Bonner County
Board of Commissioners
Brian Domke Asia Williams Ron Korn

February 3, 2026

CONSENT AGENDA

MEMORANDUM

To: Bonner County Commissioners

Adopting the Order of the Agenda as Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda
The Consent Agenda Includes:
1) Bonner County Commissioners' Minutes January 20, 2026
2) Plat(s) for Approval: MLD0022-25, Harms Plat; MLD0053-25, Howell Plat
3) Invoice(s) Over $5k: Recording (PlanFile, **$9,078.94**); Facilities (Sunbelt, HVAC Maintenance, **$6,698**)

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair Date

DRAFT

Bonner County
Board of Commissioners
Brian Domke Asia Williams Ron Korn

MINUTES FOR THE BONNER COUNTY
BOARD OF COMMISSIONERS' MEETING
January 20, 2026 – 9:00 AM
Bonner County Administration Building
1500 Highway 2, Room 338, Sandpoint, ID

DRAFT

On Tuesday, January 20, 2026, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Domke called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence and the Pledge of Allegiance followed.

ADOPT THE ORDER OF AGENDA AS PRESENTED
Commissioner Williams made a motion to adopt the Order of the Agenda as presented. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item
1) Bonner County Commissioners' Minutes January 13, 2026
2) Invoice(s) Over $5k: Risk (Fox Autobody, **$11,496.02**)
Commissioner Korn made a motion to adopt the Consent Agenda as presented. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

DRUG COURT – Lisa Chesebro
1) Action Item: Discussion/Decision Regarding Drug Court UA Testing Contract
Commissioner Williams made a motion to approve the UA drug testing contract with Tamarack Treatment and Counseling as per the attached agreement, agreement was reviewed by legal. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

ROAD & BRIDGE – Jason Topp
1) Action Item: Discussion/Decision Regarding 2026 Road Restrictions; **Resolution**
Commissioner Korn made a motion to approve Resolution, number to be assigned, that authorizes the Road and Bridge Department to post Road Restrictions (size, weight and hauling limits) on County roads for 2026. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

PLANNING – Alex Feyen
1) Action Item: Discussion/Decision Regarding Partial Release of Surety, File SS0002-24/S0005-24, Bahia Del Sol
Commissioner Williams made a motion to approve partial release of the surety amount to $1,056,093.00 for the completion of improvements for project SS0002-24/S0005-24 noting that Road & Bridge will

provide an updated letter to both Bonner County Planning and Sewell Associates reflecting their inspection date for the road portion of the project and authorize the chair to sign the amended Bond for $526,546.50 in accordance with the terms of the surety agreement for the project.

Commissioner Korn seconded the motion.
PUBLIC COMMENT:

- Wayne Martin – Would like if the packet is not complete at posting then the item be tabled

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

CLERK – Michael Rosedale

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #16, **Totaling $189,997.97**

Commissioner Korn made a motion to approve payment of FY26 Claims Batch #16, Totaling $189,997.97. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding FY26 Demands Batch #16, **Totaling $78,015.43**

Commissioner Williams made a motion to approve payment of FY26 Demands Batch #16, Totaling $78,015.43. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

PROSECUTOR – Angela Aller

1) Action Item: Discussion/Decision Regarding LillyBrooke Family Justice Center Donation; **Resolution**

Commissioner Korn made a motion to approve Resolution, number to be assigned, opening the budget and distributing donations to VAST 03416 – 9020 Victims Assistance Funds. Commissioner Williams seconded the motion. Commissioner Williams read the note that was with the donation. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Closure of Children At Risk Account; **Resolution**

No decision made.

SHERIFF – MARINE DIVISION – Doug McGeachy

1) Action Item: Discussion/Decision Regarding IDPR WIF Grant Application; Repower a Sheriff's Patrol Vessel

Commissioner Korn made a motion to approve the IDPR WIF grant application in the amount of $50,000.00 with a county match of $25,000.00 and authorize the Chairman to sign the attached Letter of Commitment. Commissioner Williams seconded the motion.
PUBLIC COMMENT:

- Amy Lunsford – Has a lot of concerns about the Marine boats, does not feel as though they are not efficiently used, does not feel that the taxpayers should be funding this

Commissioner Korn noted that there should be a better process on these boat motors and not just going by hours. Ror Lakewold agreed with having a better process moving forward, noted that this is just an application.

- Jen Arn, WWAC – She listened to the full presentation at the WWAC meeting, and this item was unanimously supported by the WWAC

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding IDPR WIF Grant Application; Garfield Bay Boat Launch Docks Improvement

Commissioner Williams made a motion to approve the IDPR WIF grant application in the amount of $125,000.00 with a county match of $25,000.00 and authorize the Chairman to sign the attached Letter of Commitment. Commissioner Korn seconded the motion.
PUBLIC COMMENT:

- Jennifer Arn, WWAC – This project has a significant benefit to the public as well

DRAFT

- Amy Lunsford – Historically there have been a lot of breakwaters in this bay, if this were to break free who would be liable for potential damage
- Wayne Martin – Also commented on potential damage

There was a discussion with Doug and the board. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

DISTRICT 1 COMMISSIONER UPDATE

1) Citizen Concerns and Suggestions
2) Current High Priority Tasks
3) Questions from the Public on District 1 Commissioner Update

DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION

1) Ongoing Issues/Concerns Updates
2) Litigation
3) Workshops Pending
4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
5) Questions from the Public

DISTRICT 3 COMMISSIONER REPORT

1) Summarization of Meetings During the Week
2) Community Events Attended During the Week

PUBLIC COMMENT* Opened at 10:17 a.m.

- Wayne Martin – Thanked Asia for the ASIST training, there was a lot of good information; he tries to get people involved, it's hard for those who work

EXECUTIVE SESSION – Litigation

At 10:19 a.m. Commissioner Williams made a motion made a motion to enter into Executive Session pursuant to Idaho Codes § 74-206 (1)(F) Litigation. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Reconvene at 11:11 a.m.

Commissioner Korn made a motion to proceed as discussed. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

The meeting was adjourned at 11:11 a.m.

Clerk: *Alisa Schoeffel*

DRAFT

The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of January 13, 2026 – January 19, 2026. Copies of the complete meeting minutes are available upon request.

On Tuesday, January 13, 2026, a USFS Update was held pursuant to Idaho Code § 74-204(4)

On Wednesday, January 14, 2026, a Special Meeting with PHD was held pursuant to Idaho Code § 74-204(4)

On Wednesday, January 14, 2026, an Executive Session was held pursuant to Idaho Codes § 74-206(1)(D)(F) Records Exempt & Litigation

On Wednesday, January 14, 2026, an Executive Session was held pursuant to Idaho Code § 74-206(1)(D) Records Exempt

On Thursday, January 15, 2026, an Executive Session was held pursuant to Idaho Code § 74-206(1)(B) Personnel

On Thursday, January 15, 2026, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

ATTEST: Michael W. Rosedale

By _____ By _____
Commissioner Brian Domke, Chair Deputy Clerk

_____
Date

DRAFT

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

Board of County Commissioners Memorandum

January 20, 2026

To: Board of County Commissioners

From: Kyle Snider, Bonner County Planner

Subject: Final plat, MLD0022-25 – Harms Plat

The above referenced plat is a minor land division dividing one (1) 40-acre parcel into one (1) ≈9.86-acre lot, one (1) 9.89-acre lot and a 20-acre remainder parcel. The property is zoned Rural-10 and meets the requirements of that zone. The property is served by individual wells, individual septics, and West Pend Orielle Fire District. The property is accessed off Lost Hollow Lane, a privately owned and privately maintained easement. The parcel is located in a portion of Section 11, Township 56 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 10, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Alex Feyen
Janna Brown
Kyle Snider

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

_____
Commissioner Brian Domke, Chair

Date: _____

DRAFT

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

Board of County Commissioners Memorandum

January 15, 2026

To: Board of County Commissioners

From: Dave Fisher, Bonner County Planner

Subject: Final plat, MLD0053-25 – Howell Plat

The above referenced plat is a Minor Land Division dividing one (1) 10-acre parcel into two (2) 5.07-acre lots. The property is zoned Rural 5 (R-5) and meets the requirements of that zone. The property is served by individual wells for water, and individual septic systems for sewage. The property is accessed off Larsen Lane, a privately owned and maintained easement. The parcel is located in a portion of Section 31, Township 56 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on October 22, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Alex Feyen
Janna Brown
Dave Fisher

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

_____
Commissioner Brian Domke, Chair

Date: _____

DRAFT

Bonner County
Recording

Consent Agenda
Item #

January/February, 2026

Memorandum

To: Commissioners

From: Recording

Re: Budgeted item over $5,000

This is for the purchase of the budgeted PlanFile for plat maps. It is $8,933.99 plus shipping of 144.95 for a total of $9,078.94.

DRAFT

Auditing Review: _____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: ☑ APPROVED
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: ☑ APPROVED
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to BOCC

_____ Copy to Recording

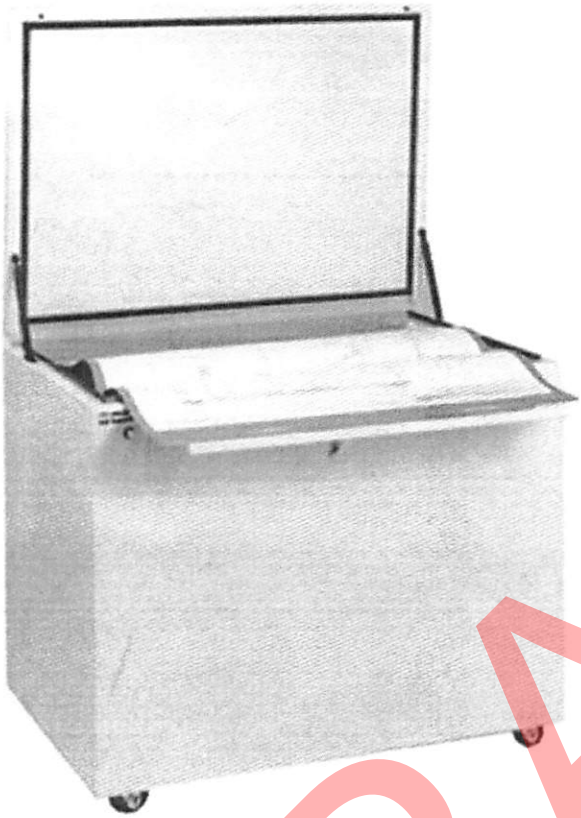
Consent Agenda

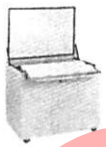
Recommendation Acceptance: ☐ yes ☐ no

_____ _____
Brian Domke, Chair Date

Ulrich Planfile 2 Model EC3624 - Non-Insulated - Desert Sand

Product Code: ES683-DESERTSAND





Condition: New

Usually ships off dock within: 14 to 21 Business Days

YOUR PRICE $8,933.99

(YOU SAVE 28%)

LIST PRICE ~~$12,347.00~~

QTY 1 ADD TO CART

Accepted Payment Types

APPLY NOW

(https://engineersupply.firstcitizensef.c

Easy Financing Available
as low as $149/mo
for 60 months. Details
(https://engineersupply.firstcitizensef.com)

SHIP BY TRUCK

(ships-by-truck.aspx) (IMPORTANT! PLEASE READ! (ships-by-truck.aspx))

COLOR: DESERT SAND

LIFTGATE TRUCK REQUESTED: DO YOU NEED A

EMAIL THIS PRODUCT TO A FRIEND

SHOP WITH CONFIDENCE

ULRICH

VIEW MORE OF THIS BRAND (/ULRICH-PLANFILES.ASPX)

FACTORY AUTHORIZED DEALER (AUTHORIZED-DEALER.ASPX)

- SAFE & SECURE SHOPPING
- IN BUSINESS SINCE 1999
- QUICK CHECKOUT
- BBB A+ RATING
- EASY RETURNS

DESCRIPTION | MORE INFORMATION | REVIEWS | HELP | YOU MIGHT ALSO LIKE

MADE IN THE USA

GET UP TO $200 OFF

DRAFT

Map, Plan and Poster Storage with Ulrich Fabrication

Ulrich Planfile 2 - Non-Insulated - Desert Sand

Model Number: EC3624

For users requiring easy filing, water resistance, and large capacity for their large document filing.

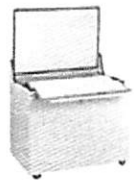
Features:

- Capacity of 3,000 documents for active use and 6,000 for inactive use
- Reduces floor space requirements up to 66%.
- All filing done at waist height in this blueprint cabinet. As a result there is no awkward bending or barked shins while filing.
- Includes index cards, folders and labels provide
- Folders are long lasting, made of heavy duty 15 pt. red wallet stock and mylar reinforced hand holds.
- This cabinet is customizable to hold a variety of document sizes.
- Ulrich cabinets have a unique spring compression system.
- Keeps documents flat, smooth and in like-new conditions.
- Heavy duty steel casters make these Planfile cabinets easy to move
- Fits through standard 32" doorways
- A key locking system is standard on all Planfile cabinets
- Water Resistant: A water apron and lap joint lid design provides protection from spills as well as water spray from hoses.
- Airborne dust particles resistant
- Environmentally sound powder-coated finish
- Made in the USA
- Uses folder model number 9065
- Max Sheet Size: 24" x 36"
- Number of Folders: 50 (Included)
- Dimensions: 43 3/4" W x 35 3/4" H x 31 1/2" D
- Weight: 450 lbs.
- Color: Desert Sand
- **This product is made-to-order and cannot be returned once it has shipped.**

Warranty:

Ulrich warrants to the original purchaser against manufacturing defects [illegible] years on material and one (1) year on labor

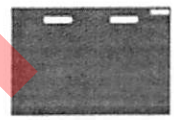
GET UP TO $200 OFF



(/ulrich-planfile-model-3624.aspx)

Ulrich Planfile Model 3624 (/ulrich-planfile-model-3624.aspx)

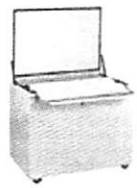
$10,467.99 (/ulrich-planfile-model-3624.aspx)



(/Ulrich-Planfile-Folders-for-24-x-36-Documents-9065.aspx)

Ulrich Planfile Folders for 24" x 36" Documents 9065 (Pack of 12 Folders) (/Ulrich...

$469.99 (/Ulrich-Planfile-Folders-for-24-x-36-Documents-9065.aspx)



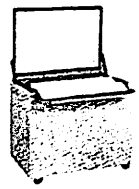
(/ulrich-planfile-2-model-ec4230-non-insulated.aspx)

Ulrich Planfile 2 Model EC4230 Non-Insulated (/ulrich-planfile-2-model-...

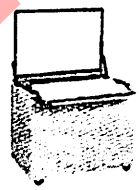
Product is currently unavailable (/ulrich-planfile-2-model-ec4230-non-insulated.aspx)

DRAFT

product being properly installed, serviced, and operated under recommended, normal user conditions. There are no other expressed or implied warranties or assurances of the suitability of purpose.



(/ulrich-planfile-2-model-ec4230sl-non-insulated.aspx)
Ulrich Planfile 2 Model EC4230SL Non-Insulated (/ulrich-planfile-2-model-...
This Product is currently unavailable (/ulrich-planfile-2-model-ec4230sl-non-insulated.aspx)



(/ulrich-planfile-2-model-ec4836-non-insulated.aspx)
Ulrich Planfile 2 Model EC4836 Non-Insulated (/ulrich-planfile-2-model-...
Product is currently unavailable (/ulrich-planfile-2-model-ec4836-non-insulated.aspx)

DRAFT

(/why-shop-with-us.aspx)

Have A Question?

Call us toll-free at **800.591.8907** or contact us here (/ContactUs.aspx).

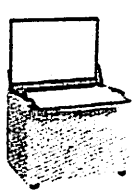
Why Shop With Us?

Find out why we're the most trusted high-traffic store online for the industry we serve.

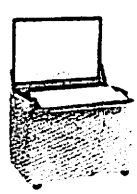
Safe Shopping!

Shopping with us is always safe with our secure servers.

LAST PRODUCTS VIEWED



(/ulrich-planfile-2-



(/ulrich-planfile-2-

GET UP TO $200 OFF

BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

February 3, 2026

FACILITIES CONSENT AGENDA

Memorandum

To: Commissioners

From: Teddi Lupton, Director

Re: HVAC Programming Maintenance Renewal

The Facilities Department has used Sunbelt Controls to service and maintain our HVAC systems Controls. This agreement will include analysis, software updates, troubleshooting and operator training and disaster recovery in the event that the site server/controller equipment fails. This agreement is $6,698.00 annually and will be invoiced quarterly at $1,674.50 and will come out of budget line item 00110-8750 (contract misc). The service agreement will be effective January 1, 2026 through December 31, 2026. This is the same agreement that we have had in the past.

Legal Review Matt D. ☑ APPROVED
Auditor Review
Risk Review ☑ APPROVED

Distribution: Original to BOCC
Email copy to Teddi Lupton

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Brian Domke, Chairman

DRAFT

Renewable Service Agreement

SUNBELT CONTROLS

DRAFT

Bonner County
Buildings and Grounds

1500 Highway 2, Suite 101

Sandpoint, ID 83864

Renewable Service Agreement (continued)

Sunbelt Controls, hereinafter referred to as Sunbelt, proposes to furnish Bonner County, Idaho, this Renewable Service program on the system at:

Location Name & Address:

Bonner County Administration
1500 Highway 2
Sandpoint, ID 83864
Phone: 208-304-5621
Contact: Rick Dreier

Customer Address:

Bonner County
1500 Highway 2, Suite 101
Sandpoint, ID 83864
Phone: 208-946-8442
Contact: Teddi Lupton

The Renewable Service program provides for inspections and service of the building automation system. The plan covers the cost of selected or requested services which are necessary to maintain the equipment in operating condition.

Scheduled Task Descriptions

101-SPF Disaster Recovery (added benefit of partnering with Sunbelt)
Sunbelt Controls will maintain a copy of critical system files required to restore operation in the event that the site server/controller equipment fails. The recovery files are kept current with each maintenance visit.

102-SPF Network Analysis
Network analysis consists of checking the system for Ethernet operation between the server and routers, and between each router. In addition, our technicians check for errors that may reduce module-to-module and module-to-server communications as well as external sources of conflict. Optimization of the network improves response times and the users' experience while navigating the system.

103-SPF Main Server
The server is an important component in your building automation investment and is treated as the heart of the system. Our technician will perform maintenance on both the server machine and automation system application, including Windows and system updates, server hardware checks, and evaluating operating system alarms.

104-SPF System Controllers Analysis
Our technician will systematically check the operation of the building's equipment for proper operation, optimal control, and the best sequences the industry has to offer. Control panels are inspected, and wire terminations checked for proper connections. A finely tuned system directly converts to energy and cost savings.

117-SPF Onsite Operator Training and Technical System Support
4 Hours of on-site training or directed operator technician support by your Sunbelt technician on a semi-annual basis (2x per year – 8 Hours total). This training is one-on-one and is tailored to your needs and customized for your site. This can also be used for remote support when needed for technical questions that can be resolved on the phone in between onsite visits.

121-SPF Software Upgrade
Keep your system at the latest version of software when new software revisions are released for a maximum of (1) upgrade per year. Releases often include new features to improve your experience as a

DRAFT

user. In some cases, new features include tools to help improve system diagnosis, operating efficiency, or reduced technician labor (cost savings). The cost of the software is included along with technician labor to install and restore system operations.

Added Benefits:

Added benefits of partnering with Sunbelt Controls include:

- Reduced labor rate for the above stated service location – Preferred labor rate is $130.00/Hr. Our normal labor rate is $160.00/Hr.
- Priority response within 2 hours for service calls
- Preferred customer discounts in our eParts program, which includes access to over 140 million HVAC and Building Automation products from over 120 well-known industry brands.

Terms & Conditions

Sunbelt Controls Agrees:

1. To perform services as required.
2. To furnish the customer with a report of any irregularities revealed as a result of the inspection and adjustments. Corrective measures or repairs that are required will be recommended to customer.
3. To include all travel costs for service visit to the building site (2) times per year.
4. Customer approval is required for repair work.
5. To report to the person or office designated in writing by customer. Customer to inform of changes of personnel.

Excluded From This Plan:

1. The cost of repair parts, replacement parts (controllers, sensors, etc.), service calls outside of scope of scheduled tasks.
2. Labor costs other than that required under the service agreement.

Terms

1. The service plan shall commence on the effective date noted in the maintenance pricing below. Either party may terminate this agreement by giving the other party thirty (30) days prior written notice.
2. Failure to make payment when due, or impairment of owner's credit, shall relieve Sunbelt Controls of the obligation of further performance of this agreement.
3. Current trip charges for all service calls and repairs will continue to apply.

Maintenance Pricing

The initial term of this Agreement shall be one year, effective 01/01/2026. The agreement price is $6,698.00 per year; customer shall be invoiced in the amount of $1,674.50 quarterly on starting on 02/01/2026. This agreement's price shall remain constant for ONE YEAR and is subject to adjustment at time of renewal.

DRAFT

General Conditions

For the convenience of both the Customer and Sunbelt Controls, the Customer will permit Sunbelt Controls personnel the use of his common building equipment, such as ladders, elevators, etc., together with free and timely access to necessary areas.

1. Sunbelt Controls will not be required to remove, replace, or alter any part of the building structure in the performance of this agreement.
2. Both Customer and Sunbelt Controls agree that all work referred to in this agreement shall be performed during the regular working hours of 8:00 AM to 4:30 PM, Monday through Friday, except Holidays.
3. Customer agrees to make prompt payments. Should a payment become thirty (30) days delinquent, this contract may become null and void at any time thereafter at the option of Sunbelt Controls, and all money owed to Sunbelt Controls will become due upon demand.
4. To assure best performance the Customer should operate the system and all equipment properly and as per manufacturer's instructions. Expenses to Sunbelt Controls caused by improper system operation, negligence, misuse of the equipment, or by any cause beyond the control of Sunbelt Controls, shall be paid by the Customer at current material and labor prices.
5. Operational efficiency will be assured if all necessary work is performed, or equipment added by qualified Sunbelt Controls personnel. In the event of any alterations, additions, adjustments, or repairs by others (unless authorized by Sunbelt Controls) Sunbelt Controls assumes no responsibility and has option to terminate this agreement.
6. Any parts that are not available from normal sources in the judgment of Sunbelt Controls, and which may impair proper operation, may be replaced by Sunbelt Controls, and paid for by the Customer.
7. Loss of business or any delays occasioned by events that Sunbelt Controls cannot control, such a strike, riots, lockouts, transportation delays, accidents, Acts of God, force majeure, or any other cause beyond Sunbelt Controls' control shall not be the responsibility of Sunbelt Controls.
8. Any item of equipment or labor required by insurance companies, federal, state, municipal or other authorities will not be required to be furnished by Sunbelt Controls.
9. Sunbelt Controls shall not be responsible for original system design, installation, or its performance in maintaining design conditions, except through failure of equipment covered herein.
10. This agreement covers the complete understanding between Sunbelt Controls and the Customer and shall become a valid contract only when accepted and approved by authorized persons for both parties. No verbal representations shall be binding on either party.

DRAFT

To indicate your acknowledgment and acceptance of this proposal, please sign in the space provided below and return one copy of this to my attention. This proposal is being provided in duplicate so that you might retain one copy for your records.

Accepted & Approved By:

_____
Authorized Signature

_____
Name (Please Print)

Submitted & Approved By:

JD Chaney
Authorized Signature

John Chaney 01/20/2026
Name (Please Print)

CONTRACT ADDENDUM No. 1

BOYCOTTING ISRAEL- If payments under the Agreement exceed one hundred thousand dollars ($100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

GOVERNMENT OF CHINA- Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

CONTRACT WITH ABORTION PROVIDERS- To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

Brett Scarrow — 11/17/2024

Agent for Contractor — Date

DRAFT

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 09/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	American Fire & Casualty Co	24066
INSURER B:	LM Insurance Corporation	33600
INSURER C:	Liberty Mutual Fire Ins Co	23035
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Sunbelt Controls, Inc.
4511 Willow Road, Suite 4
Pleasanton CA 94588 USA

COVERAGES **CERTIFICATE NUMBER: 570115426081** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY			TB2661067353035	10/01/2025	10/01/2026	EACH OCCURRENCE	$2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	$5,000
	POLICY X PRO-JECT X LOC						PERSONAL & ADV INJURY	$2,000,000
	OTHER:						GENERAL AGGREGATE	$4,000,000
							PRODUCTS - COMP/OP AGG	$4,000,000
C	AUTOMOBILE LIABILITY			AS2-661-067353-025	10/01/2025	10/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	OWNED AUTOS ONLY / HIRED AUTOS ONLY / SCHEDULED AUTOS / NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	UMBRELLA LIAB X OCCUR			EUA2663708502	10/01/2025	10/01/2026	EACH OCCURRENCE	$5,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED RETENTION							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			WA566D067353015	10/01/2025	10/01/2026	X PER STATUTE OTH-ER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH) N/A						E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance.

CERTIFICATE HOLDER

Sunbelt Controls, Inc.
4511 Willow Road, Suite 4
Pleasanton CA 94588 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Insurance Services West, Inc.

DRAFT

©1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

February 3, 2026

Memorandum

DEPT
Item #1

To: Commissioners

From: Human Resources

Re: Data Extract and Confidentiality Agreement (DEA)

This DEA will allow Alliant, via Deerwalk Inc. DBA Cedar Gate Technologies, to set up a partnership to provide analytics for Bonner County. Once this set up is complete, Alliant will begin to receive monthly claims and eligibility from Regence.

Auditing Review: N/A see email attached
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: Approved see email attached ☑ APPROVED
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: Approved see email attached
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: ___ Original to Human Resources
___ Copy to

A suggested motion would be: **Based on the information before us I move to approve** The DEA and have the chair sign the agreement administratively.

Recommendation Acceptance: ☐ yes ☐ no _____ Date:_____
Brian Domke, Chairman

DRAFT

DATA EXTRACT AND CONFIDENTIALITY AGREEMENT
(Four-Party)

This Data Extract and Confidentiality Agreement ("**Agreement**") is entered into by and among:

- the Companies identified below ("**Receiving Party**");
  - Deerwalk, Inc. d/b/a Cedar Gate Technologies
  - Alliant Insurance Services, Inc.
- the Group identified below ("**Group**"); and
- Regence BlueShield of Idaho, Inc. ("**Disclosing Party**").

Each are sometimes individually referred to herein as a "**Party**" and collectively as "**Parties.**"

Group is a mutual client of both Receiving Party and Disclosing Party. Group has engaged Receiving Party to perform certain vendor services that require Disclosing Party to provide confidential and proprietary information (the "**Confidential Information**") to the Receiving Party. Disclosing Party is willing to provide Confidential Information to Receiving Party provided that the Parties agree to the terms of this Agreement.

Group hereby: (i) requests that Disclosing Party provide the Confidential Information to Receiving Party and (ii) represents and warrants it has entered into a contractual arrangement and has executed necessary Business Associate Agreements with both Disclosing Party and Receiving Party.

DEFINITIONS

"**Confidential Information**" means all information provided by Disclosing Party, its Representatives, or affiliated entities (i.e., an entity controlling, controlled by, or under common control with a Party), to Receiving Party or its Representatives whether prior to, on, or after the date of this Agreement (whether in written, electronic, or oral form) including, but not limited to:

- Group member information, claims data, provider payment data, provider pricing data, pricing policies, rate tables, discount information, fee schedules, reimbursement data, and information about the Group, as well as any extracts, analyses, summaries, reviews, notes, and other materials that contain or are in any way derived from the same.

- Confidential Information will include any disclosed personal information, which includes, but is not limited to, "**Protected Health Information**", as defined in 45 CFR § 160.103.

- Confidential Information also includes confidential information of a third party that Disclosing Party is obligated to treat as confidential.

A Party's obligations apply only to the extent Confidential Information is: (a) conspicuously marked "confidential" or similar designation; (b) identified by Disclosing Party as confidential before or promptly after disclosure; or (c) disclosed in a manner, or of a type, such that it should reasonably have been understood under the circumstances that the information is considered confidential or proprietary. Failure by Disclosing Party to mark information as "confidential" or with a similar designation will not be determinative of the protected, confidential, or proprietary character of the disclosed information.

Confidential Information shall not include information that (i) is or becomes generally available to the public other than as a result of a breach of this Agreement, (ii) becomes rightfully available to a Party without obligations of confidentiality, (iii) is lawfully known to a Party prior to the disclosure; or (iv) was independently developed by a Party without use of the Confidential Information. Notwithstanding anything to the contrary herein, any Confidential Information that Disclosing Party provides to Receiving Party shall be considered confidential in the form and manner in which it was provided regardless of whether such information could be obtained via public disclosures in a different form and manner.

"**Representatives**" means directors, officers, managers, employees, partners, downstream vendors, subcontractors, agents, consultants, advisors, and other authorized representatives.

"**Person**" means any natural person, corporation, limited liability company, partnership, trust, organization, association or other entity, including any government entity.

NONDISCLOSURE

Covenant of Non-Use and Nondisclosure. Receiving Party will hold the Confidential Information in confidence and will use the Confidential Information for the sole and limited purpose of providing services to the Group (the "**Purpose**"). The Disclosing Party shall provide only the minimum amount of Confidential Information necessary to accomplish the intended purpose.

Without limiting the foregoing, the Receiving Party will not, in whole or in part, use the Confidential Information in either aggregate or de-identified form: (i) for any other purpose other than the Purpose; (ii) to provide services to any other party; or (iii) for its own benefit to develop normative and benchmarking data, internal or external research, analysis and product development, without the prior written consent of Disclosing Party. Receiving Party also will not (1) resell Confidential Information; (2) de-aggregate Confidential Information to re-identify the Confidential Information; (3) comingle Confidential Information with non-Disclosing Party data unless Receiving Party receives prior approval from Disclosing Party; or (4) provide Confidential Information to its affiliated entities without prior written consent from Disclosing Party except as necessary for the Purpose. For the avoidance of doubt, Confidential Information is not comingled if it is logically separated from other data.

Receiving Party and Group will not disclose, reveal or communicate Confidential Information to any Person, directly or indirectly, by any means, without the prior written consent of Disclosing Party, except (i) to each other, and (ii) Receiving Party and Group may disclose Confidential Information on a need-to-know basis, to those of its Representatives of who are informed of the confidential nature of the Confidential Information and the obligations under this Agreement, and who have agreed to be bound by and comply with the provisions of this Agreement. Receiving Party and Group will cause its Representatives to comply with the provisions of this Agreement, and will be liable to Disclosing Party for any breach of this Agreement by its Representatives.

A Party may disclose the Confidential Information in accordance with a judicial or other governmental order, but only if prior to such disclosure the Party: (a) to the extent legally permissible, promptly notifies Disclosing Party in writing of the order to enable Disclosing Party to seek a protective order or other appropriate remedy; (b) provides reasonable assistance to Disclosing Party in obtaining such protective order, provided that any costs or expenses in connection with such protective order are paid by Disclosing Party; and (c) complies with any applicable protective or similar order.

Notification and Assistance Obligations. A Party will: (i) promptly notify Disclosing Party in writing of any unauthorized use or disclosure of Confidential Information, or any other breach of this Agreement; and (ii) exercise reasonable efforts to assist Disclosing Party to retrieve any Confidential Information that was used or disclosed by a Party or its

DRAFT

Representative(s) without the specific prior written authorization of Disclosing Party and to mitigate the harm caused by the unauthorized use or disclosure.

Destruction of Confidential Information. Upon termination of this Agreement or written request by Disclosing Party, a Party will: (i) promptly destroy all materials furnished by Disclosing Party containing Confidential Information, as well as all copies, extracts, analyses, summaries, reviews, notes, and other materials that contain or are in any way derived from Confidential Information and that are in the possession or under the control of a Party; and (ii) certify in writing to Disclosing Party that all materials have been destroyed.

SUBSTANCE USE DISORDER INFORMATION

Disclosure of Information. The Parties acknowledge that information subject to the Part 2 Rule (as defined below) may be exchanged under the terms of this Agreement or any underlying agreement between the Parties. To the extent information subject to the Part 2 Rule is exchanged, this section addresses the Parties' obligations with respect to such information.

Definitions. For purposes of this section:

- **"Part 2 Rule"** means the Confidentiality of Substance Use Disorder Patient Records Rule (42 C.F.R Part 2).

- **"Patient Identifying Information"** means information that (a) would identify, directly or indirectly, an individual as having been diagnosed, treated, or referred for treatment for a substance use disorder, such as indicated through standard medical codes, description language, or both, and (b) subject to the Part 2 Rule, limited to the Patient Identifying Information that Receiving Party receives from Disclosing Party or on behalf of the Group.

Receiving Party Obligations. Receiving Party shall:

- Comply with the requirements of the Part 2 Rule with respect to all Patient Identifying Information it receives;

- Implement appropriate safeguards to prevent unauthorized uses and disclosures of Patient Identifying Information, such safeguards will comply with 42 C.F.R. § 2.16;

- Report any unauthorized use, disclosure, or breach of Patient Identifying Information in the manner required by the Notification and Assistance Obligations section above;

- Refrain from redisclosing Patient Identifying Information to any person or entity other than the Lawful Holder as defined under the Part 2 Rule, unless such redisclosure is permitted by an applicable provision of the Part 2 Rule, or guidance provided by the Substance Abuse and Mental Health Services Administration (SAMHSA), U.S. Department of Health and Human Services; and

- Use Patient Identifying Information for the payment and health care operations activities Receiving Party performs under the terms of this Agreement and for no other purpose, unless such use is permitted by an applicable provision of the Part 2 Rule.

Disclosing Party Obligations. Disclosing Party shall:

- Make commercially reasonable efforts to require Part 2 Programs (as that term is defined in the Part 2 Rule) to notify Receiving Party of any Patient Identifying Information the Part 2 Program discloses directly to Receiving Party in accordance with the terms of this Agreement;

- Notify Receiving Party of any Patient Identifying Information Disclosing Party discloses to Receiving Party; and

- Disclose to Receiving Party only the minimum Patient Identifying Information necessary for Receiving Party to perform its duties under this Agreement or any underlying Agreement between the Parties.

INDEMNIFICATION

Each Receiving Party will individually and independently defend and indemnify Disclosing Party, its Representatives, and affiliated entities for, from, and against any and all claims, loss, actions, proceedings, damages, liabilities, and expenses of every kind, whether known or unknown, including but not limited to reasonable attorney's fees, resulting from or arising out of a breach of this Agreement by Receiving Party or by Receiving Party's Representatives.

The Group will hold harmless Disclosing Party, its Representatives, and affiliated entities for, from, and against any and all claims, loss, actions, proceedings, damages, liabilities, and expenses of every kind, whether known or unknown, including but not limited to reasonable attorney's fees, resulting from or arising out of a breach of this Agreement by Receiving Party or by Receiving Party's Representatives.

EQUITABLE RELIEF

The Parties acknowledge that the remedies available at law for any breach of this Agreement may, by their nature, be inadequate. Accordingly, without prejudicing any other remedies that may be available to it, Disclosing Party may seek injunctive relief or other equitable relief to restrain a breach or threatened breach of this Agreement or to specifically enforce this Agreement, without proving that any monetary damages have been sustained.

GENERAL

Term and Termination. This Agreement will terminate upon written notice by any Party to the other Parties. Notwithstanding any provision herein: (i) the rights and obligations of the Parties with respect to Confidential Information disclosed prior to the effective date of termination will survive the termination of this Agreement; and (ii) the obligations regarding the destruction of Confidential Information will remain in effect until satisfied.

No Representations or Warranties. No representation or warranty, express or implied, is made as to the accuracy or completeness of any information that is provided hereunder.

Ownership of Confidential Information. Neither this Agreement nor any exchange of information hereunder by the Disclosing Party will be construed as creating, conveying, transferring, granting or conferring upon any other Party any rights, license, or authority in or to the information exchanged or otherwise.

Recordkeeping and Audit Rights. The Receiving Party shall maintain complete and accurate records relating to the obligations under this Agreement, including but not limited to information, materials, records, or procedures related to (i) access, use, or transfer of Confidential Information; (ii) security measures related to the use, receipt, transfer, storage, maintenance, or disposal of Confidential Information; or (iii) any unauthorized disclosure or access, or compromise of Confidential Information. No more than once a year, upon 15 days' notice, Disclosing Party shall be allowed to inspect and review audits of Receiving Party's records and record-keeping processes. Not more than once per year, upon 15 days' notice, Disclosing Party may virtually interview Receiving Party Personnel to ensure compliance with the Agreement and Receiving

DRAFT

Party's obligations under this Agreement. Notwithstanding the above, the parties agree that Disclosing Party may conduct an audit at any time, in the event of (i) audits required by governmental or regulatory authorities, (ii) investigations of breaches of this Agreement or Receiving Party's obligations under this Agreement, or any unauthorized disclosure or access, or compromises of Confidential Information. Disclosing Party will pay the cost of audit unless the audit involved identifies, as it relates to Confidential Information, any failure to perform under this Agreement, breach of this Agreement, or negligence or willful misconduct by Receiving Party; for those circumstances, Receiving Party shall pay the cost of the audit.

No Agency Relationship. This Agreement does not create an agency relationship between the Parties and does not establish a joint venture or partnership between the Parties. Neither party has the authority to bind another Party or represent to any Person that the Party is an agent of another Party.

Change of Ownership. Receiving Party must notify Disclosing Party immediately, but no later than 30 days, following a change of ownership or control, whether direct or indirect, of the Receiving Party.

Waivers and Consents. No waiver will be binding on a Party unless it is in writing and signed by the Party making the waiver. A Party's waiver of a breach of a provision of this Agreement will not be a waiver of any other provision or a waiver of a subsequent breach of the same provision. Any written consent of Disclosing Party required pursuant to this Agreement may be withheld in the sole discretion of Disclosing Party.

Notices. All notices or other communications required or permitted by this Agreement: (i) must be in writing; (ii) must be delivered to the Parties at the addresses set forth below, or any other address that a Party may designate by notice to the other Parties; and (iii) are considered delivered upon actual receipt if delivered personally, by fax, or by a nationally recognized overnight delivery service, or at the end of the third business day after the date of deposit in the United States mail, postage pre-paid, certified, return receipt requested.

Governing Law and Venue. This Agreement is governed by the laws of the State of Idaho, without giving effect to any conflict-of-law principle that would result in the laws of any other jurisdiction governing this Agreement. Unless waived by the Parties, the exclusive jurisdiction and venue for any action arising out of or relating to the subject matter of this Agreement shall be the state and federal courts located in Ada County, Idaho, and the Parties hereby submit to the personal jurisdiction of such courts.

Attorney's Fees. If any arbitration or litigation is instituted to interpret, enforce, or rescind this Agreement, the prevailing Party on a claim will be entitled to recover with respect to the claim, in addition to any other relief awarded, the prevailing Party's reasonable attorney's fees and other fees, costs, and expenses of every kind.

Construction. This Agreement contains the entire understanding of the Parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the Parties with respect to the subject matter of this Agreement. If a provision of this Agreement is determined to be unenforceable in any respect, the enforceability of the provision in any other respect and of the remaining provisions of this Agreement will not be impaired. This Agreement will be binding on the Parties and their respective heirs, personal representatives, successors, and permitted assigns, and will inure to their benefit. The Parties do not intend to confer any right or remedy on any third party. This Agreement may be amended only by a written document signed by all the Parties. This Agreement is not assignable or transferable without the prior written consent of the other Parties. This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute the agreement when a duly authorized representative of each Party has signed the counterpart.

DRAFT

[INTENTIONALLY BLANK – SIGNATURES FOLLOW]

This Agreement shall be effective on the last signature date set forth below (the "Effective Date").

Regence BlueShield of Idaho, Inc.

By: _____
Printed Name: _____
Its: _____
Address: Regence BlueShield of Idaho, Inc.
c/o Cambia Health Solutions, Inc., Legal Department
200 SW Market Street, 11th Floor
Portland, OR 97201

Date: _____

Company: Deerwalk, Inc., d/b/a Cedar Gate Technologies

By: _____
Printed Name: _____
Its: _____
Address: Deerwalk, Inc. d/b/a Cedar Gate Technologies
1 Burlington Woods Drive, Suite 202
Burlington, MA 01803

Date: _____

Group: Bonner County

By: _____
Printed Name: _____
Its: _____
Address: 1500 HWY 2
SANDPOINT, ID 83864

Date: _____

Company: Alliant Insurance Services, Inc.

By: _____
Printed Name: _____
Its: _____
Address: Attn: Legal Department (EB)
701 B Street, 6th Floor
San Diego, CA 92101

Date: _____

DRAFT

Bonner County
Board of Commissioners

Brian Domke Asia Williams Ron Korn

EMERGENCY MANAGEMENT Item #1

02/03/2026

Memorandum

To: Commissioners

From: Bonner County Emergency Management

Re: 25HFR1-Bonner MOU between Bonner County and IDL

This Memorandum of Understanding between Bonner County and the Idaho Dept. of Lands is for a grant award in the amount of $235,667 for hazardous fuels treatment associated with the BonFire Program. The funds identified will be used for the Dry Fuels II/Buckskin IV project.

Auditing Review:_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:_____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____Original to BOCC
_____Copy to Bonfire

A suggested motion would be: **Based on the information before us, I move to approve the Memorandum of Understanding Grant # 25HFR1-Bonner in the amount of $235,667 and allow the chair to sign.**

Recommendation Acceptance: □ yes □ no _____ Date:_____
Brian Domke, Chairman

DRAFT

Idaho Department of Lands
Forestry and Fire Division
Forestry Assistance Bureau
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone (208) 769-1525
Fax (208) 769-1524

Dustin T. Miller, Director
Working Lands, Trusted Stewards
Equal Opportunity Employer

State Board of Land Commissioners
Brad Little, Governor
Phil McGrane, Secretary of State
Raúl R. Labrador, Attorney General
Brandon D Woolf, State Controller
Debbie Critchfield, Sup't Public Instruction

December 19, 2025

Mr. Bob Howard
Emergency Management Director
Bonner County
1500 Highway 2 Ste. 101
Sandpoint, ID 83864
bob.howard@bonnercountyid.gov

Re: Dry Fuels II/Buckskin IV – Grant # 25HFR1-Bonner

Dear Mr. Howard:

The Idaho Department of Lands (IDL) is interested in awarding Bonner County a grant not to exceed **$235,667.** Funds are to assist in implementation of hazard fuels reduction within the Dry Fuels II/Buckskin IV project.

Enclosed is a Memorandum of Understanding (MOU) for Bonner County's consideration, as well as the following documents requiring signature and/or completion.

- Information Collection Form
- Sub-recipient Federal Grant Management Assessment form
- Assurances and Certifications regarding
  - Non-Construction Programs (Form 424 B)
  - Disbarment & Suspension (Form AD-1048)
  - Drug-Free Workplace (Form AD-1049)
  - Lobbying (SF-1500-35)

Once these documents are signed by Bonner County, please return them to IDL via email to:

Tyre Holfeltz
Program Manager
Wildfire Risk Mitigation
tholfeltz@idl.idaho.gov

Jennifer Harrington
Grants/Contracts Operations Analyst
jharrington@idl.idaho.gov

This grant does not become official until both Bonner County and IDL sign the MOU (and the additional documents cited above are signed by Bonner County). The project end date will be **November 30, 2028**. All requests for reimbursement of eligible expenses under this grant will need to be received by IDL no later than **December 31, 2028,** to avoid forfeiture of grant funds.

Should you have any questions regarding these materials, please feel free to contact me. If your questions are of a technical nature regarding the fieldwork to be completed or overall project, please contact Tyre Holfeltz. Thank you for your attention to this matter; I look forward to receiving the signed documents shortly.

Sincerely,

/s/Jennifer Harrington
Jennifer Harrington
Acting Grants/Contracts Officer

Electronic cc: IDL Staff: Tyre Holfeltz; Bonner: Nick Zahler

DRAFT

IDAHO DEPARTMENT OF LANDS

Project Name: Dry Fuels II/Buckskin IV
Name of Grantee: Bonner County

IDL Grant #: 25HFR1-Bonner

INFORMATION COLLECTION FORM—REQUIRED

The Bonner County has received funding from the Idaho Department of Lands under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This funding requires special reporting and registration requirements. To assist in meeting the requirements, IDL requires that Bonner County provide the information below.

Complete and Return this Form with the Signed Task Order

Questions	*Responses*	*Special Notes*
Unique Entity Identifier	Click or tap here to enter text.	Click or tap here to enter text.
Award Number	25HFR1-Bonner	Click or tap here to enter text.
Congressional District of Recipient	Click or tap here to enter text.	Click or tap here to enter text.
Amount Awarded to Recipient	$235,667	Click or tap here to enter text.
Recipient Mailing Address	Click or tap here to enter text.	

Commented [JH1]: This identifier is assigned by the System for Award Management (SAM) to uniquely identify business entities and is required to receive federal funding.

Commented [JH2]: insert federal funding source grant number

Assurance of Positive Time Recording

Recipients of federal grant funding (passed through IDL), must account for 100% of personnel time for each staff person working on this project who is being reimbursed for any of their time with these grant funds.

Please complete the following questions:

1. Will any grantee personnel expenses (staff, interns, apprentices etc.) be reimbursed with funds from this grant?

☐**Yes** ☐ **No**

If yes, please respond to the questions below:

2. All time of those being reimbursed with these grant funds is accounted for 100% after-the-fact (including time spent on non-federal grant funded activities) and its distribution by project is documented in a personnel activity report or equivalent documentation and submitted by individual personnel to the Bonner County fiscal office at least monthly (coinciding with one or more regular pay periods). This documentation is on file and available in the event of an audit.

☐**Yes** ☐**No**

   a. If the answer to the above question is no, please explain below how your agency/organization is complying with all OMB Circulars applicable to your organization in regards to personnel compensation supporting documentation requirements.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

DRAFT

NOTE: **While 100% of personnel time must be tracked and records maintained on file, only the time spent on this project that is being reimbursed needs to be reported to IDL.**

Names and Compensation of the Five Most Highly Compensated Officers of the Recipient

If you do not meet the requirements below, write N/A in line 1.

Provide the information below for the calendar year in which the grant is awarded if -

(i). The total Federal funding authorized to date under this award is $30,000 or more;

(ii). In the recipient's preceding fiscal year, the recipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(iii). The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

Names and Total Compensation* of the Five Most Highly Compensated Officers of Recipient	1.Click or tap here to enter text.	$Click to enter.
	2.Click or tap here to enter text.	$ Click to enter.
	3.Click or tap here to enter text.	$ Click to enter.
	4.Click or tap here to enter text.	$ Click to enter.
	5.Click or tap here to enter text.	$ Click to enter.

*** "Total Compensation" means the cash and noncash dollar value earned by the executive during the recipient's past fiscal year of the following (for more information see 17 CFR 229.402(c)(2):**

(i). Salary and bonus

(ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (revised 2004) (FAS 123R), Shared Based Payments.

(iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(iv). Change in pension values. This is the change in present value of defined benefit and actuarial pension plans.

(v). Above-market earnings on deferred compensation which are not tax-qualified.

(vi). Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

Certification Statement

By signing below, as an official signatory for the Bonner County I certify that the information provided above regarding *Compensated Officers* and the *Personnel Time Recording* policy applicable to this grant is current and correct.

Click or tap here to enter text.

Print Name of Official Signatory and Title

Click or tap to enter a date.

Signature of Official Signatory **Date**

DRAFT

Sub-recipient Federal Grant Management Assessment

This form must be returned to the Idaho Department of Lands with the initial application package. Requests for reimbursement will not be paid prior to receipt of this completed form. Attach additional pages if necessary.

Organization Name and Address:

Project Name:
Dry Fuels II/Buckskin IV - 25HFR1-Bonner

Accounting Contact (Name, Phone, and Email)**:**

Accounting System (system used to record, control and report financial data)**:**

☐ Manual ☐ Computer ☐ Accounting/Bookkeeping service

Describe in detail the accounting system used. If computer software is used, indicate the specific software used. If an Accounting/bookkeeping service is used, provide the name of the service and a contact name and phone number:

Records: Accounting records must adequately identify the federal funds and expenditures to show that grant funds and any required match have been spent according to program requirements. All books, documents, payroll papers, accounting records, and other evidence pertaining to costs incurred under federal grant awards must be maintained by the recipient and made available during the period of the grant and for three years thereafter for inspection by any authorized representatives of the State or Federal Government.

Describe methods used:

Audits: Subrecipients that expend $1,000,000 or more in federal funds from all sources during the fiscal year are required to have a single audit in accordance with the audit criteria in 2 CFR Part 200.501.

Are you required to have a single audit? ☐ Yes ☐ No

If no, do you have a regular audit? ☐ Yes ☐ No

If yes, how often?

☐ Yearly ☐ Qtrly. ☐ Other (explain):

Name of Auditor: Phone:

Date of last audit: Period Covered:

I certify the above information is correct.

Name and Title:

Signature: Date:

DRAFT

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

DRAFT

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

DRAFT

AD-1048

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	

SIGNATURE	DATE

DRAFT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

(1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.

(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

(3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person, ""primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

(5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.

(6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DRAFT

AD-1049

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L.100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 CFR Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about –

   a. The dangers of drug abuse in the workplace;

   b. The grantee's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.

4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction;

5. Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –

   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

DRAFT

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*	
Check ☐ if there are workplaces on file that are not identified here.	
ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded b USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should conta the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program informatic may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint ar at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (86 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenu SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

DRAFT

Instructions for Certification

(1) By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2 in accordance with these instructions.

(2) The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

(3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

(4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

(5) If the workplace identified to the agency changes during the performance of the grant, the grantee must inform the agency of the change(s). If it previously identified the workplaces in question, see instruction (3) above.

(6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. §812, and as further defined by 21 CFR §§ 1308.11-1308.15.
- "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicia body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
- "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
- "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

DRAFT

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 4 CFR Part 418 Appendix A, Certification Regarding Lobbying. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Forest Service determines to award the covered transaction, grant, or cooperative agreement.

Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying.' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

SIGNATURE		
APPLICANT'S SIGNATURE (BY)	TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	DATE SIGNED *(MM-DD-YYYY)*

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

DRAFT

Grant Number: 25HFR1-Bonner

MEMORANDUM OF UNDERSTANDING
Between
Idaho Department of Lands
And
Bonner County

DRAFT

This Memorandum of Understanding (MOU) between the Idaho Department of Lands and **Bonner County,** hereinafter referred to as IDL and GRANTEE, is intended to support the **Dry Fuels II/Buckskin IV** project. The purpose of this grant is to conduct hazard fuel treatment work on non-federal lands adjacent to the U.S. Forest Service (USFS) project **Buckskin Saddle** where similar work is being conducted on federal lands in **Bonner County.** This effort is being undertaken in **Bonner County** to link the efforts of the USFS with non-federal land treatment(s) to create landscape level wildfire hazard abatement.

IDL, in cooperation with USFS, agrees to reimburse the GRANTEE for allowable expenditures not to exceed the grant award amount of **$235,667**. Funds are provided by IDL in cooperation with the USFS as part of the Hazardous Fuels Reduction (HFR) grant program which falls under the authority of Section 103 of the Healthy Forests Restoration Act of 2003, Public Law 108-148 as amended (16 U.S.C. 6513), through Federal Grant No. 25-DG-110010013-027. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance – CFDA) number and name are 10.697, State & Private Forestry Hazardous Fuel Reduction Program.

GRANTEE is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

NOTE: Copies of the Codes of Federal Regulations can be obtained on-line.

- *2 CFR Part 200—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=9428273b8bb558c96bb4f2896b749be6&mc=true&node=pt2.1.200&rgn=div5
- *2 CFR Part 400—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=96ea75fd74bd92e1ff1744fc05f15e4f&node=pt2.1.400&rgn=div5

The grant guidelines and conditions as set forth by the USFS and IDL include the following:

PROJECT SPECIFIC TERMS

1. **Project Scope and Estimated Budget:** The GRANTEE will adhere to the provisions outlined in this MOU, budget found in Appendix A, and any future revisions per agreement with IDL.

   No changes to the project will be allowed) unless the GRANTEE submits a written request for approval to this office before changes are made and at least 10 days prior to the grant end date, and this request is approved in writing by an authorized representative of IDL identified in this agreement. *NOTE: IDL is not obligated to fund changes not approved in this manner.*

Specific Project Scope Items to Be Completed Include:

See Reimbursement Terms section of MOU starting on page 5 for additional details regarding required documentation of activities and expenditures.

a. **Overall project management**—develop contracts and/or request for proposals; administer contracts; coordinate treatments with private landowners and implement practices (as specified below); and oversee/inspect and monitor all project components.

b. **Hazard Fuel Reduction—**All templates for or related to the landowner agreement will be provided to the IDL representative listed in this MOU for review in advance of use.

   i. Only project areas adjacent to USFS projects and listed in the County's current County Wildfire Protection Plan (CWPP) shall be treated.

   ii. Enter into an official written agreement(s) with each landowner whose lands will be evaluated or treated under this MOU. (See Reimbursement Terms clause 4.e.iv on page 6 of this MOU for more details.) Agreements at minimum will include:

      1) Authorization to access the property and/or to conduct the work stipulated in the prescription

      2) Treatment location (i.e., latitude/longitude, address or parcel number

      3) Number of acres to be treated

      4) A written treatment prescription specific to landowner property and agreed to by landowner (see below clause for details)

   iii. Identify, develop prescriptions, flag and map treatment unit boundaries that are most beneficial for a community and favor seral and fire-resistant species.

      1) Prescriptions will outline what will be removed/reduced and the method to be utilized (mechanical, burning, etc.) and be documented in the signed agreement with the landowner. All dbh trees will be considered to meet below objective.

         a) Prescriptions will provide for the modification of fire behavior to reduce wildfire impact on non-federal lands during a wildfire event.

   iv. Treat hazardous fuels on approximately **63** acres of private, state and county lands within the **Dry Fuels II/Buckskin IV** project area as identified on map in Appendix B.

      1) Mechanical or hand treatment methods will be used to thin vegetation by removing standing, down and dead timber; removing ladder fuels by limbing/pruning; and thinning/removing underbrush. Slash will be utilized for firewood, chipped, or piled and burned as environmental and site conditions allow.

   v. GRANTEE or its contractors (not the landowners) will handle all slash abatement directly within the grant time period.

c. **Education**—In-person outreach to landowners will be conducted to augment on-the-ground treatments and to increase awareness of wildfire hazard in project areas—personal responsibility of fuels management, home hardening, and wildfire emergency evacuation—beyond what grant assistance can offer.

   i. An ***Activities Summary Form*** provided by IDL (or equivalent) will be completed and include the date of initial face-to-face contact/wildfire event; name of individual

DRAFT

landowner or wildfire event; and for wildfire specific education events, number of participants or contacts made. (Subsequent contacts with the same landowner are not to be counted as additional education outreach.)

2. **Grant Award Expiration:** This grant award and project period begins on the date of signature of this MOU by both parties and ends on **November 30, 2028** All reimbursable expenditures and activities must occur within the project period. Time extension requests must be received by IDL in writing 10 business days prior to the project end date and be approved by IDL's authorized representative in writing by **November 30, 2028** to be binding. Federal and state laws and regulations pertaining to grants, records, and auditing may remain enforceable longer. Local laws and regulations, which may be more restrictive, apply.

3. **Grant Fund Use Restrictions:** Construction and research and development activities are **ineligible** for funding. Capital expenditures or purchases of single items of equipment or supplies with a lifespan of one year or more and having a fair market value of over $10,000 per unit are **not eligible** for funding (refer to CFR 200.313 (e)(f) and 200.314 for detailed information). Using grant funds to seek and apply for additional grant funding is **unallowable**. Funds can only be used for the completion of scope items on page 2 as outlined in the budget in Appendix A.

4. **Sale of Commercial Products:** All revenue generated from products sold that are a direct result of grant activities will be used to match or offset project costs. No grant monies may be used to create profit from commercial goods for GRANTEE, landowner or contractors. Those activities must also comply with all forest practice laws, rules and regulations (cited in 5 below). Landowners will be encouraged to complete commercial practices prior to hazard fuel treatment practices under this grant being conducted. (Refer to Reimbursement Terms Section clause 5 on page 7)

5. **State Laws, Rules, Policies and Guidelines:** The following must be adhered to and complied with by anyone doing work associated with this MOU.

    a. Forest Practice and Hazard Fuel Laws and Rules. (Check with local fire managers as they may require more stringent standards to meet the local area needs.)

        i. ***Idaho Forestry Act and Fire Hazard Reduction Law***—Idaho Code, Title 38, Chapters 1 and 4, https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH1/ and https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH4/

            1) Rules Pertaining to Forest Fire Protection—IDAPA 20.04.01 https://adminrules.idaho.gov/rules/current/20/200401.pdf

            2) Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws—IDAPA 20.04.02 https://adminrules.idaho.gov/rules/current/20/200402.pdf

        ii. ***Idaho Forest Practices Act***—Idaho Code, Title 38, Chapter 13 https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH13/

            1) Rules Pertaining to the Idaho Forest Practices Act—IDAPA 20.02.01 https://adminrules.idaho.gov/rules/current/20/200201.pdf

            2) Information regarding Forest Practices Act Best Management Practices www.idahoforestrybmps.org

    b. **Forest Health Slash Guidance**—fresh pine slash should not be created during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

    c. Forest Management and Health Guidance as detailed in Appendix C.

DRAFT

d. **Idaho Code Title 54, Chapter 19 Public Works Contractors**—Contractors must have a Public Works License appropriate for the value of the contract for any work on public lands.

6. GRANTEE or any of its contractors subject to the Idaho Statute Title 38 must obtain and submit a Certification of Compliance—Fire Hazard Management Agreement—Notification of Forest Practice form and a Request for Variance (if needed) to IDL's Private Forestry Specialist at the Pend Oreille Lake Area IDL Office at 2550 Highway 2 West, Sandpoint, Idaho 83864, 208-263-5104. Work on this hazard fuels reduction project will not begin until those forms are filed and approved.
7. **Hazardous Fuels Treatment Maintenance:** Funding through this MOU has been provided with the understanding that the treatment(s) will be maintained. Such maintenance activities will not be eligible for additional funding from IDL. The original treatment prescription should be followed for maintenance of the treatment(s) (see Appendix C).
8. **Performance Reports:** the GRANTEE shall submit **annual** performance reports unless a Progress Report/narrative was submitted with a reimbursement request during that period.
    a. If annual reports are required, they need to be submitted to IDL by November 30 each year the grant is in effect.
    b. Performance reports shall include a narrative describing the work completed to date of the project with specific quantitative detail (i.e., acres treated, cost per acre or number of workshops conducted), as well as explain any barriers to timely project completion or cost overruns/high unit costs as applicable. The GRANTEE will provide additional reporting information to IDL, as needed, for reports required by the federal funding source.

REIMBURSEMENT TERMS

1. IDL shall make payments to GRANTEE on a reimbursement basis only. There can be no advances. IDL will reimburse allowable costs for those project activities, approved within this MOU, or modifications approved by both parties in writing, not to exceed the award amount.
2. Up to 15% of grant funds may be held back until the entire project is satisfactorily completed and approved by IDL.
3. **Indirect Cost Rate:** The GRANTEE has **elected to charge** a de minimis rate of 15% of modified total direct costs (MTDC) for indirect as per 2 CFR §§200.1 and 200.414 and associated Appendices. If GRANTEE chooses not to seek full reimbursement of their allowed rate, the difference can be counted toward the required minimum match for the grant.
4. Requests for reimbursement payments can be submitted no more often than **monthly** but at least annually. Each request will include a narrative summary of progress based on work completed in that billing period, an official reimbursement request form and supporting documentation of expenditures to be reimbursed. GRANTEE will submit reimbursement request via **email to** Reimbursements.FAB@idl.idaho.gov
    a. Project costs must be documented on the ***Reimbursement Request Form*** provided by IDL. Documentation supporting all project costs submitted for reimbursement must accompany request. Copies of detailed, itemized and paid invoice/receipt (and payment proof such as copies of checks) are required for all reimbursable expenses. Invoices at minimum should specify the date and type of activity; quantity and rate thereof; and location (if a treatment).
    b. Any GRANTEE claiming reimbursement for employees' time for work on this project must follow strict federal time recording requirements as specified in all OMB Circulars applicable to GRANTEE's organization. Personnel being paid with federal grant funds (even when passed through a state agency) must document 100% of their actual individual paid time and effort

DRAFT

and attribute it to specific projects. These personnel activity reports or equivalent, which include both grant funded activities and non-grant activities should be maintained by GRANTEE and made available if audited.

i. For reimbursement, GRANTEE must submit enclosed ***Grant Recipient Labor Worksheet*** or equivalent that records the actual amount of time for each day that each person spent on this specific grant project *for which reimbursement is sought*. The documentation needs to be signed by the staff person or supervisor aware of the work activities.

c. An IDL ***Progress Report*** describing the work completed during the report period must be included with each reimbursement request. Detail what was accomplished over what period of time and by whom.

d. All grant funded project activities and accomplishments (i.e., assessments, planting, treatments, and education efforts) associated with the current reimbursement request must be reported at the time of its submission to IDL by populating the ***IDL GIS Federal Grant Database.*** (Access to the on-line portal will be arranged by IDL.) Only fully completed activities (including slash mitigation) that have been reimbursed or are being sought for reimbursement in the current request are to be populated in the ***IDL GIS Federal Grant Database***. The responsibility for the completeness and accuracy of all data entered lies with the GRANTEE.

e. Include with each reimbursement request:

i. A map of treated acres being sought for reimbursement if individual units are not fully treated (e.g., slash is unmitigated) and therefore not yet entered in to the ***IDL GIS Federal Grant Database***. Treatment units should have a unique identifier that correlates to the landowner agreement, contractor invoices, etc. and is reflected on the map and a separate list if needed for clarity.

