Investigative Charges
180783	186	CINTAS CORPORATION #606	4243070220		INV	09/16/2025	22.41	BCSO Mats
180784	4322	STELLA, PHILLIP	SEPT25		INV	09/16/2025	99.99	Reimbursement for purc
180785	3830	BONNER COUNTY DAILY BEE	0000040534		INV	09/10/2025	122.32	SW RFP METAL PUBLICATI



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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
180786	3830	BONNER COUNTY DAILY BEE	0000040536		INV	09/10/2025	106.48	SW RFP WOOD PUBLICATIO
180787	3830	BONNER COUNTY DAILY BEE	0000040537		INV	09/10/2025	106.48	SW RFP HHW PUBLICATION
180788	2592	CO-OP GAS AND SUPPLY CO	76970		INV	09/16/2025	7.04	FAC ASSESSORS GLASS PA
180789	4318	COMPASS MECHANICAL CONSULTI	7412		INV	09/16/2025	617.09	SW 0008 2017 FORD REPA
180790	966	CANON USA INC	6013039807		INV	09/16/2025	174.18	Copier Maintenance and
180791	80	ALPINE FIRE PROTECTION	8262		INV	09/16/2025	365.00	Fire Extinguisher annu
180792	3162	TAYLOR & SONS CHEVROLET	93539		INV	09/16/2025	80.23	Traverse Oil Change
180793	3696	REDWOOD TOXICOLOGY LABORATO	11710120258		INV	09/16/2025	246.92	Juvenile Drug Testing
180794	5695	DRUG TESTING EXPERTS	342926		INV	09/16/2025	74.00	Munzke- Random Drug Te
180795	6355	JULIE PITRE	544		INV	09/16/2025	500.00	S.J. Counseling
180796	5698	ALTIS COUNSELING ASSOCIATES	49812		INV	09/16/2025	20.00	A.C. Counseling
180797	5698	ALTIS COUNSELING ASSOCIATES	50087		INV	09/16/2025	20.00	A.C. Counseling
180798	5698	ALTIS COUNSELING ASSOCIATES	49853		INV	09/16/2025	500.00	L.A. Counseling
180799	5698	ALTIS COUNSELING ASSOCIATES	49822		INV	09/16/2025	375.00	N.M. Counseling
180800	5698	ALTIS COUNSELING ASSOCIATES	49852		INV	09/16/2025	500.00	J.C. Counseling
180801	5698	ALTIS COUNSELING ASSOCIATES	49857		INV	09/16/2025	500.00	D.A. Counseling
180802	84	BEST WESTERN PLUS UNIVERSIT	16936		INV	09/16/2025	258.00	Gonzalez- IJJA
180803	84	BEST WESTERN PLUS UNIVERSIT	16933		INV	09/16/2025	258.00	Jeffers- IJJA
180804	84	BEST WESTERN PLUS UNIVERSIT	16935		INV	09/16/2025	258.00	Simmons- IJJA
180805	84	BEST WESTERN PLUS UNIVERSIT	16934		INV	09/16/2025	258.00	Stultz-IJJA
180807	5826	KEVIN CHAFTY	SEPT25A		INV	09/16/2025	27.40	Reimburse employee for
180811	6438	REGENCE BLUESHIELD OF IDAHO	252580001288		INV	09/30/2025	1,335.15	Regence EMS Admin Fee
180862	1953	BONNER GENERAL HEALTH	SPHF8000		INV	09/16/2025	207.48	ER Dept Visit - DB
180864	1953	BONNER GENERAL HEALTH	SPHF8369		INV	09/16/2025	32.67	ER Dept Visit - BP
180866	1953	BONNER GENERAL HEALTH	SPHF5866		INV	09/16/2025	363.72	ER Dept Visit - Pharma

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180868	1953	BONNER GENERAL HEALTH	SPHF6347		INV	09/16/2025	32.52	ER Dept visit - SA
180869	1953	BONNER GENERAL HEALTH	SPHF6694		INV	09/16/2025	445.05	Pharmacy, Xray, CT Sca
180871	1953	BONNER GENERAL HEALTH	SPHF6836		INV	09/16/2025	55.08	ER Dept Visit - JT
180876	1611	SNAP ON TOOLS	091625164973		INV	09/16/2025	4,490.00	Battery 2pk, Creeper m
180879	1953	BONNER GENERAL HEALTH	SPHF6837		INV	09/16/2025	37.21	CT Neck Spine w/o Dye
180880	1953	BONNER GENERAL HEALTH	SP14330003		INV	09/16/2025	6.31	Xray exam of collar bo
180905	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IW1090		INV	09/16/2025	55.20	Transmission Fluid Pan
180919	3599	YOKE'S	06-133813		INV	09/16/2025	35.62	Jury food
180925	3599	YOKE'S	14-125923		INV	09/16/2025	412.47	Jury supplies - paper
180926	16	ABSOLUTE DRUG TESTING LLC	11294		INV	09/16/2025	240.00	Drug Testing
180929	4960	ACCESS	11782707		INV	09/16/2025	1,413.89	File Storage
180930	2282	KODIAK ADVERTISING	3436		INV	09/16/2025	3,900.00	Graphic sets for sheri
180931	1817	ALSCO	LSP02867327		INV	09/16/2025	234.96	Entry Mat Maintenance
180932	4700	AMAZON CAPITAL SERVICES INC.	1NLD-HJFX-K6QJ		INV	09/16/2025	1,677.79	CPR, Drug Court, Jury, Ba
180934	6228	AVERTEST	S-INV054230		INV	09/16/2025	3,360.00	Drug Testing Supplies
180935	965	CANON FINANCIAL SERVICES IN	41807788		INV	09/16/2025	213.78	Usage and Contract Cha
180939	2592	CO-OP GAS AND SUPPLY CO	77538		INV	09/16/2025	9.99	Inner Tubes
180940	6018	GENUINE PARTS COMPANY	248936		INV	09/16/2025	868.62	Honeywell Refrigerant
180941	3583	WILBUR-ELLIS COMPANY	17470445		INV	09/17/2025	2,838.40	Herbicide - County Pro
180942	2592	CO-OP GAS AND SUPPLY CO	77172		INV	09/17/2025	134.99	winterize supplies, ge
180943	2320	NORTH 40 OUTFITTERS	49863/B		INV	09/17/2025	54.89	small hand tools & win
180944	5496	CONNELL OIL INCORPORATED	CL60893		INV	09/17/2025	157.04	SW FUEL
180946	3548	WESTERN STATES EQUIPMENT CO	IN003321862		INV	09/17/2025	2,417.45	FAC COMPLEX YEARLY GEN
180947	965	CANON FINANCIAL SERVICES IN	41807773		INV	09/12/2025	459.96	Meter usage and contra

## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
180948	2219	GRIZZLY GLASS CENTER	H0175983		INV	09/17/2025	250.00	PO 3BH01 for WO H01759
180950	3548	WESTERN STATES EQUIPMENT CO	IN003324814		INV	09/17/2025	2,259.32	FAC ADMIN YEARLY GENER
180951	3548	WESTERN STATES EQUIPMENT CO	IN003324777		INV	09/17/2025	2,002.80	FAC MUF YEARLY GENERAT
180952	1962	CORPORATE PAYMENT SYSTEMS	6576Aug25		INV	09/17/2025	414.95	Workshop supplies, Ag
180953	3548	WESTERN STATES EQUIPMENT CO	IN003321857		INV	09/17/2025	1,729.63	FAC COURTHOUSE YEARLY
180954	1900	AVISTA UTILITIES	7479400000Sep25		INV	09/17/2025	451.21	D3 shop electric, gas
180955	6407	CANTER BUYER PARENT LP	5003-7275126		INV	09/17/2025	806.92	1PU30, Trailer for Min
180956	6407	CANTER BUYER PARENT LP	5003-7298376		INV	09/17/2025	540.00	3GR28, Mount and Dismo
180957	2103	BROWN'S NORTHSIDE	S170227		INV	09/17/2025	16.15	3TK24, Socket Receptac
180959	186	CINTAS CORPORATION #606	4243066855		INV	09/17/2025	86.27	D1 Laundry
180960	186	CINTAS CORPORATION #606	4243070301		INV	09/17/2025	86.98	D2 Laundry
180961	5496	CONNELL OIL INCORPORATED	CL59870		INV	09/17/2025	5,606.78	D2 Biweekly Fuel
180962	2544	COLEMAN OIL COMPANY	CP-0305536		INV	09/17/2025	2,006.68	R&B Vehicle Fuel
180963	4679	DOBBS HEAVY DUTY HOLDINGS L	027P102004		INV	09/17/2025	346.26	1TK07, Mud Flaps
180964	4679	DOBBS HEAVY DUTY HOLDINGS L	027P102027		INV	09/17/2025	131.47	1TK35, Axle Stop and D
180965	1232	HI-LINE INC	3127794		INV	09/17/2025	775.30	2TR10, Power Cord
180966	6396	BARGREEN ELLINGSON	012082762		INV	09/16/2025	232.96	Multi Surface Nuetral
180967	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IW1541		INV	09/17/2025	26.33	Trans Fluid Filter
180968	3667	INSIGHT DISTRIBUTING INC	0536874-IN		INV	09/17/2025	121.60	D3 Shop, Bathroom Supp
180969	469	J-U-B ENGINEERS INC	0186670		INV	09/17/2025	3,094.79	KN23880 Spirit Lake Cu
180970	6018	GENUINE PARTS COMPANY	247878		INV	09/17/2025	91.37	1R002, Alternator
180971	6018	GENUINE PARTS COMPANY	247879		INV	09/17/2025	33.99	1PU23 & 1PU08, Wiper B
180972	6018	GENUINE PARTS COMPANY	247692		INV	09/17/2025	93.82	D3 Trucks, Filter Stoc
180973	5936	NEGOTIATION SERVICES	9-Sep-25		INV	09/17/2025	10,500.00	BONNER 841(1)/Trestle
180974	4960	ACCESS	11782722		INV	09/17/2025	307.20	AUGUST SHREDDING (COUR



## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
180975	1900	AVISTA UTILITIES	3404270000SEP25		INV	09/17/2025	323.42	PUBLIC DEFENDER 123 S
180976	1900	AVISTA UTILITIES	8099830000SEP25		INV	09/17/2025	80.77	BONNER PARK WEST BOAT
180977	1900	AVISTA UTILITIES	8555200000SEP25		INV	09/17/2025	2,568.26	COURTHOUSE 215 S FIRST
180978	2568	CONCEPT COMM CORP.	211081		INV	09/17/2025	94.95	INTERNET @ 75 EASTSIDE
180979	5284	NORTHWEST FIBER LLC	208-263-0644SEP25		INV	09/17/2025	69.03	COURT CLERKS CC MACHIN
180980	5284	NORTHWEST FIBER LLC	208-265-5640SEP25		INV	09/17/2025	72.22	COURTHOUSE PHONES
180981	5284	NORTHWEST FIBER LLC	208-189-0160SEP25		INV	09/17/2025	2,939.58	RADIO COMMUNICATION CI
180982	5284	NORTHWEST FIBER LLC	208-189-0226SEP25		INV	09/17/2025	325.22	SHERIFF DATA LINES
180983	2320	NORTH 40 OUTFITTERS	049810/B		INV	09/17/2025	370.99	Grease Gun Kit
180984	5894	PREMIER TRUCK ACCESSORIES I	186432		INV	09/17/2025	3,407.00	Silver Leer Canopy & L
180985	2320	NORTH 40 OUTFITTERS	049811/B		CRM	09/17/2025	-21.00	Credit for Tax, Grease
180986	2320	NORTH 40 OUTFITTERS	049848/B		INV	09/17/2025	349.99	D3, Cordless Impact Gu
180987	1611	SNAP ON TOOLS	091525164914		INV	09/17/2025	47.00	D2, Drive Sockets and
180988	2879	SIX ROBBLEES' INC	05P79857		INV	09/17/2025	2,700.00	D2 Stock, Swivel Hooks
180990	755	SAFETY-KLEEN CORPORATION	98133984		INV	09/17/2025	786.50	D2 Shop Parts Washer M
180991	3357	TIFCO INDUSTRIES	72123881		INV	09/17/2025	904.79	D2, Washers, Screws, N
180992	3357	TIFCO INDUSTRIES	72124643		INV	09/17/2025	75.84	D1, Fittings, Tubing,
180993	3357	TIFCO INDUSTRIES	72125287		INV	09/17/2025	224.11	D3, washers, Tubing, S
180995	3548	WESTERN STATES EQUIPMENT CO	IN003329831		INV	09/17/2025	111.87	3L005, Belt
180996	3548	WESTERN STATES EQUIPMENT CO	IN003330554		INV	09/17/2025	77.99	2L006, Blade
180997	4744	COMMERCIAL TIRE INC	55-49104		INV	09/17/2025	58,711.00	All Districts, Heavy E
180998	6475	WARREN INVESTMENTS LLC	16299		INV	09/17/2025	35,000.00	Purchase, Wacker RTD-S
181000	6343	BLUEJAY INDUSTRIAL INC	038898		INV	09/17/2025	10,418.50	All Districts, Grader
181001	4630	HMH ENGINEERING	GS025-05-01		INV	09/17/2025	11,128.10	Project GS025-05 Coco1



## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
181002	6478	PARSONS BEHLE & LATIMER	CV09-24-1613SEP25		INV	09/17/2025	1,986.51	ORDER GRANTING PETITIO
181004	852	AMERICAN LEGAL PUBLISHING	45202		INV	09/17/2025	171.00	2025 S-15 Suppl Pages_
181005	4630	HMH ENGINEERING	GS025-05-02		INV	09/17/2025	11,128.10	Project GS025-05 Cocol
181006	1481	PATTI'S ACTION AUTO SUPPLY	431762-1		INV	09/17/2025	62.00	2TK26, Paint Pens, Fla
181007	30	ADS DIESEL PRODUCTS LLC	29387		INV	09/17/2025	207.05	D2 Equipment, Filter S
181008	1530	RIVERSIDE HOTEL THE	439335		INV	09/17/2025	522.00	BC0006_Rm 441_IAC Conf
181011	1530	RIVERSIDE HOTEL THE	439220		INV	09/17/2025	522.00	BC0006_Rm 449_IAC Conf
181012	3830	BONNER COUNTY DAILY BEE	0000040796-09062025		INV	09/17/2025	65.44	11613_BOCC_BCB#7294_MT
181013	6295	DEA INCORPORATED	24113		INV	09/17/2025	771.35	Pit Bars & Freight
181014	3830	BONNER COUNTY DAILY BEE	000040799-09062025		INV	09/17/2025	53.12	11613_BOCC_BCB#7295_MT
181015	3830	BONNER COUNTY DAILY BEE	000040800-09062025		INV	09/17/2025	70.83	11613_BOCC_BCB#7296_MT
181016	3830	BONNER COUNTY DAILY BEE	000040801-09062025		INV	09/17/2025	90.85	11613_BOCC_BCB#7297_MT
181017	2563	COMPLIANCEBRIDGE CORP	72818		INV	09/17/2025	4,414.65	Total Compliance Softw
181019	2798	PACIFIC STEEL & RECYCLING	9138586		INV	09/17/2025	17.43	HR Strip & Saw process
181020	2544	COLEMAN OIL COMPANY	INV-318822		INV	09/17/2025	2,478.00	D1, Bulk oil
181021	3862	BONNER COUNTY PETTY CASH	SEP25-1		INV	09/17/2025	69.43	Petty Cash reconciliat
181022	6184	MICHELLE R SHORMAN	0409		INV	09/17/2025	236.00	Patches, Badges, Belt
181023	6184	MICHELLE R SHORMAN	0408		INV	09/17/2025	264.00	Patches, Badges, Name
181024	4700	AMAZON CAPITAL SERVICES INC	1JQR-9C1X-CDPM		INV	09/17/2025	62.35	Wood Guillotine Trimme
181025	3848	MATTHEW E REESE	0000007		INV	09/17/2025	4,978.00	Mobile Kit Lockers
181026	4700	AMAZON CAPITAL SERVICES INC	1KL7-KJPY-CPPV		INV	09/17/2025	233.07	Ink & Toner
181027	4700	AMAZON CAPITAL SERVICES INC	1KL7-KJPY-CNYD		INV	09/17/2025	17.80	Colored Paper - Bright
181028	4700	AMAZON CAPITAL SERVICES INC	19WL-446L-D91N		INV	09/17/2025	177.72	Hot sauce, BBQ Sauce,
181029	4700	AMAZON CAPITAL SERVICES INC	1XX7-DCQG-D4V1		INV	09/17/2025	25.69	Kleenex, Kitchen Timer
181030	966	CANON USA INC	6012999096		INV	09/16/2025	7.88	Copier Maintenance Cou

## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
181031	966	CANON USA INC	6013138085		INV	09/16/2025	81.73	Copier Maintenance Dis
181032	1962	CORPORATE PAYMENT SYSTEMS	3400AUG25		INV	09/16/2025	1,590.39	Holster, HSI, CPR, Saf
181033	2997	ELSAESSER ANDERSON CHTD	18920		INV	09/16/2025	495.00	Attornrey Fees CV09-25
181034	310	GALLS PARENT HOLDINGS LLC	032239633		INV	09/16/2025	216.83	Striker Bolt
181035	310	GALLS PARENT HOLDINGS LLC	032356320		INV	09/16/2025	57.35	Nameplate
181036	310	GALLS PARENT HOLDINGS LLC	032257856		INV	09/16/2025	225.00	Shirts
181037	310	GALLS PARENT HOLDINGS LLC	032355685		INV	09/16/2025	158.48	Pants
181038	6337	HEATHER MACNEILL HAGEN	309829		INV	09/16/2025	100.00	Interpreter CV09-25-08
181040	3856	NORTHWEST POLYGRAPH SERVICE	09.02.25-0653		INV	09/16/2025	650.00	Polygraph CR09-25-0653
181041	5783	PACIFIC MICROREM INC	25-5136		INV	09/16/2025	500.00	Xray Maintenance
181042	763	SALT LAKE WHOLESALE SPORTS	106578		INV	09/16/2025	2,764.30	Ammunition
181043	768	FRIGGLE PICKLE LLC	11185		INV	09/16/2025	700.00	Patches
181044	6334	SECURE COURT SOLUTIONS LLC	P-100457		INV	09/16/2025	507.84	Scram bracelet CR09-24
181046	6479	CTB WIRELESS INC	17424		INV	09/16/2025	975.27	Microphones for walkie
181048	2459	SELKIRK PRESS INC.	22677		INV	09/16/2025	608.00	Parenting Class Handbo
181050	6145	REBECCA WENTZEL SPADAFORA	308894-4		INV	09/16/2025	62.00	Interpreter CR09-25-15
181051	5944	STUNTRONICS LLC	9532		INV	09/16/2025	184.00	Band-It Stun Pack Batt
181052	4308	KACEY L WALL PLLC	9011		INV	09/16/2025	60.00	Attorney Fees CV09-23-
181053	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IW2324		INV	09/18/2025	200.88	A/C Condensor
181054	4308	KACEY L WALL PLLC	9015		INV	09/16/2025	45.00	Attorney Fees CV-2018-
181055	4308	KACEY L WALL PLLC	8978		INV	09/16/2025	1,100.00	Attorney Fees CV-2010-
181056	1742	WILLIAMS MARGARET R. PLLC	JUL25 CASA		INV	09/16/2025	3,555.00	Misc CASA Cases
181057	2879	SIX ROBBLEES' INC	05P80310		INV	09/18/2025	19.78	Boat Trailer Grease Ca
181058	2879	SIX ROBBLEES' INC	05P80201		INV	09/18/2025	71.68	Bra Kits

## WARRANT LIST BY VOUCHER

WARRANT: BOC5025 09/18/2025

DUE DATE: 09/30/2025

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
181059	2879	SIX ROBBLEES' INC	05P80196		INV	09/18/2025	320.88	Bearing Cup, Bearing C
181060	6018	GENUINE PARTS COMPANY	249148		INV	09/18/2025	510.72	Mobile 1 ATF
181061	1089	DIRECT AUTOMOTIVE DISTRIBUT	01IW2330		INV	09/18/2025	200.88	A/C Condensor
181062	5894	PREMIER TRUCK ACCESSORIES I	186434		INV	09/18/2025	1,790.00	Tonneau Cover, Steps,
181063	6177	REBECCA MARIE WILCOX	2205		INV	09/18/2025	595.00	EM LRG ISU VINYL ON BA
181064	768	FRIGGLE PICKLE LLC	11405		INV	09/18/2025	44.32	Polo, Logo embroidery
181065	3192	EXBABYLON LLC	EXB103795		INV	09/30/2025	2,445.00	JSTORMS-Exbabylon-M365
181066	6295	DEA INCORPORATED	16020		INV	09/18/2025	3,022.00	LED light bars 2025 CH
181067	5684	US NIGHT VISION COMPANY	26453		INV	09/18/2025	4,970.00	Thermal Monocular
181068	5364	TRINITY SERVICES GROUP INC	3028800278		INV	09/18/2025	6,083.33	Inmate/Juvenile Meals
WARRANT TOTAL							305,415.15	

\*\* END OF REPORT - Generated by Nichole Janes \*\*





# Bonner County

## Clerk

CLERK

Item #2

### MEMORANDUM

**TO:**

Board of County Commissioners

**FROM:**

Jessica Stephany, Comptroller

**DATE:**

9/16/2025

**RE:**

Idaho Department of Commerce – Rural Idaho Economic Development Professional Grant (EDPRO)

---

### Background

Bonner County has been awarded a Rural Idaho Economic Development Professional (EDPRO) Grant from the Idaho Department of Commerce in the amount of **\$16,000.00** for FY2026. This grant is designed to support economic development services in rural communities through locally based programming.

The Pend Oreille Economic Partnership (POEP) will serve as the County's local economic development organization under this program. The grant funding will be used to support professional services and activities consistent with the EDPRO Work Plan.

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### Grant Match

- **Required Match:** \$8,000.00
- **Provided By:** Pend Oreille Economic Partnership (POEP)
- **County Obligation:** *None* – Bonner County has no financial responsibility for providing matching funds.



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## Administration

This is a **pass-through grant** administered by Bonner County on behalf of POEP. Funds will be disbursed in accordance with Idaho Department of Commerce requirements, with POEP responsible for the local match, project execution, and reporting.

The County's role is limited to administering the grant; there is **no fiscal impact** to County funds.

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## Action Requested

I recommend that the Board of County Commissioners approve the FY2026 Idaho Department of Commerce EDPRO Grant Agreement in the amount of \$16,000.00, with POEP providing the \$8,000.00 match.

Attached for your review and approval:

- **FY2026 EDPRO Grant Agreement**

A suggested motion would be: **Based on the information before us** I move approve Resolution #2025-

Recommendation Acceptance: ☐ yes ☐ no

---

Asia Williams, Chair

---

Date

**BONNER COUNTY, IDAHO**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE APPROVAL OF THE FY2026 IDAHO DEPARTMENT  
OF COMMERCE – RURAL IDAHO ECONOMIC DEVELOPMENT PROFESSIONAL (EDPRO)  
GRANT AGREEMENT**

WHEREAS, Bonner County has been awarded a Rural Idaho Economic Development Professional (EDPRO) Grant from the Idaho Department of Commerce in the amount of \$16,000.00 for Fiscal Year 2026; and

WHEREAS, the purpose of the EDPRO Grant is to support economic development services in rural communities through locally based programming; and

WHEREAS, the Pend Oreille Economic Partnership (POEP) will serve as the County's designated local economic development organization under this program, with responsibility for the required \$8,000.00 local match, project execution, and reporting; and

WHEREAS, Bonner County shall serve solely as the pass-through grant administrator, with no financial obligation or requirement to provide matching funds; and

WHEREAS, it is in the best interest of Bonner County to approve the FY2026 EDPRO Grant Agreement to ensure continued support of economic development efforts within the County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Bonner County, Idaho, hereby approves the FY2026 Idaho Department of Commerce EDPRO Grant Agreement in the amount of \$16,000.00, with the Pend Oreille Economic Partnership providing the \$8,000.00 match.

APPROVED AND ADOPTED this 23<sup>rd</sup> day of September 2025.

BOARD OF COUNTY COMMISSIONERS  
Bonner County, Idaho

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST:

\_\_\_\_\_  
Clerk of the Board



**RURAL IDAHO ECONOMIC DEVELOPMENT PROFESSIONAL GRANT  
STATE OF IDAHO – DEPARTMENT OF COMMERCE**

This Rural Idaho Economic Development Professional grant agreement ("Agreement") is entered into by and between the Idaho Department of Commerce ("Department"), and Bonner County ("Grantee"), for the purpose of providing the grantee with funding support for the Rural Idaho Economic Development Professional Program ("EDPRO").

WHEREAS, the State of Idaho and the Department desire to promote and facilitate economic growth by providing full service economic development services to rural communities in Idaho by providing a performance based EDPRO program through the Idaho Rural Initiative.

WHEREAS, the Grantee intends to deliver locally based, full-time or part-time economic development services in and around its community that include, but are not limited to, business recruitment, business expansion, business retention, business start-up and support for the Department's programs and initiatives.

WHEREAS, the Grantee submitted a satisfactory EDPRO grant application #006958 ("Application") to the Department on or before the deadline of May 30, 2025. The application is incorporated herein by reference.

WHEREAS, the Director of Department reviewed and approved the program recommendations and approved the Grantee for an award on July 15, 2025

NOW THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties agree as follows:

**1. Term.** This Agreement shall be effective as of July 1, 2025, or upon signature by both parties, whichever is later, and shall remain in effect until June 30, 2026, or until terminated by the Department pursuant to the terms herein, whichever occurs first.

**2. Grant Amount.** The amount of assistance awarded under this Agreement is \$16,000.00. The Grantee and their partners agree to provide a minimum of \$8,000.00 in matching funds as identified in the Grantees application.

**3. Ongoing Funding Assistance.** It is the Department's expectation that the Grantee's dependence upon EDPRO funding will diminish over time. The Department reserves the right to award subsequent Agreements with funding levels that may vary from the prior Agreements.

**4. Allowable Costs.** The use of EDPRO funds is limited to the salary and benefits of the full time professional hired to carry out the intent of the program as described in Appendix A

– Work Plan. Funds may also be used for the professional services of a contractor to execute the Work Plan on a contractual basis.

**5. Unallowable Costs.** EDPRO funds may not be used for any purpose other than described in Article 4 – Allowable Costs. Funds may not be used for any administrative expenses incurred by the Grantee or its partners. Funds may not be used to parcel out contracted services on a single task basis. (For example, funds may not be used to contract for a website or a project engineer, etc.)

**6. Matching Funds.** Pledged cash match must be expended during the Term of the agreement. In-kind match, while not an allowable form of matching funds, may be used to assist with program needs above and beyond the minimum cash match requirement.

**7. Office Requirements.** The Grantee will provide for all necessary operational expenses associated with fulfilling the intent of this agreement. These expenses include, but are not limited to: professional office space, telephone, computer and internet access, office equipment, clerical support, travel expenses sufficient to provide for travel within the area, the state and to out-of-state marketing opportunities or trainings, and funds to develop marketing materials for the area.

**8. Terms of Employment.** The professional hired by the grantee can be full-time or part-time. Full-time positions shall spend no fewer than 32 hours per week on economic development activities. Part-time positions shall spend no fewer than 20 hours per week on economic development activities. Programs operating with an interim economic development professional will be considered vacant unless the Grantee can document that the interim worked the minimum number of hours required per week on economic development activities during their tenure of service. Grantees operating a part-time program shall not be awarded more than \$16,000 in grant funds. Grantees and their economic development organization partners are encouraged to track compliance with the full-time and part time requirement to ensure compliance with audits and program reviews.

**9. Governance.** The Grantee will establish, or pass-through funds, to an economic development organization. This economic development organization may be a not-for-profit corporation or a committee of county government or a committee created through a governmental joint power agreement. The economic development organization will direct the activities of the economic development professional paid for with grant funds provided through this agreement. The Grantee and its economic development organization will assume direct responsibility for fundraising. It is expected that quorum of the voting board members will meet no less than 6 times per year, unless otherwise specified in the Grantee's work plan.

**10. Notice of Open Position.** Grantee agrees to notify the Department within seven (7) days in the event the EDPRO position becomes vacant. The Grantee will make best efforts to fill the vacant position within forty-five (45) days. In the event the position cannot be filled or is vacant for greater than forty-five (45) days, grant payments may not be released, or a pro-rated portion of the grant may be payable or re-payable for the time the position was vacant. Prorated payments, non-release of payment or possible repayment will be at the discretion of



the Department. Programs with an interim employee may be considered vacant subject to the condition outlined in section 8.

