



Bonner County Ambulance Service District Board

Brian Domke

Asia Williams

Ron Korn

AGENDA FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT MEETING

January 21, 2026 – Start 11:00 A.M. – End 12:00 P.M.

Bonner County Administration Building, 1500 Highway 2, Room 338, Sandpoint, ID

*****LIVESTREAM:** <https://www.youtube.com/channel/UCsFUpuVj8VtuATY4eAD7e4Q/videos>

You are invited to a Zoom Webinar

When: January 21, 2026, at 11:00 A.M. – 12:00 P.M. Pacific Time (US & Canada)

Topic: Bonner County Board of Bonner County Ambulance Service District's Meeting

Join from PC, Mac, iPad, or Android:

<https://bonnercounty.zoom.us/j/89519353439>

*****For Those Electronically Participating:**

Use of the Zoom link is not intended as a substitute for in person or written participation in the proceedings of County business. It is possible to have technology issues with the Zoom link to include, but not limited to, difficulty hearing and being heard.

If you have information to communicate to the County, please come in person or send your information in writing. The County cannot assure that the information will be received via Zoom. Use of Zoom is at risk of the user. Technology failure will not result in the County re-agendizing and/or accepting post deadline information on any given item or issue. In-person attendance is recommended.

CALL TO ORDER

ADOPT THE ORDER OF AGENDA

CONSENT AGENDA – Action Item

- 1) Bonner County Ambulance Service District Minutes, January 7, 2026

BCASD

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #7; Totaling \$28,687.56

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

- 1) Task List: Review & Updates
- 2) Budget Forecast Update

PUBLIC COMMENT*

Public Comment This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section, except in an emergency circumstance. Comments related to future public hearings should be held for the public hearing. Any person needing special accommodation to participate in the above-mentioned meeting should contact the Commissioners' Office 48 hours prior to the meeting by calling (208) 265-1438.*



Bonner County Ambulance District
Board of Commissioners

Brian Domke Asia Williams Ron Korn

January 21, 2026

Memorandum

CONSENT
AGENDA

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, January 7, 2026

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair

Date



Bonner County

Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT

January 7, 2026 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, January 7, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke and Korn were present. Commissioner Domke called the meeting to order at 11:12 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED

Commissioner Korn made a motion to adopt the Order of the Agenda as presented.

Commissioner Domke stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes, December 17, 2026

Commissioner Korn made a motion to adopt the Consent Agenda as presented.

Commissioner Domke stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

BCASD – Sarah Nixon

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #6 **Totaling \$46,326.61**

Commissioner Korn made a motion to approve payment of the FY26 BCASD Claims in Batch #6

Commissioner Domke stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding a \$500,000 Revenue Anticipation Note

Legal, Bill, said there is one correction that needs to be made on this, which is the date that this closes out.

Commissioner Korn made a motion to approve the \$500,000 Revenue Anticipated Note and Resolution, with the amended correction of the date in the resolution as recommended, and allow the chair to sign administratively.

Commissioner Domke stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding an Agreement with the Idaho Independent Intergovernmental Authority

Commissioner Domke asked why a JPA was chosen for this rather than just a regular agreement. Bill Punkoney clarified why that is.

Commissioner Korn made a motion to sign the Agreement with the Idaho Independent Intergovernmental Authority (III-A) for the purpose of providing the BCASD with medical benefits beginning February 1, 2026.

Commissioner Domke stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

2) Budget Forecast Update

Jeff discussed where they started in January and where they anticipate ending the fiscal year. Discussion followed. Jeff talked about staffing and how they are at risk of losing staff to nearby agencies and how that impacts the department. He said the recent benefits package was very well received. Jeff and Jennifer are going to sit down in the near future and start looking at the long range, where they want to end up in five years' time. They have been so focused on the short range lately, but now they can start looking toward the future of BCASD. Discussion followed.