1) Delineate treatment unit(s) on map with a polygon, line or point that shows location of the unit(s) and number of treated acres by unit, and the unique map id.

ii. An ***Activities Summary Form*** provided by IDL (or equivalent) to document initial in-person landowner education contacts/wildfire events and activities to-date of reimbursement request period, as specified in Project Specific Terms section of this MOU.

iii. Before and after photos of project

iv. Copies of the agreements, between GRANTEE and individual landowners whose properties are being treated with grant funds, that:

1) State the legal boundaries of the property as determined by landowner

2) Authorize GRANTEE and IDL and their contractors or representatives' access to the property as needed to assess conditions; develop, conduct, inspect treatments; and confirm maintenance

3) Include treatment prescription

4) Authorize work as defined in agreement to be done on landowner property (specify quantity of work e.g. number of acres to be treated or assessed)

5) Specify what work, if any, will be the landowner's responsibility to complete, the plan to maintain the fuel modification (usually for a minimum of 10 years),

DRAFT

and any other landowner requirements i.e., tax on personal gain from income etc.

6) See MOU Project Specific Terms for additional details on requirements specific to this project

f. Copies of deliverables, such as brochures, Wildfire Risk Assessments, etc. must be included with final reimbursement request or when GRANTEE requests reimbursement for expenses associated with deliverable (whichever occurs first).

5. Income generated directly from grant-funded activity, such as the sale of waste wood or workshop registration fees will be deducted from the amount reimbursed by IDL under this grant (refer to CFR 200.307 for detailed information). If you are unclear whether your activity falls into this category, contact, IDL Grants/Contracts Officer, Megan Johnson. Income may be invested in additional treatment work with approval of authorized IDL representative. (See Project Specific Term clause 4 on page 4.)

6. **Final grant reimbursement request must be received no later than December 31, 2028.**

Funds not claimed by the GRANTEE by this date will be forfeited, unless IDL 's authorized representative extends the reimbursement period in writing.

a. The project will not be considered complete nor approved for final payment until:

i. All work agreed to in this MOU (or subsequently agreed to by both parties in writing) is satisfactorily completed and approved by IDL's authorized representative

ii. An IDL ***Final Progress Report*** summarizing overall project accomplishments is received and approved by IDL's authorized representative. The report should include quantification of accomplishments in relationship to this MOU's project scope and objectives. If any aspects were not accomplished, then reason for such should be provided. Also, any challenges encountered and how addressed, if applicable should be included. This report may be used by IDL to promote grant program accomplishments to funding source or the public.

iii. The ***IDL GIS Federal Grant Database*** is populated with all grant funded project accomplishments and a final ***Activities Summary Form(s)*** is received by IDL as specified in Project Specific Terms section of this MOU.

iv. Before and after photos of the project site are received by IDL

v. Copies of all deliverables are received by IDL

vi. Slash or other debris created by treatments has been burned, chipped, or removed from the property where the work was performed so as to comply with Idaho Statute Title 38.

vii. IDL may request additional information, review, inspect and audit the completed work before reimbursement request(s) are paid.

DRAFT

GENERAL TERMS

1. **Subawarding or Subgranting:** GRANTEE and their contractors shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this MOU in the System for Award Management (SAM) until receipt of final payment. For purposes of this MOU, SAM is the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or MOU term(s).

    a. GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU. Any change to the original UEI provided in this MOU will result in termination of this MOU and de-obligation of any remaining funds. GRANTEEs must terminate any subcontract with a vendor that changes its original UEI after the contract is awarded.

    b. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

2. **Contract and Purchasing:** All purchases of goods and services under this grant must be competitively procured in compliance with applicable federal and state laws and regulations and conveyed through a signed written agreement between the parties. Specifically, compliance with federal procurement standards 2 CFR §§200.318 through 200.327, ***IDAPA 38 Title 05 Chapter 01—Rules of Division of Purchasing*** (by state agencies) and ***Idaho Code Title 67, Chapter 28—Purchasing by Political Subdivisions*** (by city/county governments) is required. Provisions of federal or local laws and regulations, as well as GRANTEE policies, which may be more restrictive, also apply.

3. **Suspension and Debarment:** GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU.

4. Costs associated with the project and approved in advance by IDL for travel, lodging and meals cannot exceed Idaho State and/or Federal rates for these expenditures. If costs will be higher, GRANTEE will request prior approval with justification before incurring these expenses. IDL will determine if requested costs are reasonable and appropriate.

5. All printed, electronic, or audiovisual materials (including on-line postings and press releases) developed or produced for public distribution or publication under this Agreement **must**:

    a. Be pre-approved by IDL's authorized representative prior to posting, duplication, publication and dissemination

    b. Include the following nondiscrimination statement in full for any materials funded with grant dollars:

    In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

    Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

DRAFT

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at https:www.ocio.usda.gov/document/ad-3027, from any USDA office, by calling (866) 632-992, or by writing a letter addressed to USA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or

(2) Fax: (833) 256-1665 or (202) 690-7442; or

(3) Email: program.intake@usda.gov.

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement: ***"This institution is an equal opportunity provider"***.

c. Acknowledge the funding source with a written or verbal statement, which provides credit such as: "**This project is funded in part by the Idaho Department of Lands in cooperation with the U.S. Forest Service.**"

6. **Use of U.S. Forest Service Insignia:** Permission, in writing, must be granted from the U.S. Forest Service's Office of Communications to use the insignia on any published media, such as a webpage, printed publication, or audiovisual production. GRANTEE will consult with IDL regarding appropriate contact and process for obtaining permission.

7. **Right to Copyright:** GRANTEE may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. IDL and the U.S. Forest Service reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for its or the Federal government's purposes, and to authorize others to do so. IDL's and the U.S. Forest Service rights cited above also apply to other intangible property and to data produced under this award.

8. **Legal Authority:** The GRANTEE shall have the legal authority to receive a grant and enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, when applicable.

9. **Authoritative Identifier:** A current and active Unique Entity ID number must be provided to IDL for GRANTEE to receive funding through this MOU. GRANTEE should maintain registration with the System for Award Management (SAM) during the life of this agreement.

10. **Notifications:**

    a. The GRANTEE shall immediately notify IDL in writing of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

    b. The GRANTEE shall immediately inform IDL if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the GRANTEE or

DRAFT

any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, they shall notify IDL without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

c. GRANTEE agrees to immediately notify IDL if an employee associated with this grant project is convicted of a drug violation in the workplace. Notification must be in writing, identify the employee's position title, and the grant number of each MOU which the employee worked. The notification must be sent to IDL Program Manager within 10 calendar days after the GRANTEE learns of the conviction.

d. GRANTEE shall notify IDL of any changes to key positions and personnel (i.e., authorized GRANTEE representative and/or primary decision makers on project

11. **Eligible Workers:** The GRANTEE shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324(a)). The GRANTEE shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

12. **Trafficking in Persons:** GRANTEE agrees that this award is subject to Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104 (g)). Violations and or failure to report violations can cause this award to be unilaterally terminated without penalty. For more details, see Appendix D.

13. **Transparency Act:** GRANTEE may need to provide information on this subaward and the compensation of its executives and understands that such information may be reported by IDL as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252.

14. **Members of U.S. Congress:** Pursuant to 41 U.S.C. 22 no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise there from, either directly or indirectly.

15. **Financial and Field Audits:** GRANTEE agrees to permit audits and post-audits by representatives of the State of Idaho, the U.S. Forest Service, Inspectors General, and Comptroller General or their representatives, of the project sites and all records pertaining to the project covered by this MOU and access to personnel for discussion related to such documents. Records must be kept for a minimum of three (3) years after completion date of the project or until any litigation, claim, negotiation, audit or other action started before the expiration date is resolved (whichever is later.) GRANTEE's internal retention policies, which may be longer, also apply. Allowed access is not limited to the required retention period but lasts as long as the records are retained.

Financial Contact:
Idaho Department of Lands
Jamie Baker
Fiscal Department
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-769-1525 / 208-769-1524 (f)
jbaker@idl.idaho.gov

DRAFT

16. The persons authorized to make decisions and approvals regarding this project (or their supervisor) are:

Idaho Department of Lands

Tyre Holfeltz
Wildfire Risk Program Manager
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-666-<8653 > / 208-769-1524 (f)
tholfeltz@idl.idaho.gov

Jennifer Harrington
Grants/Contracts Operations Analyst
(for Reimbursement & Reporting questions)
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
208-666-8622 / 208-661-2424 (c)
jharrington@idl.idaho.gov

Bonner County

Bob Howard
Director, Emergency Management
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-265-8867 (o) / 208-255-6901 (c)
bob.howard@bonnercounty.gov

Project Contact Only:
Nick Zahler
Fire Mitigation Program Manager
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-255-2681 (o) / 208-946-9513 (c)
nicholas.zahler@bonnercounty.gov

17. Failure to comply with the proposal/application or to meet the requirements herein may result in grant cancellation or the retention of grant funds by IDL. Misrepresentation of fact in the proposal/application or an accomplishment report may result in the revocation of the grant. IDL may require grant moneys already dispensed be returned. The responsibility lies with the GRANTEE to administer the program honestly and effectively, as the GRANTEE will be liable for any misappropriation or misuse of funds. If the project no longer effectuates the program goals or agency priorities, the MOU may be terminated in whole or in part. Note if there is a conflict between the proposal/application previously submitted to IDL and this MOU, this MOU takes precedence.

18. The GRANTEE shall comply with all Federal and State statutes relating to nondiscrimination and all applicable requirements of all other State and Federal Laws, Executive Orders, regulations, and policies. The GRANTEE assures that state and federal laws and certifications/policies are in place and adhered to including the following:

    a. Civil Rights—policies and practices of non-discrimination
    b. Promoting Free Speech and Religions Freedom
    c. Debarment and Suspension—no vendor or contractor debarred or suspended from being able to work under a federal grant will receive any money under this grant project. (The System for Award Management (www.SAM.gov) maintains the list of individuals and businesses that are not to receive federal funding.)
    d. Drug-Free/Smoke-Free Workplace
    e. Lobbying—no grant funds will be used for lobbying to influence legislation
    f. Avoidance of Conflict of Interest
    g. Prohibition Against Using Funds with Entities Requiring Internal Confidentiality Agreements
    h. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (see 2 CFR 200.216 and Public Law 115-232, Section 889 for additional information)
    i. Whistleblower Protection (see 41 U.S.C. §4712 for additional information)

DRAFT

19. **Freedom of Information Act (FOIA):** Public access to grant or agreement records shall not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to "Freedom of Information" regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e). Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

20. **Non-Liability:** The United States and IDL shall not be liable to GRANTEE for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by the GRANTEE or any third party.

21. The sections of this MOU are presumed severable. If any section, or part thereof, or the application of any section to any person or circumstance is declared invalid, that invalidity does not affect the validity of any remaining sections.

AGREED:	***AGREED:***
Bonner County	***Idaho Department of Lands***
Authorized *Bonner County* Signatory	**IDL Authorized Signatory**
	Julia Lauch
Print Name	**Print Name**
	Division Administrator, Forestry & Fire
Title **Date**	**Title** **Date**
GRANTEE's Active Unique Entity ID (SAM) #	

This institution is an equal opportunity provider.

DRAFT

Project Budget Estimate Information

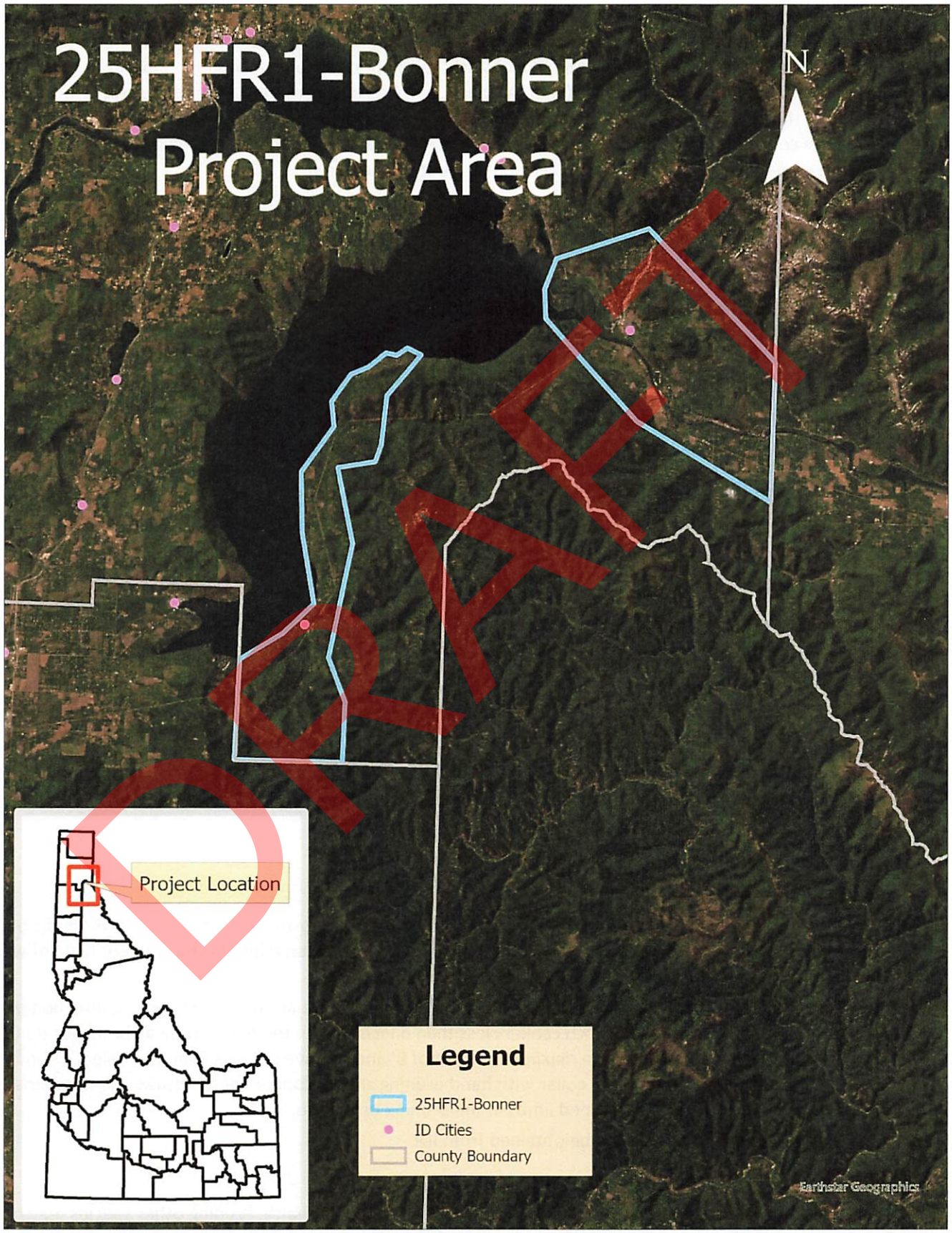
PROJECT COSTS

(Add rows within sections as needed, see instructions at page bottom.)

PROJECT EXPENSE DESCRIPTION	# UNITS & RATE	GRANT FUNDS REQUESTED	MATCH (Minimum 10% Cash or In-kind Required)	TOTAL
PERSONNEL EXPENSES (List position titles, i.e. City Forester, Project Manager etc. **and** Include benefits in wage rate)				
Project Management	~616 hrs @ $57.83 / hr	$35,667.00		**$35,667.00**
				$0.00
				$0.00
				$0.00
				$0.00
Total Personnel Expenses		**$35,667.00**	**$0.00**	**$35,667.00**
OPERATING EXPENDITURES (Specify operating expenses, i.e. pick-up rental, travel, trees, mulch, etc.)				
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Operating Expenses		**$0.00**	**$0.00**	**$0.00**
CONTRACTED PROFESSIONAL SERVICES (Specify service contracted, i.e. thinning, graphic design, consultant, tree planting etc.)				
Contracted HFT	~63 acres @ $2,800 / acre	$176,434.00		**$176,434.00**
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Contracted Expenses		**$176,434.00**	**$0.00**	**$176,434.00**
Total Indirect (calculated based on % of direct expenses)- % rate = 15%	**NOT TO EXCEED=**	**$23,566.00**		**$23,566.00**
TOTAL PROJECT COSTS		**$235,667.00**	**$0.00**	**$235,667.00**
	Verification of Grand Totals	$235,667.00	$0.00	$235,667.00
	Difference between Grant Totals	$0.00	$0.00	$0.00

NOTE: Difference totals must equal $0.00 for budget to be correct & accepted.

DRAFT


25HFR1-Bonner
Project Area
N
DRAFT
Project Location
Legend
25HFR1-Bonner
ID Cities
County Boundary
Earthstar Geographics

All standards in the Idaho Forest Practices Act administrative rules must be met while conducting any forest practice. Forest practices may include commercial harvesting, commercial thinning, or non-commercial thinning, any of which may produce significant slash. It is important to ensure all ground-based equipment stays out of Stream Protection Zones (SPZ). All piling, burning, and decking are limited to stable locations outside of the SPZ. Tree-retention standards must be met to provide adequate shade of streams. Large woody debris can contribute to fish habitat and stream bank stabilization. Sediment-filtering protections should be used where needed near stream channels and adjacent riparian areas.

FOREST MANAGEMENT CONSIDERATIONS & FOREST HEALTH GUIDANCE

PRESCRIPTION

A specific prescription based on site and stand conditions, and describes the desired prescription outcome will be written by a forester and pre-approved by IDL prior to implementation.

THINNING

Determine preferred leave tree species and desired stand densities. Space trees according to professional forestry practices for the local area. For recommendations, contact the local IDL office.

Desirable Leave Tree Characteristics

Select leave trees with the following desirable characteristics:

- Straight stem
- Well-formed crown
- Crown class of dominant or co-dominate
- Crown ratio is 40% or larger
- Green needles, no discoloration of foliage
- Free or limited presence of insect or disease damage or symptoms. If present, damage or symptom does not affect growth or survival.
- Vigorous annual terminal growth for past 3 years
- Species preference to be determined by forester based on site and stand conditions

PRUNING

White Pine

- The most common path of infection of white pine from blister rust is through the lower limbs on young trees. Pruning the lower limbs from the bole of young trees can minimize the susceptibility of western white pine to infection from blister rust.
- Prune all selected white pine 8 feet and greater in height that are free of blister rust infection or that have no bole canker or branch cankers less than 6 inches from the bole. Prune all branches up to 50% of the height of the tree to a maximum height of 8' and remove needles from the bole. Cut branches to within ½ inch of the limb collar with hand pruning shears, loppers or handsaws. Do not damage the bole of the tree or the retained limbs in the pruning operation.
- Additional information can be obtained from IDL.

Mixed Species

- It is not necessary to prune other species to improve forest health. Pruning other species may be warranted to meet County Wildfire Protection Plan treatments.

DRAFT

SLASH MANAGEMENT

Fuel hazards created by thinning or pruning expose the treated stand and adjacent areas to higher risk levels and must be addressed when setting thinning and pruning treatments. The Idaho Forest Practices Act, Idaho Forestry Act and the Fire Hazard Reduction Law and their associated administrative rules and guidelines provide the basis for the management of slash.

Forest Health Protection

To prevent Ips beetle attacks, thinning of pine should not occur during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

MAINTENANCE OF SHADED FUELBREAKS

Shaded fuel breaks must be maintained periodically. Frequency of retreatment depends on the forest's productivity (which affects how fast fuels re-accumulate) and how open of a condition is desired. Maintenance of shaded fuelbreak may include cutting, piling, burning, grazing, or herbicide treatments to reduce or prevent fuel accumulation. Develop a retreatment plan with some maintenance occurring each year. The necessary maintenance activities will be minimal if implemented on an annual basis. The original prescription treatment should be followed for maintenance.

PLANTING

Successfully establishing trees and shrubs depends upon many factors. To ensure tree and shrub survival, refer to the following technical specifications:

Forestlands (typically conifers): https://www.idl.idaho.gov/wp-content/uploads/sites/2/2021/09/FM-7.pdf

Riparian Forest Buffer, Stream bank and Shoreline Protection, Tree/Shrub Establishment, Upland Wildlife Habitat Management, Windbreak/Shelterbelt Establishment, and Hedgerows
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmstn10797.pdf

Willow and Cottonwood Plantings;
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf

Riparian Restoration Planting

Idaho Fish and Game's Handbook for Riparian Restoration and Use of Volunteers in Riparian Habitat Restoration (copies included on MOU Award packet if applicable to project).

MONITORING OF TREATED AREAS

After the First Year

- Conduct a walk-through of the thinned area to determine the condition of the residual crop trees, and to document any insect/disease problems, animal damage, wind/snow damage, sun-scalding, and the condition of thinning slash.
- Conduct a survival survey of planted areas. Install enough plots to determine that average number of live trees/acre meets the prescription specifications, planting objective, and FPA rules.

After the Fifth Year

- Conduct a formal survey with plots installed to determine species composition, and average heights and diameters along with radial increment growth rates since thinning occurred. Other items such as condition of thinning slash deterioration, and mortality of leave trees should be noted and documented in follow-up inspection reports (s).
- Conduct a walk-through of planted areas to determine tree survival and document any insect/disease problems, animal damage, excessive weed competition, and wind/snow damage.

DRAFT

RE: TRAFFICKING VICTIMS PROTECTION ACT OF 2000, AS AMENDED (22 U.S.C. 7104) APPENDIX D

TRAFFICKING IN PERSONS

a. **Provisions applicable to a Cooperator that is a private entity.**
   1. You as the Cooperator, your employees, subrecipients under this award, and subrecipients' employees may not—
      i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
      ii. Procure a commercial sex act during the period of time that the award is in effect; or
      iii. Use forced labor in the performance of the award or subawards under the award.
   2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
      i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
      ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
         A. Associated with performance under this award; or
         B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

b. **Provision applicable to a Cooperator other than a private entity.** We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
   1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
   2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
      i. Associated with performance under this award; or
      ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"

c. **Provisions applicable to any recipient.**
   1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
   2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
      i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
      ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
   3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. **Definitions. For purposes of this award term:**
   1. "Employee" means either:
      i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
      ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
   2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
   3. "Private entity":
      i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
      ii. Includes:
         A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
         B. A for-profit organization.
   4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

DRAFT

Bonner County
Board of Commissioners

Brian Domke Asia Williams Ron Korn

EMERGENCY MANAGEMENT Item #2

02/03/2026

Memorandum

To: Commissioners

From: Bonner County Emergency Management

Re: 25JC-Bonner MOU between Bonner County and IDL

This Memorandum of Understanding between Bonner County and the Idaho Dept. of Lands is for a grant award in the amount of $149,557 for hazardous fuels treatment associated with the BonFire Program. The funds identified will be used for the Joint Chiefs project.

Auditing Review:_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:_____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____Original to BOCC
_____Copy to Bonfire

A suggested motion would be: **Based on the information before us, I move to approve the Memorandum of Understanding Grant # 25JC-Bonner in the amount of $149,557 and allow the chair to sign.**

Recommendation Acceptance: ☐ yes ☐ no _____ Date:_____
Brian Domke, Chairman

DRAFT

Idaho Department of Lands
Forestry and Fire Division
Forestry Assistance Bureau
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone (208) 769-1525
Fax (208) 769-1524

Dustin T. Miller, Director
Working Lands, Trusted Stewards
Equal Opportunity Employer

State Board of Land Commissioners
Brad Little, Governor
Phil McGrane, Secretary of State
Raúl R. Labrador, Attorney General
Brandon D Woolf, State Controller
Debbie Critchfield, Sup't Public Instruction

October 1, 2025

Mr. Bob Howard
Director, Emergency Management
Bonner County
521 S. Division Ave Ste 102
Sandpoint, ID 83864

RE: 25JC-Bonner

Dear Director Howard:

The Idaho Department of Lands (IDL) is interested in awarding Bonner County a grant not to exceed **$149,557.** Funds are to assist in the implementation of hazard fuels reduction within the FY25 Join Chiefs – Bonner project area.

Enclosed is a Memorandum of Understanding (MOU) for Bonner County's consideration, as well as the following documents requiring signature and/or completion.

- Information Collection Form
- Sub-recipient Federal Grant Management Assessment form
- Assurances and Certifications regarding
  - Non-Construction Programs (Form 424 B)
  - Disbarment & Suspension (Form AD-1048)
  - Drug-Free Work Place (Form AD-1049)
  - Lobbying

Once these documents are signed by Bonner County, please return them to IDL via email to:

Tyre Holfeltz
Wildfire Risk Mitigation Program Manager
tholfeltz@idl.idaho.gov

and

Megan Johnson
Grants/Contracts Officer
mjohnson@idl.idaho.gov

This grant does not become official until both Bonner County and IDL sign the MOU (and the additional documents cited above are signed by Bonner County). The project end date will be **November 30, 2028**. All requests for reimbursement of eligible expenses under this grant will need to be received by IDL no later than **December 31, 2028**, to avoid forfeiture of grant funds.

Should you have any questions regarding these materials, please feel free to contact me at 208-666-8622 or mjohnson@idl.idaho.gov. If your questions are of a technical nature regarding the fieldwork to be completed or overall project, please contact Tyre Holfeltz at 208-666-8653 or tholfeltz@idl.idaho.gov. Thank you for your attention to this matter; I look forward to receiving the signed documents shortly.

Sincerely,
/s/
Megan Johnson
Grants/Contracts Officer

Electronic cc: IDL; Tyre Holfeltz & Jennifer Harrington Bonner County; Nick Zahler

DRAFT

IDAHO DEPARTMENT OF LANDS

Project Name: FY25 Joint Chiefs - Bonner
IDL Grant #: 25JC-Bonner
Name of Grantee: Bonner County

INFORMATION COLLECTION FORM—REQUIRED

The Bonner County has received funding from the Idaho Department of Lands under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This funding requires special reporting and registration requirements. To assist in meeting the requirements, IDL requires that Bonner County provide the information below.

Complete and Return this Form with the Signed Task Order

Questions	*Responses*	*Special Notes*
Unique Entity Identifier	Click or tap here to enter text.	Click or tap here to enter text.
Award Number	25-DG-11010013-047	Click or tap here to enter text.
Congressional District of Recipient	Click or tap here to enter text.	Click or tap here to enter text.
Amount Awarded to Recipient	$147,557	Click or tap here to enter text.
Recipient Mailing Address	Click or tap here to enter text.	

Assurance of Positive Time Recording

Recipients of federal grant funding (passed through IDL), must account for 100% of personnel time for each staff person working on this project who is being reimbursed for any of their time with these grant funds.

Please complete the following questions:

1. Will any grantee personnel expenses (staff, interns, apprentices etc.) be reimbursed with funds from this grant?

☐ **Yes** ☐ **No**

If yes, please respond to the questions below:

2. All time of those being reimbursed with these grant funds is accounted for 100% after-the-fact (including time spent on non-federal grant funded activities) and its distribution by project is documented in a personnel activity report or equivalent documentation and submitted by individual personnel to the Bonner County fiscal office at least monthly (coinciding with one or more regular pay periods). This documentation is on file and available in the event of an audit.

☐ **Yes** ☐ **No**

   a. If the answer to the above question is no, please explain below how your agency/organization is complying with all OMB Circulars applicable to your organization in regards to personnel compensation supporting documentation requirements.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

DRAFT

NOTE: **While 100% of personnel time must be tracked and records maintained on file, only the time spent on this project that is being reimbursed needs to be reported to IDL.**

Names and Compensation of the Five Most Highly Compensated Officers of the Recipient

If you do not meet the requirements below, write N/A in line 1.

Provide the information below for the calendar year in which the grant is awarded if -

(i). The total Federal funding authorized to date under this award is $30,000 or more;

(ii). In the recipient's preceding fiscal year, the recipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(iii). The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

Names and Total Compensation* of the Five Most Highly Compensated Officers of Recipient	1.Click or tap here to enter text.	$Click to enter.
	2.Click or tap here to enter text.	$ Click to enter.
	3.Click or tap here to enter text.	$ Click to enter.
	4.Click or tap here to enter text.	$ Click to enter.
	5.Click or tap here to enter text.	$ Click to enter.

*** "Total Compensation" means the cash and noncash dollar value earned by the executive during the recipient's past fiscal year of the following (for more information see 17 CFR 229.402(c)(2):**

(i). Salary and bonus

(ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (revised 2004) (FAS 123R), Shared Based Payments.

(iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(iv). Change in pension values. This is the change in present value of defined benefit and actuarial pension plans.

(v). Above-market earnings on deferred compensation which are not tax-qualified.

(vi). Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

Certification Statement

By signing below, as an official signatory for the Bonner County I certify that the information provided above regarding *Compensated Officers* and the *Personnel Time Recording* policy applicable to this grant is current and correct.

Click or tap here to enter text.

Print Name of Official Signatory and Title

Click or tap to enter a date.

Signature of Official Signatory **Date**

DRAFT

Sub-recipient Federal Grant Management Assessment

This form must be returned to the Idaho Department of Lands with the initial application package. Requests for reimbursement will not be paid prior to receipt of this completed form. Attach additional pages if necessary.

Organization Name and Address:

Project Name:

Accounting Contact (Name, Phone, and Email)**:**

Accounting System (system used to record, control and report financial data)**:**

☐ Manual ☐ Computer ☐ Accounting/Bookkeeping service

Describe in detail the accounting system used. If computer software is used, indicate the specific software used. If an Accounting/bookkeeping service is used, provide the name of the service and a contact name and phone number:

Records: Accounting records must adequately identify the federal funds and expenditures to show that grant funds and any required match have been spent according to program requirements. All books, documents, payroll papers, accounting records, and other evidence pertaining to costs incurred under federal grant awards must be maintained by the recipient and made available during the period of the grant and for three years thereafter for inspection by any authorized representatives of the State or Federal Government.

Describe methods used:

Audits: Subrecipients that expend $1,000,000 or more in federal funds from all sources during the fiscal year are required to have a single audit in accordance with the audit criteria in 2 CFR Part 200.501.

Are you required to have a single audit? ☐ Yes ☐ No

If no, do you have a regular audit? ☐ Yes ☐ No

If yes, how often?

☐ Yearly ☐ Qtrly. ☐ Other (explain):

Name of Auditor: Phone:

Date of last audit: Period Covered:

I certify the above information is correct.

Name and Title:

Signature: Date:

DRAFT

View Burden Statement

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

DRAFT

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

DRAFT

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

This form is available electronically.

OMB Control No. 0505-0027
Expiration Date: 04/30/2022

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions — AD-1048

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE(S)	DATE

DRAFT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for pri civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint (https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

(1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.

(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

(3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

(5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

(6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DRAFT

This form is available electronically.

OMB Control No. 0505-0027
Expiration Date: 04/30/2022

Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals

AD-1049

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L.100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 C.F.R. Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about –

   a. The dangers of drug abuse in the workplace;

   b. The grantee's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.

4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –

   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

DRAFT

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*	
Check ☐ if there are workplaces on file that are not identified here.	
ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for pri civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint (https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

DRAFT

Instructions for Certification

(1) By signing and submitting this form, the grantee is providing the certification set out on pages one and two in accordance with these instructions.

(2) The certification set out on pages one and two is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

(3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

(4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

(5) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question, see paragraph (3) above.

(6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, and as further defined by 21 C.F.R. §§ 1308.11-1308.15.
- "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
- "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
- "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

DRAFT

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 4 CFR Part 418 Appendix A, Certification Regarding Lobbying. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Forest Service determines to award the covered transaction, grant, or cooperative agreement.

Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying.' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

SIGNATURE		
APPLICANT'S SIGNATURE (BY)	TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	DATE SIGNED *(MM-DD-YYYY)*

DRAFT

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

DRAFT

Grant Number: 25JC-Bonner

MEMORANDUM OF UNDERSTANDING
Between
Idaho Department of Lands
And
Bonner County

DRAFT

This Memorandum of Understanding (MOU) between the Idaho Department of Lands and Bonner County, hereinafter respectively referred to as IDL and GRANTEE, is intended to support the **FY25 Joint Chiefs - Bonner** project. The purpose of this grant is to create a larger fire resilient landscape with wildfire prepared communities on non-federal lands within the project area to link the efforts of the USFS in Bonner County resulting in landscape level wildfire hazard abatement.

IDL, in cooperation with USFS, agrees to reimburse the GRANTEE for allowable expenditures not to exceed the grant award amount of **$149,557**. Funds are provided by IDL in cooperation with the USFS as part of the Hazardous Fuels Reduction (HFR) grant program which falls under the authority of Section 103 of the Healthy Forests Restoration Act of 2003, Public Law 108-148 as amended (16 U.S.C. 6513), through Federal Grant No. 25-DG-11010013-047. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance – CFDA) number and name are 10.697, State & Private Forestry Hazardous Fuel Reduction Program.

GRANTEE is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

NOTE: Copies of the Codes of Federal Regulations can be obtained on-line.

- *2 CFR Part 200— http://www.ecfr.gov/cgi-bin/text-idx?SID=9428273b8bb558c96bb4f2896b749be6&mc=true&node=pt2.1.200&rgn=div5*
- *2 CFR Part 400— http://www.ecfr.gov/cgi-bin/text-idx?SID=96ea75fd74bd92e1ff1744fc05f15e4f&node=pt2.1.400&rgn=div5*

The grant guidelines and conditions as set forth by the USFS and IDL include the following:

PROJECT SPECIFIC TERMS

1. **Project Scope and Estimated Budget:** The GRANTEE will adhere to the provisions outlined in this MOU, budget found in Appendix A, and any future revisions per agreement with IDL.

   No changes to the project will be allowed (whether grant funded or part of GRANTEE's required match) unless the GRANTEE submits a written request for approval to this office before changes are made and at least 10 days prior to the grant end date, and this request is approved in writing by an authorized representative of IDL identified in this agreement. *NOTE: IDL is not obligated to fund changes not approved in this manner.*

Specific Project Scope Items to Be Completed Include:

See Reimbursement Terms section of MOU starting on page 4 for additional details regarding required documentation of activities and expenditures.

a. **Overall project management**—develop contracts and or request for proposals; administer contracts; coordinate treatments with private landowners and implement practices (as specified below); and oversee/inspect and monitor all project components.

b. **Hazard Fuel Reduction**—All templates for or related to the landowner agreement will be provided to the IDL representative listed in this MOU for review in advance of use.

i. Only project areas listed in the County's current County Wildfire Protection Plan (CWPP) shall be treated.

ii. Enter into an official written agreement(s) with each landowner whose lands will be evaluated or treated under this MOU. (See Reimbursement Terms clause 4.e.iv on page 5 of this MOU for more details.) Agreements at minimum will include:

1) Authorization to access the property and/or to conduct the work stipulated in the prescription

2) Treatment location (i.e., latitude/longitude, address or parcel number)

3) Number of acres to be treated

4) A written treatment prescription specific to landowner property and agreed to by landowner (see below clause for details)

iii. Identify, develop prescriptions, flag and map treatment unit boundaries that are most beneficial for a community and favor seral and fire-resistant species.

1) Prescriptions will outline what will be removed/reduced and the method to be utilized (mechanical, burning, etc.) and be documented in the signed agreement with the landowner. All dbh trees will be considered to meet below objective.

a) Prescriptions will provide for the modification of fire behavior to reduce wildfire impact on non-federal lands during a wildfire event.

iv. Treat hazardous fuels on approximately 40 footprint acres of non-federal lands within the FY25 Joint Chiefs – Bonner project area as identified on map in Appendix B.

1) Mechanical or hand treatment methods will be used to thin vegetation by removing standing, down and dead timber; removing ladder fuels by limbing/pruning; and thinning/removing underbrush. Slash will be utilized for firewood, chipped, or piled and burned as environmental and site conditions allow.

v. GRANTEE or its contractors (not the landowners) will handle all slash abatement directly within the grant time period.

c. **Education**—In-person outreach to landowners will be conducted to augment on-the-ground treatments and to increase awareness of wildfire hazard in project areas—personal responsibility of fuels management, home hardening, and wildfire emergency evacuation—beyond what grant assistance can offer.

DRAFT

i. An ***Activities Summary Form*** provided by IDL (or equivalent) will be completed and include the date of initial face-to-face contact/wildfire event; name of individual landowner or wildfire event; and for wildfire specific education events, number of participants or contacts made. (Subsequent contacts with the same landowner are not to be counted as additional education outreach.)

2. **Grant Award Expiration:** This grant award and project period begins on the date of signature of this MOU by both parties and ends on **November 30, 2028** All reimbursable expenditures and activities must occur within the project period. Time extension requests must be received by IDL in writing 10 business days prior to the project end date and be approved by IDL's authorized representative in writing by **November 30, 2028** to be binding. Federal and state laws and regulations pertaining to grants, records, and auditing may remain enforceable longer. Local laws and regulations, which may be more restrictive, apply.

3. **Grant Fund Use Restrictions:** Construction and research and development activities are **ineligible** for funding. Capital expenditures or purchases of single items of equipment or supplies with a lifespan of one year or more and having a fair market value of over $10,000 per unit are **not eligible** for funding (refer to CFR 200.313 (e)(f) and 200.314 for detailed information). Using grant funds to seek and apply for additional grant funding is **unallowable**. Funds can only be used for the implementation of scope items as described on page 2.

4. **Sale of Commercial Products:** All revenue generated from products sold that are a direct result of grant activities will be used to match or offset project costs. No grant monies may be used to create profit from commercial goods for GRANTEE, landowner or contractors. Those activities must also comply with all forest practice laws, rules and regulations (cited in clause 5 below). Landowners will be encouraged to complete commercial practices prior to hazard fuel treatment practices under this grant being conducted. (Refer to Reimbursement Terms Section clause 5 on page 6)

5. **State Laws, Rules, Policies and Guidelines:** The following must be adhered to and complied with by anyone doing work associated with this MOU.

    a. Forest Practice and Hazard Fuel Laws and Rules. (Check with local fire managers as they may require more stringent standards to meet the local area needs.)

        i. ***Idaho Forestry Act and Fire Hazard Reduction Law***—Idaho Code, Title 38, Chapters 1 and 4, https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH1/ and https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH4/

            1) Rules Pertaining to Forest Fire Protection—IDAPA 20.04.01 https://adminrules.idaho.gov/rules/current/20/200401.pdf

            2) Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws—IDAPA 20.04.02 https://adminrules.idaho.gov/rules/current/20/200402.pdf

        ii. ***Idaho Forest Practices Act***—Idaho Code, Title 38, Chapter 13 https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH13/

            1) Rules Pertaining to the Idaho Forest Practices Act—IDAPA 20.02.01 https://adminrules.idaho.gov/rules/current/20/200201.pdf

            2) Information regarding Forest Practices Act Best Management Practices www.idahoforestrybmps.org

    b. **Forest Health Slash Guidance**—fresh pine slash should not be created during the months of December through mid-July. If slash is created between those months, the slash must be

DRAFT

treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

c. **Forest Management and Health Guidance** as detailed in Appendix C.

d. **Idaho Code Title 54, Chapter 19 Public Works Contractors**—Contractors must have a Public Works License appropriate for the value of the contract for any work on public lands.

e. **Build America, Buy America** (OMB Memo M-22-11)—Funds cannot be used for infrastructure unless certain requirements and preferences are met (see OMB Memo M-22-11 for details).

f. **Davis Bacon Wages For Construction**—Following the requirement in Section 41101 of the Bipartisan Infrastructure Law, P.L. 117-58, Davis-Bacon wag rates must be applied for all laborers and mechanics employed by contractors or subcontractors in performance of construction, alteration, or repair work on a project assisted in whole or in part by funding made available under that Act. (See Subchapter IV of Chapter 31 of Title 40, Unites States Code (commonly referred to as the "Davis-Bacon Act" for details.)

6. Any contractors subject to the Idaho Statute Title 38 must obtain and submit a Certification of Compliance—Fire Hazard Management Agreement—Notification of Forest Practice form and a Request for Variance (if needed) to IDL's Forest Practices Advisor John Gaddess (Pend Oreille Lake Area IDL Office) at 2550 Highway 2 West, Sandpoint, Idaho 83864 /208-263-5104. Work on this hazardous fuels reduction project will not begin until those forms are filed and approved.

7. **Hazardous Fuels Treatment Maintenance:** Funding through this MOU has been provided with the understanding that the treatment(s) will be maintained. Such maintenance activities will not be eligible for additional funding from IDL. The original treatment prescription should be followed for maintenance of the treatment(s) (see Appendix C).

8. **Performance Reports:** the GRANTEE shall submit **annual** performance reports unless a Progress Report/narrative was submitted with a reimbursement request during that period.

   a. If annual reports are required, they need to be submitted to IDL by November 30 each year the grant is in effect.

   b. Performance reports shall include a narrative describing the work completed to date of the project with specific quantitative detail (i.e., acres treated, cost per acre or number of workshops conducted), as well as explain any barriers to timely project completion or cost overruns/high unit costs as applicable. The GRANTEE will provide additional reporting information to IDL, as needed, for reports required by the federal funding source.

REIMBURSEMENT TERMS

1. IDL shall make payments to GRANTEE on a reimbursement basis only. There can be no advances. IDL will reimburse allowable costs for those project activities, approved within this MOU, or modifications approved by both parties in writing, not to exceed the award amount.

2. Up to 15% of grant funds may be held back until the entire project is satisfactorily completed and approved by IDL.

3. **Indirect Cost Rate:** The GRANTEE has elected to charge a de minimis rate of 15% of modified total direct costs (MTDC) for indirect as per 2 CFR §§200.1 and 200.414 and associated Appendices. If GRANTEE chooses not to seek full reimbursement of their allowed rate, the difference can be counted toward the required minimum match for the grant.

DRAFT

4. Requests for reimbursement payments can be submitted no more often than monthly but at least annually. Each request will include a narrative summary of progress based on work completed in that billing period, an official reimbursement request form and supporting documentation of expenditures to be reimbursed. GRANTEE will submit reimbursement request via **email to** Reimbursements.FAB@idl.idaho.gov

    a. Project costs must be documented on the ***Reimbursement Request Form*** provided by IDL. Documentation supporting all project costs submitted for reimbursement must accompany request. Copies of detailed, itemized and paid invoice/receipt (and payment proof such as copies of checks) are required for all reimbursable expenses. Invoices at minimum should specify the date and type of activity; quantity and rate thereof; and location (if a treatment).

    b. Any GRANTEE claiming reimbursement for employees' time for work on this project must follow strict federal time recording requirements as specified in all OMB Circulars applicable to GRANTEE's organization. Personnel being paid with federal grant funds (even when passed through a state agency) must document 100% of their actual individual paid time and effort and attribute it to specific projects. These personnel activity reports or equivalent, which include both grant funded activities and non-grant activities should be maintained by GRANTEE and made available if audited.

        i. For reimbursement, GRANTEE must submit enclosed ***Grant Recipient Labor Worksheet*** or equivalent that records the actual amount of time for each day that each person spent on this specific grant project *for which reimbursement is sought*. The documentation needs to be signed by the staff person or supervisor aware of the work activities.

    c. An IDL ***Progress Report*** describing the work completed during the report period must be included with each reimbursement request. Detail what was accomplished over what period of time and by whom.

    d. All grant funded project activities and accomplishments (i.e., pre-commercial thinning or hazard fuel limbing, thinning or reduction) associated with the current reimbursement request must be reported at the time of its submission to IDL by populating the ***IDL GIS Federal Grant Database.*** (Access to the on-line portal will be arranged by IDL.) Only fully completed activities (including slash mitigation) that have been reimbursed or are being sought for reimbursement in the current request are to be populated in the ***IDL GIS Federal Grant Database***. The responsibility for the completeness and accuracy of all data entered lies with the GRANTEE.

    e. Include with each reimbursement request:

        i. A map of treated acres being sought for reimbursement if individual units are not fully treated (e.g., slash is unmitigated) and therefore not yet entered in to the ***IDL GIS Federal Grant Database***. Treatment units should have a unique identifier that correlates to the landowner agreement, contractor invoices, etc. and is reflected on the map and a separate list if needed for clarity.

            1) Delineate treatment unit(s) on map with a polygon, line or point that shows location of the unit(s) and number of treated acres by unit, and the unique map id.

        ii. An ***Activities Summary Form*** provided by IDL to document initial in-person general landowner education contacts/wildfire events; specific education/outreach efforts; and wildfire risk reviews/assessments to-date of reimbursement request as specified in Project Specific Terms section of this MOU.

DRAFT

iii. Before and after photos of project

iv. Copies of the agreements, between GRANTEE and individual landowners whose properties are being treated with grant funds, that:

1) State the legal boundaries of the property as determined by landowner

2) Authorize GRANTEE and IDL and their contractors or representatives access to the property as needed to assess conditions; develop, conduct, inspect treatments; and confirm maintenance

3) Include treatment prescription

4) Authorize work as defined in agreement to be done on landowner property (specify quantity of work e.g. number of acres to be treated or assessed)

5) Specify what work, if any, will be the landowner's responsibility to complete, the plan to maintain the fuel modification (usually for a minimum of 10 years), and any other landowner requirements i.e., cost share or tax on personal gain from income etc.

5. Income generated directly from grant-funded activity, such as the sale of waste wood or workshop registration fees will be deducted from the amount reimbursed by IDL under this grant (refer to CFR 200.307 for detailed information). If you are unclear whether your activity falls into this category, contact, IDL Grants/Contracts Officer, Megan Johnson. Income may be invested in additional treatment work with approval of authorized IDL representative. (See Project Specific Term clause 4 on page 3.)

6. **Final grant reimbursement request must be received no later than December 31, 2028**

Funds not claimed by the GRANTEE by this date will be forfeited, unless IDL 's authorized representative extends the reimbursement period in writing.

a. The project will not be considered complete nor approved for final payment until:

i. All work agreed to in this MOU (or subsequently agreed to by both parties in writing) is satisfactorily completed and approved by IDL's authorized representative

ii. An IDL ***Final Progress Report*** summarizing overall project accomplishments is received and approved by IDL's authorized representative. The report should include quantification of accomplishments in relationship to this MOU's project scope and objectives. If any aspects were not accomplished, then reason for such should be provided. Also, any challenges encountered and how addressed, if applicable should be included. This report may be used by IDL to promote grant program accomplishments to funding source or the public.

iii. The ***IDL GIS Federal Grant Database*** is populated with all grant funded project accomplishments and a final ***Activities Summary Form(s)*** is received by IDL as specified in Project Specific Terms section of this MOU.

iv. Before and after photos of the project site are received by IDL

v. Copies of all deliverables are received by IDL

vi. Slash or other debris created by treatments has been burned, chipped, or removed from the property where the work was performed so as to comply with Idaho Statute Title 38.

DRAFT

7. IDL may request additional information, review, inspect and audit the completed work before reimbursement request(s) are paid.

GENERAL TERMS

1. **Subawarding or Subgranting:** GRANTEE and their contractors shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this MOU in the System for Award Management (SAM) until receipt of final payment. For purposes of this MOU, SAM is the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or MOU term(s).
    a. GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU. Any change to the original UEI provided in this MOU will result in termination of this MOU and de-obligation of any remaining funds. GRANTEEs must terminate any subcontract with a vendor that changes its original UEI after the contract is awarded.
    b. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
2. **Contract and Purchasing:** All purchases of goods and services under this grant must be competitively procured in compliance with applicable federal and state laws and regulations and conveyed through a signed written agreement between the parties. Specifically, compliance with federal procurement standards 2 CFR §§200.318 through 200.327, ***IDAPA 38 Title 05 Chapter 01—Rules of Division of Purchasing*** (by state agencies) and ***Idaho Code Title 67, Chapter 28—Purchasing by Political Subdivisions*** (by city/county governments) is required. Provisions of federal or local laws and regulations, as well as GRANTEE policies, which may be more restrictive, also apply.
3. **Suspension and Debarment:** GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU.
4. Costs associated with the project and approved in advance by IDL for travel, lodging and meals cannot exceed Idaho State and/or Federal rates for these expenditures. If costs will be higher, GRANTEE will request prior approval with justification before incurring these expenses. IDL will determine if requested costs are reasonable and appropriate.
5. All printed, electronic, or audiovisual materials (including on-line postings and press releases) developed or produced for public distribution or publication under this Agreement **must**:
    a. Be pre-approved by IDL's authorized representative prior to posting, duplication, publication and dissemination
    b. Include the following nondiscrimination statement in full for any materials funded with grant dollars:

    In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

DRAFT

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at https:www.ocio.usda.gov/document/ad-3027, from any USDA office, by calling (866) 632-992, or by writing a letter addressed to USA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or

(2) Fax: (833) 256-1665 or (202) 690-7442; or

(3) Email: program.intake@usda.gov.

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement: ***"This institution is an equal opportunity provider"***.

c. Acknowledge the funding source with a written or verbal statement, which provides credit such as: "**This project is funded in part by the Idaho Department of Lands in cooperation with the U.S. Forest Service.**"

6. **Use of U.S. Forest Service Insignia:** Permission, in writing, must be granted from the U.S. Forest Service's Office of Communications to use the insignia on any published media, such as a webpage, printed publication, or audiovisual production. GRANTEE will consult with IDL regarding appropriate contact and process for obtaining permission.

7. **Right to Copyright:** GRANTEE may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. IDL and the U.S. Forest Service reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for its or the Federal government's purposes, and to authorize others to do so. IDL's and the U.S. Forest Service rights cited above also apply to other intangible property and to data produced under this award.

8. **Legal Authority:** The GRANTEE shall have the legal authority to receive a grant and enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, when applicable.

9. **Authoritative Identifier:** A current and active Unique Entity ID number must be provided to IDL for GRANTEE to receive funding through this MOU. GRANTEE should maintain registration with the System for Award Management (SAM) during the life of this agreement.

10. **Notifications:**

    a. The GRANTEE shall immediately notify IDL in writing of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives

DRAFT

of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

b. The GRANTEE shall immediately inform IDL if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the GRANTEE or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, they shall notify IDL without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

c. GRANTEE agrees to immediately notify IDL if an employee associated with this grant project is convicted of a drug violation in the workplace. Notification must be in writing, identify the employee's position title, and the grant number of each MOU which the employee worked. The notification must be sent to IDL Program Manager within 10 calendar days after the GRANTEE learns of the conviction.

d. GRANTEE shall notify IDL of any changes to key positions and personnel (i.e., authorized GRANTEE representative and/or primary decision makers on project

11. **Eligible Workers:** The GRANTEE shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324(a)). The GRANTEE shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

12. **Trafficking in Persons:** GRANTEE agrees that this award is subject to Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104 (g)). Violations and or failure to report violations can cause this award to be unilaterally terminated without penalty. For more details, see Appendix D.

13. **Transparency Act:** GRANTEE may need to provide information on this subaward and the compensation of its executives and understands that such information may be reported by IDL as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252.

14. **Members of U.S. Congress:** Pursuant to 41 U.S.C. 22 no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise there from, either directly or indirectly.

15. **Financial and Field Audits:** GRANTEE agrees to permit audits and post-audits by representatives of the State of Idaho, the U.S. Forest Service, Inspectors General, and Comptroller General or their representatives, of the project sites and all records pertaining to the project covered by this MOU and access to personnel for discussion related to such documents. Records must be kept for a minimum of three (3) years after completion date of the project or until any litigation, claim, negotiation, audit or other action started before the expiration date is resolved (whichever is later.) GRANTEE's internal retention policies, which may be longer, also apply. Allowed access is not limited to the required retention period but lasts as long as the records are retained.

DRAFT

Financial Contact:
Idaho Department of Lands
Jamie Baker
Fiscal Department
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-769-1525 / 208-769-1524 (f)
jbaker@idl.idaho.gov

16. The persons authorized to make decisions and approvals regarding this project (or their supervisor) are:

Idaho Department of Lands

Tyre Holfeltz
Wildfire Risk Mitigation Program Manager
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-666-8653 / 208-769-1524 (f)
tholfeltz@idl.idaho.gov

Megan Johnson
Grants/Contracts Officer
(for Reimbursement & Reporting questions)
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
208-666-8622 / 208-769-1524 (f)
mjohnson@idl.idaho.gov

Bonner County

Bob Howard
Director, Office of Emergency Management
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-265-88670
bob.howard@bonnercountyid.gov

Nick Zahler
Fire Mitigation Program Manager
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-255-2681 (o) / 208-946-9513 (c)
Nicholas.zahler@bonnercountyid.gov

17. Failure to comply with the proposal/application or to meet the requirements herein may result in grant cancellation or the retention of grant funds by IDL. Misrepresentation of fact in the proposal/application or an accomplishment report may result in the revocation of the grant. IDL may require grant moneys already dispensed be returned. The responsibility lies with the GRANTEE to administer the program honestly and effectively, as the GRANTEE will be liable for any misappropriation or misuse of funds. If the project no longer effectuates the program goals or agency priorities, the MOU may be terminated in whole or in part. Note if there is a conflict between the proposal/application previously submitted to IDL and this MOU, this MOU takes precedence.
18. The GRANTEE shall comply with all Federal and State statutes relating to nondiscrimination and all applicable requirements of all other State and Federal Laws, Executive Orders, regulations, and policies. The GRANTEE assures that state and federal laws and certifications/policies are in place and adhered to including the following:
    a. Civil Rights—policies and practices of non-discrimination
    b. Promoting Free Speech and Religions Freedom
    c. Debarment and Suspension—no vendor or contractor debarred or suspended from being able to work under a federal grant will receive any money under this grant project. (The System for Award Management (www.SAM.gov) maintains the list of individuals and businesses that are not to receive federal funding.)
    d. Drug-Free/Smoke-Free Workplace
    e. Lobbying—no grant funds will be used for lobbying to influence legislation

DRAFT

f. Avoidance of Conflict of Interest

g. Prohibition Against Using Funds with Entities Requiring Internal Confidentiality Agreements

h. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (see 2 CFR 200.216 and Public Law 115-232, Section 889 for additional information)

i. Whistleblower Protection (see 41 U.S.C. §4712 for additional information)

19. **Freedom of Information Act (FOIA):** Public access to grant or agreement records shall not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to "Freedom of Information" regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e). Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

20. **Non-Liability:** The United States and IDL shall not be liable to GRANTEE for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by the GRANTEE or any third party.

21. The sections of this MOU are presumed severable. If any section, or part thereof, or the application of any section to any person or circumstance is declared invalid, that invalidity does not affect the validity of any remaining sections.

AGREED:	***AGREED:***
Bonner County	***Idaho Department of Lands***
Authorized *Bonner County* Signatory	**IDL Authorized Signatory**
	Julia Lauch
Print Name	**Print Name**
	Division Administrator, Foresty & Fire
Title **Date**	**Title** **Date**

GRANTEE's Active Unique Entity ID (SAM) #

This institution is an equal opportunity provider.

DRAFT

Project Budget Estimate Information

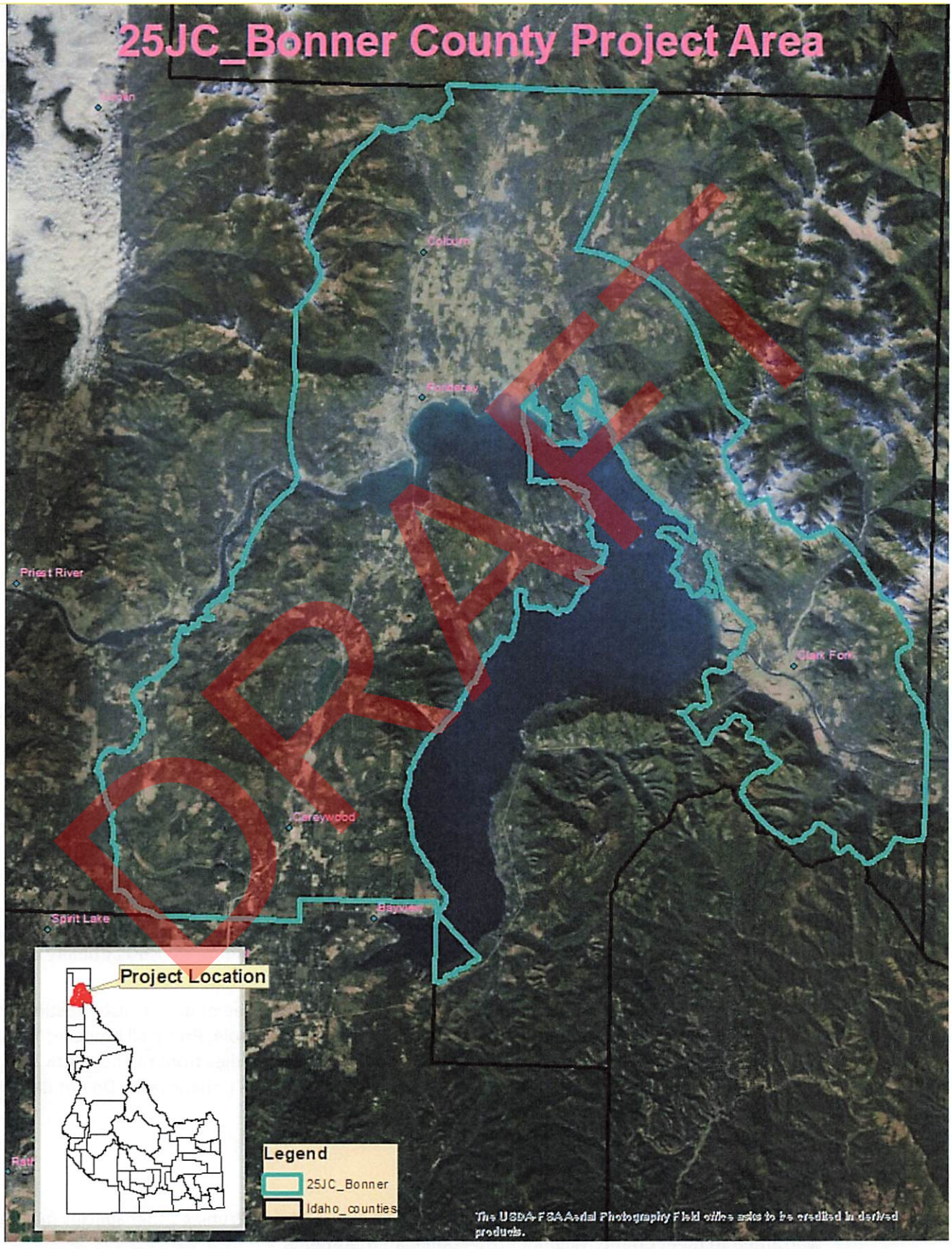
PROJECT COSTS

(Add rows within sections as needed, see instructions at page bottom.)

PROJECT EXPENSE DESCRIPTION	# UNITS & RATE	GRANT FUNDS REQUESTED	MATCH (Minimum 10% Cash or In-kind Required)	TOTAL
PERSONNEL EXPENSES (List position titles, i.e. City Forester, Project Manager etc. **and** Include benefits in wage rate)				
Project Management	~388 hrs @ $57.83/hr	$22,438.00		**$22,438.00**
				$0.00
				$0.00
				$0.00
				$0.00
Total Personnel Expenses		**$22,438.00**	**$0.00**	**$22,438.00**
OPERATING EXPENDITURES (Specify operating expenses, i.e. pick-up rental, travel, trees, mulch, etc.)				
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Operating Expenses		**$0.00**	**$0.00**	**$0.00**
CONTRACTED PROFESSIONAL SERVICES (Specify service contracted, i.e. thinning, graphic design, consultant, tree planting etc.)				
Contracted HFT	~40 acres @ $2,800/acre	$112,000.00		**$112,000.00**
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Contracted Expenses		**$112,000.00**	**$0.00**	**$112,000.00**
Total Indirect (calculated based on % of direct expenses)- % rate = 15%	**NOT TO EXCEED=**	**$14,957.00**		**$14,957.00**
TOTAL PROJECT COSTS		**$149,395.00**	**$0.00**	**$149,395.00**
	Verification of Grand Totals	$149,395.00	$0.00	$149,395.00
	Difference between Grant Totals	$0.00	$0.00	$0.00

NOTE: Difference totals must equal $0.00 for budget to be correct & accepted.

DRAFT


25JC_Bonner County Project Area
Priest River
Colburn
Ponderay
Clark Fork
Careywood
Spirit Lake
Bayview
Project Location
Legend
25JC_Bonner
Idaho_counties
The USDA-FSA Aerial Photography Field Office asks to be credited in derived products.
DRAFT

All standards in the Idaho Forest Practices Act administrative rules must be met while conducting any forest practice. Forest practices may include commercial harvesting, commercial thinning, or non-commercial thinning, any of which may produce significant slash. It is important to ensure all ground-based equipment stays out of Stream Protection Zones (SPZ). All piling, burning, and decking are limited to stable locations outside of the SPZ. Tree-retention standards must be met to provide adequate shade of streams. Large woody debris can contribute to fish habitat and stream bank stabilization. Sediment-filtering protections should be used where needed near stream channels and adjacent riparian areas.

FOREST MANAGEMENT CONSIDERATIONS & FOREST HEALTH GUIDANCE

PRESCRIPTION

A specific prescription based on site and stand conditions, and describes the desired prescription outcome will be written by a forester and pre-approved by IDL prior to implementation.

THINNING

Determine preferred leave tree species and desired stand densities. Space trees according to professional forestry practices for the local area. For recommendations, contact the local IDL office.

Desirable Leave Tree Characteristics

Select leave trees with the following desirable characteristics:

- Straight stem
- Well-formed crown
- Crown class of dominant or co-dominate
- Crown ratio is 40% or larger
- Green needles, no discoloration of foliage
- Free or limited presence of insect or disease damage or symptoms. If present, damage or symptom does not affect growth or survival.
- Vigorous annual terminal growth for past 3 years
- Species preference to be determined by forester based on site and stand conditions

PRUNING

White Pine

- The most common path of infection of white pine from blister rust is through the lower limbs on young trees. Pruning the lower limbs from the bole of young trees can minimize the susceptibility of western white pine to infection from blister rust.
- Prune all selected white pine 8 feet and greater in height that are free of blister rust infection or that have no bole canker or branch cankers less than 6 inches from the bole. Prune all branches up to 50% of the height of the tree to a maximum height of 8' and remove needles from the bole. Cut branches to within ½ inch of the limb collar with hand pruning shears, loppers or handsaws. Do not damage the bole of the tree or the retained limbs in the pruning operation.
- Additional information can be obtained from IDL.