## 11. Performance Goals & Reporting.

- a. **Work Plan.** The Grantee, in cooperation with the Economic Development Organization and the Department, will establish a Work Plan as outlined in Appendix A – Work Plan. The Work Plan will be reviewed and approved by the Department.
- b. **Monthly Progress Report.** The Grantee shall submit a bi-monthly progress report to the Department. The progress report shall address performance results for the reporting month. The progress report is due on the 7<sup>th</sup> of bi-monthly, for the previous two month. The format for the monthly report shall be Appendix B –  
EDO Progress Report. From time to time, the Department may revise the format, deadline, method, and frequency for reporting. The Department will provide 30 days' notice of such changes. Repeated failure to submit timely reports may result in a loss of funding.
- c. **Financial Report.** The grantee shall submit two financial reports. The first is due January 31 and the final Financial Report shall be due after grant close out on July 31. The Financial Reports shall consist of a balance sheet, and income and cashflow (profit and loss) statements printed on the same date. Financial reports shall document the receipt and expenditure of matching funds required in section 6 of this agreement.

Report Type	Due Date
(a) Work Plan	August 30, 2025
(b) Progress Report	Monthly on the 15th
(c) Financial Report	January 31, 2026
(c) Financial Report	July 31, 2026

**12. Grantee Performance.** The Grantee and its rural economic development program will be evaluated biannually by the Department for performance under this Agreement. Satisfactory performance will be required for future awards. The Grantee is responsible for the performance of any employee paid for with funds from this agreement. The Department reserves the right to audit the Grantee and its economic development organization partners. Grantee staff paid with Department funds must make a good faith effort to attend both Department virtual and in person hosted events. This includes, but not limited to the Department's Rural Economic Development Professional group chats. Exceptions may be allowed provided that the Department is notified of the absence in advance of the event.

**13. Compliance with Law.** The Grantee shall comply with all requirements of federal,

state, and local laws, rules, and regulations applicable to the Grantee or to the services performed by the Grantee pursuant to this Agreement.

**14. Transparency.** Any organization benefiting from Program funds, including the grantee and their EDO and EDPRO partners shall be subject to Idaho Code §§ 74-101 through 74-126 (Public Records Law) Idaho Code §§ 74-201 through 74-208 (Open Meetings Law).

**15. Department Engagement.** The Grantee acknowledges the Department's right to independently contact, communicate with and engage residents, businesses, elected officials, board members and other organizations residing in the Grantee's area of operation. Grantee interference with the aforementioned may constitute cause for termination. The Grantee will provide the Department with a calendar of scheduled regular meetings stipulating the time, place, and options for virtual participation where available. In the event the Grantee changes the meeting schedule, calls a special meeting, or changes the location of a previously scheduled meeting or does not operate on a fixed meeting schedule, written advanced notice of no less than five working days must be provided to the Department. The notice shall include time, date, location, and links for virtual participation if available. Failure to comply with this clause may result in a loss of funding.

**16. Payments.** Request for Funds (RFF) must be requested by the grantee through the Commence grant portal. The RFF must contain an invoice from the Grantee to the Department for the amount due. RFFs may be requested in accordance with the chart below. Failure to submit a pay request by the "no later than" date may result in the forfeiture of funds.

Payment Date	Amount	Requirement
On/after July 1st but no later than November 30th	50% of award amount	Fully executed grant Agreement and Work Plan and financials covering the previous six months. Must be up to date on monthly reporting from the previous contract year.
On/after January 1 <sup>st</sup> but no later than May 15 <sup>th</sup>	50% of award amount	Submission of 1 <sup>st</sup> Financial Report. Must be up to date on monthly reporting requirements.

**17. Non-Performance.** If the Grantee is deficient in reporting or other performance benchmarks the Department shall notify the Grantee in writing of the deficiency and request the Grantee to correct the deficiency within 30 days. If the Grantee fails to respond within 30 days or to sufficiently address the deficiency within 45 days, then the Department may withhold payment pending the correction of any deficiencies. If the Grantee fails to meet the performance requirements, following all notices and cure periods described in this section, the Department may terminate this Agreement. Failure to perform satisfactorily may affect future funding decisions.

**18. Potential Conflicts of Interest.** The Grantee must disclose all potential conflicts of interest involving any professional paid with EDPRO funds. Potential conflict disclosures must be in writing from the Grantee to the Department's Director. Potential conflicts of interest shall include any action, decision, or recommendation by the Grantee, for any purposes under this Agreement, the effect of which would be to the private pecuniary benefit of the Grantee or a member of the Grantee's household, or a business with which the Grantee or a member of the Grantee's household is associated. In addition to pecuniary matters, conflicts of interest shall also include any personal or professional position, relationship, knowledge, experience, or bias that would unfairly influence the Grantee's reasoning or decision on matters performed under this Agreement. In addition, the EDPRO shall not accept any gifts, including sponsored travel, exceeding fifty dollars (\$50.00) within a program year. All potential conflicts of interest disclosed to the Department's Director shall be reviewed and resolved at the sole discretion of the Department's Director.

**19. The State is subject to the No Public Funds for Abortion Act,** Idaho Code title 18, chapter 87 ("Act") and State employees who intentionally violate the provisions of the Act are subject to criminal prosecution. The State requests that Grantee disclose, unless the Grantee is within one of the exemptions provided in the Act, if it or an Affiliate is or becomes, during the term of the Agreement, an abortion provider and if it will use State facilities or public funds to provide, perform, participate in, promote or induce, assist, counsel in favor, refer, or train a person for an abortion-related activity. Please refer to the Act for definitions of the terms used in this section.

**20. Certification Concerning Boycott of Israel:** Pursuant to Idaho Code section 67-2346 (effective July 1, 2021), if payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Grantee employs ten (10) or more persons, Grantee certifies that it is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

**21. Amendments.** The Agreement may not be released, discharged, changed, extended, modified, subcontracted or assigned in whole or in part (collectively, an "Amendment") except to the extent provided by a written instrument signed by the Grantee and the party authorized to bind the Department. Persons authorized to bind the Department are the Director of the Department. No other Department employee is authorized to accept modifications or additional terms to the Agreement.

**22. Termination.** The Department shall have the right to terminate this Agreement, in whole or in part, any time whenever it is determined that the Grantee has failed to comply with the conditions of the Agreement or the funding for the program supporting the Agreement is reduced or eliminated.

The Department may cancel this Agreement at any time, with or without cause, upon ten (10) days written notice to the Grantee specifying the effective date of termination.

The Grantee may cancel this Agreement at any time, with or without cause, upon thirty (30) days written notice to the Department specifying the effective date of the termination.

In the event that the Grantee terminates the Agreement and is in good standing at the time of termination, a prorated share of grant funds shall be retained by and/or repaid to the Department. If the Grantee is not in good standing at the time of termination, then all Department funds may be subject to repayment.

Termination for Lack of Funding; Legislative Action. The Department's performance of its obligations under this Grant Agreement is contingent upon and subject to the availability of and actual receipt by the Department of sufficient and adequate funds from the sources contemplated by the Grant Agreement. The Grant Agreement is subject to immediate cancellation or termination, without penalty to the Department or the State of Idaho, if the anticipated grant funds are not received by the Department. If the Department becomes subject to a legislative change, revocation of statutory authority, or lack of funds that would render the activities contemplated under the Grant Agreement impossible or unnecessary, the Department may terminate the Contract without penalty to the Department or the State of Idaho. In the event of a termination or cancellation under this Section, the Department shall not be required to give advance notice and shall not be liable for any damages or losses caused or associated with such termination or cancellation.

**23. Relationship of Contracting Parties.** It is distinctly and particularly understood and agreed between the parties that the Department is in no way associated or otherwise connected with the performance of any service under this Agreement on the part of the Grantee or with the employment of labor or the incurring of expenses by the Grantee. The Grantee is solely and personally liable for all labor, taxes, insurance, required letter of credit and other expenses, except as specifically stated herein, and for any and all damages in connection with the operation of this Agreement, whether it may be for personal injuries or damages of any other kind. The Grantee shall not imply, represent, or claim to be an officer or employee of the Department or the state of Idaho. The Grantee shall exonerate, indemnify, defend, and hold the Department and the state of Idaho harmless from and against and assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security, worker's compensation, and income tax laws with respect to the Grantee or Grantee's employees engaged in performance under this Agreement. The state of Idaho and the Department do not assume liability as an employer. Further, the parties do not intend for this Agreement to create any third-party beneficiaries.

**24. Boycott of Certain Industries:** Grantee certifies that it is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of any individual or company because the individual or company (1) engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (2) engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in section 18-3302(2)(d), Idaho



Code. The definitions in Idaho Code section 67-2347A shall apply to the terms in this provision.

**25. Ownership or Operation by China:** Pursuant to Idaho Code section 67-2359, Grantee certifies that it is not currently owned or operated by the government of China and will not for the duration of the Agreement be owned or operated by the government of China. The terms in this section which are defined in Idaho Code section 67-2359 shall have the meaning defined therein.

**26.** The State is subject to the **No Public Funds for Abortion Act**, Idaho Code title 18, chapter 87 ("Act") and State employees who intentionally violate the provisions of the Act are subject to criminal prosecution. The State requests that Grantee disclose, unless the Grantee is within one of the exemptions provided in the Act, if it or an Affiliate is or becomes, during the term of the Agreement, an abortion provider and if it will use State facilities or public funds to provide, perform, participate in, promote or induce, assist, counsel in favor, refer, or train a person for an abortion-related activity. Please refer to the Act for definitions of the terms used in this section.

**27. Certification Concerning Boycott of Israel:** Pursuant to Idaho Code section 67-2346 (effective July 1, 2021), if payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Grantee employs ten (10) or more persons, Grantee certifies that it is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

**28. Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto and shall supersede all previous applications, proposals, oral or written, negotiations, representations, commitments, and all other communications between the parties.

**29. Headings.** The headings have been inserted for convenience solely and are not to be considered when interpreting the provisions of this Agreement.

**30. Counterparts.** This agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

### **31. Special Conditions**

**ED Pro Board Chair**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Grantee**

\_\_\_\_\_  
Print Grantee Name – Chair/Mayor

\_\_\_\_\_  
Print Signatory Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Idaho Department of Commerce Director, Tom Kealey**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If the Grantee requires additional signatories or approval stamps, they may be written in below:

*[End of text; exhibits follow]*

1. *Prüfungsausschuss* (Prüfungsausschuss) ist ein Gremium, das die Aufgaben der Prüfungsausschüsse wahrnimmt.

2. 在 2015 年 12 月 31 日，公司应计提的坏账准备为 100 万元。

1. **Identify the main components of the system:**

- System:** The overall system being analyzed, represented by a large rectangle.
- Subsystems:** The components that make up the system, represented by smaller rectangles within the system boundary.
- Inputs:** The data or resources that enter the system, represented by arrows pointing into the system boundary.
- Outputs:** The results or products that leave the system, represented by arrows pointing out of the system boundary.
- Feedback:** The process by which the system adjusts its behavior based on the results of its actions, represented by a loop arrow.

2. **Define the boundaries of the system:**

- System Boundary:** The line that separates the system from its environment.
- Subsystem Boundary:** The line that separates a subsystem from the rest of the system.

3. **Identify the relationships between components:**

- Flow:** The direction of the flow of data or resources between components.
- Control:** The process by which one component influences the behavior of another.
- Feedback:** The process by which the system adjusts its behavior based on the results of its actions.

4. **Identify the goals and objectives of the system:**

- System Goals:** The overall purpose of the system.
- Subsystem Goals:** The purpose of each subsystem.

5. **Identify the constraints on the system:**

- System Constraints:** The limitations on the system's performance.
- Subsystem Constraints:** The limitations on the performance of each subsystem.

6. **Identify the risks to the system:**

- System Risks:** The potential for the system to fail or perform poorly.
- Subsystem Risks:** The potential for a subsystem to fail or perform poorly.

7. **Identify the opportunities for the system:**

- System Opportunities:** The potential for the system to improve its performance.
- Subsystem Opportunities:** The potential for a subsystem to improve its performance.

8. **Identify the stakeholders involved in the system:**

- System Stakeholders:** The individuals or organizations that are affected by the system.
- Subsystem Stakeholders:** The individuals or organizations that are affected by a subsystem.

9. **Identify the resources available to the system:**

- System Resources:** The resources available to the system.
- Subsystem Resources:** The resources available to a subsystem.

10. **Identify the processes within the system:**

- System Processes:** The processes that make up the system.
- Subsystem Processes:** The processes that make up a subsystem.

11. **Identify the data flows within the system:**

- System Data Flows:** The flows of data within the system.
- Subsystem Data Flows:** The flows of data within a subsystem.

12. **Identify the control flows within the system:**

- System Control Flows:** The flows of control within the system.
- Subsystem Control Flows:** The flows of control within a subsystem.

13. **Identify the feedback loops within the system:**

- System Feedback Loops:** The loops of feedback within the system.
- Subsystem Feedback Loops:** The loops of feedback within a subsystem.

14. **Identify the goals and objectives of the subsystems:**

- Subsystem Goals:** The purpose of each subsystem.

15. **Identify the constraints on the subsystems:**

- Subsystem Constraints:** The limitations on the performance of each subsystem.

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- Subsystem Risks:** The potential for a subsystem to fail or perform poorly.

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1. *Environ Biol Fish* (2015) 98:1131–1141. doi:10.1007/s10641-015-0300-1

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**RURAL IDAHO ECONOMIC DEVELOPMENT PROFESSIONAL GRANT  
STATE OF IDAHO – DEPARTMENT OF COMMERCE**

**Appendix A – Work Plan**

**Note: The total number of items identified for Objectives A, C and D must equal or exceed 9 objective items.**

**Objective A Industrial Targeting: Identify 2 to 5 industries that you will be targeting over the next year. For each industry stipulate the reason it will be your priority.**

- 1) Industry – (Insert Industry Here) (Insert Reasoning and Strategy for Building that Industry in your Communities.)
- 2) Industry – (Insert Industry Here) (Insert Reasoning and Strategy for Building that Industry in your Communities.)
- 3) Industry – (Insert Industry Here) (Insert Reasoning and Strategy for Building that Industry in your Community.)
- 4) Industry – (Insert Industry Here) (Insert Reasoning and Strategy for Building that Industry in your Community.)
- 5) Industry- (Insert Industry Here) (Insert Industry Here) (Insert Reasoning and Strategy for Building that Industry in your Community.)

**Objective B Business Outreach: For each of the industries identified under Objective A identify 3-5 businesses that you plan to work with over the next year.**

- 1) Industry - (Insert Industry Here)
  - a. Business (Insert Business Name and City Here)
  - b. Business (Insert Business Name and City Here)
  - c. Business (Insert Business Name and City Here)
  - d. Business (Insert Business Name and City Here)
  - e. Business (Insert Business Name and City Here)



2) Industry - (Insert Industry Here)

- a. Business (Insert Business Name and City Here)
- b. Business (Insert Business Name and City Here)
- c. Business (Insert Business Name and City Here)
- d. Business (Insert Business Name and City Here)
- e. Business (Insert Business Name and City Here)

3) Industry - (Insert Industry Here)

- a. Business (Insert Business Name and Community Here)
- b. Business (Insert Business Name and Community Here)
- c. Business (Insert Business Name and Community Here)
- d. Business (Insert Business Name and Community Here)
- e. Business (Insert Business Name and Community Here)

4) Industry - (Insert Industry Here)

- a. Business (Insert Business Name and Community Here)
- b. Business (Insert Business Name and Community Here)
- c. Business (Insert Business Name and Community Here)
- d. Business (Insert Business Name and Community Here)
- e. Business (Insert Business Name and Community Here)

5) Industry - (Insert Industry Here)

- a. Business (Insert Business Name and Community Here)
- b. Business (Insert Business Name and Community Here)

- c. Business (Insert Business Name and Community Here)
- d. Business (Insert Business Name and Community Here)
- e. Business (Insert Business Name and Community Here)

**Objective C Main Street and Entrepreneurship – Identify 2 to 5 activities or strategies you will pursue to create, grow and strengthen main street businesses (retail, hospitality, professional services) and or promote entrepreneurship in your communities.**

- 1) Strategy - (Insert Strategy Here)
- 2) Strategy - (Insert Strategy Here)
- 3) Strategy - (Insert Strategy Here)
- 4) Strategy - (Insert Strategy Here)
- 5) Strategy - (Insert Strategy Here)

**Objective D Placemaking – Identify 2 to 5 projects you will help pursue to make your communities more attractive for businesses and workforce.**

- 1) Project – (Insert Project and Community)
- 2) Project – (Insert Project Here Community)
- 3) Project – (Insert Project Here Community)
- 4) Project – (Insert Project Here Community)
- 5) Project – (Insert Project Here Community)

**Objective E Professional Development – Identify 2 to 5 topics or subject areas you wish to become more expert in over the next 12 months.**

- 1) Topic/Subject Area
- 2) Topic/Subject Area
- 3) Topic/Subject Area

4) Topic/Subject Area

5) Topic/Subject Area

**Regular Business Meetings** – The Grantee shall attach a schedule of regular business meetings. The schedule shall include time (including a stipulation of time zone), date, location, and virtual options for participation if available. If any of the above information is not known at the time of the signing of this agreement, the Grantee will comply with the provisions outlined in section 15 of this agreement.

DRAFT



# Bonner County

## Elections

September 16, 2025

### Memorandum

Clerk/Elections

Item # 1

To: Commissioners

From: Elections

Re: Designation of Laclede as a Mail Ballot Precinct for the November 4, 2025 Election  
**ONLY**

I.C. §34-308 Mail Ballot Precincts. We are able to designate a precinct as a Mail Ballot Precinct if the registered electors are 140 or fewer. We have only thirteen (13) voters in our Laclede precinct who are qualified to vote in the November 4, 2025 Consolidated Election. I have asked the SOS if we are, as a result, able to declare Laclede a Mail Only Precinct for the November election ONLY, and they gave me permission. This will mean we don't have to staff (and pay) a polling place from 7am to 8:30pm on Election Day for the possibility of having 13 voters come.

As a result, we will mail all 13 voters a ballot just like absentee ballots with the same safeguards and they will be returned just like all the other absentee ballots. They will all have the ability to vote.

Auditing Review:   X  

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:   N/A  

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:   X   

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC

\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move to approve Resolution #2025-\_\_\_\_\_ designating the Laclede precinct as a Mail Ballot Precinct for the November 4, 2025 Election due to there being only 13 eligible voters for this election. After November's election Laclede will revert back to a regular precinct status.**

Recommendation Acceptance: ☐ yes ☐ no

Asia Williams, Chair

Date



**RESOLUTION #2025-\_\_\_\_\_**

**CLERK/ELECTIONS**

**DESIGNATION OF LACLEDE PRECINCT AS MAIL-BALLOT PRECINCT  
FOR THE NOVEMBER 4, 2025 ELECTION ONLY**

**WHEREAS**, Idaho Code §34-308 allows a precinct to be designated a Mail-Ballot Precinct if the precinct contains 140 or fewer voters, and;

**WHEREAS**, Laclede precinct only has 13 eligible voters for the November 4, 2025 election as only those voters within the West Pend Oreille Fire District are qualified voters, and;

**WHEREAS**, the Secretary of State's office has given us permission to so declare this precinct a Mail-Ballot Precinct as a result, and;

**WHEREAS**, this will save taxpayer dollars by not having to fully train and staff the Laclede polling place for this election.

**NOW THEREFORE BE IT RESOLVED** that the Laclede precinct will be declared a Mail-Ballot Precinct for and only for the November 4, 2025 election, and that it will revert back to a regular precinct thereafter.

DATED THIS 23<sup>rd</sup> day of September, 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Brian Domke, Commissioner

**Attest:** Michael W. Rosedale

\_\_\_\_\_  
Ron Korn, Commissioner

By \_\_\_\_\_  
Deputy Clerk



**PHIL McGRANE**

IDAHO SECRETARY OF STATE

September 8, 2025

Michael Rosedale  
Clerk of the District  
Bonner County  
1500 Hwy 2 Ste 124  
Sandpoint, ID 83864

**RE: REQUEST FOR MODIFICATION OF ELECTION PROCEDURES**

Dear Michael,

I have received your request dated September 5, 2025, to modify the election procedures for the November 2025 consolidated election.

Your request to mail ballots to the 13 voters in the Laclede precinct has been approved.

You must follow the procedures in section 34-308, Idaho Code, when conducting the election. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Guillermo Velasco", is located below the word "Sincerely,".

Guillermo Velasco  
Elections Director



# Risk Management Bonner County

September 23, 2025

RISK Management  
Agenda Item 1

## MEMORANDUM

**To:** Commissioners

**Re:** 2025-2026 SIR Liability Insurance Renewal

**Description:**

Bonner County has completed a renewal process with Redman & Company Insurance to cover risk management liability insurance for October 1, 2025- September 30, 2026.

The cost of the renewal will be \$739,452 which includes Casualty, Crime, Aviation, Auto, Inmate Medical, Cyber, Equipment Breakdown, Inland Marine, TRIA and TPA.

The Obsidian Specialty, GAIC Crime, Starr Aviation, Intact Inland Marine & Mobile Equipment, Liberty Specialty Equip Breakdown and Liberty Specialty Terrorism (Total \$663,774) invoices will be paid to Redman Insurance.

The other policies (Coalition Cyber, CRS/ Gerber Inmate Medical and Tristar TPA) are direct bill to the assorted carriers totaling \$75,678. The total for all insurance is \$739,452.

**Auditing Review:**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** Approved.

**Auditing Review:** Approved

**Legal Review:** Approved



APPROVED



APPROVED

*B. Wilson*

A suggested motion would be: **Based on the information before us I move to approve purchase of Obsidian SIR Liability insurance and the other policies described in this memo.**

**Distribution:** Original to BOCC  
Copy to the Risk Manager  
Copy to Auditing

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairman



## 2025-26 Renewal Quote Subjectivities & Binding Conditions

**Coalition Cyber:** Signed and dated statement of no loss.

**Billing:** Billed directly to the county by Coalition.

**Inmate Medical:** Apex – pre-filled application for signature. (If coverage is to continue)

**Billing:** CRS will bill the county directly

**Obsidian Specialty – SIR Program:** No Signatures needed.

**Billing:** This policy is billed to the agency and included in your Redman & Co Invoice.

**Great American Crime:** Most recent CPA Audit.

**Starr Aviation:** Signed no loss statement & TRIA Election form completed & Signed

**Billing:** This policy is billed to the agency and included in your Redman & Co Invoice.

**Intact Inland Marine:** Signed, dated SOV & TRIA Coverage Election Form

**Billing:** This policy is billed to the agency and included in your Redman & Co Invoice.

**Liberty Specialty-Equipment Breakdown:** Signed & dated TRIA Coverage Election Form, Signed & dated Equipment Breakdown Proposal.

**Billing:** This policy is billed to the agency and included in your Redman & Co Invoice.

**Liberty Specialty-TRIA:** Signed and dated ID Compliance Packet.

**Billing:** This policy is billed to the agency and included in your Redman & Co Invoice.

**Tristar- Third Party Admin Services:** Apex will send information directly to the county to get set up, including any signatures and loss fund information.

**Billing:** TPA Services are billed directly to the county by Tristar.

**\*\*The Tristar Third Party Admin Services Contract will be presented to the county for review and signatures as soon as it is available from the broker. \*\***



**ALL** Coverage is contingent upon receipt of completed, signed & dated applications and any other documents requested by the carrier or broker prior to binding. Policies obtained through Excess & Surplus markets are subject to minimum earned premiums (25%-100%,) surplus lines tax (ID), policy and stamping fees as outlined by the carrier quote document. No flat cancellations. The agency collects an application fee for submissions to the excess and surplus markets, this fee is paid to the agency, fully earned and non-refundable.

**\*\*** This document is intended as a summary only. It does not amend, extend, or alter the coverage, terms, conditions, or exclusions of the actual insurance policy or carrier-issued quote. The information provided herein is for general reference regarding contingencies and billing methods and may not include all applicable provisions. Coverage is subject in all respects to the terms, conditions, exclusions, and binding requirements set forth in the official carrier quote and, if bound, the issued policy. Please review the carrier's quote documents in full for complete and authoritative details.


DRAFT

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

  
\_\_\_\_\_  
Agent for Contractor

9/8/25  
\_\_\_\_\_  
Date

**Casualty (GL, Auto, LAW, Public Officials, EPL)****\$541,111**

\*Coverage for Attorney working internationally – custom endorsement included.

Carrier: Obsidian Specialty Insurance Company (Non-Admitted)

Retention \$500,000

Limit \$10,000,000

**Crime****\$5,000**

Limit: \$1,000,000

Retention: \$50,000

**Subjectivities: Most Recent CPA Audit**

**Auto Physical Damage, Symbol 1,2**

Limit: ACV

Retention: \$10,000 Comp & \$10,000 Collision

**Subjectivities: None**

**Included with Casualty****Cyber****\$28,902**

Carrier : Coalition

Limit : \$3,000,000

Retention: \$50,000

\*See Year Over Year Changes

**Subjectivities:** Updated Application (08/25/2025) & Signed Confirmation of Coverage at binding

**Inmate Medical****\$22,776**

Carrier: Correctional Risk Services

Limit: \$250,000 per inmate

Retention: \$50,000

**Subjectivities:** Clear Loss History

**Aviation****\$33,494/w War & TRIA**

Carrier: Starr Indemnity & Liability Company

Limit: \$75,000,000 – Sandpoint Location

Limit: \$75,000,000 – Priest River Location

Retention: \$10,000

**Subjectivities:** Clear Loss History & Signed Confirmation of Coverage at binding

**Inland Marine and Mobile Equipment****\$58,492/w TRIA**

Carrier: Intact – Atlantic Casualty

Limit: \$11,640,292

Retention: \$10,000

**Subjectivities:** Signed, dated SOV & TRIA Election Form

**Equipment Break Down****\$6,040/TRIA Included**

Carrier: Liberty Specialty

Limit: \$100,000,000/Breakdown

Retention: \$10,000

**Subjectivities:** Signed, dated TRIA Election form & Equipment Breakdown Insurance Proposal**TRIA****\$14,387**

Carrier: Liberty Specialty

Limit: \$119,516,973/Occurrence

Retention: \$10,000

**Subjectivities:** Signed and dated ID Compliance Packet (due at binding)*Includes custom endorsement for attorney working overseas*

Casualty	\$493,587	\$541,111	
Crime		\$5,000	Standalone policy GAIC
Aviation	\$33,494	\$33,494	
Inmate Medical	\$18,805	\$22,776	Avg Inmate increased to 104
Cyber	\$20,149	\$28,902	Policy Limits Increased to \$3M
EBD	\$6,098	\$6,150	
Inland Marine	\$56,424	\$58,492	
TRIA	\$14,535	\$14,387	
TPA	-	24,000	
<b>Total Premiums</b>	<b>\$643,092</b>	<b>\$734,312</b>	\$91,220
Agency/Broker Fees		\$5,250	Total Agency & Direct Invoice(s) <b>\$739,562</b>

**Renewal Remarks**

For the upcoming term, we are proposing placement of coverage through Apex with Obsidian Specialty Insurance to replace the expiring Travelers Casualty program. To achieve the statutory \$10M coverage requirement, the structure of limits differs from the expiring Travelers program:

- **Travelers** structured the program with lower individual limits for each coverage type and supplemented with an Excess Liability policy providing an additional \$9M to meet the required \$10M statutory limit.
- **Obsidian** adjusts all underlying coverage types to \$10M each, eliminating the need for a separate Excess policy and simplifying the program structure.

In addition, **TriStar** will assume claims administration services in place of Travelers, at an administrative fee of \$24,000 (see attached fee schedule).

On the cyber program, **Coalition** has increased the Policy Aggregate Limit to \$3M (from \$1M expiring), resulting in a cost difference of \$9,300 inclusive of policy fees and taxes. We have secured a stand-alone Crime policy and included coverage for the international employee and drone use by the Sheriff's Office.

The total net change in premium across all lines is + **\$91,220** for the renewal term. *\*Please refer to the attached invoices for totals including tax and fee(s).*

Quote Acceptance/Acknowledgement

X \_\_\_\_\_  
Signature\_\_\_\_\_  
Date



**INVOICE # 100125**

1410 Lincoln Way Suite 100, Coeur d'Alene, ID 83814 208-664-5263

**9/5/2025****BILL TO****Bonner County**

1500 W Highway 2  
Sandpoint, ID 83864

**Details****AMOUNT**

Obsidian Specialty - SIR Casualty	\$541,111.00
GAIC Crime	\$5,000.00
Sterr Aviation	\$33,494.00
Intact Inland Marine & Mobile EQ	\$58,492.00
Liberty Specialty-Equipment Breakdown	\$6,040.00
Liberty Specialty- Terrorism	\$14,387.00
Agency App/Broker Fee (total)	\$5,250.00

**Total Billed to Agency \$663,774.00**

The agency application fee is paid to the agency, fully earned & non-refundable. A processing fee of 3.5% will apply to credit card payments. ACH payments have a 1% processing fee not to exceed \$5.00.

If you have any questions concerning this invoice, please call 208-664-5263.