Commissioner Korn said we have done a great job being frugal and he would like to see that continue. He wants to see the reserves get built up and be able to have the finances to hire new employees when needed. Commissioner Domke talked about savings also for the anticipation of needing to replace big equipment, and how long the district needs to be savings to replace some of those things when the time comes.

Public Comment*

The meeting was adjourned at 11:40 a.m.

Clerk: *Lauren Reichenbach*

By _____
Commissioner Brian Domke, Chair

Date



Bonner County Ambulance District
Board of Commissioners

Brian Domke Asia Williams Ron Korn

January 21, 2026

Memorandum

Item 1

To: Bonner County Ambulance Service District Board

Re: FY26 BCASD Claims in Batch #7

The Bonner County Ambulance Service District presented the FY26 BCASD Claims Batch #7,
Totaling \$ 28,687.56

A suggested Motion would be: Based on the information before us, I move to approve the payment of the FY26 BCASD Claims in Batch #7, totaling \$28,687.56

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair

Date

Bonner County Ambulance Service District

Accounts Payable Report

1/21/2026

Batch: 7

Amount: \$28,687.56

Commissioner's Approval:

<u>Vendor</u>	<u>Bill amount</u>	<u>Due date</u>	<u>Invoice date</u>	<u>Invoice number</u>	<u>QuickBooks Desktop Account</u>
5th Avenue Car Wash	\$ 71.94	01/15/2026	01/01/2026	INV-0016	Vehicles:Repairs & Maintenance
Amazon Capital Services, Inc.	\$ 259.62	01/31/2026	01/01/2026	1QMM-GGRR-N69C	Supplies:Office
Arantxa Valderrama	\$ 123.54	01/09/2026	01/09/2026	228-23006052	EMS - Billings
AT&T Mobility-CC	\$ 772.80	02/03/2026	01/04/2026	GBJ122025	Utilities:Internet
Avery Liebing	\$ 19.44	01/09/2026	01/09/2026	228-25007322	EMS - Billings
Avery Liebing	\$ 19.44	01/09/2026	01/09/2026	228-25007313	EMS - Billings
BOUND TREE MEDICAL, LLC.	\$ 493.50	02/08/2026	01/09/2026	86055854	Supplies:Medical
CITY OF PRIEST RIVER	\$ 123.15	01/15/2026	12/29/2025	0685-00-20251229	Utilities:Other
CLEARWATER SPRINGS	\$ 34.95	01/27/2026	12/23/2025	919487	Supplies:Office
CLEARWATER SPRINGS	\$ 34.76	01/13/2026	12/09/2025	918154	Supplies:Office
Coleman Oil Company LLC	\$ 1,699.87	01/10/2026	12/31/2025	CP-0347819	Vehicles:Fuel & Gas
Comdata Inc	\$ 676.66	10/16/2025	10/01/2025	20429222	Vehicles:Fuel & Gas
EMS Technology Solutions LLC	\$ 920.00	01/30/2026	12/31/2025	74885	Computer & Software
EMSconnect	\$ 293.50	01/31/2026	01/01/2026	14565	Computer & Software
Fire Protection Specialists LLC	\$ 206.25	02/06/2026	01/07/2026	31289A	Repairs & Maintenance:Facilities
Gription Tire Pros	\$ 627.62	02/10/2026	01/06/2026	75578	Vehicles:Repairs & Maintenance
HENRY SCHEIN	\$ 36.06	02/06/2026	01/07/2026	51754582	Supplies:Medical
HENRY SCHEIN	\$ 9.97	02/06/2026	01/07/2026	51790182	Supplies:Medical
HENRY SCHEIN	\$ 90.91	02/05/2026	01/06/2026	51699822	Supplies:Medical
HENRY SCHEIN	\$ 109.85	02/04/2026	01/05/2026	51607154	Supplies:Medical
HENRY SCHEIN	\$ 184.18	02/04/2026	01/05/2026	51626017	Supplies:Medical
HENRY SCHEIN	\$ 211.25	02/04/2026	01/05/2026	51629335	Supplies:Medical