Mixed Species

- It is not necessary to prune other species to improve forest health. Pruning other species may be warranted to meet County Wildfire Protection Plan treatments.

DRAFT

SLASH MANAGEMENT

Fuel hazards created by thinning or pruning expose the treated stand and adjacent areas to higher risk levels and must be addressed when setting thinning and pruning treatments. The Idaho Forest Practices Act, Idaho Forestry Act and the Fire Hazard Reduction Law and their associated administrative rules and guidelines provide the basis for the management of slash.

Forest Health Protection

To prevent Ips beetle attacks, thinning of pine should not occur during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

MAINTENANCE OF SHADED FUELBREAKS

Shaded fuel breaks must be maintained periodically. Frequency of retreatment depends on the forest's productivity (which affects how fast fuels re-accumulate) and how open of a condition is desired. Maintenance of shaded fuelbreak may include cutting, piling, burning, grazing, or herbicide treatments to reduce or prevent fuel accumulation. Develop a retreatment plan with some maintenance occurring each year. The necessary maintenance activities will be minimal if implemented on an annual basis. The original prescription treatment should be followed for maintenance.

PLANTING

Successfully establishing trees and shrubs depends upon many factors. To ensure tree and shrub survival, refer to the following technical specifications:

Forestlands (typically conifers): https://www.idl.idaho.gov/wp-content/uploads/sites/2/2021/09/FM-7.pdf

Riparian Forest Buffer, Stream bank and Shoreline Protection, Tree/Shrub Establishment, Upland Wildlife Habitat Management, Windbreak/Shelterbelt Establishment, and Hedgerows
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmstn10797.pdf

Willow and Cottonwood Plantings;
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf

Riparian Restoration Planting
Idaho Fish and Game's Handbook for Riparian Restoration and Use of Volunteers in Riparian Habitat Restoration (copies included on MOU Award packet if applicable to project).

MONITORING OF TREATED AREAS

After the First Year

- Conduct a walk-through of the thinned area to determine the condition of the residual crop trees, and to document any insect/disease problems, animal damage, wind/snow damage, sun-scalding, and the condition of thinning slash.
- Conduct a survival survey of planted areas. Install enough plots to determine that average number of live trees/acre meets the prescription specifications, planting objective, and FPA rules.

After the Fifth Year

- Conduct a formal survey with plots installed to determine species composition, and average heights and diameters along with radial increment growth rates since thinning occurred. Other items such as condition of thinning slash deterioration, and mortality of leave trees should be noted and documented in follow-up inspection reports (s).
- Conduct a walk-through of planted areas to determine tree survival and document any insect/disease problems, animal damage, excessive weed competition, and wind/snow damage.

DRAFT

RE: TRAFFICKING VICTIMS PROTECTION ACT OF 2000, AS AMENDED (22 U.S.C. 7104) APPENDIX D

TRAFFICKING IN PERSONS

a. **Provisions applicable to a Cooperator that is a private entity.**
   1. You as the Cooperator, your employees, subrecipients under this award, and subrecipients' employees may not—
      i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
      ii. Procure a commercial sex act during the period of time that the award is in effect; or
      iii. Use forced labor in the performance of the award or subawards under the award.
   2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
      i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
      ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
         A. Associated with performance under this award; or
         B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

b. **Provision applicable to a Cooperator other than a private entity.** We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
   1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
   2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
      i. Associated with performance under this award; or
      ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"

c. **Provisions applicable to any recipient.**
   1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
   2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
      i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
      ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
   3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. **Definitions. For purposes of this award term:**
   1. "Employee" means either:
      i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
      ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
   2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
   3. "Private entity":
      i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
      ii. Includes:
         A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
         B. A for-profit organization.
   4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

DRAFT

Bonner County
Board of Commissioners

Brian Domke Asia Williams Ron Korn

EMERGENCY MANAGEMENT Item #3

02/03/2026

Memorandum

To: Commissioners

From: Bonner County Emergency Management

Re: 25WFM-Bonner MOU between Bonner County and IDL

This Memorandum of Understanding between Bonner County and the Idaho Dept. of Lands is for a grant award in the amount of $240,000 for hazardous fuels treatment associated with the BonFire Program. The funds identified will be used for the Careywood North project. Grant match of $24,000 will be accomplished by landowner contributions or private corporate funds.

Auditing Review:_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:_____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____Original to BOCC
_____Copy to Bonfire

A suggested motion would be: **Based on the information before us, I move to approve the Memorandum of Understanding Grant # 25WFM-Bonner in the amount of $240,000 and allow the chair to sign.**

Recommendation Acceptance: □ yes □ no _____ Date:_____
Brian Domke, Chairman

DRAFT

Idaho Department of Lands
Forestry and Fire Division
Forestry Assistance Bureau
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone (208) 769-1525
Fax (208) 769-1524

State Board of Land Commissioners
Brad Little, Governor
Phil McGrane, Secretary of State
Raúl R. Labrador, Attorney General
Brandon D Woolf, State Controller
Debbie Critchfield, Sup't Public Instruction

Dustin T. Miller, Director
Working Lands, Trusted Stewards
Equal Opportunity Employer

November 13, 2025

Mr. Bob Howard
Emergency Management Director
Bonner County
521 S. Division Ave. STE 102
Sandpoint, ID 83864
bob.howard@bonnercountyid.gov

Re: Careywood North – Grant # 25WFM-Bonner

Dear Mr. Howard:

The Idaho Department of Lands (IDL) is interested in awarding Bonner County a grant not to exceed **$240,000.** Funds are to assist in implementation of hazard fuels reduction within the Bonner County Careywood North project.

Enclosed is a Memorandum of Understanding (MOU) for Bonner County's consideration, as well as the following documents requiring signature and/or completion.

- Information Collection Form
- Sub-recipient Federal Grant Management Assessment form
- Assurances and Certifications regarding
  - Non-Construction Programs (Form 424 B)
  - Disbarment & Suspension (Form AD-1048)
  - Drug-Free Workplace (Form AD-1049)
  - Lobbying (SF-1500-35)

Once these documents are signed by Bonner County, please return them to IDL via email to:

Tyre Holfeltz
Program Manager
Wildfire Risk Mitigation
tholfeltz@idl.idaho.gov

Megan Johnson
Grants/Contract Officer
mjohnson@idl.idaho.gov

Jennifer Harrington
Grants/Contracts Operations Analyst
jharrington@idl.idaho.gov

This grant does not become official until both Bonner County and IDL sign the MOU (and the additional documents cited above are signed by Bonner County). The project end date will be **November 30, 2028**. All requests for reimbursement of eligible expenses under this grant will need to be received by IDL no later than **December 31, 2028,** to avoid forfeiture of grant funds.

Should you have any questions regarding these materials, please feel free to contact Jennifer Harrington and I. If your questions are of a technical nature regarding the fieldwork to be completed or overall project, please contact Tyre Holfeltz. Thank you for your attention to this matter; I look forward to receiving the signed documents shortly.

Sincerely,

/s/Megan Johnson
Megan Johnson
Grants/Contracts Officer

Electronic cc: IDL Staff: Tyre Holfeltz and Jennifer Harrington

DRAFT

IDAHO DEPARTMENT OF LANDS

Project Name: Careywood North
Name of Grantee: Bonner County

IDL Grant #: 25WFM-Bonner

INFORMATION COLLECTION FORM—REQUIRED

The Bonner County has received funding from the Idaho Department of Lands under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This funding requires special reporting and registration requirements. To assist in meeting the requirements, IDL requires that Bonner County provide the information below.

Complete and Return this Form with the Signed Task Order

Questions	*Responses*	*Special Notes*
Unique Entity Identifier	Click or tap here to enter text.	Click or tap here to enter text.
Award Number	25WFM-Bonner	Click or tap here to enter text.
Congressional District of Recipient	Click or tap here to enter text.	Click or tap here to enter text.
Amount Awarded to Recipient	$150,000.00	Click or tap here to enter text.
Recipient Mailing Address	Click or tap here to enter text.	

Commented [JH1]: This identifier is assigned by the System for Award Management (SAM) to uniquely identify business entities and is required to receive federal funding.

Commented [JH2]: insert federal funding source grant number

Assurance of Positive Time Recording

Recipients of federal grant funding (passed through IDL), must account for 100% of personnel time for each staff person working on this project who is being reimbursed for any of their time with these grant funds.

Please complete the following questions:

1. Will any grantee personnel expenses (staff, interns, apprentices etc.) be reimbursed with funds from this grant?

☐**Yes** ☐ **No**

If yes, please respond to the questions below:

2. All time of those being reimbursed with these grant funds is accounted for 100% after-the-fact (including time spent on non-federal grant funded activities) and its distribution by project is documented in a personnel activity report or equivalent documentation and submitted by individual personnel to the Bonner County fiscal office at least monthly (coinciding with one or more regular pay periods). This documentation is on file and available in the event of an audit.

☐**Yes** ☐**No**

   a. If the answer to the above question is no, please explain below how your agency/organization is complying with all OMB Circulars applicable to your organization in regards to personnel compensation supporting documentation requirements.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

DRAFT

NOTE: **While 100% of personnel time must be tracked and records maintained on file, only the time spent on this project that is being reimbursed needs to be reported to IDL.**

Names and Compensation of the Five Most Highly Compensated Officers of the Recipient

If you do not meet the requirements below, write N/A in line 1.

Provide the information below for the calendar year in which the grant is awarded if -

(i). The total Federal funding authorized to date under this award is $30,000 or more;

(ii). In the recipient's preceding fiscal year, the recipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(iii). The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

Names and Total Compensation* of the Five Most Highly Compensated Officers of Recipient	1.Click or tap here to enter text.	$Click to enter.
	2.Click or tap here to enter text.	$ Click to enter.
	3.Click or tap here to enter text.	$ Click to enter.
	4.Click or tap here to enter text.	$ Click to enter.
	5.Click or tap here to enter text.	$ Click to enter.

*** "Total Compensation" means the cash and noncash dollar value earned by the executive during the recipient's past fiscal year of the following (for more information see 17 CFR 229.402(c)(2):**

(i). Salary and bonus

(ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (revised 2004) (FAS 123R), Shared Based Payments.

(iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(iv). Change in pension values. This is the change in present value of defined benefit and actuarial pension plans.

(v). Above-market earnings on deferred compensation which are not tax-qualified.

(vi). Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

Certification Statement

By signing below, as an official signatory for the Bonner County I certify that the information provided above regarding *Compensated Officers* and the *Personnel Time Recording* policy applicable to this grant is current and correct.

Click or tap here to enter text.

Print Name of Official Signatory and Title

Click or tap to enter a date.

Signature of Official Signatory **Date**

DRAFT

Sub-recipient Federal Grant Management Assessment

This form must be returned to the Idaho Department of Lands with the initial application package. Requests for reimbursement will not be paid prior to receipt of this completed form. Attach additional pages if necessary.

Organization Name and Address:

Project Name:
Careywood North - 25WFM-Bonner

Accounting Contact (Name, Phone, and Email)**:**

Accounting System (system used to record, control and report financial data)**:**

☐ Manual ☐ Computer ☐ Accounting/Bookkeeping service

Describe in detail the accounting system used. If computer software is used, indicate the specific software used. If an Accounting/bookkeeping service is used, provide the name of the service and a contact name and phone number:

Records: Accounting records must adequately identify the federal funds and expenditures to show that grant funds and any required match have been spent according to program requirements. All books, documents, payroll papers, accounting records, and other evidence pertaining to costs incurred under federal grant awards must be maintained by the recipient and made available during the period of the grant and for three years thereafter for inspection by any authorized representatives of the State or Federal Government.

Describe methods used:

Audits: Subrecipients that expend $1,000,000 or more in federal funds from all sources during the fiscal year are required to have a single audit in accordance with the audit criteria in 2 CFR Part 200.501.

Are you required to have a single audit? ☐ Yes ☐ No

If no, do you have a regular audit? ☐ Yes ☐ No

If yes, how often?

☐ Yearly ☐ Qtrly. ☐ Other (explain):

Name of Auditor: Phone:

Date of last audit: Period Covered:

I certify the above information is correct.

Name and Title:

Signature: Date:

DRAFT

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

DRAFT

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

DRAFT

AD-1048

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE	DATE

DRAFT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

(1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.

(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

(3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person, ""primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

(5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.

(6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DRAFT

AD-1049

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L.100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 CFR Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about –

   a. The dangers of drug abuse in the workplace;

   b. The grantee's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.

4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction;

5. Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –

   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

DRAFT

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*	
Check ☐ if there are workplaces on file that are not identified here.	
ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/ parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded b USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should conta the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program informatic may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint ar at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (86 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenu SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

DRAFT

Instructions for Certification

(1) By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2 in accordance with these instructions.

(2) The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

(3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

(4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

(5) If the workplace identified to the agency changes during the performance of the grant, the grantee must inform the agency of the change(s). If it previously identified the workplaces in question, see instruction (3) above.

(6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. §812, and as further defined by 21 CFR §§ 1308.11-1308.15.
- "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicia body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
- "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
- "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

DRAFT

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 4 CFR Part 418 Appendix A, Certification Regarding Lobbying. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Forest Service determines to award the covered transaction, grant, or cooperative agreement.

Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying.' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

SIGNATURE		
APPLICANT'S SIGNATURE (BY)	TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	DATE SIGNED *(MM-DD-YYYY)*

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

DRAFT

Grant Number: 25WFM-Bonner

MEMORANDUM OF UNDERSTANDING
Between
Idaho Department of Lands
And
Bonner County

DRAFT

This Memorandum of Understanding (MOU) between the Idaho Department of Lands and Bonner County, hereinafter referred to as IDL and GRANTEE, is intended to support the **Careywood North** project. The purpose of this grant is to implement wildfire mitigation activities on non-federal lands within the project area of Bonner County to create landscape level wildfire hazard abatement.

IDL, in cooperation with USFS, agrees to reimburse the GRANTEE for allowable expenditures not to exceed the grant award amount of **$240,000**. Funds are provided by IDL in cooperation with the USFS as part of the National Fire Assistance Western Fire Managers (WFM) grant program which falls under the authority of the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended, through Federal Grant No. 25-DG-11010013-044. The Federal Assistance Listing (formally Catalog of Federal Domestic Assistance-CFDA) number and name are 10.664, Cooperative Forestry Assistance.

GRANTEE is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

NOTE: Copies of the Codes of Federal Regulations can be obtained on-line.

- *2 CFR Part 200—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=9428273b8bb558c96bb4f2896b749be6&mc=true&node=pt2.1.200&rgn=div5
- *2 CFR Part 400—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=96ea75fd74bd92e1ff1744fc05f15e4f&node=pt2.1.400&rgn=div5

The grant guidelines and conditions as set forth by the USFS and IDL include the following:

PROJECT SPECIFIC TERMS

1. **Project Scope and Estimated Budget:** The GRANTEE will adhere to the provisions outlined in this MOU, budget found in Appendix A, and any future revisions per agreement with IDL.

   No changes to the project will be allowed) unless the GRANTEE submits a written request for approval to this office before changes are made and at least 10 days prior to the grant end date, and this request is approved in writing by an authorized representative of IDL identified in this agreement. *NOTE: IDL is not obligated to fund changes not approved in this manner.*

Specific Project Scope Items to Be Completed Include:

See Reimbursement Terms section of MOU starting on page 5 for additional details regarding required documentation of activities and expenditures.

a. **Overall project management**—develop contracts and/or request for proposals; administer contracts; coordinate treatments with private landowners and implement practices (as specified below); and oversee/inspect and monitor all project components.

b. **Hazard Fuel Reduction**—All templates for or related to the landowner agreement will be provided to the IDL representative listed in this MOU for review in advance of use.

   i. Only project areas adjacent to USFS projects and listed in the County's current County Wildfire Protection Plan (CWPP) shall be treated.

   ii. Enter into an official written agreement(s) with each landowner whose lands will be evaluated or treated under this MOU. (See Reimbursement Terms clause 4.e.iv on page 6 of this MOU for more details.) Agreements at minimum will include:

      1) Authorization to access the property and/or to conduct the work stipulated in the prescription

      2) Treatment location (i.e., latitude/longitude, address or parcel number

      3) Number of acres to be treated

      4) A written treatment prescription specific to landowner property and agreed to by landowner (see below clause for details)

   iii. Identify, develop prescriptions, flag and map treatment unit boundaries that are most beneficial for a community and favor seral and fire-resistant species.

      1) Prescriptions will outline what will be removed/reduced and the method to be utilized (mechanical, burning, etc.) and be documented in the signed agreement with the landowner. All dbh trees will be considered to meet below objective.

         a) Prescriptions will provide for the modification of fire behavior to reduce wildfire impact on non-federal lands during a wildfire event.

   iv. Treat hazardous fuels on approximately **65** acres of private, state and county lands within the **Careywood North** project area as identified on map in Appendix B.

      1) Mechanical or hand treatment methods will be used to thin vegetation by removing standing, down and dead timber; removing ladder fuels by limbing/pruning; and thinning/removing underbrush. Slash will be utilized for firewood, chipped, or piled and burned as environmental and site conditions allow.

   v. GRANTEE or its contractors (not the landowners) will handle all slash abatement directly within the grant time period.

c. **Education**—In-person outreach to landowners will be conducted to augment on-the-ground treatments and to increase awareness of wildfire hazard in project areas—personal responsibility of fuels management, home hardening, and wildfire emergency evacuation—beyond what grant assistance can offer.

   i. An ***Activities Summary Form*** provided by IDL (or equivalent) will be completed and include the date of initial face-to-face contact/wildfire event; name of individual

DRAFT

landowner or wildfire event; and for wildfire specific education events, number of participants or contacts made. (Subsequent contacts with the same landowner are not to be counted as additional education outreach.)

2. **Grant Award Expiration:** This grant award and project period begins on the date of signature of this MOU by both parties and ends on **November 30, 2028** All reimbursable expenditures and activities must occur within the project period. Time extension requests must be received by IDL in writing 10 business days prior to the project end date and be approved by IDL's authorized representative in writing by **November 30, 2028** to be binding. Federal and state laws and regulations pertaining to grants, records, and auditing may remain enforceable longer. Local laws and regulations, which may be more restrictive, apply.

3. **Grant Fund Use Restrictions:** Construction and research and development activities are **ineligible** for funding. Capital expenditures or purchases of single items of equipment or supplies with a lifespan of one year or more and having a fair market value of over $10,000 per unit are **not eligible** for funding (refer to CFR 200.313 (e)(f) and 200.314 for detailed information). Using grant funds to seek and apply for additional grant funding is **unallowable**. Funds can only be used for the completion of scope items on page 2 and as outlined in the budget in Appendix A.

4. **Sale of Commercial Products:** All revenue generated from products sold that are a direct result of grant activities will be used to match or offset project costs. No grant monies may be used to create profit from commercial goods for GRANTEE, landowner or contractors. Those activities must also comply with all forest practice laws, rules and regulations (cited in 5 below). Landowners will be encouraged to complete commercial practices prior to hazard fuel treatment practices under this grant being conducted. (Refer to Reimbursement Terms Section clause 5 on page 7)

5. **State Laws, Rules, Policies and Guidelines:** The following must be adhered to and complied with by anyone doing work associated with this MOU.

    a. Forest Practice and Hazard Fuel Laws and Rules. (Check with local fire managers as they may require more stringent standards to meet the local area needs.)

        i. ***Idaho Forestry Act and Fire Hazard Reduction Law***—Idaho Code, Title 38, Chapters 1 and 4, https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH1/ and https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH4/

            1) Rules Pertaining to Forest Fire Protection—IDAPA 20.04.01 https://adminrules.idaho.gov/rules/current/20/200401.pdf

            2) Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws—IDAPA 20.04.02 https://adminrules.idaho.gov/rules/current/20/200402.pdf

        ii. ***Idaho Forest Practices Act***—Idaho Code, Title 38, Chapter 13 https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH13/

            1) Rules Pertaining to the Idaho Forest Practices Act—IDAPA 20.02.01 https://adminrules.idaho.gov/rules/current/20/200201.pdf

            2) Information regarding Forest Practices Act Best Management Practices www.idahoforestrybmps.org

    b. **Forest Health Slash Guidance**—fresh pine slash should not be created during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

    c. Forest Management and Health Guidance as detailed in Appendix C.

DRAFT

d. **Idaho Code Title 54, Chapter 19 Public Works Contractors**—Contractors must have a Public Works License appropriate for the value of the contract for any work on public lands.

6. GRANTEE or any of its contractors subject to the Idaho Statute Title 38 must obtain and submit a Certification of Compliance—Fire Hazard Management Agreement—Notification of Forest Practice form and a Request for Variance (if needed) to IDL's Private Forestry Specialist at the Pend Oreille Lake Area IDL Office at 2550 Highway 2 West, Sandpoint, Idaho 83864, 208-263-5104. Work on this hazard fuels reduction project will not begin until those forms are filed and approved.
7. **Hazardous Fuels Treatment Maintenance:** Funding through this MOU has been provided with the understanding that the treatment(s) will be maintained. Such maintenance activities will not be eligible for additional funding from IDL. The original treatment prescription should be followed for maintenance of the treatment(s) (see Appendix C).
8. **Performance Reports:** the GRANTEE shall submit **annual** performance reports unless a Progress Report/narrative was submitted with a reimbursement request during that period.
    a. If annual reports are required, they need to be submitted to IDL by November 30 each year the grant is in effect.
    b. Performance reports shall include a narrative describing the work completed to date of the project with specific quantitative detail (i.e., acres treated, cost per acre or number of workshops conducted), as well as explain any barriers to timely project completion or cost overruns/high unit costs as applicable. The GRANTEE will provide additional reporting information to IDL, as needed, for reports required by the federal funding source.

REIMBURSEMENT TERMS

1. IDL shall make payments to GRANTEE on a reimbursement basis only. There can be no advances. IDL will reimburse allowable costs for those project activities, approved within this MOU, or modifications approved by both parties in writing, not to exceed the award amount.
2. Up to 15% of grant funds may be held back until the entire project is satisfactorily completed and approved by IDL.
3. **Indirect Cost Rate:** The GRANTEE has **elected to charge** a de minimis rate of 15% of modified total direct costs (MTDC) for indirect as per 2 CFR §§200.1 and 200.414 and associated Appendices. If GRANTEE chooses not to seek full reimbursement of their allowed rate, the difference can be counted toward the required minimum match for the grant.
4. Requests for reimbursement payments can be submitted no more often than monthly but at least annually. Each request will include a narrative summary of progress based on work completed in that billing period, an official reimbursement request form and supporting documentation of expenditures to be reimbursed. GRANTEE will submit reimbursement request via **email to** Reimbursements.FAB@idl.idaho.gov
    a. Project costs must be documented on the ***Reimbursement Request Form*** provided by IDL. Documentation supporting all project costs submitted for reimbursement must accompany request. Copies of detailed, itemized and paid invoice/receipt (and payment proof such as copies of checks) are required for all reimbursable expenses. Invoices at minimum should specify the date and type of activity; quantity and rate thereof; and location (if a treatment).
    b. Any GRANTEE claiming reimbursement for employees' time for work on this project must follow strict federal time recording requirements as specified in all OMB Circulars applicable to GRANTEE's organization. Personnel being paid with federal grant funds (even when passed through a state agency) must document 100% of their actual individual paid time and effort

DRAFT

and attribute it to specific projects. These personnel activity reports or equivalent, which include both grant funded activities and non-grant activities should be maintained by GRANTEE and made available if audited.

i. For reimbursement, GRANTEE must submit enclosed ***Grant Recipient Labor Worksheet*** or equivalent that records the actual amount of time for each day that each person spent on this specific grant project *for which reimbursement is sought*. The documentation needs to be signed by the staff person or supervisor aware of the work activities.

c. An IDL ***Progress Report*** describing the work completed during the report period must be included with each reimbursement request. Detail what was accomplished over what period of time and by whom.

d. All grant funded project activities and accomplishments (i.e., assessments, planting, treatments, and education efforts) associated with the current reimbursement request must be reported at the time of its submission to IDL by populating the ***IDL GIS Federal Grant Database.*** (Access to the on-line portal will be arranged by IDL.) Only fully completed activities (including slash mitigation) that have been reimbursed or are being sought for reimbursement in the current request are to be populated in the ***IDL GIS Federal Grant Database***. The responsibility for the completeness and accuracy of all data entered lies with the GRANTEE.

e. Include with each reimbursement request:

i. A map of treated acres being sought for reimbursement if individual units are not fully treated (e.g., slash is unmitigated) and therefore not yet entered in to the ***IDL GIS Federal Grant Database***. Treatment units should have a unique identifier that correlates to the landowner agreement, contractor invoices, etc. and is reflected on the map and a separate list if needed for clarity.

1) Delineate treatment unit(s) on map with a polygon, line or point that shows location of the unit(s) and number of treated acres by unit, and the unique map id.

ii. An ***Activities Summary Form*** provided by IDL (or equivalent) to document initial in-person landowner education contacts/wildfire events and activities to-date of reimbursement request period, as specified in Project Specific Terms section of this MOU.

iii. Before and after photos of project

iv. Copies of the agreements, between GRANTEE and individual landowners whose properties are being treated with grant funds, that:

1) State the legal boundaries of the property as determined by landowner

2) Authorize GRANTEE and IDL and their contractors or representatives' access to the property as needed to assess conditions; develop, conduct, inspect treatments; and confirm maintenance

3) Include treatment prescription

4) Authorize work as defined in agreement to be done on landowner property (specify quantity of work e.g. number of acres to be treated or assessed)

5) Specify what work, if any, will be the landowner's responsibility to complete, the plan to maintain the fuel modification (usually for a minimum of 10 years),

DRAFT

and any other landowner requirements i.e., tax on personal gain from income etc.

6) See MOU Project Specific Terms for additional details on requirements specific to this project

f. Copies of deliverables, such as brochures, Wildfire Risk Assessments, etc. must be included with final reimbursement request or when GRANTEE requests reimbursement for expenses associated with deliverable (whichever occurs first).

5. Income generated directly from grant-funded activity, such as the sale of waste wood or workshop registration fees will be deducted from the amount reimbursed by IDL under this grant (refer to CFR 200.307 for detailed information). If you are unclear whether your activity falls into this category, contact, IDL Grants/Contracts Officer, Megan Johnson. Income may be invested in additional treatment work with approval of authorized IDL representative. (See Project Specific Term clause 4 on page 4.)

6. **Final grant reimbursement request must be received no later than December 31, 2028.**

Funds not claimed by the GRANTEE by this date will be forfeited, unless IDL 's authorized representative extends the reimbursement period in writing.

a. The project will not be considered complete nor approved for final payment until:

i. All work agreed to in this MOU (or subsequently agreed to by both parties in writing) is satisfactorily completed and approved by IDL's authorized representative

ii. An IDL ***Final Progress Report*** summarizing overall project accomplishments is received and approved by IDL's authorized representative. The report should include quantification of accomplishments in relationship to this MOU's project scope and objectives. If any aspects were not accomplished, then reason for such should be provided. Also, any challenges encountered and how addressed, if applicable should be included. This report may be used by IDL to promote grant program accomplishments to funding source or the public.

iii. The ***IDL GIS Federal Grant Database*** is populated with all grant funded project accomplishments and a final ***Activities Summary Form(s)*** is received by IDL as specified in Project Specific Terms section of this MOU.

iv. Before and after photos of the project site are received by IDL

v. Copies of all deliverables are received by IDL

vi. Slash or other debris created by treatments has been burned, chipped, or removed from the property where the work was performed so as to comply with Idaho Statute Title 38.

vii. IDL may request additional information, review, inspect and audit the completed work before reimbursement request(s) are paid.

DRAFT

GENERAL TERMS

1. **Subawarding or Subgranting:** GRANTEE and their contractors shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this MOU in the System for Award Management (SAM) until receipt of final payment. For purposes of this MOU, SAM is the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or MOU term(s).

    a. GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU. Any change to the original UEI provided in this MOU will result in termination of this MOU and de-obligation of any remaining funds. GRANTEEs must terminate any subcontract with a vendor that changes its original UEI after the contract is awarded.

    b. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

2. **Contract and Purchasing:** All purchases of goods and services under this grant must be competitively procured in compliance with applicable federal and state laws and regulations and conveyed through a signed written agreement between the parties. Specifically, compliance with federal procurement standards 2 CFR §§200.318 through 200.327, ***IDAPA 38 Title 05 Chapter 01—Rules of Division of Purchasing*** (by state agencies) and ***Idaho Code Title 67, Chapter 28—Purchasing by Political Subdivisions*** (by city/county governments) is required. Provisions of federal or local laws and regulations, as well as GRANTEE policies, which may be more restrictive, also apply.

3. **Suspension and Debarment:** GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU.

4. Costs associated with the project and approved in advance by IDL for travel, lodging and meals cannot exceed Idaho State and/or Federal rates for these expenditures. If costs will be higher, GRANTEE will request prior approval with justification before incurring these expenses. IDL will determine if requested costs are reasonable and appropriate.

5. All printed, electronic, or audiovisual materials (including on-line postings and press releases) developed or produced for public distribution or publication under this Agreement **must**:

    a. Be pre-approved by IDL's authorized representative prior to posting, duplication, publication and dissemination

    b. Include the following nondiscrimination statement in full for any materials funded with grant dollars:

    In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

    Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

DRAFT

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at https:www.ocio.usda.gov/document/ad-3027, from any USDA office, by calling (866) 632-992, or by writing a letter addressed to USA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or

(2) Fax: (833) 256-1665 or (202) 690-7442; or

(3) Email: program.intake@usda.gov.

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement: ***"This institution is an equal opportunity provider"***.

c. Acknowledge the funding source with a written or verbal statement, which provides credit such as: "**This project is funded in part by the Idaho Department of Lands in cooperation with the U.S. Forest Service."**

6. **Use of U.S. Forest Service Insignia:** Permission, in writing, must be granted from the U.S. Forest Service's Office of Communications to use the insignia on any published media, such as a webpage, printed publication, or audiovisual production. GRANTEE will consult with IDL regarding appropriate contact and process for obtaining permission.

7. **Right to Copyright:** GRANTEE may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. IDL and the U.S. Forest Service reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for its or the Federal government's purposes, and to authorize others to do so. IDL's and the U.S. Forest Service rights cited above also apply to other intangible property and to data produced under this award.

8. **Legal Authority:** The GRANTEE shall have the legal authority to receive a grant and enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, when applicable.

9. **Authoritative Identifier:** A current and active Unique Entity ID number must be provided to IDL for GRANTEE to receive funding through this MOU. GRANTEE should maintain registration with the System for Award Management (SAM) during the life of this agreement.

10. **Notifications:**

    a. The GRANTEE shall immediately notify IDL in writing of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

    b. The GRANTEE shall immediately inform IDL if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the GRANTEE or

DRAFT

any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, they shall notify IDL without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

c. GRANTEE agrees to immediately notify IDL if an employee associated with this grant project is convicted of a drug violation in the workplace. Notification must be in writing, identify the employee's position title, and the grant number of each MOU which the employee worked. The notification must be sent to IDL Program Manager within 10 calendar days after the GRANTEE learns of the conviction.

d. GRANTEE shall notify IDL of any changes to key positions and personnel (i.e., authorized GRANTEE representative and/or primary decision makers on project

11. **Eligible Workers:** The GRANTEE shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324(a)). The GRANTEE shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

12. **Trafficking in Persons:** GRANTEE agrees that this award is subject to Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104 (g)). Violations and or failure to report violations can cause this award to be unilaterally terminated without penalty. For more details, see Appendix D.

13. **Transparency Act:** GRANTEE may need to provide information on this subaward and the compensation of its executives and understands that such information may be reported by IDL as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252.

14. **Members of U.S. Congress:** Pursuant to 41 U.S.C. 22 no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise there from, either directly or indirectly.

15. **Financial and Field Audits:** GRANTEE agrees to permit audits and post-audits by representatives of the State of Idaho, the U.S. Forest Service, Inspectors General, and Comptroller General or their representatives, of the project sites and all records pertaining to the project covered by this MOU and access to personnel for discussion related to such documents. Records must be kept for a minimum of three (3) years after completion date of the project or until any litigation, claim, negotiation, audit or other action started before the expiration date is resolved (whichever is later.) GRANTEE's internal retention policies, which may be longer, also apply. Allowed access is not limited to the required retention period but lasts as long as the records are retained.

Financial Contact:
Idaho Department of Lands
Jamie Baker
Fiscal Department
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-769-1525 / 208-769-1524 (f)
jbaker@idl.idaho.gov

DRAFT

16. The persons authorized to make decisions and approvals regarding this project (or their supervisor) are:

Idaho Department of Lands

Tyre Holfeltz
Wildfire Risk Program Manager
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-666-8653 / 208-769-1524 (f)
tholfeltz@idl.idaho.gov

Megan Johnson
Grants/Contracts Officer
(for Reimbursement & Reporting questions)
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
208-666-8622 / 208-769-1524 (f)
mjohnson@idl.idaho.gov

Bonner County

Bob Howard
Director, Emergency Management
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-265-8867 (o) / 208-255-6901 (c)
bob.howard@bonnercounty.gov

Project Contact only:
Nick Zahler
Fire Mitigation Program Manager
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-255-2681 (o) / 208-946-9513 (c)
nicholas.zahler@bonnercounty.gov

17. Failure to comply with the proposal/application or to meet the requirements herein may result in grant cancellation or the retention of grant funds by IDL. Misrepresentation of fact in the proposal/application or an accomplishment report may result in the revocation of the grant. IDL may require grant moneys already dispensed be returned. The responsibility lies with the GRANTEE to administer the program honestly and effectively, as the GRANTEE will be liable for any misappropriation or misuse of funds. If the project no longer effectuates the program goals or agency priorities, the MOU may be terminated in whole or in part. Note if there is a conflict between the proposal/application previously submitted to IDL and this MOU, this MOU takes precedence.

18. The GRANTEE shall comply with all Federal and State statutes relating to nondiscrimination and all applicable requirements of all other State and Federal Laws, Executive Orders, regulations, and policies. The GRANTEE assures that state and federal laws and certifications/policies are in place and adhered to including the following:

    a. Civil Rights—policies and practices of non-discrimination
    b. Promoting Free Speech and Religions Freedom
    c. Debarment and Suspension—no vendor or contractor debarred or suspended from being able to work under a federal grant will receive any money under this grant project. (The System for Award Management (www.SAM.gov) maintains the list of individuals and businesses that are not to receive federal funding.)
    d. Drug-Free/Smoke-Free Workplace
    e. Lobbying—no grant funds will be used for lobbying to influence legislation
    f. Avoidance of Conflict of Interest
    g. Prohibition Against Using Funds with Entities Requiring Internal Confidentiality Agreements
    h. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (see 2 CFR 200.216 and Public Law 115-232, Section 889 for additional information)
    i. Whistleblower Protection (see 41 U.S.C. §4712 for additional information)

DRAFT

19. **Freedom of Information Act (FOIA):** Public access to grant or agreement records shall not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to "Freedom of Information" regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e). Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

20. **Non-Liability:** The United States and IDL shall not be liable to GRANTEE for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by the GRANTEE or any third party.

21. The sections of this MOU are presumed severable. If any section, or part thereof, or the application of any section to any person or circumstance is declared invalid, that invalidity does not affect the validity of any remaining sections.

AGREED:	***AGREED:***
Bonner County	***Idaho Department of Lands***
Authorized *Bonner County* Signatory	**IDL Authorized Signatory**
	Julia Lauch
Print Name	**Print Name**
	Division Administrator, Forestry & Fire
Title **Date**	**Title** **Date**
GRANTEE's Active Unique Entity ID (SAM) #	

This institution is an equal opportunity provider.

DRAFT

Project Budget Estimate Information

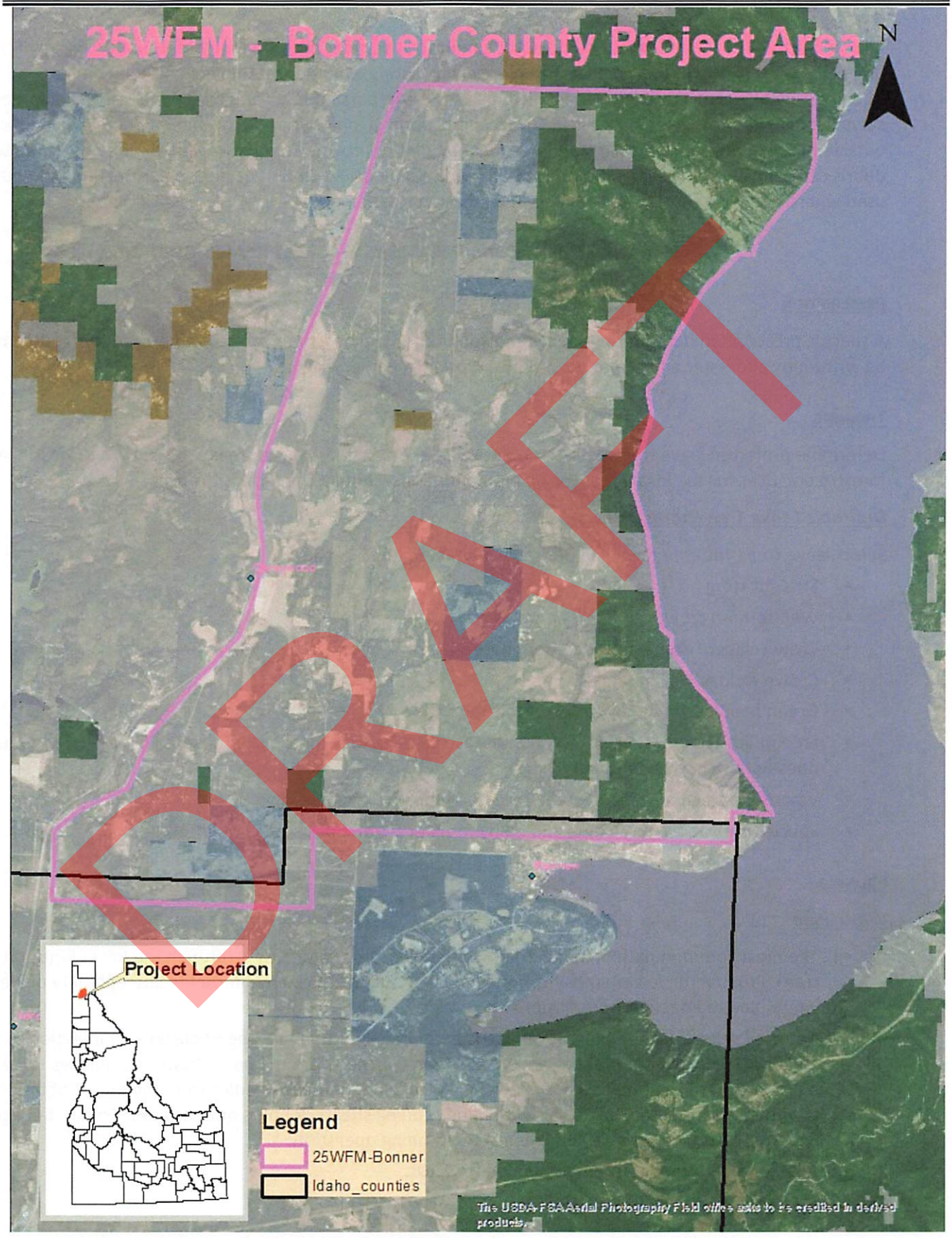
PROJECT COSTS

(Add rows within sections as needed, see instructions at page bottom.)

PROJECT EXPENSE DESCRIPTION	# UNITS & RATE	GRANT FUNDS REQUESTED	MATCH (Minimum 10% Cash or In-kind Required)	TOTAL
PERSONNEL EXPENSES (List position titles, i.e. City Forester, Project Manager etc. and Include benefits in wage rate)				
Project Management	~560hr @ $57.83	$32,400.00		**$32,400.00**
				$0.00
				$0.00
				$0.00
				$0.00
Total Personnel Expenses		**$32,400.00**	**$0.00**	**$32,400.00**
OPERATING EXPENDITURES (Specify operating expenses, i.e. pick-up rental, travel, trees, mulch, etc.)				
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Operating Expenses		**$0.00**	**$0.00**	**$0.00**
CONTRACTED PROFESSIONAL SERVICES (Specify service contracted, i.e. thinning, graphic design, consultant, tree planting etc.)				
Contracted HFT	~65 acs @ $2800	$183,600.00		**$183,600.00**
Private Corportate/Landower Match			$24,000.00	**$24,000.00**
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Contracted Expenses		**$183,600.00**	**$24,000.00**	**$207,600.00**
Total Indirect (calculated based on % of direct expenses)- % rate =	**% rate=15%**	**$24,000.00**		**$24,000.00**
TOTAL PROJECT COSTS		**$240,000.00**	**$24,000.00**	**$264,000.00**
	Verification of Grand Totals	$240,000.00	$24,000.00	$264,000.00
	Difference between Grant Totals	$0.00	$0.00	$0.00

NOTE: Difference totals must equal $0.00 for budget to be correct & accepted.

DRAFT


25WFM - Bonner County Project Area
N
DRAFT
Project Location
Legend
25WFM-Bonner
Idaho_counties
The USDA FSA Aerial Photography Field Office asks to be credited in derived products.

All standards in the Idaho Forest Practices Act administrative rules must be met while conducting any forest practice. Forest practices may include commercial harvesting, commercial thinning, or non-commercial thinning, any of which may produce significant slash. It is important to ensure all ground-based equipment stays out of Stream Protection Zones (SPZ). All piling, burning, and decking are limited to stable locations outside of the SPZ. Tree-retention standards must be met to provide adequate shade of streams. Large woody debris can contribute to fish habitat and stream bank stabilization. Sediment-filtering protections should be used where needed near stream channels and adjacent riparian areas.

FOREST MANAGEMENT CONSIDERATIONS & FOREST HEALTH GUIDANCE

PRESCRIPTION

A specific prescription based on site and stand conditions, and describes the desired prescription outcome will be written by a forester and pre-approved by IDL prior to implementation.

THINNING

Determine preferred leave tree species and desired stand densities. Space trees according to professional forestry practices for the local area. For recommendations, contact the local IDL office.

Desirable Leave Tree Characteristics

Select leave trees with the following desirable characteristics:

- Straight stem
- Well-formed crown
- Crown class of dominant or co-dominate
- Crown ratio is 40% or larger
- Green needles, no discoloration of foliage
- Free or limited presence of insect or disease damage or symptoms. If present, damage or symptom does not affect growth or survival.
- Vigorous annual terminal growth for past 3 years
- Species preference to be determined by forester based on site and stand conditions

PRUNING

White Pine

- The most common path of infection of white pine from blister rust is through the lower limbs on young trees. Pruning the lower limbs from the bole of young trees can minimize the susceptibility of western white pine to infection from blister rust.
- Prune all selected white pine 8 feet and greater in height that are free of blister rust infection or that have no bole canker or branch cankers less than 6 inches from the bole. Prune all branches up to 50% of the height of the tree to a maximum height of 8' and remove needles from the bole. Cut branches to within ½ inch of the limb collar with hand pruning shears, loppers or handsaws. Do not damage the bole of the tree or the retained limbs in the pruning operation.
- Additional information can be obtained from IDL.

Mixed Species

- It is not necessary to prune other species to improve forest health. Pruning other species may be warranted to meet County Wildfire Protection Plan treatments.

DRAFT

SLASH MANAGEMENT

Fuel hazards created by thinning or pruning expose the treated stand and adjacent areas to higher risk levels and must be addressed when setting thinning and pruning treatments. The Idaho Forest Practices Act, Idaho Forestry Act and the Fire Hazard Reduction Law and their associated administrative rules and guidelines provide the basis for the management of slash.

Forest Health Protection

To prevent Ips beetle attacks, thinning of pine should not occur during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

MAINTENANCE OF SHADED FUELBREAKS

Shaded fuel breaks must be maintained periodically. Frequency of retreatment depends on the forest's productivity (which affects how fast fuels re-accumulate) and how open of a condition is desired. Maintenance of shaded fuelbreak may include cutting, piling, burning, grazing, or herbicide treatments to reduce or prevent fuel accumulation. Develop a retreatment plan with some maintenance occurring each year. The necessary maintenance activities will be minimal if implemented on an annual basis. The original prescription treatment should be followed for maintenance.

PLANTING

Successfully establishing trees and shrubs depends upon many factors. To ensure tree and shrub survival, refer to the following technical specifications:

Forestlands (typically conifers): https://www.idl.idaho.gov/wp-content/uploads/sites/2/2021/09/FM-7.pdf

Riparian Forest Buffer, Stream bank and Shoreline Protection, Tree/Shrub Establishment, Upland Wildlife Habitat Management, Windbreak/Shelterbelt Establishment, and Hedgerows
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmstn10797.pdf

Willow and Cottonwood Plantings;
http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf

Riparian Restoration Planting
Idaho Fish and Game's Handbook for Riparian Restoration and Use of Volunteers in Riparian Habitat Restoration (copies included on MOU Award packet if applicable to project).

MONITORING OF TREATED AREAS

After the First Year

- Conduct a walk-through of the thinned area to determine the condition of the residual crop trees, and to document any insect/disease problems, animal damage, wind/snow damage, sun-scalding, and the condition of thinning slash.
- Conduct a survival survey of planted areas. Install enough plots to determine that average number of live trees/acre meets the prescription specifications, planting objective, and FPA rules.

After the Fifth Year

- Conduct a formal survey with plots installed to determine species composition, and average heights and diameters along with radial increment growth rates since thinning occurred. Other items such as condition of thinning slash deterioration, and mortality of leave trees should be noted and documented in follow-up inspection reports (s).
- Conduct a walk-through of planted areas to determine tree survival and document any insect/disease problems, animal damage, excessive weed competition, and wind/snow damage.

DRAFT

RE: TRAFFICKING VICTIMS PROTECTION ACT OF 2000, AS AMENDED (22 U.S.C. 7104) APPENDIX D

TRAFFICKING IN PERSONS

a. **Provisions applicable to a Cooperator that is a private entity.**
   1. You as the Cooperator, your employees, subrecipients under this award, and subrecipients' employees may not—
      i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
      ii. Procure a commercial sex act during the period of time that the award is in effect; or
      iii. Use forced labor in the performance of the award or subawards under the award.
   2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
      i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
      ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
         A. Associated with performance under this award; or
         B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

b. **Provision applicable to a Cooperator other than a private entity.** We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
   1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
   2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
      i. Associated with performance under this award; or
      ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"

c. **Provisions applicable to any recipient.**
   1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
   2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
      i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
      ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
   3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. **Definitions. For purposes of this award term:**
   1. "Employee" means either:
      i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
      ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
   2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
   3. "Private entity":
      i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
      ii. Includes:
         A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
         B. A for-profit organization.
   4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

DRAFT

Bonner County
Board of Commissioners

Brian Domke Asia Williams Ron Korn

EMERGENCY MANAGEMENT Item #4

02/03/2026

Memorandum

To: Commissioners

From: Bonner County Emergency Management

Re: 25IRAP-Bonner MOU between Bonner County and IDL

This Memorandum of Understanding between Bonner County and the Idaho Dept. of Lands is for a grant award in the amount of $500,000 for hazardous fuels treatment associated with the BonFire Program. The funds identified will be used for the Bonner South project.

Auditing Review:_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review:_____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____Original to BOCC
_____Copy to Bonfire

A suggested motion would be: **Based on the information before us, I move to approve the Memorandum of Understanding Grant # 25IRAP-Bonner in the amount of $500,000 and allow the chair to sign.**

Recommendation Acceptance: ☐ yes ☐ no _____ Date:_____
Brian Domke, Chairman

DRAFT

Idaho Department of Lands
Forestry and Fire Division
Forestry Assistance Bureau
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone (208) 769-1525
Fax (208) 769-1524

Dustin T. Miller, Director
Working Lands, Trusted Stewards
Equal Opportunity Employer

State Board of Land Commissioners
Brad Little, Governor
Phil McGrane, Secretary of State
Raúl R. Labrador, Attorney General
Brandon D Woolf, State Controller
Debbie Critchfield, Sup't Public Instruction

November 20, 2025

Mr. Bob Howard
Emergency Management Director
Bonner County
1500 Highway 2 Ste. 101
Sandpoint, ID 83864
bob.howard@bonnercountyid.gov

Re: Bonner South – Grant # 25IRAP-Bonner

Dear Mr. Howard:

The Idaho Department of Lands (IDL) is interested in awarding Bonner County a grant not to exceed **$500,000.** Funds are to assist in implementation of hazard fuels reduction within the Bonner South project.

Enclosed is a Memorandum of Understanding (MOU) for Bonner County's consideration, as well as the following documents requiring signature and/or completion.

- Information Collection Form
- Sub-recipient Federal Grant Management Assessment form
- Assurances and Certifications regarding
  - Non-Construction Programs (Form 424 B)
  - Disbarment & Suspension (Form AD-1048)
  - Drug-Free Workplace (Form AD-1049)
  - Lobbying (SF-1500-35)

Once these documents are signed by Bonner County, please return them to IDL via email to:

Tyre Holfeltz
Program Manager
Wildfire Risk Mitigation
tholfeltz@idl.idaho.gov

Megan Johnson
Grants/Contract Officer
mjohnson@idl.idaho.gov

Jennifer Harrington
Grants/Contracts Operations Analyst
jharrington@idl.idaho.gov

This grant does not become official until both Bonner County and IDL sign the MOU (and the additional documents cited above are signed by Bonner County). The project end date will be **November 30, 2028**. All requests for reimbursement of eligible expenses under this grant will need to be received by IDL no later than **December 31, 2028,** to avoid forfeiture of grant funds.

Should you have any questions regarding these materials, please feel free to contact Jennifer Harrington and I. If your questions are of a technical nature regarding the fieldwork to be completed or overall project, please contact Tyre Holfeltz. Thank you for your attention to this matter; I look forward to receiving the signed documents shortly.

Sincerely,

/s/Megan Johnson
Megan Johnson
Grants/Contracts Officer

Electronic cc: IDL Staff: Tyre Holfeltz and Jennifer Harrington; Bonner: Nick Zahler

DRAFT

IDAHO DEPARTMENT OF LANDS

Project Name: Bonner South
Name of Grantee: Bonner County

IDL Grant #: 25IRAP-Bonner

INFORMATION COLLECTION FORM—REQUIRED

The Bonner County has received funding from the Idaho Department of Lands under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This funding requires special reporting and registration requirements. To assist in meeting the requirements, IDL requires that Bonner County provide the information below.

Complete and Return this Form with the Signed Task Order

Questions	*Responses*	*Special Notes*
Unique Entity Identifier	Click or tap here to enter text.	Click or tap here to enter text.
Award Number	25IRAP-Bonner	Click or tap here to enter text.
Congressional District of Recipient	Click or tap here to enter text.	Click or tap here to enter text.
Amount Awarded to Recipient	$500,000.00	Click or tap here to enter text.
Recipient Mailing Address	Click or tap here to enter text.	

Commented [JH1]: This identifier is assigned by the System for Award Management (SAM) to uniquely identify business entities and is required to receive federal funding.

Commented [JH2]: insert federal funding source grant number

Assurance of Positive Time Recording

Recipients of federal grant funding (passed through IDL), must account for 100% of personnel time for each staff person working on this project who is being reimbursed for any of their time with these grant funds.

Please complete the following questions:

1. Will any grantee personnel expenses (staff, interns, apprentices etc.) be reimbursed with funds from this grant?

☐ **Yes** ☐ **No**

If yes, please respond to the questions below:

2. All time of those being reimbursed with these grant funds is accounted for 100% after-the-fact (including time spent on non-federal grant funded activities) and its distribution by project is documented in a personnel activity report or equivalent documentation and submitted by individual personnel to the Bonner County fiscal office at least monthly (coinciding with one or more regular pay periods). This documentation is on file and available in the event of an audit.

☐ **Yes** ☐ **No**

   a. If the answer to the above question is no, please explain below how your agency/organization is complying with all OMB Circulars applicable to your organization in regards to personnel compensation supporting documentation requirements.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

DRAFT

NOTE: **While 100% of personnel time must be tracked and records maintained on file, only the time spent on this project that is being reimbursed needs to be reported to IDL.**

Names and Compensation of the Five Most Highly Compensated Officers of the Recipient

If you do not meet the requirements below, write N/A in line 1.

Provide the information below for the calendar year in which the grant is awarded if -

(i). The total Federal funding authorized to date under this award is $30,000 or more;

(ii). In the recipient's preceding fiscal year, the recipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(iii). The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

Names and Total Compensation* of the Five Most Highly Compensated Officers of Recipient	1.Click or tap here to enter text.	$Click to enter.
	2.Click or tap here to enter text.	$ Click to enter.
	3.Click or tap here to enter text.	$ Click to enter.
	4.Click or tap here to enter text.	$ Click to enter.
	5.Click or tap here to enter text.	$ Click to enter.

*** "Total Compensation" means the cash and noncash dollar value earned by the executive during the recipient's past fiscal year of the following (for more information see 17 CFR 229.402(c)(2):**

(i). Salary and bonus

(ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (revised 2004) (FAS 123R), Shared Based Payments.

(iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(iv). Change in pension values. This is the change in present value of defined benefit and actuarial pension plans.

(v). Above-market earnings on deferred compensation which are not tax-qualified.

(vi). Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

Certification Statement

By signing below, as an official signatory for the Bonner County I certify that the information provided above regarding *Compensated Officers* and the *Personnel Time Recording* policy applicable to this grant is current and correct.

Click or tap here to enter text.

Print Name of Official Signatory and Title

Click or tap to enter a date.

Signature of Official Signatory **Date**

DRAFT

Sub-recipient Federal Grant Management Assessment

This form must be returned to the Idaho Department of Lands with the initial application package. Requests for reimbursement will not be paid prior to receipt of this completed form. Attach additional pages if necessary.

Organization Name and Address:

Project Name:
BOnner South Project - 25IRAP-Bonner

Accounting Contact (Name, Phone, and Email)**:**

Accounting System (system used to record, control and report financial data)**:**

☐ Manual ☐ Computer ☐ Accounting/Bookkeeping service

Describe in detail the accounting system used. If computer software is used, indicate the specific software used. If an Accounting/bookkeeping service is used, provide the name of the service and a contact name and phone number:

Records: Accounting records must adequately identify the federal funds and expenditures to show that grant funds and any required match have been spent according to program requirements. All books, documents, payroll papers, accounting records, and other evidence pertaining to costs incurred under federal grant awards must be maintained by the recipient and made available during the period of the grant and for three years thereafter for inspection by any authorized representatives of the State or Federal Government.

Describe methods used:

Audits: Subrecipients that expend $1,000,000 or more in federal funds from all sources during the fiscal year are required to have a single audit in accordance with the audit criteria in 2 CFR Part 200.501.

Are you required to have a single audit? ☐ Yes ☐ No

If no, do you have a regular audit? ☐ Yes ☐ No

If yes, how often?

☐ Yearly ☐ Qtrly. ☐ Other (explain):

Name of Auditor: Phone:

Date of last audit: Period Covered:

I certify the above information is correct.

Name and Title:

Signature: Date:

DRAFT

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

DRAFT

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

DRAFT

AD-1048

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE	DATE

DRAFT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

(1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.

(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

(3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person, ""primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

(5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.

(6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DRAFT

AD-1049

OMB No. 0505-0027
Expiration Date: 09/30/2025

Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L.100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 CFR Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about –

   a. The dangers of drug abuse in the workplace;

   b. The grantee's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.

4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction;

5. Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –

   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

DRAFT

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*	
Check ☐ if there are workplaces on file that are not identified here.	
ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/ parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded b USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should conta the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program informatic may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint ar at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (86 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenu SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

DRAFT

Instructions for Certification

(1) By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2 in accordance with these instructions.

(2) The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

(3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

(4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

(5) If the workplace identified to the agency changes during the performance of the grant, the grantee must inform the agency of the change(s). If it previously identified the workplaces in question, see instruction (3) above.

(6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. §812, and as further defined by 21 CFR §§ 1308.11-1308.15.
- "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicia body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
- "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
- "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

DRAFT

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 4 CFR Part 418 Appendix A, Certification Regarding Lobbying. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Forest Service determines to award the covered transaction, grant, or cooperative agreement.

Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying.' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

SIGNATURE		
APPLICANT'S SIGNATURE (BY)	TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	DATE SIGNED *(MM-DD-YYYY)*

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

DRAFT

MEMORANDUM OF UNDERSTANDING
Between
Idaho Department of Lands
And
Bonner County

This Memorandum of Understanding (MOU) between the Idaho Department of Lands and **Bonner County**, hereinafter respectively referred to as IDL and GRANTEE, is intended to support the **Bonner South** project. The purpose of this grant is to implement wildfire mitigation activities on non-federal lands within the project area of **Bonner County** to create hazard abatement through landowner assistance.

IDL, in cooperation with USDA Forest Service, agrees to reimburse the GRANTEE for allowable expenditures not to exceed the grant award amount of **$500,000**. Funds are provided by Idaho Department of Lands in cooperation with the United States Department of Agriculture Forest Service (USDA-FS) as part of the Inflation Reduction Act (IRA) grant program which falls under the authority of the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended, through Federal Grant No. 25-DG-11010013-008. The Federal Assistance Listing (formally Catalog of Federal Domestic Assistance-CFDA) number and name are 10.731, Inflation Reduction Act Landscape Scale Restoration.

GRANTEE is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

NOTE: Copies of the Codes of Federal Regulations can be obtained on-line.

- *2 CFR Part 200—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=9428273b8bb558c96bb4f2896b749be6&mc=true&node=pt2.1.200&rgn=div5
- *2 CFR Part 400—*
  http://www.ecfr.gov/cgi-bin/text-idx?SID=96ea75fd74bd92e1ff1744fc05f15e4f&node=pt2.1.400&rgn=div5

The grant guidelines and conditions as set forth by the USDA-FS and IDL include the following:

PROJECT SPECIFIC TERMS

1. **Project Scope and Estimated Budget:** The GRANTEE will adhere to the provisions outlined in this MOU, budget found in Appendix A, and any future revisions per agreement with IDL.

   No changes to the project will be allowed (whether grant funded or part of GRANTEE's required match) unless the GRANTEE submits a written request for approval to this office before changes are made and at least 10 days prior to the grant end date, and this request is approved in writing by an authorized representative of IDL identified in this agreement. *NOTE: IDL is not obligated to fund changes not approved in this manner.*

DRAFT

Specific Project Scope Items to Be Completed Include:

See Reimbursement Terms section of MOU starting on page 4 for additional details regarding required documentation of activities and expenditures.

a. **Overall project management**—develop contracts and or request for proposals; administer contracts; coordinate treatments with private landowners and implement practices (as specified below); and oversee/inspect and monitor all project components.

b. **Hazard Fuel Reduction—**All templates for or related to the landowner agreement will be provided to the IDL representative listed in this MOU for review in advance of use.

i. Only project areas listed in the County's current County Wildfire Protection Plan (CWPP) shall be treated.

ii. Enter into an official written agreement(s) with each landowner whose lands will be evaluated or treated under this MOU. (See Reimbursement Terms clause 4.f.iv on page 5 of this MOU for more details.) Agreements at minimum will include:

1) Authorization to access the property and or to conduct the work stipulated in the prescription

2) Treatment location (i.e., latitude/longitude, address or parcel number

3) Number of acres to be treated

4) A written treatment prescription specific to landowner property and agreed to by landowner (see below clause for details)

iii. Identify, develop prescriptions, flag and map treatment unit boundaries that are most beneficial for a community and favor seral and fire-resistant species.

1) Prescriptions will outline what will be removed/reduced and the method to be utilized (mechanical, burning, etc.) and be documented in the signed agreement with the landowner. All dbh trees will be considered in order to meet below objective.

a) Prescriptions will provide for the modification of fire behavior to reduce wildfire impact on non-federal lands during a wildfire event.

iv. Treat hazardous fuels on approximately **132** acres of non-federal lands within **Bonner County.**

1. Mechanical or hand treatment methods will be used to thin vegetation by removing standing, down and dead timber; removing ladder fuels by limbing/pruning; and thinning/removing underbrush. Slash will be utilized for firewood, chipped, or piled and burned as environmental and site conditions allow.
2. These funds must support work in the undeserved category of poverty or deep poverty. Poverty is defined as less than the U.S. Median Income and deep poverty as less than the State of Idaho Median Household Income. See Appendix D of this MOU for more details. If you need clarification about your project area and fulfilling these requirements, contact IDL's Wildfire Risk Mitigation Program Manager.

v. GRANTEE or its contractors (not the landowners) will handle all slash abatement directly within the grant time period.

DRAFT

c. **Education**— In-person outreach may be conducted to participating landowners to increase awareness of wildfire hazard in project areas post treatment. Education may include personal responsibility of fuels management, home hardening, and wildfire emergency evacuation—beyond what grant assistance can offer.

a. An ***Activities Summary Form*** provided by IDL (or equivalent) will be completed and include the date of face-to-face contact/wildfire event; name of individual landowner or wildfire event; and for wildfire specific education events, number of participants or contacts made. (Subsequent contacts with the same landowner are not to be counted as additional education outreach.)

2. **Grant Award Expiration:** This grant award and project period begins on the date of signature of this MOU by both parties and ends on **November 30, 2028.** All reimbursable expenditures and activities must occur within the project period. Time extension requests must be received by IDL in writing 10 business days prior to the project end date and be approved by IDL's authorized representative in writing by **November 30, 2028**, to be binding. Federal and state laws and regulations pertaining to grants, records, and auditing may remain enforceable longer. Local laws and regulations, which may be more restrictive, apply.

3. **Grant Fund Use Restrictions:** Construction and research and development activities are **ineligible** for funding. Capital expenditures or purchases of single items of equipment or supplies with a lifespan of one year or more and having a fair market value of over $10,000 per unit are **not eligible** for funding. Using grant funds to seek and apply for additional grant funding is **unallowable**. Funds can only be used for the implementation of scope items as described on page 2.