---

Authorized Signer/Insured

---

Date

*Thank You for your business!*



**INVOICE # 100125-1**

1410 Lincoln Way Suite 100, Coeur d'Alene, ID 83814 208-664-5263

**9/3/2025**

**BILL TO**

**Bonner County**

1500 W Highway 2  
Sandpoint, ID 83864

**Details**

**AMOUNT**

Coalition Cyber

\$28,902.00

CRS/Gerber Inmate Medical

\$22,776.00

Tristar TPA Services

\$24,000.00

**Total Billed DIRECT \$75,678.00**

This invoice is provided as a courtesy for policies/coverage that is billed Directly by the Carrier. The County will receive billing statements directly from the carriers above. If renewal is accepted, payment should be made per the Carrier billing statements or invoices. These are **not** amounts collected by the agency.

If you have any questions concerning this invoice, use the following contact information:

Nicole Wilson, 208-664-5263, nicole@redmaninsurance.com

Named Insured Signature & Date

*Thank You for your business!*



@VANTAGE FOR INLAND MARINE  
INSURANCE PROPOSAL

DATE July 08, 2025

BUSINESS CLIENT BONNER COUNTY  
1500 HIGHWAY 2  
SANDPOINT, ID 83864-1794

EFFECTIVE DATE October 01, 2025  
EXPIRATION DATE October 01, 2026

QUOTE 4230572-2  
RENEWAL OF 790-03-81-43-0001

IN PARTNERSHIP WITH AMWINS INSURANCE BROKERAGE, LLC  
5910 N. CENTRAL EXPRESSWAY, SUITE 500  
DALLAS, TX 75206

UNDERWRITING COMPANY Atlantic Specialty Insurance Company  
605 Highway 169 North, Suite 800  
Plymouth, MN 55441

**Additional Terms, Conditions, and Underwriter Comments:**

1. Broad Loss Payable Endorsement added
2. CE Valuation Endorsement  
RCV applies to equipment 5 years old or newer (VIM 249)  
ACV applies to equipment older than 5 years  
**LEASED/RENTED VALUATION**  
This endorsement is added to the Commercial Inland Marine coverage forms and endorsements attached to this policy unless otherwise specified in this policy.  
**CONDITIONS**  
The following Additional Condition is added to the CONDITIONS Section of the Commercial Inland Marine coverage form(s) under F. Valuation:  
The valuation of Leased or Rented Equipment FROM others will be the amount of your legal liability, not to exceed the replacement cost.
3. Misc Articles Valuation Endorsement  
RCV applies to equipment 5 years old or newer  
ACV applies to equipment older than 5 years
4. CE Deductible Schedule  
AOP Ded: \$10,000  
Theft/Vmm Ded: \$25,000  
Crane Boom Collapse and overturn: \$25,000
5. Misc Articles Deductible Schedule  
AOP Ded: \$10,000  
Wind/Hail Ded: \$25,000
6. Endorsement added to CE Coverage for to extend coverage to watercraft and trailers
7. Scheduled Contractors Equipment and Leased/Rented Equipment are subject to annual reporting and annual adjustment.  
Deposit premium for Scheduled Equipment \$52,266  
Deposit Premium for Leased/Rented Equipment: \$525





## About Intact Insurance Specialty Solutions

Throughout the United States, Intact Insurance Specialty Solutions' underwriting companies offer a broad range of specialty insurance products through independent agencies, regional and national brokers, wholesalers and managing general agencies. Each business is managed by an experienced team of specialty insurance professionals focused on a specific customer group or industry segment, and providing distinct products and tailored coverages and services. Targeted solutions include group accident and health; commercial and contract surety; entertainment; environmental; excess property; financial institutions; financial services; inland marine; management liability; ocean marine; technology; trade credit and tuition refund. For further information about U.S. products and services visit: [intactspecialty.com](http://intactspecialty.com).

Intact Financial Corporation (TSX: IFC) is the largest provider of property and casualty (P&C) insurance in Canada, a leading provider of global specialty insurance, and, with RSA, a leader in the U.K. and Ireland. Our business has grown organically and through acquisitions to over \$22 billion of total annual premiums. The insurance company subsidiaries of Intact Insurance Group USA LLC include Atlantic Specialty Insurance Company, a New York insurer, Homeland Insurance Company of New York, a New York insurer, Homeland Insurance Company of Delaware, a Delaware insurer, OBI America Insurance Company, a Pennsylvania insurer, OBI National Insurance Company, a Pennsylvania insurer, and The Guarantee Company of North America USA, a Michigan insurer. Each of these insurers maintains its principal place of business at 605 Highway 169 N, Plymouth, MN 55441, except The Guarantee Company of North America USA, which is located at One Towne Square, Southfield, MI 48076. For information about Intact Financial Corporation, visit: [intactfc.com](http://intactfc.com).

## @vantage for Inland Marine Quote Proposal

Premium Summary for BONNER COUNTY

<u>Coverages</u>	<u>Coverage Premium</u>
Inland Marine Coverages	
Non-Reporting	\$4,035
Reporting: Deposit Premium	\$52,791
Terrorism Coverage	\$1,666
Premium When Excluding Terrorism Coverage	\$56,826
Premium When Including Terrorism Coverage	\$58,492

### **Payment Plan**

Agency Bill - Annual - Payment in Full No Installments

### Common Policy Forms

Form	Description
4 VIL 100 04 23	COMMON POLICY DECLARATIONS
ASC 00 02 01 98	PREMIUM STATEMENT
IL 00 17 11 98	COMMON POLICY CONDITIONS
VIL 500 07 06	PREMIUM DETAIL SUMMARY
VIL 661 ID 11 06	ID CHANGES - CANCELLATION AND NONRENEWAL
ASC 00 11 01 98	Schedule 1 - LIST OF COMMON DEC FORMS

### Non-Policy Forms

Form	Description
AR 70 IM 07 06	REPORTING LETTER - INLAND
IL P 001 01 04	U.S. TREASURY DEPT OFFICE OF FOREIGN ASSETS NOTICE (OFAC)
IM REPORT 07 06	REPORTING FORM - INLAND
PHN 006 IM 12 20	POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE
PHN 008 IM 12 20	POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE
VIM 102 10 14	CLAIMS INFORMATION



inland  
marine

### Inland Marine Coverages

Loc	Bldg Coverage	Limit	Deductible	Premium
	<b>Miscellaneous Articles</b>	\$807,012		\$4,035
	Deductible Amount		\$10,000	
	Deductible Exception: see deductible schedule			
	Description of Property:			
	Per Schedule on file			
	Valuation: Replacement Cost			
	Newly Acquired Miscellaneous Articles	\$50,000		
	Pollutant Clean Up	\$25,000		
	Debris Removal	\$25,000		
	Preservation of Property - Expense Coverage	\$10,000		
	Days	30		
	Inventory or Appraisals	\$10,000		
	<b>Contractor's Equipment</b>			\$52,791
	Deductible Amount		\$10,000	
	Deductible Exception: see deductible schedule			
	Description of Property:			
	Scheduled Equipment per schedule on file			
	Valuation: Replacement Cost			
	All Covered Property	\$10,833,280		
	Additionally Acquired Equipment	\$500,000		
	Days	365		
	Construction Documents	\$2,500		
	Debris Removal	\$5,000		
	Employee Tools and Clothing	\$2,500		
	Pollutant Clean Up	\$10,000		
	Preservation of Property - Expense Coverage	\$2,500		
	Days	30		
	Rental Expense Reimbursement	\$2,500		
	Days	3		
	Leased, Rented or Borrowed			
	Contractors Equipment from Others			
	Any One Item	\$250,000		
	All Items	\$250,000		





inland  
marine

### Inland Marine Coverages

Loc	Bldg Coverage	Limit	Deductible	Premium
	Your Contractor's Equipment Leased, Rented or Borrowed by Others			
	Any One Item	\$1,000		
	All Items	\$2,000		
	Reporting			
	Period: Annual			
	Owned Equipment: 0.4824			
	Leased/Rented From Others: 3.1800			
	Minimum Retained Premium \$5,000			
	Terrorism - Inland Marine			\$1,666

### Inland Marine Forms

Form	Description
CE VIM 214 11 20,	CONTRACTOR'S EQUIPMENT - DESIGNATED COVERED PROPERTY
CE VIM 215 11 20	CE VALUATION OF EQUIPMENT LEASED OR RENTED FROM OTHERS
IL 09 52 01 15	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
VIM 001 05 18	COMMERCIAL INLAND MARINE CONDITIONS
VIM 008 07 05	MISCELLANEOUS ARTICLES COVERAGE FORM
VIM 016 07 05	CONTRACTORS EQUIPMENT COVERAGE FORM
VIM 100 07 05	COMMERCIAL INLAND MARINE DECLARATIONS
VIM 234 07 05	REPORTING CONDITIONS ENDORSEMENT
VIM 249 07 05	REPLACEMENT COST - AGE OF ITEM CONDITION ENDORSEMENT
VIM 500 07 05	INLAND MARINE SCHEDULE
VIM 516 07 05	CONTRACTORS EQUIPMENT SCHEDULE
ASC 00 10 01 98	Policy Change 1 - BROAD LOSS PAYABLE CONDITION ENDORSEMENT
ASC 00 10 01 98	Policy Change 2 - CE DEDUCTIBLE SCHEDULE
ASC 00 10 01 98	Policy Change 3 - MISC. ARTICLES DEDUCTIBLE SCHEDULE
ASC 00 11 01 98	Schedule 2 - INLAND MARINE LIST OF FORMS

**Insured Name and Address:**

BONNER COUNTY  
1500 HIGHWAY 2  
SANDPOINT, ID 83864-1794

Quote Number: 4230572-2

## POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act (the Act), as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury - in consultation with the Secretary of Homeland Security, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80%, BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM TO BE CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

### SELECTION OR REJECTION OF TERRORISM INSURANCE COVERAGE

The prospective premium required for your terrorism coverage is \$1,666.

If you wish to reject this offer of coverage, you should check the box below, sign this notice and send it to your agent. An exclusion of terrorism losses, as defined by the Act, will then be made part of your policy.

<input type="checkbox"/>	I hereby reject the offer of terrorism coverage. I understand that I will have no coverage for losses arising from acts of terrorism, as defined in the Act.	<b>SIGN HERE</b>
--------------------------	--	----------------------

If your policy includes Inland Marine coverage in one or more of these states: CA, ME, MO, OR or WI; the following statement applies:

The terrorism exclusion makes an exception for (and thereby continues your coverage for) direct property damage fire losses resulting from an act of terrorism. Therefore, if you reject the offer of terrorism coverage, that rejection does not apply to direct property damage fire losses resulting from an act of terrorism - the coverage in

your policy for such fire losses will continue. If such a loss occurs, and is certified under the Act, the loss will be reimbursed by the United States Government under the formula detailed above.

The portion of your policy premium attributable to coverage for direct property damage from fire resulting from terrorism in all of the states listed above, in which your policy provides Inland Marine coverage, is \$0. This amount is included in your policy premium and cannot be rejected.

\_\_\_\_\_  
Policyholder/Applicant's Signature

\_\_\_\_\_  
Atlantic Specialty Insurance Company

Insurance Company

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

If you have any questions about this notice, please contact your agent.



DRAFT



PowerPro Select™

# EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



Date Issued	7/2/2025	This Proposal EXPIRES on the Effective Date.	
Effective Date	10/1/2025	Expiration Date	10/1/2026
Insured's Name	Bonner County		
Insured's Address	1500 Highway 2		
City/State/Zip	Sandpoint, ID 83864		
Policy Number			

**Covered Premises:** This proposal applies to the locations listed in the Statement of Values on file with us.

Insurance applies only to a coverage for which a Limit of Insurance, a number of Days/Hours or the word <b>INCLUDED</b> is shown. If <b>INCLUDED</b> is shown, then the limit for that coverage is part of the Limit Per Breakdown.	
Coverage	Limit Of Insurance Or Days/Hours
<b>Limit Per Breakdown</b>	\$100,000,000
1. <b>Property Damage</b>	Included
2. <b>Expediting Expenses</b>	\$250,000
3. <b>Business Income</b>	Excluded
a. Extra Expense	\$250,000
b. Extended Period Of Restoration (# Of Days Of Coverage)	5 Days
c. Data Or Media	\$250,000
4. <b>Spoilage Damage</b>	\$250,000
5. <b>Utility Interruption</b> (The maximum limit for Utility Interruption, subject to any applicable lower coverage limits, including business income, extra expense, and/or spoilage, respectively)	\$250,000
a. Coverage applies only if the interruption of services lasts at least:	24 Hours
6. <b>Newly Acquired Premises</b>	\$1,000,000
a. (Number Of Days Of Coverage)	90 Days
7. <b>Ordinance Or Law</b>	\$1,000,000
8. <b>Errors And Omissions</b>	Included
9. <b>Brands And Labels</b>	Included
10. <b>Contingent Business Income/Extra Expense</b>	Excluded
a. Covered Premises:	
b. Delivery of Services or Materials; or Sales:	

Unless a higher limit or **INCLUDED** is shown, the most we will pay for direct damage to covered property is \$25,000 for each of the following. These limits are part of, not in addition to, the Property Damage or Limit Per Breakdown.

Coverage Limitations	Limit Of Insurance
Ammonia Contamination	\$250,000
Consequential Loss	\$250,000
Data And Media	\$250,000
Hazardous Substance	\$250,000
Water Damage	\$250,000



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# EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



Limited Coverage for Fungus, Wet Rot and Dry Rot	
Limit	\$15,000
Business Income and/or Extra Expense – Number of Days	30 Days
Increased Cost of Loss and Related Expenses for "Green" Upgrades	
Property Damage Limit	\$100,000
Business Income and/or Extra Expense – Number of Days	30 Days
Conditions And Optional Coverages	
Business Income Report Date	
Business Income Annual Value	
Business Income Coinsurance Percentage	N/A
Diagnostic Equipment (Included Or Excluded)	Included
Equipment Breakdown Enhancement Endorsement (See attached form for full details) – Key enhancements include:	Included
<ul style="list-style-type: none"> <li>- Civil Authority extension within 100 miles/4 weeks</li> <li>- Ingress/Egress - \$250,000 sublimit</li> <li>- Claim Preparation Fees - \$250,000 sublimit</li> <li>- Dependent Location extension for Contingent BI/EE</li> <li>- 150% replacement cost for Safety Improvements</li> </ul>	
Deductibles	
Combined Deductible	
Property Damage Coverages	\$10,000
Business Income	
Extra Expense	24 Hours
Spoilage	Included in PD
Other:	

Other Conditions/Additional Coverage Extensions/Restrictions:

- Exclusion Amendatory Endorsement

Premium / Agency Billed	
Policy Term Premium	\$6,040
State Fees and Surcharges	\$0*
Total Policy Term Premium with State Fees and Surcharges	\$6,040

\*Taxes are estimated and subject to change at time of policy production due to a change in tax rates or location addition/deletions in different tax territories.

TIV as Submitted: \$107,861,685

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## EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



### POLICYHOLDER DISCLOSURE

#### TERRORISM RISK INSURANCE ACT

**THIS NOTICE CONTAINS IMPORTANT INFORMATION PURSUANT TO THE TERRORISM RISK INSURANCE ACT. PLEASE READ IT CAREFULLY.**

In accordance with the Terrorism Risk Insurance Act, including all amendments, ("TRIA" or the "Act"), we are required to provide you with a notice of the portion of your premium attributable to coverage for "certified acts of terrorism," the federal share of payment of losses from such acts, and the limitation or "cap" on our liability under the Act.

#### **Disclosure of Premium**

The Company has made available coverage for "certified acts of terrorism" as defined in the Act. If purchased, the portion of your premium attributable to coverage for "certified acts of terrorism" is shown in the Declarations, Declarations Extension Schedule or elsewhere by endorsement in your policy.

#### **Federal Participation In Payment Of Terrorism Losses**

If an individual insurer's losses from "certified acts of terrorism" exceed a specified deductible amount, the government will generally reimburse the insurer for a percentage of losses (the "Federal Share"), paid in excess of the deductible, but only if aggregate industry losses from "certified acts of terrorism" exceed the "Program Trigger".

Beginning in calendar year 2020, the Federal Share is 80% and Program Trigger is \$200,000,000.

#### **Cap On Insurer Participation In Payment Of Terrorism Losses**

If aggregate insured losses attributable to "certified acts of terrorism" exceed \$100 billion in a calendar year and we have met our deductible under the Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion. Nor shall Treasury make any payment for any portion of the amount of such losses that exceeds \$100 billion. In such case, insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

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## EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



### POLICYHOLDER DISCLOSURE

#### NOTICE OF OFFER TO PURCHASE TERRORISM INSURANCE FOR POLICY PERIOD

This notice contains important information about the Terrorism Risk Insurance Act and your option to purchase terrorism insurance coverage. Please read it carefully.

In accordance with the Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act"), we are required to provide you with a notice of the portion of your premium attributable to coverage for "certified acts of terrorism," the federal share of payment of losses from such acts, and the limitation or "cap" on our liability under the Act.

#### Disclosure of Premium

The Company has made available coverage for "certified acts of terrorism" as defined in the Act. If purchased, the portion of your premium attributable to coverage for "certified acts of terrorism" is shown in the Terrorism Coverage Election Form following this Policyholder Disclosure Notice.

### THE TERRORISM RISK INSURANCE ACT

The Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act") establishes a program to spread the risk of catastrophic losses from certain acts of terrorism between insurers and the federal government. If an individual insurer's losses from a "certified act of terrorism" exceed a specified deductible amount, the government will reimburse the insurer for a percentage of losses (the "Federal Share") paid in excess of the deductible, but only if aggregate industry losses from such an act exceed the "Program Trigger". An insurer that has met its insurer deductible is not liable for any portion of losses in excess of \$100 billion per year. Similarly, the federal government is not liable for any losses covered by the Act that exceed this amount. If aggregate insured losses exceed \$100 billion, losses up to that amount may be pro-rated, as determined by the Secretary of the Treasury.

Beginning in calendar year 2020, the Federal Share equals 80% and the Program Trigger is \$200,000,000.

### MANDATORY OFFER OF COVERAGE FOR "CERTIFIED ACTS OF TERRORISM" AND DISCLOSURE OF PREMIUM

TRIA requires insurers to make coverage available for any loss that occurs within the United States (or outside of the U.S. in the case of U.S. missions and certain air carriers and vessels), results from a "certified act of terrorism" AND that is otherwise covered under your policy.

A "certified act of terrorism" means:

[A]ny act that is certified by the Secretary [of the Treasury], in consultation with the Secretary of Homeland Security, and the Attorney General of the United States

- (i) to be an act of terrorism;
- (ii) to be a violent act or an act that is dangerous to -



# PowerPro Select™

## EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



- (I) human life;
- (II) property; or
- (III) infrastructure;

(iii) to have resulted in damage within the United States, or outside of the United States in the case of -

- (I) an air carrier (as defined in section 40102 of title 49, United States Code) or United States flag vessel (or a vessel based principally in the United States, on which United States income tax is paid and whose insurance coverage is subject to regulation in the United States); or
- (II) the premises of a United States mission; and

(iv) to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

### How the act affects your policy and what you must do

#### **TERRORISM INSURANCE COVERAGE**

This proposal includes coverage for losses resulting from "certified acts of terrorism." Coverage for losses from "certified acts of terrorism" is still subject to, and may be limited by, all other terms, conditions and exclusions contained in your policy.

The premium charge for this coverage for this policy period is \$0.

Please sign and return the Policyholder Acknowledgement below.

#### **POLICYHOLDER ACKNOWLEDGEMENT**

I hereby acknowledge that I have received notice of TRIA, the federal share of compensation for "certified acts of terrorism," the premium charge for losses covered by TRIA, and the Company's limit of liability should losses covered by TRIA exceed \$100 billion.

\_\_\_\_\_  
Policyholder/Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



The summary of the Act and the coverage under your policy contained in this notice is necessarily general in nature. Your policy contains specific terms, definitions, exclusions and conditions. In case of any conflict, your policy language will control the resolution of all coverage questions. Please read your policy carefully.

If you have any questions regarding this notice, please contact your sales representative.



Apex Insurance Agency, LLC  
Donald Stark  
Chicago, IL

Quote Date: 7/3/2025  
Control Number: 2349804

**STARR**  
INSURANCE

Quote Letter

Donald,

Starr Aviation is pleased to offer the following quote based on the information you provided. Please contact us if you need any additional options or questions arise. This quote is valid for 30 days or until policy expiration, whichever comes first. This quote is subject to change pending receipt of additional underwriting information. Premiums quoted do not include any applicable state and/or municipal taxes.

Named Insured: Bonner County  
1500 Hwy 2 #337  
Sandpoint, ID 83864  
Policy Period: 10/1/2025 - 10/1/2026  
Insurance Company: Starr Indemnity & Liability Company  
Policy Form: Starr GL  
Starr Share: 100%  
Underwriter Comments:

Policy Features

LIMITS OF INSURANCE		
<b>SZT - SANDPOINT - SANDPOINT, ID</b>		
EACH OCCURRENCE LIMIT	\$75,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$100,000	Any one premises
MEDICAL EXPENSE LIMIT	\$3,000	Any one person
PERSONAL & ADVERTISING INJURY AGGREGATE LIMIT		\$25,000,000
GENERAL AGGREGATE LIMIT		N/A
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		\$75,000,000
HANGARKEEPERS LIMIT		
EACH AIRCRAFT LIMIT	\$75,000,000	
EACH LOSS LIMIT	\$75,000,000	
HANGARKEEPERS DEDUCTIBLE	AS ENDORSED	Each aircraft
100% PREMIUM: \$18,483		
<b>1S6 - PRIEST RIVER MUNI - PRIEST RIVER, ID</b>		
EACH OCCURRENCE LIMIT	\$75,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$100,000	Any one premises
MEDICAL EXPENSE LIMIT	\$3,000	Any one person
PERSONAL & ADVERTISING INJURY AGGREGATE LIMIT		\$25,000,000
GENERAL AGGREGATE LIMIT		N/A
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		\$75,000,000
HANGARKEEPERS LIMIT		
EACH AIRCRAFT LIMIT	\$75,000,000	
EACH LOSS LIMIT	\$75,000,000	
HANGARKEEPERS DEDUCTIBLE	AS ENDORSED	Each aircraft
100% PREMIUM: \$15,011		

Tax: 0% (Tax NOT included in quoted premiums)

**War:** Third party war liability can be purchased for additional premium

- War Liability can be purchased for a \$1,523 surcharge of the total annual premium for limits up to \$50,000,000 each occ/agg. (Total War limit not to exceed the policy limit)

**TRIA:** TRIA liability can be purchased for additional premium

- TRIA Liability can be purchased for a \$1,523 (as listed above) surcharge on total annual premium if War is purchased to the full policy limit.
- TRIA Liability can be purchased for a 60% surcharge on total annual premium if War is NOT purchased.

***Note: This quote may contain several options for consideration including various limits per location. The limits for Products and Personal Injury are aggregate limits.***

DRAFT

**POLICYHOLDER DISCLOSURE  
NOTICE OF TERRORISM  
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019; AND 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

**Acceptance or Rejection of Terrorism Insurance Coverage**

- ☐ I hereby elect to purchase terrorism coverage for a prospective premium of \$\_\_\_\_\_.
- ☐ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

\_\_\_\_\_  
Policyholder/Applicant's Signature

\_\_\_\_\_  
Print Name

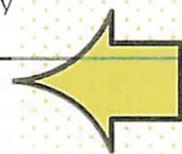
6/06/2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
Starr Indemnity & Liability Company  
Insurance Company

\_\_\_\_\_  
N/A

\_\_\_\_\_  
Policy Number



**SIGN  
& DATE**



## COALITION ACTIVE CYBER POLICY RENEWAL APPLICATION

NOTICE: THIS POLICY'S LIABILITY INSURING AGREEMENTS PROVIDE COVERAGE ON A CLAIMS-MADE AND REPORTED BASIS AND APPLY ONLY TO CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD, IF PURCHASED, AND REPORTED TO THE INSURER IN ACCORDANCE WITH THE TERMS OF THE POLICY. THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS WILL BE REDUCED AND MAY BE EXHAUSTED BY AMOUNTS INCURRED FOR LEGAL DEFENSE AND CLAIMS EXPENSES. FURTHERMORE, AMOUNTS INCURRED FOR LEGAL DEFENSE AND CLAIMS EXPENSES WILL BE APPLIED AGAINST THE RETENTION.

IF A POLICY IS ISSUED, THIS APPLICATION WILL ATTACH TO AND BECOME PART OF THE POLICY. THEREFORE, IT IS IMPORTANT THAT ALL QUESTIONS ARE ANSWERED TRUTHFULLY AND ACCURATELY.

### General Information

Named Insured Bonner County

Website Domain(s) bonnercountyid.gov, bonnerso.org

Please list all website addresses including web and email domains

Address 4200 McGhee Road  
Sandpoint, ID 83864

Industry State Level Government - Local Government (County Government)

Number of Employees 251-1000

Revenue (expected over the next 12 months) \$46,221,831.00

Gross Profit / Net Revenue (expected over the next 12 months) N/A

### Attestation Questions

1. Does Bonner County implement encryption on laptop computers, desktop computers, and other portable media devices?	Yes
2. Does Bonner County collect, process, store, transmit, or have access to any Payment Card Information (PCI), Personally Identifiable Information (PII), or Protected Health Information (PHI) other than employees of Bonner County?	No
a. (If yes) What is the estimated annual volume of payment card transactions (credit cards, debit cards, etc.)?	
b. (If yes) How many PII or PHI records does Bonner County collect, process, store, transmit, or have access to?	





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44 Montgomery Street, Suite 4210  
San Francisco, CA 94104

3. Does Bonner County maintain at least weekly backups of all sensitive or otherwise critical data and all critical business systems offline or on a separate network?	Yes
4. For which of the following services does Bonner County enforce Multi-Factor Authentication (MFA)? a. Email b. Virtual Private Network (VPN), Remote Desktop Protocol (RDP), RDWeb, RD Gateway, and other remote access c. Network / cloud administration and other privileged user accounts	No No No
5. Does Bonner County require a secondary means of communication to validate the authenticity of funds transfers (ACH, wire, etc.) requests before processing a request in excess of \$25,000?	Yes
6. Within the last 3 years has Bonner County been subject to any complaints concerning the content of its website, advertising materials, social media, or other publications?	No
7. Does Bonner County enforce procedures to remove content (including third party content) that may infringe or violate any intellectual property or privacy right?	No



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San Francisco, CA 94104

THE UNDERSIGNED AUTHORIZED REPRESENTATIVE OF THE APPLICANT DECLARES (1) THIS APPLICATION FORM HAS BEEN COMPLETED AFTER REASONABLE INQUIRY, (2) THE STATEMENTS SET FORTH HEREIN ARE TRUE AND COMPLETE TO THE BEST OF HIS/HER KNOWLEDGE, AND (3) THAT THESE DECLARATIONS ARE A MATERIAL INDUCEMENT TO THE UNDERWRITER TO PROVIDE A PROPOSAL FOR INSURANCE. THE UNDERSIGNED AUTHORIZED REPRESENTATIVE AGREES THAT IF THE INFORMATION SUPPLIED ON THIS APPLICATION CHANGES BETWEEN THE DATE OF THIS APPLICATION AND THE EFFECTIVE DATE OF THE INSURANCE, HE/SHE WILL, IN ORDER FOR THE INFORMATION TO BE ACCURATE ON THE EFFECTIVE DATE OF THE INSURANCE, IMMEDIATELY NOTIFY THE UNDERWRITER OF SUCH CHANGES, AND THE UNDERWRITER MAY WITHDRAW OR MODIFY ANY OUTSTANDING QUOTATIONS OR AUTHORIZATIONS OR AGREEMENTS TO BIND THE INSURANCE.

SHOULD THERE BE A MATERIAL MISSTATEMENT OR MISREPRESENTATION BY THE APPLICANT IN THIS APPLICATION FORM OR IN ANY OTHER MATERIALS FURNISHED TO THE INSURER AS PART OF THE UNDERWRITING PROCESS, THE INSURER SPECIFICALLY AND GENERALLY RESERVES ITS RIGHTS TO DISCLAIM ANY CLAIM OR INCIDENT THAT WAS BASED UPON, ARISES OUT OF, OR IS ANY WAY RELATING TO THAT MATERIAL MISSTATEMENT OR MISREPRESENTATION. ADDITIONALLY, THE INSURER RESERVES THE RIGHT TO RESCIND THE POLICY IN ACCORDANCE WITH THE LAWS OF ANY APPLICABLE JURISDICTION.

NOTHING CONTAINED HEREIN OR INCORPORATED HEREIN BY REFERENCE SHALL CONSTITUTE NOTICE OF A CLAIM OR POTENTIAL CLAIM SO AS TO TRIGGER COVERAGE UNDER ANY CONTRACT OF INSURANCE.

ALL WRITTEN STATEMENTS AND MATERIALS FURNISHED TO THE INSURER IN CONJUNCTION WITH THIS APPLICATION ARE HEREBY INCORPORATED BY REFERENCE INTO THIS APPLICATION AND MADE A PART HEREOF.



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WARNING


ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE/SHE IS FACILITATING A FRAUD AGAINST THE INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT MAY BE GUILTY OF INSURANCE FRAUD.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name of Authorized Representative** \_\_\_\_\_

**Title** \_\_\_\_\_

**Policyholder Email** \_\_\_\_\_

 **SIGN & DATE**



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San Francisco, CA 94104

### **NOTICE TO APPLICANTS**

**NOTICE TO ARIZONA APPLICANTS:** For your protection Arizona law requires the following statement to appear on this form. "Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties."