HENRY SCHEIN	\$	101.40	02/01/2026	01/02/2026	51537543	Supplies:Medical
HENRY SCHEIN	\$	511.09	01/28/2026	12/29/2025	51416281	Supplies:Medical
Jennifer R Wyman LLC	\$	1,200.00	12/31/2025	12/31/2025	2320	Contract Services:Bookkeeping & Accounting
Kootenai County 911	\$	581.28	02/27/2026	01/07/2026	2026-00000007	Supplies:Medical
MINERT & ASSOCIATES, INC	\$	266.00	02/05/2026	01/06/2026	346212	Supplies:Medical
NAPA Auto Parts SP0069	\$	18.98	01/10/2026	12/26/2025	815705	Repairs & Maintenance:Facilities
NAPA Auto Parts SPO068	\$	12.99	02/10/2026	01/08/2026	264066	Vehicles:Repairs & Maintenance
Northern Lights, Inc.	\$	104.38	01/23/2026	12/29/2025	50317661-12292025	Utilities:Electric
Northern Lights, Inc.	\$	691.31	01/23/2026	12/29/2025	50641560-12292025	Utilities:Electric
oxarc Inc.	\$	144.74	02/04/2026	01/05/2026	32486869	Supplies:Oxygen
oxarc Inc.	\$	1,196.06	01/30/2026	12/31/2025	62200127	Supplies:Oxygen
RAMP Credit Card	\$	45.00	12/11/2025	11/11/2025	-	Computer & Software
RAMP Credit Card	\$	96.00	12/09/2025	11/21/2025	-	Supplies:Medical
RAMP Credit Card	\$	498.00	12/09/2025	12/01/2025	-	Computer & Software
RAMP Credit Card	\$	78.00	12/09/2025	12/02/2025	-	Supplies:Office
RAMP Credit Card	\$	110.00	12/09/2025	12/02/2025	-	Computer & Software
RAMP Credit Card	\$	175.00	12/09/2025	12/03/2025	-	Education
RAMP Credit Card	\$	45.00	01/11/2026	12/11/2025	-	Computer & Software
RAMP Credit Card	\$	94.15	01/09/2026	12/16/2025	-	Vehicles:Repairs & Maintenance
RAMP Credit Card	\$	32.47	01/09/2026	12/30/2025	-	Supplies:Office
RAMP Credit Card	\$	4,655.44	01/09/2026	01/05/2026	-	Supplies:Medical
RAMP Credit Card	\$	3,544.06	01/09/2026	01/05/2026	-	Supplies:Medical
RAMP Credit Card	\$	126.00	01/09/2026	01/05/2026	-	Supplies:Medical
RAMP Credit Card	\$	390.00	01/09/2026	01/05/2026	-	Education
Rosalind Liams	\$	633.76	01/09/2026	01/09/2026	228-24000588	EMS - Billings
SYSTEMS DESIGN WEST LLC	\$	5,380.38	02/07/2026	01/08/2026	20260020	EMS - Billings
Trilogy Medwaste West LLC	\$	284.72	01/30/2026	12/31/2025	1863203	Utilities:Medical Waste
Vyve Broadband	\$	206.15	01/20/2026	01/02/2026	033-593176_01.02.26	Utilities:Internet
WASTE MANAGEMENT OF IDAHO, INC.	\$	67.64	01/31/2026	01/01/2026	0440121-1827-7	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	250.30	01/31/2026	01/01/2026	0244025-1827-8	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	72.98	01/31/2026	01/01/2026	0440238-1827-9	Utilities:Medical Waste
WIRED OR WIRELESS, INC.	\$	55.02	01/15/2026	02/01/2026	80971	Utilities:Internet
SUBTOTAL	\$	28,687.56				

BCASD Revenue Gap Outlook FY2026

Through January 31, 2026

January 19th Cash Position = \$1,100,000

Projected Payroll Expenses = \$140,000

Projected Operating Expenses = \$40,000

Projected Total Expenses = \$180,000

~~Projected Revenues = \$~~

End of January Cash Position = \$920,000

DRAFT