4. **Sale of Commercial Products:** All revenue generated from products sold that are a direct result of grant activities will be used to match or offset project costs. No grant monies may be used to create profit from commercial goods for GRANTEE, landowner(s) or contractors. Those activities must also comply with all forest practice laws, rules and regulations (cited in clause 5 below). Landowners will be encouraged to complete commercial practices prior to hazard fuel treatment practices under this grant being conducted. (Refer to Reimbursement Terms Section clause 5 on page 6)

5. **State Laws, Rules, Policies and Guidelines:** The following must be adhered to and complied with by anyone doing work associated with this MOU.

a. Forest Practice and Hazard Fuel Laws and Rules. (Check with local fire managers as they may require more stringent standards to meet the local area needs.)

i. ***Idaho Forestry Act and Fire Hazard Reduction Law***—Idaho Code, Title 38, Chapters 1 and 4, https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH1/ and https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH4/

1) Rules Pertaining to Forest Fire Protection—IDAPA 20.04.01 https://adminrules.idaho.gov/rules/current/20/200401.pdf

2) Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws—IDAPA 20.04.02 https://adminrules.idaho.gov/rules/current/20/200402.pdf

ii. ***Idaho Forest Practices Act***—Idaho Code, Title 38, Chapter 13 https://legislature.idaho.gov/statutesrules/idstat/Title38/T38CH13/

1) Rules Pertaining to the Idaho Forest Practices Act—IDAPA 20.02.01 https://adminrules.idaho.gov/rules/current/20/200201.pdf

2) Information regarding Forest Practices Act Best Management Practices www.idahoforestrybmps.org

DRAFT

b. **Forest Health Slash Guidance**—fresh pine slash should not be created during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

c. Forest Management and Health Guidance as detailed in Appendix B.

d. **Idaho Code Title 54, Chapter 19 Public Works Contractors—**Contractors must have a Public Works License appropriate for the value of the contract for any work on public lands.

6. Grantee or any of its contractors subject to the Idaho Statute Title 38 must obtain and submit a Certification of Compliance—Fire Hazard Management Agreement—Notification of Forest Practice form and a Request for Variance (if needed) to IDL's Private Forestry Specialist at the Pend Oreille Lake Area IDL Office at 2550 Highway 2 West, Sandpoint, Idaho 83864, 208-263-5104. Work on this hazard fuels reduction project will not begin until those forms are filed and approved.

7. **Hazardous Fuels Treatment Maintenance:** Funding through this MOU has been provided with the understanding that the treatment(s) will be maintained. Such maintenance activities will not be eligible for additional funding from IDL. The original treatment prescription should be followed for maintenance of the treatment(s) (see Appendix B).

8. **Performance Reports:** the GRANTEE shall submit **annual** performance reports unless a Progress Report/narrative was submitted with a reimbursement request during that period. Annual reports should be received by IDL by November 30 each year the grant is in effect. Performance reports shall include a narrative describing the work completed to date of the project with specific quantitative detail (i.e., acres treated, cost per acre or number of workshops conducted), as well as explain any barriers to timely project completion or cost overruns/high unit costs as applicable. GRANTEE will provide additional reporting information to IDL, as needed, for reports required by the federal funding source.

REIMBURSEMENT TERMS

1. IDL shall make payments to GRANTEE on a reimbursement basis only. There can be no advances. IDL will reimburse allowable costs for those project activities, approved within this MOU, or modifications approved by both parties in writing, not to exceed the award amount.

2. Up to 15% of grant funds may be held back until the entire project is satisfactorily completed and approved by IDL.

3. **Indirect Cost Rate:** The GRANTEE has **elected to charge** a de minimis rate of 15% of modified total direct costs (MTDC) for indirect as per 2 CFR §§200.1 and 200.414 and associated Appendices. If GRANTEE chooses not to seek full reimbursement of their allowed rate, the difference can be counted toward the required minimum match for the grant.

4. Requests for reimbursement payments can be submitted no more often than **monthly** but at least annually. Each request will include a narrative summary of progress based on work completed in that billing period, an official reimbursement request form and supporting documentation of expenditures to be reimbursed, and applicant match (as per section 4 c below). GRANTEE will submit each reimbursement request via:
   Email: Reimbursements.FAB@idl.idaho.gov

   a. Project costs must be documented on the ***Reimbursement Request Form*** provided by IDL. Documentation supporting all project costs submitted for reimbursement must accompany request. Copies of detailed, itemized and paid invoice/receipt (and payment proof such as copies of checks) are required for all reimbursable expenses. Invoices at minimum should specify the date and type of activity; quantity and rate thereof; and location (if a treatment).

DRAFT

b. Any GRANTEE claiming reimbursement for employees' time for work on this project must follow strict federal time recording requirements as specified in all OMB Circulars applicable to GRANTEE's organization. Personnel being paid with federal grant funds (even when passed through a state agency) must document 100% of their actual individual paid time and effort and attribute it to specific projects. These personnel activity reports or equivalent, which include both grant funded activities and non-grant activities should be maintained by GRANTEE and made available if audited.

   i. For reimbursement, GRANTEE must submit enclosed ***Grant Recipient Labor Worksheet*** or equivalent that records the actual amount of time for each day that each person spent on this specific grant project *for which reimbursement is sought*. The documentation needs to be signed by the staff person or supervisor aware of the work activities.

c. An IDL ***Progress Report*** describing the work completed during the report period must be included with each reimbursement request. Detail what was accomplished over what period of time and by whom.

d. All grant funded project activities and accomplishments (i.e., assessments, planting, treatments, and education efforts) associated with the current reimbursement request must be reported at the time of its submission to IDL by populating the ***IDL GIS Federal Grant Database.*** (Access to the on-line portal will be arranged by IDL.) Only fully completed activities (including slash mitigation) that have been reimbursed or are being sought for reimbursement in the current request are to be populated in the ***IDL GIS Federal Grant Database***. The responsibility for the completeness and accuracy of all data entered lies with the GRANTEE.

e. Include with each reimbursement request:

   i. A map of treated acres being sought for reimbursement if individual units are not fully treated (e.g., slash is unmitigated) and therefore not yet entered in to the ***IDL GIS Federal Grant Database***. Treatment units should have a unique identifier that correlates to the landowner agreement, contractor invoices, etc. and is reflected on the map and a separate list if needed for clarity.

      1) Delineate treatment unit(s) on map with a polygon, line or point that shows location of the unit(s) and number of treated acres by unit, and the unique map id.

   ii. An ***Activities Summary Form*** provided by IDL (or equivalent) to document initial in-person landowner education contacts/wildfire events and future project planning activities to-date of reimbursement request period, as specified in Project Specific Terms section of this MOU.

   iii. Before and after photos of project

   iv. Copies of the agreements, between GRANTEE and individual landowners whose properties are being treated with grant funds, that:

      1) State the legal boundaries of the property as determined by landowner

      2) Authorize GRANTEE and IDL and their contractors or representatives' access to the property as needed to assess conditions; develop, conduct, inspect treatments; and confirm maintenance

      3) Include treatment prescription (see Project Specific Terms clause 1.b. on page 2)

DRAFT

4) Authorize work as defined in agreement to be done on landowner property (specify quantity of work e.g. number of acres to be treated or assessed)

5) Specify what work, if any, will be the landowner's responsibility to complete, the plan to maintain the fuel modification (usually for a minimum of 10 years), and any other landowner requirements i.e., match or tax on personal gain from income etc.

f. Copies of deliverables, such as pamphlets, articles, web posts, etc. must be included with final reimbursement request or when GRANTEE requests reimbursement for expenses associated with deliverable (whichever occurs first).

5. Income generated directly from grant-funded activity, such as the sale of waste wood or workshop registration fees will be deducted from the amount reimbursed by IDL under this grant. If you are unclear whether your activity falls into this category, contact, IDL Grants/Contracts Officer, Megan Johnson. Income may be invested in additional treatment work with approval of authorized IDL representative. (See Project Specific Term clause 4 on page 3.)

6. **Final grant reimbursement request must be received no later than December 31, 2028.** Funds not claimed by the GRANTEE by this date will be forfeited, unless IDL 's authorized representative extends the reimbursement period in writing.

   a. The project will not be considered complete nor approved for final payment until:

      i. All work agreed to in this MOU (or subsequently agreed to by both parties in writing) is satisfactorily completed and approved by IDL's authorized representative

      ii. An IDL ***Final Progress Report*** summarizing overall project accomplishments is received and approved by IDL's authorized representative. The report should include quantification of accomplishments in relationship to this MOU's project scope and objectives. If any aspects were not accomplished, then reason for such should be provided. Also, any challenges encountered and how addressed, if applicable should be included. This report may be used by IDL to promote grant program accomplishments to funding source or the public.

      iii. The ***IDL GIS Federal Grant Database*** is populated with all grant funded project accomplishments and a final ***Activities Summary Form(s)*** is received by IDL as specified in Project Specific Terms section of this MOU.

      iv. Before and after photos of the project site are received by IDL

      v. Copies of all deliverables are received by IDL

      vi. Slash or other debris created by treatments has been burned, chipped, or removed from the property where the work was performed so as to comply with Idaho Statute Title 38.

7. IDL may request additional information, review, inspect and audit the completed work before reimbursement request(s) are paid.

GENERAL TERMS

1. **Subawarding or Subgranting:** GRANTEE will not provide (sub) grants with funds received through this MOU. This prohibition includes direct payments to individual landowners.

DRAFT

2. **Contract and Purchasing:** All purchases of goods and services under this grant must be competitively procured in compliance with applicable federal and state laws and regulations and conveyed through a signed written agreement between the parties. Specifically, compliance with federal procurement standards 2 CFR §§200.318 through 200.327, ***IDAPA 38 Title 05 Chapter 01—Rules of Division of Purchasing*** (by state agencies) and ***Idaho Code Title 67, Chapter 28—Purchasing by Political Subdivisions*** (by city/county governments) is required. Provisions of federal or local laws and regulations, as well as GRANTEE policies, which may be more restrictive, also apply.

3. **Suspension and Debarment:** GRANTEE and their contractors shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this MOU in the System for Award Management (SAM) until receipt of final payment. For purposes of this MOU, SAM is the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or MOU term(s).

    a. GRANTEE agrees that no vendor or contractor debarred or suspended from being able to work under a federal grant, according to the terms of 2 CFR Part 180, will receive funds under this MOU. Any change to the original UEI provided in this MOU will result in termination of this MOU and de-obligation of any remaining funds. GRANTEEs must terminate any subcontract with a vendor that changes its original UEI after the contract is awarded.

    b. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

4. Costs associated with the project and approved in advance by IDL for travel, lodging and meals cannot exceed Idaho State and/or Federal rates for these expenditures. If costs will be higher, GRANTEE will request prior approval with justification before incurring these expenses. IDL will determine if requested costs are reasonable and appropriate.

5. All printed, electronic, or audiovisual materials (including on-line postings and press releases) developed or produced for public distribution or publication under this Agreement **must**:

    a. Be pre-approved by IDL's authorized representative prior to posting, duplication, publication and dissemination

    b. Include the following nondiscrimination statement in full for any materials funded with grant dollars:

    In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

    Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

DRAFT

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at https:www.ocio.usda.gov/document/ad-3027, from any USDA office, by calling (866) 632-992, or by writing a letter addressed to USA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or

(2) Fax: (833) 256-1665 or (202) 690-7442; or

(3) Email: program.intake@usda.gov.

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement: ***"This institution is an equal opportunity provider"***.

c. Acknowledge the funding source with a written or verbal statement, which provides credit such as: **"This project is funded in part by the Idaho Department of Lands in cooperation with the USDA Forest Service."**

6. **Use of U.S. Forest Service Insignia:** Permission, in writing, must be granted from the U.S. Forest Service's Office of Communications to use the insignia on any published media, such as a webpage, printed publication, or audiovisual production. GRANTEE will consult with IDL regarding appropriate contact and process for obtaining permission.

7. **Right to Copyright:** GRANTEE may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. IDL and the USDA Forest Service reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for its or the Federal government's purposes, and to authorize others to do so. IDL's and the USDA Forest Service rights cited above also apply to other intangible property and to data produced under this award.

8. **Legal Authority:** The GRANTEE shall have the legal authority to receive a grant and enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, when applicable.

9. **Authoritative Identifier:** A current and active Unique Entity ID number must be provided to IDL for GRANTEE to receive funding through this MOU. GRANTEE should maintain a registration with the System for Award Management (SAM) during the life of this agreement.

10. **Notifications:**

    a. The GRANTEE shall immediately notify IDL in writing of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

    b. The GRANTEE shall immediately inform IDL if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the GRANTEE or

DRAFT

any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, they shall notify IDL without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

c. GRANTEE agrees to immediately notify IDL if an employee associated with this grant project is convicted of a drug violation in the workplace. Notification must be in writing, identify the employee's position title, and the grant number of each MOU which the employee worked. The notification must be sent to IDL Program Manager within 10 calendar days after the GRANTEE learns of the conviction.

d. GRANTEE shall notify IDL of any changes to key positions and personnel (i.e., authorized GRANTEE representative and/or primary decision makers on project

11. **Eligible Workers:** The GRANTEE shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324(a)). The GRANTEE shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

12. **Trafficking in Persons:** GRANTEE agrees that this award is subject to Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104 (g)). Violations and or failure to report violations can cause this award to be unilaterally terminated without penalty. For more details, see Appendix C.

13. **Transparency Act:** GRANTEE may need to provide information on this subaward and the compensation of its executives and understands that such information may be reported by IDL as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252.

14. **Members of U.S. Congress:** Pursuant to 41 U.S.C. 22 no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise there from, either directly or indirectly.

15. **Financial and Field Audits:** GRANTEE agrees to permit audits and post-audits by representatives of the State of Idaho, the USDA Forest Service, Inspectors General, and Comptroller General or their representatives, of the project sites and all records pertaining to the project covered by this MOU and access to personnel for discussion related to such documents. Records must be kept for a minimum of three (3) years after completion date of the project or until any litigation, claim, negotiation, audit or other action started before the expiration date is resolved (whichever is later.) GRANTEE's internal retention policies, which may be longer, also apply. Allowed access is not limited to the required retention period, but lasts as long as the records are retained.

Financial Contact:
Idaho Department of Lands
Jamie Baker
Fiscal Department
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-769-1525 / 208-769-1524 (f)
jbaker@idl.idaho.gov

DRAFT

16. The persons authorized to make decisions and approvals regarding this project (or their supervisor) are:

Idaho Department of Lands
Tyre Holfeltz
Wildfire Risk Mitigation Program Manager
3284 W. Industrial Loop
Coeur d' Alene, ID 83815
208-666-8653 / 208-769-1524 (f)
tholfeltz@idl.idaho

Megan Johnson
Grants/Contracts Officer
(for Reimbursement & Reporting questions)
3284 W. Industrial Loop
Coeur d'Alene, ID 83815
208-666-8622 / 208-769-1524 (f)
mjohnson@idl.idaho.gov

Bonner County
Bob Hoawrd
Director
521 S. Division Ave STE 102
Sandpoint, ID 83864
208-265-8867 (o) / 208-255-6901 (c)
bob.howard@bonnercountyid.gov

Project Contact only:
Nick Zahler
Fire Mitigation Program Manager
521 S. Division Ave Ste 102
Sandpoint, ID 83864
208-255-2681 (o) / 208-946-9513 (c)
Nicholas.zahler@bonnercountyid.gov

17. Failure to comply with the proposal/application or to meet the requirements herein may result in grant cancellation or the retention of grant funds by IDL. Misrepresentation of fact in the proposal/application or an accomplishment report may result in the revocation of the grant. IDL may require grant moneys already dispensed be returned. The responsibility lies with the GRANTEE to administer the program honestly and effectively, as the GRANTEE will be liable for any misappropriation or misuse of funds. If the project no longer effectuates the program goals or agency priorities, the MOU may be terminated in whole or in part. Note if there is a conflict between the proposal/application previously submitted to IDL and this MOU, this MOU takes precedence.
18. The GRANTEE shall comply with all Federal and State statutes relating to nondiscrimination and all applicable requirements of all other State and Federal Laws, Executive Orders, regulations, and policies. The GRANTEE assures that state and federal laws and certifications/policies are in place and adhered to including the following:
    a. Civil Rights—policies and practices of non-discrimination
    b. Promoting Free Speech and Religions Freedom
    c. Debarment and Suspension—no vendor or contractor debarred or suspended from being able to work under a federal grant will receive any money under this grant project. (The System for Award Management (www.SAM.gov) maintains the list of individuals and businesses that are not to receive federal funding.)
    d. Drug-Free/Smoke-Free Workplace
    e. Lobbying—no grant funds will be used for lobbying to influence legislation
    f. Avoidance of Conflict of Interest
    g. Prohibition Against Using Funds with Entities Requiring Internal Confidentiality Agreements
    h. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (see 2 CFR 200.216 and Public Law 115-232, Section 889 for additional information)
    i. Whistleblower Protection (see 41 U.S.C. §4712 for additional information)

DRAFT

19. **Freedom of Information Act (FOIA):** Public access to grant or agreement records shall not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to "Freedom of Information" regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e). Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

20. **Non-Liability:** The United States and IDL shall not be liable to GRANTEE for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by the GRANTEE or any third party.

21. The sections of this MOU are presumed severable. If any section, or part thereof, or the application of any section to any person or circumstance is declared invalid, that invalidity does not affect the validity of any remaining sections.

AGREED:	***AGREED:***
GRANTEE: Bonner County	***Idaho Department of Lands***
Authorized Bonner County Official Signature	**IDL Authorized Signature**
	Julia Lauch
Print Name	**Print Name**
	Division Administrator, Forestry & Fire
Title **Date**	**Title** **Date**
GRANTEE's Active Unique Entity ID (SAM) #	

This institution is an equal opportunity provider.

DRAFT

Project Budget Estimate Information

PROJECT COSTS

(Add rows within sections as needed, see instructions at page bottom.)

PROJECT EXPENSE DESCRIPTION	# UNITS & RATE	GRANT FUNDS REQUESTED	MATCH (Minimum 10% Cash or In-kind Required)	TOTAL
PERSONNEL EXPENSES (List position titles, i.e. City Forester, Project Manager etc. and Include benefits in wage rate)				
Project Management	~1383hrs @ $57.83	$80,000.00		**$80,000.00**
				$0.00
				$0.00
				$0.00
				$0.00
Total Personnel Expenses		**$80,000.00**	**$0.00**	**$80,000.00**
OPERATING EXPENDITURES (Specify operating expenses, i.e. pick-up rental, travel, trees, mulch, office supplies etc.)				
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Operating Expenses		**$0.00**	**$0.00**	**$0.00**
CONTRACTED PROFESSIONAL SERVICES (Specify service contracted, i.e. thinning, graphic design, consultant, tree planting etc.)				
Contracted HFT	~132 acres @ $2800	$370,000.00		**$370,000.00**
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Total Contracted Expenses		**$370,000.00**	**$0.00**	**$370,000.00**
Total Indirect (calculated based on % of direct expenses)- % rate =	**10% rate=**	**$50,000.00**		**$50,000.00**
TOTAL PROJECT COSTS		**$500,000.00**	**$0.00**	**$500,000.00**
	Verification of Grand Totals	$500,000.00	$0.00	$500,000.00
	Difference between Grant Totals	$0.00	$0.00	$0.00

NOTE: Difference totals must equal $0.00 for budget to be correct & accepted.

DRAFT

All standards in the Idaho Forest Practices Act administrative rules must be met while conducting any forest practice. Forest practices may include commercial harvesting, commercial thinning, or non-commercial thinning, any of which may produce significant slash. It is important to ensure all ground-based equipment stays out of Stream Protection Zones (SPZ). All piling, burning, and decking are limited to stable locations outside of the SPZ. Tree-retention standards must be met to provide adequate shade of streams. Large woody debris can contribute to fish habitat and stream bank stabilization. Sediment-filtering protections should be used where needed near stream channels and adjacent riparian areas.

FOREST MANAGEMENT CONSIDERATIONS & FOREST HEALTH GUIDANCE

PRESCRIPTION

A specific prescription based on site and stand conditions, and describes the desired prescription outcome will be written by a forester and pre-approved by IDL prior to implementation.

THINNING

Determine preferred leave tree species and desired stand densities. Space trees according to professional forestry practices for the local area. For recommendations, contact the local IDL office.

Desirable Leave Tree Characteristics

Select leave trees with the following desirable characteristics:

- Straight stem
- Well-formed crown
- Crown class of dominant or co-dominate
- Crown ratio is 40% or larger
- Green needles, no discoloration of foliage
- Free or limited presence of insect or disease damage or symptoms. If present, damage or symptom does not affect growth or survival.
- Vigorous annual terminal growth for past 3 years
- Species preference to be determined by forester based on site and stand conditions

PRUNING

White Pine

- The most common path of infection of white pine from blister rust is through the lower limbs on young trees. Pruning the lower limbs from the bole of young trees can minimize the susceptibility of western white pine to infection from blister rust.
- Prune all selected white pine 8 feet and greater in height that are free of blister rust infection or that have no bole canker or branch cankers less than 6 inches from the bole. Prune all branches up to 50% of the height of the tree to a maximum height of 8' and remove needles from the bole. Cut branches to within ½ inch of the limb collar with hand pruning shears, loppers or handsaws. Do not damage the bole of the tree or the retained limbs in the pruning operation.
- Additional information can be obtained from IDL.

Mixed Species

- It is not necessary to prune other species to improve forest health. Pruning other species may be warranted to meet County Wildfire Protection Plan treatments.

DRAFT

SLASH MANAGEMENT

Fuel hazards created by thinning or pruning expose the treated stand and adjacent areas to higher risk levels and must be addressed when setting thinning and pruning treatments. The Idaho Forest Practices Act, Idaho Forestry Act and the Fire Hazard Reduction Law and their associated administrative rules and guidelines provide the basis for the management of slash.

Forest Health Protection

To prevent Ips beetle attacks, thinning of pine should not occur during the months of December through mid-July. If slash is created between those months, the slash must be treated to avoid *Ips* bark beetle infestation. Chipping or masticating is the preferred treatment if slash cannot be burned before spring.

MAINTENANCE OF SHADED FUELBREAKS

Shaded fuel breaks must be maintained periodically. Frequency of retreatment depends on the forest's productivity (which affects how fast fuels re-accumulate) and how open of a condition is desired. Maintenance of shaded fuelbreak may include cutting, piling, burning, grazing, or herbicide treatments to reduce or prevent fuel accumulation. Develop a retreatment plan with some maintenance occurring each year. The necessary maintenance activities will be minimal if implemented on an annual basis. The original prescription treatment should be followed for maintenance.

PLANTING

Successfully establishing trees and shrubs depends upon many factors. To ensure tree and shrub survival, refer to the following technical specifications:

Forestlands (typically conifers)

https://www.idl.idaho.gov/wp-content/uploads/sites/2/2021/09/FM-7.pdf

Riparian Forest Buffer, Stream bank and Shoreline Protection, Tree/Shrub Establishment, Upland Wildlife Habitat Management, Windbreak/Shelterbelt Establishment, and Hedgerows

http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmstn10797.pdf

Willow and Cottonwood Plantings

http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf

Riparian Restoration Planting

Idaho Fish and Game's Handbook for Riparian Restoration and Use of Volunteers in Riparian Habitat Restoration (copies included on MOU Award packet CD if applicable to project).

MONITORING OF TREATED AREAS

After the First Year

Conduct a walk-through of the thinned area to determine the condition of the residual crop trees, and to document any insect/disease problems, animal damage, wind/snow damage, sun-scalding, and the condition of thinning slash.

Conduct a survival survey of planted areas. Install enough plots to determine that average number of live trees/acre meets the prescription specifications, planting objective, and FPA rules.

CONTINUED ON NEXT PAGE

DRAFT

After the Fifth Year

Conduct a formal survey with plots installed to determine species composition, and average heights and diameters along with radial increment growth rates since thinning occurred. Other items such as condition of thinning slash deterioration, and mortality of leave trees should be noted and documented in follow-up inspection reports (s).

Conduct a walk-through of planted areas to determine tree survival and document any insect/disease problems, animal damage, excessive weed competition, and wind/snow damage.

DRAFT

RE: TRAFFICKING VICTIMS PROTECTION ACT OF 2000, AS AMENDED (22 U.S.C. 7104) APPENDIX C

TRAFFICKING IN PERSONS

a. **Provisions applicable to a Cooperator that is a private entity.**
   1. You as the Cooperator, your employees, subrecipients under this award, and subrecipients' employees may not—
      i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
      ii. Procure a commercial sex act during the period of time that the award is in effect; or
      iii. Use forced labor in the performance of the award or subawards under the award.
   2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
      i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
      ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
         A. Associated with performance under this award; or
         B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

b. **Provision applicable to a Cooperator other than a private entity.** We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
   1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
   2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
      i. Associated with performance under this award; or
      ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"

c. **Provisions applicable to any recipient.**
   1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
   2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
      i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
      ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
   3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. **Definitions. For purposes of this award term:**
   1. "Employee" means either:
      i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
      ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
   2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
   3. "Private entity":
      i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
      ii. Includes:
         A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
         B. A for-profit organization.
   4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

DRAFT

Based off USDA Poverty and Rural Atlas data, these counties fall in both or one of the poverty rates 1. as less than the U.S. Median Income and 2. deep poverty as less than the State of Idaho's Median Income.:

FIPS	State	County	Median_HH_Inc_ACS	PerCapitaInc	Poverty_Rate_0_17_ACS	Poverty_Rate_ACS	Deep_Pov_All
00000	US	United States	$ 69,021.00	$ 37,638.00	17.04670519	12.63185031	5.777384811
16000	ID	Idaho (State)	$ 63,377.00	$ 31,509.00	13.58747179	11.37418404	4.857499825
16003	ID	Adams	$ 52,746.00	$ 32,594.00	23.31378299	16.05975724	7.236227825
16015	ID	Boise	$ 64,125.00	$ 33,418.00	21.97614991	11.63192139	6.745452131
16017	ID	Bonner	$ 55,206.00	$ 31,671.00	15.41537095	11.69344333	4.244463743
16021	ID	Boundary	$ 51,261.00	$ 27,426.00	27.73019272	17.38874401	7.832085472
16055	ID	Kootenai	$ 64,936.00	$ 33,131.00	13.15371586	9.316829899	3.803400829
16079	ID	Shoshone	$ 43,188.00	$ 25,411.00	20.50796058	15.11843939	7.601795944
16085	ID	Valley	$ 67,528.00	$ 30,630.00	8.264033264	10.61486963	3.550035236

Definitions:

Poverty: Percent of county population living in families with income below their poverty threshold; poverty status thresholds vary by family size, number of children, and age of householder; if a family's before tax money income is less than the dollar value of their threshold, then that family and every individual in it are considered to be in poverty. For people not living in families, poverty status is determined by comparing the individual's income to his or her poverty threshold.

Deep: Percent of county population living in families with income below half of one's poverty threshold.

USDA Economic Research Service Poverty Area Measures Website: Poverty Area Measures | Economic Research Service

DRAFT

Bonner County
Board of Commissioners

Brian Domke Asia Williams Ron Korn

EMERGENCY MANAGEMENT Item #5

02/03/2026

Memorandum

To: Commissioners

From: Bonner County Emergency Management

Re: Amendment #1-IFWF Contract No. TRP-01-25IDFW

Amendment #1 between the Idaho Fish and Wildlife Foundation will extend the contract deadline to December 31, 2026 and increase the budget amount by $25,000 under the General Service Reimbursement Agreement TRP-01-25IDFW. No match requirements associated with this grant.

Auditing Review:_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: BWilson
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: ___ Original to BOCC
___ Copy to Bonfire

A suggested motion would be: **Based on the information before us, I move to approve the Bonner County Board of Commissioners Chairman to approve amendment #1 for contract no. TRP-01-25IDFW.**

Recommendation Acceptance: □ yes □ no _____ Date:_____
Brian Domke, Chairman

DRAFT

Idaho Fish & Wildlife Foundation
PO Box 2254
Boise, ID 83701

Amendment No. 01 to Idaho Fish and Wildlife Foundation Contract TRP-01-25IDFW

between

Idaho Fish and Wildlife Foundation ("IFWF")

and

Bonner County ("County")

This Amendment to the General Services Agreement identified by the above IFWF Contract Number, between IFWF and County will be effective when signed by both Parties. In each instance in which the provisions of this Amendment contradict or are inconsistent with the provisions of the Agreement, the provisions of this Amendment will govern, and the contradicted, superseded or inconsistent provisions will be amended accordingly.

The Agreement is amended as follows:

1. Amend Term and Termination by replacing the end date until December 31, 2026 as well as, increasing the Compensation portion of the agreement by $25,000. Project amount not to exceed will be $99,000.

Except as set forth in the Amendment, all other terms of the Agreement remain in effect.

Idaho Fish and Wildlife Foundation	Bonner County
_____	_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Title	Title
_____	_____
Date	Date

DRAFT

Idaho Fish & Wildlife Foundation
PO Box 2254
Boise, ID 83701

REIMBURSABLE GENERAL SERVICES AGREEMENT
Idaho Fish and Wildlife Foundation Contract No. TRP-01-25IDFW

This Reimbursable General Services Agreement ("Agreement") is entered into between Idaho Fish and Wildlife Foundation, an Idaho non-profit ("Idaho Fish and Wildlife Foundation") and Bonner County ("County"), (sometimes, individually, a "Party" and collectively, the "Parties").

Background:

The City of Priest River was donated a waterfront parcel by a private landowner in 2021 to provide the public with recreational opportunities and promote habitat ecosystem improvement within city limits. The Two Rivers Park Project will involve collaboration between several government entities, private business, non-profits and the City of Priest River to provide the public with a safe and flourishing environment.

This multi-layered project (Two Rivers Park) partnership encompasses technical and scientific support from Idaho Fish and Wildlife Office (IFWO) biologists to accomplish wildlife habitat conservation and restoration activities. The Idaho Fish and Wildlife Foundation (IFWF) works to support the efforts of IFWO and other organizations involved in wildlife conservation. Idaho Fish and Wildlife Foundation acts as a fundraising and support entity to channel resources that benefit Idaho's wildlife populations. Bonner County BonFire provides education and implementation for private landowners and local municipalities to reduce hazardous landscape fuels associated with wildfire. Private forestry consultants will implement commercial practices to further reduce hazard fuel loading on the landscape to promote Idaho's growing ecosystems.

This General Service Agreement will facilitate funding to support BonFire's effort to reduce fuel loading within the boundaries of City of Priest River- Two Rivers Park. Idaho Fish and Wildlife Foundation will provide funding support as a reimbursement partnership to carry-out fuel reduction activities.

Purpose:

Idaho Fish and Wildlife Foundation agrees to provide financial support for the County to conduct fuel reduction in on Two Rivers Park as described in the Treatment Prescription. The purpose of this Agreement is to set forth the scope and terms for the performance of the services/work and the obligations of the Parties. **Therefore, the Parties agree as follows:**

Statement of Services:

County will provide all necessary equipment and labor to complete fuels reduction on identified and agreed to project areas as identified and agreed upon by the County and Idaho Fish and Wildlife Foundation (the "Services" or "Work") in accordance with the terms of this Agreement and the Treatment Prescription.

Compensation: In return for the satisfactory completion of the Services, Idaho Fish and Wildlife Foundation will pay County on a time and expenses basis.

Idaho Fish and Wildlife Foundation agrees to reimburse the County for allowable expenditures on a total project amount not to exceed Seventy-Four Thousand dollars ($74,000). $70,000 will incorporate hazardous fuel treatment and $4,000 will incorporate administrative expenses at $51/hr to County. Funds are provided by Idaho Fish and Wildlife Foundation as part of Idaho Fish and Wildlife Foundation's customer outreach fuels reduction. Idaho Fish and Wildlife Foundation will make payments to the County on a reimbursement basis only; Idaho Fish and Wildlife Foundation will not pay any advances to the County. Idaho Fish and Wildlife Foundation will only reimburse the County for treatment of hazardous fuels on City of Priest River- Two Rivers Park Project and associated administrative costs.

Invoicing: County shall submit invoices to brittany_morlin@fws.gov for authorization through IFWO. County invoices will be addressed to Hilarie Engle, as Idaho Fish and Wildlife Foundation is responsible for administering funding. Idaho Fish and Wildlife Foundation will reimburse County for administration costs and treatment costs of fuels treatment on Two Rivers Park.

DRAFT

Term and Termination: This Agreement will become effective when executed by both Parties and remain in effect until December 31, 2025, unless terminated upon 30 days' prior written notice by the terminating Party to the other Party; provided, however, that in the event of a material breach by the County, Idaho Fish and Wildlife Foundation may terminate the Agreement, immediately.

Representative: Idaho Fish and Wildlife Foundation's Representative, Hilarie Engle has the authority to bind Idaho Fish and Wildlife Foundation in all matters in connection with the County's performance of Services requiring Idaho Fish and Wildlife Foundation's approval, acceptance, authorization or notice; County's Representative, Bob Howard, has the authority to bind County in all matters in connection with the Services applicable under this Agreement.

Applicable Laws: County shall comply and shall ensure that its suppliers and subcontractors of every tier comply with all applicable laws and shall furnish such documents to Idaho Fish and Wildlife Foundation as may be required to effect or evidence such compliance. All laws, ordinances, rules, regulations, and orders required to be incorporated into agreements of this character are incorporated into the Agreement by this reference. County represents and warrants to Idaho Fish and Wildlife Foundation that the Work, in whole or in part, does not violate, and does not contain any element that violates any applicable law. County agrees that if the Work, in whole or in part, is determined to be in violation of an applicable law, County shall correct or replace the violating Work at the County's expense and to Idaho Fish and Wildlife Foundation's satisfaction.

Code of Conduct. County shall ensure that its employees and subcontractors of every tier comply with the following Standards of Conduct:

1. Antitrust. County shall: (i) comply with all applicable antitrust and fair competition laws governing the Services applicable under the Agreement; (ii) avoid all appearances of wrongdoing; (iii) report all pertinent financial information, prepare invoices, document the purpose of the transaction, and prepare all information/records related to the Work, accurately; (iv) respect the trade secrets and non-public information of others; and (v) avoid compromising ethical standards to gain a competitive advantage or to meet business objectives including, without limitation, making or receiving improper payments or gifts.
2. Conflict of interest. County declares that: (i) it is not aware of the existence of any relationship(family, business, contractual or otherwise) between County, its principals, officers or employees and Idaho Fish and Wildlife Foundation, its directors, officers or employees, that could be construed as a conflict of interest, and (ii) it will not perform any work for or enter into any contract with others that may conflict with its contractual, professional, equitable or other obligations to Idaho Fish and Wildlife Foundation during the term of this Agreement, without first obtaining the written approval of Idaho Fish and Wildlife Foundation.
3. Ethics. With regard to the Agreement and performance of the Work, County shall not: (i) pay any commissions or fees, or grant any rebates to any Idaho Fish and Wildlife Foundation employee or officer; (ii) favor any Idaho Fish and Wildlife Foundation employee or officer with gifts or entertainment of significant cost or value; or (iii) enter into any business arrangements with Idaho Fish and Wildlife Foundation employees or officers in their individual capacities, without the prior written approval of Idaho Fish and Wildlife Foundation.
4. Corporate Opportunities. County shall not take opportunities discovered through: (i) performance of the Work, or (ii) use of Idaho Fish and Wildlife Foundation's property, information or position for personal or corporate gain.
5. Workplace Environment. County shall perform the Work in a harassment-free, safe, secure, and hospitable manner in an effort to maintain Idaho Fish and Wildlife Foundation's goal of creating an inclusive environment that fosters mutual respect, diversity, and equal opportunity for workplace advancement.
6. Insider Trading. County shall comply, and shall ensure that its suppliers and subcontractors of every tier comply, with federal securities laws prohibiting "Insider Trading" transactions – defined as anyone: (i) purchasing or selling Idaho Fish and Wildlife Foundation securities (either personally or on behalf of others) if that person is aware of material, non-public information about Idaho Fish and Wildlife Foundation, or (ii) disclosing material non-public information about Idaho Fish and Wildlife Foundation to others (i.e. "tipping") who then trade-in such securities.
7. Environmental Stewardship. County shall perform and shall ensure that its suppliers and subcontractors of every

(*Date Signed*) (*Date* Signed)

DRAFT

tier perform, the Work in an environmentally responsible manner in compliance with all applicable environmental laws and regulations.

8. Prohibited Business Practices. County shall provide, and shall ensure that its suppliers and subcontractors of every tier provide, the Work in compliance with applicable laws and regulations concerning bribery, corruption, fraud and any other prohibited business practices, and Idaho Fish and Wildlife Foundation's policy strictly forbidding giving or promising anything of value to a government official or employee, whether to influence such person in their official duties or to encourage unlawful conduct.

Entire Agreement: This Agreement contains the entire understanding between the Parties as to its subject matter. Any representation, promise, modification or amendment to this Agreement (or any incorporated documents), will not be binding upon either Party unless reduced to writing and signed by each Party's authorized representative.

Notices to Parties: Notices and other communications under this Agreement should be provided to Idaho Fish and Wildlife Foundation's Representative at hilarie.engle@idfg.idaho.gov and to the County's Representative at bob.howard@bonnercountyid.gov

Miscellaneous:

Boycotting Isreal: - If payments under the Agreement exceed one hundred thousand dollars ($100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

Government of China- Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

Contract with Abortion Providers- To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

This Agreement has been signed by each Party's authorized representative on the date(s) set forth below.

Idaho Fish and Wildlife Foundation

Hilarie M Engle Digitally signed by Hilarie M Engle Date: 2025.05.09 12:12:57 -06'00'

(*Signature*)

(*Printed Name*)

(*Title*)

(*Date Signed*)

Bonner County

Asia Williams

(*Signature*)

Asia Williams

(*Printed Name*)

Chair / Commissioner

(*Title*)

5-6-2025

(*Date* Signed)

DRAFT

State of IDAHO JUDICIAL BRANCH

MEMO

Lisa Chesebro
First District Trial Court Administrator
lchesebro@idcourts.net
(208)446-1221

To: Bonner County Commissioners

cc: Judge Jensen and Tori Cavendar

Date: January 23, 2026

Re: Add funds to FY 2026 Treatment Court Budget, line item 005-6440

Idaho Code 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted, provided that there shall be no increase in anticipated property taxes. Bonner County Treatment Court has a current balance of $130,921.20 with the year budget being $34,000. These unallocated funds of $96,921.20 are from state revenue.

Whereas continued training and professional development in necessary to ensure the continued growth, compliance, and success of the Bonner County Treatment Court, we are proposing to increase Treatment Court budget line 005-6440, travel, in the amount of $15,000 so that the Treatment Court team members (five) may attend the All Rise conference, RISE26, in Nashville, TN from July 20-23, 2026.

Treatment Court requests the Commissioners authorize the Clerk to open the FY 2026 budget and add unallocated revenue to Treatment Court budget for a total increase of $15,000. Please reference the attached budget amendment resolution.

DRAFT

A suggested motion: Based on the information before us, I move to approve Resolution, number to be assigned, to authorize the Clerk to open the FY 2026 budget and add unallocated revenue to Treatment Court budget for a total increase of $15,000.

☑ APPROVED

Recommendation Acceptance: yes ☐ no ☐

Commissioner Brian Domke, Chairman _____ Date _____

RESOLUTION NO. 26-_____

Treatment Court 005-6440, Travel

Add unallocated funds to FY 2026 Treatment Court Budget

WHEREAS, Idaho Code 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted, provided that there shall be no increase in anticipated property taxes; and,

WHEREAS, Bonner County received revenue from the state of Idaho in the sum of $96,921.20. These monies are not earmarked for any specific use.

WHEREAS, these unallocated funds can be used to send the Treatment Court team to the All Rise Conference in July 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Bonner County, Idaho hereby authorizes the Clerk to open the Treatment Court FY26 budget and increase line item 005-6440 (travel) by $15,000.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on this _____ day of February, 2026.

Board of County Commissioners

_____

Asia Williams, Commissioner

_____

Brian Domke, Commissioner Chair

_____

Ron Korn, Commissioner

ATTEST: Michael Rosedale

By_____, clerk

DRAFT

Lisa Chesebro

Subject: FW: resolution breakdown
Attachments: Justification-Toolkit.pdf

From: Tori Cavender <tcavender@bonner.idcourts.gov>
Sent: Wednesday, January 14, 2026 11:59 AM
To: Lisa Chesebro <lchesebro@idcourts.net>
Subject: resolution breakdown

Lisa,

For sending 5 team members (Judge, treatment, felony and misdemeanor probation, public defender). The attachment is the justification toolkit that RISE puts out for information.

Training dates: July 20-23. Nashville, TN Rise26.

Flights: July 19-23- there are so many options flights could be more- this was best option between arrival times and cost (although 6:20 leave time from up here means leaving the house really early);

One I found:

Delta leaving 6:20a – 3:52pm $264

Delta returning 4:45p-10:48p $239

Approx. Total $503 = $2515

Lodging: July 19-23 about $255.85/night – 5 nights x5 peoplex$255.85= $6396.25 (Approximate, the number I got off the toolkit)

Membership: $60x5=$300

Conference: $860x5= $4300

Approximate total : $13,511.25

Tori Cavender

Bonner County Drug Court Coordinator

Phone: 208-255-3630 ext. 2150

Fax: 208-265-1475

E-mail: tcavender@bonner.idcourts.gov (NEW EMAIL)

DRAFT

RISE 26

July 20-23, 2026 • Nashville, Tennessee

JUSTIFICATION TOOLKIT

We'll help you get to Nashville, Tennessee with our Justification Toolkit!

Many travel and training budgets have been reduced, which means that regardless of the merits of attending RISE26, you'll probably need to justify the expense and your time away from the office. So, we've put together a Justification Toolkit to help you explain how the return on investment is substantial for attending this training.

- Benefits of Attending
- Tips and Talking Points
- Calculate your Return on Investment (ROI)
- Justification Letter (a letter template you can complete and give your supervisor)

RISE26 reflects the "must have" content for treatment court professionals. It's the one event that brings together judges, law enforcement officials, treatment providers, drug and veterans court coordinators, researchers, leading authorities on best practices in adult, juvenile, and veterans substance use treatment, drug court graduates, veteran treatment court graduates, probation officers, attorneys, consumer advocates, and experts in the treatment court field who will provide you with usable answers to your most pressing questions. No combination of other events can equal the quality, scope, and value of these four days. Since you've found this page, you probably know for more than 25 years this conference has consistently delivered the best-in-class speakers and content and is recognized as the leading training conference in the treatment court field.

Benefits of Attending

RISE26 includes content for treatment courts of every size and region. You'll gain new tactics, insights, and increased ability to improve the success of your treatment courts.

Five reasons you must attend:

1. Exclusive, practical content on topics for every discipline on your team.
2. Sessions covering every aspect of treatment courts.
3. Direct access to the largest group of experts in the fields of treatment, evaluation, supervision, law, and other issues impacting your program.
4. Significant opportunities for peer idea exchanges.
5. A superior RISE26 Expo showcasing the newest and most innovative services and products for the treatment court field.

You'll benefit from:

- Comprehensive content: All Rise will cover the topics that matter most to treatment court professionals.
- A flexible program: We offer a combination of concurrent, discipline breakouts, skills-building, training, and general sessions – providing you the ability to custom-build a tailor-made conference experience.
- Current thinking in the heart of the treatment court communities: Come hear experts talk about what concerns them now and into the future.

Tips and Talking Points

Here are some tips and talking points that you will want to consider when making your request to attend RISE26 – focus on what you will specifically bring back to the organization as return for the investment.

Prepare

- Be ready with a plan that shows who will cover for you while you are attending RISE26.

DRAFT

- This conference will help build your team, providing a forum for team members to discuss tools, technologies, and processes and how they might apply to improve your treatment court.

Emphasize

- RISE26 offers a comprehensive, time-intensive learning environment. Your attendance will be much more cost effective and time-efficient compared to registering for multiple seminars or webinars. Plus, you'll minimize the time you are away from the office.
- The conference offers treatment court professionals an unparalleled, world-class education. It provides an in-depth curriculum developed and delivered by the field's most recognized experts.
- Professional development training is critical to prepare employees to take on greater responsibility. Attendance at professional development conferences such as this will provide your treatment court with the tools to ensure your program has access to evidence-based solutions for your court and its participants.
- If you are working to obtain or maintain your professional education status, remind your supervisor that the conference offers valuable training hours you can apply towards required continuing education. This conference has been approved for continuing legal education (CLE) credits in most states, judicial education (CJE) credits, substance abuse provider and social work continuing education (CEU) hours. Also, All Rise is a certified provider of education for NAADAC.
- The content is appropriate for courts of all sizes and all regions.
- Vendor contacts and information from the RISE26 Expo.

Share

- Offer to deliver a short presentation and Q&A to your colleagues to share what you've learned. That way, others in your court will get the benefits of your attendance too.
- Share the speaker handouts with your colleagues. As an attendee, you have unlimited access to materials posted by speakers.

Calculate ROI for Attendance (How to justify conference attendance)

Conference expenses are affected by a number of factors. Before you can even begin to justify conference expenses, you need to calculate what those expenses are. To do so, use the following Expenses Worksheet to develop a cost estimate for attending RISE26.

Expense	Guideline	Cost
Conference registration	$860/member $960/non-member	$
Flight	Try a web travel service to get a quick estimate	$
Lodging	All Rise has negotiated per diem rates with most hotels	$217 (room rate) + $21.16 (9.75% state tax) + $15.19 (7% occupancy tax) + $2.50 (City tax) = $**255.85**/night
Transportation (airport to hotel)	Taxi, car rental, ride share, etc.	$
Transportation (hotel to airport)	Taxi, car rental, ride share, etc.	$
Mileage reimbursement	Use Google to calculate distances, then multiply miles by 72.5 cents/mile (IRS standard for 2026)	$
Parking reimbursement	At airport for flight departure, or at hotel where conference is located	$
Food per diem	The IRS local rate is $86	$
	Total	

Below is a suggested template for a letter you can draft to request employer support for your attendance at RISE26, July 20-23, 2026, in Nashville, TN. If you decide to use it, please make sure you include your court or agency's name and the correct prices in the appropriate areas. Also, be sure to do your homework and calculate your return on investment (ROI). Registration includes a daily coffee break. We look forward to seeing you in Nashville, TN!

DRAFT

BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

R&B Item # 1

Date: Feb 3rd, 2026

To: Board of County Commissioners

From: Matt Mulder, PE – Road and Bridge Staff Engineer

Re: 2026 Rock Crushing Bid Advertisements

Road & Bridge has budgeted for crushed rock and gravel under Line 02-8430 – "Crushed Rock/gravel" which has a value of $1,000,000 and also under 002-8440 – "Sand" which has a value of $260,000. We are seeking approval to put the crushing work out to bid. Please reference the attached Bid Advertisements for Districts 1, 2, & 3.

Legal Approval: N/A, No contract yet
Auditing Approval: ☑ APPROVED
Risk: N/A, no acquisitions or activities.

A suggested motion would be: **I move to approve the Notice of Advertisements for Rock Crushing in Districts 1, 2, & 3.**

Recommendation Acceptance: □ yes □ no _____ Date:_____
Brian Domke, Chairman

DRAFT

2026 Rock Crushing
District 1
Bonner County, Idaho

NOTICE OF ADVERTISEMENT FOR BIDS

Sealed Bids will be received by Bonner County at the office of the Commissioners of said County on or before the 23rd day of February 2026 until the hour of 11:00 a.m. for the **2026 Rock Crushing - District 1.** Bids will be opened in the Office of the Commissioners at the Bonner County Administration Building at said date and time. All interested individuals are welcome to attend.

The project generally consists of crushing three-quarter inch minus gravel, rock chips, drain rock, and traction sand in **District 1**, Bonner County.

Bid forms, bidder's instructions, and specifications and contract forms may be examined at the following location:

- Bonner County Road & Bridge Office, 1500 Highway 2, Suite 101, Sandpoint, ID 83864, Phone 208-255-5681.

Copies may be obtained at the Road & Bridge Office.

All bids shall be presented or otherwise delivered to the Clerk of the Board of County Commissioners under seal with a concise statement marked on the outside thereof identifying the expenditure to which the bid pertains.

All bids shall contain one of the following forms of bidder's security in an amount equal to 5% of the amount bid: (a) Cash, (b) Cashiers Check made payable to the County, (c) Certified Check made payable to the County, or (d) bidder's bond executed by a qualified Idaho Surety Company, made payable to the County. Bids will remain subject to acceptance for 45 days after the bid opening.

Davis-Bacon Wage Rates will not be applicable to this project.

The right is reserved to reject any or all Bids.

Dated this 3rd day of February, 2026.

_____
Brian Domke, Chairman

ATTEST: County Clerk

By: _____
Deputy Clerk

Publish: February 6th and 13th, 2026

DRAFT

2026 Rock Crushing
District 2
Bonner County, Idaho

NOTICE OF ADVERTISEMENT FOR BIDS

Sealed Bids will be received by Bonner County at the office of the Commissioners of said County on or before the 23rd day of February 2026 until the hour of 11:00 a.m. for the **2026 Rock Crushing - District 2.** Bids will be opened in the Office of the Commissioners at the Bonner County Administration Building at said date and time. All interested individuals are welcome to attend.

The project generally consists of crushing three-quarter inch minus gravel & rock chips in the County-owned **District 2 Jackpine Flats Pit**, Bonner County.

Bid forms, bidder's instructions, and specifications and contract forms may be examined at the following location:

- Bonner County Road & Bridge Office, 1500 Highway 2, Suite 101, Sandpoint, ID 83864, Phone 208-255-5681.

Copies may be obtained at the Road & Bridge Office.

All bids shall be presented or otherwise delivered to the Clerk of the Board of County Commissioners under seal with a concise statement marked on the outside thereof identifying the expenditure to which the bid pertains.

All bids shall contain one of the following forms of bidder's security in an amount equal to 5% of the amount bid: (a) Cash, (b) Cashiers Check made payable to the County, (c) Certified Check made payable to the County, or (d) bidder's bond executed by a qualified Idaho Surety Company, made payable to the County. Bids will remain subject to acceptance for 45 days after the bid opening.

Davis-Bacon Wage Rates will not be applicable to this project.

The right is reserved to reject any or all Bids.

Dated this 3rd day of February, 2026.

_____
Brian Domke, Chairman

ATTEST: County Clerk

By: _____
Deputy Clerk

Publish: February 6th and 13th, 2026

DRAFT

2026 Rock Crushing
District 3
Bonner County, Idaho

NOTICE OF ADVERTISEMENT FOR BIDS

Sealed Bids will be received by Bonner County at the office of the Commissioners of said County on or before the 23rd day of February 2026 until the hour of 11:00 a.m. for the **2026 Rock Crushing - District 3.** Bids will be opened in the Office of the Commissioners at the Bonner County Administration Building at said date and time. All interested individuals are welcome to attend.

The project generally consists of crushing rock chips, rip rap, and drain rock in **District 3**, Bonner County.

Bid forms, bidder's instructions, and specifications and contract forms may be examined at the following location:

- Bonner County Road & Bridge Office, 1500 Highway 2, Suite 101, Sandpoint, ID 83864, Phone 208-255-5681.

Copies may be obtained at the Road & Bridge Office.

All bids shall be presented or otherwise delivered to the Clerk of the Board of County Commissioners under seal with a concise statement marked on the outside thereof identifying the expenditure to which the bid pertains.

All bids shall contain one of the following forms of bidder's security in an amount equal to 5% of the amount bid: (a) Cash, (b) Cashiers Check made payable to the County, (c) Certified Check made payable to the County, or (d) bidder's bond executed by a qualified Idaho Surety Company, made payable to the County. Bids will remain subject to acceptance for 45 days after the bid opening.

Davis-Bacon Wage Rates will not be applicable to this project.

The right is reserved to reject any or all Bids.

Dated this 3rd day of February, 2026.

_____
Brian Domke, Chairman

ATTEST: County Clerk

By: _____
Deputy Clerk

Publish: February 6th and 13th, 2026

DRAFT

BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

R&B Item #2

February 3rd, 2026

To: Commissioners

From: Matt Mulder, P.E. Road & Bridge Staff Engineer

Re: Property Use Agreement – Wolf – Colburn Culver Rd Bridge at Pack River North Project

---

Bonner County was awarded a bridge replacement grant for the Colburn Culver Rd Bridge over the Pack River (north crossing) as part of the LILB – Leading Idaho Local Bridges funding. This program covers 100% of all costs of the project using state funding.

The design phase has identified adjacent parcels which will be needed temporarily to move construction equipment and materials on during the construction phase of the project. LHTAC and the Road & Bridge Department have negotiated the attached property use agreement with the adjacent parcel owners which would allow the County and our contractor to temporarily use a 10ft wide strip of land adjacent to our right-of-way for the purposes of constructing the toe of the slope along the roadway, and an additional area within the private driveway to provide for smooth transitions and resolve stormwater ponding issues. The land owners have signed the document, and it is now ready for BOCC signature.

There is no cost to the County associated with this agreement.

Legal Review √ by LHTAC
Risk Review: N/A
Auditing Review N/A No Cost

Suggested Motion: I move to approve this temporary property use agreement with Ashly Wolf 2019 Investment Trust for the construction of the Colburn Culver Rd Bridge at Pack River.

Recommendation Acceptance: ☐ yes ☐ no _____ date:_____
Commissioner Brian Domke, Chairman

DRAFT

LILB Key No. 30235
Parcel ID No. RP58N01W044841A

PROPERTY USE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS, THAT **David Lewis or Ashly Wolf, Managers of the Ashly Wolf 2019 Investment Trust** ("Grantor"), whose principal address is **1803 S Clarkston St, Denver, Colorado 80210**, for and in consideration of the benefits to be received from the facility to be constructed and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby grants unto the **BONNER COUNTY, BY AND THROUGH THE BOARD OF COMMISSIONERS** ("Grantee"), whose address is 1500 Highway 2, Sandpoint, Idaho 83864 the right to go upon, occupy, and carry out construction uses on the following property until such construction is completed:

That portion of parcel RP58N01W044841A in Bonner County, Idaho as depicted on **Exhibit A (Plan Sheet 2 of 2) and Exhibit B (Plan Sheets 4, 12 and 14 of 21)** attached hereto and made a part hereof and described as:

For the purpose of reconstructing Colburn Culver Road and a bridge over Pack River including reconstruction of a property approach at Sta.155+82 and reconstruction of the roadway embankment from stations 154+30 to 156+10 ("Work Areas").

Such Work Area shall be used for constructing and installing the approach as depicted on Exhibit A and reconstruction of the roadway embankment as depicted on Exhibit B, together with the right and privilege of ingress and egress to and from said Work Areas for such purposes.

Grantee shall be responsible for any and all damages to Grantor's property that may occur as a result of the work conducted by Grantee and/or its contractors and shall, at Grantee's expense, return said property to its original condition prior to such damage.

DRAFT

LILB Key No. 30235
Parcel ID No. RP58N01W044841A

It is expressly intended that these burdens and restrictions shall be in full force and effect and shall bind Grantor, its heirs, successors and assigns. Grantor does hereby covenant with Grantee that Grantor lawfully owns and possesses the aforementioned and described land, and Grantor has a good and lawful right to convey such use.

IN WITNESS WHEREOF, Grantor has hereunto set his hand this 23 day of January, 2026.

GRANTOR:

GRANTEE:

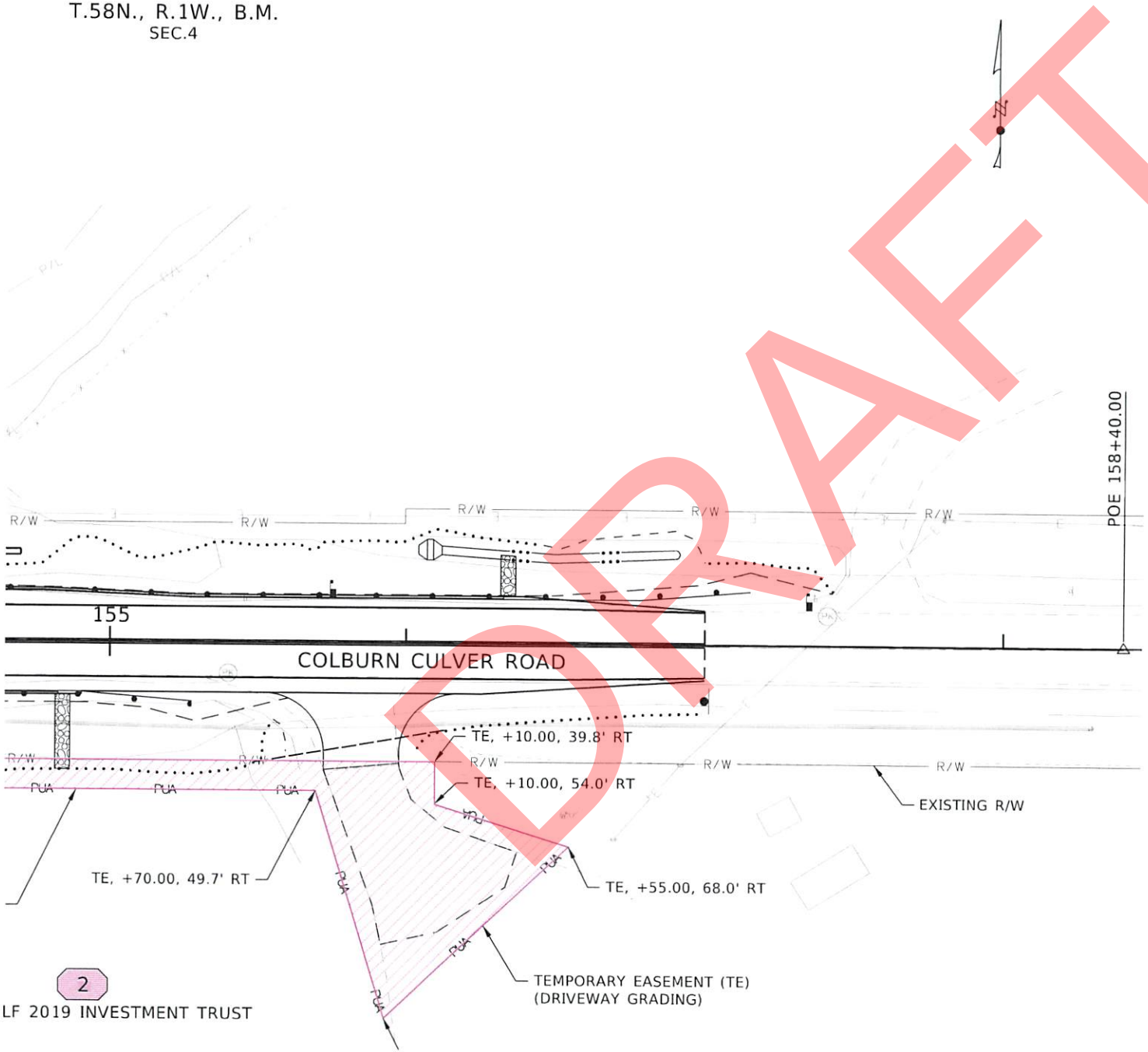
BONNER COUNTY, by and through the BOARD OF COMMISSIONERS

Shery Ward

BY: _____

DRAFT

T.58N., R.1W., B.M.
SEC.4



2
LF 2019 INVESTMENT TRUST

DRAFT

NOTES:
1. TOTAL OWNERSHIP AREAS SHOWN REPRESENT THE AREAS WITHIN THE SECTIONS AS DETERMINED FROM ASSESSOR'S FIELD DATA SHEETS AND REPORTS. THE OWNERSHIP PARCELS WERE NOT SURVEYED AND SAID AREAS ARE APPROXIMATE

EXISTING GROUND (TYP)

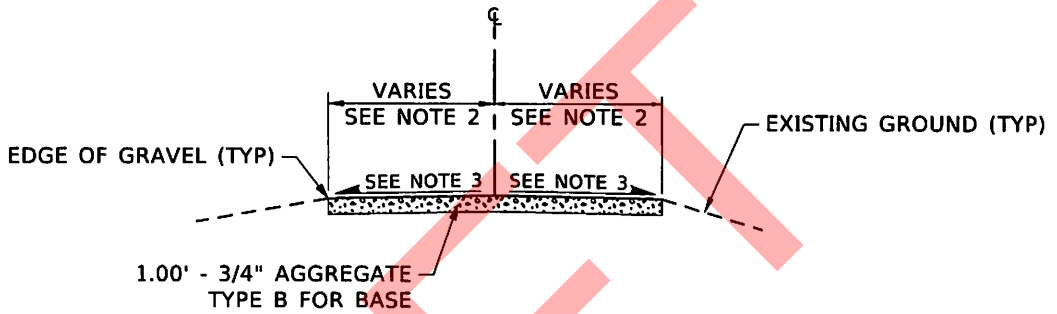
OE OF FILL (TYP)

VEMENT
ITIVES
58-28)

APPROACH - UNPAVED

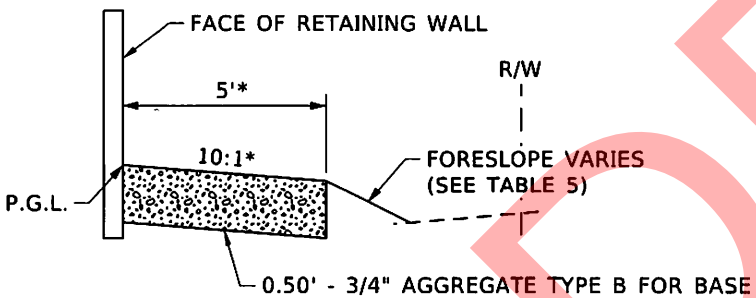
N.T.S.