**NOTICE TO ARKANSAS APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment for a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO CALIFORNIA APPLICANTS:** For your protection California law requires the following to appear on this form: "Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison."

**NOTICE TO COLORADO APPLICANTS:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**NOTICE TO DISTRICT OF COLUMBIA APPLICANTS:** Warning: it is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**NOTICE TO FLORIDA APPLICANTS:** Any person who knowingly, and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

**NOTICE TO HAWAII APPLICANTS:** For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

**NOTICE TO KANSAS APPLICANTS:** A person who knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto is guilty of fraud.

**NOTICE TO KENTUCKY APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

**NOTICE TO LOUISIANA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MAINE APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purposes of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**NOTICE TO MARYLAND APPLICANTS:** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MINNESOTA APPLICANTS:** A person who submits an application or files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.





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San Francisco, CA 94104

**NOTICE TO NEW JERSEY APPLICANTS:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**NOTICE TO NEW HAMPSHIRE APPLICANTS:** Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud as provided in RSA 638:20.

**NOTICE TO NEW MEXICO APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

**NOTICE TO NEW YORK APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**NOTICE TO OHIO APPLICANTS:** Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**NOTICE TO OKLAHOMA APPLICANTS: WARNING:** Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO OREGON APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company or another person, files an application for insurance or statement of claim containing any materially false information, or conceals information for the purpose of misleading, commits a fraudulent insurance act and may subject such person to criminal and civil penalties.

**NOTICE TO PENNSYLVANIA APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**NOTICE TO RHODE ISLAND AND WEST VIRGINIA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO TENNESSEE, VIRGINIA AND WASHINGTON APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**NOTICE TO VERMONT APPLICANTS:** Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.



**POLICYHOLDER DISCLOSURE**  
**NOTICE OF TERRORISM INSURANCE COVERAGE**

Coverage for acts of terrorism is included in your policy. You are hereby notified that the Terrorism Risk Insurance Act of 2002, as amended in 2019, defines an act of terrorism in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020, of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism is \$0 and does not include any charges for the portion of losses covered by the United States government under the Act.

UNDER THE TERRORISM RISK INSURANCE ACT, AS AMENDED, ANY LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM UNDER THIS POLICY COVERAGE MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT AND MAY BE SUBJECT TO A \$100 BILLION CAP THAT MAY REDUCE MY COVERAGE.



# Risk Management Bonner County

September 23, 2025

RISK Management  
Agenda Item 2

## MEMORANDUM

**To:** Commissioners

**Re:** 2025-2026 Property Insurance Renewal

**Description:**

Bonner County has completed a renewal process with Farm Bureau to cover property insurance for October 1, 2025- September 30, 2026.

The cost of the renewal will be \$238,975.

**Auditing Review:**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: Approved.

Auditing Review: Approved

Legal Review: N/A



APPROVED



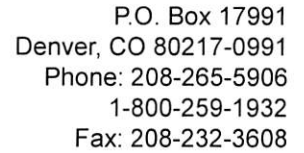
APPROVED

A suggested motion would be: **Based on the information before us I move to approve purchase of property insurance from Farm Bureau.**

**Distribution:** Original to BOCC  
Copy to the Risk Manager  
Copy to Auditing

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairman



Notice Date: September 10, 2025  
Lead Policy: 08-435083-03

**RENEWAL PAYMENT DUE 09/30/2025**

Description	Amount
Prior Balance or Credit	\$0.00
Current Invoice Amount	\$238,975.00
<b>TOTAL DUE</b>	<b>\$238,975.00</b>

- Thank you for the opportunity to serve you.  
Western Community

TO ASSURE PROPER CREDIT, DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE.

# RENEWAL PAYMENT VOUCHER

[illegible]

Your cleared check is your receipt. Make payable to: **Western Community Insurance Company**  
Your payment must be received on or before the due date to assure prompt credit.  
**To pay online, go to [www.wcins.com](http://www.wcins.com) or scan the code below to make a payment.**  
Please make payments using the Lead Policy number listed below.

Payment Due Date: **09/30/2025**  
Amount Due in Full: **\$238,975.00**  
Lead Policy: **08-435083-03**





Bonner County

Lead Policy: 08-435083-03

Notice Date: September 10, 2025

ACCOUNT SUMMARY 10/01/2025 to 10/01/2026			
Description	Policy	Effective Date	Amount
Commercial Package Premium Insured	08-435083-03	10/01/2025	\$238,975.00
<b>TOTAL</b>			<b><u>\$238,975.00</u></b>

*NOTE: If the entire amount due on this policy, including premiums related to all sections applicable to your policy, is not paid in full, it will result in cancellation of the entire policy. The total package premium charged on your policy includes discounts that would not be available to you if your policy was written for one individual section.*

*A \$20.00 returned check fee will be assessed for any check or electronic funds transfer (EFT) that is returned unpaid to the company.*



## Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Sheriff's Office  
Item # 1

August 25, 2025

### Confidential/Critical Memorandum

To: Commissioners  
From: Sheriff Daryl Wheeler  
Re: Tower Lease Agreement

The Bonner County Sheriff's Office would like to enter a five year lease agreement. This lease would provide floor space in the building and space on the tower. The cost is \$2,015.84 with a 3% annual increase thereafter. There are sufficient funds in our 00824 Sheriff's Office Repeater budget to cover this lease.

Auditing Review: ☒ APPROVED

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Risk Review: N/A

Legal Review: B. Wilson

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: Original to Sheriff's Office  
Copy to Auditors

A suggested motion would be: Based on the information before us, I move to accept the Tower Site Lease agreement. I further move for the Chairwoman to sign the agreement administratively.

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman



# Bonner County

## Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

#2

August 21, 2025

## Memorandum

To: Commissioners

From: Sheriff Daryl Wheeler

Re: Kootenai Tribe of Idaho Inmate Housing Agreement

The Kootenai Tribe of Idaho is entering into an agreement with the Bonner County Sheriff's Office to house their male and female inmates at the Bonner County Detention facility in accordance with Idaho Code Title 20 and rules and regulations of the Idaho Jail Standards. The Tribe will reimburse Bonner County one hundred and twenty-five (\$125.00) per day for each inmate housed in the detention facility. This agreement will be in effect from the date of execution of all parties until November 20, 2026, and may be terminated by either party with at least thirty (30) days. The only change from the previous year is the dates and cost per day. In the past it was ninety (\$90.00) per day.

Auditing Review: N/A

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: B. Wilson

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: ☐ Original to be sent to Sheriff's Office  
☐ Copy to Prosecutor's Office

A suggested motion would be: **Mrs. Chairman, based on the information before us, I move to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$125 per day per inmate with the agreement being effective from date of execution until November 30, 2026.**

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

**ADULT DETENTION AGREEMENT BETWEEN THE KOOTENAI  
TRIBE OF IDAHO AND BONNER COUNTY, IDAHO**

This Agreement is hereby made and executed, by and between Bonner County (hereinafter "County"), a political subdivision of the State of Idaho, whose current address is 1500 Highway 2, Suite 308, Sandpoint, Idaho 83864, and the Kootenai Tribe of Idaho (hereinafter "Tribe"), a federally recognized Indian Tribal government whose current address is P.O. Box 1269, Bonners Ferry, Idaho 83805, as follows:

WHEREAS County is authorized by law to provide adult detention services and accommodations for adults pursuant to the provisions of Title 20, Chapter 6, of the Idaho Code; and

WHEREAS the Tribe carries out provisions of a Self-Governance Compact between the Tribe and the Bureau of Indian Affairs, including law enforcement functions, services, programs and activities;

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, and other good and valuable consideration, it is hereby agreed:

1. County will allow male and female adult offenders (hereinafter "Inmates"), under the jurisdiction or control of the Tribe to be housed at the Facility and will treat all such inmates in the same manner as the other inmates housed at the Facility and in accordance with Idaho Code Title 20 and the rules and regulations of the Idaho Jail Standards.
2. Prior notification shall be made by the Tribe by contacting Facility they are in route with an Inmate. No Inmates transported to the Facility will be admitted without a Pre-Booking Sheet being properly completed.
3. Inmates who are in custody, and require temporary detention, may be housed at Facility pending a hearing. The Tribe will be responsible for assuming custody of and transporting the Inmate to and from the Facility for any and all hearings or court dates.
4. The Tribe will be responsible for providing all needed information requested by the Facility's administrative staff. The Tribe (including the Bureau of Indian Affairs and Indian Health Service as required by federal law) will also be responsible for all necessary arrangements for, and costs of, all desired services not normally provided at and by the Facility or its staff, such as, but not limited to, medical care or testing for conditions not directly related to the inmate's detention at the Facility. It is expressly understood that all inmates shall be delivered to the Facility at the Tribe's expense and that the Tribe assumes all responsibility for the inmates under its jurisdiction and control until said inmates are detained within the confines of the Facility and that all inmates shall be delivered by the Tribe to the doors of the Facility.
5. The Tribe agrees to pay County the sum of ninety United States dollars (US \$125.00) per day for each inmate housed in the Facility under this Agreement. A "day" will be



defined as any period of time during which an inmate eats one or more regularly scheduled meals or occupies a bed or holding cell for any portion of a twenty-four-hour period.

6. County reserves the right to refuse admittance of any inmate under the jurisdiction of the Tribe when such admittance would unduly burden the Facility or create disadvantage for inmates under the jurisdiction of County. The Administrator of the Facility may also refuse admission, or at any time order the removal of, any inmate whose presence, or continued presence, would be unduly detrimental to the welfare of such inmates or of any inmates in the Facility, or the general operation of the Facility. Said right of refusal shall include, but not be limited to, situations involving Tribal inmates:
  - a. Who are not accompanied by complete and proper documentation to the Facility; or
  - b. Who have medical conditions or injuries requiring immediate medical needs; or
  - c. Who are in such an emotional or distraught state as to be a risk to themselves, other inmates at the Facility, or to County employees at the Facility.
7. All Tribal inmates will be assessed using intake criteria. If the inmate does not meet the criteria for intake into the Facility, County reserves the right to refuse admittance of any inmate.
8. County agrees to certify to the Tribe at the end of each calendar month the name of each inmate placed as provided in this Agreement, the length of time care was provided, and the rate or rates and total charge in accordance with this Agreement. The Tribe shall submit payment to the County within thirty (30) days of receipt of such certification. For this purpose, County agrees to maintain a current registry of inmates which shall be open to inspection by authorized representatives of the Tribe or its attorney at all reasonable times.
9. Neither County nor the Tribe shall discriminate as to inmates placed or cared for because of race, color, creed, or national origin.
10. Either party may terminate this Agreement by giving the other party written notice, postmarked or hand delivered, at least thirty (30) days prior to the intended date of termination.
11. The Tribe agrees to hold harmless and indemnify County from any and all liability, loss or damage, excluding that arising from gross negligence or intentional acts of County employees that County may suffer arising out of or in connection with the detention of any inmates pursuant to the Agreement. To the extent not covered by the Federal Tort Claims Act, the Tribe further agrees to defend against any claims, demands, action or suits brought against County arising out of or in connection with the detention of any inmates pursuant to the Agreement, excluding those claims that are agreed by the parties

or proven in a court of law, to have been caused by the gross negligence or intentional acts of County employees or the general conditions of the Facility.

12. It is expressly acknowledged and agreed that the parties shall observe the confidentiality of information provisions of the Idaho Code, as well as any county, state and federal regulations pertaining to inmates' records made because of said Inmates' detention under this Agreement.
13. Effective Date hereof shall mean the period immediately following execution of this Agreement by all parties.
14. This Agreement shall be effective from the Effective Date until November 30, 2026. In the event that this Agreement is not timely renewed and Tribal Inmates are currently incarcerated, its terms and provisions shall continue, and services shall continue to be provided until the Tribe, or the County provides notice of its cancellation. It is agreed that the County shall be reimbursed at the original Agreement rate until such time as a new Agreement has been executed. At that time, the Tribe shall retroactively reimburse County at the new rate, if a higher rate has taken effect.
15. If either party is required to enforce a breach of this Agreement, with or without suit, the non-breaching party shall be entitled to recover against the breaching party all reasonable attorneys' fees and costs so incurred.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2025.

Kootenai Tribe of Idaho

\_\_\_\_\_  
Jennifer Porter, Tribal Chair

Attest:

\_\_\_\_\_

BONNER COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
ASIA WILLIAMS, Chairwoman

\_\_\_\_\_  
BRIAN DOMKE, Commissioner

**AGREEMENT BETWEEN BONNER COUNTY, IDAHO AND KOOTENAI TRIBE OF IDAHO FOR  
HOUSING INMATES IN THE BONNER COUNTY JAIL 2025**

\_\_\_\_\_  
RON KORN, Commissioner

ATTEST:

MICHAEL ROSEDALE, CLERK

By: \_\_\_\_\_  
DEPUTY CLERK

BONNER COUNTY SHERIFF

\_\_\_\_\_  
DARYL WHEELER, Sheriff



## Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Sheriff's Office  
Item 3

September 9, 2025

### Memorandum

To: Commissioners

From: Sheriff Daryl Wheeler

Re: Purchase over \$5k - Dynamic Electric

The Bonner County Sheriff's Office Jail is requesting authorization to purchase electrical services from Dynamic Electric for a total of \$9,500.00. These services will include the following:

- Install 4 outlets Main Bay on 2 circuits
- Install 2 outlets back bay
- Mount 6 plug-in cord reels with Caddy beam clamps
- Re-feed 5 outlets on 2 circuits due to bench obstruction.
- Install 50A, 120/240V circuit in ¾" EMT with 25ft 8/4 SOOW drop cord.

We have funds to cover this purchase in our Sheriff's Repair/Maint Bldgs budget 03450/7430 (FY26).

Auditing Review: ☒ **APPROVED**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

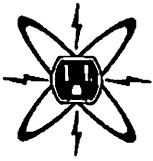
Risk Review: N/A

Legal Review: N/A

Distribution: Original to Sheriff's Office  
Copy to Auditors

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairwoman





DYNAMIC ELECTRIC  
LLC

PO Box 1106  
Spirit Lake, ID 83869

## Estimate

Date	Estimate #
8/11/2025	1206Bonner

Name / Address
Bonner County Sheriff Office 4001 N Boyer Ave Sandpoint, ID 83864

			Project
Description	Qty	Cost	Total
Install 4 outlets Main Bay (20A, 120V, NEMA 5-20R) on 2 circuits in 3/4" EMT. Install 2 outlets Back Bay (20A, 120V) on 1 circuit in 3/4" EMT. Mount 6 plug-in cord reels with Caddy beam clamps, connect to Main Bay (4) and Back Bay Outlets (2). Cord reels supplied by customer. Re-feed 5 outlets (two duplex, one single, 20A, 120V) on 2 circuits in 3/4" EMT due to bench obstruction. Install 3 outlets (20A, 120V, NEMA 5-20R, including ceiling mounted band saw outlet) on 3 circuits in 1/2" EMT Install 50A, 120/240V circuit in 3/4" EMT with 25 ft 8/4 SOOW drop cord.			
Total Amount of Bid to Complete Items Outlined Above	1	9,500.00	9,500.00
Bid Includes all Labor, Materials and Permits. Bid Does Not Include Cord Reels which will be Supplied by Customer.			
Thank you for the opportunity to bid this project.		<b>Total</b>	<b>\$9,500.00</b>

dynamicelectric208@gmail.com

Customer Signature \_\_\_\_\_



#4

## Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

September 8, 2025

### Memorandum

**To:** Board of County Commissioners  
**From:** Sheriff Daryl Wheeler  
**Re:** 2026 Chevrolet Tahoe - Detention

The Bonner County Sheriff's Office would like to purchase a 2026 Chevrolet Tahoe in the amount of \$56,811.36 from Taylor & Son's Chevrolet. This new Tahoe, being purchased on State Bid pricing, will be used for transporting inmates primarily over long distances.

The Bonner County Sheriff's Office has adequate funds in its (FY26):  
03461-7040 Sheriff Detention (Vehicles) accounts to purchase this vehicle.

Auditing Review: ☒

APPROVED

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring Legal Review:

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

#### Distribution:

Original to be sent to the Sheriff's Office  
Copy to Auditor's Office

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairman

09/04/2025

Bonner County Sheriff  
4001 N Boyer Ave  
Sandpoint, ID 83864

RE: Price Quotation 2026 Chevrolet Tahoe SSV

To Whom It May Concern:

Taylor & Sons Chevrolet is supplying a Price Quotation for the following unit equipped with original specifications provided by Bonner County Sheriff Lieutenant Newsom. Specifications for the units build are enclosed with this Price Quotation.

Taylor & Sons Chevrolet agrees to deliver the enclosed vehicle for:

**\$56,811.36**

Upon award of quotation, Taylor & Sons will submit specified order within General Motors Request for Order system. Physical delivery of order is borne by Chevrolet. Taylor & Sons estimates physical delivery of the unit between four and five months from the time the order is submitted to General Motors. Timeframe could fluctuate based on Chevrolet production schedules. If Chevrolet fails to perform on fulfillment of accepted order, price quotation is null and void. If production timeframe is anticipated to not achieve a delivery date prior to 10/31/2026 the price quotation is null and void. Taylor & Sons Chevrolet will provide feedback to Bonner County Sheriff as to whether unit will be delivered by 10/31/2026 date no later than 09/01/2026 so Bonner County Sheriff may have time to determine an alternate vehicle prior to fiscal year end.

Bonner County Sheriff hereby acknowledges and approves Taylor & Sons Chevrolet for the above specified price quotation for 2026 Chevrolet Tahoe SSV with specifications and upfit contained in email attachment dated 09/04/2025.

x Signed \_\_\_\_\_

x Title \_\_\_\_\_

x Name \_\_\_\_\_

x Date \_\_\_\_\_



Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Price Summary

### PRICE SUMMARY

	MSRP
Base Price	
Total Options	\$57,300.00
Vehicle Subtotal	\$187.00
Destination Charge	\$57,487.00
Grand Total	\$2,595.00
	\$60,082.00

DRAFT

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

## Window Sticker

### SUMMARY

[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

MSRP:\$57,300.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Sterling Gray Metallic

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic

### OPTIONS

CODE	MODEL	MSRP
CK10706	[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial	\$57,300.00
OPTIONS		
1FL	Commercial Preferred Equipment Group	\$0.00
5J3	Calibration, Surveillance Mode interior lighting	Inc.
5J9	Calibration, taillamp flasher, Red/White	Inc.
5LO	Calibration, taillamp flasher, Red/Red	Inc.
5T5	Seats, front cloth and second row vinyl	Inc.
5W4	Identifier for Special Service vehicle	\$0.00
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire	Inc.
6N5	Switches, rear window Inoperative	\$75.00
6N6	Door locks and handles, inside rear doors inoperative	\$62.00
AKP	Glass, solar absorbing	\$0.00
AMF	Remote Keyless Entry Package	Inc.
ATD	Seat delete, third row passenger	Inc.
AX2	Key, unique	Inc.
AZ3	Seats, front 40/20/40 split-bench	Inc.
BCV	Lock control, driver side auto door lock disable	Inc.
BTV	Remote start	Inc.
C6G	GVWR, 7600 lbs. (3447 kg)	\$0.00
CTB	Intersection Automatic Emergency Braking	Inc.

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

DRZ	Rear Camera Mirror, inside rearview auto-dimming	Inc.	
GU5	Rear axle, 3.23 ratio		
GXD	Sterling Gray Metallic		\$0.00
H1T	Jet Black, Cloth seat trim		\$0.00
K34	Cruise control, electronic with set and resume speed	Inc.	\$0.00
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating	Inc.	
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating	Inc.	
KX4	Alternator, 250 amps	Inc.	
L84	Engine, 5.3L EcoTec3 V8		
MHU	Transmission, 10-speed automatic	Inc.	\$0.00
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements		\$0.00
PQA	1FL Safety Package	Inc.	
QDF	Tires, 265/65R18SL all-season, blackwall		
RC1	Skid plate, front	Inc.	\$0.00
RCV	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum		\$0.00
T66	Wiring provision, for outside mirrors and cargo side mirrors	Inc.	
TQ5	IntelliBeam, automatic high beam on/off	Inc.	
UD7	Rear Parking Assist	Inc.	
UEU	Forward Collision Alert	Inc.	
UFB	Rear Cross Traffic Braking	Inc.	
UHY	Automatic Emergency Braking	Inc.	
UKI	Blind Zone Steering Assist	Inc.	
UKM	Lane Keep Assist	Inc.	
UKT	Front Pedestrian and Bicyclist Braking	Inc.	
UOW	Side Bicyclist Alert	Inc.	
URW	Audio system, 17.7" diagonal advanced color LCD display		\$0.00
UT7	Ground wires, blunt cut cargo area and blunt cut console area	Inc.	
V53	Luggage rack side rails, delete	Inc.	
V76	Recovery hooks, 2 front, frame-mounted, Black		\$50.00

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

VZ2	Speedometer calibration	Inc.	
WUA	Fascia, front high-approach angle	Inc.	
ZW7	Suspension, Premium Smooth Ride		\$0.00
—	Capless Fuel Fill	Inc.	
—	Exterior ornamentation delete	Inc.	
—	Instrumentation, analog	Inc.	
—	Theft-deterrent system, vehicle, PASS-Key III	Inc.	
—	Power supply, 50-amp, power supply, auxiliary battery, passenger compartment wiring harness	Inc.	
—	Power supply, 100-amp, auxiliary battery, passenger compartment wiring harness	Inc.	
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery, relay controlled, passenger compartment harness wiring	Inc.	
—	Seat belts, 3-point, all seating positions	Inc.	
—	Active Hill Hold Assist	Inc.	
—	Protected idle	Inc.	

<b>SUBTOTAL</b>	<b>\$57,487.00</b>
Adjustments Total	\$0.00
Destination Charge	\$2,595.00
<b>TOTAL PRICE</b>	<b>\$60,082.00</b>

#### FUEL ECONOMY:

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### Selected Model and Options

MODEL		
CODE	MODEL	MSRP
CK10706	2026 Chevrolet Tahoe 4WD 4dr Commercial	\$57,300.00

COLORS	
CODE	DESCRIPTION
GXD	Sterling Gray Metallic

SUSPENSION PKG		FRONT WEIGHT	REAR WEIGHT	MSRP
CODE	DESCRIPTION			
ZW7	Suspension, Premium Smooth Ride	0.00 lbs	0.00 lbs	\$0.00

EMISSIONS		FRONT WEIGHT	REAR WEIGHT	MSRP
CODE	DESCRIPTION			
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE		FRONT WEIGHT	REAR WEIGHT	MSRP
CODE	DESCRIPTION			
L84	Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)	0.00 lbs	0.00 lbs	\$0.00

TRANSMISSION		FRONT WEIGHT	REAR WEIGHT	MSRP
CODE	DESCRIPTION			
MHU	Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

GVWR				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C6G	GVWR, 7600 lbs. (3447 kg) (4WD models only.) (STD)	0.00 lbs	0.00 lbs	\$0.00

AXLE				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GU5	Rear axle, 3.23 ratio	0.00 lbs	0.00 lbs	\$0.00

PREFERRED EQUIPMENT GROUP				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1FL	Commercial Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEEL TYPE				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RCV	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)	0.00 lbs	0.00 lbs	\$0.00

TIRES				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QDF	Tires, 265/65R18SL all-season, blackwall (Standard with (RCV) 18" Bright Silver painted aluminum wheels only.) (STD)	0.00 lbs	0.00 lbs	\$0.00

PAINT				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GXD	Sterling Gray Metallic	0.00 lbs	0.00 lbs	\$0.00

SEAT TYPE				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench (STD) *CREDIT*	0.00 lbs	0.00 lbs	Inc.

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

#### SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H1T	Jet Black, Cloth seat trim (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	\$0.00

#### RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
URW	Audio system, 17.7" diagonal advanced color LCD display with Google built-in compatibility (select service plan required, terms and limitations apply), including navigation capability, connected apps, personalized profiles for each driver's settings, Natural Voice Recognition and Phone Integration (STD)	0.00 lbs	0.00 lbs	\$0.00

#### ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5W4	Identifier for Special Service vehicle includes (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power and vehicle signals for customer connection located at the center front floor, auxiliary battery circuit for customer connection located in the rear cargo area, (RC1) front skid plate, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires, (V53) delete luggage rack side rails, (ATD) third row seat delete and (NP0) active single-speed transfer case *Upon selection of this option the base price will change*	0.00 lbs	0.00 lbs	\$0.00
AMF	Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
PQA	1FL Safety Package includes (UEU) Forward Collision Alert, (UKM) Enhanced Lane Keep Assist with Lane Departure Warning, (UKI) Blind Zone Steering Assist, (UHY) Automatic Emergency Braking, (UFB) Rear Cross Traffic Braking, (UKT) Front Pedestrian and Bicyclist Braking, (CTB) Intersection Automatic Emergency Braking, (UOW) Side Bicyclist Alert, (DRZ) Rear Camera Mirror and (TQ5) IntelliBeam headlamps (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Data Version: 26363. Data Updated: Sep 2, 2025 6:49:00 PM PDT.



Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

**ADDITIONAL EQUIPMENT - MECHANICAL**

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5J9	Calibration, taillamp flasher, Red/White (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
5LO	Calibration, taillamp flasher, Red/Red (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Capless Fuel Fill (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating (packaged behind left rear cargo area panel) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
KX4	Alternator, 250 amps (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
RC1	Skid plate, front (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
T66	Wiring provision, for outside mirrors and cargo side mirrors (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UT7	Ground wires, blunt cut cargo area and blunt cut console area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
V76	Recovery hooks, 2 front, frame-mounted, Black (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Required on all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. All Tahoe (9C1) and (5W4) vehicles include front fascia with recovery hook openings.)	0.00 lbs	0.00 lbs	\$50.00

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Data Version: 26383, Data Updated: Sep 2, 2025 6:49:00 PM PDT.



Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

**ADDITIONAL EQUIPMENT - EXTERIOR**

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
	Exterior ornamentation delete (front & rear Chevrolet bowties will remain) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
AKP	Glass, solar absorbing (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	\$0.00
TQ5	IntelliBeam, automatic high beam on/off (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.
V53	Luggage rack side rails, delete (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Package.)	0.00 lbs	0.00 lbs	Inc.
WUA	Fascia, front high-approach angle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Data Version: 26383. Data Updated: Sep 2, 2025 6:49:00 PM PDT.





Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

**ADDITIONAL EQUIPMENT - INTERIOR**

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5J3	Calibration, Surveillance Mode interior lighting (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
5T5	Seats, front cloth and second row vinyl (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. On 4WD model, not available with (A50) front bucket seats.)	0.00 lbs	0.00 lbs	Inc.
6N5	Switches, rear window inoperative (rear windows can only operate from driver's position.) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	\$75.00
6N6	Door locks and handles, inside rear doors inoperative (door can only be opened from outside) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	\$62.00
—	Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 100-amp, auxiliary battery, passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery, relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 50-amp, power supply, auxiliary battery, passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Theft-deterrent system, vehicle, PASS-Key III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
ATD	Seat delete, third row passenger (Included and only available with (9C1) Police Package or (5W4) Special Service Package.)	0.00 lbs	0.00 lbs	Inc.
AX2	Key, unique (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
BCV	Lock control, driver side auto door lock disable (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
BTV	Remote start (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

DRZ	Rear Camera Mirror, inside rearview auto-dimming with full camera display (Included with (PQA) 1FL Safety Package when ordered with (9C1) Police Package. When (PQA) 1FL Safety Package is not ordered, requires (UE1) OnStar and (AZ3) 40/20/40 split-bench seat.)	0.00 lbs	0.00 lbs	Inc.
K34	Cruise control, electronic with set and resume speed (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
VZ2	Speedometer calibration (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

#### ADDITIONAL EQUIPMENT - SAFETY-MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
CTB	Intersection Automatic Emergency Braking Intersection alert, braking (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.
UHY	Automatic Emergency Braking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.
UKT	Front Pedestrian and Bicyclist Braking (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

#### ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Active Hill Hold Assist (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Seat belts, 3-point, all seating positions (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UD7	Rear Parking Assist (Included and only available with (9C1) Police Vehicle and (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UEU	Forward Collision Alert (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.
UFB	Rear Cross Traffic Braking (Included and only available with (PQA) 1FL Safety Package when ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UKI	Blind Zone Steering Assist (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (PQA) 1FL Safety Package.)	0.00 lbs	0.00 lbs	Inc.
UKM	Lane Keep Assist with Lane Departure Warning, enhanced (Included and only available with (PQA) 1FL Safety Package when ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UOW	Side Bicyclist Alert (Included and only available with (PQA) 1FL Safety Package when ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.

#### ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Protected Idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	0.00 lbs	0.00 lbs	Inc.
Options Total		0.00 lbs	0.00 lbs	\$187.00

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Standard Equipment

### Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension, Premium Smooth Ride

GVWR, 7600 lbs. (3447 kg) (4WD models only.) (STD)

Keyless start, push button

Automatic Stop/Start (Not available when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Engine control, stop/start system disable button, non-latching (Not available when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Engine air filtration monitor

Fuel, gasoline, E15

Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed

Differential, mechanical limited-slip

4-wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 730 cold-cranking amps with 80 amp hour rating (Not available with (9C1) Police Package or (5W4) Special Service Package.)

Alternator, 220 amps (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Trailer equipment includes trailer hitch platform, 7-wire harness with independent fused trailer circuits mated to a 7-way connector and 2" trailer receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Exhaust, single system, single-outlet

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Mechanical

Mechanical Jack with tools

## Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (RCV) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm) steel

Tire, spare P265/70R17 all-season, blackwall

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper

Fascia, front

Luggage rack side rails, roof-mounted, Black, standard (Available with (5W4) Special Services Vehicle.)

Assist steps, Black with chrome accent strip

Headlamps, LED

Tail lamps, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

## Entertainment

Audio system, 17.7" diagonal advanced color LCD display with Google built-in compatibility (select service plan required, terms and limitations apply), including navigation capability, connected apps, personalized profiles for each driver's settings, Natural Voice Recognition and Phone Integration (STD)

Audio system feature, 6-speaker system

Bluetooth for phone personal cell phone connectivity to vehicle audio system

5G Wi-Fi Hotspot capable (Requires (UE1) OnStar. Terms and limitations apply. See onstar.com or dealer for details.)

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Entertainment

Wi-Fi Hotspot capable (Requires (UE1) OnStar. Terms and limitations apply. See onstar.com or dealer for details.)

SiriusXM, delete

Wireless Apple CarPlay/Wireless Android Auto

## Interior

Seats, front 40/20/40 split-bench (STD)

Seat adjuster, driver 8-way power

Seat adjuster, front passenger 6-way power

Seat adjuster, front passenger 8-way power

Seat adjuster, driver 2-way power lumbar

Seat adjuster, front passenger 2-way power lumbar

Seats, second row 60/40 split-folding bench, manual

Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Package or (5W4) Special Service Package.)

Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)

Electronic Precision Shift

Steering column lock, electrical

Steering column, manual tilt and telescopic

Steering wheel, vinyl

Steering wheel controls, mounted audio, Driver Information Center, Adaptive Cruise Control, Forward Collision Alert following gap button and heated steering wheel (when equipped)

Driver Information Center, 11" diagonal multi-color digital display

Door locks, power programmable with lockout protection and delayed locking

Keyless Open includes extended range Remote Keyless Entry

Window, power with driver Express-Up/Down

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Adaptive Cruise Control (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Universal Vehicle Module

Theft-deterrent system, electrical, unauthorized entry

Display, automatic occupant sensing (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Wireless Phone Charging, for portable devices

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Interior

USB ports, 2 type-A and C, charge and data, located on front console

USB ports, 2 type-C, charge-only, located in third row

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center console and rear cargo area

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

## Safety-Interior

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Front Pedestrian and Bicyclist Braking (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Included and only available with (9C1) Police Vehicle or (5W4) Special Services Vehicle.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Hill Start Assist

OnStar Services capable (On 4WD model, deleted when (UDA) OnStar deactivated is ordered. See onstar.com for details and limitations. Services vary by model. Service plan required.)

Enhanced Automatic Parking Assist (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

HD Surround Vision

Rear Camera Washer

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### Safety-Interior

Rear Pedestrian Alert

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Safety Alert Seat

Rear Seat Reminder

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (Defaulted off. Feature can be turned on in the infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions, top tethers located in third row seating positions

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

### Safety-Mechanical

Enhanced Automatic Emergency Braking

Reverse Automatic Braking (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

StabiliTrak, stability control system with brake assist, includes traction control

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Vehicle: [Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

DRAFT

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## Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Sheriff's Office  
Item 5

Aug 13, 2025

### Memorandum

To: Commissioners  
From: Sheriff Daryl Wheeler  
Re: Purchase over \$5k - North Point Trenchless

The Bonner County Sheriff's Office Jail is requesting authorization to purchase excavation services from North Point Trenchless for a total of \$9,845.00. These services will include the following:

- Excavation of a 10x10x9-foot deep pit for the installation of a dry well.
- Provision and installation of the dry well along with a 60x4-inch flat concrete lid.
- Connection of the existing drain line to the dry well.
- Surrounding the pit with road fabric and backfilling it with drain rock material.

We have funds to cover this purchase in our Jail budget 03461.

Auditing Review:                     

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

Legal Review: N/A

Distribution: Original to Sheriff's Office

Copy to Auditors

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairwoman



North Point Trenchless  
1007 Baldy Mountain Rd Ste 3  
Sandpoint, ID 83864  
2083045712  
northpointtrenchless@gmail.com  
www.nptidaho.com

## Estimate

ADDRESS

Charles Newsom  
Bonner county sheriffs office  
4001 North Boyer Road  
Sandpoint, ID 83864

ESTIMATE #  
1086

DATE  
07/30/2025

EXPIRATION DATE  
08/30/2025

DATE

DESCRIPTION

QTY

RATE

AMOUNT

Excavation

excavate a 10 foot by 10foot by 9  
foot deep pit for instillation of dry  
well  
provide and install dry well and 60  
inch x 4 inch flat concrete lid  
connect existing drain line to the dry  
well  
surround pit with road fabric and  
back fill with drain rock material  
haul out excavated Mattertal do  
dump site location  
\* excavate along ditch line for  
approx 100 feet at a negative  
grade, lay road fabric and install  
100 feet of perf drain pipe.  
backfill trench with drain rock and  
haul out excavated material to  
dump site location  
\*to complete this portion of work an  
additional \$4890.00 will be added to  
the estimate

9,845.00

SUBTOTAL

9,845.00

TAX

0.00

TOTAL

**\$9,845.00**

Accepted By

Accepted Date



## **Bonner County**

### **Sheriff's Office**

## Memorandum

September 23, 2025

To: Commissioners

From: Sheriff's Office

Re: **Contract for Temporary Moorage of Sheriff's Vessel**

Sheriff  
Item # 2

The Bonner County Sheriff's Office provides law enforcement services on the County's lakes and rivers throughout the year. During the winter months, decreases in the lake and river levels do not allow for the use of most current moorage locations. However, recreational activities continue on our waterways throughout the calendar year and there is always a need to provide emergency services when necessary. Therefore, the Marine Division is seeking to enter into a temporary contract with Waterfront Property Management to retain moorage space for a Sheriff's vessel at the Holiday Shores marina in Hope from October 1, 2025 to April 30, 2026 as specified on the attached contract. Approval of this contract will allow for continued public safety services to the community on Lake Pend Oreille and along the Pend Oreille River. The cost of this rental agreement is \$800.00, which is the same price as last year. The funds are available in the Marine Division account.

Auditing Review: \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Legal Review: \_\_\_\_\_

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to  
\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move to approve I move to approve the agreement with Waterfront Property Management and authorize the chairwoman to sign the attached contract.**

Recommendation Acceptance: ☐ Yes ☐ No \_\_\_\_\_ Date: \_\_\_\_\_

Asia Williams, Chairwoman





# WATERFRONT PROPERTY MANAGEMENT

208-263-3083 120 East Lake Street #101 Sandpoint, Idaho 83864 FAX 208-263-0782

\*SECURITY CODE

\*Remember your security code is given to you for your own security. You are responsible for anyone using your access code, please give it out judiciously.

SLIP OR SPACE NO. TBD

This agreement entered into this 21st day of August 2025 by and between Holiday Shores Marina  
County of Bonner State of Idaho hereinafter known as LANDLORD, and  
OWNER Bonner County Sheriff's Office, hereinafter known as the TENANT, subject to the following terms and conditions  
1. This SPACE RENTAL AGREEMENT is for the period from October 1 2025 To April 30th 2026 inclusive and may  
renew for additional periods upon agreement of both parties as to rates, conditions, space involved and payment of all specified fees and services.

## LEASE AGREEMENT

(Please complete ALL information. Return both copies.)

Owner's Name Bonner Co. Sheriff's Office Boat I.D. No. MARINE 5  
Home Address 4001 N. Boyer Rd. Mailing Address Same  
Sandpoint, ID 83864  
Home Phone N/A Business Phone 208-263-8417  
Type of Boat Alum. Alum./Iron Overall Length 30'  
Dock Number TBD Rental for Moorage Period: \$ 800.00  
Slip Number \_\_\_\_\_ E-Mail DOUGLAS.MCGEECH@BONNERCOUNTY.ID.GOV  
Land Storage \_\_\_\_\_

## NOTE: ONLY ITEMS CHECKED BELOW APPLY TO THIS AGREEMENT

### ☒ SLIP RENTAL

☐ DAILY ☐ YEARLY  
☐ WEEKLY ☐ SUMMER  
☐ MONTHLY ☒ WINTER

RATE: \$ \_\_\_\_\_

### LOCATION

☐ WEEKLY ☐ YEARLY ☐ MONTHLY ☐ INSIDE  
☐ OUTSIDE

DESCRIPTION OF UNIT \_\_\_\_\_

RATE: \$ \_\_\_\_\_

### ☐ ELECTRICAL SERVICE

☐ RATE PER MONTH: \$ \_\_\_\_\_  
☐ TO BE CHARGED FOR  
ACTUAL CURRENT USED

VOLTS \_\_\_\_\_ AMPS \_\_\_\_\_

## SPECIAL TERMS AND CONDITIONS

Lessee acknowledges that he has inspected the berthing slip lease herein and satisfied himself that the space is adequate for the safe mooring of his boat. This contract is not a bailment of the Lessee's boat but a lease of berthing space, and Lessor's responsibility is limited to the supervision and maintenance of the waterfront area. Lessor's employees will make reasonable efforts to contact Lessee and notify him of dangerous conditions requiring his attention but Lessor assumes no responsibility for tending mooring lines or moving boats from the berths to which they have been assigned. Lessor reserves the right to move any boat whenever Lessor determines it necessary for safety or maintenance of the Marina area.

Lessee covenants to exercise due care in the occupation of the leased berthing slip and to vacate the same in good condition, wear and tear excepted by normal use only excepted.

THE TERMS AND CONDITIONS SET FORTH OF THE REVERSE OF THIS AGREEMENT ARE EXPRESSLY MADE A PART OF THIS LEASE AND INCORPORATED HEREIN BY REFERENCE.

### LIABILITY OF MARINA AND LESSEE

Lessee, while operating the boat within the Marina, shall assume all responsibility for any personal injury or property damage caused to Marina property or to any third party by the operation of Lessee's boat, whether operated by him, his agent, his guest or any other party. Lessee shall indemnify and hold Lessor harmless against all claims, actions, proceedings, damages and liabilities, including attorney fees, arising from or connected with such possession and use of the berthing slip and operation of the boat. Lessee further agrees to hold Lessor harmless from any liability for personal injury or property damage from low water, winds or other weather conditions. Lessor shall not be liable for any damage or injury to Lessee, or any other person, or to any property, occurring on the demised premises or any part thereof, and LESSEE agrees to hold Lessor harmless from any claims for damages, no matter how caused. Lessor shall not be responsible for any damage caused by fire, theft, electrical failure or other casualty attributable to the acts of a third party.

All obligations and liabilities of Lessee remaining unpaid at the termination of this Lease, including charges at Marina facilities, if any shall be secured by a possessory lien in favor of Lessor, and the boat shall not be removed from the premises or from Lessor's possession until all charges have, in fact, been fully paid. Interest at the rate of 1 1/2% per month (18% per year) will be added on all past due accounts. An account is past due after 30 days following the due date. In the event it is necessary for Lessor to consult an attorney or bring an action to enforce any of the Lessee's obligations and liabilities under the terms of this Lease agreement Lessee agrees to pay, in addition to damages, Lessor's costs and attorney fees incurred in that process.

The failure of Lessor or its employees to enforce any of the terms, conditions or agreements contained herein shall not be considered to be a waiver of such term, condition or agreement, in the absence of an express written waiver by Lessor. If any provision of this agreement is deemed to be unenforceable by law or public policy, the remaining terms, conditions and agreements shall be deemed severable, and enforceable according to their terms.

### BREACH

Breach of the conditions of this Lease Agreement by the Lessee or by the operator of the boat berth under this Lease Agreement shall automatically terminate this Lease Agreement at the option of the Lessor. Payment not received by June 1st shall be cause for the Lessor to lease the slip to others.

## SPACE RENTAL FEES AND SERVICES

SLIP RENTAL	
LAND STORAGE	
TOTAL SPACE RENTAL FEES	\$
HAULOUT	
LAUNCH	
TOTAL SERVICES	\$
SUB-TOTAL	\$
SALES TAX (If Applicable)	
TOTAL	\$ <u>800.00</u>
LESS ADVANCE DEPOSIT	
UNPAID BALANCE	\$ <u>800.00</u>

All Fees Are Due & Payable On Or Before Effective Date

TENANT(S) CERTIFY THAT THE PRINTED MATTER ON BOTH FRONT AND BACK OF THIS AGREEMENT HAS BEEN READ AND THE TERMS AND CONDITIONS SET FORTH HEREIN ARE FULLY UNDERSTOOD. TENANT(S) FURTHER CERTIFY THAT THEY HAVE EXAMINED THE SPACE IN WHICH THE SUBJECT BOAT IS TO BE PLACED AND FIND IT IS SUITABLE AND ACCEPTABLE.

I, (We), acknowledge receipt of a copy of this agreement

Principal  
TENANT X

WHITE - OFFICE COPY; YELLOW - OFFICE COPY; PINK - TENANT COPY



2. Landlord shall retain the right to designate dock space. The appropriateness of the dock space for a boat shall be subject to the visual inspection and approval of Landlord. Every effort shall be made to assign Tenant the dock space of his/her choice; however, the right of the other tenants and the Landlord's business judgement shall also be relevant factors in the assignment of dock space.

3. Landlord may refuse to rent dock space to any person for any reason.

4. All space rentals shall be payable in advance.

5. Tenant agrees not to sell, transfer, assign or permit the use of his/her assigned dock space without the express written consent of the Landlord. It is expressly understood that the transferee and/or new owner of the boat has no right, title and interest in and to the benefits provided under this Agreement. If a larger vessel is purchased during the lease term, a larger slip assignment will not be guaranteed. If Tenant needs to vacate the slip, the next person on the waiting list will be offered said slip and Tenant will only be refunded the amount it was re-rented for less a transfer fee.

6. Only one vessel will be in the slip at any time and the vessel in the slip shall match the vessel specified on the lease unless Tenant obtains in writing the express written authorization of the Landlord. At all times that the vessel is moored at the Marina, the vessel shall be used solely for recreation. No commercial venture of any kind shall be undertaken from the Marina premises without prior written consent of the Landlord. Peer to Peer renting is prohibited. No Liveboard tenancy without prior written consent of Landlord.

7. If Tenant desires to dock a boat other than the craft referenced on page 1 of the Agreement, he/she must obtain the written permission of Landlord and pay any additional charges.

8. Only those persons specified on page 1 of this Agreement shall be permitted to enter or operate the boat. Security gates are intended to be in the closed and locked position at all times. Security gates are not to be propped open for any purpose. If you invite guests to meet you at your dock space, you must arrange a time to meet them at the security gate as they are not allowed entrance without your presence.

9. Tenant agrees not to hold Landlord liable for any loss caused by any delay in launching, winter storage transporting or commissioning caused by weather or any other event beyond the control of the Landlord.

10. Landlord does not guarantee that water & electrical service shall be continuous. Tenant shall not use the Marina's electrical outlets to operate power tools, equipment, machinery, etc. unless written permission has been given by Landlord. In accordance with fire codes and regulations, all connections made to the Marina electrical receptacles shall be approved, weatherproof, three wire grounded type. Wiring must be of sufficient amperage as required by the National Electrical Code. Undersized and inadequate cords will be disconnected by Marina Personnel. Cords are not allowed to cross main walkways. Unattended water hoses must be turned off and stored. Tenant shall prevent electrical cords from going in the water. Portable heaters shall not be used on boats when the vessel is unattended.

11. Use of any open flame device, toxic chemicals or any other hazardous equipment or supplies in the docking area is prohibited.

12. Tenant shall use the docks and attached facilities for reasonable and typical boating activities. Tenant shall keep the dock area clear of all gear, tackle and other obstructions. Dock carts shall not be stored on docks. Nothing is permitted to be attached to the tarp frames. Carpeting is prohibited on or around any slips. Tenant agrees not to dispose of waste or trash (including treated or untreated sewage from heads or holding tanks) in the harbor, docking area, toilets or lavatory facilities. Landlord shall not permit Tenant to cause damage to the docking facility through excessive wear and tear, create any unnecessary disturbance, or nuisance, or store rubbish on the docking facility.

13. Garbage or any other waste matter of any kind must be deposited in the refuse containers provided by Landlord.

14. Tenant may work on his/her boat as long as such work does not interfere with the rights of other tenants. If Tenant wishes to have someone other than himself or an employee of Landlord work on his boat in the Marina, prior written approval must be obtained from Landlord. Such approval will be granted only if Landlord's service department cannot perform the required repairs to the boat and/or the outside servicemen can deliver to Landlord evidence of a standard certificate of workman's compensation and liability insurance coverage. Tenant shall notify Landlord in advance that contractor will be arriving at the Marina. Contractors or persons working on any vessel must register in the Marina office prior to admittance to the docks.

15. Tenant shall deliver to Landlord duplicate of all keys required to access and operate his/her boat when necessary. Landlord shall enter Tenant's boat only for periodic inspections, or in the event of an emergency, and to determine if the boat is in compliance with the terms of this Agreement, rules and regulations of the marina.

16. If slip is to be unoccupied for more than 24 hours, Landlord reserves the right to temporarily occupy said slip or transient boats or for their own use. Owner is to remove dock lines when leaving slip for more than 24 hours.

17. Refueling of boat shall be only done at such locations that are designated by Landlord. Smoking shall not be allowed on the fuel dock or in any boat tied alongside of fuel dock. Transferring of fuel (filling of fuel tanks from transported receptacles) is not allowed for safety and fire protection and is illegal. No gas cans may be brought onto the docks or stored on any boats.

18. All boats must be properly moored and tied with adequate mooring lines so as to prevent damage to other boats, docks, or pilings. In the event the mooring lines are not strong enough or improperly tied, Landlord shall have the right, but not the obligation, to replace said lines at the expense of the boat owner. Any damage caused to other boats, pilings, or docks by improperly moored boats will be billed to the Tenant for repair expenses.

19. If Tenant violates any of the terms and conditions contained in this Agreement or those posted in the Marina office, Landlord shall have the option of terminating this Agreement upon ten (10) days written notice to Tenant. Tenant must remove his/her boat from the Marina prior to the end of the ten (10) day period.

20. Landlord shall have statutory maritime liens (state and federal) upon the boat, motor and attached equipment to secure any and all services and materials supplied to Tenant by Landlord during the term of this Agreement.

21. Tenant shall not remove his/her boat from the rented space until all charges secured by the liens described in paragraph 20 have been paid in full.

22. Tenant agrees to reimburse Landlord for reasonable attorney fees and costs relating to a suit or other collections efforts by Landlord against Tenant to collect any amounts due under this Agreement or any amounts due and secured by the liens described in paragraph 20 of this Agreement.

23. If Tenant fails to remove in a timely manner his/her boat and equipment from the rented space at the termination of this Agreement, Landlord shall have the option of:  
A) charging Tenant daily rent on a pro rata basis for the space occupied; or  
B) taking possession of the boat and equipment and locking it into the space occupied;  
C) moving the boat and equipment to another location; or  
D) pursuing any other remedy available under law.

24. **INSURANCE** - Tenant agrees to have the watercraft covered by a full marine insurance package (full coverage as well as indemnity and liability coverage not less than \$500,000). Tenant agrees to release and discharge Landlord from any and all responsibility or liability for injury (including death), loss, or damage to persons or property in connection with Landlord docking facility or Marina. *continued*

24. **INSURANCE** (continued) This release and discharge shall cover without limitation any loss or damage resulting from Landlord's employees parking or hauling Tenant's boat, vandalism, theft, fire, hail, high/low water, wind, collision, ice, rain or any other act of God. Tenant will provide proof of insurance before occupying slip. Insurance shall cover damage done to the slip, the marina and any other boats or equipment, including boats and equipment in the vicinity of the marina.

25. If Tenant fails to make his/her space rental payments, Landlord may use either of the remedies set forth in paragraph 23 (B, C, or D). If Landlord chooses the remedy in paragraph 23 (C), Landlord may rent the space to another Tenant.

26. No signs, or advertisements allowed without written authorization from management. The Landlord reserves the right to remove any such signs.

27. In an emergency situation, Landlord shall be permitted to move Tenant's unattended boat to a safer location, if possible; however, Landlord shall not be required to provide this service. In the event such service is provided, Tenant will be billed at Landlord's prevailing rates for the service rendered posted in the Marina office and Tenant shall be required to pay all costs incurred by Landlord on Tenant's behalf. Tenant shall indemnify and hold Landlord safe and harmless from any and all liability, injury, loss or damage caused by or resulting to Tenant's boat due to an emergency situation.

28. **BOAT SINKING** - In the event Tenant's boat shall for any reason, sink while berthed in a slip, at dockside or while otherwise occupying Marina waters used by customers of Landlord, Landlord may, if Tenant cannot be contacted immediately and if said sunken boat constitutes a safety or navigation hazard to other boaters, take immediate steps to raise and remove and/or repair said boat. All costs shall be at the Tenant's expense.

29. It is understood and agreed that Landlord will not be responsible for any personal property left in the boat.

30. Speed limit of 3 miles per hour must be observed by all persons operating Tenant's boat within the Marina premises.

31. Swimming, scuba diving, floating on inflatable or other devices and any similar activity is not permitted in the Marina. Tenant is notified that the Marina facilities are the site of multiple electrical transmission facilities and equipment, as well as submersible electrical improvements that service the Marina and underwater hazards. Agencies of the State of Idaho have issued cautionary directives that such electrical facilities create a personal safety risk in the form of electric shock and potential drowning. Tenant shall be responsible for advising all of Tenant's allowed guests and invitees of this restriction. As a condition of the Lease, Tenant, both individually and on behalf of any of Tenant's guests and invitees, agrees to indemnify, defend, and hold the Landlord and its agents harmless from any injury, damage, or claim arising from or by virtue of any violation of this rule.

32. All pets shall be kept on a leash at all times and shall not be left unattended at any time while on the Marina premises. Tenant shall be responsible for cleaning up after their pets.

33. All Tenants are expected to be considerate of other boaters with respect to parking spaces. If your boating party consist of more than 1 vehicle, the other vehicles must be parked in less crowded areas. No motor homes, campers, trailers, boat trailers or other oversized vehicles shall be parked without the written permission of Landlord.

34. In the event that the covers become unusable for any reason, a refund will not be issued.

35. Employees and agents of the Marina and its affiliated companies are not authorized to accept packages, keys, money or articles of any kind or description from or for the benefit of Tenant. If packages, keys, money or articles of any description are left with any employee or agent of the Marina, Tenant assumes the sole risk therefore and Tenant, not Landlord or its affiliates, shall be liable for them.

36. Fishing within the Marina is strictly prohibited, as is cleaning fish on docks or any surrounding Marina areas.

37. Vessels with bow pulpits or other extending objects from the bow or the stern of the boat must be tied back so that such objects do not extend over the top of docks or beyond the end of the pier into the waterway. Vessels with swim platforms, outboard motors, rudders, and other extending objects from the stern must not extend into the fairway. Any average from the slip will result in reassignment to a larger slip and increased fee for larger slip. Dinghies, kayaks, auxiliary crafts and other accessories must be stored aboard the boat or in designated storage areas.

38. Jet skis and other personal watercraft are required to have their own moorage, and may not be tied to the back of the vessel while the vessel is in the slip.

39. Children under twelve (12) years of age are not permitted on the docks at any time without adult supervision. Non-swimmers and toddlers must wear life jackets when on the docks and boat decks.

40. Tenant must notify Landlord of any unsafe or hazardous conditions that come to Tenant's attention. Disorderly or indecorous conduct by a Tenant or Tenant's visitors that might cause harm to any other person or damage property or harm the reputation of the Marina is prohibited.

41. Use of fireworks on the Marina premises is strictly prohibited.

42. Tenant will comply with all Marina rules and regulations. A copy of the Marina rules may be viewed at the Marina office.

43. Tenant agrees that all of the vessel's electrical wiring and electrical systems are compliant with all applicable American Boat and Yacht Council standards.

44. Tenant agrees to maintain properly working carbon monoxide, smoke, and Liquid propane gas detectors/alarms be maintained in full force and effect during the term of this account in all berths, engine rooms, main salon and deep bilges.

45. Tenant covenants that Tenant has an ownership interest in the boat and Tenant is fully authorized to bind all other owners of the boat to the terms and conditions of this Agreement. If there is more than one owner of the boat, the terms of this Agreement shall apply jointly and severally to all Owners. Notice provided to one Owner constitutes notice to all Owners.

46. **Winter Conditions** - Boats moored during the off-season from December 1 - March 31 of each year are left at the Marina at Tenant's own increased risk for damage or loss due to winter conditions. Tenant shall be responsible for all maintenance and care of the boat, including removal of snow or ice, installation and maintenance of bubblebers and other measures necessary to protect the boat from damage from snow, ice and cold or storm weather. Tenant shall be responsible for adjusting the Mooring lines as the lake level changes in spring & fall.

47. Prohibition on Detailing Watercraft - Given current Federal and State directives, there shall be no detailing or waxing of any watercraft allowed anywhere within the marinas, whether by the lessee or any third-parties engaged by or for Lessee. All watercraft detailing must take place off premises and upland of the Lake. Any Lessee who violates this Rule shall be responsible for the payment of any fines or penalties levied by any governmental agency and may be subject to immediate termination of Lease Agreement.

48. No barbecues, grills, firepits, heaters, or other heating or cooking devices are allowed on the docks at any time. Barbecues or grills used on the boat shall be approved for marine use and meet the American Boat and Yacht Council Standards, including stainless steel construction and only 16 oz. LPG gas cylinders.





## Bonner County Sheriff's Office

### Memorandum

September 23, 2025

To: Commissioners

From: Sheriff's Office

Re: **Contract for Temporary Moorage of Sheriff's Vessel**

Sheriff  
Item # 7

The Bonner County Sheriff's Office provides law enforcement services on the County's lakes and rivers throughout the year. During the winter months, decreases in the lake and river levels do not allow for the use of most moorage locations. However, recreational activities continue on our waterways throughout the calendar year as well as the need to provide emergency services when necessary. Therefore, the Marine Division is seeking to enter into a short-term contract with MacDonald's Resort to retain moorage space for a Sheriff's vessel at their marina in Bayview effective October 1, 2025 through April 30, 2026 as specified on the attached contract. Approval of this contract will allow for continued public safety services to the community on Lake Pend Oreille and residents on the east side of the lake. The total cost of this rental agreement is \$1,750.00 and funds are available in the Marine Division account.

Auditing Review: \_\_\_\_\_

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Legal Review: \_\_\_\_\_

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to  
\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move to approve I move to approve the agreement with MacDonald's Resort and authorize the chairwoman to sign the attached contract.**

Recommendation Acceptance: ☐ Yes ☐ No \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

**MacDonald's Resort Moorage Agreement  
2025 Off-Season**

Please read this Agreement in its entirety. This Agreement is made and entered into by and between MacDonald's Hudson Bay Resort Inc., hereafter referred to as "MacDonald's Resort" and the Bonner County Sheriff's Department, hereafter referred to as "Undersigned".

If Undersigned has any questions about this Agreement, please contact Management of MacDonald's Resort.

If Undersigned has multiple moorage spaces or more than one type of moorage or rental space e.g., floathome or mobile home, Undersigned shall be provided with an Agreement for each, to be signed, dated and returned to MacDonald's Resort.

Most moorage slips at MacDonald's Resort are rented on a yearly basis. However, due to diminished water level during the winter months, some moorage slips are considered "seasonal" and their pricing reflects this. Pricing and moorage slip classification for 2025 can be found at the end of this Agreement. Please make arrangements with MacDonald's Resort if Undersigned is in a "seasonal" slip, but wishes to be moored year-round.

It is hereby agreed by and between MacDonald's Resort, and Undersigned, as follows:

1. MacDonald's Resort will furnish Moorage to Undersigned and its said boat (as described below and referred to herein as "Boat"), subject to such regulations and current rates as MacDonald's Resort may make from time to time. Undersigned agrees to and shall comply with all present and future applicable ordinances, resolutions, rules, regulations, and statutes. Undersigned further agrees to and shall comply with all present and future health, safety, environmental, and sanitary rules and regulations of any and all applicable regulatory bodies, including but not limited to those established by any and all federal, state and local government agency, by MacDonald's Resort, by the U.S. Army Corp of Engineers and by the United States Coast Guard. Undersigned's boat must be licensed annually.