STA. 155+84.30 RT =
APPROACH 2 STA. 0+41.57 TO STA. 1+02.79



RIVER ACCESS PATH

N.T.S.
STA. 150+00.00 TO STA. 152+87.50



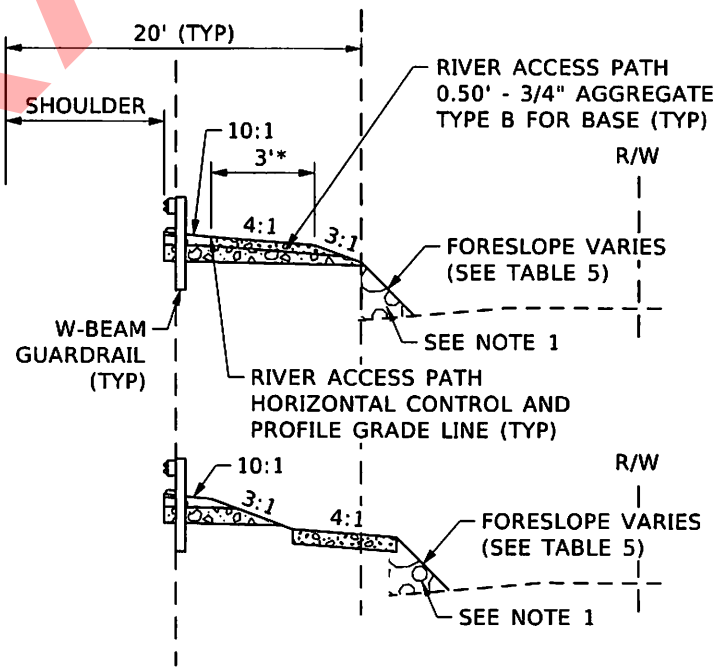
*TRANSITION PATH WIDTH FROM 3.0' TO 5.0'
AND PATH CROSS SLOPE FROM 4:1 TO 10:1
BETWEEN STA. 150+00.00 AND STA. 150+25.00.

TABLE 5: PATH FORESLOPE RT

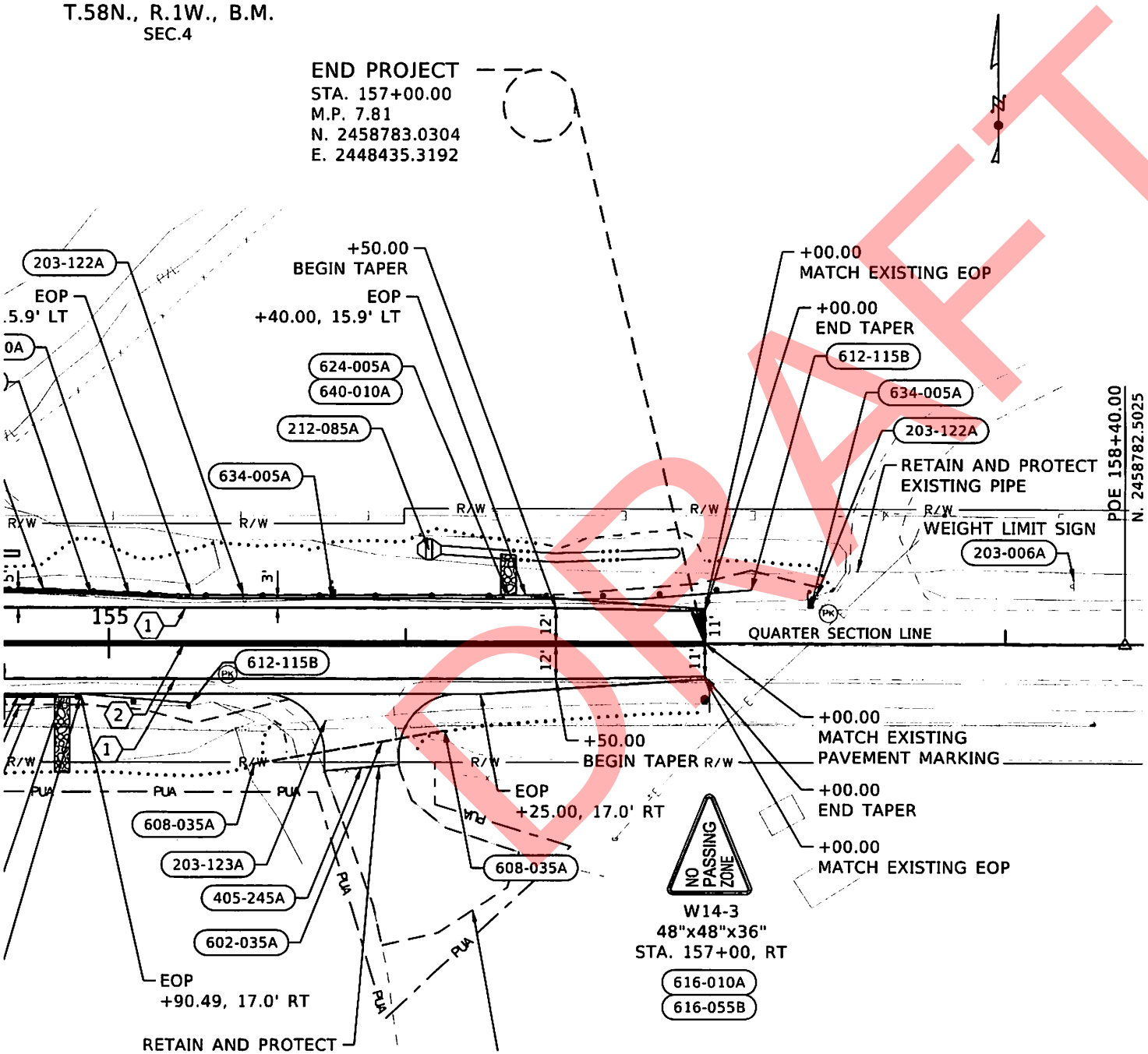
STATION	FORESLOPE
149+20.72	2:1
149+50	2:1
150+00	1.5:1
150+25	1.5:1

RT END CONDITION DETAIL: RIVER ACCESS PATH

N.T.S.
STA. 149+20.72 TO STA. 150+00.00



DRAFT



DRAFT

203-006A REMOVAL OF SIGN

1	EACH	STA. 153+02.91, 12.1' RT
1	EACH	STA. 153+23.87, 13.7' LT
1	EACH	STA. 154+09.70, 12.1' RT
1	EACH	STA. 154+30.47, 14.7' LT
1	EACH	STA. 158+22.24, 19.7' LT

203-075A REMOVAL OF FENCE

14	FT	STA. 152+44.68, 39.7' RT TO STA. 152+58.36, 38.5' RT

203-122A REMOVAL OF MISCELLANEOUS ITEMS (MAILBOX)

1	EACH	STA. 155+45.79, 13.8' LT
1	EACH	STA. 157+37.02, 15.0' LT

203-123A REMOVAL OF MISCELLANEOUS ITEMS (PIPE)

62	FT	STA. 155+42.42, 28.2' RT TO STA. 156+03.67, 23.3' RT

212-085A STONE FILTER DAM TYPE

1	CY	STA. 156+08.00, 31.6' LT

405-245A APPROACH

1	EACH	STA. 155+84.30, RT SEE APPROACH DETAILS

602-035A 18" PIPE CULVERT

66	FT	STA. 155+49.00, 40.3' RT TO STA. 156+13.14, 29.2' RT

608-035A 18" APRON FOR PIPE

1	EACH	STA. 155+49.00, 40.3' RT
1	EACH	STA. 156+13.14, 29.2' RT

610-035A FENCE TYPE 4 (6' VINYL COATED)

97	FT	STA. 152+00.00, 39.7' RT TO STA. 152+96.31, 39.7' RT

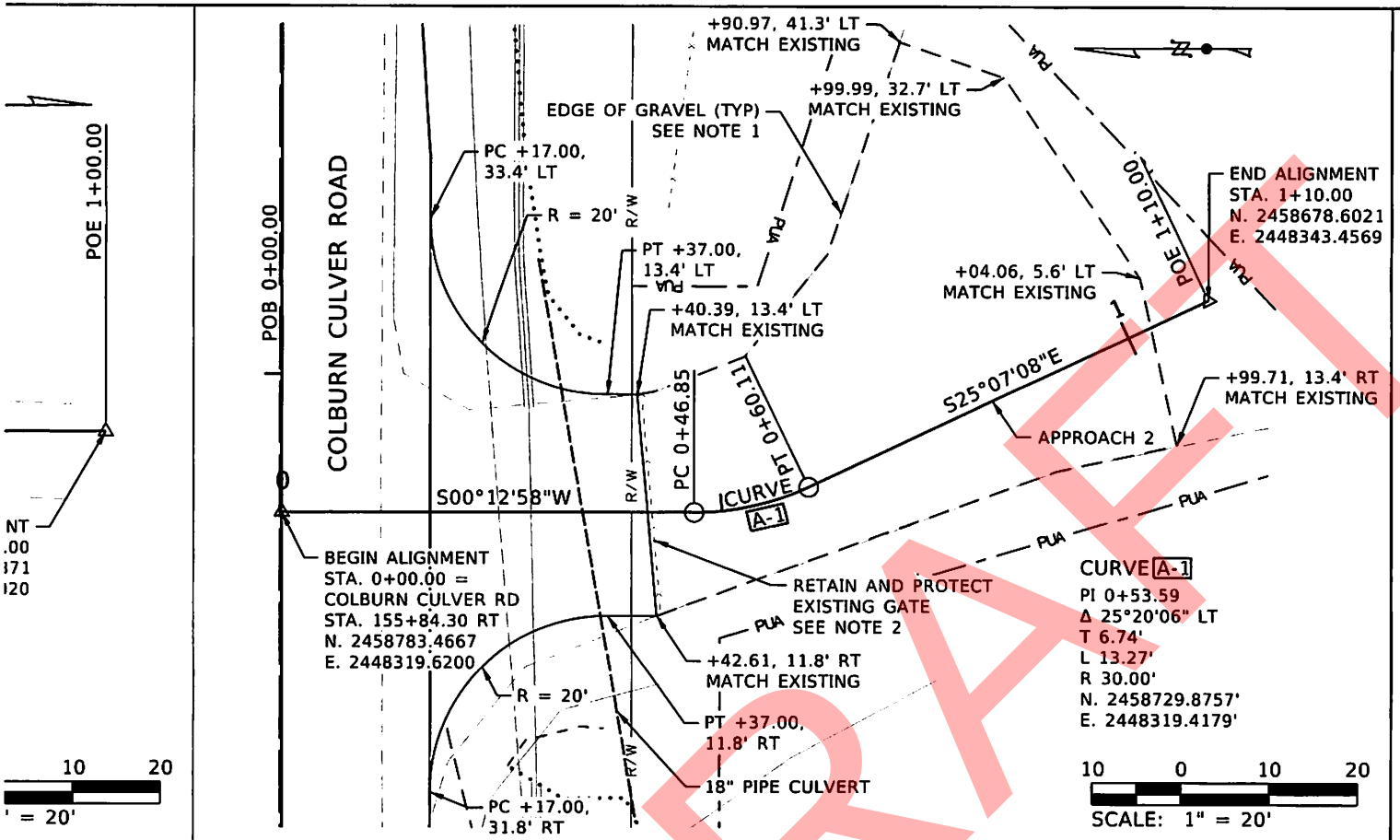
612-005A W-BEAM GUARDRAIL

74	FT	STA. 152+00.00, 15.0' LT TO STA. 152+73.64, 17.0' LT
74	FT	STA. 152+00.00, 20.1' RT TO STA. 152+73.64, 17.0' RT
256	FT	STA. 154+59.84, 17.0' LT TO STA. 157+15.33, 18.0' LT
69	FT	STA. 154+59.84, 17.0' RT TO STA. 155+27.87, 20.0' RT

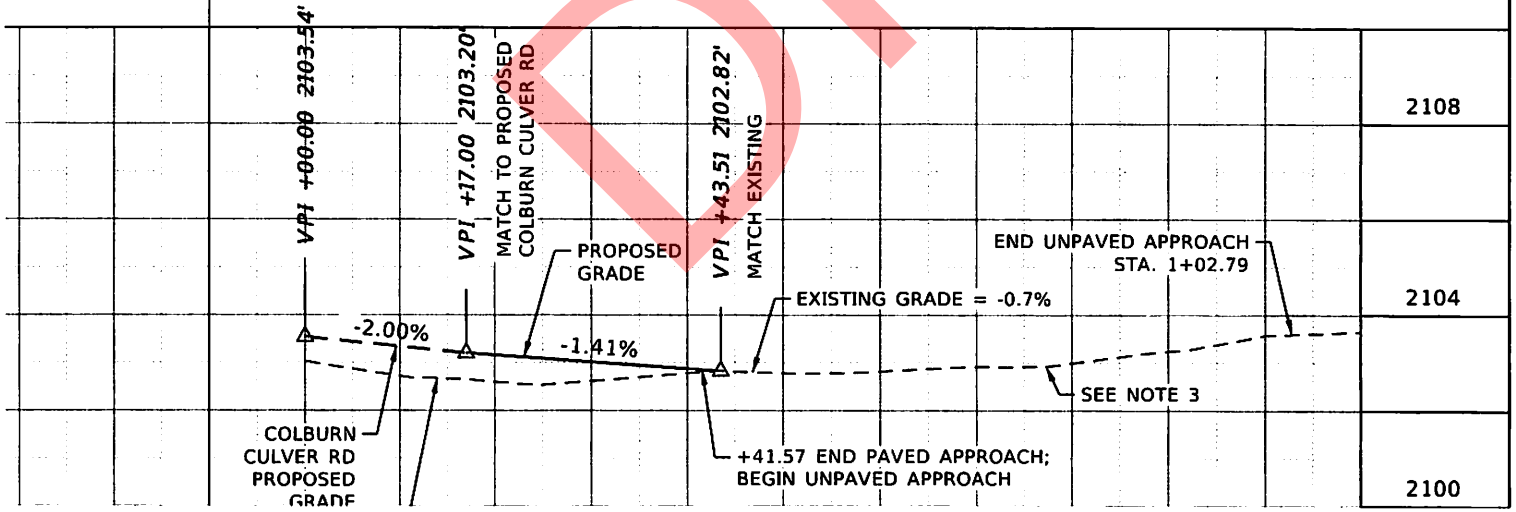
612-115B GUARDRAIL TERMINAL, FLARED

1	EACH	STA. 155+27.87, 20.0' RT
1	EACH	STA. 157+15.33, 18.0' LT

BID ITEMS CONTINUED ON NEXT SHEET



APPROACH 2



DRAFT

NOTES:

1. MATCH PROPOSED EDGE OF GRAVEL TO EXISTING EDGE OF GRAVEL. SEE TYPICAL SECTIONS.
2. ANY REQUIRED ADJUSTMENTS TO EXISTING GATE TO ACCOMMODATE

Bonner County
AIRPORTS

AIRPORTS
Item # 1

February 3, 2026

Memorandum

To: Commissioners

From: AIRPORTS

Re: FAA AIP Grant Application or Land and Easement acquisition at Sandpoint Airport

This grant will fund land and easement acquisition in the Runway 2 Runway Protection Zone (RPZ) and associated approaches. The proposed acquisition includes 2.3 acres in fee simple and 2.1 acres of avigation easement for approach protection to Runway 2. The grant will also reimburse relocation expenses incurred during land acquisition to protect the approach to Runway 20.

This grant request is in the amount of $631,759 which is an estimate of costs to acquire the land and easements. The actual grant amount will be for only those costs related to actual acquisition during this grant period. There is a county match requirement of $15,790 which is provided for in the airport's budget.

I recommend applying for this grant.

DRAFT

Auditing Review: Approved ☑ APPROVED
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: Approved ☑ APPROVED
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: Approved _____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to BOCC

_____ Copy to

A suggested motion would be: **Based on the information before us I move that Bonner County apply for this grant in the amount of $631,759 and that the chair sign administratively.**

Recommendation Acceptance: ☐ yes ☐ no

_____ _____
Brian Domke, Chair Date

OMB Number: 2120-0569
Expiration Date: 12/31/2026

Application for Federal Assistance SF-424

*1. Type of Submission:	*2. Type of Application	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify)
☐ Changed/Corrected Application	☐ Revision	

*3. Date Received:

4. Applicant Identifier: 1S6

5a. Federal Entity Identifier: 3-16-0058-022-2026

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by **State**:

7. **State** Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County

*b. Employer/Taxpayer Identification Number (EIN/TIN): 80-6000285

*c. UEI: DZF9BKMN9KB9

d. Address:

*Street 1: 1500 Highway 2
Street 2: Suite 308
*City: Sandpoint
County/Parish: Bonner
*State: Province: ID
*Country: USA
*Zip / Postal Code 83864-1709

e. Organizational Unit:

Department Name: Airports

Division Name: Priest River Airport

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: David
Middle Name:
*Last Name: Schuck
Suffix:

Title: Airports Director

Organizational Affiliation: Bonner County

*Telephone Number: 208-265-2266 Fax Number:

*Email: dave.schuck@bonnercountyid.gov

DRAFT

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

20.116 Airport Improvement Program (AIP)

***12. Funding Opportunity Number:**

P.L. 118-63

*Title:

FAA Reauthorization Act of 2024

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Priest River, Bonner County, Idaho

***15. Descriptive Title of Applicant's Project:**

Construct SRE Building (AIP) at approximately 50% funding of the 2,000 square foot building.

Attach supporting documents as specified in agency instructions.

DRAFT

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: ID-1 *b. Program/Project: ID-1

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 10/01/2025 *b. End Date: 07/30/2027

18. Estimated Funding ($):

*a. Federal	$ 247,875
*b. Applicant	$ 6,523
*c. State	$ 6,523
*d. Local	$ 0
*e. Other	$ 0
*f. Program Income	$ 0
*g. TOTAL	$ 260,921

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Brian

Middle Name:

*Last Name: Domke

Suffix:

*Title: Chair, Board of County Commissioners

*Telephone Number: 208-265-1438 Fax Number:

* Email: brian.domke@bonnercountyid.gov

*Signature of Authorized Representative: *Date Signed:

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request ***does not*** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rata (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any payment prohibited payment by 31 U.S.C. § 1352.

DRAFT

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
    a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
    b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b)) –**
    a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
    Example: *"Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###."*
    b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
    c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

DRAFT

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate "Airport Improvement Program". Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

DRAFT

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 – Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 – Indicate the amount of the Grantee's share (from Section D).

Line 21 – Indicate the amount of other shares (from Section D)

Line 22 – Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 28a and 28b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

DRAFT

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.

b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.

c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.

d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.

e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.

b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.

c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

DRAFT

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

Item 1.
Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?
☒ Yes ☐ No

Item 2.
Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?
☒ Yes ☐ No ☐ N/A

Item 3.
Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.
☐ Yes ☒ No ☐ N/A

Item 4.
Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).
☐ Yes ☒ No ☐ N/A

Item 5.
Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.
☐ Yes ☐ No ☒ N/A

☐ The project is included in an *approved* PFC application.
If included in an approved PFC application,
does the application *only* address AIP matching share? ☐ Yes ☐ No

☐ The project is included in another Federal Assistance program. Its CFDA number is below.

Item 6.
Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?
☐ Yes ☒ No ☐ N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.

☐ Negotiated Rate equal to % as approved by (the Cognizant Agency)
on (Date) (2 CFR part 200, appendix VII).

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

DRAFT

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of Priest River has zoning restrictions in place to control development around the airport.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Consistent with the Airport Layout Plan dated June 20, 2017 and updated December 13, 2018.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Consideration has been given to the local community.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

The public and users are invited to quarterly Airport Advisory Board Meetings where projects are reviewed.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Not applicable to this project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Not applicable to this project.

DRAFT

PART II – SECTION C (Continued)

9. **Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

No exclusive rights to conduct any aeronautical activity have been granted at the Priest River Airport.

10. **Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The Sponsor holds Fee Simple ownership over the property where the Snow Removal Equipment Building will be constructed as shown on Priest River Airport Exhibit A Property Map.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not applicable to this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not applicable to this project.

DRAFT

[1] State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.116
2. Functional or Other Breakout:	AIP

SECTION B – CALCULATION OF FEDERAL GRANT

Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			$ 1,500
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			51,754
5. Other Architectural engineering fees			
6. Project inspection fees			23,036
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			184,631
12. Equipment			
13. Miscellaneous			
14. **Subtotal** (Lines 1 through 13)			$ 260,921
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			260,921
17. **Less**: Ineligible Exclusions (Section C, line 23 g.)			
18. **Subtotal** (Lines 16 through 17)			$ 260,921
19. Federal Share requested of Line 18			247,875
20. Grantee share			6,523
21. Other shares			6,523
22. **TOTAL PROJECT** (Lines 19, 20 & 21)			$ 260,921

DRAFT

SECTION C – EXCLUSIONS

23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a. None	$ 0
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	6,523
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. **TOTAL** - Grantee share	$ 6,523
25. Other Shares	**Amount**
a. State	6,523
b. Other	
c. **TOTAL** - Other Shares	$ 6,523
26. TOTAL NON-FEDERAL FINANCING	$ 13,046

SECTION E – REMARKS

(Attach sheets if additional space is required)

The following items are incorporated by reference when completed:

Airport Master Plan and Airport Layout Plan (T-O Engineers, 2018).

Snow Removal Equipment Building plans, specifications and design report by Ardurra Group (2026).

DRAFT

PART IV – PROGRAM NARRATIVE

(Suggested Format)

PROJECT: Construct SRE Building (AIP)

AIRPORT: Priest River Airport

1. Objective:

Construct an SRE storage building. The project will consist of a pre-engineered metal building with vehicle doors and one personnel door. The floor of the building will be concrete, with a concrete pad and paved approach driveway. The interior will include electric or propane wall heating (intended to melt snow from equipment only), lighting, electrical outlets, floor drain, and frost-free spigot. The building size is anticipated to be 2,000 square feet.

2. Benefits Anticipated:

Priest River Airport does not currently have a Snow Removal Equipment (SRE) Building. The airport currently stores their SRE equipment in a County-owned hangar or outdoors. The airport recently acquired a new wheel loader with hydraulic plow that is too tall for the hangar. They also have a blower on their CIP and needs to construct an SRE building to store it. Storing the SRE in a proper facility will protect the County's investment and ensure the vehicle is ready for snow removal operations.

3. Approach: (See approved Scope of Work in Final Application)

Ardurra will serve as the airport's consultant and will provide design, bidding, and construction management services. The contractor will be selected through a competitive bidding process.

4. Geographic Location:

Priest River Airport is located in northern Idaho. The facilities are located 0.8 miles north of the intersection of US-2 and SH-57 in the City of Priest River. Priest River is situated 7-miles east of the Washington border and 22-miles west of Sandpoint - the county seat of Bonner County. The airport is located on approximately 75-acres.

5. If Applicable, Provide Additional Information:

Not applicable.

6. Sponsor's Representative: (include address & telephone number)

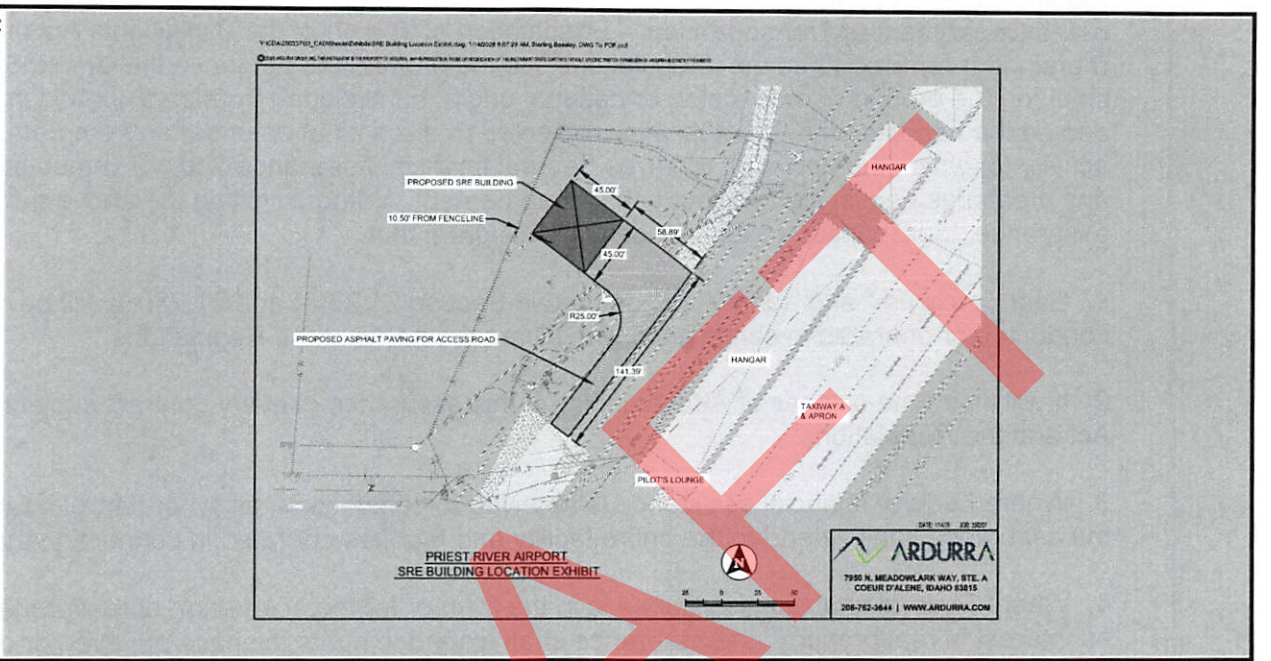
Dave Schuck, Bonner County Airport Director
1101 Airport Way, Sandpoint, ID 83864
Phone: 208-265-2266

DRAFT

CIP DATA SHEET

AIRPORT	Priest River Airport	LOCID	1S6	LOCAL PRIORITY	1 of 1
PROJECT DESCRIPTION	Construct SRE Building (AIP)			PLANNED YEAR TO CONSTRUCT	2026

SKETCH:



JUSTIFICATION: Storage of the Snow Removal Equipment benefits the airport by protecting the equipment from weathering and provide safety for personnel when using the equipment.

COST ESTIMATE:

ADMINISTRATION:	$ 1,500	1. Construction	$ 184,631	4	$
ENGINEERING:	$ 51,754	2	$	5	$
INSPECTION:	$ 23,036	3	$	TOTAL:	$ 260,921

Federal (%)	$ 247,875	State	$ 6,523	Local (%)	$ 6,523

SPONSOR VERIFICATION: For each and every project as applicable

Date	(see instruction sheet or attached comments for more information)
~~12/13/18~~	-Date of approved ALP with project shown
~~12/19/20~~	-Date of environmental determination (ROD, FONSI, CatEx)
N/A	-Date of land acquisition or signed purchase agreement
~~8/10/20~~ July 2021	-Date of pavement maintenance program
N/A	-Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: Brian Domke TITLE: Chair, Board of County Commissioners

PHONE NUMBER: 208-265-1438 EMAIL: brian.domke@bonnercountyid.gov

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL $

DRAFT

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.

2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.

3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.

5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:

(a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and

(b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.

6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:

(a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the Sponsor retains ownership or possession of the property.

7. It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.

DRAFT

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

_____
(Signature of Authorized Official)

DRAFT

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. the contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

   a. Withholding of payments to the contractor under the contract until the contractor complies, and/or

   b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

DRAFT

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

DRAFT

REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS

AIRPORT: Priest River Airport

LOCATION: Bonner County, Idaho

AIP PROJECT NO.: 3-16-0058-022-2026

STATEMENTS APPLICABLE TO THIS PROJECT A, B, D

☒ **a.** **INTEREST OF NEIGHBORING COMMUNITIES**: In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Priest River Airport.

☒ **b.** **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.

☐ **c.** **FBO COORDINATION**: The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Priest River Airport, and they have been informed regarding the scope and nature of this project. – There is no FBO at this airport.

☒ **d.** **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ DATE: _____

TITLE: Chair, Board of County Commissioners

SPONSORING AGENCY: Bonner County, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**

b. The nature and basis of opposition; **N/A**

c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**

d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**

e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**

f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**

g. Benefits to be gained by the proposed development; and **N/A**

h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **No**

DRAFT

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signed _____ Date _____

Sponsor's Authorized Representative

Title Chair, Board of County Commissioners – Bonner County, Idaho

DRAFT

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

   The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

   The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

   Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

DRAFT

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

a. 49 U.S.C. subtitle VII, as amended.

b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.[1]

c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.

d. Hatch Act – 5 U.S.C. § 1501, et seq.[2]

e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.[1, 2]

f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.[1]

g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.[1]

h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.

i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.

j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.

k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.[1]

l. 49 U.S.C. § 303, (formerly known as Section 4(f)).

m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.

n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).

o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).

p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.

q. American Indian Religious Freedom Act, P.L. 95-341, as amended.

r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.[1]

s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.[1]

t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.[1]

u. Copeland Anti-kickback Act – 18 U.S.C. § 874.[1]

v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.[1]

DRAFT

w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.

x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.[2]

y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.

z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).

aa. Civil Rights Restoration Act of 1987, P.L. 100-259.

bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.

cc. Build America, Buy America Act, P.L. 117-58, Title IX.

dd. Endangered Species Act – 16 U.S.C. 1531, et seq.

ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.

ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.

gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

a. Executive Order 11990 – Protection of Wetlands

b. Executive Order 11988 – Floodplain Management

c. Executive Order 12372 – Intergovernmental Review of Federal Programs

d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction[1]

e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers

f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship

g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing

h. Executive Order 14154 – Unleashing American Energy

i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government

j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

DRAFT

a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).

b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [3, 4, 5]

c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.

d. 14 CFR Part 13 – Investigative and Enforcement Procedures.

e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.

f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.

h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.

i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.[1]

j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.[1]

k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).[1]

l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).[1]

m. 49 CFR Part 20 – New Restrictions on Lobbying.

n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.

o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.

p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.[1, 2]

q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.

r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.[1]

s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.

t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

DRAFT

w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.

x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

[1] These laws do not apply to airport planning sponsors.
[2] These laws do not apply to private sponsors.
[3] 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
[4] Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
[5] Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

DRAFT

b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.

c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.

g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

DRAFT

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. **Consistency with Local Plans.**

   The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. **Consideration of Local Interest.**

   It has given fair consideration to the interest of communities in or near where the project may be located.

8. **Consultation with Users.**

   In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. **Public Hearings.**

   In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Metropolitan Planning Organization.**

    In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. **Pavement Preventive Maintenance-Management.**

    With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. **Terminal Development Prerequisites.**

    For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

DRAFT

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of $2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

DRAFT

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

DRAFT

1. Operating the airport's aeronautical facilities whenever required;
2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

DRAFT

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

DRAFT

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:

   1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

   2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.

   3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

DRAFT

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

   1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and

   2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

DRAFT

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

a. The airport owner or operator will maintain a current airport layout plan of the airport showing:

1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;

2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;

3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and

4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.

c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—

1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or

2. complies with the portions of the plan approved by the Secretary.

d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:

1. eliminate such adverse effect in a manner approved by the Secretary; or

2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

DRAFT

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.

2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or

2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (Bonner County , in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

DRAFT

race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.

4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

DRAFT

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

DRAFT

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects as of 3/5/2025.

35. Relocation and Real Property Acquisition.

a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.

b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.

c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

DRAFT

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:

   1. Describes the requests;
   2. Provides an explanation as to why the requests could not be accommodated; and
   3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.

b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.

c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

DRAFT

FAA
Airports

Current FAA Advisory Circulars Required for Use in AIP Funded, IIJA Funded, and PFC Approved Projects

Updated: 03/05/2025

View current and previous versions of these ACs and any associated changes at:
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/. [1]

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

[1] All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

DRAFT

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7E	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14C	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19B	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B, Change 1	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

DRAFT

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5300-20	Submission of On-Airport Proposals for Aeronautical Study
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18H	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors

DRAFT

NUMBER	TITLE
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42K	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44L	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46F	Specification for Runway, Taxiway, Heliport, and Vertiport Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities

DRAFT

NUMBER	TITLE
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2D	Heliport Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND IIJA PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Construction Project Final Acceptance
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgment and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

   ☒ Yes ☐ No ☐ N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:

   a. Technical standards (Advisory Circular (AC) 150/5370-12);

   b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and

   c. Construction safety and phasing plan measures (AC 150/5370-2).

   ☒ Yes ☐ No ☐ N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

   ☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).

   ☒ Yes ☐ No ☐ N/A

5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).

   ☒ Yes ☐ No ☐ N/A

6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:

   a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);

   b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and

   c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).

   ☒ Yes ☐ No ☐ N/A

7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).

   ☒ Yes ☐ No ☐ N/A

8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:

   a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);

   b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);

   c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and

   d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).

   ☒ Yes ☐ No ☐ N/A

9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:

   a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);

   b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and

   c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);

   ☒ Yes ☐ No ☐ N/A

10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).

    ☒ Yes ☐ No ☐ N/A

DRAFT

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☒ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

    a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);

    b. Complete all environmental requirements as established within the project environmental determination (Oder 5100.38); and

    c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Drug-Free Workplace
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

   ☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

   a. The dangers of drug abuse in the workplace;

   b. The sponsor's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

   ☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

   ☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

   ☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

   ☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

   a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and

   b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

   ☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

   ☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1
Name of Location: Bonner County Administration Building
Address: 1500 Highway 2, Suite 308, Sandpoint, ID 83864-1709

Location 2 (if applicable)
Name of Location: Pilot's Lounge
Address: 102 Airfield Way, Priest River, ID 83856

Location 3 (if applicable)
Name of Location:
Address:

DRAFT

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Equipment and Construction Contracts
Airport Improvement Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a "covered contract" under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor's officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

   ☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

☒ Yes ☐ No ☐ N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

☒ Yes ☐ No ☐ N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

   a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));

   b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and

   c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

☒ Yes ☐ No ☐ N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

   a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;

   b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;

   c. Publicly opened at a time and place prescribed in the invitation for bids; and

   d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

☒ Yes ☐ No ☐ N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

   a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;

   b. Plan for publicizing and soliciting an adequate number of qualified sources; and

   c. Listing of evaluation factors along with relative importance of the factors.

☒ Yes ☐ No ☐ N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

DRAFT

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

    a. Only one qualified person/firm submits a responsive bid;

    b. Award is to be made to other than the lowest responsible bidder; and

    c. Life cycle costing is a factor in selecting the lowest responsive bidder.

    ☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

    a. Access to Records (§ 200.336)

    b. Buy American Preferences (Title 49 U.S.C. § 50101)

    c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)

    d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)

    e. Occupational Safety and Health Act requirements (20 CFR part 1920)

    f. Seismic Safety – building construction (49 CFR part 41)

    g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)

    h. U.S. Trade Restriction (49 CFR part 30)

    i. Veterans Preference (49 USC § 47112(c))

    ☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding $2,000 contain or will contain the provisions established by:

    a. Davis-Bacon and Related Acts (29 CFR part 5)

    b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)

    ☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding $3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

    ☒ Yes ☐ No ☐ N/A

12. All contracts exceeding $10,000 contain or will contain the following provisions as applicable:

    a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;

    b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;

    c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and

    d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

    ☒ Yes ☐ No ☐ N/A

DRAFT

13. All contracts and subcontracts exceeding $25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

    ☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently $250,000) include or will include provisions, as applicable, that address the following:

    a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);

    b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);

    c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);

    d. Conditions specifying administrative, contractual and legal remedies for instances where contractor of vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and

    e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

    ☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Project Plans and Specifications
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

   ☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

   ☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

   ☒ Yes ☐ No ☐ N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

   ☒ Yes ☐ No ☐ N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

   ☒ Yes ☐ No ☐ N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

   ☒ Yes ☐ No ☐ N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

   ☒ Yes ☐ No ☐ N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

   ☒ Yes ☐ No ☐ N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

   ☒ Yes ☐ No ☐ N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

    ☒ Yes ☐ No ☐ N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

    ☒ Yes ☐ No ☐ N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

    a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

       ☒ Yes ☐ No ☐ N/A

DRAFT

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Selection of Consultants
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

   ☒ Yes ☐ No ☐ N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

   ☒ Yes ☐ No ☐ N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

   ☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).

☒ Yes ☐ No ☐ N/A

5. Sponsor has publicized or will publicize a RFQ that:

   a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and

   b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).

☒ Yes ☐ No ☐ N/A

6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).

☒ Yes ☐ No ☐ N/A

7. Sponsor has verified or will verify that agreements exceeding $25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).

☒ Yes ☐ No ☐ N/A

8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:

   a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and

   b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).

☒ Yes ☐ No ☐ N/A

9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).

☒ Yes ☐ No ☐ N/A

10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).

☒ Yes ☐ No ☐ N/A

11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).

☒ Yes ☐ No ☐ N/A

12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)

☒ Yes ☐ No ☐ N/A

DRAFT

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

    a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));

    b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and

    c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

    ☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

    ☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Certification and Disclosure Regarding Potential Conflicts of Interest
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-058-022-2026

Description of Work: Construct SRE Building (AIP)

DRAFT

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

a) The employee, officer or agent,

b) Any member of his immediate family,

c) His or her partner, or

d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

   ☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

   ☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

   ☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-145, FAA Title VI Pre-Grant Award Checklist

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524

Instructions for Form 5100-145, FAA Title VI Pre-Grant Award Checklist

This Checklist must be completed and submitted by the sponsor as a part of each FAA grant application.

"Yes" responses mean that the sponsor is currently in compliance or has a corrective action plan approved by the FAA Office of Civil Rights (FAA) to come into compliance. "No" responses mean there is a potential compliance issue. Compliance issues will be brought to the attention of the FAA to determine if corrective actions are necessary. If there are any questions, please contact ACR-4-TitleVI@faa.gov.

References to "Title VI" in this checklist include Title VI of the Civil Rights Act of 1964 and related authorities that expand or clarify nondiscrimination protections in FAA assisted programs, identified in FAA Order 1400.11 [https://www.faa.gov/regulations_policies/orders_notices/index.cfm/go/document.current/documentNumber/1400.11].

DRAFT

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

FAA Title VI Pre-Grant Award Checklist

DRAFT

Submission information

Submission date (Pick a date): 01/20/2026

Name of airport sponsor: Priest River Airport

Submitter's name: Dave Schuck

Title: Airports Director

Phone number: 208-265-2266

Section 1: Questions Concerning Prior Approval of Title VI Program

By selecting "Yes" below, the sponsor certifies that the following documents were provided to, and approved by, the FAA Office of Civil Rights, and documentation of FAA's approval has been received by the sponsor. The FAA Office reviewing this grant application will confirm the FAA's approval of the documents in this Section prior to approving the grant application.

A sponsor that has ***both*** a Title VI* Plan and a Community Participation Plan, ***both*** of which are approved by the FAA and current, and has already received approval for the information outlined in this Checklist, does not need to complete the remaining questions in Sections 2 and 3 of this Checklist.

This information is required based on DOT Order 1000.12C, Ch. II, Secs. 3 and 4 [https://www.transportation.gov/mission/us-department-transportation-title-vi-program].

Criterion	Notes	Response	Comments
1.1 The sponsor has a written Title VI Plan, approved by the FAA Office of Civil Rights, and subsequently adopted by the recipient, and documentation of the approval and adoption.	Sponsors must develop and adopt a Title VI Plan that outlines the recipient's measures to ensure compliance with Title VI. A current Title VI Plan on file with the FAA is sufficient if the Plan is no more than 3 years old. If the sponsor does not have an approved Title VI Plan, select "No" and complete Sections 2 and 3 of this Checklist.	☐ Yes ☒ No	
1.2 The sponsor has a written Community Participation Plan (CPP), or an equivalent public participation plan (PPP), and documented approval or concurrence of the plan from the FAA Office of Civil Rights.	Sponsors must satisfy CPP requirements as a condition of receiving an award of federal financial assistance. To the extent the sponsor has already prepared a PPP as part of planning or other requirements of FAA or DOT, that plan or plans may satisfy the CPP requirement so long as the plan has incorporated the Title VI requirements as provided in DOT Order 1000.12C, Ch. II, Sec. 4(a-j). If the sponsor does not have an approved CPP or PPP, select "No" and answer question 3.5 in Section 3 of this Checklist.	☐ Yes ☒ No	

If the answers to 1.1 and 1.2 above are both "Yes," do *not* complete Sections 2 and 3.

DRAFT

Section 2: Questions Concerning Applicant Data

By selecting "Yes" below, the sponsor certifies that the following documents have been collected in its records prior to submitting this grant application and will be timely made available to FAA staff, including from the FAA Offices of Airports, Chief Counsel, and Civil Rights, upon request.

"Timely available" usually means within 1 week or less, depending on the scope and circumstances. The data should already be available in a format that can be forwarded, as-is. No further data collection or summarization efforts should be necessary to respond to the request.

This information is required by DOT Order 1000.12C, Ch. II, Sec. 2; 49 CFR 21.9; and FAA Order 1400.11.

Criterion	Notes	Response	Comments
2.1 The sponsor has, on file, demographic information for the surrounding community and communities otherwise affected by the sponsor's facilities and operations, including any airport noise and relocations.	At a minimum, data is required for race, color, national origin, and limited English proficiency (LEP) populations. The collected data must include the most current U.S. Census Bureau data, where available, such as American Community Survey data. EJScreen [www.epa.gov/ejscreen] is a useful resource for assessing project areas.	☐ Yes ☒ No	
2.2 The sponsor has, on file, demographic information for beneficiaries. For example, if the applicant is an airport operator, it has collected information for its airport customers.	In most cases, this type of information is available through voluntary disclosures by customers, lessees, community meeting attendees, and businesses seeking opportunities with the applicant. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
2.3 The sponsor has, on file, demographic information for their staff.	In most cases, this type of information is available through voluntary disclosures. See also 49 CFR § 21.5(c). If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	
2.4 The sponsor has, on file, demographic information for individuals who are members of planning or advisory boards overseeing the applicant's programs, including its airport operations (if applicable).	Airport sponsors, the most common FAA grant applicants, commonly have appointed boards or are overseen directly by elected bodies, such as city councils. In addition, input for specific projects or sponsor priorities is often provided by standing appointed committees. If not already available, the information can be requested on a voluntary basis. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Section 3: Questions about the Sponsor's Programs

By choosing "Yes" below, the sponsor certifies that the related statements are true.

This information is required by DOT Order 1000.12C, Ch. II, Secs. 2, 3, and 4.

Criterion	Notes	Response	Comments
3.1 The sponsor's programs, including any airport operations, have been evaluated for potential impact based on race, color, national origin (including limited English proficiency (LEP)), or low-income status as part of an environmental review process consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C). See Title VI of the Civil Rights Act of 1964 [www.justice.gov/crt/fcs/TitleVI]; 49 CFR part 21 [www.ecfr.gov] DOT Order on Environmental Justice [www.transportation.gov/transportation-policy/environmental-justice]	☒ Yes ☐ No	During environmental reviews on a project basis.
3.2 The sponsor has evaluated Checklist Section 2 data to identify any potential disparities based on race, color, or national origin (including LEP), as part of an analysis to identify potential discriminatory effects, consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C).	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.3 The sponsor has performed a "Four-Factor" LEP analysis for the sponsor's programs, including its airport operations (if applicable). Plans and procedures and resources are in place to meet the identified LEP needs, consistent with the analysis.	A "Yes" response means yes to both parts of the question. The LEP analysis must be consistent with Executive Order 13166 and DOT Policy Guidance Concerning Recipients' Responsibilities to LEP Persons (70 FR 74087, December 14, 2005). See DOT's LEP Guidance [https://www.transportation.gov/civil-rights/civil-rights-awareness-enforcement/dots-lep-guidance].	☐ Yes ☒ No	
3.4 If the sponsor is an airport sponsor, the FAA Unlawful Discrimination Poster is displayed at its public airport facilities. If the sponsor is ***not*** an airport sponsor, it uses other effective methods to inform its customers, clients, beneficiaries, etc., that it will not discriminate based on race, color, national origin (including LEP), age, sex (including sexual orientation and gender identity), or creed, and of how to file a complaint of discrimination under Title VI against the applicant.	For airport sponsors, areas where the posters should be displayed include, as applicable, airport terminals, fixed base operator facilities, and at businesses that are open to the public and operating on airport property, such as hotels. For larger facilities, posters should be placed so that people can reasonably be expected to see them, no matter where they are in the facility. The poster is available at Airport Civil Rights Program – National Airport Policy and Compliance [https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/national_airport_policy_compliance/]. If applicant is not an airport, the method used to inform the public must be ongoing and documented.	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.5 The sponsor's practices for obtaining proactive and meaningful public participation to ensure that (1) beneficiaries, as well as contractors and sub-recipients (if applicable), are adequately informed about how programs, projects, and other activities will potentially affect them, and (2) diverse views are heard and considered throughout all stages of consultation, planning, and decision-making processes.	To demonstrate compliance with Title VI, the sponsor must specifically be able to show how it affords all members of the community equal opportunity to provide input, regardless of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, in accordance with Title VI, 49 U.S.C. § 47123, Executive Orders 12898 and 13166, DOT Order 5610.2C, and the DOT LEP guidance at 70 FR 74087. Please ***skip*** this question if the sponsor has an FAA-approved community participation plan.	☒ Yes ☐ No	
3.6 Detailed information for all of the sponsor's Title VI lawsuits, investigations, and complaints filed or pending within the last 2 years been uploaded to the FAA Civil Rights Connect System or sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged.	Sponsors must provide the FAA with both the initial notifications for the individual lawsuits, investigation, and complaints, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the lawsuits, investigation, and complaint, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov]. "Title VI lawsuits, investigations, and complaints" include those alleging discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed or age.	☐ Yes ☒ No	No known lawsuits, investigations, or complaints.

DRAFT

Criterion	Notes	Response	Comments
3.7 Detailed information for all Title VI oversight activities (including audits, compliance reviews, and assessments for the sponsor) performed or pending within the last 2 years, has been sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged. This requirement does not apply to oversight activities conducted by FAA.	Sponsors must provide the FAA with both the initial notifications for the individual audits, compliance reviews, and assessment, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the audits, compliance reviews, and assessment, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov].	☐ Yes ☒ No	No known audits or compliance reviews initiated.
3.8 Detailed information for any pending grant applications with Federal agencies other than FAA identified in the grant application.	The information should be included in narrative fields of the pending application.	☒ Yes ☐ No	

DRAFT

Bonner County
AIRPORTS

AIRPORTS
Item # 2

February 3, 2026

Memorandum

To: Commissioners

From: AIRPORTS

Re: FAA Airport Infrastructure Grants (AIG) Grant Application for Snow Removal Equipment (SRE) Building at Priest River Airport

This grant will partially fund construction of an SRE storage building. The project will consist of a pre-engineered metal building with vehicle doors and one personnel door. The floor of the building will be concrete, with a concrete pad and paved approach driveway. The interior will include electric or propane wall heating, lighting, electrical outlets, floor drain, and frost-free spigot. The building size is anticipated to be 2,000 square feet.

This grant request is in the amount of $292,106 which is an estimate of costs to construct. The actual grant amount will be for only those costs related to actual construction and will be known after the project is put out to bid. There is a county match requirement of $7,303 which is provided for in the airport's budget.

I recommend applying for this grant. ☑ APPROVED

Auditing Review: Approved ☑ APPROVED
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: Approved _____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: Approved Matt D. A
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to BOCC

_____ Copy to

A suggested motion would be: **Based on the information before us I move that Bonner County apply for this grant in the amount of $292,106 and that the chair sign administratively.**

Recommendation Acceptance: □ yes □ no

_____ _____
Brian Domke, Chair Date

DRAFT

OMB Number: 2120-0569
Expiration Date: 12/31/2026

Application for Federal Assistance SF-424

*1. Type of Submission:
- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

*2. Type of Application
- ☒ New
- ☐ Continuation
- ☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier: 1S6

5a. Federal Entity Identifier: 3-16-0058-021-2026

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by **State**:

7. **State** Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County

*b. Employer/Taxpayer Identification Number (EIN/TIN): 80-6000285

*c. UEI: DZF9BKMN9KB9

d. Address:

*Street 1: 1500 Highway 2
Street 2: Suite 308
*City: Sandpoint
County/Parish: Bonner
*State: Province: ID
*Country: USA
*Zip / Postal Code 83864-1709

e. Organizational Unit:

Department Name: Airports

Division Name: Priest River Airport

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: David
Middle Name:
*Last Name: Schuck
Suffix:

Title: Airports Director

Organizational Affiliation: Bonner County

*Telephone Number: 208-265-2266 Fax Number:

*Email: dave.schuck@bonnercountyid.gov

DRAFT

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

20.117 Airport Infrastructure Grants (AIG)

***12. Funding Opportunity Number:**

P.L. 117-58

*Title:

Infrastructure Investment and Jobs Act

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Priest River, Bonner County, Idaho

***15. Descriptive Title of Applicant's Project:**

Construct SRE Building (AIG) at approximately 50% funding of the 2,000 square foot building.

Attach supporting documents as specified in agency instructions.

DRAFT

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: ID-1 *b. Program/Project: ID-1

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 10/01/2025 *b. End Date: 07/30/2027

18. Estimated Funding ($):

*a. Federal	$ 277,500
*b. Applicant	$ 7,303
*c. State	$ 7,303
*d. Local	$ 0
*e. Other	$ 0
*f. Program Income	$ 0
*g. TOTAL	$ 292,106

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Brian

Middle Name:

*Last Name: Domke

Suffix:

*Title: Chair, Board of County Commissioners

*Telephone Number: 208-265-1438 Fax Number:

* Email: brian.domke@bonnercountyid.gov

*Signature of Authorized Representative: *Date Signed:

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request ***does not*** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rata (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any payment prohibited payment by 31 U.S.C. § 1352.

DRAFT

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
    a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
    b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b)) –**
    a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
    Example: *"Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###."*
    b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
    c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

DRAFT

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate "Airport Improvement Program". Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

DRAFT

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 – Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 – Indicate the amount of the Grantee's share (from Section D).

Line 21 – Indicate the amount of other shares (from Section D)

Line 22 – Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 28a and 28b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

DRAFT

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.

b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.

c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.

d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.

e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.

b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.

c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

DRAFT

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

Item 1.
Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?
☒ Yes ☐ No

Item 2.
Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?
☒ Yes ☐ No ☐ N/A

Item 3.
Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.
☐ Yes ☒ No ☐ N/A

Item 4.
Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).
☐ Yes ☒ No ☐ N/A

Item 5.
Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.
☐ Yes ☐ No ☒ N/A

☐ The project is included in an *approved* PFC application.
If included in an approved PFC application,
does the application *only* address AIP matching share? ☐ Yes ☐ No

☐ The project is included in another Federal Assistance program. Its CFDA number is below.

Item 6.
Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?
☐ Yes ☒ No ☐ N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.

☐ Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

DRAFT

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of Priest River has zoning restrictions in place to control development around the airport.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Consistent with the Airport Layout Plan dated June 20, 2017 and updated December 13, 2018.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Consideration has been given to the local community.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

The public and users are invited to quarterly Airport Advisory Board Meetings where projects are reviewed.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Not applicable to this project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Not applicable to this project.

DRAFT

PART II – SECTION C (Continued)

9. **Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

No exclusive rights to conduct any aeronautical activity have been granted at the Priest River Airport.

10. **Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The Sponsor holds Fee Simple ownership over the property where the Snow Removal Equipment Building will be constructed as shown on Priest River Airport Exhibit A Property Map.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not applicable to this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Not applicable to this project.

DRAFT

[1] State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.117
2. Functional or Other Breakout:	AIG

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	**Latest Approved Amount (Use only for revisions)**	**Adjustment + or (-) Amount (Use only for revisions)**	**Total Amount Required**
1. Administration expense			$ 1,500
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			51,754
5. Other Architectural engineering fees			
6. Project inspection fees			23,036
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			215,816
12. Equipment			
13. Miscellaneous			
14. **Subtotal** (Lines 1 through 13)			$ 292,106
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			292,106
17. **Less**: Ineligible Exclusions (Section C, line 23 g.)			
18. **Subtotal** (Lines 16 through 17)			$ 292,106
19. Federal Share requested of Line 18			277,500
20. Grantee share			7,303
21. Other shares			7,303
22. **TOTAL PROJECT** (Lines 19, 20 & 21)			$ 292,106

DRAFT

SECTION C – EXCLUSIONS

23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a. None	$ 0
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	7,303
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. **TOTAL** - Grantee share	$ 7,303
25. Other Shares	**Amount**
a. State	7,303
b. Other	
c. **TOTAL** - Other Shares	$ 7,303
26. TOTAL NON-FEDERAL FINANCING	$ 14,606

SECTION E – REMARKS
(Attach sheets if additional space is required)

The following items are incorporated by reference when completed:

Airport Master Plan and Airport Layout Plan (T-O Engineers, 2018).

Snow Removal Equipment Building plans, specifications and design report by Ardurra Group (2026).

DRAFT

PART IV – PROGRAM NARRATIVE

(Suggested Format)

PROJECT: Construct SRE Building (AIG)

AIRPORT: Priest River Airport

1. Objective:

Construct an SRE storage building. The project will consist of a pre-engineered metal building with vehicle doors and one personnel door. The floor of the building will be concrete, with a concrete pad and paved approach driveway. The interior will include electric or propane wall heating (intended to melt snow from equipment only), lighting, electrical outlets, floor drain, and frost-free spigot. The building size is anticipated to be 2,000 square feet.

2. Benefits Anticipated:

Priest River Airport does not currently have a Snow Removal Equipment (SRE) Building. The airport currently stores their SRE equipment in a County-owned hangar or outdoors. The airport recently acquired a new wheel loader with hydraulic plow that is too tall for the hangar. They also have a blower on their CIP and needs to construct an SRE building to store it. Storing the SRE in a proper facility will protect the County's investment and ensure the vehicle is ready for snow removal operations.

3. Approach: (See approved Scope of Work in Final Application)

Ardurra will serve as the airport's consultant and will provide design, bidding, and construction management services. The contractor will be selected through a competitive bidding process.

4. Geographic Location:

Priest River Airport is located in northern Idaho. The facilities are located 0.8 miles north of the intersection of US-2 and SH-57 in the City of Priest River. Priest River is situated 7-miles east of the Washington border and 22-miles west of Sandpoint - the county seat of Bonner County. The airport is located on approximately 75-acres.

5. If Applicable, Provide Additional Information:

Not applicable.

6. Sponsor's Representative: (include address & telephone number)

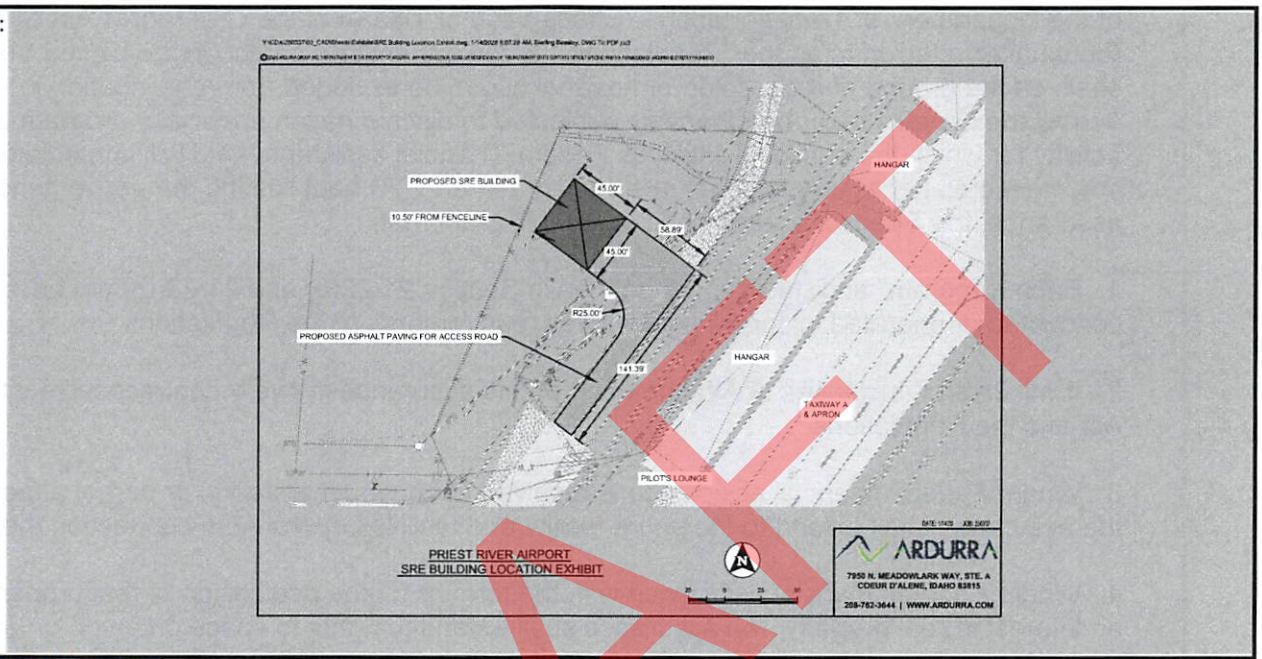
Dave Schuck, Bonner County Airport Director
1101 Airport Way, Sandpoint, ID 83864
Phone: 208-265-2266

DRAFT

CIP DATA SHEET

AIRPORT	Priest River Airport	LOCID	1S6	LOCAL PRIORITY	1 of 1
PROJECT DESCRIPTION	Construct SRE Building (AIG)			PLANNED YEAR TO CONSTRUCT	2026

SKETCH:



JUSTIFICATION: Storage of the Snow Removal Equipment benefits the airport by protecting the equipment from weathering and provide safety for personnel when using the equipment.

COST ESTIMATE:

ADMINISTRATION:	$ 1,500	1. Construction	$ 215,816	4	$
ENGINEERING:	$ 51,754	2	$	5	$
INSPECTION:	$ 23,036	3	$	TOTAL:	$ 292,106

Federal (%)	$ 277,500	State	$ 7,303	Local (%)	$ 7,303

SPONSOR VERIFICATION: For each and every project as applicable	Date (see instruction sheet or attached comments for more information)
	12/13/18 -Date of approved ALP with project shown
	12/19/20 -Date of environmental determination (ROD, FONSI, CatEx)
	N/A -Date of land acquisition or signed purchase agreement
	July 2021 -Date of pavement maintenance program
	N/A -Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: Brian Domke TITLE: Chair, Board of County Commissioners

PHONE NUMBER: 208-265-1438 EMAIL: brian.domke@bonnercountyid.gov

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL $

DRAFT

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.

2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.

3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.

5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:

(a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and

(b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.

6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:

(a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the Sponsor retains ownership or possession of the property.

7. It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.

DRAFT

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

_____
(Signature of Authorized Official)

DRAFT

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. the contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

   a. Withholding of payments to the contractor under the contract until the contractor complies, and/or

   b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

DRAFT

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

DRAFT

REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS

AIRPORT: Priest River Airport

LOCATION: Bonner County, Idaho

AIP PROJECT NO.: 3-16-0058-021-2026

STATEMENTS APPLICABLE TO THIS PROJECT **A, B, D**

☒ **a.** **INTEREST OF NEIGHBORING COMMUNITIES**: In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Priest River Airport.

☒ **b.** **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.

☐ **c.** **FBO COORDINATION**: The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Priest River Airport, and they have been informed regarding the scope and nature of this project. – There is no FBO at this airport.

☒ **d.** **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ DATE: _____

TITLE: Chair, Board of County Commissioners

SPONSORING AGENCY: Bonner County, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**

b. The nature and basis of opposition; **N/A**

c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**

d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**

e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**

f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**

g. Benefits to be gained by the proposed development; and **N/A**

h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **No**

DRAFT

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signed _____ Date _____

Sponsor's Authorized Representative

Title Chair, Board of County Commissioners – Bonner County, Idaho

DRAFT

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

   The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

   The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

   Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

DRAFT

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

a. 49 U.S.C. subtitle VII, as amended.

b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.[1]

c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.

d. Hatch Act – 5 U.S.C. § 1501, et seq.[2]

e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.[1, 2]

f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.[1]

g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.[1]

h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.

i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.

j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.

k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.[1]

l. 49 U.S.C. § 303, (formerly known as Section 4(f)).

m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.

n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).

o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).

p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.

q. American Indian Religious Freedom Act, P.L. 95-341, as amended.

r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.[1]

s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.[1]

t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.[1]

u. Copeland Anti-kickback Act – 18 U.S.C. § 874.[1]

v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.[1]

DRAFT

w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.

x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.[2]

y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.

z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).

aa. Civil Rights Restoration Act of 1987, P.L. 100-259.

bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.

cc. Build America, Buy America Act, P.L. 117-58, Title IX.

dd. Endangered Species Act – 16 U.S.C. 1531, et seq.

ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.

ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.

gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

a. Executive Order 11990 – Protection of Wetlands

b. Executive Order 11988 – Floodplain Management

c. Executive Order 12372 – Intergovernmental Review of Federal Programs

d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction[1]

e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers

f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship

g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing

h. Executive Order 14154 – Unleashing American Energy

i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government

j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

DRAFT

a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).

b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [3, 4, 5]

c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.

d. 14 CFR Part 13 – Investigative and Enforcement Procedures.

e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.

f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.

h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.

i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.[1]

j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.[1]

k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).[1]

l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).[1]

m. 49 CFR Part 20 – New Restrictions on Lobbying.

n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.

o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.

p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.[1, 2]

q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.

r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.[1]

s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.

t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

DRAFT

w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.

x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

[1] These laws do not apply to airport planning sponsors.
[2] These laws do not apply to private sponsors.
[3] 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
[4] Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
[5] Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

DRAFT

b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.

c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.

g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

DRAFT

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. **Consistency with Local Plans.**

   The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. **Consideration of Local Interest.**

   It has given fair consideration to the interest of communities in or near where the project may be located.

8. **Consultation with Users.**

   In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. **Public Hearings.**

   In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Metropolitan Planning Organization.**

    In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. **Pavement Preventive Maintenance-Management.**

    With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. **Terminal Development Prerequisites.**

    For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

DRAFT

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of $2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

DRAFT

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

DRAFT

1. Operating the airport's aeronautical facilities whenever required;
2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

DRAFT

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

DRAFT

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:

   1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

   2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.

   3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

DRAFT

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

   1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and

   2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

DRAFT

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

a. The airport owner or operator will maintain a current airport layout plan of the airport showing:

1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;

2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;

3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and

4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.

c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—

1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or

2. complies with the portions of the plan approved by the Secretary.

d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:

1. eliminate such adverse effect in a manner approved by the Secretary; or

2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

DRAFT

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

   1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.

   2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

   3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

   The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

   1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or

   2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

   "The (Bonner County , in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

DRAFT

race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.

4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

DRAFT

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

DRAFT

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects as of 3/5/2025.

35. Relocation and Real Property Acquisition.

a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.

b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.

c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

DRAFT

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:

   1. Describes the requests;
   2. Provides an explanation as to why the requests could not be accommodated; and
   3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. **Access to Leaded Aviation Gasoline**

a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.

b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.

c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

DRAFT

FAA
Airports

Current FAA Advisory Circulars Required for Use in AIP Funded, IIJA Funded, and PFC Approved Projects

Updated: 03/05/2025

View current and previous versions of these ACs and any associated changes at:
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/. [1]

DRAFT

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

[1] All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7E	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14C	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19B	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B, Change 1	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

DRAFT

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5300-20	Submission of On-Airport Proposals for Aeronautical Study
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18H	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors

DRAFT

NUMBER	TITLE
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42K	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44L	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46F	Specification for Runway, Taxiway, Heliport, and Vertiport Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities

DRAFT

NUMBER	TITLE
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2D	Heliport Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND IIJA PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Construction Project Final Acceptance
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-021-2026

Description of Work: Construct SRE Building (AIG)

DRAFT

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgment and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

   ☒ Yes ☐ No ☐ N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:

   a. Technical standards (Advisory Circular (AC) 150/5370-12);

   b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and

   c. Construction safety and phasing plan measures (AC 150/5370-2).

   ☒ Yes ☐ No ☐ N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

   ☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).

   ☒ Yes ☐ No ☐ N/A

5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).

   ☒ Yes ☐ No ☐ N/A

6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:

   a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
   b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
   c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).

   ☒ Yes ☐ No ☐ N/A

7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).

   ☒ Yes ☐ No ☐ N/A

8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:

   a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
   b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
   c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
   d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).

   ☒ Yes ☐ No ☐ N/A

9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:

   a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
   b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
   c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);

   ☒ Yes ☐ No ☐ N/A

10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).

    ☒ Yes ☐ No ☐ N/A

DRAFT

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☒ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

    a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);

    b. Complete all environmental requirements as established within the project environmental determination (Oder 5100.38); and

    c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

Drug-Free Workplace
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-021-2026

Description of Work: Construct SRE Building (AIG)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

   ☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

   a. The dangers of drug abuse in the workplace;

   b. The sponsor's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

   ☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

   ☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

   ☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

   ☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

   a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and

   b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

   ☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

   ☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1
Name of Location: Bonner County Administration Building
Address: 1500 Highway 2, Suite 308, Sandpoint, ID 83864-1709

Location 2 (if applicable)
Name of Location: Pilot's Lounge
Address: 102 Airfield Way, Priest River, ID 83856

Location 3 (if applicable)
Name of Location:
Address:

DRAFT

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Equipment and Construction Contracts
Airport Improvement Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-0058-021-2026

Description of Work: Construct SRE Building (AIG)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a "covered contract" under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor's officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

   ☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

☒ Yes ☐ No ☐ N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

☒ Yes ☐ No ☐ N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

   a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));

   b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and

   c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

☒ Yes ☐ No ☐ N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

   a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;

   b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;

   c. Publicly opened at a time and place prescribed in the invitation for bids; and

   d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

☒ Yes ☐ No ☐ N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

   a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;

   b. Plan for publicizing and soliciting an adequate number of qualified sources; and

   c. Listing of evaluation factors along with relative importance of the factors.

☒ Yes ☐ No ☐ N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

DRAFT

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

    a. Only one qualified person/firm submits a responsive bid;

    b. Award is to be made to other than the lowest responsible bidder; and

    c. Life cycle costing is a factor in selecting the lowest responsive bidder.

    ☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

    a. Access to Records (§ 200.336)

    b. Buy American Preferences (Title 49 U.S.C. § 50101)

    c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)

    d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)

    e. Occupational Safety and Health Act requirements (20 CFR part 1920)

    f. Seismic Safety – building construction (49 CFR part 41)

    g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)

    h. U.S. Trade Restriction (49 CFR part 30)

    i. Veterans Preference (49 USC § 47112(c))

    ☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding $2,000 contain or will contain the provisions established by:

    a. Davis-Bacon and Related Acts (29 CFR part 5)

    b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)

    ☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding $3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

    ☒ Yes ☐ No ☐ N/A

12. All contracts exceeding $10,000 contain or will contain the following provisions as applicable:

    a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;

    b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;

    c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and

    d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

    ☒ Yes ☐ No ☐ N/A

DRAFT

13. All contracts and subcontracts exceeding $25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

    ☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently $250,000) include or will include provisions, as applicable, that address the following:

    a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);

    b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);

    c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);

    d. Conditions specifying administrative, contractual and legal remedies for instances where contractor of vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and

    e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

    ☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Project Plans and Specifications
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-058-021-2026

Description of Work: Construct SRE Building (AIG)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

   ☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

   ☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

   ☒ Yes ☐ No ☐ N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

   ☒ Yes ☐ No ☐ N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

   ☒ Yes ☐ No ☐ N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

   ☒ Yes ☐ No ☐ N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

   ☒ Yes ☐ No ☐ N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

   ☒ Yes ☐ No ☐ N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

   ☒ Yes ☐ No ☐ N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

    ☒ Yes ☐ No ☐ N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

    ☒ Yes ☐ No ☐ N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

    a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

       ☒ Yes ☐ No ☐ N/A

DRAFT

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

Certification and Disclosure Regarding Potential Conflicts of Interest
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County

Airport: Priest River Airport

Project Number: 3-16-058-021-2026

Description of Work: Construct SRE Building (AIG)

DRAFT

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

a) The employee, officer or agent,

b) Any member of his immediate family,

c) His or her partner, or

d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

   ☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

   ☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

   ☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-145, FAA Title VI Pre-Grant Award Checklist

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524

DRAFT

Instructions for Form 5100-145, FAA Title VI Pre-Grant Award Checklist

This Checklist must be completed and submitted by the sponsor as a part of each FAA grant application.

"Yes" responses mean that the sponsor is currently in compliance or has a corrective action plan approved by the FAA Office of Civil Rights (FAA) to come into compliance. "No" responses mean there is a potential compliance issue. Compliance issues will be brought to the attention of the FAA to determine if corrective actions are necessary. If there are any questions, please contact ACR-4-TitleVI@faa.gov.

References to "Title VI" in this checklist include Title VI of the Civil Rights Act of 1964 and related authorities that expand or clarify nondiscrimination protections in FAA assisted programs, identified in FAA Order 1400.11 [https://www.faa.gov/regulations_policies/orders_notices/index.cfm/go/document.current/documentNumber/1400.11].

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

FAA Title VI Pre-Grant Award Checklist

DRAFT

Submission information

Submission date (Pick a date): 01/20/2026

Name of airport sponsor: Priest River Airport

Submitter's name: Dave Schuck

Title: Airports Director

Phone number: 208-265-2266

Section 1: Questions Concerning Prior Approval of Title VI Program

By selecting "Yes" below, the sponsor certifies that the following documents were provided to, and approved by, the FAA Office of Civil Rights, and documentation of FAA's approval has been received by the sponsor. The FAA Office reviewing this grant application will confirm the FAA's approval of the documents in this Section prior to approving the grant application.

A sponsor that has ***both*** a Title VI* Plan and a Community Participation Plan, ***both*** of which are approved by the FAA and current, and has already received approval for the information outlined in this Checklist, does not need to complete the remaining questions in Sections 2 and 3 of this Checklist.

This information is required based on DOT Order 1000.12C, Ch. II, Secs. 3 and 4 [https://www.transportation.gov/mission/us-department-transportation-title-vi-program].

Criterion	Notes	Response	Comments
1.1 The sponsor has a written Title VI Plan, approved by the FAA Office of Civil Rights, and subsequently adopted by the recipient, and documentation of the approval and adoption.	Sponsors must develop and adopt a Title VI Plan that outlines the recipient's measures to ensure compliance with Title VI. A current Title VI Plan on file with the FAA is sufficient if the Plan is no more than 3 years old. If the sponsor does not have an approved Title VI Plan, select "No" and complete Sections 2 and 3 of this Checklist.	☐ Yes ☒ No	
1.2 The sponsor has a written Community Participation Plan (CPP), or an equivalent public participation plan (PPP), and documented approval or concurrence of the plan from the FAA Office of Civil Rights.	Sponsors must satisfy CPP requirements as a condition of receiving an award of federal financial assistance. To the extent the sponsor has already prepared a PPP as part of planning or other requirements of FAA or DOT, that plan or plans may satisfy the CPP requirement so long as the plan has incorporated the Title VI requirements as provided in DOT Order 1000.12C, Ch. II, Sec. 4(a-j). If the sponsor does not have an approved CPP or PPP, select "No" and answer question 3.5 in Section 3 of this Checklist.	☐ Yes ☒ No	

If the answers to 1.1 and 1.2 above are both "Yes," do *not* complete Sections 2 and 3.

DRAFT

Section 2: Questions Concerning Applicant Data

By selecting "Yes" below, the sponsor certifies that the following documents have been collected in its records prior to submitting this grant application and will be timely made available to FAA staff, including from the FAA Offices of Airports, Chief Counsel, and Civil Rights, upon request.

"Timely available" usually means within 1 week or less, depending on the scope and circumstances. The data should already be available in a format that can be forwarded, as-is. No further data collection or summarization efforts should be necessary to respond to the request.

This information is required by DOT Order 1000.12C, Ch. II, Sec. 2; 49 CFR 21.9; and FAA Order 1400.11.

Criterion	Notes	Response	Comments
2.1 The sponsor has, on file, demographic information for the surrounding community and communities otherwise affected by the sponsor's facilities and operations, including any airport noise and relocations.	At a minimum, data is required for race, color, national origin, and limited English proficiency (LEP) populations. The collected data must include the most current U.S. Census Bureau data, where available, such as American Community Survey data. EJScreen [www.epa.gov/ejscreen] is a useful resource for assessing project areas.	☐ Yes ☒ No	
2.2 The sponsor has, on file, demographic information for beneficiaries. For example, if the applicant is an airport operator, it has collected information for its airport customers.	In most cases, this type of information is available through voluntary disclosures by customers, lessees, community meeting attendees, and businesses seeking opportunities with the applicant. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
2.3 The sponsor has, on file, demographic information for their staff.	In most cases, this type of information is available through voluntary disclosures. See also 49 CFR § 21.5(c). If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	
2.4 The sponsor has, on file, demographic information for individuals who are members of planning or advisory boards overseeing the applicant's programs, including its airport operations (if applicable).	Airport sponsors, the most common FAA grant applicants, commonly have appointed boards or are overseen directly by elected bodies, such as city councils. In addition, input for specific projects or sponsor priorities is often provided by standing appointed committees. If not already available, the information can be requested on a voluntary basis. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Section 3: Questions about the Sponsor's Programs

By choosing "Yes" below, the sponsor certifies that the related statements are true.

This information is required by DOT Order 1000.12C, Ch. II, Secs. 2, 3, and 4.

Criterion	Notes	Response	Comments
3.1 The sponsor's programs, including any airport operations, have been evaluated for potential impact based on race, color, national origin (including limited English proficiency (LEP)), or low-income status as part of an environmental review process consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C). See Title VI of the Civil Rights Act of 1964 [www.justice.gov/crt/fcs/TitleVI]; 49 CFR part 21 [www.ecfr.gov] DOT Order on Environmental Justice [www.transportation.gov/transportation-policy/environmental-justice]	☒ Yes ☐ No	During environmental reviews on a project basis.
3.2 The sponsor has evaluated Checklist Section 2 data to identify any potential disparities based on race, color, or national origin (including LEP), as part of an analysis to identify potential discriminatory effects, consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C).	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.3 The sponsor has performed a "Four-Factor" LEP analysis for the sponsor's programs, including its airport operations (if applicable). Plans and procedures and resources are in place to meet the identified LEP needs, consistent with the analysis.	A "Yes" response means yes to both parts of the question. The LEP analysis must be consistent with Executive Order 13166 and DOT Policy Guidance Concerning Recipients' Responsibilities to LEP Persons (70 FR 74087, December 14, 2005). See DOT's LEP Guidance [https://www.transportation.gov/civil-rights/civil-rights-awareness-enforcement/dots-lep-guidance].	☐ Yes ☒ No	
3.4 If the sponsor is an airport sponsor, the FAA Unlawful Discrimination Poster is displayed at its public airport facilities. If the sponsor is ***not*** an airport sponsor, it uses other effective methods to inform its customers, clients, beneficiaries, etc., that it will not discriminate based on race, color, national origin (including LEP), age, sex (including sexual orientation and gender identity), or creed, and of how to file a complaint of discrimination under Title VI against the applicant.	For airport sponsors, areas where the posters should be displayed include, as applicable, airport terminals, fixed base operator facilities, and at businesses that are open to the public and operating on airport property, such as hotels. For larger facilities, posters should be placed so that people can reasonably be expected to see them, no matter where they are in the facility. The poster is available at Airport Civil Rights Program – National Airport Policy and Compliance [https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/national_airport_policy_compliance/]. If applicant is not an airport, the method used to inform the public must be ongoing and documented.	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.5 The sponsor's practices for obtaining proactive and meaningful public participation to ensure that (1) beneficiaries, as well as contractors and sub-recipients (if applicable), are adequately informed about how programs, projects, and other activities will potentially affect them, and (2) diverse views are heard and considered throughout all stages of consultation, planning, and decision-making processes.	To demonstrate compliance with Title VI, the sponsor must specifically be able to show how it affords all members of the community equal opportunity to provide input, regardless of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, in accordance with Title VI, 49 U.S.C. § 47123, Executive Orders 12898 and 13166, DOT Order 5610.2C, and the DOT LEP guidance at 70 FR 74087. Please ***skip*** this question if the sponsor has an FAA-approved community participation plan.	☒ Yes ☐ No	
3.6 Detailed information for all of the sponsor's Title VI lawsuits, investigations, and complaints filed or pending within the last 2 years been uploaded to the FAA Civil Rights Connect System or sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged.	Sponsors must provide the FAA with both the initial notifications for the individual lawsuits, investigation, and complaints, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the lawsuits, investigation, and complaint, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov]. "Title VI lawsuits, investigations, and complaints" include those alleging discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed or age.	☐ Yes ☒ No	No known lawsuits, investigations, or complaints.

DRAFT

Criterion	Notes	Response	Comments
3.7 Detailed information for all Title VI oversight activities (including audits, compliance reviews, and assessments for the sponsor) performed or pending within the last 2 years, has been sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged. This requirement does not apply to oversight activities conducted by FAA.	Sponsors must provide the FAA with both the initial notifications for the individual audits, compliance reviews, and assessment, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the audits, compliance reviews, and assessment, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov].	☐ Yes ☒ No	No known audits or compliance reviews initiated.
3.8 Detailed information for any pending grant applications with Federal agencies other than FAA identified in the grant application.	The information should be included in narrative fields of the pending application.	☒ Yes ☐ No	

DRAFT

Bonner County
AIRPORTS

AIRPORTS
Item # 3

February 3, 2026

Memorandum

To: Commissioners

From: AIRPORTS

Re: FAA Airport Improvement Program (AIP) Grant Application for Snow Removal Equipment (SRE) Building at Priest River Airport

This grant will partially fund construction of an SRE storage building. The project will consist of a pre-engineered metal building with vehicle doors and one personnel door. The floor of the building will be concrete, with a concrete pad and paved approach driveway. The interior will include electric or propane wall heating, lighting, electrical outlets, floor drain, and frost-free spigot. The building size is anticipated to be 2,000 square feet.

This grant request is in the amount of $260,921 which is an estimate of costs to construct. The actual grant amount will be for only those costs related to actual construction and will be known after the project is put out to bid. There is a county match requirement of $6,523 which is provided for in the airport's budget.

I recommend applying for this grant. ☑ APPROVED

Auditing Review: Approved_____
Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request. ☑ APPROVED

Risk Review: Approved_____
If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: Approved_____
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to BOCC

_____ Copy to

A suggested motion would be: **Based on the information before us I move that Bonner County apply for this grant in the amount of $260,921 and that the chair sign administratively.**

Recommendation Acceptance: ☐ yes ☐ no

_____ _____
Brian Domke, Chair Date

DRAFT

OMB Number: 2120-0569
Expiration Date: 12/31/2026

Application for Federal Assistance SF-424

*1. Type of Submission:
- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

*2. Type of Application
- ☒ New
- ☐ Continuation
- ☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier: SZT

5a. Federal Entity Identifier: 3-16-0033-025-2026

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by **State**:

7. **State** Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Bonner County

*b. Employer/Taxpayer Identification Number (EIN/TIN): 80-6000285

*c. UEI: DZF9BKMN9KB9

d. Address:

*Street 1: 1500 Highway 2, Suite 308
Street 2:
*City: Sandpoint
County/Parish: Bonner
*State: Province: ID
*Country: USA
*Zip / Postal Code 83864-1709

e. Organizational Unit:

Department Name: Airports

Division Name: Sandpoint Airport

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: David
Middle Name:
*Last Name: Schuck
Suffix:

Title: Airports Director

Organizational Affiliation: Bonner County

*Telephone Number: 208-265-2266 Fax Number:

*Email: dave.schuck@bonnercountyid.gov

DRAFT

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

20.116 Airport Improvement Program (AIP)

***12. Funding Opportunity Number:**

P.L. 118-63

*Title:

FAA Reauthorization Act of 2024

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Sandpoint, Bonner County, Idaho

***15. Descriptive Title of Applicant's Project:**

Land and Easement Acquisition Runway 02 RPZ & Approach. Land Acquisition Relocation Expenses on Runway 20 RPZ. (AIP)

Attach supporting documents as specified in agency instructions.

DRAFT

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: ID-1 *b. Program/Project: ID-1

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 07/01/2024 *b. End Date: 10/30/2026

18. Estimated Funding ($):

*a. Federal	$ 600,000
*b. Applicant	$ 15,790
*c. State	$ 15,789
*d. Local	$ 0
*e. Other	$ 0
*f. Program Income	$ 0
*g. TOTAL	$ 631,579

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Brian

Middle Name:

*Last Name: Domke

Suffix:

*Title: Chair, Board of County Commissioners

*Telephone Number: 208-265-1438 Fax Number:

* Email: brian.domke@bonnercountyid.gov

*Signature of Authorized Representative: *Date Signed:

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

DRAFT

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request ***does not*** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rata (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any payment prohibited payment by 31 U.S.C. § 1352.

DRAFT

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
    a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
    b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b)) –**
    a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
    Example: *"Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###."*
    b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
    c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

DRAFT

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate "Airport Improvement Program". Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

DRAFT

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 – Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 – Indicate the amount of the Grantee's share (from Section D).

Line 21 – Indicate the amount of other shares (from Section D)

Line 22 – Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 28a and 28b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

DRAFT

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.

b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.

c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.

d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.

e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.

b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.

c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

DRAFT

U.S. Department of Transportation
Federal Aviation Administration

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

Item 1.
Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?
☒ Yes ☐ No

Item 2.
Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?
☒ Yes ☐ No ☐ N/A

Item 3.
Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.
☐ Yes ☒ No ☐ N/A

Item 4.
Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).
☐ Yes ☒ No ☐ N/A

Item 5.
Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.
☐ Yes ☐ No ☒ N/A

☐ The project is included in an *approved* PFC application.
If included in an approved PFC application,
does the application *only* address AIP matching share? ☐ Yes ☐ No

☐ The project is included in another Federal Assistance program. Its CFDA number is below.

Item 6.
Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?
☐ Yes ☒ No ☐ N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.

☐ Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII).

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

DRAFT

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DRAFT

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of Sandpoint has zoning restrictions in place to control development around the airport.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Consistent with the Airport Layout Plan dated April 6, 2015.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Consideration has been given to the local community.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

The public and users are invited to quarterly Airport Advisory Board Meetings where projects are reviewed.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

DRAFT

PART II – SECTION C (Continued)

9. **Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

No exclusive rights to conduct any aeronautical activity have been granted at the Sandpoint Airport.

10. **Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The Sponsor holds Fee Simple ownership over the Airport property as shown on ALP' Airport Property Map. This project proposes the acquisition of fee simple land and avigation easements over Parcels 43, 45, 49, 51 as identified on the aforementioned property map. Land acquisition relocation expenses (Parcel 29): Parcel 29 was previously acquired by the Sponsor under a separate grant (AIP 023). The Sponsor incurred relocation expenses during the acquisition that were not reimbursed under AIP 023 and will be reimbursed under AIP 025.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

No construction is proposed under the project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

DRAFT

[1] State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.106
2. Functional or Other Breakout:	AIP

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	**Latest Approved Amount (Use only for revisions)**	**Adjustment + or (-) Amount (Use only for revisions)**	**Total Amount Required**
1. Administration expense			$ 2,950
2. Preliminary expense			
3. Land, structures, right-of-way			363,629
4. Architectural engineering basic fees			165,000
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			100,000
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. **Subtotal** (Lines 1 through 13)			$ 631,579
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			631,579
17. **Less**: Ineligible Exclusions (Section C, line 23 g.)			
18. **Subtotal** (Lines 16 through 17)			$ 631,579
19. Federal Share requested of Line 18			600,000
20. Grantee share			15,790
21. Other shares			15,789
22. **TOTAL PROJECT** (Lines 19, 20 & 21)			$ 631,579

DRAFT

SECTION C – EXCLUSIONS

23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a. None	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	15,790
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. **TOTAL** - Grantee share	$ 15,790
25. Other Shares	**Amount**
a. State	15,789
b. Other	
c. **TOTAL** - Other Shares	$ 15,789
26. TOTAL NON-FEDERAL FINANCING	$ 31,579

SECTION E – REMARKS

(Attach sheets if additional space is required)

The following items are incorporated by reference when completed:

Airport Master Plan and Airport Layout Plan (JUB, 2015).

DRAFT

PART IV – PROGRAM NARRATIVE

(Suggested Format)

PROJECT: Land & Easement Acquisition Runway 02 RPZ & Approach (AIP)

AIRPORT: Sandpoint Airport

1. Objective:

Land Acquisition: Fee Simple Acquisition of 2.3 acres of land on Parcels 43, 45, 49, 51 (2015 MPU) for Approach/RPZ protection for Runway 02. Avigation easement acquisition of 2.10 Acres (Parcel 49) for approach protection of Runway 02. Land Acquisition Relocation Expenses (Parcel 29): Parcel 29 was previously acquired by the Sponsor under a separate grant (AIP 023). The Sponsor incurred relocation expenses during the acquisition that were not reimbursed under AIP 023 and will be reimbursed under AIP 025.

2. Benefits Anticipated:

Land/Avigation Easement Acquisition will protect the airport from non-compatible land use and obstructions to the runway approach surface and airspace.

3. Approach: (See approved Scope of Work in Final Application)

Land Acquisition services to include boundary survey, preparation of acquisition exhibits, appraisals, review appraisals, preparation of offer letters, and negotiations with land owners. See approved scope of work.

4. Geographic Location:

Sandpoint Airport is located on 115 acres in northern Idaho. The Airport is located within the City of Sandpoint and west of N Boyer Road.

5. If Applicable, Provide Additional Information:

Not applicable

6. Sponsor's Representative: (include address & telephone number)

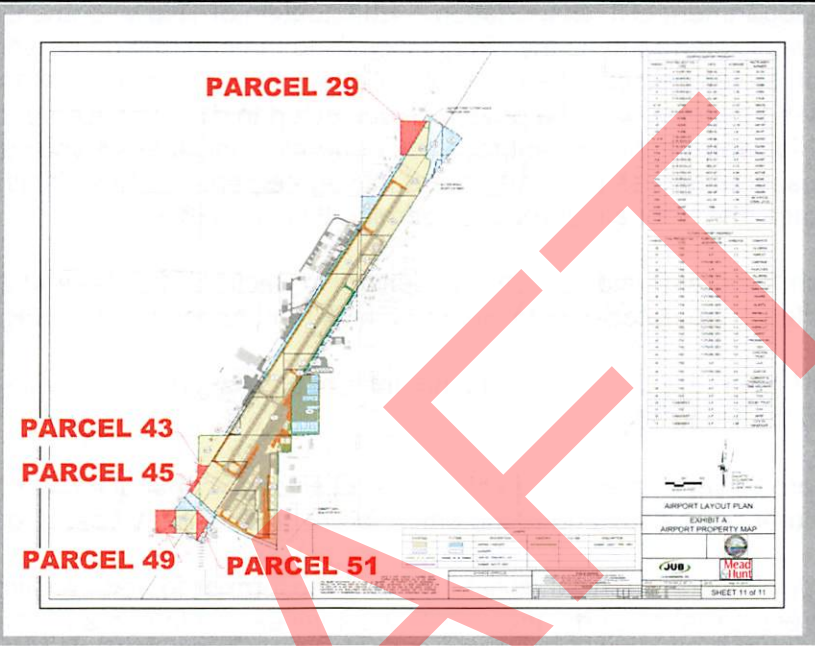
Dave Schuck, Bonner County Airport Director
1101 Airport Way, Sandpoint, ID 83864
Phone: 208-255-9179

DRAFT

CIP DATA SHEET

AIRPORT	Sandpoint Airport	LOCID	SZT	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Land & Easement Acquisition Runway 02 RPZ & Approach (AIP)			PLANNED YEAR TO CONSTRUCT	2026

SKETCH:



JUSTIFICATION: Is this project justified at this time per Table 3-4 of AIP Handbook? (See instructions for additional info.)

Land & Avigation Easement Acquisition (Runway 02 Approach): Acquisition of Parcels 43, 45, 49, 51 is recommended by the current MPU to protect the Runway 02 approach surface and Runway Protection Zone. Acquisition will consist of a combination of fee simple and avigation easement.

Land Acquisition Relocation Expenses (Parcel 29): Parcel 29 was previously acquired by the Sponsor under a separate grant (AIP 023). The Sponsor incurred relocation expenses during the acquisition that were not reimbursed under AIP 023 and will be reimbursed under AIP 025.

DRAFT

COST ESTIMATE:

ADMINISTRATION:	$ 2,950	CONSTRUCTION:			
ENGINEERING:	$ 165,000	Acquisition	$ 363,629		
INSPECTION:		Relocation	$ 100,000	TOTAL:	$ 631,579

Federal (%)	$ 600,000	State	$ 15,789	Local (%)	$ 15,790

SPONSOR VERIFICATION: For each and every project as applicable

Date	(see instruction sheet or attached comments for more information)
5/14/15	-Date of approved ALP with project shown
	-Date of environmental determination (ROD, FONSI, CatEx)
	-Date of land acquisition or signed purchase agreement
	-Date of pavement maintenance program
	-Date of Benefit Cost Analysis (BCA) as required

SPONSOR'S SIGNATURE: DATE:

PRINTED NAME: Brian Domke TITLE: Chair, Board of Commissioners

PHONE NUMBER: 208-265-1438 EMAIL: brian.domke@bonnercountyid.gov

STANDARD DOT TITLE VI ASSURANCES

Bonner County (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.

2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.

3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.

5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:

(a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and

(b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.

6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:

(a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the Sponsor retains ownership or possession of the property.

7. It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.

DRAFT

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

Bonner County
(Sponsor)

_____
(Signature of Authorized Official)

DRAFT

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

   a. Withholding of payments to the contractor under the contract until the contractor complies, and/or

   b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

DRAFT

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

DRAFT

REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS

AIRPORT: Sandpoint Airport (SZT)

LOCATION: Sandpoint, Idaho

AIP PROJECT NO.: 3-16-0033-025-2026

STATEMENTS APPLICABLE TO THIS PROJECT A - D

☒ **a.** **INTEREST OF NEIGHBORING COMMUNITIES**: In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Sandpoint Airport.

☒ **b.** **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.

☒ **c.** **FBO COORDINATION**: The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Sandpoint Airport, and they have been informed regarding the scope and nature of this project.

☒ **d.** **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ DATE: _____

TITLE: Chair, Board of County Commissioners

SPONSORING AGENCY: Bonner County

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project; **N/A**

b. The nature and basis of opposition; **N/A**

c. Sponsor's plan to accommodate or otherwise satisfy the opposition; **N/A**

d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community. **N/A**

e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance; **N/A**

f. Sponsor's plans, if any, to minimize any adverse effects of the project; **N/A**

g. Benefits to be gained by the proposed development; and **Enhanced safety**

h. Any other pertinent information which would be of assistance in determining whether to proceed with the project. **N/A**

DRAFT

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signed _____ Date _____

Sponsor's Authorized Representative

Title **Chair, Board of County Commissioners**

DRAFT

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

   The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

   The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

   Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

DRAFT

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

a. 49 U.S.C. subtitle VII, as amended.

b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.[1]

c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.

d. Hatch Act – 5 U.S.C. § 1501, et seq.[2]

e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.[1, 2]

f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.[1]

g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.[1]

h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.

i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.

j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.

k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.[1]

l. 49 U.S.C. § 303, (formerly known as Section 4(f)).

m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.

n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).

o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).

p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.

q. American Indian Religious Freedom Act, P.L. 95-341, as amended.

r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.[1]

s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.[1]

t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.[1]

u. Copeland Anti-kickback Act – 18 U.S.C. § 874.[1]

v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.[1]

DRAFT

w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.

x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.[2]

y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.

z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).

aa. Civil Rights Restoration Act of 1987, P.L. 100-259.

bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.

cc. Build America, Buy America Act, P.L. 117-58, Title IX.

dd. Endangered Species Act – 16 U.S.C. 1531, et seq.

ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.

ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.

gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

a. Executive Order 11990 – Protection of Wetlands

b. Executive Order 11988 – Floodplain Management

c. Executive Order 12372 – Intergovernmental Review of Federal Programs

d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction[1]

e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers

f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship

g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing

h. Executive Order 14154 – Unleashing American Energy

i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government

j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

DRAFT

a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).

b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [3, 4, 5]

c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.

d. 14 CFR Part 13 – Investigative and Enforcement Procedures.

e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.

f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.

h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.

i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.[1]

j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.[1]

k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).[1]

l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).[1]

m. 49 CFR Part 20 – New Restrictions on Lobbying.

n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.

o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.

p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.[1, 2]

q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.

r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.[1]

s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.

t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

DRAFT

w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.

x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

[1] These laws do not apply to airport planning sponsors.
[2] These laws do not apply to private sponsors.
[3] 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
[4] Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
[5] Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

DRAFT

b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.

c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.

g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

DRAFT

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. **Consistency with Local Plans.**

   The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. **Consideration of Local Interest.**

   It has given fair consideration to the interest of communities in or near where the project may be located.

8. **Consultation with Users.**

   In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. **Public Hearings.**

   In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Metropolitan Planning Organization.**

    In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. **Pavement Preventive Maintenance-Management.**

    With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. **Terminal Development Prerequisites.**

    For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

DRAFT

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of $2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

DRAFT

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

DRAFT

1. Operating the airport's aeronautical facilities whenever required;
2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

DRAFT

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

DRAFT

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:

   1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

   2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.

   3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

DRAFT

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

   1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and

   2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

DRAFT

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

a. The airport owner or operator will maintain a current airport layout plan of the airport showing:

1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;

2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;

3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and

4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.

c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—

1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or

2. complies with the portions of the plan approved by the Secretary.

d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:

1. eliminate such adverse effect in a manner approved by the Secretary; or

2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

DRAFT

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

   1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.

   2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

   3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

   The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

   1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or

   2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

   "The (Bonner County , in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

DRAFT

race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.

4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

   a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

   b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

DRAFT

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;

2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;

4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or

5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

DRAFT

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects as of 3/5/2025.

35. Relocation and Real Property Acquisition.

a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.

b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.

c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

DRAFT

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:

   1. Describes the requests;
   2. Provides an explanation as to why the requests could not be accommodated; and
   3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. **Access to Leaded Aviation Gasoline**

a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.

b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.

c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

DRAFT

FAA
Airports

Current FAA Advisory Circulars Required for Use in AIP Funded, IIJA Funded, and PFC Approved Projects

Updated: 03/05/2025

View current and previous versions of these ACs and any associated changes at:
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/. [1]

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

[1] All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

DRAFT

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7E	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14C	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19B	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B, Change 1	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

DRAFT

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5300-20	Submission of On-Airport Proposals for Aeronautical Study
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18H	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors

DRAFT

NUMBER	TITLE
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42K	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44L	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46F	Specification for Runway, Taxiway, Heliport, and Vertiport Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities

DRAFT

NUMBER	TITLE
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2D	Heliport Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND IIJA PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Drug-Free Workplace
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County, Idaho

Airport: Sandpoint Airport

Project Number: 3-16-0033-025-2026

Description of Work: Land & Easement Acquisition Runway 02 RPZ & Approach. Land Acquisition Relocation Expenses on Runway 20 RPZ. (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

   ☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

   a. The dangers of drug abuse in the workplace;

   b. The sponsor's policy of maintaining a drug-free workplace;

   c. Any available drug counseling, rehabilitation, and employee assistance programs; and

   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

   ☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

   ☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

   a. Abide by the terms of the statement; and

   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

   ☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

   ☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

   a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and

   b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

   ☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

   ☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1
Name of Location: Sandpoint Airport
Address: 1100 Airport Way, Sandpoint, ID 83864

Location 2 (if applicable)
Name of Location:
Address:

Location 3 (if applicable)
Name of Location:
Address:

DRAFT

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-133, Real Property Acquisition – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Real Property Acquisition
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County, Idaho

Airport: Sandpoint Airport

Project Number: 3-16-0033-025-2026

Description of Work: Land & Easement Acquisition Runway 02 RPZ & Approach. Land Acquisition Relocation Expenses on Runway 20 RPZ. (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on real property acquisition and relocation assistance are in 49 CFR Part 24. The AIP project grant agreement contains specific requirements and assurances on the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act), as amended.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the real property acquisition project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards.

1. The sponsor's attorney or other official has or will have good and sufficient title as well as title evidence on property in the project.

   ☒ Yes ☐ No ☐ N/A

2. If defects and/or encumbrances exist in the title that adversely impact the sponsor's intended use of property in the project, they have been or will be extinguished, modified, or subordinated.

   ☒ Yes ☐ No ☐ N/A

3. If property for airport development is or will be leased, the following conditions have been met:

   a. The term is for 20 years or the useful life of the project;

   b. The lessor is a public agency; and

   c. The lease contains no provisions that prevent full compliance with the grant agreement.

   ☒ Yes ☐ No ☐ N/A

4. Property in the project is or will be in conformance with the current Exhibit A property map, which is based on deeds, title opinions, land surveys, the approved airport layout plan, and project documentation.

☒ Yes ☐ No ☐ N/A

5. For any acquisition of property interest in noise sensitive approach zones and related areas, property interest was or will be obtained to ensure land is used for purposes compatible with noise levels associated with operation of the airport.

☒ Yes ☐ No ☐ N/A

6. For any acquisition of property interest in runway protection zones and areas related to 14 CFR 77 surfaces or to clear other airport surfaces, property interest was or will be obtained for the following:

   a. The right of flight;

   b. The right of ingress and egress to remove obstructions; and

   c. The right to restrict the establishment of future obstructions.

☒ Yes ☐ No ☐ N/A

7. Appraisals prepared by qualified real estate appraisers hired by the sponsor include or will include the following:

   a. Valuation data to estimate the current market value for the property interest acquired on each parcel; and

   b. Verification that an opportunity has been provided to the property owner or representative to accompany appraisers during inspections.

☒ Yes ☐ No ☐ N/A

8. Each appraisal has been or will be reviewed by a qualified review appraiser to recommend an amount for the offer of just compensation, and the written appraisals as well as review appraisal are available to Federal Aviation Administration (FAA) for review.

☒ Yes ☐ No ☐ N/A

9. A written offer to acquire each parcel was or will be presented to the property owner for not less than the approved amount of just compensation.

☒ Yes ☐ No ☐ N/A

10. Effort was or will be made to acquire each property through the following negotiation procedures:

    a. No coercive action to induce agreement; and

    b. Supporting documents for settlements included in the project files.

☒ Yes ☐ No ☐ N/A

DRAFT

11. If a negotiated settlement is not reached, the following procedures were or will be used:

    a. Condemnation initiated and a court deposit not less than the just compensation made prior to possession of the property; and

    b. Supporting documents for awards included in the project files.

    ☒ Yes ☐ No ☐ N/A

12. If displacement of persons, businesses, farm operations, or non-profit organizations is involved, a relocation assistance program was or will be established, with displaced parties receiving general information on the program in writing, including relocation eligibility, and a 90-day notice to vacate.

    ☒ Yes ☐ No ☐ N/A

13. Relocation assistance services, comparable replacement housing, and payment of necessary relocation expenses were or will be provided within a reasonable time period for each displaced occupant in accordance with the Uniform Act.

    ☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Designated Official Representative: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Selection of Consultants
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County, Idaho

Airport: Sandpoint Airport

Project Number: 3-16-0033-025-2026

Description of Work: Land & Easement Acquisition Runway 02 RPZ & Approach. Land Acquisition Relocation Expenses on Runway 20 RPZ. (AIP)

DRAFT

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

   ☒ Yes ☐ No ☐ N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

   ☒ Yes ☐ No ☐ N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

   ☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).

☒ Yes ☐ No ☐ N/A

5. Sponsor has publicized or will publicize a RFQ that:

   a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and

   b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).

☒ Yes ☐ No ☐ N/A

6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).

☒ Yes ☐ No ☐ N/A

7. Sponsor has verified or will verify that agreements exceeding $25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).

☒ Yes ☐ No ☐ N/A

8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:

   a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and

   b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).

☒ Yes ☐ No ☐ N/A

9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).

☒ Yes ☐ No ☐ N/A

10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).

☒ Yes ☐ No ☐ N/A

11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).

☒ Yes ☐ No ☐ N/A

12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)

☒ Yes ☐ No ☐ N/A

DRAFT

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
    a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
    b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
    c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

    ☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

    ☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

DRAFT

Certification and Disclosure Regarding Potential Conflicts of Interest
Airport Improvement Program Sponsor Certification

Sponsor: Bonner County, Idaho

Airport: Sandpoint Airport

Project Number: 3-16-0033-025-2026

Description of Work: Land & Easement Acquisition Runway 02 RPZ & Approach. Land Acquisition Relocation Expenses on Runway 20 RPZ. (AIP)

DRAFT

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

a) The employee, officer or agent,

b) Any member of his immediate family,

c) His or her partner, or

d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

   ☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

   ☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

   ☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , 2026 .

Name of Sponsor: Bonner County

Name of Sponsor's Authorized Official: Brian Domke

Title of Sponsor's Authorized Official: Chair, Board of County Commissioners

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

DRAFT

U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-145, FAA Title VI Pre-Grant Award Checklist

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524

DRAFT

Instructions for Form 5100-145, FAA Title VI Pre-Grant Award Checklist

This Checklist must be completed and submitted by the sponsor as a part of each FAA grant application.

"Yes" responses mean that the sponsor is currently in compliance or has a corrective action plan approved by the FAA Office of Civil Rights (FAA) to come into compliance. "No" responses mean there is a potential compliance issue. Compliance issues will be brought to the attention of the FAA to determine if corrective actions are necessary. If there are any questions, please contact ACR-4-TitleVI@faa.gov.

References to "Title VI" in this checklist include Title VI of the Civil Rights Act of 1964 and related authorities that expand or clarify nondiscrimination protections in FAA assisted programs, identified in FAA Order 1400.11 [https://www.faa.gov/regulations_policies/orders_notices/index.cfm/go/document.current/documentNumber/1400.11].

OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 12/31/2026

FAA Title VI Pre-Grant Award Checklist

DRAFT

Submission information

Submission date (Pick a date): 01/20/2026

Name of airport sponsor: Bonner County

Submitter's name: Dave Schuck

Title: Airports Director

Phone number: 208-265-2266

Section 1: Questions Concerning Prior Approval of Title VI Program

By selecting "Yes" below, the sponsor certifies that the following documents were provided to, and approved by, the FAA Office of Civil Rights, and documentation of FAA's approval has been received by the sponsor. The FAA Office reviewing this grant application will confirm the FAA's approval of the documents in this Section prior to approving the grant application.

A sponsor that has ***both*** a Title VI* Plan and a Community Participation Plan, ***both*** of which are approved by the FAA and current, and has already received approval for the information outlined in this Checklist, does not need to complete the remaining questions in Sections 2 and 3 of this Checklist.

This information is required based on DOT Order 1000.12C, Ch. II, Secs. 3 and 4 [https://www.transportation.gov/mission/us-department-transportation-title-vi-program].

Criterion	Notes	Response	Comments
1.1 The sponsor has a written Title VI Plan, approved by the FAA Office of Civil Rights, and subsequently adopted by the recipient, and documentation of the approval and adoption.	Sponsors must develop and adopt a Title VI Plan that outlines the recipient's measures to ensure compliance with Title VI. A current Title VI Plan on file with the FAA is sufficient if the Plan is no more than 3 years old. If the sponsor does not have an approved Title VI Plan, select "No" and complete Sections 2 and 3 of this Checklist.	☐ Yes ☒ No	
1.2 The sponsor has a written Community Participation Plan (CPP), or an equivalent public participation plan (PPP), and documented approval or concurrence of the plan from the FAA Office of Civil Rights.	Sponsors must satisfy CPP requirements as a condition of receiving an award of federal financial assistance. To the extent the sponsor has already prepared a PPP as part of planning or other requirements of FAA or DOT, that plan or plans may satisfy the CPP requirement so long as the plan has incorporated the Title VI requirements as provided in DOT Order 1000.12C, Ch. II, Sec. 4(a-j). If the sponsor does not have an approved CPP or PPP, select "No" and answer question 3.5 in Section 3 of this Checklist.	☐ Yes ☒ No	

If the answers to 1.1 and 1.2 above are both "Yes," do *not* complete Sections 2 and 3.

DRAFT

Section 2: Questions Concerning Applicant Data

By selecting "Yes" below, the sponsor certifies that the following documents have been collected in its records prior to submitting this grant application and will be timely made available to FAA staff, including from the FAA Offices of Airports, Chief Counsel, and Civil Rights, upon request.

"Timely available" usually means within 1 week or less, depending on the scope and circumstances. The data should already be available in a format that can be forwarded, as-is. No further data collection or summarization efforts should be necessary to respond to the request.

This information is required by DOT Order 1000.12C, Ch. II, Sec. 2; 49 CFR 21.9; and FAA Order 1400.11.

Criterion	Notes	Response	Comments
2.1 The sponsor has, on file, demographic information for the surrounding community and communities otherwise affected by the sponsor's facilities and operations, including any airport noise and relocations.	At a minimum, data is required for race, color, national origin, and limited English proficiency (LEP) populations. The collected data must include the most current U.S. Census Bureau data, where available, such as American Community Survey data. EJScreen [www.epa.gov/ejscreen] is a useful resource for assessing project areas.	☐ Yes ☒ No	
2.2 The sponsor has, on file, demographic information for beneficiaries. For example, if the applicant is an airport operator, it has collected information for its airport customers.	In most cases, this type of information is available through voluntary disclosures by customers, lessees, community meeting attendees, and businesses seeking opportunities with the applicant. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
2.3 The sponsor has, on file, demographic information for their staff.	In most cases, this type of information is available through voluntary disclosures. See also 49 CFR § 21.5(c). If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	
2.4 The sponsor has, on file, demographic information for individuals who are members of planning or advisory boards overseeing the applicant's programs, including its airport operations (if applicable).	Airport sponsors, the most common FAA grant applicants, commonly have appointed boards or are overseen directly by elected bodies, such as city councils. In addition, input for specific projects or sponsor priorities is often provided by standing appointed committees. If not already available, the information can be requested on a voluntary basis. If not applicable or after reasonable efforts, no information was collected, respond, "Yes."	☒ Yes ☐ No	

DRAFT

Section 3: Questions about the Sponsor's Programs

By choosing "Yes" below, the sponsor certifies that the related statements are true.

This information is required by DOT Order 1000.12C, Ch. II, Secs. 2, 3, and 4.

Criterion	Notes	Response	Comments
3.1 The sponsor's programs, including any airport operations, have been evaluated for potential impact based on race, color, national origin (including limited English proficiency (LEP)), or low-income status as part of an environmental review process consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C). See Title VI of the Civil Rights Act of 1964 [www.justice.gov/crt/fcs/TitleVI]; 49 CFR part 21 [www.ecfr.gov] DOT Order on Environmental Justice [www.transportation.gov/transportation-policy/environmental-justice]	☒ Yes ☐ No	During environmental reviews on a project basis.
3.2 The sponsor has evaluated Checklist Section 2 data to identify any potential disparities based on race, color, or national origin (including LEP), as part of an analysis to identify potential discriminatory effects, consistent with FAA requirements.	Relevant requirements include Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.) ("Title VI"), DOT's Title VI regulations at 49 CFR part 21, Executive Order 12898, and DOT Order on Environmental Justice (Order 5610.2C).	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.3 The sponsor has performed a "Four-Factor" LEP analysis for the sponsor's programs, including its airport operations (if applicable). Plans and procedures and resources are in place to meet the identified LEP needs, consistent with the analysis.	A "Yes" response means yes to both parts of the question. The LEP analysis must be consistent with Executive Order 13166 and DOT Policy Guidance Concerning Recipients' Responsibilities to LEP Persons (70 FR 74087, December 14, 2005). See DOT's LEP Guidance [https://www.transportation.gov/civil-rights/civil-rights-awareness-enforcement/dots-lep-guidance].	☐ Yes ☒ No	
3.4 If the sponsor is an airport sponsor, the FAA Unlawful Discrimination Poster is displayed at its public airport facilities. If the sponsor is ***not*** an airport sponsor, it uses other effective methods to inform its customers, clients, beneficiaries, etc., that it will not discriminate based on race, color, national origin (including LEP), age, sex (including sexual orientation and gender identity), or creed, and of how to file a complaint of discrimination under Title VI against the applicant.	For airport sponsors, areas where the posters should be displayed include, as applicable, airport terminals, fixed base operator facilities, and at businesses that are open to the public and operating on airport property, such as hotels. For larger facilities, posters should be placed so that people can reasonably be expected to see them, no matter where they are in the facility. The poster is available at Airport Civil Rights Program – National Airport Policy and Compliance [https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/national_airport_policy_compliance/]. If applicant is not an airport, the method used to inform the public must be ongoing and documented.	☒ Yes ☐ No	

DRAFT

Criterion	Notes	Response	Comments
3.5 The sponsor's practices for obtaining proactive and meaningful public participation to ensure that (1) beneficiaries, as well as contractors and sub-recipients (if applicable), are adequately informed about how programs, projects, and other activities will potentially affect them, and (2) diverse views are heard and considered throughout all stages of consultation, planning, and decision-making processes.	To demonstrate compliance with Title VI, the sponsor must specifically be able to show how it affords all members of the community equal opportunity to provide input, regardless of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, in accordance with Title VI, 49 U.S.C. § 47123, Executive Orders 12898 and 13166, DOT Order 5610.2C, and the DOT LEP guidance at 70 FR 74087. Please ***skip*** this question if the sponsor has an FAA-approved community participation plan.	☒ Yes ☐ No	
3.6 Detailed information for all of the sponsor's Title VI lawsuits, investigations, and complaints filed or pending within the last 2 years been uploaded to the FAA Civil Rights Connect System or sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged.	Sponsors must provide the FAA with both the initial notifications for the individual lawsuits, investigation, and complaints, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the lawsuits, investigation, and complaint, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov]. "Title VI lawsuits, investigations, and complaints" include those alleging discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed or age.	☐ Yes ☒ No	No known lawsuits, investigations, or complaints.

DRAFT

Criterion	Notes	Response	Comments
3.7 Detailed information for all Title VI oversight activities (including audits, compliance reviews, and assessments for the sponsor) performed or pending within the last 2 years, has been sent to ACR-4-TitleVI@faa.gov, with receipt acknowledged. This requirement does not apply to oversight activities conducted by FAA.	Sponsors must provide the FAA with both the initial notifications for the individual audits, compliance reviews, and assessment, and status updates. The updates are required until at least the time of grant closeout. The updates must include at least the outcome of the audits, compliance reviews, and assessment, and confirmation for resolution of identified deficiencies. See Appendix C to 49 CFR 21, Sub-part (b)(3) [available through www.ecfr.gov].	☐ Yes ☒ No	No known audits or compliance reviews initiated.
3.8 Detailed information for any pending grant applications with Federal agencies other than FAA identified in the grant application.	The information should be included in narrative fields of the pending application.	☒ Yes ☐ No	

DRAFT

Bonner County
Board of Commissioners
Brian Domke Asia Williams Ron Korn

February 3, 2026

CLERK
Item #1

MEMORANDUM

To: Bonner County Commissioners

Re: FY26 Claims in Batch #18

The Auditor's Office presented the FY26 Claims Batch #18, **Totaling $917,904.20**

A suggested Motion would be: Based on the information before us, I move to approve payment of the FY26 Claims in Batch #18, totaling $917,904.20.

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair _____ Date _____

DRAFT

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 01/29/2026 WARRANT: boc1826 AMOUNT: $ 917,904.20