It is expressly agreed to and understood that MacDonald's Resort, its members, managers, directors, officers, employees, volunteers, representatives, agents, and insurers shall not be liable to Undersigned or any other person for any loss, injury, death or damage to persons or property (including but not limited to the Boat, its tackle, apparel and appurtenances) that may arise at the slip or in the marina for any cause whatsoever. Undersigned further agrees to indemnify, defend, release, discharge and hold MacDonald's Resort, its members, managers, directors, officers, employees, volunteers, representatives, agents, and insurers harmless from and against all loss, cost, liability, damage and expense, including but not limited to reasonable attorneys' fees, penalties and fees, incurred in connection with or arising from: (i) any default by Undersigned of the terms and conditions of this Agreement; (ii) the use of the slip and marina by Undersigned, its family members, guests, invitees, licensees, vendors, visitors, and/or agents;



(iii) acts, omissions and/or negligence of MacDonald's Resort its members, managers, directors, officers, employees, volunteers, representatives, and/or agents in or around the slip and/or the marina; (iv) acts, omissions and/or negligence of the Undersigned, its family members, guests, invitees, licensees, vendors, visitors, and/or agents whether individuals or businesses, in or around the slip and/or the marina; (v) storm, fire, theft or other casualty whatsoever; or (vi) any claims by any other person by reason of loss, injury, death or damage to persons or property due to an act, occurrence or omission set forth in (i), (ii), (iii), (iv), or (v) above. Undersigned acknowledges that the Boat and all personal property of the Undersigned is moored at the slip at Undersigned's sole risk, and MacDonald's Resort shall not be liable for any loss or damage thereto.

2. Undersigned agrees to equip and maintain the Boat with adequate mooring lines, dock fenders, and to comply with all federal and state laws relating to fire extinguishers and flame arrestors. No gas cans may be brought onto the docks or stored on any boats. No fueling or transferring of fuel from the docks other than the fuel dock shall be permitted.

3. Undersigned agrees and understands that this Agreement is valid only for the Boat and Trailer. This Agreement cannot be transferred, sold, conveyed, demised, bequeathed or otherwise disposed of in any manner to any other persons or entities unless permission to do so is obtained from MacDonald's Resort to Undersigned prior to said sale or transfer. Any Agreement to the contrary is and will be totally null, void and unenforceable.

4. This Agreement is an Agreement in and of itself and is not combined with or tied to any other Agreement by and with MacDonald's Resort. If during the term of this Agreement, the Undersigned sells, transfers or conveys title to Boat and/or Trailer, the Undersigned agrees to provide MacDonald's Resort with prompt written notice of the same. The Undersigned further agrees that prior to the effective date of such sale, transfer, or conveyance, the Boat and/or Trailer will be removed from MacDonald's Resort at no cost to MacDonald's Resort. It is expressly understood that the grantee, transferee and/or new owner of the Boat and/or Trailer has no right, title and interest in and to the benefits provided under this Agreement. The grantee, transferee and/or new owner of the Boat and/or Trailer may seek to rent the moorage slip by applying with MacDonald's Resort, but MacDonald's Resort has no obligation to accept this application. It is further understood that if Undersigned desires to use another boat and/or trailer pursuant to the terms of this Agreement, Undersigned shall first register the boat and/or trailer with MacDonald's Resort. MacDonald's Resort is the sole judge of whether the replacement boat will fit in the rented slip.

All slips are to be leased by MacDonald's Resort only. In the event Undersigned needs to vacate the slip, the next person on the waiting list will be offered said slip. Upon leasing said slip to the new lessee, rent will be prorated as of the date of new lessee's possession. Undersigned will be charged an acquisition fee of 8% based on the prorated rent amount. For example, if 100 days remained in the lease term, the prorated rent would be approximately \$595.89  $(\$2,175.00/365 \times 100)$  and Undersigned would owe an acquisition fee of approximately \$43.29.

5. Undersigned is solely responsible for the operation and mooring of the Boat and/or Trailer and agrees to operate the same in a safe and responsible manner. Within the limits of the "No Wake Zone". Undersigned shall not permit the Boat to create any wake or wash which could cause damage to other craft or property.

6. Undersigned may only use the slip for purposes of moorage of the Boat, and for no other purposes whatsoever. No person may live-aboard the Boat when moored at the slip. Undersigned may not add cleats, eye bolts, bumpers, storage containers or other similar items to their space for securing their boat unless permission by MacDonald's Resort is first obtained. Carpet and other similar items are not allowed as they cause damage to the dock materials and cause wood rot sooner than they would not having such materials.

7. Undersigned shall obtain their yearly parking pass from MacDonald's Resort office. Parking passes will be limited to one (1) per moorage slip and (2) per floathome. Undersigned does not have authority or rights to park additional vehicles (UTV, golf carts, campers etc.) or trailers on MacDonald's Resort property without approval from Management. Guests of Undersigned may request a temporary parking pass from the Marina Office but may need to park in overflow parking areas. Vehicles parked at MacDonald's Resort that do not display a current parking pass may be towed at the owner's expense.

8. Disposal of waste and/or sewage shall be only at properly regulated facilities in accordance with county, state and federal rules and regulations. There are sewage pump out facilities located at MacDonald's Resort. Port-a-potties may be emptied in the chemical toilet located on the south side of Macdonald's Resort parking lot below the "Upper" or hillside Restrooms. Undersigned is responsible for all cleanup of chemical toilet spills should they occur. No dumping of any material, whether liquid or solid, into the lake or onto the ground is permitted. Put trash into the provided trash dumpsters. If dumpsters are full or not available, Undersigned shall notify management.

9. Undersigned shall keep and maintain the slip in a clean and sanitary condition at all times, and in accordance with the ordinances, resolutions, rules and regulations described above. Upon termination of this Agreement, Undersigned shall surrender the slip in good order and repair other than normal wear and tear resulting from ordinary use. Under no circumstances, nor at any time, may Undersigned change, modify, or alter the slip or any portion thereof. Undersigned shall not install or place any personal property, equipment, boxes, or lockers of any type on the slip without prior approval from MacDonald's Resort.

MacDonald's Resort has a quiet time established beginning at 10PM each night and lasting until 8AM each morning. Undersigned is to abide by all laws while leaving the dock and shoreline and when returning to the dock. If Undersigned has a loud boat, Undersigned must idle the boat away from the dock and shoreline as to not create excess noise to others. Music and radio noise should be minimal when moored at the dock to allow other surrounding boaters the option of enjoying the lake's natural peace and quiet.

If the Undersigned's boat bilge is contaminated with oil or fuel waste, please do not allow bilge pumps to dispose of such items into the waters of Lake Pend Oreille. The use of a bilge sock may be required and may be required to be changed each season or more often if needed. Undersigned may use special oil absorbent pads which can be placed into the boat bilge to capture oil or fuel before pumping into the lake. It is recommended not to use detergents or anti-grease products which would be pumped into the lake unless they are made for such uses.

**10. Section 10 is not applicable to the Bonner County Sheriff's Department**

~~Undersigned covenants that the Boat is for recreational and pleasure purposes only and shall not be used for commercial purposes or chartering. Commercial use includes, but is not limited to, services such as Airbnb, VRBO etc., as well as any "boat club" or person to person rental.~~

~~Undersigned further covenants that Undersigned has an ownership interest in the Boat and/or Trailer and Undersigned is fully authorized to bind all other owners of the Boat and/or Trailer to the terms and conditions of this Agreement. If there is more than one owner of the Boat and/or Trailer (hereinafter "Owner(s)"), the terms of this Agreement shall apply jointly and severally to all Owners. Notice provided to one Owner constitutes notice to all Owners.~~

11. MacDonald's Resort offers free of charge, when water level is high enough, a boat launch for loading and off-loading your boat from its trailer. Undersigned may use boat launch but shall not damage boat launch when loading and off-loading his/her boat. If your boat is too large or you do not have a vehicle that is properly capable of pulling your boat out of the lake, please use the main boat launch in Bayview or Farragut State Park. Undersigned shall be billed for any damage rendering the boat launch useless or in need of repair. Undersigned shall not power their boat up onto their trailer as this causes erosion damage and leaves the launch unable to be used by other guests.

12. Swimming is only allowed in designated swimming areas at MacDonald's Resort. Swimming areas are not monitored by lifeguards and the Undersigned acknowledges that swimming is done at their and their guests' own risk. Undersigned acknowledges that swimming, scuba diving, floating on inflatable or other devices, and any similar activity is strictly prohibited within the marina or any other location where boats and other watercraft operate. Diving off docks or piling is never allowed. Undersigned is notified that the marina facilities are the site of multiple electrical transmission facilities and equipment as well as submersible electrical improvements that service the marina. State agencies have issued cautionary directives that the presence of electrical power to our marina and boats create a safety risk in the form of electrical shock and potential drowning. Undersigned shall be responsible for advising all of Undersigned's guests and invitees of this restriction. As a condition of this agreement, Undersigned individually and on behalf of any of Undersigned's guests and invitees, agrees to indemnify, defend, and hold MacDonald's Resort and its agents harmless from any injury, damage, or claim arising from or by virtue of any violation of this rule.

More information can be found on the website of the Electric Shock Drowning Prevention Association (<https://www.electricshockdrowning.org/>).



Children under twelve (12) years of age are not permitted on the docks at any time without parents and/or responsible adults. Non swimmers and toddlers must wear life jackets when on the docks and boat decks.

Please sign and date acknowledging that the Undersigned has read and understood the risks of electrical shock drowning (ESD) and regulations involving swimming and similar activities at MacDonald's Resort and has been advised of additional informational resources available.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

13. Undersigned is encouraged to keep track of the lake's water as MacDonald's Resort cannot always keep track of individual moorage water depths for each boat.

14. Undersigned and guests of Undersigned shall wear shoes or sandals whenever using any of the docks. Docks are to be kept free of clutter. No stairs (unless marine grade and approved by marina staff), refrigerators, garbage cans, containers, or similar items are permitted. The Undersigned personal belongings are not to be left, kept, or stored on any of the docks. Items such as dock furniture, umbrellas or stands, pull toys, floats, paddle boards, etc. are to be stored in the Undersigned's boat or at the Undersigned's management approved dock boxes when not in use. No barbecues, grills, firepits, heaters, or other heating or cooking devices are allowed on the docks at any time. Barbecues or grills used on the boat shall be approved for marine use and meet the American Boat and Yacht Council Standards.

15. All rules pertaining to pets at MacDonald's Resort are to be followed and a signed pet Agreement from Undersigned shall be on hand at the resort office. Pets are only allowed on docks if they are going out in a boat where they are to be walked out onto the dock and leashed at all times. Pets must be on a leash at all times within the resort unless the pet is at the Undersigned's unit or vessel. Undersigned is responsible for guest's pets. Animals and pets shall not be left unattended at any time while on the marina premises. Undersigned must properly pick up and dispose of any messes created by their pet and dispose of. MacDonald's Resort may require that pets be removed from the marina premises for excessive barking, defecation, or other activities which may be deemed disruptive the operation of the marina or use and enjoyment of other tenants or guests. Once a pet has been disallowed from the marina, it will not be allowed back for the remainder of the lease term. Pets are not allowed in the marina restrooms, shower rooms, or laundry facilities. Maximum of two pets per leased slip at any time without written permission from MacDonald's resort.

16. Undersigned agrees to not enter any areas deemed "Employee Only" including, but not limited to, all shop and tool areas, parts holding facilities etc.

17. MacDonald's Resort makes no warranties, express or implied, as to the condition of the slip or marina (including floats, walkways, gangways, ramps, gear and related items) or the



suitability of the slip and marina for its intended purpose. Undersigned acknowledges that Undersigned has had an opportunity to inspect the marina and the slip prior to execution of this Agreement and agrees to accept the marina and slip in its current condition.

18. This Agreement may be terminated at any time, with no cause given, by MacDonald's Resort. Such termination shall be effective three (3) days from the date that written notice of the same is placed in the United States mail, addressed to the Owner(s) at the address provided below. All terms and conditions of this Agreement applying to any release of liability, or indemnification MacDonald's Resort for liability, will remain in full force and effect (even though by the terms herein, this storage Agreement will have terminated or expired) until such time as the Boat and/or Trailer has been removed from MacDonald's Resort.

19. If the Boat remains at the slip following termination of this Agreement, and without otherwise limiting the rights of MacDonald's Resort hereunder, Undersigned shall be deemed a holdover and charged a daily rate for transient moorage, a rate to be determined by MacDonald's Resort, for each day the Boat continues to be moored at the slip after the effective date of termination. MacDonald's Resort may, at its sole discretion, chain the Boat or slip and/or exclude the Owner(s) from access to the marina.

20. Any notice, aside from the termination notice described above, by MacDonald's Resort to Undersigned shall be deemed to be given if and when it is personally delivered to Undersigned or deposited in the mail and addressed to Undersigned at the address set forth below. Undersigned is responsible for informing MacDonald's Resort of its current address and phone number. Any notice by Undersigned to MacDonald's Resort shall be deemed given if it is signed by Undersigned and deposited in the mail and addressed to MacDonald's Resort at the following address: MacDonald's Resort, PO Box 38, Bayview, ID 83803.

21. In the case of an emergency, MacDonald's Resort is authorized to (but not under duty to) move the Boat and/or Trailer without liability for damages or loss of any kind. Undersigned agrees to pay MacDonald's Resort reasonable compensation for moving the Boat and/or Trailer under such circumstances.

22. MacDonald's Resort's rights and remedies hereunder are cumulative in nature, and pursuit of any particular remedy shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise available in law. No waiver or forbearance of a default of this Agreement shall be construed as a waiver or forbearance of any other or subsequent breach, and the acceptance of any performance hereunder, or the payment of any amount after the same has become due or at a time when any other default exists shall not constitute a waiver of the right to demand payment of all other amounts owed or a waiver of any other default then or thereafter existing.

23. Undersigned shall be responsible for and shall promptly, upon demand, pay MacDonald's Resort for any damage caused to the marina, or governmental property by their boat, crew, family members, guests, invitees, licensees, vendors, visitors, employees or agents,

by the Boat, by the Trailer, and/or by any other person or thing of which the Undersigned is in control. Undersigned shall comply with all laws and regulations now or hereafter in effect concerning the protection of the environment in and around the marina, and pay marina for any damage, expense or liability incurred by marina due to the Undersigned's failure to comply with such laws and regulations or due to any pollution created by, caused by, or contributed to by the Undersigned.

24. This Agreement represents the parties' complete understanding of the entire Agreement and no modification or alteration of this Agreement may be made except in writing, and signed by both parties.

25. By signing and dating this Agreement, the Undersigned certifies receipt of a copy of the Agreement and has been advised to SPECIFICALLY READ ALL THE ITEMS HEREOF AND TO SEEK COMPETENT LEGAL ADVICE BEFORE EXECUTING THIS AGREEMENT. If more than one person executes this Agreement as Undersigned, their obligations are joint and several, and any act or signature of, or notice or refund to any one or more of them with respect to this license shall be fully binding upon each of them. Nothing stated herein limits the joint and several liability as described in section 12 above.

26. In the event any suit, claim, action or any other legal proceeding is instituted to enforce this Agreement, the prevailing party shall be entitled to recover, in addition to costs and expenses provided by statute or otherwise, all reasonable attorneys' fees, including but not limited to attorney fees incurred for trial and/or on appeal. In the event such legal proceedings are had, this Agreement shall be governed by the laws of the State of Idaho and the United States. Venue for any action hereunder shall be in the District Court of Kootenai County. If any provision of this Agreement shall be found to be void, such determination shall not affect any other provision of this document.

27. MacDonald's Resort has limited off-site storage available for boat trailers for a fee of \$250 paid annually with availability on a first come first served basis. The off-site trailer storage site is gated, but not fenced or monitored and Undersigned expressly agrees and acknowledges that the trailer is stored at Undersigned's sole risk, and MacDonald's Resort shall not be liable for any loss (from any cause including but not limited to theft or vandalism) or damage thereto.

- ☐ Yes, I would like to store my trailer at the off-site storage yard for a fee of \$250 annually.
- ☒ No, I do not wish to store a trailer.

28. Only employees of MacDonald's Resort may perform mechanical or repair services on Undersigned's vessel as it is moored at MacDonald's Resort. The vessel should be transported away from the marina if such services are needed, and not contracted through MacDonald's Resort. Any other contractors working on any vessel must register in the marina store and be approved by Management prior to admittance to the dock. Undersigned shall notify MacDonald's Resort in advance of such persons arriving at the marina. Approved contractors must produce insurance satisfactory to MacDonald's resort prior to performing work in the marina.

**DURATION OF VESSEL DOCKAGE AGREEMENT:** If Undersigned's boat leaves prior to their contractual "End Date" Undersigned remains responsible for the unpaid amount of the contracted rental or lease period, as detailed below, unless express written permission has been granted to the Undersigned. Notice of intent to terminate this Agreement by MacDonald's Resort shall be sent to the address stated above for such notice and notice of intent to terminate the Agreement by Undersigned to MacDonald's Resort shall be delivered to MacDonald's Resort at PO Box 38, Bayview, ID, 83803.

**VESSEL DOCKAGE RENTAL FEE ("FEE"):** Space in the marina is assigned only after receipt of a completed agreement and evidence of insurance in force. If undersigned needs assistance purchasing insurance on the vessel, please contact management at MacDonald's Resort. Selection of a payment schedule is for budgeting purposes. Lease agreements are for an annual period of time and cannot be divided for the portion utilized. Therefore, payment schedules are to make budgeting more convenient, not to pay only for months the boat slip was occupied.

Undersigned shall pay to MacDonald's Resort, for the use of the above-described Boat Slip, together with the utilities and services provided by MacDonald's Resort, the Fee as set forth in the attached Marina Rate Schedule of the MacDonald's Resort on or before the first (1st) day of respective rent period without notice or demand.

The State of Idaho charges MacDonald's Resort, and in effect the Undersigned, a lakebed lease fee of 3.75% of the dockage fee on open and covered slips. The rental rate paid to MacDonald's Resort includes three components. The first is a "Land Access Charge" which includes parking, roads, restrooms, etc. which utilize our real property. The second is the "Dockage Fee" to use the docks which float above land owned by the State of Idaho. The third is the lease fee itself based on 3.75% of the "Dockage fee." These three fees are included in the rates that are listed under Open and Covered slips.

All signed contracts and payments shall be brought to MacDonald's Resort (17813 E. Hudson Bay Road, Bayview, ID 83803) or mailed to MacDonald's Resort at the following address:

MacDonald's Resort  
8115 E. Upriver Drive  
Spokane, WA 99212

**LATE PAYMENT CHARGE:** Fees must be kept paid in advance by a minimum of one month. Undersigned shall pay to MacDonald's Resort an additional charge of \$10.00 per day if Undersigned fails to pay the entire dockage fees due (based on their selected payment schedule) within 5 business days of their respective due dates. The foregoing fee is not a penalty but is to recompense MacDonald's Resort's administrative costs due to the failure of Undersigned to make timely payment.

**If Undersigned allows their account to become past due by 30 days, MacDonald's Resort may pursue eviction and legal action for failure to pay.**

**RETURNED CHECKS:** Undersigned shall pay to MacDonald's Resort \$30.00 for each check that is returned to MacDonald's Resort as unpaid and any late charges, if applicable.

**DEFAULT:** Undersigned shall pay the Dockage Fee on a timely basis. Failure to do so shall constitute a default of this Agreement and MacDonald's Resort may terminate this Agreement and exercise any of the remedies available in the Agreement or as provided by law. Nothing in agreement shall be construed as mandating MacDonald's Resort to waive its right for timely payment, nor shall the exercise of any provisions of this agreement waive MacDonald's Resort's right to demand timely payment in the future.

**LIEN:** MacDonald's Resort shall have the right to place a lien against the Vessel, its appurtenances and contents for sums for dockage and rental, services provided to the Vessel, injury or damage caused or contributed to or by the Vessel or Vessel Owner, including but not limited to damage to pier, piling, docks, personal injury, damage to other boats or vessels, pollution by oil, its derivatives, or other hazardous materials, loss by sinking, collision, fire, or other losses.



Boat Make/Model Aluma 28' Alumacraft

Boat ID # Marine 4

Trailer License Plate # (if applicable) N/A

Insurance Provider Self-Insured Policy No. \_\_\_\_\_

Slip #: Open Slip 1-53

☐ **Electric:** Off-Season Meter Fee \$125.00

Note: Usage will be invoiced at the end of the rental term.

Slip Fee

Off-Season 2025-2026 Rate

Covered: N/A

Open: \$1,750.00

Slip/Electric Total: \$1,750.00

If signed, the contract start date will be **10/01/2025** and end date will be **4/30/2026**.

Please provide your billing address:

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_



# Bonner County

## Justice Services

September 23, 2025

### Memorandum

### Justice Services

Item #1

To: Commissioners

From: Justice Services

Re: Idemia Contract Renewal

It is recommended that the Board of County Commissioners approve the Idemia Identity & Security Maintenance Agreement Addendum for the term of September 23, 2025, until September 22, 2026, at a cost of \$157.42 monthly (actual cost of \$1,889.00 annually) for maintenance services for the fingerprint computer and printer located in the Bonner County Juvenile Detention Center as previously approved by legal.

#### Auditing Review: Yes

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

#### Risk Review: Yes

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

#### Legal Review: Yes

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to

A suggested motion would be: Based on the information before us I move to approve the Idemia Addendum for the term of September 23, 2025 until September 22, 2026, as set forth above and previously approved by legal.

Recommendation Acceptance: ☐ yes ☐ no

Asia Williams, Chair

Date



**Idemia Identity & Security**  
14 Crosby Drive  
Suite 200  
Bedford, MA 01730  
USA  
Phone (888) 435-7439

## MAINTENANCE AGREEMENT ADDENDUM QUOTATION

QUOTE ID: 49878  
QUOTE DATE: 08/25/25  
CUSTOMER ID: BD-57532  
PRICE LIST: 2025

**BILL TO:** BONNER COUNTY JUSTICE SERVICES  
4002 SAMUELSON AVE

SANDPOINT, ID 83864  
United States

### COVERAGE

START DATE: 09/23/25  
END DATE: 09/22/26

COVERAGE TYPE	DESCRIPTION	SERIAL NUMBER	QTY	PRICE
<b>EQUIPMENT LOCATION:</b> BONNER COUNTY JUSTICE SERVICES - 4002 SAMUELSON AVE SANDPOINT, ID 83864				
<b>TPE-MTRT-M95</b>	RENEWAL - ANNUAL 9/5 ONSITE			
TPE-MTRD-ED		67615-001	1	\$1,889.00
<b>TOTAL:</b>				<b>\$1,889.00</b>

**NAME:** HELEN BAKKERS

**TITLE:** Maintenance Contract Admin

**PHONE:** (714) 575-2951

**FAX:**

**EMAIL:** Helen.Bakkers@us.idemia.com

**SUPPORT EMAIL:** BiometricsSupport@us.idemia.com

**SUPPORT PHONE:** (888) 435-7439

**PO NUMBER:**

**SIGNATURE BY:**

**NAME(Print) / DATE**

**TITLE:**

**PHONE / FAX:**

**EMAIL:**

The terms and conditions of IDEMIA Identity & Security USA LLC maintenance services agreement are hereby incorporated into this Addendum by reference. Please sign and date this Maintenance Agreement Addendum. If a purchase order is required, please attach or include the purchase order number on this addendum. Some of the terms set out herein may differ from those in the buyer's purchase order and some may be new. Acceptance is conditional on the buyer's as sent to the terms set out here in in lieu of those in the buyer's purchase order. Seller's failure to object to provisions contained in any communication from the buyer shall not be deemed a waiver of the provisions of this acceptance. Any changes in the terms contained herein must be specifically agreed to in writing by an officer of the seller before becoming binding on either seller or buyer.

**AN INVOICE WILL BE ISSUED UPON RENEWAL DATE OR RECEIPT OF A SIGNED MAINTENANCE AGREEMENT ADDENDUM**

IDEMIA I&S appreciates the opportunity to present this quote, which will remain valid for 90 calendar days from the quote date, after which availability and / or prices are subject to change.

DRAFT



**IDEMIA IDENTITY & SECURITY USA LLC**  
**SYSTEM MAINTENANCE TERMS AND CONDITIONS**  
*for use with*  
**U.S. End User Customers**  
*covering*  
**Idemia® Livescan Product Line**

**I. GENERAL SCOPE OF COVERAGE**

Subject to payment in full of the applicable maintenance fees for the system ("System") described in Idemia Identity & Security USA LLC's ("Idemia") current Maintenance Agreement Addendum ("Addendum") with customer ("Customer"), Idemia, or its authorized agents or subcontractors, shall provide the System maintenance services ("Services") set forth and in accordance with the terms herein (this "Agreement") and the Addendum. The terms of the Addendum are hereby incorporated into this Agreement by this reference.

**II. MAINTENANCE SERVICES**

The Services provided by Idemia are those services selected by Customer from one or more of the following maintenance services programs:

**A. Included With All Remedial Maintenance Services.**

*Included With All Remedial Maintenance Services* are as follows:

- Unlimited 24/7 telephone **technical** support for System hardware and **software** from the Idemia TouchCare Support Center via Idemia toll free telephone number.
- TouchCare Support Center managed problem escalation, as required, to Idemia's technical support staff to resolve **unique problems**.
- Idemia **shall furnish** all parts and components necessary for the service and maintenance of the System. Replacement parts shall be sent to the Customer. All replaced defective parts shall become Idemia's property. Idemia shall **determine** if a replacement part is necessary. Replacement parts and components may be new or refurbished. Unless otherwise agreed by Idemia, replacement parts and components needed at **international** destinations shall be shipped by Idemia to the Customer-specified United States destination, and the Customer shall arrange for shipment of the parts and components to the final international destination. In the event Idemia ships replacement parts and components to an international destination, the Customer shall be responsible for all shipping expenses, duties, tariffs, taxes, and all other delivery related charges.
- Idemia shall make available to Customer one copy (in electronic or other standard form) of

each Update (defined herein) for those System components that are developed by Idemia and for which Idemia, in its sole discretion, elects to develop and **generally** make available to customers whose Systems are under warranty or under a current Idemia Maintenance Agreement Addendum. Customer shall provide Idemia with **continuous network or dial-up** access to the System (whether stand alone or connected to a central site), and Idemia shall deliver the Update via this remote means of delivery. In the event continuous network or dial-up access is not available for 24/7 Maintenance Services and 9/5 Maintenance Services Customers, then Idemia shall install the Update during any subsequently scheduled on-site visit by Idemia for service of the System. An "Update" means a new release of such System software components that are developed by Idemia which contain (i) bug fixes, corrections, or a work-around of previously identified errors with such software, or (ii) minor enhancements, improvements, or revisions with substantially similar (but not new) functionality to the original licensed System software.

**B. 24/7 Maintenance Services.** Idemia's 24/7 Maintenance Services are as follows:

- Customer will receive a telephone response to service calls within one (1) hour from the time the Customer places a service call with Idemia's Help Desk.
- Idemia's Help Desk will attempt problem resolution via telephonic verbal and dial-in troubleshooting prior to dispatching a Idemia field service engineer to Customer's facility for on-site service.
- If on-site service is necessary, such service shall be provided 24/7, including holidays. Idemia shall use its best efforts to have a Idemia field service engineer at the Customer's facility within four (4) hours from the time the engineer is dispatched by Idemia's Help Desk for customers located within a 100 mile radius of an authorized Idemia's service location and within 24 hours for customers located outside such 100 mile radius.

- At no additional charge (provided Customer has granted Idemia with continuous network or dial-up access to the System, whether stand alone or connected to a central site), Idemia will provide Customer with up to four (4) Customer-requested type of transaction changes to existing type of transaction applications; provided further, however, that any such type of transaction change does not, in the sole opinion of Idemia's Development Management Team, require a significant development or deployment effort.

Generally, a *significant development effort* is one that takes Idemia more than one full business day to develop, and a *significant deployment effort* is one that requires Idemia's deployment of one or more of its field service engineers to more than five (5) Customer locations or Idemia's field service engineer(s) collectively traveling a distance greater than 250 miles in order to complete the installations. In any such events, Idemia will provide such services on a time and materials basis and Idemia will provide Customer with a quote for developing and providing Customer with any such applications and changes. Table updates are treated as Updates and will be made available to Customer in accordance with Section II.A. of this Agreement.

**C. 9/5 Maintenance Services.** Idemia's 9/5 Maintenance Services are as follows:

- Customer will receive a telephone response to service calls within one (1) hour from the time Customer places a service call with Idemia's Help Desk.
- Idemia's Help Desk will attempt problem resolution via telephonic verbal and dial-in troubleshooting prior to dispatching a Idemia field service engineer to Customer's facility for on-site service.
- If on-site service is necessary, such service shall be provided nine (9) business hours (that is, 8:00 a.m. to 5:00 p.m.) per day, five business days per week. Idemia shall use its best efforts to have an Idemia's field service engineer at Customer's facility within eight (8) working hours from the time the engineer is dispatched by Idemia's Help Desk if Customer's facility is located within a 100 mile radius of an authorized Idemia's service location and within 24 hours if Customer's facility is located outside such 100 mile radius.
- Upon Idemia's acceptance of Customer's request for after hours service, Customer shall pay for such after hours service on a time and materials basis at Idemia's then current rates.
- At no additional charge (provided Customer has

granted Idemia with continuous network or dial-up access to the System, whether stand alone or connected to a central site), Idemia will provide Customer with up to four (4) Customer-requested type of transaction changes to existing type of transaction applications; provided further, however, that any such type of transaction change does not, in the sole opinion of Idemia's Development Management Team, require a significant development or deployment effort.