COMMISSIONER'S APPROVAL REPORT

_____

_____

_____

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
6141	95 EXPRESS LLC	00001		INV	01/28/2026	1155		187102	
	1 03457 6520	SHERAUTO		DUES		500.00			
		Invoice Net				500.00			
						CHECK TOTAL	500.00		----------
4960	ACCESS	00001		INV	01/23/2026	11976890		186805	
	1 00118 7860	GENEXP		MISCEXPENS		107.80			
		Invoice Net				107.80			
4960	ACCESS	00001		CRM	01/23/2026	11992062		186806	
	1 00118 7860	GENEXP		MISCEXPENS		-19.00			
		Invoice Net				-19.00			
						CHECK TOTAL	88.80		----------
18	ACE SEPTIC TANK SERVIC	00001		INV	01/21/2026	5040		186754	
	1 02381 6980	LOCAL		OTHER UTIL		525.00			
		Invoice Net				525.00			
18	ACE SEPTIC TANK SERVIC	00001		INV	01/21/2026	5035		186755	
	1 02380 7380	LONGHAUL		TIPOPS		625.00			
		Invoice Net				625.00			
						CHECK TOTAL	1,150.00		----------
6530	AGROECOPOWER LLC	00001		INV	01/26/2026	30895		187023	
	1 002 7418	RD&BR GEN		REPHTRUCKS		3,095.00			
		Invoice Net				3,095.00			
						CHECK TOTAL	3,095.00		----------
6499	AIRGAS INC	00001		INV	01/26/2026	9168566834		186830	
	1 002 6540	RD&BR GEN		SHOP		1,164.49			
		Invoice Net				1,164.49			
						CHECK TOTAL	1,164.49		----------
1813	ALPINE MOTORS	00001		INV	01/21/2026	164625		186757	
	1 01110 7040	EMERGMGT		REPAIR		2,172.74			
		Invoice Net				2,172.74			
1813	ALPINE MOTORS	00001		INV	01/26/2026	53520		186949	
	1 002 7040	RD&BR GEN		REPAIR		61.27			
		Invoice Net				61.27			
						CHECK TOTAL	2,234.01		----------
4700	AMAZON CAPITAL SERVICE	00001		INV	01/27/2026	1R4N-NQPR-GL9N		187029	
	1 34180 8590	JUST-GENEX		EQUIPMENT		273.18			
		Invoice Net				273.18			
4700	AMAZON CAPITAL SERVICE	00001		INV	01/27/2026	1QX7-CLQ7-KDCR		187050	
	1 03451 6530	SHERCLCREC		OFFICE		428.43			
		Invoice Net				428.43			
4700	AMAZON CAPITAL SERVICE	00001		INV	01/27/2026	1HV9-FP9M-66J3		187051	
	1 03451 6530	SHERCLCREC		OFFICE		118.90			
		Invoice Net				118.90			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1GT1-D6HG-NPNV	187052	
1 03451	6530	SHERCLCREC		OFFICE		10.78		
		Invoice Net				10.78		
4700 AMAZON CAPITAL SERVICE		00001		CRM	01/27/2026	17V1-RLQT-HGJP	187053	
1 03451	6530	SHERCLCREC		OFFICE		-84.99		
		Invoice Net				-84.99		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	16TX-D4VF-NNHW	187054	
1 00823	6530	911TECH		OFFICE		47.92		
		Invoice Net				47.92		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1M1C-H4VM-P6N7	187055	
1 03452	8590	SHERDETECT		EQUIPMENT		35.49		
		Invoice Net				35.49		
4700 AMAZON CAPITAL SERVICE		00001		CRM	01/27/2026	19HX-XNTM-6MN9	187056	
1 03457	7040	SHERAUTO		REPAIR		-63.16		
		Invoice Net				-63.16		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1MM3-GQ1Y-Q7VH	187057	
1 00823	6530	911TECH		OFFICE		204.77		
		Invoice Net				204.77		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1XD6-KX6L-VNKC	187058	
1 03457	7040	SHERAUTO		REPAIR		63.16		
2 03451	6530	SHERCLCREC		OFFICE		35.18		
		Invoice Net				98.34		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	11LT-KXHN-K3Q6	187059	
1 34180	8590	JUST-GENEX		EQUIPMENT		494.88		
		Invoice Net				494.88		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1RKK-DX74-T1Y9	187060	
1 03453	8590	SHERPATROL		EQUIPMENT		80.19		
		Invoice Net				80.19		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1WQ1-KCYY-LGH6	187061	
1 00822	6530	911OPS		OFFICE		77.67		
		Invoice Net				77.67		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	17QF-P1V3-CTC6	187062	
1 00823	6600	911TECH		NETWORK		208.20		
		Invoice Net				208.20		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	1G17-XV6J-DY77	187063	
1 00823	8940	911TECH		COMP SUPP		151.96		
		Invoice Net				151.96		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/27/2026	11PK-VC1G-GGC7	187064	
1 03452	7710	SHERDETECT		UNIFORMS		209.00		
2 03461	7863	JAILDETENT		INMTSUPPLY		41.50		
		Invoice Net				250.50		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1YW4-GPGP-RPWF	187065	
1 03451	6530	SHERCLCREC		OFFICE		108.89		
		Invoice Net				108.89		
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1L9N-R11W-PHJD	187067	
1 03457	7040	SHERAUTO		REPAIR		63.16		
		Invoice Net				63.16		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	13LK-99FT-FDQV		187068	
1 03453	8590	SHERPATROL		EQUIPMENT		15.33			
		Invoice Net				15.33			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1CNX-FMMR-JRT3		187069	
1 03453	8590	SHERPATROL		EQUIPMENT		19.99			
		Invoice Net				19.99			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1D9V-J6JT-3FYF		187070	
1 03479	7040	MARINE PTR		REPAIR		199.95			
		Invoice Net				199.95			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	13L7-DR6D-LHJF		187071	
1 03479	8590	MARINE PTR		EQUIPMENT		244.99			
		Invoice Net				244.99			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1W9F-MCTF-33V6		187072	
1 03479	7040	MARINE PTR		REPAIR		326.16			
		Invoice Net				326.16			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1QD4-7KRR-GMDM		187073	
1 03457	8650	SHERAUTO		TOOLSSML		398.74			
		Invoice Net				398.74			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1KNK-MND9-FQV1		187074	
1 03453	8590	SHERPATROL		EQUIPMENT		87.35			
2 03461	8590	JAILDETENT		EQUIPMENT		87.35			
3 03457	7710	SHERAUTO		UNIFORMS		139.98			
		Invoice Net				314.68			
4700 AMAZON CAPITAL SERVICE		00001		INV	01/28/2026	1XYP-6DKD-XR4T		187075	
1 03461	8590	JAILDETENT		EQUIPMENT		50.27			
2 03461	7710	JAILDETENT		UNIFORMS		59.99			
		Invoice Net				110.26			
						CHECK TOTAL	4,135.21		----------
5109 AMERIGAS PROPANE LP		00001		INV	01/26/2026	3186044053		186831	
1 002	6880	RD&BR GEN		FUELFORHEA		1,148.38			
		Invoice Net				1,148.38			
5109 AMERIGAS PROPANE LP		00001		INV	01/26/2026	3185943210		186832	
1 002	6880	RD&BR GEN		FUELFORHEA		674.64			
		Invoice Net				674.64			
5109 AMERIGAS PROPANE LP		00001		INV	01/27/2026	3186258559		187024	
1 002	6880	RD&BR GEN		FUELFORHEA		675.61			
		Invoice Net				675.61			
						CHECK TOTAL	2,498.63		----------
6540 ANGEL ARMOR LLC		00001		INV	01/28/2026	INV16884		187156	
1 03452	8590	SHERDETECT		EQUIPMENT		3,534.17			
		Invoice Net				3,534.17			
						CHECK TOTAL	3,534.17		----------
6032 ARDURRA GROUP, INC		00002		INV	01/12/2026	230099-22		186522	
1 047	8991	GRANT		AIPGRANTS		775.11			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	2 047 8991	GRANT		AIPGRANTS		9,822.50		
	3 047 8991	GRANT		AIPGRANTS		2,810.00		
		Invoice Net				13,407.61		
6032	ARDURRA GROUP, INC	00002		INV	01/15/2026	230099-24	186674	
	1 047 8991	GRANT		AIPGRANTS		230.66		
	2 047 8991	GRANT		AIPGRANTS		2,803.75		
	3 047 8991	GRANT		AIPGRANTS		3,192.69		
		Invoice Net				6,227.10		
6032	ARDURRA GROUP, INC	00002		INV	01/15/2026	250263-2	186675	
	1 047 8991	GRANT		AIPGRANTS		1,937.42		
		Invoice Net				1,937.42		
6032	ARDURRA GROUP, INC	00002		INV	01/15/2026	250337-20574	186676	
	1 047 8991	GRANT		AIPGRANTS		5,338.78		
		Invoice Net				5,338.78		
6032	ARDURRA GROUP, INC	00002		INV	01/15/2026	240449 - 11	186679	
	1 047 8991	GRANT		AIPGRANTS		1,992.22		
		Invoice Net				1,992.22		
						CHECK TOTAL 28,903.13		----------
4980	AT&T MOBILITY LLC	00001		INV	01/28/2026	287289674365JAN26	187106	
	1 00823 6900	911TECH		CELL PHONE		50.85		
	2 03450 6900	SHERADMIN		CELL PHONE		147.48		
		Invoice Net				198.33		
4980	AT&T MOBILITY LLC	00001		INV	01/28/2026	287291113018JAN26	187110	
	1 03450 6900	SHERADMIN		CELL PHONE		41.82		
		Invoice Net				41.82		
						CHECK TOTAL 240.15		----------
1900	AVISTA UTILITIES	00001		INV	01/15/2026	50669400000Jan26	186669	
	1 038 6930	WATER		ELECTRIC		21.86		
		Invoice Net				21.86		
1900	AVISTA UTILITIES	00001		INV	01/15/2026	85552000000JAN26	186673	
	1 00118 6930	GENEXP		ELECTRIC		2,689.70		
	2 00118 6980	GENEXP		OTHER UTIL		579.41		
		Invoice Net				3,269.11		
1900	AVISTA UTILITIES	00001		INV	01/20/2026	34042700000JAN26	186718	
	1 00118 6930	GENEXP		ELECTRIC		268.07		
	2 00118 6980	GENEXP		OTHER UTIL		271.66		
		Invoice Net				539.73		
1900	AVISTA UTILITIES	00001		INV	01/23/2026	51071500000JAN26	186807	
	1 00118 6980	GENEXP		OTHER UTIL		192.21		
		Invoice Net				192.21		
1900	AVISTA UTILITIES	00001		INV	01/23/2026	20215600000JAN26	186808	
	1 00118 6980	GENEXP		OTHER UTIL		59.94		
		Invoice Net				59.94		
1900	AVISTA UTILITIES	00001		INV	01/23/2026	86589400000JAN26	186809	
	1 00118 6980	GENEXP		OTHER UTIL		365.41		
		Invoice Net				365.41		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1900 AVISTA UTILITIES		00001		INV	01/23/2026	8679400000JAN26	186810	
1 00118	6980	GENEXP		OTHER UTIL		300.75		
		Invoice Net				300.75		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	4679400000JAN26	186811	
1 00118	6980	GENEXP		OTHER UTIL		169.68		
		Invoice Net				169.68		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	1695020000JAN26	186812	
1 00118	6980	GENEXP		OTHER UTIL		404.56		
		Invoice Net				404.56		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	5329760000JAN26	186813	
1 00118	6980	GENEXP		OTHER UTIL		1,024.92		
		Invoice Net				1,024.92		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	5803520000JAN26	186814	
1 00118	6980	GENEXP		OTHER UTIL		2,113.78		
		Invoice Net				2,113.78		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	1566410000JAN26	186815	
1 00118	6980	GENEXP		OTHER UTIL		450.53		
		Invoice Net				450.53		
1900 AVISTA UTILITIES		00001		INV	01/23/2026	5925930000JAN26	186816	
1 00118	6980	GENEXP		OTHER UTIL		21.38		
		Invoice Net				21.38		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	8099830000Jan26	186821	
1 03027	6930	GARFBAY		ELECTRIC		36.49		
		Invoice Net				36.49		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	7479400000Jan26	186826	
1 002	6930	RD&BR GEN		ELECTRIC		743.16		
2 002	6880	RD&BR GEN		FUELFORHEA		950.30		
		Invoice Net				1,693.46		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	9295605315Jan26	186829	
1 002	6930	RD&BR GEN		ELECTRIC		85.10		
		Invoice Net				85.10		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	0658340000JAN26	186892	
1 00355	6930	AIRSANDPT		ELECTRIC		57.23		
		Invoice Net				57.23		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	0569720000JAN26	186894	
1 00355	6930	AIRSANDPT		ELECTRIC		278.55		
2 00355	6980	AIRSANDPT		OTHER UTIL		241.79		
		Invoice Net				520.34		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	6865650000JAN26	186896	
1 00355	6930	AIRSANDPT		ELECTRIC		84.28		
		Invoice Net				84.28		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	6239320000JAN26	186897	
1 00355	6930	AIRSANDPT		ELECTRIC		20.20		
		Invoice Net				20.20		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	0861150000JAN26	186898	
1 00118	6930	GENEXP		ELECTRIC		5,673.57		
2 00118	6980	GENEXP		OTHER UTIL		1,315.43		
		Invoice Net				6,989.00		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1900 AVISTA UTILITIES		00001		INV	01/26/2026	75552000000JAN26	186899	
1 00118	6930	GENEXP		ELECTRIC		162.53		
2 00118	6980	GENEXP		OTHER UTIL		183.72		
		Invoice Net				346.25		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	55552000000JAN26	186900	
1 00118	6930	GENEXP		ELECTRIC		170.88		
2 00118	6980	GENEXP		OTHER UTIL		155.17		
		Invoice Net				326.05		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	65552000000JAN26	186901	
1 00118	6930	GENEXP		ELECTRIC		180.80		
2 00118	6980	GENEXP		OTHER UTIL		186.72		
		Invoice Net				367.52		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	11080500000JAN26	186902	
1 00355	6930	AIRSANDPT		ELECTRIC		42.14		
		Invoice Net				42.14		
1900 AVISTA UTILITIES		00001		INV	01/26/2026	28772300000JAN26	186903	
1 00355	6930	AIRSANDPT		ELECTRIC		20.40		
		Invoice Net				20.40		
1900 AVISTA UTILITIES		00001		INV	01/28/2026	71598300000JAN26	187093	
1 02381	6980	LOCAL		OTHER UTIL		121.62		
		Invoice Net				121.62		
						CHECK TOTAL 19,643.94		----------
1900 AVISTA UTILITIES		00001		INV	01/26/2026	3650641944JAN26	186891	
1 047	8990	GRANT		GNT EXPEND		326.00		
		Invoice Net				326.00		
						CHECK TOTAL 326.00		----------
1933 CLIFFORD R BANDY		00001		INV	01/26/2026	120725	186950	
1 002	7430	RD&BR GEN		REPBLDGS		870.00		
		Invoice Net				870.00		
						CHECK TOTAL 870.00		----------
6462 BCS INSURANCE COMPANY		00001		INV	01/20/2026	BCSFeb2026	186726	
1 082	6156	SI MEDICAL		SIMEDCLAIM		58,609.14		
		Invoice Net				58,609.14		
						CHECK TOTAL 58,609.14		----------
87 BEST WAY TREE SERVICE		00001		INV	01/26/2026	2026-11	186841	
1 032	8750	HIGHWAY		CONTRMISC		3,800.00		
		Invoice Net				3,800.00		
						CHECK TOTAL 3,800.00		----------
6407 CANTER BUYER PARENT LP		00001		INV	01/15/2026	5003-8200007	186677	
1 00355	7420	AIRSANDPT		REPEQUIP		86.00		
		Invoice Net				86.00		
6407 CANTER BUYER PARENT LP		00001		INV	01/26/2026	5003-8236139	186833	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	1 002 7020	RD&BR GEN		TIRES		65.00			
		Invoice Net				65.00			
						CHECK TOTAL	151.00		----------
6407	CANTER BUYER PARENT LP	00001		INV	01/26/2026	5003-8290324		186972	
	1 002 7020	RD&BR GEN		TIRES		138.00			
		Invoice Net				138.00			
						CHECK TOTAL	138.00		----------
4886	BO CO TREASURER FTO PA	00000		INV	01/23/2026	36045		186791	
	1 082 6156	SI MEDICAL		SIMEDCLAIM		450.27			
		Invoice Net				450.27			
						CHECK TOTAL	450.27		----------
3830	BONNER COUNTY DAILY BE	00001		INV	01/20/2026	0000044821-01082026		186763	
	1 00118 7800	GENEXP		PRINTING		80.84			
		Invoice Net				80.84			
3830	BONNER COUNTY DAILY BE	00001		INV	01/20/2026	0000044822-01082026		186764	
	1 00118 7800	GENEXP		PRINTING		84.69			
		Invoice Net				84.69			
3830	BONNER COUNTY DAILY BE	00001		INV	01/20/2026	0000044848-01092026		186765	
	1 00118 7800	GENEXP		PRINTING		63.90			
		Invoice Net				63.90			
3830	BONNER COUNTY DAILY BE	00001		INV	01/20/2026	0000044823-01082026		186766	
	1 00118 7800	GENEXP		PRINTING		133.20			
		Invoice Net				133.20			
3830	BONNER COUNTY DAILY BE	00001		INV	01/20/2026	0000044824-01082025		186767	
	1 00118 7800	GENEXP		PRINTING		98.55			
		Invoice Net				98.55			
3830	BONNER COUNTY DAILY BE	00001		INV	01/26/2026	0000044176-01062026		186834	
	1 002 7690	RD&BR GEN		ADVERTISE		70.06			
		Invoice Net				70.06			
						CHECK TOTAL	531.24		----------
5469	BONNER COUNTY ENGINEER	00000		INV	01/23/2026	BLP2025-0362-3		186797	
	1 00123 7260	PLANNING		ENGINEER		80.00			
		Invoice Net				80.00			
5469	BONNER COUNTY ENGINEER	00000		INV	01/23/2026	BLP2025-1139-2		186798	
	1 00123 7260	PLANNING		ENGINEER		20.00			
		Invoice Net				20.00			
5469	BONNER COUNTY ENGINEER	00000		INV	01/23/2026	BLP2025-1250		186799	
	1 00123 7260	PLANNING		ENGINEER		60.00			
		Invoice Net				60.00			
5469	BONNER COUNTY ENGINEER	00000		INV	01/23/2026	BLP2026-0018		186800	
	1 00123 7260	PLANNING		ENGINEER		80.00			
		Invoice Net				80.00			
						CHECK TOTAL	240.00		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
4294	BONNER COUNTY TAX COLL	00000		INV	01/22/2026	JAN26		186778	
	1 00103 7850	TREASURER		SERV CHG		375.00			
	2 00103 8670	TREASURER		LABOR		3,910.20			
		Invoice Net				4,285.20			
						CHECK TOTAL	4,285.20		----------
3793	BONNER COUNTY TREASURE	00000		INV	01/22/2026	JAN26A		186777	
	1 00103 7850	TREASURER		SERV CHG		1,580.00			
		Invoice Net				1,580.00			
						CHECK TOTAL	1,580.00		----------
1953	BONNER GENERAL HEALTH	00001		INV	01/22/2026	31		186772	
	1 03475 8060	JUSTJUVDET		MEDICAL		77.30			
		Invoice Net				77.30			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	370217P67672		186959	
	1 03461 8060	JAILDETENT		MEDICAL		80.34			
		Invoice Net				80.34			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ2438		186962	
	1 03461 8060	JAILDETENT		MEDICAL		650.15			
		Invoice Net				650.15			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ2506		186965	
	1 03461 8060	JAILDETENT		MEDICAL		96.12			
		Invoice Net				96.12			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ3007		186967	
	1 03461 8060	JAILDETENT		MEDICAL		198.59			
		Invoice Net				198.59			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ3161		186969	
	1 03461 8060	JAILDETENT		MEDICAL		31.22			
		Invoice Net				31.22			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ2446		186971	
	1 03461 8060	JAILDETENT		MEDICAL		845.18			
		Invoice Net				845.18			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ2518		186974	
	1 03461 8060	JAILDETENT		MEDICAL		96.12			
		Invoice Net				96.12			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ2519		186975	
	1 03461 8060	JAILDETENT		MEDICAL		6.59			
		Invoice Net				6.59			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ3018		186976	
	1 03461 8060	JAILDETENT		MEDICAL		695.41			
		Invoice Net				695.41			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ3167		186977	
	1 03461 8060	JAILDETENT		MEDICAL		90.04			
		Invoice Net				90.04			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHI7852		186978	
	1 03461 8060	JAILDETENT		MEDICAL		86.40			
		Invoice Net				86.40			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHI7337		186979	
	1 03461 8060	JAILDETENT	MEDICAL			19.42			
		Invoice Net				19.42			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHI7405		186980	
	1 03461 8060	JAILDETENT	MEDICAL			6.59			
		Invoice Net				6.59			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ0037		186981	
	1 03461 8060	JAILDETENT	MEDICAL			30.46			
		Invoice Net				30.46			
1953	BONNER GENERAL HEALTH	00001		INV	01/27/2026	SPHJ4289		186982	
	1 03461 8060	JAILDETENT	MEDICAL			13.83			
		Invoice Net				13.83			
						CHECK TOTAL	3,023.76		----------
4895	BOUNDARY COUNTY TRANSL	00001		INV	01/27/2026	2025-2026 Black-07		187001	
	1 00824 7660	911REPEATR	RTOTHER			281.34			
		Invoice Net				281.34			
4895	BOUNDARY COUNTY TRANSL	00001		INV	01/27/2026	2025-2026-73		187002	
	1 00824 7660	911REPEATR	RTOTHER			10.00			
		Invoice Net				10.00			
						CHECK TOTAL	291.34		----------
2103	BROWN'S NORTHSIDE	00001		INV	01/26/2026	S172883		186836	
	1 002 7422	RD&BR GEN	REPHEQUIP			543.87			
		Invoice Net				543.87			
2103	BROWN'S NORTHSIDE	00001		INV	01/26/2026	S172897		186837	
	1 002 7422	RD&BR GEN	REPHEQUIP			190.09			
		Invoice Net				190.09			
2103	BROWN'S NORTHSIDE	00001		INV	01/26/2026	S172617		186953	
	1 002 7418	RD&BR GEN	REPHTRUCKS			18.64			
		Invoice Net				18.64			
						CHECK TOTAL	752.60		----------
965	CANON FINANCIAL SERVIC	00001		INV	01/20/2026	42489577		186725	
	1 00101 9350	CLERK	CAP - LEAS			135.00			
	2 00101 7410	CLERK	REPOFFICE			41.05			
		Invoice Net				176.05			
965	CANON FINANCIAL SERVIC	00001		INV	03/01/2026	42489579		186761	
	1 00105 9350	COMMISS	CAP - LEAS			262.00			
	2 00105 6530	COMMISS	OFFICE			13.31			
	3 00105 6530	COMMISS	OFFICE			34.80			
		Invoice Net				310.11			
965	CANON FINANCIAL SERVIC	00001		INV	01/21/2026	42489576		186762	
	1 00124 9350	GIS	CAP - LEAS			64.00			
	2 00124 6530	GIS	OFFICE			5.18			
		Invoice Net				69.18			
965	CANON FINANCIAL SERVIC	00001		INV	01/23/2026	42489584		186793	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	1 00123 9350	PLANNING		CAP - LEAS		204.00			
	2 00123 6790	PLANNING		COPY MACH		170.76			
		Invoice Net				374.76			
965	CANON FINANCIAL SERVIC	00001		INV	01/26/2026	42489581		186823	
	1 00122 7410	VETS SVCS		REPOFFICE		16.53			
	2 00122 9350	VETS SVCS		CAP - LEAS		67.00			
		Invoice Net				83.53			
965	CANON FINANCIAL SERVIC	00001		INV	01/26/2026	42489578		186847	
	1 002 9350	RD&BR GEN		CAP - LEAS		99.00			
	2 002 6530	RD&BR GEN		OFFICE		49.78			
		Invoice Net				148.78			
965	CANON FINANCIAL SERVIC	00001		INV	01/27/2026	42489575		187009	
	1 03461 9350	JAILDETENT		CAP - LEAS		167.00			
	2 03461 7420	JAILDETENT		REPEQUIP		13.54			
		Invoice Net				180.54			
965	CANON FINANCIAL SERVIC	00001		INV	01/27/2026	42489570		187011	
	1 00822 9350	911OPS		CAP - LEAS		154.75			
	2 00822 7410	911OPS		REPOFFICE		64.64			
		Invoice Net				219.39			
965	CANON FINANCIAL SERVIC	00001		INV	01/27/2026	42489574		187012	
	1 03472 9350	JUSTSHER		CAP - LEAS		175.00			
	2 03450 7420	SHERADMIN		REPEQUIP		21.86			
		Invoice Net				196.86			
965	CANON FINANCIAL SERVIC	00001		INV	01/28/2026	42489569(NW)		187111	
	1 027 6530	WEEDS		OFFICE		10.09			
		Invoice Net				10.09			
						CHECK TOTAL	1,769.29		----------
966	CANON USA INC	00001		INV	01/26/2026	6014685784		186889	
	1 03473 7410	JUST-PA		REPOFFICE		93.69			
		Invoice Net				93.69			
966	CANON USA INC	00001		INV	01/26/2026	6014685785		186890	
	1 03473 7410	JUST-PA		REPOFFICE		102.05			
		Invoice Net				102.05			
966	CANON USA INC	00001		INV	01/27/2026	6014686216		187022	
	1 03461 7420	JAILDETENT		REPEQUIP		135.53			
		Invoice Net				135.53			
						CHECK TOTAL	331.27		----------
4490	CEM LIFTS LLC	00001		INV	01/28/2026	126797		187086	
	1 03457 7050	SHERAUTO		EQUIP MNT		485.00			
		Invoice Net				485.00			
						CHECK TOTAL	485.00		----------
158	CHARM-TEX	00001		INV	01/15/2026	0430896-IN		186656	
	1 03475 8010	JUSTJUVDET		INMCLOTHIN		89.80			
		Invoice Net				89.80			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
158 CHARM-TEX		00001		INV	01/22/2026	0431483-IN		186773	
1 03475	8010	JUSTJUVDET		INMCLOTHIN		294.80			
		Invoice Net				294.80			
						CHECK TOTAL	384.60		----------
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4256431614		186940	
1 002	6560	RD&BR GEN		LAUNDRY		84.59			
		Invoice Net				84.59			
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4256428168		186942	
1 002	6560	RD&BR GEN		LAUNDRY		75.70			
		Invoice Net				75.70			
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4256116264		186943	
1 002	6560	RD&BR GEN		LAUNDRY		85.08			
		Invoice Net				85.08			
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4256862239		186944	
1 002	6560	RD&BR GEN		LAUNDRY		84.19			
		Invoice Net				84.19			
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4257167303		186945	
1 002	6560	RD&BR GEN		LAUNDRY		76.11			
		Invoice Net				76.11			
186 CINTAS CORPORATION #60		00001		INV	01/26/2026	4257171245		186946	
1 002	6560	RD&BR GEN		LAUNDRY		84.59			
		Invoice Net				84.59			
186 CINTAS CORPORATION #60		00001		INV	01/27/2026	4257326055		186995	
1 03451	7110	SHERCLCREC		OTHER		69.77			
		Invoice Net				69.77			
186 CINTAS CORPORATION #60		00001		INV	01/27/2026	4255819944		187000	
1 03451	7110	SHERCLCREC		OTHER		69.77			
		Invoice Net				69.77			
186 CINTAS CORPORATION #60		00001		INV	01/28/2026	4253488405		187146	
1 03451	7110	SHERCLCREC		OTHER		23.02			
		Invoice Net				23.02			
186 CINTAS CORPORATION #60		00001		INV	01/28/2026	4254203016		187147	
1 03451	7110	SHERCLCREC		OTHER		69.77			
		Invoice Net				69.77			
						CHECK TOTAL	722.59		----------
5496 CONNELL OIL INCORPORAT		00001		INV	01/21/2026	CL79780		186756	
1 023	7000	SOL WASTE		GASOLINE		97.65			
		Invoice Net				97.65			
5496 CONNELL OIL INCORPORAT		00001		INV	01/26/2026	CL78901		186839	
1 002	7000	RD&BR GEN		GASOLINE		490.09			
2 002	7010	RD&BR GEN		DIESEL		9,458.75			
3 002	7010	RD&BR GEN		DIESEL		-143.96			
		Invoice Net				9,804.88			
						CHECK TOTAL	9,902.53		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/15/2026	844524	186670	
1 038	7000	WATER	GASOLINE			52.60		
		Invoice Net				52.60		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/15/2026	841289	186671	
1 038	7000	WATER	GASOLINE			31.12		
		Invoice Net				31.12		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/15/2026	845505	186672	
1 038	7000	WATER	GASOLINE			56.21		
		Invoice Net				56.21		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/15/2026	42785	186678	
1 01110	7040	EMERGMGT	REPAIR			31.98		
		Invoice Net				31.98		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/27/2026	42203	186907	
1 03457	7040	SHERAUTO	REPAIR			58.54		
		Invoice Net				58.54		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/26/2026	41645	186954	
1 002	7418	RD&BR GEN	REPHTRUCKS			13.06		
		Invoice Net				13.06		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/26/2026	36038	186957	
1 002	6540	RD&BR GEN	SHOP			109.97		
		Invoice Net				109.97		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/28/2026	37374	187088	
1 03479	7040	MARINE PTR	REPAIR			26.98		
		Invoice Net				26.98		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/28/2026	70857	187103	
1 03479	6530	MARINE PTR	OFFICE			48.55		
		Invoice Net				48.55		
2592 CO-OP GAS AND SUPPLY C		00001		INV	01/28/2026	37471	187162	
1 03457	7040	SHERAUTO	REPAIR			23.65		
		Invoice Net				23.65		
					CHECK TOTAL	452.66		----------
2544 COLEMAN OIL COMPANY		00001		INV	01/26/2026	CP-0348893	186843	
1 002	7000	RD&BR GEN	GASOLINE			424.98		
2 002	7010	RD&BR GEN	DIESEL			3,719.09		
		Invoice Net				4,144.07		
2544 COLEMAN OIL COMPANY		00001		INV	01/26/2026	CP-0351904	186844	
1 002	7000	RD&BR GEN	GASOLINE			430.99		
2 002	7010	RD&BR GEN	DIESEL			620.63		
		Invoice Net				1,051.62		
2544 COLEMAN OIL COMPANY		00001		INV	01/26/2026	INV-348523	186845	
1 002	7030	RD&BR GEN	LUBRICANT			1,664.25		
		Invoice Net				1,664.25		
2544 COLEMAN OIL COMPANY		00001		INV	01/26/2026	CP-0351177	186846	
1 002	7000	RD&BR GEN	GASOLINE			351.61		
2 002	7010	RD&BR GEN	DIESEL			1,073.29		
		Invoice Net				1,424.90		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
2544	COLEMAN OIL COMPANY	00001		INV	01/28/2026	INV-349575		187108	
	1 03479 7040	MARINE PTR		REPAIR		752.95			
		Invoice Net				752.95			
2544	COLEMAN OIL COMPANY	00001		INV	01/27/2026	INV-350743		187119	
	1 002 7030	RD&BR GEN		LUBRICANT		171.80			
		Invoice Net				171.80			
						CHECK TOTAL	9,209.59		----------
2549	COLLEGE OF SOUTHERN ID	00001		INV	01/23/2026	FALL25-1		186819	
	1 017 8750	SOL WASTE		CONTRMISC		1,450.00			
		Invoice Net				1,450.00			
						CHECK TOTAL	1,450.00		----------
1962	CORPORATE PAYMENT SYST	00001		INV	01/27/2026	9420Jan26		187117	
	1 002 7422	RD&BR GEN		REPHEQUIP		23.57			
		Invoice Net				23.57			
1962	CORPORATE PAYMENT SYST	00001		INV	02/20/2026	1932Jan26		187157	
	1 00124 6490	GIS		EDUCATION		385.00			
	2 00124 6720	GIS		SM ASSETS		29.98			
		Invoice Net				414.98			
						CHECK TOTAL	438.55		----------
1962	CORPORATE PAYMENT SYST	00001		INV	01/22/2026	9355JAN26		186775	
	1 020 6450	REVAL		MILEAGE		42.00			
		Invoice Net				42.00			
						CHECK TOTAL	42.00		----------
1962	CORPORATE PAYMENT SYST	00001		INV	02/27/2026	1773JAN26		187107	
	1 00115 9430	TECHNOLOG		CAP - COMP		440.12			
	2 00115 9430	TECHNOLOG		CAP - COMP		813.39			
	3 00115 8950	TECHNOLOG		SOFTWARE		150.00			
	4 00115 8950	TECHNOLOG		SOFTWARE		149.18			
	5 00115 8950	TECHNOLOG		SOFTWARE		10.00			
	6 00115 8950	TECHNOLOG		SOFTWARE		140.63			
	7 00115 8950	TECHNOLOG		SOFTWARE		140.18			
	8 00115 8950	TECHNOLOG		SOFTWARE		144.25			
	9 00115 8950	TECHNOLOG		SOFTWARE		84.86			
		Invoice Net				2,072.61			
						CHECK TOTAL	2,072.61		----------
1962	CORPORATE PAYMENT SYST	00001		INV	01/28/2026	9685Jan26		187116	
	1 027 7860	WEEDS		MISCEXPENS		144.00			
	2 027 6440	WEEDS		TRAVEL		235.43			
	3 027 6440	WEEDS		TRAVEL		668.00			
	4 027 6440	WEEDS		TRAVEL		19.25			
	5 027 6440	WEEDS		TRAVEL		50.00			
		Invoice Net				1,116.68			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL 1,116.68		----------
1962 CORPORATE PAYMENT SYST		00001		INV	01/28/2026	4764JAN26	187125	
1 00127	6520	RISK MGMT		DUES		125.00		
2 024	6860	TORT		INS - BOND		142.00		
3 024	6870	TORT		INS - DEDU		1,325.24		
		Invoice Net				1,592.24		
						CHECK TOTAL 1,592.24		----------
1962 CORPORATE PAYMENT SYST		00001		INV	01/28/2026	1783JAN26	187129	
1 00661	6510	PROBSVCS		FEES/REG		525.00		
		Invoice Net				525.00		
						CHECK TOTAL 525.00		----------
1962 CORPORATE PAYMENT SYST		00001		INV	01/28/2026	4395JAN26	187130	
1 03475	7420	JUSTJUVDET		REPEQUIP		47.89		
2 03475	7420	JUSTJUVDET		REPEQUIP		48.33		
3 03475	8000	JUSTJUVDET		HYGIENE		45.90		
4 03475	7630	JUSTJUVDET		FOOD		37.27		
5 03475	7420	JUSTJUVDET		REPEQUIP		36.48		
6 03475	7420	JUSTJUVDET		REPEQUIP		7.48		
7 03475	7430	JUSTJUVDET		REPBLDGS		19.98		
8 03475	8000	JUSTJUVDET		HYGIENE		26.85		
9 03475	7630	JUSTJUVDET		FOOD		15.94		
10 00661	6670	PROBSVCS		OTHER		12.35		
11 03475	7630	JUSTJUVDET		FOOD		8.20		
12 047	8992	GRANT		JSGRANTS		39.32		
13 00661	6670	PROBSVCS		OTHER		4.97		
14 03475	8000	JUSTJUVDET		HYGIENE		6.84		
15 00661	6670	PROBSVCS		OTHER		27.56		
16 047	8992	GRANT		JSGRANTS		31.34		
17 00661	6670	PROBSVCS		OTHER		3.97		
18 00661	8830	PROBSVCS		ADMISDNPRB		490.87		
19 00661	6670	PROBSVCS		OTHER		40.08		
20 00661	6530	PROBSVCS		OFFICE		5.99		
21 047	8992	GRANT		JSGRANTS		43.52		
22 047	8992	GRANT		JSGRANTS		68.60		
23 00661	6670	PROBSVCS		OTHER		51.28		
24 00661	8830	PROBSVCS		ADMISDNPRB		344.00		
25 047	8992	GRANT		JSGRANTS		172.00		
26 00661	8830	PROBSVCS		ADMISDNPRB		15.20		
		Invoice Net				1,652.21		
						CHECK TOTAL 1,652.21		----------
1962 CORPORATE PAYMENT SYST		00001		INV	01/28/2026	8561JAN26	187131	
1 03475	6520	JUSTJUVDET		DUES		85.00		
2 03475	7420	JUSTJUVDET		REPEQUIP		7.97		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	3 03475 7430		JUSTJUVDET	REPBLDGS		28.00			
	4 03475 7710		JUSTJUVDET	UNIFORMS		212.91			
			Invoice Net			333.88			
					CHECK TOTAL		333.88		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/28/2026	4781JAN26		187148	
	1 03454 8590		SHERSEARCH	EQUIPMENT		1,762.59			
	2 03454 7860		SHERSEARCH	MISCEXPENS		11.95			
	3 03453 6490		SHERPATROL	EDUCATION		539.06			
			Invoice Net			2,313.60			
					CHECK TOTAL		2,313.60		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/28/2026	4493JAN26		187149	
	1 34180 8950		JUST-GENEX	SOFTWARE		25.00			
			Invoice Net			25.00			
					CHECK TOTAL		25.00		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/28/2026	2010JAN26		187150	
	1 03461 6480		JAILDETENT	PRIS TREXP		199.29			
	2 03461 6480		JAILDETENT	PRIS TREXP		329.48			
	3 03461 6480		JAILDETENT	PRIS TREXP		329.48			
	4 03461 6480		JAILDETENT	PRIS TREXP		72.21			
	5 03461 6480		JAILDETENT	PRIS TREXP		12.27			
	6 03461 6480		JAILDETENT	PRIS TREXP		8.01			
	7 03461 6480		JAILDETENT	PRIS TREXP		17.00			
			Invoice Net			967.74			
					CHECK TOTAL		967.74		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/28/2026	2828JAN26		187151	
	1 03461 6490		JAILDETENT	EDUCATION		299.00			
	2 03453 6490		SHERPATROL	EDUCATION		300.00			
	3 03453 6490		SHERPATROL	EDUCATION		195.00			
	4 03453 6490		SHERPATROL	EDUCATION		450.00			
			Invoice Net			1,244.00			
					CHECK TOTAL		1,244.00		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/28/2026	8776JAN26		187152	
	1 00822 6490		911OPS	EDUCATION		35.00			
	2 00822 6490		911OPS	EDUCATION		1,722.00			
	3 00822 6490		911OPS	EDUCATION		523.25			
			Invoice Net			2,280.25			
					CHECK TOTAL		2,280.25		----------
1962	CORPORATE PAYMENT SYST		00001	INV	01/29/2026	3803JAN26		187173	
	1 00110 7530		BLDGGRD	REPFACILIT		31.54			
	2 00110 7530		BLDGGRD	REPFACILIT		151.67			
	3 00110 8650		BLDGGRD	TOOLSSML		15.98			
			Invoice Net			199.19			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
						CHECK TOTAL	199.19		----------
1962	CORPORATE PAYMENT SYST	00001		INV	01/29/2026	0668JAN26		187172	
	1 00105 6450	COMMISS		MILEAGE		28.00			
	2 00105 6530	COMMISS		OFFICE		26.14			
		Invoice Net				54.14			
						CHECK TOTAL	54.14		----------
1962	CORPORATE PAYMENT SYST	00001		INV	01/29/2026	2481JAN26		187174	
	1 00104 6530	PURCHASING		OFFICE		125.00			
		Invoice Net				125.00			
						CHECK TOTAL	125.00		----------
5158	RICHARD COWELL	00000		INV	01/15/2026	MAR25		186653	
	1 03475 6440	JUSTJUVDET		TRAVEL		58.00			
		Invoice Net				58.00			
						CHECK TOTAL	58.00		----------
2003	CULLIGAN WATER CO.	00001		INV	01/23/2026	256904DEC25		186794	
	1 00123 6530	PLANNING		OFFICE		82.50			
		Invoice Net				82.50			
						CHECK TOTAL	82.50		----------
1039	DAVIS DON	00001		INV	01/23/2026	DEC25		186795	
	1 00123 6461	PLANNING		PZTRAVEL		100.80			
		Invoice Net				100.80			
						CHECK TOTAL	100.80		----------
5550	DSPN MEDIA AND CONSULT	00001		INV	01/26/2026	2103		186888	
	1 00106 6490	CORONER		EDUCATION		147.00			
		Invoice Net				147.00			
						CHECK TOTAL	147.00		----------
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD5990		186931	
	1 03457 7040	SHERAUTO		REPAIR		34.47			
		Invoice Net				34.47			
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD5991		186932	
	1 03457 7040	SHERAUTO		REPAIR		135.20			
		Invoice Net				135.20			
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD5988		186934	
	1 03457 7040	SHERAUTO		REPAIR		71.57			
	2 03457 7030	SHERAUTO		LUBRICANT		77.28			
		Invoice Net				148.85			
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD5343		186939	
	1 03457 7040	SHERAUTO		REPAIR		64.56			
		Invoice Net				64.56			
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE4566		187034	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 03457 7040	SHERAUTO		REPAIR		686.04		
		Invoice Net				686.04		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	02JE4629		187035
	1 03457 7040	SHERAUTO		REPAIR		20.16		
		Invoice Net				20.16		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD6180		187036
	1 03457 7040	SHERAUTO		REPAIR		154.56		
		Invoice Net				154.56		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD4289		187037
	1 03457 7040	SHERAUTO		REPAIR		55.99		
		Invoice Net				55.99		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD7200		187038
	1 03457 7040	SHERAUTO		REPAIR		71.27		
		Invoice Net				71.27		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD7394		187039
	1 03457 7040	SHERAUTO		REPAIR		75.66		
		Invoice Net				75.66		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD7395		187040
	1 03457 7040	SHERAUTO		REPAIR		98.32		
		Invoice Net				98.32		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD7396		187041
	1 03457 7040	SHERAUTO		REPAIR		403.83		
		Invoice Net				403.83		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD8647		187042
	1 03457 7040	SHERAUTO		REPAIR		6.42		
		Invoice Net				6.42		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JD8074		187043
	1 03457 7040	SHERAUTO		REPAIR		361.52		
		Invoice Net				361.52		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE4822		187044
	1 03457 7040	SHERAUTO		REPAIR		652.24		
		Invoice Net				652.24		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE4829		187045
	1 03457 7040	SHERAUTO		REPAIR		273.98		
		Invoice Net				273.98		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE2486		187046
	1 03457 7040	SHERAUTO		REPAIR		59.43		
		Invoice Net				59.43		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE1552		187047
	1 03457 7040	SHERAUTO		REPAIR		56.30		
		Invoice Net				56.30		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE1594		187048
	1 03457 7040	SHERAUTO		REPAIR		56.30		
		Invoice Net				56.30		
1089	DIRECT AUTOMOTIVE DIST	00001		INV	01/27/2026	01JE2251		187049
	1 03457 7040	SHERAUTO		REPAIR		36.98		
		Invoice Net				36.98		

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5426		187161	
1 03457	7040	SHERAUTO		REPAIR		149.90			
		Invoice Net				149.90			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5287		187164	
1 03457	7040	SHERAUTO		REPAIR		405.35			
		Invoice Net				405.35			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5288		187165	
1 03457	7040	SHERAUTO		REPAIR		239.71			
		Invoice Net				239.71			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5289		187166	
1 03457	7040	SHERAUTO		REPAIR		483.93			
		Invoice Net				483.93			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5313		187167	
1 03457	7040	SHERAUTO		REPAIR		176.17			
		Invoice Net				176.17			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/28/2026	01JE5316		187168	
1 03457	7040	SHERAUTO		REPAIR		177.87			
		Invoice Net				177.87			
1089 DIRECT AUTOMOTIVE DIST		00001		INV	01/29/2026	01JE6350		187188	
1 03457	7040	SHERAUTO		REPAIR		60.66			
		Invoice Net				60.66			
						CHECK TOTAL	5,145.67		----------
3188 EVERGREEN SUPPLY		00001		INV	01/26/2026	427908		186848	
1 002	6540	RD&BR GEN		SHOP		85.11			
		Invoice Net				85.11			
3188 EVERGREEN SUPPLY		00001		INV	01/26/2026	427840		186849	
1 002	6540	RD&BR GEN		SHOP		41.57			
		Invoice Net				41.57			
3188 EVERGREEN SUPPLY		00001		INV	01/26/2026	427837		186850	
1 002	6540	RD&BR GEN		SHOP		40.76			
		Invoice Net				40.76			
3188 EVERGREEN SUPPLY		00001		INV	01/26/2026	428196		186936	
1 002	6540	RD&BR GEN		SHOP		63.34			
		Invoice Net				63.34			
						CHECK TOTAL	230.78		----------
4114 EVO STUDIOS INC		00001		INV	01/30/2026	0019676		186682	
1 00115	8950	TECHNOLOG		SOFTWARE		350.00			
		Invoice Net				350.00			
						CHECK TOTAL	350.00		----------
3192 EXBABYLON LLC		00001		INV	02/04/2026	EXB112489		186731	
1 00115	8950	TECHNOLOG		SOFTWARE		2,505.00			
		Invoice Net				2,505.00			
						CHECK TOTAL	2,505.00		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
3222 FEDEX		00001		INV	01/22/2026	9-140-43008		186788	
1 03473	7700	JUST-PA		CONTINGENC		12.17			
		Invoice Net				12.17			
						CHECK TOTAL	12.17		----------
3242 FIRE PROTECTION SPECIA		00001		INV	01/15/2026	31357		186664	
1 03475	7430	JUSTJUVDET		REPBLDGS		420.00			
		Invoice Net				420.00			
						CHECK TOTAL	420.00		----------
4027 FLOREA, JOSHUA		00000		INV	01/28/2026	JAN26		187114	
1 03461	6480	JAILDETENT		PRIS TREXP		81.00			
		Invoice Net				81.00			
						CHECK TOTAL	81.00		----------
5362 FLORES & ASSOCIATES LL		00002		INV	01/27/2026	816651		186955	
1 00118	7115	GENEXP		ADMINEEBEN		622.50			
		Invoice Net				622.50			
						CHECK TOTAL	622.50		----------
6474 DAVID B. FOX/JULIA C.		00001		INV	01/26/2026	30516		186895	
1 024	6870	TORT		INS - DEDU		11,496.02			
		Invoice Net				11,496.02			
						CHECK TOTAL	11,496.02		----------
3822 FREIGHTLINER NORTHWEST		00001		INV	01/26/2026	PC001668446:01		186851	
1 002	7418	RD&BR GEN		REPHTRUCKS		4,501.82			
		Invoice Net				4,501.82			
3822 FREIGHTLINER NORTHWEST		00001		INV	01/26/2026	PC001668534:02		186852	
1 002	7418	RD&BR GEN		REPHTRUCKS		70.08			
		Invoice Net				70.08			
3822 FREIGHTLINER NORTHWEST		00001		INV	01/26/2026	PC001668446:02		186853	
1 002	7418	RD&BR GEN		REPHTRUCKS		617.47			
		Invoice Net				617.47			
3822 FREIGHTLINER NORTHWEST		00001		INV	01/26/2026	PC001668904:01		186854	
1 002	7418	RD&BR GEN		REPHTRUCKS		210.63			
		Invoice Net				210.63			
3822 FREIGHTLINER NORTHWEST		00001		CRM	01/26/2026	PC001669286:01		186855	
1 002	7418	RD&BR GEN		REPHTRUCKS		-375.00			
		Invoice Net				-375.00			
3822 FREIGHTLINER NORTHWEST		00001		INV	01/26/2026	PC001669295:01		186857	
1 002	7418	RD&BR GEN		REPHTRUCKS		556.11			
		Invoice Net				556.11			
3822 FREIGHTLINER NORTHWEST		00001		INV	01/27/2026	PC001668534:03		187126	
1 002	7418	RD&BR GEN		REPHTRUCKS		1,207.38			
		Invoice Net				1,207.38			
						CHECK TOTAL	6,788.49		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
6295 DEA INCORPORATED		00001		INV	01/29/2026	34560		187201	
1 03457	7040	SHERAUTO		REPAIR		3,501.00			
		Invoice Net				3,501.00			
6295 DEA INCORPORATED		00001		INV	01/29/2026	34561		187202	
1 03472	9390	JUSTSHER		CAP - VEHI		44,987.85			
		Invoice Net				44,987.85			
						CHECK TOTAL	48,488.85		----------
306 MIKE RAYMOND GAGNON		00001		INV	01/28/2026	JAN26			
1 03452	6440	SHERDETECT		TRAVEL		151.00			
		Invoice Net				151.00			
						CHECK TOTAL	151.00		----------
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033696841		187076	
1 03453	7710	SHERPATROL		UNIFORMS		213.37			
		Invoice Net				213.37			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033761943		187077	
1 03461	7710	JAILDETENT		UNIFORMS		81.07			
		Invoice Net				81.07			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033651842		187078	
1 03453	7710	SHERPATROL		UNIFORMS		77.58			
		Invoice Net				77.58			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033731801		187079	
1 03461	7710	JAILDETENT		UNIFORMS		54.05			
		Invoice Net				54.05			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033828568		187080	
1 03453	7710	SHERPATROL		UNIFORMS		163.38			
		Invoice Net				163.38			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033834638		187081	
1 03453	8590	SHERPATROL		EQUIPMENT		129.80			
2 03453	7710	SHERPATROL		UNIFORMS		346.84			
		Invoice Net				476.64			
310 GALLS PARENT HOLDINGS		00001		INV	01/28/2026	033794224		187082	
1 03453	7710	SHERPATROL		UNIFORMS		111.98			
		Invoice Net				111.98			
						CHECK TOTAL	1,178.07		----------
343 GEYMAN TROY DR.		00001		INV	01/27/2026	DEC25		186906	
1 03461	8060	JAILDETENT		MEDICAL		4,200.00			
		Invoice Net				4,200.00			
						CHECK TOTAL	4,200.00		----------
358 GLAHE & ASSOCIATES		00001		INV	01/23/2026	43		186796	
1 00123	7270	PLANNING		SURVEY		1,497.56			
		Invoice Net				1,497.56			
						CHECK TOTAL	1,497.56		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
6156	GRANITE ENTERPRISES, I	00001		INV	01/15/2026	26-147		186666	
	1 00661 7430	PROBSVCS	REPBLDGS			750.00			
		Invoice Net				750.00			
						CHECK TOTAL	750.00		----------
2218	GRIMM BROS	00001		INV	01/26/2026	021941		186859	
	1 002 7750	RD&BR GEN	SHIPANDFRT			50.00			
	2 002 7040	RD&BR GEN	REPAIR			3,036.00			
		Invoice Net				3,086.00			
						CHECK TOTAL	3,086.00		----------
2239	H & H EXPRESS	00001		INV	01/27/2026	3765971		187120	
	1 002 7750	RD&BR GEN	SHIPANDFRT			15.62			
		Invoice Net				15.62			
2239	H & H EXPRESS	00001		INV	01/27/2026	3761007		187121	
	1 002 7750	RD&BR GEN	SHIPANDFRT			42.57			
		Invoice Net				42.57			
2239	H & H EXPRESS	00001		INV	01/27/2026	3762791		187122	
	1 002 7750	RD&BR GEN	SHIPANDFRT			20.52			
		Invoice Net				20.52			
2239	H & H EXPRESS	00001		INV	01/27/2026	3763152		187123	
	1 002 7750	RD&BR GEN	SHIPANDFRT			33.69			
		Invoice Net				33.69			
2239	H & H EXPRESS	00001		INV	01/27/2026	3764197		187124	
	1 002 7750	RD&BR GEN	SHIPANDFRT			43.49			
		Invoice Net				43.49			
						CHECK TOTAL	155.89		----------
4244	DARCI LYNN HAUG	00001		INV	01/28/2026	2026-2		187143	
	1 00661 7110	PROBSVCS	OTHER			20.00			
		Invoice Net				20.00			
						CHECK TOTAL	20.00		----------
3804	HAUG, DARCI	00000		INV	01/22/2026	MAR25		186774	
	1 00661 6460	PROBSVCS	PER DIEM			288.00			
		Invoice Net				288.00			
						CHECK TOTAL	288.00		----------
399	HOME DEPOT CREDIT SERV	00003		INV	01/22/2026	2616379		186782	
	1 00661 7430	PROBSVCS	REPBLDGS			123.72			
		Invoice Net				123.72			
399	HOME DEPOT CREDIT SERV	00003		INV	01/22/2026	22609		186783	
	1 03410 7530	JUSTBLDGS	REPFACILIT			28.62			
		Invoice Net				28.62			
399	HOME DEPOT CREDIT SERV	00003		INV	01/22/2026	8616793		186784	
	1 00110 7530	BLDGGRD	REPFACILIT			41.97			
		Invoice Net				41.97			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
399 HOME DEPOT CREDIT SERV		00003		INV	01/22/2026	8521944		186785	
1 00110	8650	BLDGGRD		TOOLSSML		60.86			
		Invoice Net				60.86			
399 HOME DEPOT CREDIT SERV		00003		INV	01/22/2026	7511165		186786	
1 00110	8650	BLDGGRD		TOOLSSML		18.97			
		Invoice Net				18.97			
						CHECK TOTAL	274.14		----------
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	8520905		187176	
1 03450	7430	SHERADMIN		REPBLDGS		4.67			
		Invoice Net				4.67			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	8610268		187177	
1 00823	8650	911TECH		TOOLSSML		65.53			
		Invoice Net				65.53			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	1040141		187178	
1 03479	6530	MARINE PTR		OFFICE		14.94			
2 03479	7040	MARINE PTR		REPAIR		19.92			
		Invoice Net				34.86			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	3040355		187179	
1 03450	7430	SHERADMIN		REPBLDGS		12.40			
		Invoice Net				12.40			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	1522668		187180	
1 03461	7930	JAILDETENT		PRISLABOR		15.97			
		Invoice Net				15.97			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	5026485		187181	
1 03457	7040	SHERAUTO		REPAIR		49.55			
		Invoice Net				49.55			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	5512344		187182	
1 03457	7040	SHERAUTO		REPAIR		16.98			
		Invoice Net				16.98			
400 HOME DEPOT CREDIT SERV		00001		CRM	01/29/2026	1114303		187183	
1 03479	7040	MARINE PTR		REPAIR		-13.56			
		Invoice Net				-13.56			
400 HOME DEPOT CREDIT SERV		00001		CRM	01/29/2026	5114604		187184	
1 03457	7040	SHERAUTO		REPAIR		-29.94			
		Invoice Net				-29.94			
400 HOME DEPOT CREDIT SERV		00001		CRM	01/29/2026	2093792		187185	
1 03479	7040	MARINE PTR		REPAIR		-16.98			
		Invoice Net				-16.98			
400 HOME DEPOT CREDIT SERV		00001		INV	01/29/2026	9027223		187186	
1 00823	6530	911TECH		OFFICE		14.87			
2 00823	7430	911TECH		REPBLDGS		54.39			
		Invoice Net				69.26			
						CHECK TOTAL	208.74		----------
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	7620422		186861	
1 002	7430	RD&BR GEN		REPBLDGS		43.94			
		Invoice Net				43.94			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	6610539		186862	
1 002	7430	RD&BR GEN		REPBLDGS		33.43			
		Invoice Net				33.43			
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	6900677		186863	
1 002	8460	RD&BR GEN		SIGNS		133.97			
		Invoice Net				133.97			
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	92527		186864	
1 002	7418	RD&BR GEN		REPHTRUCKS		198.00			
		Invoice Net				198.00			
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	4025418		186865	
1 002	7430	RD&BR GEN		REPBLDGS		99.00			
		Invoice Net				99.00			
403 HOME DEPOT CREDIT SERV		00001		INV	01/26/2026	1025765		186866	
1 002	6540	RD&BR GEN		SHOP		119.57			
		Invoice Net				119.57			
						CHECK TOTAL	627.91		----------
3441 IDAHO ASSOC OF COUNTY		00001		INV	01/21/2026	IACA-26113		186730	
1 020	6510	REVAL		FEES/REG		35.00			
		Invoice Net				35.00			
						CHECK TOTAL	35.00		----------
3462 IDAHO DEPT OF LANDS		00001		INV	01/28/2026	M100020.26		187163	
1 00824	7660	911REPEATR		RTOTHER		11,818.91			
		Invoice Net				11,818.91			
						CHECK TOTAL	11,818.91		----------
5514 IDAHO NETWORK OF CHILD		00001		INV	01/22/2026	JAN2026		186789	
1 047	8990	GRANT		GNT EXPEND		1,000.00			
2 03473	6520	JUST-PA		DUES		1,000.00			
		Invoice Net				2,000.00			
						CHECK TOTAL	2,000.00		----------
3637 IDAHO STATE TAX COMMIS		00003		INV	01/21/2026	JAN26		186729	
1 020	6510	REVAL		FEES/REG		1,650.00			
		Invoice Net				1,650.00			
						CHECK TOTAL	1,650.00		----------
3667 INSIGHT DISTRIBUTING I		00001		INV	01/15/2026	0545578-IN		186655	
1 03475	7860	JUSTJUVDET		MISCEXPENS		418.70			
		Invoice Net				418.70			
3667 INSIGHT DISTRIBUTING I		00001		INV	01/27/2026	0545579		186999	
1 03461	8000	JAILDETENT		HYGIENE		286.25			
2 03461	6620	JAILDETENT		CLEANING		321.20			
		Invoice Net				607.45			
3667 INSIGHT DISTRIBUTING I		00001		INV	01/28/2026	0546118-IN		187105	
1 03461	8000	JAILDETENT		HYGIENE		229.00			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	2 03461 6620		JAILDETENT	CLEANING		93.90			
			Invoice Net			322.90			
						CHECK TOTAL	1,349.05		----------
6317	IT1 SOURCE LLC		00001	INV	02/25/2026	MS23704		187010	
	1 00115 8950		TECHNOLOG	SOFTWARE		61,125.56			
			Invoice Net			61,125.56			
6317	IT1 SOURCE LLC		00001	INV	02/25/2026	01076252		187015	
	1 00115 9430		TECHNOLOG	CAP - COMP		1,527.33			
			Invoice Net			1,527.33			
6317	IT1 SOURCE LLC		00001	INV	01/28/2026	MS23751		187083	
	1 34180 8950		JUST-GENEX	SOFTWARE		43.20			
			Invoice Net			43.20			
						CHECK TOTAL	62,696.09		----------
482	KAMINSKY, SULLENBERGER		00001	INV	01/28/2026	2026-05-16		187153	
	1 03453 6490		SHERPATROL	EDUCATION		325.00			
			Invoice Net			325.00			
482	KAMINSKY, SULLENBERGER		00001	INV	01/28/2026	2026-03-09		187154	
	1 03453 6490		SHERPATROL	EDUCATION		375.00			
			Invoice Net			375.00			
						CHECK TOTAL	700.00		----------
5484	KEISER JACOB JOSEPH		00001	INV	01/27/2026	JAN26		187033	
	1 03454 8971		SHERSEARCH	VOL PROG		61.90			
			Invoice Net			61.90			
						CHECK TOTAL	61.90		----------
6056	KELLER ASSOCIATES INC		00001	INV	01/26/2026	26-0254260		186869	
	1 047 8993		GRANT	RBGRANTS		3,095.34			
			Invoice Net			3,095.34			
						CHECK TOTAL	3,095.34		----------
507	KENWORTH SALES		00001	INV	01/26/2026	016P167415		186867	
	1 002 7418		RD&BR GEN	REPHTRUCKS		9,357.50			
			Invoice Net			9,357.50			
507	KENWORTH SALES		00001	INV	01/26/2026	024P52456		186868	
	1 002 7418		RD&BR GEN	REPHTRUCKS		553.28			
			Invoice Net			553.28			
507	KENWORTH SALES		00001	INV	01/26/2026	024P52391		186870	
	1 002 7418		RD&BR GEN	REPHTRUCKS		33.73			
			Invoice Net			33.73			
						CHECK TOTAL	9,944.51		----------
2289	KOOTENAI COUNTY 911		00002	INV	01/27/2026	2026-00000005		187019	
	1 00824 7820		911REPEATR	CTRCT SVCS		629.72			
			Invoice Net			629.72			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
						CHECK TOTAL	629.72		----------
6157	LEA AID ACQUISITION CO	00001		INV	01/28/2026	1259		187104	
	1 34180 7170	JUST-GENEX	NETWORK A			195.00			
		Invoice Net				195.00			
						CHECK TOTAL	195.00		----------
5943	STEEL LLC	00001		INV	01/16/2026	35760297		186683	
	1 00110 7530	BLDGGRD	REPFACILIT			900.73			
		Invoice Net				900.73			
						CHECK TOTAL	900.73		----------
1316	LES SCHWAB TIRE CENTER	00001		INV	01/29/2026	10800953842		187189	
	1 03457 7040	SHERAUTO	REPAIR			71.96			
		Invoice Net				71.96			
						CHECK TOTAL	71.96		----------
4433	MAJESTIC VIEW	00001		INV	01/20/2026	INV0388		186714	
	1 047 8994	GRANT	DEMGRANTS			4,716.25			
		Invoice Net				4,716.25			
4433	MAJESTIC VIEW	00001		INV	01/22/2026	INV0389		186769	
	1 047 8994	GRANT	DEMGRANTS			6,407.50			
		Invoice Net				6,407.50			
4433	MAJESTIC VIEW	00001		INV	01/26/2026	INV0390		186820	
	1 047 8994	GRANT	DEMGRANTS			5,321.25			
		Invoice Net				5,321.25			
4433	MAJESTIC VIEW	00001		INV	01/28/2026	INV0391		187066	
	1 047 8994	GRANT	DEMGRANTS			5,720.00			
		Invoice Net				5,720.00			
						CHECK TOTAL	22,165.00		----------
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24900404		187004	
	1 03461 8060	JAILDETENT	MEDICAL			343.15			
		Invoice Net				343.15			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24892342		187006	
	1 03461 8060	JAILDETENT	MEDICAL			712.62			
		Invoice Net				712.62			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24892337		187007	
	1 03461 8060	JAILDETENT	MEDICAL			1,275.53			
		Invoice Net				1,275.53			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24891672		187008	
	1 03461 8060	JAILDETENT	MEDICAL			60.40			
		Invoice Net				60.40			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24835675		187013	
	1 03461 8060	JAILDETENT	MEDICAL			316.20			
		Invoice Net				316.20			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24835413		187014	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	1 03461 8060	JAILDETENT		MEDICAL		69.50			
		Invoice Net				69.50			
4976	MCKESSON MEDICAL SURGI	00001		INV	01/27/2026	24834990		187016	
	1 03461 8060	JAILDETENT		MEDICAL		50.79			
		Invoice Net				50.79			
						CHECK TOTAL	2,828.19		----------
2568	CONCEPT COMM CORP.	00000		INV	02/01/2026	254280		186647	
	1 00115 8950	TECHNOLOG		SOFTWARE		154.95			
		Invoice Net				154.95			
						CHECK TOTAL	154.95		----------
2568	CONCEPT COMM CORP.	00001		INV	01/15/2026	253596		186665	
	1 00118 6890	GENEXP		INTERNET		94.95			
		Invoice Net				94.95			
2568	CONCEPT COMM CORP.	00001		INV	01/15/2026	253023		186680	
	1 00356 6980	AIRPRRIVR		OTHER UTIL		119.95			
		Invoice Net				119.95			
						CHECK TOTAL	214.90		----------
3836	A PYE-BARKER FIRE & SA	00001		INV	03/03/2026	7766771		187005	
	1 00115 8950	TECHNOLOG		SOFTWARE		101.78			
		Invoice Net				101.78			
3836	A PYE-BARKER FIRE & SA	00001		INV	02/01/2026	7767236		187020	
	1 00115 8950	TECHNOLOG		SOFTWARE		176.00			
		Invoice Net				176.00			
						CHECK TOTAL	277.78		----------
4315	CONNIE MORRIS	00000		INV	01/15/2026	MAR25		186654	
	1 00661 6460	PROBSVCS		PER DIEM		58.00			
		Invoice Net				58.00			
						CHECK TOTAL	58.00		----------
1417	MOUNTAIN VIEW FAMILY M	00001		INV	01/27/2026	24818		186990	
	1 03461 6830	JAILDETENT		BACKGR CHK		240.00			
		Invoice Net				240.00			
						CHECK TOTAL	240.00		----------
1422	MT. BALDY DENTAL	00001		INV	01/27/2026	19JAN26TF		186983	
	1 03461 8060	JAILDETENT		MEDICAL		399.00			
		Invoice Net				399.00			
1422	MT. BALDY DENTAL	00001		INV	01/27/2026	13JAN26TS		186985	
	1 03461 8060	JAILDETENT		MEDICAL		522.00			
		Invoice Net				522.00			
1422	MT. BALDY DENTAL	00001		INV	01/27/2026	15JAN26MB		186986	
	1 03461 8060	JAILDETENT		MEDICAL		603.00			
		Invoice Net				603.00			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
1422	MT. BALDY DENTAL	00001		INV	01/27/2026	14JAN26MS		186988	
	1 03461 8060	JAILDETENT		MEDICAL		553.00			
		Invoice Net				553.00			
1422	MT. BALDY DENTAL	00001		INV	01/27/2026	07JAN26JD		186989	
	1 03461 8060	JAILDETENT		MEDICAL		399.00			
		Invoice Net				399.00			
						CHECK TOTAL	2,476.00		----------
5148	MULTICARE CENTERS OF O	00001		INV	01/27/2026	161869		187017	
	1 03450 6820	SHERADMIN		DRUGTESTIN		150.00			
		Invoice Net				150.00			
						CHECK TOTAL	150.00		----------
1446	N & J'S GARAGE DOORS I	00001		INV	01/28/2026	13024		187155	
	1 03450 7430	SHERADMIN		REPBLDGS		324.00			
		Invoice Net				324.00			
						CHECK TOTAL	324.00		----------
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	264015		186915	
	1 03457 7040	SHERAUTO		REPAIR		13.74			
		Invoice Net				13.74			
6018	GENUINE PARTS COMPANY	00001		CRM	01/27/2026	261071		186925	
	1 03457 7040	SHERAUTO		REPAIR		-101.27			
		Invoice Net				-101.27			
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	262191		186926	
	1 03457 7040	SHERAUTO		REPAIR		7.19			
		Invoice Net				7.19			
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	264733		186927	
	1 03457 7040	SHERAUTO		REPAIR		177.35			
		Invoice Net				177.35			
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	264731		186929	
	1 03457 7040	SHERAUTO		REPAIR		10.95			
		Invoice Net				10.95			
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	264730		186930	
	1 03457 7040	SHERAUTO		REPAIR		3.65			
		Invoice Net				3.65			
6018	GENUINE PARTS COMPANY	00001		INV	01/26/2026	264847		186947	
	1 002 7418	RD&BR GEN		REPHTRUCKS		115.43			
		Invoice Net				115.43			
6018	GENUINE PARTS COMPANY	00001		INV	01/26/2026	816469		186948	
	1 002 7418	RD&BR GEN		REPHTRUCKS		785.00			
		Invoice Net				785.00			
6018	GENUINE PARTS COMPANY	00001		CRM	01/27/2026	264878		186991	
	1 03457 7040	SHERAUTO		REPAIR		-7.19			
		Invoice Net				-7.19			
6018	GENUINE PARTS COMPANY	00001		INV	01/27/2026	265086		186992	
	1 03457 7040	SHERAUTO		REPAIR		20.30			
		Invoice Net				20.30			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
6018 GENUINE PARTS COMPANY		00001		INV	01/27/2026	264861		186996	
1 03457	7040	SHERAUTO		REPAIR		92.08			
		Invoice Net				92.08			
6018 GENUINE PARTS COMPANY		00001		INV	01/27/2026	265845		187127	
1 002	7422	RD&BR GEN		REPHEQUIP		107.92			
		Invoice Net				107.92			
6018 GENUINE PARTS COMPANY		00001		INV	01/28/2026	260136		187144	
1 03457	7040	SHERAUTO		REPAIR		21.20			
		Invoice Net				21.20			
6018 GENUINE PARTS COMPANY		00001		INV	01/28/2026	261875		187145	
1 03457	7040	SHERAUTO		REPAIR		88.73			
		Invoice Net				88.73			
6018 GENUINE PARTS COMPANY		00001		INV	01/28/2026	266432		187159	
1 03457	7040	SHERAUTO		REPAIR		5.38			
		Invoice Net				5.38			
						CHECK TOTAL	1,340.46		----------
2320 NORTH 40 OUTFITTERS		00001		INV	01/26/2026	51073/B		186825	
1 00110	7530	BLDGGRD		REPFACILIT		8.99			
		Invoice Net				8.99			
2320 NORTH 40 OUTFITTERS		00001		INV	01/26/2026	051047/B		186871	
1 002	8460	RD&BR GEN		SIGNS		30.07			
		Invoice Net				30.07			
2320 NORTH 40 OUTFITTERS		00001		INV	01/26/2026	051045/B		186872	
1 002	7580	RD&BR GEN		REPSMPART		85.70			
		Invoice Net				85.70			
2320 NORTH 40 OUTFITTERS		00001		INV	01/26/2026	050993/B		186873	
1 002	6540	RD&BR GEN		SHOP		89.90			
		Invoice Net				89.90			
2320 NORTH 40 OUTFITTERS		00001		INV	01/27/2026	50935/B		187027	
1 037	7040	EBSNOW		REPAIR		128.88			
		Invoice Net				128.88			
2320 NORTH 40 OUTFITTERS		00001		INV	01/27/2026	053874/E		187028	
1 03452	7710	SHERDETECT		UNIFORMS		370.00			
		Invoice Net				370.00			
						CHECK TOTAL	713.54		----------
2328 NORTH IDAHO PROPANE		00001		INV	01/29/2026	253549		187175	
1 00118	6880	GENEXP		FUELFORHEA		300.00			
		Invoice Net				300.00			
						CHECK TOTAL	300.00		----------
5968 NORTH IDAHO TOWING LLC		00001		INV	01/27/2026	6235		186951	
1 03450	7060	SHERADMIN		TOWING		400.00			
		Invoice Net				400.00			
						CHECK TOTAL	400.00		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
2346 NORTHWEST AUTOBODY & T		00001		INV	01/15/2026	19053		186649	
1 024	6870	TORT		INS - DEDU		20,761.87			
		Invoice Net				20,761.87			
						CHECK TOTAL	20,761.87		----------
2346 NORTHWEST AUTOBODY & T		00002		INV	01/26/2026	F6X5261		186905	
1 024	6870	TORT		INS - DEDU		1,256.10			
		Invoice Net				1,256.10			
						CHECK TOTAL	1,256.10		----------
6467 NORTHWEST DENTAL BENEF		00002		INV	01/20/2026	20205099		186716	
1 083	6154	SI DENTAL		SI DENTCLA		1,731.30			
		Invoice Net				1,731.30			
						CHECK TOTAL	1,731.30		----------
6007 NORTHWEST SUPPLY COMPA		00001		INV	01/22/2026	14535		186779	
1 00110	6530	BLDGGRD		OFFICE		1,461.70			
		Invoice Net				1,461.70			
						CHECK TOTAL	1,461.70		----------
2771 O'REILLY AUTOMOTIVE IN		00001		INV	01/26/2026	3456-277808		186875	
1 002	7040	RD&BR GEN		REPAIR		1,043.08			
		Invoice Net				1,043.08			
2771 O'REILLY AUTOMOTIVE IN		00001		CRM	01/26/2026	3456-278280		186876	
1 002	7040	RD&BR GEN		REPAIR		-190.00			
		Invoice Net				-190.00			
2771 O'REILLY AUTOMOTIVE IN		00001		INV	01/27/2026	3456-276654		186908	
1 03457	7030	SHERAUTO		LUBRICANT		467.64			
		Invoice Net				467.64			
						CHECK TOTAL	1,320.72		----------
9999 Kevin Palmer		00000		INV	01/23/2026	V0037-25		186801	
1 00123	7810	PLANNING		REF, REIMB		175.00			
		Invoice Net				175.00			
						CHECK TOTAL	175.00		----------
9999 Lee Badger		00000		INV	01/23/2026	V0035-25		186803	
1 00123	7810	PLANNING		REF, REIMB		225.00			
		Invoice Net				225.00			
						CHECK TOTAL	225.00		----------
2788 OXARC		00001		INV	01/26/2026	0032497625		186935	
1 002	6540	RD&BR GEN		SHOP		176.95			
		Invoice Net				176.95			
						CHECK TOTAL	176.95		----------
2792 PAC WEST PARTS		00001		INV	01/26/2026	61253		186970	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	1 002 7580	RD&BR GEN		REPSMPART		179.96			
		Invoice Net				179.96			
					CHECK TOTAL		179.96		----------
1452	PANHANDLE HEALTH DISTR	00001		INV	01/20/2026	IN256		186719	
	1 011 8750	HEALTH		CONTRMISC		118,079.00			
		Invoice Net				118,079.00			
					CHECK TOTAL		118,079.00		----------
5203	PAPE MACHINERY INC	00001		INV	01/15/2026	4317459		186663	
	1 03475 7420	JUSTJUVDET		REPEQUIP		321.74			
		Invoice Net				321.74			
5203	PAPE MACHINERY INC	00001		INV	01/23/2026	16626331		186804	
	1 024 6870	TORT		INS - DEDU		179.28			
		Invoice Net				179.28			
5203	PAPE MACHINERY INC	00001		INV	01/23/2026	16615992		186858	
	1 024 6870	TORT		INS - DEDU		2,088.90			
		Invoice Net				2,088.90			
					CHECK TOTAL		2,589.92		----------
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	439196-1		186958	
	1 002 7040	RD&BR GEN		REPAIR		225.85			
		Invoice Net				225.85			
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	439043-1		186960	
	1 002 7750	RD&BR GEN		SHIPANDFRT		12.00			
	2 002 7040	RD&BR GEN		REPAIR		390.00			
		Invoice Net				402.00			
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	438797-1		186961	
	1 002 7040	RD&BR GEN		REPAIR		50.03			
		Invoice Net				50.03			
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	439197-1		186963	
	1 002 7040	RD&BR GEN		REPAIR		122.18			
		Invoice Net				122.18			
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	439182-1		186964	
	1 002 7040	RD&BR GEN		REPAIR		1,241.08			
		Invoice Net				1,241.08			
1481	PATTI'S ACTION AUTO SU	00001		INV	01/26/2026	439169-1		186966	
	1 002 7040	RD&BR GEN		REPAIR		474.46			
		Invoice Net				474.46			
					CHECK TOTAL		2,515.60		----------
1494	PEAK1 ADMINISTRATION L	00000		INV	01/20/2026	172355		186717	
	1 082 6155	SI MEDICAL		SI ADMINFE		134.08			
	2 024 6220	TORT		COBRA ADM		352.44			
		Invoice Net				486.52			
					CHECK TOTAL		486.52		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
1494	PEAK1 ADMINISTRATION L	00001		INV	01/20/2026	FSARollover01012026		186715	
	1 082 4045	SI MEDICAL		SPEC REV		6,419.61			
		Invoice Net				6,419.61			
						CHECK TOTAL	6,419.61		----------
3833	PERSONNEL EVALUATION I	00001		INV	01/27/2026	56723		186997	
	1 03461 6830	JAILDETENT		BACKGR CHK		100.00			
	2 03453 6830	SHERPATROL		BACKGR CHK		125.00			
	3 03479 6830	MARINE PTR		BACKGR CHK		50.00			
		Invoice Net				275.00			
						CHECK TOTAL	275.00		----------
3329	PRIEST RIVER ACE HARDW	00002		INV	01/26/2026	412900		186938	
	1 002 8460	RD&BR GEN		SIGNS		158.99			
		Invoice Net				158.99			
3329	PRIEST RIVER ACE HARDW	00002		INV	01/26/2026	412607		186968	
	1 002 6720	RD&BR GEN		SM ASSETS		35.99			
	2 002 6540	RD&BR GEN		SHOP		57.98			
		Invoice Net				93.97			
						CHECK TOTAL	252.96		----------
4710	RADONICH, LUKE	00000		INV	01/28/2026	JAN26		187115	
	1 03461 6480	JAILDETENT		PRIS TREXP		81.00			
		Invoice Net				81.00			
						CHECK TOTAL	81.00		----------
6003	RED'S POWER SUPPLY, LL	00001		INV	01/26/2026	4459		186878	
	1 002 6540	RD&BR GEN		SHOP		48.00			
		Invoice Net				48.00			
6003	RED'S POWER SUPPLY, LL	00001		INV	01/26/2026	4458		186879	
	1 002 6540	RD&BR GEN		SHOP		195.72			
		Invoice Net				195.72			
						CHECK TOTAL	243.72		----------
3696	REDWOOD TOXICOLOGY LAB	00001		INV	01/15/2026	117101202512		186668	
	1 00661 8830	PROBSVCS		ADMISDNPRB		221.51			
		Invoice Net				221.51			
						CHECK TOTAL	221.51		----------
6438	REGENCE BLUESHIELD OF	00000		INV	01/21/2026	260150000712		186768	
	1 082 6155	SI MEDICAL		SI ADMINFE		16,770.90			
		Invoice Net				16,770.90			
						CHECK TOTAL	16,770.90		----------
1530	RIVERSIDE HOTEL THE	00001		INV	01/23/2026	450965		186817	
	1 004 6440	ELECTIONS		TRAVEL		519.00			
		Invoice Net				519.00			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
						CHECK TOTAL	519.00		----------
4053	SAFARILAND LLC	00002		INV	01/29/2026	I26-015333		187191	
	1 03452 8590	SHERDETECT		EQUIPMENT		199.00			
	2 03453 8590	SHERPATROL		EQUIPMENT		796.00			
		Invoice Net				995.00			
						CHECK TOTAL	995.00		----------
755	SAFETY-KLEEN CORPORATI	00001		INV	01/26/2026	98582066		186886	
	1 002 6540	RD&BR GEN		SHOP		348.20			
		Invoice Net				348.20			
						CHECK TOTAL	348.20		----------
775	SANDPOINT BUILDING SUP	00001		INV	01/27/2026	2517829		187026	
	1 038 7540	WATER		REPDOCKS		207.50			
		Invoice Net				207.50			
775	SANDPOINT BUILDING SUP	00001		INV	01/29/2026	2517283		187171	
	1 00110 7530	BLDGGRD		REPFACILIT		16.91			
		Invoice Net				16.91			
						CHECK TOTAL	224.41		----------
779	SANDPOINT GARAGE DOORS	00001		INV	01/26/2026	69		186885	
	1 002 7430	RD&BR GEN		REPBLDGS		377.00			
		Invoice Net				377.00			
						CHECK TOTAL	377.00		----------
6541	SCHWEITZER ENGINEERING	00001		INV	01/28/2026	INV-001198032		187158	
	1 00823 6580	911TECH		COMPUTER		41.68			
		Invoice Net				41.68			
						CHECK TOTAL	41.68		----------
2443	SCOTTCO DISTRIBUTORS I	00001		INV	01/26/2026	0074288		186822	
	1 038 7540	WATER		REPDOCKS		546.08			
		Invoice Net				546.08			
						CHECK TOTAL	546.08		----------
2456	SELKIRK ASSOCIATION OF	00001		INV	01/21/2026	48449		186728	
	1 020 6520	REVAL		DUES		45.00			
		Invoice Net				45.00			
						CHECK TOTAL	45.00		----------
2459	SELKIRK PRESS INC.	00001		INV	01/15/2026	23137		186662	
	1 00661 6530	PROBSVCS		OFFICE		15.00			
		Invoice Net				15.00			
2459	SELKIRK PRESS INC.	00001		INV	01/23/2026	23178		186802	
	1 00123 6530	PLANNING		OFFICE		244.00			
		Invoice Net				244.00			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
						CHECK TOTAL	259.00		----------
6538 SERVER SUPPLY.COM INC		00001		INV	02/27/2026	4467475		187128	
1 00115	9430	TECHNOLOG		CAP -	COMP	4,940.00			
		Invoice Net				4,940.00			
						CHECK TOTAL	4,940.00		----------
6184 MICHELLE R SHORMAN		00001		INV	01/27/2026	9598		186956	
1 03453	7110	SHERPATROL		OTHER		80.00			
2 03461	7110	JAILDETENT		OTHER		32.00			
		Invoice Net				112.00			
						CHECK TOTAL	112.00		----------
2878 SIRENNET.COM		00001		INV	01/28/2026	0287476		187087	
1 03457	7040	SHERAUTO		REPAIR		1,333.60			
		Invoice Net				1,333.60			
						CHECK TOTAL	1,333.60		----------
2879 SIX ROBBLEES' INC		00001		INV	01/26/2026	05P85315		186880	
1 002	7418	RD&BR GEN		REPHTRUCKS		307.37			
		Invoice Net				307.37			
						CHECK TOTAL	307.37		----------
1611 SNAP ON TOOLS		00001		INV	01/28/2026	012726169821		187085	
1 03457	8650	SHERAUTO		TOOLSSML		247.50			
		Invoice Net				247.50			
1611 SNAP ON TOOLS		00001		INV	01/28/2026	011326169255		187095	
1 03457	8650	SHERAUTO		TOOLSSML		332.25			
		Invoice Net				332.25			
1611 SNAP ON TOOLS		00001		INV	01/28/2026	012026169572		187100	
1 03457	8650	SHERAUTO		TOOLSSML		240.50			
		Invoice Net				240.50			
1611 SNAP ON TOOLS		00001		INV	01/28/2026	012026169573		187101	
1 03457	8650	SHERAUTO		TOOLSSML		175.00			
		Invoice Net				175.00			
						CHECK TOTAL	995.25		----------
1646 SPECIALTY AUTO GLASS		00001		INV	01/26/2026	I0084046		186860	
1 024	6870	TORT		INS -	DEDU	200.33			
		Invoice Net				200.33			
1646 SPECIALTY AUTO GLASS		00001		INV	01/28/2026	I0084031		187135	
1 024	6870	TORT		INS -	DEDU	707.96			
		Invoice Net				707.96			
1646 SPECIALTY AUTO GLASS		00001		INV	01/28/2026	I0083964		187169	
1 024	6870	TORT		INS -	DEDU	60.00			
		Invoice Net				60.00			
1646 SPECIALTY AUTO GLASS		00001		INV	01/29/2026	I0084033		187193	