Generally, a *significant development effort* is one that takes Idemia more than one full business day to develop, and a *significant deployment effort* is one that requires Idemia's deployment of one or more of its field service engineers to more than five (5) Customer locations or Idemia's field service engineer(s) collectively traveling a distance greater than 250 miles in order to complete the installations. In any such events, Idemia will provide such services on a time and materials basis and Idemia will provide Customer with a quote for developing and providing Customer with any such applications and changes. Table updates are treated as Updates and will be made available to Customer in accordance with Section II.A. of this Agreement.

**D. Help Desk Maintenance Services.** Idemia's Help Desk Maintenance Services are as follows:

- The Services do not include any Idemia on-site maintenance services. The Customer agrees to provide the on-site personnel to assist the Idemia Help Desk with troubleshooting, module replacement, and installation of Updates, as required.
- Customer shall maintain at least one (1) Idemia trained System manager on the Customer's System support staff during the term of such Services period contained in the applicable Addendum, and such Customer System manager shall be responsible for periodically backing-up System software in accordance with Idemia's periodic requirements. Unless otherwise agreed in writing by Idemia, the Customer shall be responsible for the installation of each Update.
- Customer will receive a telephone response to service calls within one (1) hour from the time the Customer places a service call with Idemia's Help Desk.

- Idemia shall furnish all parts and components necessary for the maintenance of the System. Idemia's shipment of a replacement part to Customer will be initiated promptly after the Idemia's Help Desk determines the need for such item. Replacement part orders initiated prior to 3:00 p.m. Central shall be shipped the same business day, where orders initiated after 3:00 p.m. Central shall be shipped the next business day. All shipments are made via next day priority air.
- If a defective part is required by Idemia to be returned to Idemia, the packaging material used in shipment of the replacement part must be reused to return the defective part. [Note: defective parts are not repaired and returned to Customer. Customer will be invoiced for any defective parts that are not returned to Idemia within two (2) weeks after receipt of the replacement part. Idemia is not responsible for any markings (i.e., asset tags) that Customer may place on System components. It is Customer's responsibility to remove such markings.]
- Upon Customer's request for Idemia on-site service, Idemia shall use its best efforts to have a Idemia field service engineer at the Customer's facility within 48 hours from the time the engineer is dispatched by Idemia's Help Desk. Customer shall pay for such on-site service on a time and travel basis at Idemia's then current rates and travel policies, respectively. Prior to dispatch of a Idemia engineer, Customer shall provide Idemia with a purchase order ("P.O."), complete Idemia's P.O. Waiver form, or provide Idemia with a valid credit card number.

**E. Preventive Maintenance Services.** Idemia's Preventive Maintenance Services are as follows:

- Preventive maintenance service calls consist of System cleaning, verification of calibration, and verification of proper System configuration and operation in accordance with Idemia's specifications for such System. Idemia and Customer will seek to agree upon the scheduling of the preventive maintenance service call promptly after commencement of the term of this Agreement and the commencement of any renewal term.
- Preventive maintenance service calls are only available in connection with Idemia's 24/7 Maintenance Services and Idemia's 9/5 Maintenance Services offerings. Preventive maintenance service calls are priced on a per call basis in accordance with Idemia's then current published prices for such Services. Preventive Maintenance Services may not be

available for certain System components.

### III. EXCLUSIONS FROM SERVICES

**A. Exclusions.** The Services do not include any of the following:

- System relocation.
- Additional training beyond that amount or level of training originally ordered by Customer.
- Maintenance support or troubleshooting for Customer provided communication networks.
- Maintenance required to the System or its parts arising out of misuse, abuse, negligence, attachment of unauthorized components (including software), or accessories or parts, use of sub-standard supplies, or other causes beyond Idemia's control.
- Maintenance required due to the System being modified, damaged, altered, moved or serviced by personnel other than Idemia's authorized service representatives, or if parts, accessories, or components not authorized by Idemia are fitted to the System.
- Maintenance required due to failures caused by Customer or Customer's software or other software, hardware or products not licensed by Idemia to Customer.
- Providing or installing updates or upgrades to any third party (i.e., Microsoft, Oracle, etc.) software.
- Providing consumable parts and components (i.e., platens, toner cartridges, etc.); such items are replaced at the Customer's expense.
- Maintenance required due to failures resulting from software viruses, worms, Trojans, and any other forms of destructive or interruptive means introduced into the System.
- Maintenance required due to failures caused by Customer facility issues such as inadequate power sources and protection or use of the System in environmental conditions outside of those conditions specified in Idemia's System documentation.

**B. Availability of Additional Services.** At Customer's request, Idemia may agree to perform the excluded services described immediately above in accordance with Idemia's then current rates. Other excluded services that may be agreed to be performed by Idemia shall require Idemia's receipt of a Customer P.O., Customer's completion of Idemia's P.O. Waiver form, or Customer providing Idemia with a valid credit card number before work by Idemia is commenced.

### **CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).



Agent for Contractor

9/10/2025

Date





# Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (208) 265-1463

Email: [planning@bonnercountyd.gov](mailto:planning@bonnercountyd.gov) - Web site: [www.bonnercountyd.gov](http://www.bonnercountyd.gov)

September 23, 2025

## Memorandum

**Planning Dept.**

**Item # 1**

To: Board of County Commissioners

From: Planning Department

Re: Transfer of Road Vacation and Validation Processing

Road vacations and validations are processed under Idaho Code Title 40 and are not land use applications. Because these requests are governed solely by state statute, the County cannot adopt or amend local ordinances to change how they are administered. The noticing requirements, evaluation criteria, and decision-making framework differ substantially from land use applications processed under the Local Land Use Planning Act (LLUPA). Additionally, these requests are not reviewed by the Planning or Zoning Commission for a recommendation before being presented to the BOCC.

Historically, the Planning Department has facilitated the processing of these requests; however, the analysis and recommendations relied upon by both the Planning Department and the BOCC have consistently come from the Road and Bridge Department. Given that Road and Bridge provides the technical expertise and operational knowledge required for these matters, they are better positioned to manage the entire process.

The Planning Department recommends the Board approve transferring the responsibility for processing Road Vacation and Validation requests from the Planning Department to the Road and Bridge Department. This realignment will ensure that these applications are reviewed and administered by the department with direct jurisdictional expertise.

Below is a summary of Road Vacation and Validation requests processed over the past five years:  
2021 – 10, 2022 – 4, 2023 – 3, 2024 – 6, 2025 (YTD) – 3.

**Auditing Review: Complete on 2/7/25**

**Risk Review: Complete on 2/7/25**

**Legal Review: Complete on 2/7/25**

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to Planning Dept.

### Suggested motion:

Mrs. Chair, based on the information before us I move that we direct the Road and Bridge Department to process all Road Vacation and Validations requests, as found in Idaho Code Title 40, commencing October 1, 2025.

Recommendation Acceptance: ☐ yes ☐ no

Asia Williams, Chairwoman

Date



## Bonner County Planning Department

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1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

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September 23, 2025

#2

### Memorandum

To: Board of County Commissioners

From: Alex Feyen, Interim Planning Director

Re: Appointment of Commissioners to the Planning Commission

The Bonner County Board of Commissioners appoints members to the Planning Commission, per BCRC 12-122. Positions A, B, and C are vacant on the planning commission due to expiration. The Chair of the Board is recommending the following people to be appointed to the vacant positions:

- A. Dave Bowman
- B. Brendan Mooney
- C. Larry Madoski

Legal Review:

*B. Wilson*

Distribution: Alex Feyen  
Dylan Young

I move to adopt Resolution #25-\_\_\_\_\_ appointing Dave Bowman to the Planning Commission and assigning him to Position A.

I move to adopt Resolution #25-\_\_\_\_\_ appointing Brendan Mooney to the Planning Commission and assigning him to Position B.

I move to adopt Resolution #25-\_\_\_\_\_ appointing Larry Madoski to the Planning Commission and assigning him to Position C.

\_\_\_\_\_  
Asia Williams, Chairwoman

Date: \_\_\_\_\_

**RESOLUTION NO. 25-**  
**PLANNING COMMISSION**

**Appointing Members to the  
Bonner County Planning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Planning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Planning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-122 providing for the creation of a Planning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-122 provides for the creation of the Bonner County Planning Commission with seven (7) positions with the terms of office as set forth: Positions A, B, and C shall first expire September 30, 2025, and then every three (3) years thereafter. Positions D and E shall expire September 30, 2024, and every three (3) years thereafter. Positions F and G shall expire September 30, 2023, and every three (3) years thereafter; and

**WHEREAS**, positions A, B, and C will be vacant on October 1, 2025, due to expiration; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Dave Bowman to be appointed to the vacant A position.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Dave Bowman to position A of the Bonner County Planning Commission to fill the position effective October 1, 2025. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk

**RESOLUTION NO. 25-  
PLANNING COMMISSION**

**Appointing Members to the  
Bonner County Planning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Planning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Planning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-122 providing for the creation of a Planning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-122 provides for the creation of the Bonner County Planning Commission with seven (7) positions with the terms of office as set forth: Positions A, B, and C shall first expire September 30, 2025, and then every three (3) years thereafter. Positions D and E shall expire September 30, 2024, and every three (3) years thereafter. Positions F and G shall expire September 30, 2023, and every three (3) years thereafter; and

**WHEREAS**, positions A, B, and C will be vacant on October 1, 2025, due to expiration; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Larry Madoski to be appointed to the vacant C position.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Larry Madoski to position C of the Bonner County Planning Commission to fill the position effective October 1, 2025. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



**RESOLUTION NO. 25-  
PLANNING COMMISSION**

**Appointing Members to the  
Bonner County Planning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Planning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Planning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-122 providing for the creation of a Planning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-122 provides for the creation of the Bonner County Planning Commission with seven (7) positions with the terms of office as set forth: Positions A, B, and C shall first expire September 30, 2025, and then every three (3) years thereafter. Positions D and E shall expire September 30, 2024, and every three (3) years thereafter. Positions F and G shall expire September 30, 2023, and every three (3) years thereafter; and

**WHEREAS**, positions A, B, and C will be vacant on October 1, 2025, due to expiration; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Brendan Mooney to be appointed to the vacant B position.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Brendan Mooney to position B of the Bonner County Planning Commission to fill the position effective October 1, 2025. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (208) 265-1463

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

#3

September 23, 2025

### Memorandum

To: Board of County Commissioners

From: Alex Feyen, Interim Planning Director

Re: Appointment of Commissioners to the Zoning Commission

The Bonner County Board of Commissioners appoints members to the Zoning Commission, per BCRC 12-123. Positions A, D, and E will be vacant on the Zoning Commission due to expiration and resignation. The Chairman of the Board is recommending the following people to be appointed to the vacant positions:

A. Michelle Johnson  
D. Colton Boyles  
E. Joe Mauk

Legal Review:

A handwritten signature in black ink, likely belonging to Alex Feyen, the Interim Planning Director.

Distribution: Alex Feyen  
Dylan Young

I move to adopt Resolution #25-\_\_\_\_\_ appointing Michelle Johnson to the Zoning Commission and assigning her to Position A to fulfill the remainder of the term.

I move to adopt Resolution #25-\_\_\_\_\_ appointing Colton Boyles to the Zoning Commission and assigning him to Position D.

I move to adopt Resolution #25-\_\_\_\_\_ appointing Joe Mauk to the Zoning Commission and assigning him to Position E.

\_\_\_\_\_  
Asia Williams, Chairwoman

Date: \_\_\_\_\_

**RESOLUTION NO. 25-\_\_\_\_\_**  
**ZONING COMMISSION**

**Appointing Members to the  
Bonner County Zoning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Zoning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Zoning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-123 providing for the creation of a Zoning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-123 provides for the creation of the Bonner County Zoning Commission with five (5) positions with the terms of office as set forth: Position A shall first expire September 30, 2023, and then every three (3) years thereafter. Positions B and C shall expire September 30, 2024, and every three (3) years thereafter. Positions D and E shall expire September 30, 2025, and every three (3) years thereafter; and

**WHEREAS**, positions A will be vacant on October 1<sup>st</sup>, 2025, due to resignation; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Michelle Johnson to be appointed to the vacant A position to fulfill the remainder of the term.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Michelle Johnson to position A of the Bonner County Zoning Commission to fill the position effective October 1, 2025 for the remainder of the term. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk

**RESOLUTION NO. 25-  
ZONING COMMISSION**

**Appointing Members to the  
Bonner County Zoning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Zoning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Zoning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-123 providing for the creation of a Zoning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-123 provides for the creation of the Bonner County Zoning Commission with five (5) positions with the terms of office as set forth: Position A shall first expire September 30, 2023, and then every three (3) years thereafter. Positions B and C shall expire September 30, 2024, and every three (3) years thereafter. Positions D and E shall expire September 30, 2025, and every three (3) years thereafter; and

**WHEREAS**, positions D and E will be vacant on October 1<sup>st</sup>, 2025, due to expiration; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Joe Mauk to be appointed to the vacant E position.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Joe Mauk to position E of the Bonner County Zoning Commission to fill the position effective October 1, 2025. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



**RESOLUTION NO. 25-\_\_\_\_\_**  
**ZONING COMMISSION**

**Appointing Members to the  
Bonner County Zoning Commission**

**WHEREAS**, Idaho Code 67-6504 provides the authority for creation of a Zoning Commission and procedures for filling vacancies; and

**WHEREAS**, the Bonner County Board of Commissioners has created a Zoning Commission with the adoption of Ordinance 655 thereby amending Bonner County Revised Code Section 12-123 providing for the creation of a Zoning Commission and procedures for filling vacancies and terms of office thereon; and

**WHEREAS**, Bonner County Revised Code Section 12-123 provides for the creation of the Bonner County Zoning Commission with five (5) positions with the terms of office as set forth: Position A shall first expire September 30, 2023, and then every three (3) years thereafter. Positions B and C shall expire September 30, 2024, and every three (3) years thereafter. Positions D and E shall expire September 30, 2025, and every three (3) years thereafter; and

**WHEREAS**, positions D and E will be vacant on October 1<sup>st</sup>, 2025, due to expiration; and

**WHEREAS**, the Chair of the Board of County Commissioners has submitted to the Board Colton Boyles to be appointed to the vacant D position.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, the appointment of Colton Boyles to position D of the Bonner County Zoning Commission to fill the position effective October 1, 2025. Adopted as a resolution of the Bonner County Board of Commissioners upon a majority vote this 23<sup>rd</sup> day of September 2025.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwoman

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



# Bonner County Planning Department

Planning  
Item # 4

September 16, 2025

## Memorandum

To: Commissioners

From: Daniel Britt, Planner II

Re: Final Plat, S0005-24 Bahia del Sol, 2<sup>nd</sup> Addition

The above referenced plat is requesting to subdivide 13.89-acres into twenty-three (23) lots ranging in size from 10,000 square foot to 23,720 square feet. The property is zoned Suburban. The project is located off Fiesta Shores Drive and Bonita Bay Lane, both Bonner County owned and privately maintained public rights-of-way in Section 2, Township 56 North, Range 02 West, Boise-Meridian, Idaho. The lots will be served by Mountain Springs Water and Southside Water and Sewer for water and sewer services, respectively. The preliminary plat was approved by Bonner County on August 07, 2025.

The applicant's engineer has provided improvements and a cost estimate. Both were reviewed and approved by the County Engineers. The applicant has provided a surety agreement per Bonner County Revised Code and a Bond for 150% of the remaining improvements in accordance with the surety agreement conditions and final plat approval.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Auditing Review: N/A

Risk Review: N/A

Legal Review: Surety was recorded on March 14, 2025 Instrument #1044586.

This surety is approved under File SS0002-24.

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution : \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to: Alex Feyen, Daniel Britt, Janna Brown

A suggested motion would be: I move to the final plat of Bahia del Sol 2<sup>nd</sup> Addition, Planning File No. S0005-24 and authorize the chair to sign the final plat.

Recommendation Acceptance: Yes or No

Asia Williams, Chair Date



## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

August 7, 2025

Bonner County Board of County Commissioners Decision Letter

**SUBJ.:** S0005-24 – Bahia Del Sol 2<sup>nd</sup> Addition

**ENCL:** (1) Reasoned Statement

(2) Preliminary Plat Recommended for Approval

The Board of County Commissioners, at the, July 31, 2025, public hearing voted to approve above referenced application with conditions. The ordinance and standards used in evaluating the application and the reasons for approval of the application are as follows:

**MOTION TO RECOMMEND APPROVAL:** Commissioner Domke moved to approve the project FILE S0005-24, Bahia Del Sol 2<sup>nd</sup> Addition, requesting the creation of 23 residential lots on an approximately 6.77-acre property zoned Suburban and located in Section 2, Township 56 North, Range 2 West, Boise Meridian, Bonner County, Bonner County, Idaho, finding that it is in accord with the Bonner County Revised Code based on the following **Conclusions of Law:**

**Conclusion 1:** The proposed subdivision **is** in accord with the purposes of this Title and of the zoning district in which it is located.

**Conclusion 2:** The site **is** physically suitable for the proposed development.

**Conclusion 3:** The design of the proposed subdivision **will not** adversely impact Bonner County's natural resources, as identified in the comprehensive plan. Any adverse impacts or potential for impacts shall be mitigated as a condition of approval.

**Conclusion 4:** The public and private services, including but not limited to water, sewer services, solid waste, fire protection, emergency services, and school facilities and transportation, which will serve the proposed subdivision **are** adequate for the needs of future residents or users.

**Conclusion 5:** The proposed subdivision **will not** cause circumstances to exist that will cause future residents or the public at large to be exposed to hazards to health or safety.

**Conclusion 6:** The design of the proposed subdivision or related improvements **will** provide for coordinated access with the county system of roads and with adjacent properties and **will not** impede the use of public easements for access to, or through

the proposed subdivision. The proposed transportation system **is** designed to adequately and safely serve the future residents or users without adversely impacting the existing transportation system by reducing the quality or level of service or creating hazards or congestion.

**Conclusion 7:** The proposed subdivision **is** designed to comply with the design criteria for subdivisions set forth in Subchapter 6.2 of this chapter.

**Conclusion 8:** The proposed subdivision **is** in accord with the Bonner County Comprehensive Plan.

The decision is based on the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. Commissioner Domke further moved to adopt the findings of fact as set forth in the Staff Report or as amended during this hearing and directed the planning staff to draft written findings and conclusions to reflect this recommendation and transmit to all interested parties.

Commissioner Korn seconded the motion.

**ROLL CALL VOTE:**

<b>Commissioner Williams</b>	<b>NAY</b>
<b>Commissioner Domke</b>	<b>AYE</b>
<b>Commissioner Korn</b>	<b>AYE</b>

**VOTED** upon and the Chair declared the motion carried, 2-1.

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**Findings of Facts:**

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1. The subject site exists as a vacant platted parcel of land.
2. The area of the site is approximately 6.77 acres.
3. The site is zoned Suburban and has a land use designation of Transition.
4. The site fronts on and has a direct access to Bottle Bay Road, a Bonner County owned and maintained public right-of-way.
5. A majority of the site contains no slopes or slopes of less than 15% grade. Site contains minimal slopes of over 30% grade along the northern boundary. (US Geological Survey)
6. Site contains PEM1C and PFO1C mapped wetlands. (National Wetland Inventory, US Fish and Wildlife Service). The applicant has provided a professional wetlands delineation report detailing that no wetlands existing on the proposal.
7. Site does not contain any mapped waterbodies, streams, lakes or rivers. (National Hydrography Dataset, US Geological Survey)
8. Site contains the following types of soils: (US Department of Agriculture)



- a. Mission silt loam, 0 to 2 percent slopes – classified as “prime farmland if drained” with a drainage classification of “somewhat poorly drained”.
  - b. Mission silt loam, 2 to 12 percent – classified as “farmland of statewide importance, if drained” with a drainage classification of “somewhat poorly drained”.
9. Parcel is located within Flood Zone X (Unshaded) and not located within floodway, per FIRM Panel 16017C0950E, effective date 11/18/2009.
10. No local, state or federal agencies have identified any critical wildlife habitats on or within the vicinity of the subject property.
11. The project is proposed to be served by Mountain Springs Water Corporation for water service and Southside Sewer and Water District for sewer services. Will Serve letters from both entities have been provided by the applicant stating the providers have capacity to serve this development.
12. The project is proposed to be served by Avista Utilities.
13. The site is located within the area of service of Sagle Fire District. A Fire Risk Assessment is included with this proposal.
14. The site is located within Lake Pend Oreille School District #84.
15. The site is located within Bonner County Ambulance District and Pend Oreille Hospital District.

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**Conditions of Approval:**

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1. The project is proposed to be served by Mountain Springs Water Corporation for water services and Southside Sewer & Water District for sewer services.  
  
Per BCRC 12-412, the minimum required lot size required is 10,000 sf. within Suburban District where all urban services are available and 1 acre with the availability of only urban water services and the absence of urban sewer services.
2. Per BCRC 12-620, any easements, specific constraints on building placement, other than easements, and land areas reserved, shall be shown and plainly marked on the plats.
3. Per BCRC 12-621, all proposed lots which are three hundred feet (300') or less in width shall maintain a depth to width ratio of not greater than three to one (3.2:1).
4. Per BCRC 12-623.A Where proposed lot are smaller than on acre in area, exclusive of any ingress or egress easements, all “urban services”, as defined in section 12-821 of this title, shall be provided. Lots in conservation subdivisions shall be exempt from this requirement, provided all other requirements of this title are met.
5. Per BCRC 12-623.D, all proposed lots shall be designed by the applicant to provide a fire protection plan for the proposed lots to provide, at a minimum, an assessment of fire risk and plans to reduce the risk, and provisions for defensible space, where

material capable of allowing a fire to spread unchecked will be treated, cleared or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur, and for at least one of the following:

1. Prior to final plat, an approved water and fire hydrant system capable of providing one thousand (1,000) gallons per minute for a minimum of two (2) hours where a community water system exists or is proposed as part of the development and is capable of delivering the pressurized water supply necessary for delivering fire flows as prescribed by the international fire code, as adopted by the state fire marshal, and such later editions as may be so published and adopted by the state fire marshal, or as amended, modified or superseded, and incorporated herein by reference with a copy on file with the office of the clerk of the board of county commissioners, and hereinafter referred to as IFC.
2. A note on the final subdivision plat stating: "At the time of building location permit or building permit, the lot owner shall install a minimum two thousand (2,000) gallon water storage system, meeting IFC standards". Refill on demand is not required to meet IFC standards.
3. A note on the final subdivision plat stating: "The installation of an approved IFC residential fire suppression sprinkler system is required in all newly constructed residences".
4. Prior to final plat, a manmade or natural water source with a dry hydrant capable of delivering adequate water supply as prescribed by IFC.
5. A note on the final subdivision plat stating: "At the time of building permit or building location permit, the lot owner shall install an approved fire suppression method to the satisfaction of Bonner County".

The fire protection plan submitted as part of the application states, "The subdivision will be served by a public water system, Mountain Springs Water Corp. Mountain Springs provides fire flow to development within their service areas. The development will include three new fire hydrants. There is also an existing hydrant at the intersection of Bottle Bay Rd. The hydrants will be spaced per fire code standards and are capable of providing minimum pressure and flow requirements."

In addition to this, the project shall meet at least one of the sub-conditions as noted in points "1" through "5" above.

6. Per BCRC 12-624.A, all new roads created for subdivisions shall be designated by unique road names, unless such roads are determined to be and are designed to be extensions of existing roads. Upon further review of the project, the proposed road names will be verified for uniqueness. Road names will require a modification if not found to be unique.
7. Per BCRC 12-624.D, all proposed lots less than five (5) gross acres shall have direct frontage on, and direct access to, a public right of way. Right of way offered for dedication in any zoning district shall be developed with a road constructed to the standards set forth in title 2 of this code.

Preliminary road design plans, prepared by James A Sewell, July 2024, were submitted as part of this application and SS0002-24. The plans have been reviewed by Bonner County Road and Bridge Department as part of SS002-24 on November 27, 2024, and this application on April 25, 2025. The applicant shall meet all conditions listed in these letters in addition to any further modifications of these conditions by the Bonner County Road and Bridge Department upon further review of the project or based on the site conditions.

8. Per BCRC 12-642.B.10, the preliminary plat shall show all parcels of land intended to be dedicated for public use or reserved for the use of all property owners with the purpose indicated.

Note 9 of the preliminary plat, "Bonita Bay Lane and Fiesta Shores Drive are privately maintained public roads and will be constructed to the privately maintained public roads county standards. They have not been constructed to county standards for county maintenance. These roads shall be maintained at the sole expense of the property owners until such time as they are improved to county standards for public maintenance, at which time it may be considered for acceptance into the county maintenance system by the Bonner County Commissioners"

9. Per BCRC 12-643.I, the preliminary plat shall be valid for a period not to exceed two (2) years from the date of approval. At any time prior to the expiration date of the preliminary plat, an applicant may make a written request to the planning director for a single extension of the preliminary plat for a period up to two (2) years. The board may consider such request for extension at any regular business meeting. The extension request must be approved or denied prior to the expiration date of the preliminary plat.

10. Per BCRC 12-644.A, after the preliminary plat is approved, the subdivider shall have an improvement plan for the subdivision prepared by a registered civil engineer. Two (2) copies of the improvement plan shall be filed with the county engineer. This plan shall include the following:

1. The subdivision name and number, geographic grid (township, range and tier, section number and location within the section), north arrow, date and scale no smaller than one hundred feet to the inch (1" = 100').
2. The plan and profile of all proposed roads showing final grades and cross sections of roads in accord with the requirements contained in title 2 of this code.
3. The plan and profile of proposed sanitary and stormwater systems with grades and sizes indicated. Drain calculations may be required.
4. A grading plan, showing stormwater drainage for each lot.
5. Any other improvements such as curbs, gutters, sidewalks, bridges, lift stations, fire hydrants, street lighting, etc., as required, and in accord with the requirements contained in title 2 of this code.

11. After the approval of the improvement plans has been obtained from Bonner County, the subdivider may begin construction of improvements on site as approved. After

the completion of the improvements on site, the applicant's engineer shall submit inspection reports of the built improvements to the County for review.

Per BCRC 12-644.B, the county engineer, or his representative, shall check inspection reports of the applicant's engineer and shall perform a final inspection and additional inspections (if called for). Construction and inspection of road improvements shall be completed in accord with the requirements contained in Title 2 of the Bonner County Revised Code or Appendix A of Title 12 of the Bonner County Revised Code.

12. Per BCRC 12-644.C, in lieu of completing all improvements as required before final plat recording, the subdivider shall enter into a surety agreement with the board agreeing to complete the improvements in accordance with surety agreement conditions and preliminary and final plat approvals. A cash deposit, certificate of deposit, corporate surety bond written by an insurance company licensed in Idaho having a rating from AM Best & Company of "A" or better, letter of credit issued and backed by a federal or state chartered bank, is required equivalent to one hundred fifty percent (150%) of the project engineer's estimated cost of construction of the improvements for the purpose of guaranteeing completion of the work and repair of any defects in improvements which occur within one year of the first acceptance of the completed work by the board. Sureties guaranteeing the work and repair of any defects in improvements which occur within one year after first acceptance of the completed work by the board may be reduced by the board by one-half (1/2) for that one year. The surety agreement shall be valid for a period not to exceed two (2) calendar years from the date of approval. At any time prior to the expiration date of the surety agreement, the subdivider may make a written request to the planning director for a single extension of the surety agreement for a period up to two (2) years. The board may consider such request for extension at any regular business meeting. The extension request must be approved or denied by the board prior to the expiration date of the surety agreement.
13. Per BCRC 12-646, BCRC 12-647 and BCRC 12-648, the final plat shall conform to these sections of the Bonner County Revised Code.
14. Per BCRC 12-7.2, the applicant submitted a stormwater management and erosion control plan, dated July 15, 2024, prepared by James A Swell & Associates, LLC and stamped by an Idaho licensed engineer, B. Scott Brown on July 18, 2024.

Please contact the Planning Department if you have any questions.

Sincerely,

---

Asia Williams, Chair  
Bonner County Commissioners

cc: Planning Department



Instrument # 1044586  
Bonner County, Sandpoint, Idaho  
03/14/2025 11:30:00 AM No. of Pages: 8  
Recorded for: BONNER COUNTY PLANNING  
Michael W. Rosedale Fee: \$0.00  
Ex-Officio Recorder Deputy  
Index to: MISC

BC



**Surety Agreement**  
**Subdivision Improvements Performance Bond**

**PLANNING**

**FILE SS0002-24; BAHIA DEL SOL 1<sup>ST</sup> ADDITION**

**INSTRUMENT: 1044105**

## **SURETY AGREEMENT**

THIS SURETY AGREEMENT (the "Agreement") is made and entered into this 28 day of January, 2025 (the "Effective Date"), by and between Darwin W. Brown and Carolyn J. Brown, a duly formed Idaho Partnership in good standing with a principal place of business at 747 S Sagle Road, Sagle, ID 83860, hereinafter referred to as the "Applicant," and the Bonner County Commissioners, hereinafter referred to as the "County." The Applicant and the County may hereinafter be referred to individually as a "Party" and collectively as the "Parties".

WHEREAS, the Applicant is required to post security for the construction and/or installation of the following improvements (the "Improvements") by the laws of the State of Idaho, and applicable ordinances of Bonner County, to wit:

To confirm the required surety of \$1,053,093.00 (which equals 150% of the project engineer's estimated costs for completion of the Improvements), the *Engineer's Opinion of Preliminary Project Costs*, dated December 18, 2024, by project engineer B. Scott Brown, PE, estimating the cost of completing road, stormwater, sewer and water improvements, is attached hereto as Exhibit 1.

WHEREAS, the Improvements are to be constructed by the Applicant with regard to certain real property described, as follows:

That property depicted on preliminary plat SS0002-24 on file in the Bonner County Planning Department.

NOW, THEREFORE, for the mutual promises and obligations made by the Parties herein, and for good and sufficient consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, do hereby agree as follows:

1. The Applicant hereby covenants and agrees to post security in the amount of One Million, Fifty-Three Thousand, Ninety-Three Dollars (\$1,053,093.00) for construction and installation of the Improvements, and the County hereby agrees to accept said security, each in accordance with the terms and conditions of this Agreement.

2. The Applicant, simultaneously with the execution of this Agreement, does hereby deposit with the County Performance Bond No. 023226044 dated 01/28/2025, in the total amount of One Million, Fifty-Three Thousand, Ninety-Three Dollars (\$1,053,093.00) attached hereto as Exhibit 2, hereinafter referred to as the "Surety," as security for the complete performance, construction and installation of the above described improvements.

3. The Applicant shall complete construction and installation of the Improvements on or before (2) two years from the Effective Date of this Agreement, otherwise the Surety shall be immediately forfeited to the County, and the entire face amount of the Surety, One Million, Fifty-Three Thousand, Ninety-Three Dollars (\$1,053,093.00) shall be immediately due and payable to the County, and said Surety may be drawn by the County to the full amount thereof.

4. The Surety shall be made in the name of the "Bonner County Commissioners," authorizing the Chair to sign for the release or modification thereof. The Surety shall be held by the Bonner County Treasurer.

5. There are no third-party beneficiaries to this Agreement.

6. If at any time during the term of this Agreement Ohio Casualty Insurance Company shall: a) lose its "A" rating from A. M. Best & Company; or b) become unable to meet its financial obligations as and when they become due and owing; or c) enter into any form of liquidation, receivership or bankruptcy proceeding, whether voluntary or involuntary; or d) cease to be licensed to do business in Idaho, Applicant shall within 10 business days inform the County in writing of said changes and shall immediately replace Performance Bond #023226044 dated 01/28/2025 with a replacement bond which complies with Bonner County Ordinances.

7. In the event that the Applicant fails or refuses for any reason whatsoever to complete the Improvements on or before the date set forth in paragraph Number 3 hereof, the County shall have the right to cash, or make demand for, and receive payment of the full-face amount of the Surety, and to do so without any protest or recourse of any nature by the Applicant. Furthermore, should the County choose to complete the bonded Improvements (which decision is in the sole and exclusive discretion of the County) the County, its agents, contractors or designees shall have the right to enter the subject property as necessary to carry out the completion of the Improvements.

8. In case of default by the Applicant, the County shall have the option, in its sole and exclusive discretion, to complete the Improvements or not. If the County elects to complete the Improvements, and the total cost to the County of constructing the Improvements is less than the total amount of the Surety actually redeemed by the County in cleared funds, the difference between the actual cost to the County of constructing and installing the Improvements and the amount of the Surety actually redeemed by the County in cleared funds shall be paid to the Applicant, less an administrative and overhead charge by the County equal to twelve percent (12%) of the total cost to the County of constructing and installing the Improvements. However, if the County elects to complete the improvements, and the total cost to the County of constructing the Improvements is greater than the amount of the Surety actually redeemed by the County in cleared funds, then the Applicant hereby agrees to reimburse and hold harmless the County for any and all additional costs incurred by the County in constructing and installing the Improvements, together with an administrative and overhead charge by the County equal to twelve percent (12%) of the total cost to the County of constructing and installing the Improvements.

9. This Agreement shall be binding on all of the Applicant's successors in interest, and any such successor in interest must comply with all the obligations of this Agreement, including but not limited to the maintenance of a valid and enforceable surety bond as set forth herein.

10. Applicant shall notify the County in writing within ten (10) business days in the event that either the Applicant or the Surety issuer becomes insolvent, enters into receivership, involuntary bankruptcy, bankruptcy, defaults, or otherwise become unable to complete the bonded infrastructure and/or honor \_\_\_ Performance \_ Bond # \_023226044\_ dated \_01/28/2025\_.

11. In the event the Applicant completes construction of the Improvements on or before the date set forth in paragraph Number 3 hereof, the Applicant shall maintain the Surety in full force and effect for one (1) year after the date of first acceptance of the completed work by the County upon receiving notice by the Bonner County Planning Department, pursuant to and under the direction of the County Commissioners, that the Improvements have been constructed and installed in accordance with all applicable plans, plats, specifications, regulations and other requirements, and that the Improvements have been approved by Bonner County (the "First Acceptance"). Within thirty (30) calendar days following the one-year anniversary of the First Acceptance, the Bonner County Treasurer shall release the Surety to the Applicant. If construction and installation of the Improvements is not completed within one (1) year of the Effective Date of this Agreement, the Applicant shall provide a detailed status report to the County advising of construction and installation progress, and confirming that this Agreement and the surety bond posted in accordance herewith remain in full force and effect under the terms of this Agreement and the surety standards of Bonner County Revised Code 12-644(C).

12. The Surety warranting the construction and installation of the Improvements,



and guaranteeing the repair of any defects in Improvements which occur within one year after First Acceptance of the completed Improvements by the Board, may or may not be reduced by the Board, in the Board's sole and exclusive discretion, by one-half (½) for that one year. This Agreement shall be valid for a period not to exceed two (2) calendar years from the date of First Approval. At any time prior to the expiration date of this Agreement, the Applicant may make a written request to the Planning Director for a single extension of this Agreement for a period not to exceed two (2) years. As a condition of granting such an extension, the County may require a revised estimate, at the Applicant's expense, to determine if the original amount of the Surety is sufficient to cover the cost of the construction or reconstruction of the Improvements, and shall have the authority to increase the amount of the Surety if the revised estimate supports such. The County may consider such request for extension at any regular business meeting. The extension request must be approved or denied by the County prior to the expiration date of this Agreement.

13. In the event that the Surety lapses, and/or Applicant fails to comply with the requirements of this Agreement and/or associated Bonner County Ordinances in effect at the time of the execution of this Agreement, Bonner County Planning Department shall file a petition for vacation of the approved plats supported by this Agreement, and the County may grant said vacations in accordance with Idaho Code Title 50, Chapter 13 "Plats and Vacations" and assess against the Surety and/or the Applicant any and all costs the County has incurred.

14. Applicant agrees to promptly reimburse all costs, including but not limited to attorneys' fees and costs, expert witness fees, court reporting fees, engineering fees, transportation costs, room and board of witnesses and attorneys, and/or Bonner County employees' time incurred by the County in order to enforce this Agreement, the performance of the Surety, and/or any litigation resulting from Applicant's and/or its Surety's non-compliance with the terms of this Agreement.

15. Applicant agrees to indemnify, defend and hold harmless the County, in the first instance, from and against any claims, suits, and/or judgments issued by any court of competent jurisdiction related in any way to Applicant's failure to comply with this Agreement.

16. This Agreement shall be governed by and construed under Idaho law, except for Idaho choice of law provisions, which shall not apply. Any litigation involving any dispute arising under this Agreement shall be filed solely and exclusively in Bonner County District Court, to the exclusion of any other available forum. Applicant knowingly and expressly waives any and all defenses to the selected forum, including but not limited to personal jurisdiction and *forum non-conveniens*.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and date first written above.

APPLICANT:

BONNER COUNTY:

Donna W. Brown

Carol J. Brown

Asia Williams

ATTEST: Michael W. Rosedale, Clerk

Asia Rosedale

By: Bonner County Deputy Clerk

Date: 2 25 2025



BOND NO. **023226044**  
INITIAL PREMIUM: **\$31,593.00**  
SUBJECT TO RENEWAL.

## SUBDIVISION IMPROVEMENTS PERFORMANCE BOND

### KNOW ALL MEN BY THESE PRESENTS:

That we, Darwin W. Brown and Carolyn J. Brown, as Principal,  
and The Ohio Casualty Insurance Company, a corporation **organized and doing business under and by**  
virtue of the laws of the State of New Hampshire and duly **licensed to conduct** a general surety business  
in the State of Idaho as Surety, are **held** and firmly bound unto  
Bonner County, 1500 Highway 2, Suite 101, Sandpoint, ID 83864  
as Obligor, in the sum of One Million Fifty-three Thousand Ninety-three Dollars And Zero Cents  
( \$1,053,093.00 ), for which payment,  
well and truly to be made, we bind ourselves, our heirs, executors and successors, jointly and severally firmly by these presents.

### THE CONDITION OF THE OBLIGATION IS SUCH THAT:

WHEREAS, the above named Principal entered into an agreement with said Obligor to:  
SS0002-24, Bahia del Sol subdivision improvements - 150% of Cost Estimate 12.18.2024

NOW THEREFORE, the condition of this obligation is such, that if the above Principal shall well and truly perform said agreement during the original term thereof, this obligation shall be void, otherwise it shall remain in full force and effect.

IN WITNESS WHEREOF, the seal and signature of said Principal is hereto affixed and the corporate seal and the name of the said Surety is hereto affixed and attested by its duly authorized Attorney-in-Fact at Post Falls,  
Idaho, this 28th day of January, 2025.

"PRINCIPAL"

"SURETY"

Darwin W. Brown and Carolyn J. Brown

The Ohio Casualty Insurance Company

Darwin W. Brown  
Darwin W Brown

BY:

Ryan Barnes  
Ryan Barnes

Attorney-in-Fact

Carolyn J. Brown  
Carolyn J Brown





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8202047-980324

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Ryan Barnes; Angela M. Demming; James D. Dickinson; Lisa Dyer; Daniel Graisy; Keith Kline

all of the city of Post Falls state of ID each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 3rd day of September, 2019.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA  
County of MONTGOMERY ss

On this 3rd day of September, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 28 day of January, 2025.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.





Alexander Feyen &lt;alexander.feyen@bonnercountyid.gov&gt;

**SS0002-24 Bahia del Sol 1st Addition: Surety Agreement**

15 messages

**Alex Feyen** <alexander.feyen@bonnercountyid.gov>

Mon, Dec 16, 2024 at 3:03 PM

To: Matt Mulder <matt.mulder@bonnercountyid.gov>, Jedediah Sachen <jedediah.sachen@bonnercountyid.gov>, Spencer Ferguson <spencer.ferguson@bonnercountyid.gov>  
Cc: Jacob Gabell <jake.gabell@bonnercountyid.gov>

Hi Matt, Jed &amp; Spencer,

Attached is the engineer's estimate for the public road, public utilities and stormwater management for the above file. The applicant is requesting to bond for their improvements. Does this engineer's estimate appear reasonable to you all?

Thanks,

Alex

--

**Alex Feyen, MPA**  
**Planner II**

Bonner County Planning Department  
1500 Highway 2, Suite 208  
Sandpoint, ID 83864  
Phone: 208-265-1458

**3 attachments****Engineer's Estimate - Fry Creek\_2024-12-09.pdf**  
212K**Bahia Del Sol 1st Addn - Water & Sewer Plans\_REV2024-09-09.pdf**  
4210K**Bahia Del Sol 1st Addn - Road & SWM Plans\_2024-07-18.pdf**  
2942K**Jedediah Sachen** <jedediah.sachen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 9:50 AM

To: Alex Feyen &lt;alexander.feyen@bonnercountyid.gov&gt;

Cc: Matt Mulder &lt;matt.mulder@bonnercountyid.gov&gt;, Spencer Ferguson &lt;spencer.ferguson@bonnercountyid.gov&gt;, Jacob Gabell &lt;jake.gabell@bonnercountyid.gov&gt;

Good Morning Alex,

I've taken a look at their estimate and find it a bit lower than I would like; however with a 150% bonding margin I think it will be adequate.

Please see the attached memo for more information, and let me know if you have any questions.

thanks,  
Jed

**Jed Sachen, PE**

Engineer  
Bonner County Engineering Department  
1500 Hwy 2, Suite 101 Sandpoint, ID 83864  
Phone: (208) 290-8040

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**MLD0087-22 Estimate Review Memo.pdf**

128K

**Alex Feyen** <alexander.feyen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 1:27 PM

To: Jedediah Sachen &lt;jedediah.sachen@bonnercountyid.gov&gt;

Cc: Matt Mulder &lt;matt.mulder@bonnercountyid.gov&gt;, Spencer Ferguson &lt;spencer.ferguson@bonnercountyid.gov&gt;, Jacob Gabell &lt;jake.gabell@bonnercountyid.gov&gt;

Hi Jed,

The file number is mislabelled. Could you please use the one in the subject of the email so I can send it to Scott?

[Quoted text hidden]

**Jedediah Sachen** <jedediah.sachen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 2:06 PM

To: Alex Feyen &lt;alexander.feyen@bonnercountyid.gov&gt;

Cc: Matt Mulder &lt;matt.mulder@bonnercountyid.gov&gt;, Spencer Ferguson &lt;spencer.ferguson@bonnercountyid.gov&gt;, Jacob Gabell &lt;jake.gabell@bonnercountyid.gov&gt;

Alex,

Here is that updated memo.

thanks,

Jed

**Jed Sachen, PE**

Engineer

Bonner County Engineering Department

1500 Hwy 2, Suite 101 Sandpoint, ID 83864

Phone: (208) 290-8040

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**SS0002-24 Estimate Review Memo.pdf**

126K

**Alex Feyen** <alexander.feyen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 2:27 PM

To: Scott Brown &lt;sbrown@jasewell.com&gt;

Hi Scott,

See Jed's comments below.

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**SS0002-24 Estimate Review Memo.pdf**

126K

**Matt Mulder** <matt.mulder@bonnercountyid.gov>

Wed, Dec 18, 2024 at 2:31 PM

To: Jedediah Sachen &lt;jedediah.sachen@bonnercountyid.gov&gt;

Cc: Alex Feyen &lt;alexander.feyen@bonnercountyid.gov&gt;, Spencer Ferguson &lt;spencer.ferguson@bonnercountyid.gov&gt;, Jacob Gabell &lt;jake.gabell@bonnercountyid.gov&gt;

I think that most of the roadway construction costs are realistic, with the exception of the asphalt costs at \$80/ton. Even for our very large paving projects we're seeing closer to \$100/ton, and for a smaller project like this it could be in the neighborhood of \$120/ton, which is 50% more than they're estimating.

-Matt Mulder, PE  
Staff Engineer  
Bonner County Road & Bridge

208-255-5681 ext 1

[Quoted text hidden]

**Scott Brown** <sbrown@jasewell.com>  
To: Alex Feyen <alexander.feyen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 2:34 PM

Alex Thanks. It sounds like he is ok with the estimate since there is a 150% contingency required.

**B. Scott Brown, P.E.**



**James A. Sewell & Associates, LLC**  
ENGINEERING • SURVEYING • LAND USE PLANNING

1319 North Division Avenue

Sandpoint, Idaho 83864

Office: (208) 263-4160

Mobile: (208) 610-1157

[www.jasewell.com](http://www.jasewell.com)

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**Alex Feyen** <alexander.feyen@bonnercountyid.gov>  
To: Scott Brown <sbrown@jasewell.com>

Wed, Dec 18, 2024 at 2:40 PM

See Matt's comments below.

----- Forwarded message -----

From: **Matt Mulder** <matt.mulder@bonnercountyid.gov>

Date: Wed, Dec 18, 2024 at 2:32 PM

Subject: Re: SS0002-24 Bahia del Sol 1st Addition: Surety Agreement

[Quoted text hidden]

[Quoted text hidden]

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**Scott Brown** <sbrown@jasewell.com>  
To: Alex Feyen <alexander.feyen@bonnercountyid.gov>  
Cc: Alex Feyen <alexander.feyen@bonnercountyid.gov>

Wed, Dec 18, 2024 at 2:55 PM

Matt,

Your comment below is a little open-ended. Am I required to change the ACP unit cost and resubmit my estimate, or does the 150% bonding contingency cover our difference in our opinion? I got my unit cost from Scott Wood.

**B. Scott Brown, P.E.**





**James A. Sewell & Associates, LLC**  
ENGINEERING • SURVEYING • LAND USE PLANNING

1319 North Division Avenue

Sandpoint, Idaho 83864

Office: (208) 263-4160

Mobile: (208) 610-1157

[www.jasewell.com](http://www.jasewell.com)

**From:** Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>

**Sent:** Wednesday, December 18, 2024 2:40 PM

**To:** Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>

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**Alex Feyen** <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>

To: Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>, Matt Mulder <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>

Wed, Dec 18, 2024 at 2:57 PM

I am adding Matt here.

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**James A. Sewell & Associates, LLC** **image001.jpg**  
ENGINEERING • SURVEYING • LAND USE PLANNING 6K

**Matt Mulder** <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>

To: Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>

Cc: Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>

Wed, Dec 18, 2024 at 3:17 PM

Ultimately the bonding requirements are up to the Planning Department and it's their prerogative as to whether they accept these numbers or not; I just weigh in to give some helpful insight on the items I have expertise in. In my mind, it is best practice to attempt to be as accurate as possible with these costs up front, with the 150% being reserved for radical market changes or big errors in estimation to ensure that there's ample leeway in covering all costs if things go south. We shouldn't go into the start of the bonding already eating up that 50% buffer.

If you can provide a written estimate from Woods for that project that shows \$80/ton, then I'd recommend Alex accept that, and then I'll have to give Scott Wood a hard time and tell him I want that unit price on our 2025 projects too. :P lol. Maybe he's got some insight on where he thinks asphalt prices are going in 2025.

-Matt Mulder, PE  
Staff Engineer  
Bonner County Road & Bridge  
208-255-5681 ext 1

[Quoted text hidden]

**Scott Brown** <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>

To: Matt Mulder <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>, Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>

Wed, Dec 18, 2024 at 3:37 PM



Alex,

See attached revised cost estimate. I bumped up the ACP unit cost to \$100/ton based on Matt's suggestion. The timing of plat approval for this project is more important to me than increasing the bonding amount a little.

Thanks.

**B. Scott Brown, P.E.**



**James A. Sewell & Associates, LLC**  
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1319 North Division Avenue

Sandpoint, Idaho 83864

Office: (208) 263-4160

Mobile: (208) 610-1157

[www.jasewell.com](http://www.jasewell.com)

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**From:** Matt Mulder <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>

**Sent:** Wednesday, December 18, 2024 3:18 PM

**To:** Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>

**Cc:** Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>

**Subject:** Re: [EXT SENDER] RE: SS0002-24 Bahia del Sol 1st Addition: Surety Agreement

Ultimately the bonding requirements are up to the Planning Department and it's their prerogative as to whether they accept these numbers or not; I just weigh in to give some helpful insight on the items I have expertise in. In my mind, it is best practice to attempt to be as accurate as possible with these costs up front, with the 150% being reserved for radical market changes or big errors in estimation to ensure that there's ample leeway in covering all costs if things go south. We shouldn't go into the start of the bonding already eating up that 50% buffer.

If you can provide a written estimate from Woods for that project that shows \$80/ton, then I'd recommend Alex accept that, and then I'll have to give Scott Wood a hard time and tell him I want that unit price on our 2025 projects too. :P lol. Maybe he's got some insight on where he thinks asphalt prices are going in 2025.

-Matt Mulder, PE  
Staff Engineer  
Bonner County Road & Bridge  
208-255-5681 ext 1

On Wed, Dec 18, 2024 at 2:57 PM Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)> wrote:

I am adding Matt here.

On Wed, Dec 18, 2024 at 2:55 PM Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)> wrote:

Matt,

Your comment below is a little open-ended. Am I required to change the ACP unit cost and resubmit my estimate, or does the 150% bonding contingency cover our difference in our opinion? I got my unit cost from Scott Wood.

**B. Scott Brown, P.E.**

[1319 North Division Avenue](#)

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[Quoted text hidden]

 **Engineer's Estimate - Fry Creek\_2024-12-18.pdf**  
211K

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**Alex Feyen** <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>  
To: Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>  
Cc: Matt Mulder <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>

Thu, Dec 19, 2024 at 11:24 AM

Matt, are you good with this?

[Quoted text hidden]

---

**Matt Mulder** <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>  
To: Alex Feyen <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>  
Cc: Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>

Thu, Dec 19, 2024 at 11:32 AM

Yeah, that looks better to me.

-Matt Mulder, PE  
Staff Engineer  
Bonner County Road & Bridge  
208-255-5681 ext 1

[Quoted text hidden]

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**Alex Feyen** <[alexander.feyen@bonnercountyid.gov](mailto:alexander.feyen@bonnercountyid.gov)>  
To: Matt Mulder <[matt.mulder@bonnercountyid.gov](mailto:matt.mulder@bonnercountyid.gov)>  
Cc: Scott Brown <[sbrown@jasewell.com](mailto:sbrown@jasewell.com)>, Jacob Gabell <[jake.gabell@bonnercountyid.gov](mailto:jake.gabell@bonnercountyid.gov)>

Thu, Dec 19, 2024 at 1:38 PM

Thanks, Matt.

Scott, attached is the surety agreement template I was speaking about yesterday. Go ahead and fill it out, we will send it over to legal, and we will get it ready to go to the Board. Please address all of the highlighted areas, as well as providing a

12/19/24, 1:39 PM

Bonner County Mail - SS0002-24 Bahia del Sol 1st Addition: Surety Agreement

copy of the bond.

[Quoted text hidden]



**Draft Generic Surety Agreement.docx**

39K

DRAFT



# Bonner County Planning Department

Planning  
Item # 5

September 16, 2025

## Memorandum

To: Commissioners

From: Daniel Britt, Planner II

Re: Adopting a resolution for file # AM0001-25 Rural Residential to Transition

The above referenced Comprehensive Map Amendment was approved at a public hearing on September 10, 2025 to change the Comprehensive Plan Map from Rural Residential to Transition. The project is located in Section 32, Township 56 North, Range 02 West, Boise-Meridian, Idaho.

Auditing Review: N/A

Risk Review: N/A

Legal Review: June 23, 2025

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution : \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to: Alex Feyen, Daniel Britt, Janna Brown

A suggested motion would be: I move to approve a resolution, # \_\_\_\_\_, amending the Bonner County Projected Land Use Map from Rural Residential to Transition for the parcel in this File AM0001-25, totaling an approximate 2.794-acres.

Recommendation Acceptance: Yes or No

Asia Williams, Chair

Date



**Resolution 20-**

**Adopting  
Bonner County Comprehensive Plan  
Projected Land Use Map Amendment  
Miller File AM0001-25**

**Whereas**, Bonner County, pursuant to Idaho Code §67-6508 and §67-6509, did adopt an amendment to the 1978 comprehensive plan projected land use map, hereinafter referred to as “Map,” by resolution of the Board of County Commissioners, Resolution #05-87, on December 13, 2005, recorded at Instrument #694695, Bonner County Records; and

**Whereas**, Bonner County received an application from Kimberly Miller requesting to amend the existing Map from Rural Residential to Transition for approximately 3.52 acres identified in Planning Department File AM0001-25; and

**Whereas**, the Bonner County Planning Commission did hold a public hearing on June 3, 2025, on the proposed map amendment and did recommend approval of the application to the Board of Commissioners, finding that it is not in conflict with the policies of the Comprehensive Plan; and

**Whereas**, the Board of County Commissioners did hold a public hearing on September 10, 2025 and approved the application File AM0001-25, finding that the amendment is not in conflict with the policies of the Comprehensive Plan, and further called for the preparation of a resolution adopting the amendment to the Map;

**Now, therefore be it resolved** by the Board of County Commissioners of Bonner County, Idaho, that the amendment to the Map from Rural Residential to Transition is hereby adopted for the property described as follows:

The Official Comprehensive Plan Projected Land Use Map of Bonner County, Idaho is hereby amended by the reclassification of the following described lands from Rural Residential to Transition:

Section 32, Township 56 North, Range 2 West, B.M.

A parcel of land in the Northeast ¼ of Section 32, Township 56 North, Range 2 West, Boise Meridian, Bonner County, Idaho, as described in Quitclaim deed Instrument Number 794497, records of Bonner County, Idaho, and described as follows:

**COMMENCING** at the north ¼ corner of said Section 32, marked with a railroad spike in road as described in CP&F Instrument Number 755006, records of Bonner County, Idaho;

Thence along the north line of said Section 32, South 88°57'06" East, 885.78 feet, to the east line of the new Highway 95, marked with Idaho Transportation Department Right-of-way monument, and the **TRUE**

**POINT OF BEGINNING;**

Thence continuing along said north line, South 88°57'06" East, 153.60 feet to the said west line of the original Highway 95;

Thence leaving said north line and along said west line, South 15°27'17" West, 695.67 feet;

Thence leaving said west line, South 88°55'07" West, 185.61 feet, to said east line, marked with a 5/8 inch rebar and cap by PLS 14879;

Thence along said east line, North 19°48'56" East, 1.64 feet;

Thence continuing along said east line, North 06°32'40" East, 108.97 feet, to an Idaho Transportation Department Right-of-way monument;

Thence North 19°49'26" East, 602.74 feet, to the **TURE POINT OF BEGINNING**; encompassing an area approximately 2.794 Acres;

EXCEPT County Road;

And EXCEPT State Highway right of way.

Said parcel # RP56N02W320651A containing approximately 2.794 acres

The official Map and amendment shall be located in the Bonner County Planning Department and shall be available to the public for inspection free of charge during normal business hours.

**BE IT FURTHER RESOLVED** that, with the recording of this document in the records of Bonner County, Idaho, Section 67-6509(c), of Idaho Code is fulfilled.

Adopted as a resolution of the Board of County Commissioners of Bonner County, Idaho, done this \_\_\_\_ day of \_\_\_\_, 20\_\_ upon a majority vote.

**BONNER COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Brian Domke, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

ATTEST: Michael W. Rosedale, Clerk

\_\_\_\_\_  
By Deputy Clerk

\_\_\_\_\_  
Date

Legal: \_\_\_\_\_



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

September 23, 2025

BOCC  
Item #1

**MEMORANDUM**

To: Bonner County Commissioners

Re: Board of Commissioners – Chair

In accordance with Idaho Code I.C. § 31-705, the Bonner County Board of Commissioners elected a Chair from their number upon the seating of the new board on January 13, 2025. During the discussion regarding the election of the Chair, I offered the perspective that the Chair position is one that creates additional duties and responsibilities for the elected board member, and that the position of Chair should be shared equally throughout the duration of the 2-year term of the board. As such, it is my proposal that a new Chair should be elected every 8-months, allowing the position to rotate between all the members of the board over the 2-year period. This approach would result in the election of a new Chair at this time, and again in May of 2026.

This memorandum has been reviewed and approved by our county legal counsel.

**A suggested Motion would be:** Based on the information before us, I move to elect (*insert name*) as Chair of the Bonner County Board of Commissioners.

Recommendation Acceptance: ☐ yes ☐ no

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

September 23, 2025

BOCC  
Item #2

**MEMORANDUM**

To: Bonner County Commissioners

Re: Board of Commissioners – Vice Chair

The Bonner County Board of Commissioners has a history of assigning one of its members as the Vice Chair. The full extent of the duties and authority of the Vice Chair position is not known to have been formally defined, which can create confusion. As such, it is my suggestion that the Board of Commissioners dissolve the position of Vice Chair and adopt the use of I.C. § 31-706 in the following manner:

1. Should a meeting/hearing occur when the Chair is not present, those members of the board who are present vote to elect one of their members as the Temporary Chair for that meeting/hearing.
2. The Temporary Chair has the authority to sign as the Chair any documents associated with decisions made by the Board during the meeting/hearing that was facilitated by the Temporary Chair.
3. Any of the normal duties of the Chair (those that are not specific to the meeting in which a Temporary Chair was used) as defined by Idaho Code remain unchanged and are not assumed by the Temporary Chair.

This memorandum has been reviewed and approved by our county legal counsel.

**A suggested Motion would be:** Based on the information before us, I move to dissolve the Bonner County Board of Commissioners position of Vice Chair and adopt the use of Idaho Code § 31-706 as outlined in this memorandum.

Recommendation Acceptance: ☐ yes ☐ no

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Date