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
	1 024 6870	TORT		INS - DEDU		510.18			
		Invoice Net				510.18			
					CHECK TOTAL		1,478.47		----------
1663	SPOKANE HOUSE OF HOSE	00001		INV	01/26/2026	INV6291		186882	
	1 002 7418	RD&BR GEN		REPHTRUCKS		4.10			
		Invoice Net				4.10			
1663	SPOKANE HOUSE OF HOSE	00001		INV	01/26/2026	INV7224		186883	
	1 002 7030	RD&BR GEN		LUBRICANT		223.44			
	2 002 7418	RD&BR GEN		REPHTRUCKS		434.66			
		Invoice Net				658.10			
1663	SPOKANE HOUSE OF HOSE	00001		INV	01/26/2026	INV7573		186884	
	1 002 7418	RD&BR GEN		REPHTRUCKS		238.61			
		Invoice Net				238.61			
					CHECK TOTAL		900.81		----------
832	STATE INSURANCE FUND	00001		INV	02/06/2026	30667493		186787	
	1 024 6210	TORT		WORK COMP		62,072.00			
	2 002 6210	RD&BR GEN		WORK COMP		17,750.00			
	3 023 6210	SOL WASTE		WORK COMP		9,000.00			
	4 800 2618	AUDITOR TR		RECEIPTS		1,000.00			
		Invoice Net				89,822.00			
					CHECK TOTAL		89,822.00		----------
4322	STELLA, PHILLIP	00000		INV	01/27/2026	JAN26A		187030	
	1 03452 6440	SHERDETECT		TRAVEL		38.00			
		Invoice Net				38.00			
4322	STELLA, PHILLIP	00000		INV	01/28/2026	JAN26B		187096	
	1 03452 6440	SHERDETECT		TRAVEL		257.16			
		Invoice Net				257.16			
4322	STELLA, PHILLIP	00000		INV	01/28/2026	JAN26C		187112	
	1 03452 6440	SHERDETECT		TRAVEL		151.00			
		Invoice Net				151.00			
					CHECK TOTAL		446.16		----------
3763	STREAMLINE SOLUTIONS L	00001		INV	01/28/2026	2026011102		187098	
	1 00823 8950	911TECH		SOFTWARE		525.00			
		Invoice Net				525.00			
					CHECK TOTAL		525.00		----------
5227	SWANSTROM, TED	00000		INV	01/27/2026	JAN26		187031	
	1 03452 6440	SHERDETECT		TRAVEL		243.00			
		Invoice Net				243.00			
					CHECK TOTAL		243.00		----------
3162	TAYLOR & SONS CHEVROLE	00001		INV	01/15/2026	96958		186657	
	1 00661 7040	PROBSVCS		REPAIR		153.07			
		Invoice Net				153.07			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
3162 TAYLOR & SONS CHEVROLE		00001		CRM	01/27/2026	152534		186910	
1 03457	7040	SHERAUTO		REPAIR		-125.00			
		Invoice Net				-125.00			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152556		186911	
1 03457	7040	SHERAUTO		REPAIR		137.82			
		Invoice Net				137.82			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152555		186912	
1 03457	7040	SHERAUTO		REPAIR		64.86			
		Invoice Net				64.86			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152563		186913	
1 03457	7040	SHERAUTO		REPAIR		46.68			
		Invoice Net				46.68			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152567		186914	
1 03457	7040	SHERAUTO		REPAIR		93.36			
		Invoice Net				93.36			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152579		186993	
1 03457	7040	SHERAUTO		REPAIR		227.15			
		Invoice Net				227.15			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/27/2026	152599		186994	
1 03457	7040	SHERAUTO		REPAIR		620.84			
		Invoice Net				620.84			
3162 TAYLOR & SONS CHEVROLE		00001		INV	01/28/2026	152623		187160	
1 03457	7040	SHERAUTO		REPAIR		28.76			
		Invoice Net				28.76			
						CHECK TOTAL	1,247.54		----------
3349 THOMSON REUTERS WEST P		00001		INV	01/27/2026	853012572		187018	
1 03452	8950	SHERDETECT		SOFTWARE		553.68			
		Invoice Net				553.68			
						CHECK TOTAL	553.68		----------
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72160595		186916	
1 002	6540	RD&BR GEN		SHOP		1,116.31			
		Invoice Net				1,116.31			
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72161443		186917	
1 002	6640	RD&BR GEN		SAFETY		81.44			
2 002	6540	RD&BR GEN		SHOP		45.92			
		Invoice Net				127.36			
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72161242		186918	
1 002	6540	RD&BR GEN		SHOP		311.86			
		Invoice Net				311.86			
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72163425		186919	
1 002	6540	RD&BR GEN		SHOP		132.66			
		Invoice Net				132.66			
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72163574		186920	
1 002	6540	RD&BR GEN		SHOP		294.26			
		Invoice Net				294.26			

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
3357 TIFCO INDUSTRIES		00001		INV	01/26/2026	72163515		186921	
1 002	6640	RD&BR GEN		SAFETY		296.94			
		Invoice Net				296.94			
3357 TIFCO INDUSTRIES		00001		INV	01/27/2026	72159211		187003	
1 03457	8650	SHERAUTO		TOOLSSML		645.65			
2 03457	7040	SHERAUTO		REPAIR		1,061.51			
		Invoice Net				1,707.16			
3357 TIFCO INDUSTRIES		00001		INV	01/27/2026	72161901		187021	
1 03457	7040	SHERAUTO		REPAIR		114.64			
2 03457	8650	SHERAUTO		TOOLSSML		179.95			
		Invoice Net				294.59			
						CHECK TOTAL	4,281.14		----------
6045 TMA @ YOUR SERVICE, LL		00001		INV	01/28/2026	42316		187136	
1 00118	6840	GENEXP		HEALTH WEL		796.00			
		Invoice Net				796.00			
						CHECK TOTAL	796.00		----------
5364 TRINITY SERVICES GROUP		00001		INV	01/28/2026	3028800297		187099	
1 03462	7630	JAILKITCH		FOOD		7,165.85			
		Invoice Net				7,165.85			
5364 TRINITY SERVICES GROUP		00001		INV	01/28/2026	3028800298		187109	
1 03462	7630	JAILKITCH		FOOD		7,317.52			
		Invoice Net				7,317.52			
5364 TRINITY SERVICES GROUP		00001		INV	01/29/2026	3028800299		187192	
1 03462	7630	JAILKITCH		FOOD		6,794.10			
		Invoice Net				6,794.10			
						CHECK TOTAL	21,277.47		----------
4548 TRUCKPRO LLC		00001		INV	01/26/2026	274-0034078		186922	
1 002	7418	RD&BR GEN		REPHTRUCKS		322.56			
		Invoice Net				322.56			
4548 TRUCKPRO LLC		00001		CRM	01/26/2026	274-0032140		186923	
1 002	7418	RD&BR GEN		REPHTRUCKS		-37.25			
		Invoice Net				-37.25			
4548 TRUCKPRO LLC		00001		INV	01/26/2026	274-0034008		186924	
1 002	7418	RD&BR GEN		REPHTRUCKS		376.44			
		Invoice Net				376.44			
						CHECK TOTAL	661.75		----------
1708 UNITED DATA SECURITY		00001		INV	01/15/2026	150641		186652	
1 01262	7110	MOTVEHPR		OTHER		65.00			
		Invoice Net				65.00			
1708 UNITED DATA SECURITY		00001		INV	01/16/2026	150824		186690	
1 03473	7110	JUST-PA		OTHER		45.50			
		Invoice Net				45.50			
						CHECK TOTAL	110.50		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		VOUCHER	CHECK
1714	UNITED PARCEL SERVICE	00001		INV	01/28/2026	00001Y2V32046		187090	
	1 03451 6750	SHERCLCREC		POSTAGE		49.65			
		Invoice Net				49.65			
1714	UNITED PARCEL SERVICE	00001		INV	01/28/2026	00001Y2V32026		187091	
	1 03451 6750	SHERCLCREC		POSTAGE		61.96			
		Invoice Net				61.96			
1714	UNITED PARCEL SERVICE	00001		INV	01/28/2026	00001Y2V32036		187092	
	1 03451 6750	SHERCLCREC		POSTAGE		25.00			
		Invoice Net				25.00			
						CHECK TOTAL	136.61		----------
1721	UNIVERSITY OF IDAHO -	00001		INV	01/26/2026	CDA26-02		186928	
	1 002 6490	RD&BR GEN		EDUCATION		150.00			
		Invoice Net				150.00			
						CHECK TOTAL	150.00		----------
5509	KULISEK ENTERPRISES LL	00001		INV	01/28/2026	BCFO 12/25		187084	
	1 00824 6930	911REPEATR		ELECTRIC		280.00			
		Invoice Net				280.00			
						CHECK TOTAL	280.00		----------
6271	JON VANGESEN	00000		INV	01/27/2026	JAN26		187032	
	1 03451 6530	SHERCLCREC		OFFICE		69.47			
		Invoice Net				69.47			
						CHECK TOTAL	69.47		----------
6437	VSP VISION CARE INC	00001		INV	01/20/2026	824431208		186724	
	1 082 6156	SI MEDICAL		SIMEDCLAIM		3,903.86			
		Invoice Net				3,903.86			
						CHECK TOTAL	3,903.86		----------
6524	DAVID C BARTH	00001		INV	01/15/2026	2760		186658	
	1 047 8992	GRANT		JSGRANTS		140.00			
		Invoice Net				140.00			
6524	DAVID C BARTH	00001		INV	01/15/2026	2731		186659	
	1 047 8992	GRANT		JSGRANTS		140.00			
		Invoice Net				140.00			
6524	DAVID C BARTH	00001		INV	01/15/2026	2736		186660	
	1 047 8992	GRANT		JSGRANTS		140.00			
		Invoice Net				140.00			
6524	DAVID C BARTH	00001		INV	01/15/2026	2738		186661	
	1 047 8992	GRANT		JSGRANTS		140.00			
		Invoice Net				140.00			
6524	DAVID C BARTH	00001		INV	01/22/2026	2788		186770	
	1 047 8992	GRANT		JSGRANTS		140.00			
		Invoice Net				140.00			
						CHECK TOTAL	700.00		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6190	WESTERN COMMUNITY INSU	00001		INV	02/11/2026	08-435083-03JAN	186792	
1	024 6850	TORT		INS - LIAB		175,865.26		
		Invoice Net				175,865.26		
						CHECK TOTAL 175,865.26		----------
3568	WHITE CROSS PHARMACY	00001		INV	01/27/2026	BCJ 12312025	186941	
1	03461 8060	JAILDETENT		MEDICAL		302.26		
2	03461 8060	JAILDETENT		MEDICAL		17.11		
3	03461 8060	JAILDETENT		MEDICAL		162.94		
4	03461 8060	JAILDETENT		MEDICAL		71.34		
5	03461 8060	JAILDETENT		MEDICAL		137.16		
6	03461 8060	JAILDETENT		MEDICAL		23.39		
7	03461 8060	JAILDETENT		MEDICAL		30.02		
8	03461 8060	JAILDETENT		MEDICAL		33.50		
9	03461 8060	JAILDETENT		MEDICAL		7.95		
10	03461 8060	JAILDETENT		MEDICAL		21.52		
11	03461 8060	JAILDETENT		MEDICAL		157.22		
12	03461 8060	JAILDETENT		MEDICAL		34.32		
13	03461 8060	JAILDETENT		MEDICAL		42.40		
14	03461 8060	JAILDETENT		MEDICAL		19.15		
15	03461 8060	JAILDETENT		MEDICAL		42.16		
16	03461 8060	JAILDETENT		MEDICAL		126.38		
17	03461 8060	JAILDETENT		MEDICAL		89.52		
18	03461 8060	JAILDETENT		MEDICAL		7.95		
19	03461 8060	JAILDETENT		MEDICAL		68.78		
20	03461 8060	JAILDETENT		MEDICAL		46.59		
21	03461 8060	JAILDETENT		MEDICAL		7.95		
22	03461 8060	JAILDETENT		MEDICAL		14.91		
23	03461 8060	JAILDETENT		MEDICAL		43.95		
24	03461 8060	JAILDETENT		MEDICAL		37.30		
25	03461 8060	JAILDETENT		MEDICAL		15.55		
26	03461 8060	JAILDETENT		MEDICAL		17.86		
27	03461 8060	JAILDETENT		MEDICAL		50.89		
28	03461 8060	JAILDETENT		MEDICAL		108.22		
29	03461 8060	JAILDETENT		MEDICAL		7.95		
30	03461 8060	JAILDETENT		MEDICAL		22.88		
31	03461 8060	JAILDETENT		MEDICAL		55.21		
32	03461 8060	JAILDETENT		MEDICAL		83.94		
33	03461 8060	JAILDETENT		MEDICAL		30.02		
		Invoice Net				1,938.29		
						CHECK TOTAL 1,938.29		----------
3589	WILLAMETTE DENTAL	00001		INV	01/27/2026	ID29February2026	186984	
1	083 6154	SI DENTAL		SI DENTCLA		6,828.20		
		Invoice Net				6,828.20		
						CHECK TOTAL 6,828.20		----------

DRAFT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5284 NORTHWEST FIBER LLC		00001		INV	01/15/2026	208-189-0160JAN26	186667	
1 00823	6920	911TECH		TELEPHONE		2,810.36		
		Invoice Net				2,810.36		
5284 NORTHWEST FIBER LLC		00001		INV	01/20/2026	208-197-1279JAN26	186720	
1 00823	6920	911TECH		TELEPHONE		4,626.54		
		Invoice Net				4,626.54		
5284 NORTHWEST FIBER LLC		00001		INV	01/20/2026	208-265-4256JAN26	186721	
1 00115	6920	TECHNOLOG		TELEPHONE		24.55		
		Invoice Net				24.55		
5284 NORTHWEST FIBER LLC		00001		INV	01/20/2026	208-266-0196JAN26	186722	
1 00115	6920	TECHNOLOG		TELEPHONE		99.47		
		Invoice Net				99.47		
5284 NORTHWEST FIBER LLC		00001		INV	01/20/2026	208-266-1608JAN26	186723	
1 00115	6920	TECHNOLOG		TELEPHONE		192.67		
		Invoice Net				192.67		
5284 NORTHWEST FIBER LLC		00001		INV	01/22/2026	208-189-0229JAN26	186780	
1 00115	6920	TECHNOLOG		TELEPHONE		12,157.39		
		Invoice Net				12,157.39		
5284 NORTHWEST FIBER LLC		00001		INV	01/22/2026	208*265-5471JAN26	186781	
1 00115	6920	TECHNOLOG		TELEPHONE		1,662.32		
		Invoice Net				1,662.32		
5284 NORTHWEST FIBER LLC		00001		INV	01/26/2026	208-263-3074JAN26	186827	
1 00115	6920	TECHNOLOG		TELEPHONE		71.72		
		Invoice Net				71.72		
5284 NORTHWEST FIBER LLC		00001		INV	01/26/2026	208-443-8217JAN26	186828	
1 00115	6920	TECHNOLOG		TELEPHONE		93.22		
		Invoice Net				93.22		
					CHECK TOTAL	21,738.24		----------
451 INVOICES				WARRANT TOTAL		917,904.20	917,904.20	

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
001	00101	CLERK	001-01-00-000-7410-	REPAIRS/MAINT - OFFICE	41.05	19,142.86
001	00101	CLERK	001-01-00-000-9350-	CAPITAL - LEASE EXPEND	135.00	-15,019.73
001	00103	TREASURER/TAX COLL	001-03-00-000-7850-	SERVICE CHARGES	1,955.00	89,164.57
001	00103	TREASURER/TAX COLL	001-03-00-000-8670-	CONTRACTED LABOR	3,910.20	89,164.57
001	00104	PURCHASING	001-04-00-000-6530-	SUPPLIES - OFFICE	125.00	3,024.32
001	00105	COMMISSIONERS	001-05-00-000-6450-	TRAVEL - MILEAGE	28.00	15,781.03
001	00105	COMMISSIONERS	001-05-00-000-6530-	SUPPLIES - OFFICE	74.25	15,781.03
001	00105	COMMISSIONERS	001-05-00-000-9350-	CAPITAL - LEASE EXPEND	262.00	2,152.00
001	00106	CORONER	001-06-00-000-6490-	EDUCATION	147.00	64,648.99
001	00110	FACILITIES	001-10-00-000-6530-	SUPPLIES - OFFICE	1,461.70	115,095.70
001	00110	FACILITIES	001-10-00-000-7530-	REPAIRS/MAINT - FACILI	1,151.81	115,095.70
001	00110	FACILITIES	001-10-00-000-8650-	TOOLS & SMALL EQUIPMEN	95.81	115,095.70
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	14,301.34	359,923.80
001	00115	TECHNOLOGY	001-15-00-000-8950-	SOFTWARE AND SOFTWAR S	65,232.39	359,923.80
001	00115	TECHNOLOGY	001-15-00-000-9430-	CAPITAL - COMPUTERS &	7,720.84	70,742.07
001	00118	GENERAL FUND EXPEN	001-18-00-000-6840-	HEALTH & WELLNESS PROG	796.00	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-6880-	UTILITIES - FUEL FOR H	300.00	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-6890-	UTILITIES - INTERNET	94.95	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-6930-	UTILITIES - ELECTRICIT	9,145.55	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-6980-	UTILITIES - OTHER	7,795.27	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-7115-	ADMINISTRATION OF EE B	622.50	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-7800-	PRINTING	461.18	697,598.36
001	00118	GENERAL FUND EXPEN	001-18-00-000-7860-	MISCELLANEOUS EXPENSES	88.80	697,598.36
001	00122	VETERANS SERVICES	001-22-00-000-7410-	REPAIRS/MAINT - OFFICE	16.53	7,115.66
001	00122	VETERANS SERVICES	001-22-00-000-9350-	CAPITAL - LEASE EXPEND	67.00	7,115.66
001	00123	PLANNING	001-23-00-000-6461-	P&Z - TRAVEL & MEALS R	100.80	81,353.69
001	00123	PLANNING	001-23-00-000-6530-	SUPPLIES - OFFICE	326.50	81,353.69
001	00123	PLANNING	001-23-00-000-6790-	COPY MACHINE USE/MAINT	170.76	81,353.69
001	00123	PLANNING	001-23-00-000-7260-	PROF. SVCS - ENGINEERI	240.00	81,353.69
001	00123	PLANNING	001-23-00-000-7270-	PROF. SVCS - SURVEYING	1,497.56	81,353.69
001	00123	PLANNING	001-23-00-000-7810-	REFUNDS, REIMBURSEMENT	400.00	81,353.69
001	00123	PLANNING	001-23-00-000-9350-	CAPITAL - LEASE EXPEND	204.00	1,909.00
001	00124	GIS	001-24-00-000-6490-	EDUCATION	385.00	22,947.12
001	00124	GIS	001-24-00-000-6530-	SUPPLIES - OFFICE	5.18	22,947.12
001	00124	GIS	001-24-00-000-6720-	SMALL ASSETS AND EQUIP	29.98	22,947.12
001	00124	GIS	001-24-00-000-9350-	CAPITAL - LEASE EXPEND	64.00	514.00
001	00127	RISK MANAGEMENT	001-27-00-000-6520-	DUES/MEMBERSHIP/LICENS	125.00	1,075.00
001	01110	EMERGENCY MANAGEME	001-11-00-000-7040-	VEHICLES - REPAIR/MAIN	2,204.72	42,642.60
001	01262	MOTOR VEHICLE - PR	001-26-02-000-7110-	PROF. SVCS - OTHER	65.00	16,612.21
				FUND TOTAL	121,847.67	
002	002	ROAD & BRIDGE	002-00-00-000-6210-	WORKERS COMP INS	17,750.00	1,049,395.82
002	002	ROAD & BRIDGE	002-00-00-000-6490-	EDUCATION	150.00	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6530-	SUPPLIES - OFFICE	49.78	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6540-	SUPPLIES - SHOP	4,442.57	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6560-	SUPPLIES - LAUNDRY	490.26	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6640-	SUPPLIES - SAFETY	378.38	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6720-	SMALL ASSETS AND EQUIP	35.99	8,437,099.06

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
002	002	ROAD & BRIDGE	002-00-00-000-6880-	UTILITIES - FUEL FOR H	3,448.93	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-6930-	UTILITIES - ELECTRICIT	828.26	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7000-	VEHICLES - FUEL, GASOL	1,697.67	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7010-	VEHICLES - FUEL, DIESE	14,727.80	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7020-	VEHICLES - TIRES	203.00	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7030-	VEHICLES - LUBRICANTS	2,059.49	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7040-	VEHICLES - REPAIR/MAIN	6,453.95	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7418-	REPAIRS/MAINT - HEAVY	22,604.62	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7422-	REPAIRS/MAINT - HEAVY	865.45	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7430-	REPAIRS/MAINT - BLDGS/	1,423.37	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7580-	REPAIRS/MAINT - SMALL	265.66	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7690-	ADVERTISING	70.06	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-7750-	SHIPPING AND FREIGHT	217.89	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-8460-	SIGNS	323.03	8,437,099.06
002	002	ROAD & BRIDGE	002-00-00-000-9350-	CAPITAL - LEASE EXPEND	99.00	1,246,376.25
				FUND TOTAL	78,585.16	
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6930-	UTILITIES - ELECTRICIT	502.80	179,909.43
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6980-	UTILITIES - OTHER	241.79	179,909.43
003	00355	AIRPORT - SANDPOIN	003-55-00-000-7420-	REPAIRS/MAINT - EQUIPM	86.00	179,909.43
003	00356	AIRPORT - PRIEST R	003-56-00-000-6980-	UTILITIES - OTHER	119.95	8,406.54
				FUND TOTAL	950.54	
004	004	ELECTIONS	004-00-00-000-6440-	TRAVEL	519.00	158,492.56
				FUND TOTAL	519.00	
006	00661	PROBATION SERVICES	006-61-00-000-6460-	TRAVEL - MEALS/PER DIE	346.00	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-6510-	EDUCATION - FEES/REGIS	525.00	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-6530-	SUPPLIES - OFFICE	20.99	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-6670-	SUPPLIES - OTHER	140.21	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-7040-	VEHICLES - REPAIR/MAIN	153.07	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-7110-	PROF. SVCS - OTHER	20.00	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-7430-	REPAIRS/MAINT - BLDGS/	873.72	71,506.63
006	00661	PROBATION SERVICES	006-61-00-000-8830-	ADULT AL/DRUG MISD PRO	1,071.58	71,506.63
				FUND TOTAL	3,150.57	
008	00822	911 OPERATIONS	008-00-22-000-6490-	EDUCATION	2,280.25	37,498.28
008	00822	911 OPERATIONS	008-00-22-000-6530-	SUPPLIES - OFFICE	77.67	37,498.28
008	00822	911 OPERATIONS	008-00-22-000-7410-	REPAIRS/MAINT - OFFICE	64.64	37,498.28
008	00822	911 OPERATIONS	008-00-22-000-9350-	CAPITAL - LEASE EXPEND	154.75	1,256.00
008	00823	911 TECHNOLOGY	008-00-23-000-6530-	SUPPLIES - OFFICE	267.56	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-6580-	SUPPLIES - COMPUTER	41.68	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-6600-	SUPPLIES - NETWORK	208.20	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-6900-	UTILITIES - CELLULAR T	50.85	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-6920-	UTILITIES - TELEPHONE	7,436.90	300,847.98

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
008	00823	911 TECHNOLOGY	008-00-23-000-7430-	REPAIRS/MAINT - BLDGS/	54.39	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-8650-	TOOLS & SMALL EQUIPMEN	65.53	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-8940-	COMPUTER - SUPPORT & U	151.96	300,847.98
008	00823	911 TECHNOLOGY	008-00-23-000-8950-	SOFTWARE AND SOFTWAR S	525.00	300,847.98
008	00824	911 REPEATER SITE	008-00-24-000-6930-	UTILITIES - ELECTRICIT	280.00	300,847.98
008	00824	911 REPEATER SITE	008-00-24-000-7660-	RENT/LEASE - OTHER	12,110.25	300,847.98
008	00824	911 REPEATER SITE	008-00-24-000-7820-	CONTRACT SERVICES	629.72	300,847.98
				FUND TOTAL	24,399.35	
011	011	HEALTH DISTRICT	011-00-00-000-8750-	CONTRACTS - MISC	118,079.00	276,159.00
				FUND TOTAL	118,079.00	
017	017	JUNIOR COLLEGE TUI	017-00-00-000-8750-	CONTRACTS - MISC	1,450.00	288,400.00
				FUND TOTAL	1,450.00	
020	020	REVALUATION	020-00-00-000-6450-	TRAVEL - MILEAGE	42.00	349,551.35
020	020	REVALUATION	020-00-00-000-6510-	EDUCATION - FEES/REGIS	1,685.00	349,551.35
020	020	REVALUATION	020-00-00-000-6520-	DUES/MEMBERSHIP/LICENS	45.00	349,551.35
				FUND TOTAL	1,772.00	
023	023	SOLID WASTE	023-00-00-000-6210-	WORKERS COMP INS	9,000.00	562,957.24
023	023	SOLID WASTE	023-00-00-000-7000-	VEHICLES - FUEL, GASOL	97.65	6,604,332.71
023	02380	SW - LONGHAUL	023-00-80-000-7380-	TIPPING FLOOR OPERATIO	625.00	6,604,332.71
023	02381	SW - LOCAL	023-00-81-000-6980-	UTILITIES - OTHER	646.62	6,604,332.71
				FUND TOTAL	10,369.27	
024	024	TORT	024-00-00-000-6210-	WORKERS COMP INS	62,072.00	440,505.02
024	024	TORT	024-00-00-000-6220-	COBRA ADMINISTRATION	352.44	440,505.02
024	024	TORT	024-00-00-000-6850-	INSURANCE - LIABILITY	175,865.26	419,543.92
024	024	TORT	024-00-00-000-6860-	INSURANCE - BONDS	142.00	419,543.92
024	024	TORT	024-00-00-000-6870-	INSURANCE - DEDUCTIBLE	38,585.88	419,543.92
				FUND TOTAL	277,017.58	
027	027	WEEDS	027-00-00-000-6440-	TRAVEL	972.68	63,777.67
027	027	WEEDS	027-00-00-000-6530-	SUPPLIES - OFFICE	10.09	63,777.67
027	027	WEEDS	027-00-00-000-7860-	MISCELLANEOUS EXPENSES	144.00	63,777.67
				FUND TOTAL	1,126.77	
030	03027	PARKS & REC - GARF	030-00-27-000-6930-	UTILITIES - ELECTRICIT	36.49	23,649.97
				FUND TOTAL	36.49	

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
032	032	HIGHWAY SPECIAL ST	032-00-00-000-8750-	CONTRACTS - MISC	3,800.00	366,001.50
				FUND TOTAL	3,800.00	
034	03410	JUSTICE - BLDGS &	034-10-00-000-7530-	REPAIRS/MAINT - FACILI	28.62	67,923.65
034	03450	SHERIFF - ADMINIST	034-72-50-000-6820-	DRUG TESTING	150.00	749,256.14
034	03450	SHERIFF - ADMINIST	034-72-50-000-6900-	UTILITIES - CELLULAR T	189.30	749,256.14
034	03450	SHERIFF - ADMINIST	034-72-50-000-7060-	VEHICLES - TOWING	400.00	749,256.14
034	03450	SHERIFF - ADMINIST	034-72-50-000-7420-	REPAIRS/MAINT - EQUIPM	21.86	749,256.14
034	03450	SHERIFF - ADMINIST	034-72-50-000-7430-	REPAIRS/MAINT - BLDGS/	341.07	749,256.14
034	03451	SHERIFF - CLERICAL	034-72-51-000-6530-	SUPPLIES - OFFICE	686.66	749,256.14
034	03451	SHERIFF - CLERICAL	034-72-51-000-6750-	POSTAGE	136.61	749,256.14
034	03451	SHERIFF - CLERICAL	034-72-51-000-7110-	PROF. SVCS - OTHER	232.33	749,256.14
034	03452	SHERIFF - DETECTIV	034-72-52-000-6440-	TRAVEL	840.16	749,256.14
034	03452	SHERIFF - DETECTIV	034-72-52-000-7710-	UNIFORMS	579.00	749,256.14
034	03452	SHERIFF - DETECTIV	034-72-52-000-8590-	EQUIPMENT	3,768.66	749,256.14
034	03452	SHERIFF - DETECTIV	034-72-52-000-8950-	SOFTWARE SUBSCRIPTIONS	553.68	749,256.14
034	03453	SHERIFF - PATROL	034-72-53-000-6490-	EDUCATION	2,184.06	749,256.14
034	03453	SHERIFF - PATROL	034-72-53-000-6830-	BACKGROUND CHECKS	125.00	749,256.14
034	03453	SHERIFF - PATROL	034-72-53-000-7110-	PROF. SVCS - OTHER	80.00	749,256.14
034	03453	SHERIFF - PATROL	034-72-53-000-7710-	UNIFORMS	913.15	749,256.14
034	03453	SHERIFF - PATROL	034-72-53-000-8590-	EQUIPMENT	1,128.66	749,256.14
034	03454	SHERIFF - SEARCH &	034-72-54-000-7860-	MISCELLANEOUS EXPENSES	11.95	749,256.14
034	03454	SHERIFF - SEARCH &	034-72-54-000-8590-	EQUIPMENT	1,762.59	749,256.14
034	03454	SHERIFF - SEARCH &	034-72-54-000-8971-	VOLUNTEER PROGRAMS	61.90	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-6520-	DUES/MEMBERSHIP/LICENS	500.00	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7030-	VEHICLES - LUBRICANTS	544.92	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7040-	VEHICLES - REPAIR/MAIN	12,759.62	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7050-	VEHICLES - EQUIP MAINT	485.00	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7710-	UNIFORMS	139.98	749,256.14
034	03457	SHERIFF - AUTO SHO	034-72-57-000-8650-	TOOLS & SMALL EQUIPMEN	2,219.59	749,256.14
034	03461	JAIL - DETENTION	034-78-61-000-6480-	TRAVEL - PRISONER TRAN	1,129.74	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-6490-	EDUCATION	299.00	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-6620-	SUPPLIES - CLEANING	415.10	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-6830-	BACKGROUND CHECKS	340.00	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-7110-	PROF. SVCS - OTHER	32.00	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-7420-	REPAIRS/MAINT - EQUIPM	149.07	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-7710-	UNIFORMS	195.11	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-7863-	INMATE SUPPLIES	41.50	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-7930-	PRISONER - INMATE LABO	15.97	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-8000-	HYGIENE	515.25	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-8060-	MEDICAL	14,388.94	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-8590-	EQUIPMENT	137.62	463,513.11
034	03461	JAIL - DETENTION	034-78-61-000-9350-	CAPITAL - LEASE EXPEND	167.00	463,513.11
034	03462	JAIL - KITCHEN	034-78-62-000-7630-	FOOD	21,277.47	463,513.11
034	03472	JUSTICE - SHERIFF	034-72-00-000-9350-	CAPITAL - LEASE EXPEND	175.00	256,282.22
034	03472	JUSTICE - SHERIFF	034-72-00-000-9390-	CAPITAL - VEHICLES	44,987.85	256,282.22
034	03473	JUSTICE - PROSECUT	034-73-00-000-6520-	DUES/MEMBERSHIP/LICENS	1,000.00	163,413.54
034	03473	JUSTICE - PROSECUT	034-73-00-000-7110-	PROF. SVCS - OTHER	45.50	163,413.54

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
034	03473	JUSTICE - PROSECUT	034-73-00-000-7410-	REPAIRS/MAINT - OFFICE	195.74	163,413.54
034	03473	JUSTICE - PROSECUT	034-73-00-000-7700-	CONTINGENCY ACCOUNT	12.17	163,413.54
034	03475	JUSTICE - JUVENILE	034-75-00-000-6440-	TRAVEL	58.00	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-6520-	DUES/MEMBERSHIP/LICENS	85.00	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-7420-	REPAIRS/MAINT - EQUIPM	469.89	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-7430-	REPAIRS/MAINT - BLDGS/	467.98	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-7630-	FOOD	61.41	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-7710-	UNIFORMS	212.91	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-7860-	MISCELLANEOUS EXPENSES	418.70	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-8000-	HYGIENE	79.59	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-8010-	INMATE CLOTHING	384.60	60,631.72
034	03475	JUSTICE - JUVENILE	034-75-00-000-8060-	MEDICAL	77.30	60,631.72
034	03479	JUSTICE - MARINE P	034-79-00-000-6530-	SUPPLIES - OFFICE	63.49	88,176.85
034	03479	JUSTICE - MARINE P	034-79-00-000-6830-	BACKGROUND CHECKS	50.00	88,176.85
034	03479	JUSTICE - MARINE P	034-79-00-000-7040-	VEHICLES - REPAIR/MAIN	1,295.42	88,176.85
034	03479	JUSTICE - MARINE P	034-79-00-000-8590-	EQUIPMENT	244.99	88,176.85
034	34180	JUSTICE - GENERAL	034-18-00-000-7170-	PROF. SVCS - NETWORK A	195.00	1,452,652.05
034	34180	JUSTICE - GENERAL	034-18-00-000-8590-	EQUIPMENT	768.06	1,452,652.05
034	34180	JUSTICE - GENERAL	034-18-00-000-8950-	SOFTWARE AND SOFTWAR S	68.20	1,452,652.05
				FUND TOTAL	121,364.94	
037	037	EAST BONNER SNOWMO	037-00-00-000-7040-	VEHICLES - REPAIR/MAIN	128.88	58,827.64
				FUND TOTAL	128.88	
038	038	WATERWAYS	038-00-00-000-6930-	UTILITIES - ELECTRICIT	21.86	52,633.41
038	038	WATERWAYS	038-00-00-000-7000-	VEHICLES - FUEL, GASOL	139.93	52,633.41
038	038	WATERWAYS	038-00-00-000-7540-	REPAIRS/MAINT - DOCKS	753.58	52,633.41
				FUND TOTAL	915.37	
047	047	GRANTS	047-00-00-000-8990-	GRANT EXPENDITURES	1,326.00	1,841,071.70
047	047	GRANTS	047-00-00-000-8991-	AIRPORT GRANTS	28,903.13	1,841,071.70
047	047	GRANTS	047-00-00-000-8992-	JUSTICE SERVICES GRANT	1,054.78	1,841,071.70
047	047	GRANTS	047-00-00-000-8993-	ROAD & BRIDGE GRANTS	3,095.34	1,841,071.70
047	047	GRANTS	047-00-00-000-8994-	EMERGENCY MNGT GRANTS	22,165.00	1,841,071.70
				FUND TOTAL	56,544.25	
082	082	SELF INSURED MEDIC	082-00-00-000-4045-	SPECIAL FEES REVENUE	6,419.61	.00
082	082	SELF INSURED MEDIC	082-00-00-000-6155-	SELF INSURED ADMIN FEE	16,904.98	-64,500.09
082	082	SELF INSURED MEDIC	082-00-00-000-6156-	SELF INSURED MEDICAL C	62,963.27	-1,176,388.07
				FUND TOTAL	86,287.86	
083	083	SELF INSURED DENTA	083-00-00-000-6154-	SELF INSURED DENTAL CL	8,559.50	-100,317.00
				FUND TOTAL	8,559.50	

DRAFT

WARRANT SUMMARY

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

FUND	ORG	ACCOUNT			AMOUNT	AVLB BUDGET
800	800	AUDITORS TRUST	800-00-00-000-2618-	OTHER RECEIPTS	1,000.00	
				FUND TOTAL	1,000.00	
				WARRANT SUMMARY TOTAL	917,904.20	
				GRAND TOTAL	917,904.20	

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
	306	MIKE RAYMOND GAGNON	JAN26		INV	01/28/2026	151.00	Per Diem for military
186522	6032	ARDURRA GROUP, INC	230099-22		INV	01/12/2026	13,407.61	PRIEST RIVER ALP
186647	2568	CONCEPT COMM CORP.	254280		INV	02/01/2026	154.95	JSTORMS-MiFiber-PRDMV-
186649	2346	NORTHWEST AUTOBODY & TOWING	19053		INV	01/15/2026	20,761.87	Claim 202511025830
186652	1708	UNITED DATA SECURITY	150641		INV	01/15/2026	65.00	Priest River shred
186653	5158	RICHARD COWELL	MAR25		INV	01/15/2026	58.00	POST Instructor
186654	4315	CONNIE MORRIS	MAR25		INV	01/15/2026	58.00	POST Instructor
186655	3667	INSIGHT DISTRIBUTING INC	0545578-IN		INV	01/15/2026	418.70	Paper towels, can line
186656	158	CHARM-TEX	0430896-IN		INV	01/15/2026	89.80	Spit Sock Hood
186657	3162	TAYLOR & SONS CHEVROLET	96958		INV	01/15/2026	153.07	Blazer- Oil Change
186658	6524	DAVID C BARTH	2760		INV	01/15/2026	140.00	N.O. Counseling 1/13
186659	6524	DAVID C BARTH	2731		INV	01/15/2026	140.00	N.O. Counseling 1/5/26
186660	6524	DAVID C BARTH	2736		INV	01/15/2026	140.00	N.O. Counseling 010625
186661	6524	DAVID C BARTH	2738		INV	01/15/2026	140.00	N.O. Counseling 1/7/26
186662	2459	SELKIRK PRESS INC.	23137		INV	01/15/2026	15.00	Morris- Business Cards
186663	5203	PAPE MACHINERY INC	4317459		INV	01/15/2026	321.74	Block Heater-Tractor
186664	3242	FIRE PROTECTION SPECIALISTS	31357		INV	01/15/2026	420.00	Annual Monitoring Fee
186665	2568	CONCEPT COMM CORP.	253596		INV	01/15/2026	94.95	INTERNET @ 75 EASTSIDE
186666	6156	GRANITE ENTERPRISES, INC.	26-147		INV	01/15/2026	750.00	Roof Leak
186667	5284	NORTHWEST FIBER LLC	208-189-0160JAN26		INV	01/15/2026	2,810.36	RADIO COMMUNICATION CI
186668	3696	REDWOOD TOXICOLOGY LABORATO	117101202512		INV	01/15/2026	221.51	Drug Testing
186669	1900	AVISTA UTILITIES	5066940000Jan26		INV	01/15/2026	21.86	PR Nav Lights
186670	2592	CO-OP GAS AND SUPPLY CO	844524		INV	01/15/2026	52.60	Fuel
186671	2592	CO-OP GAS AND SUPPLY CO	841289		INV	01/15/2026	31.12	Fuel
186672	2592	CO-OP GAS AND SUPPLY CO	845505		INV	01/15/2026	56.21	Fuel

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186673	1900	AVISTA UTILITIES	8555200000JAN26		INV	01/15/2026	3,269.11	COURTHOUSE ELECTRIC/GA
186674	6032	ARDURRA GROUP, INC	230099-24		INV	01/15/2026	6,227.10	PRIEST RIVER ALP
186675	6032	ARDURRA GROUP, INC	250263-2		INV	01/15/2026	1,937.42	ITD PAVEMENT GRANT
186676	6032	ARDURRA GROUP, INC	250337-20574		INV	01/15/2026	5,338.78	APPLY TO PRIEST RIVER
186677	6407	CANTER BUYER PARENT LP	5003-8200007		INV	01/15/2026	86.00	CHEVY TRUCK TIRE BALAN
186678	2592	CO-OP GAS AND SUPPLY CO	42785		INV	01/15/2026	31.98	EM VEHICLE MAINTENANCE
186679	6032	ARDURRA GROUP, INC	240449 - 11		INV	01/15/2026	1,992.22	SANDPOINT OBSTRUCTION
186680	2568	CONCEPT COMM CORP.	253023		INV	01/15/2026	119.95	PRIEST RIVER AIRPORT I
186682	4114	EVO STUDIOS INC	0019676		INV	01/30/2026	350.00	JSTORMS-Evogov-WebHost
186683	5943	STEEL LLC	35760297		INV	01/16/2026	900.73	FAC GAS VALVE -ADMIN L
186690	1708	UNITED DATA SECURITY	150824		INV	01/16/2026	45.50	Inv. #150824 -Document
186714	4433	MAJESTIC VIEW	INV0388		INV	01/20/2026	4,716.25	EM Bonfire Lazy Cat-07
186715	1494	PEAK1 ADMINISTRATION LLC	FSARollover01012026		INV	01/20/2026	6,419.61	Peak One FSA rollover
186716	6467	NORTHWEST DENTAL BENEFITS L	20205099		INV	01/20/2026	1,731.30	NW Dental Claims Febru
186717	1494	PEAK1 ADMINISTRATION LLC	172355		INV	01/20/2026	486.52	PeakOne COBRA FSA DCE
186718	1900	AVISTA UTILITIES	3404270000JAN26		INV	01/20/2026	539.73	PUBLIC DEFENDER ELECTR
186719	1452	PANHANDLE HEALTH DISTRICT	IN256		INV	01/20/2026	118,079.00	2ND QTR FY2026 APPROPR
186720	5284	NORTHWEST FIBER LLC	208-197-1279JAN26		INV	01/20/2026	4,626.54	9-1-1 TRUNK LINES
186721	5284	NORTHWEST FIBER LLC	208-265-4256JAN26		INV	01/20/2026	24.55	VAST FAX LINE
186722	5284	NORTHWEST FIBER LLC	208-266-0196JAN26		INV	01/20/2026	99.47	CLARK FORK SOLID WASTE
186723	5284	NORTHWEST FIBER LLC	208-266-1608JAN26		INV	01/20/2026	192.67	CLARK FORK R&B SHOP
186724	6437	VSP VISION CARE INC	824431208		INV	01/20/2026	3,903.86	County VSP February 20
186725	965	CANON FINANCIAL SERVICES IN	42489577		INV	01/20/2026	176.05	2YJ14885 COPIER LEASE/
186726	6462	BCS INSURANCE COMPANY	BCSFeb2026		INV	01/20/2026	58,609.14	BCS STOP LOSS FEB 2026

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186728	2456	SELKIRK ASSOCIATION OF REAL	48449		INV	01/21/2026	45.00	SELKIRK REALTORS MLS
186729	3637	IDAHO STATE TAX COMMISSION	JAN26		INV	01/21/2026	1,650.00	Cadastral Mapping Clas
186730	3441	IDAHO ASSOC OF COUNTY ASSES	IACA-26113		INV	01/21/2026	35.00	IACA MIDWINTER CONFERE
186731	3192	EXBABYLON LLC	EXB112489		INV	02/04/2026	2,505.00	JSTORMS-Exbaby-M365App
186754	18	ACE SEPTIC TANK SERVICE	5040		INV	01/21/2026	525.00	SW DUFORT VAULT TOILE
186755	18	ACE SEPTIC TANK SERVICE	5035		INV	01/21/2026	625.00	SW LECHATE PUMPING
186756	5496	CONNELL OIL INCORPORATED	CL79780		INV	01/21/2026	97.65	SW FUEL
186757	1813	ALPINE MOTORS	164625		INV	01/21/2026	2,172.74	EM YUKON REPAIR OIL PU
186761	965	CANON FINANCIAL SERVICES IN	42489579		INV	03/01/2026	310.11	618797-14 BOCC Canon L
186762	965	CANON FINANCIAL SERVICES IN	42489576		INV	01/21/2026	69.18	GIS Canon Lease and In
186763	3830	BONNER COUNTY DAILY BEE	0000044821-01082026		INV	01/20/2026	80.84	11613_BOCC_BCB#7578_MT
186764	3830	BONNER COUNTY DAILY BEE	0000044822-01082026		INV	01/20/2026	84.69	11613_BOCC_BCB#7579_MT
186765	3830	BONNER COUNTY DAILY BEE	0000044848-01092026		INV	01/20/2026	63.90	11613_BOCC_BCB#7585_MT
186766	3830	BONNER COUNTY DAILY BEE	0000044823-01082026		INV	01/20/2026	133.20	11613_BOCC_BCB#7580_MT
186767	3830	BONNER COUNTY DAILY BEE	0000044824-01082025		INV	01/20/2026	98.55	11613_BOCC_BCB#7581_MT
186768	6438	REGENCE BLUESHIELD OF IDAHO	260150000712		INV	01/21/2026	16,770.90	Regence Admin Fee Coun
186769	4433	MAJESTIC VIEW	INV0389		INV	01/22/2026	6,407.50	EM Bonfire Lazy Cat-09
186770	6524	DAVID C BARTH	2788		INV	01/22/2026	140.00	N.O. Counseling 1/21/2
186772	1953	BONNER GENERAL HEALTH	31		INV	01/22/2026	77.30	Stegemoller- Pre Emplo
186773	158	CHARM-TEX	0431483-IN		INV	01/22/2026	294.80	Self Protection Smocks
186774	3804	HAUG, DARCI	MAR25		INV	01/22/2026	288.00	Haug- Probation/Parole
186775	1962	CORPORATE PAYMENT SYSTEMS	9355JAN26		INV	01/22/2026	42.00	SPOKANE AIRPORT PARKIN
186777	3793	BONNER COUNTY TREASURER	JAN26A		INV	01/22/2026	1,580.00	BANK ANALYSIS FEES
186778	4294	BONNER COUNTY TAX COLLECTOR	JAN26		INV	01/22/2026	4,285.20	LOCKBOX FEES DECEMBER
186779	6007	NORTHWEST SUPPLY COMPANY,,	14535		INV	01/22/2026	1,461.70	FAC CUSTODIAL SUPPLIES

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186780	5284	NORTHWEST FIBER LLC	208-189-0229JAN26		INV	01/22/2026	12,157.39	BONNER COUNTY SUMMARY
186781	5284	NORTHWEST FIBER LLC	208*265-5471JAN26		INV	01/22/2026	1,662.32	NON-EMERGENCY PHONE LI
186782	399	HOME DEPOT CREDIT SERVICES	2616379		INV	01/22/2026	123.72	FAC JUSTICE SERVICES E
186783	399	HOME DEPOT CREDIT SERVICES	22609		INV	01/22/2026	28.62	FAC CH DETENTION
186784	399	HOME DEPOT CREDIT SERVICES	8616793		INV	01/22/2026	41.97	FAC MUF LIGHT
186785	399	HOME DEPOT CREDIT SERVICES	8521944		INV	01/22/2026	60.86	FAC SHOP SUPPLIES
186786	399	HOME DEPOT CREDIT SERVICES	7511165		INV	01/22/2026	18.97	FAC SHOP SUPPLIES/TOOL
186787	832	STATE INSURANCE FUND	30667493		INV	02/06/2026	89,822.00	For Policy #: 37050
186788	3222	FEDEX	9-140-43008		INV	01/22/2026	12.17	Acct. #1632-4049-1 In
186789	5514	IDAHO NETWORK OF CHILDREN'S	JAN2026		INV	01/22/2026	2,000.00	2026 CAC Membership du
186791	4886	BO CO TREASURER FTO PACIFIC	36045		INV	01/23/2026	450.27	9184 PS Medical and Ph
186792	6190	WESTERN COMMUNITY INSURANCE	08-435083-03JAN		INV	02/11/2026	175,865.26	08-435083-03
186793	965	CANON FINANCIAL SERVICES IN	42489584		INV	01/23/2026	374.76	Copier lease and maint
186794	2003	CULLIGAN WATER CO.	256904DEC25		INV	01/23/2026	82.50	Bottle water
186795	1039	DAVIS DON	DEC25		INV	01/23/2026	100.80	Planning Commission mi
186796	358	GLAHE & ASSOCIATES	43		INV	01/23/2026	1,497.56	Professional county su
186797	5469	BONNER COUNTY ENGINEERING	BLP2025-0362-3		INV	01/23/2026	80.00	Professional engineeri
186798	5469	BONNER COUNTY ENGINEERING	BLP2025-1139-2		INV	01/23/2026	20.00	Professional engineeri
186799	5469	BONNER COUNTY ENGINEERING	BLP2025-1250		INV	01/23/2026	60.00	Professional engineeri
186800	5469	BONNER COUNTY ENGINEERING	BLP2026-0018		INV	01/23/2026	80.00	Professional engineeri
186801	9999	Kevin Palmer	V0037-25		INV	01/23/2026	175.00	Refund of overpayment
186802	2459	SELKIRK PRESS INC.	23178		INV	01/23/2026	244.00	Envelopes
186803	9999	Lee Badger	V0035-25		INV	01/23/2026	225.00	Refund of Hearing Exam
186804	5203	PAPE MACHINERY INC	16626331		INV	01/23/2026	179.28	Windshield claim 20260

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186805	4960	ACCESS	11976890		INV	01/23/2026	107.80	DECEMBER SHRED SERVICE
186806	4960	ACCESS	11992062		CRM	01/23/2026	-19.00	OPT OUT CREDIT FOR INV
186807	1900	AVISTA UTILITIES	5107150000JAN26		INV	01/23/2026	192.21	TASK FORCE GAS 4001 N
186808	1900	AVISTA UTILITIES	2021560000JAN26		INV	01/23/2026	59.94	JUSTICE SERVICES C/S S
186809	1900	AVISTA UTILITIES	8658940000JAN26		INV	01/23/2026	365.41	DISPATCH/MARINE PATROL
186810	1900	AVISTA UTILITIES	8679400000JAN26		INV	01/23/2026	300.75	FAIR/GROUNDSKEEPER SHO
186811	1900	AVISTA UTILITIES	4679400000JAN26		INV	01/23/2026	169.68	FAIRGROUNDS OFFICE GAS
186812	1900	AVISTA UTILITIES	1695020000JAN26		INV	01/23/2026	404.56	DRIVERS LICENSE BLDG G
186813	1900	AVISTA UTILITIES	5329760000JAN26		INV	01/23/2026	1,024.92	JUSTICE SERVICES GAS 4
186814	1900	AVISTA UTILITIES	5803520000JAN26		INV	01/23/2026	2,113.78	JAIL GAS 4001 N BOYER
186815	1900	AVISTA UTILITIES	1566410000JAN26		INV	01/23/2026	450.53	STORAGE UNIT B GAS 410
186816	1900	AVISTA UTILITIES	5925930000JAN26		INV	01/23/2026	21.38	STORAGE UNIT C GAS 410
186817	1530	RIVERSIDE HOTEL THE	450965		INV	01/23/2026	519.00	HOTEL FOR ELECTIONS CO
186819	2549	COLLEGE OF SOUTHERN IDAHO	FALL25-1		INV	01/23/2026	1,450.00	FALL 2025 TUITION ASSI
186820	4433	MAJESTIC VIEW	INV0390		INV	01/26/2026	5,321.25	EM Bonfire Lazy Cat-10
186821	1900	AVISTA UTILITIES	8099830000Jan26		INV	01/26/2026	36.49	BPW Boat ramp
186822	2443	SCOTTCO DISTRIBUTORS INC	0074288		INV	01/26/2026	546.08	Dock Parts
186823	965	CANON FINANCIAL SERVICES IN	42489581		INV	01/26/2026	83.53	Copier lease/usage
186825	2320	NORTH 40 OUTFITTERS	51073/B		INV	01/26/2026	8.99	FAC HVAC ADMIN
186826	1900	AVISTA UTILITIES	7479400000Jan26		INV	01/26/2026	1,693.46	D3 shop electric, gas
186827	5284	NORTHWEST FIBER LLC	208-263-3074JAN26		INV	01/26/2026	71.72	SDPT AIRPORT WEATHER O
186828	5284	NORTHWEST FIBER LLC	208-443-8217JAN26		INV	01/26/2026	93.22	PRIEST LAKE SHERIFF SU
186829	1900	AVISTA UTILITIES	9295605315Jan26		INV	01/26/2026	85.10	Blanchard Pit Electric
186830	6499	AIRGAS INC	9168566834		INV	01/26/2026	1,164.49	D1, Welding Supplies
186831	5109	AMERIGAS PROPANE LP	3186044053		INV	01/26/2026	1,148.38	D2 Propane for Heating

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186832	5109	AMERIGAS PROPANE LP	3185943210		INV	01/26/2026	674.64	D2 Propane for Heating
186833	6407	CANTER BUYER PARENT LP	5003-8236139		INV	01/26/2026	65.00	1TK44, 1TK46, Flat Rep
186834	3830	BONNER COUNTY DAILY BEE	0000044176-01062026		INV	01/26/2026	70.06	BCB#7543 Annual Financ
186836	2103	BROWN'S NORTHSIDE	S172883		INV	01/26/2026	543.87	3EX02, Hose and Fittin
186837	2103	BROWN'S NORTHSIDE	S172897		INV	01/26/2026	190.09	CSW05, Meritor
186839	5496	CONNELL OIL INCORPORATED	CL78901		INV	01/26/2026	9,804.88	D2 Biweekly Fuel
186841	87	BEST WAY TREE SERVICE INC	2026-11		INV	01/26/2026	3,800.00	Als Welding Rd, Stump
186843	2544	COLEMAN OIL COMPANY	CP-0348893		INV	01/26/2026	4,144.07	R&B Vehicle Fuel
186844	2544	COLEMAN OIL COMPANY	CP-0351904		INV	01/26/2026	1,051.62	R&B Vehicle Fuel
186845	2544	COLEMAN OIL COMPANY	INV-348523		INV	01/26/2026	1,664.25	D3, Bulk Oil
186846	2544	COLEMAN OIL COMPANY	CP-0351177		INV	01/26/2026	1,424.90	R&B Vehicle Fuel
186847	965	CANON FINANCIAL SERVICES IN	42489578		INV	01/26/2026	148.78	R&B Contract Charge an
186848	3188	EVERGREEN SUPPLY	427908		INV	01/26/2026	85.11	D3 - CF, Sockets, Coup
186849	3188	EVERGREEN SUPPLY	427840		INV	01/26/2026	41.57	D3 - CF, Sockets and F
186850	3188	EVERGREEN SUPPLY	427837		INV	01/26/2026	40.76	D3 - CF, Armor All, Bu
186851	3822	FREIGHTLINER NORTHWEST	PC001668446:01		INV	01/26/2026	4,501.82	2TK24, U Joints, Axle
186852	3822	FREIGHTLINER NORTHWEST	PC001668534:02		INV	01/26/2026	70.08	1TK50, Studs and Brack
186853	3822	FREIGHTLINER NORTHWEST	PC001668446:02		INV	01/26/2026	617.47	2TK24, Shaft
186854	3822	FREIGHTLINER NORTHWEST	PC001668904:01		INV	01/26/2026	210.63	2TK31, Pressure Valve
186855	3822	FREIGHTLINER NORTHWEST	PC001669286:01		CRM	01/26/2026	-375.00	2TK31, Core Return
186857	3822	FREIGHTLINER NORTHWEST	PC001669295:01		INV	01/26/2026	556.11	2TK24, Shaft
186858	5203	PAPE MACHINERY INC	16615992		INV	01/23/2026	2,088.90	For claim 20260102
186859	2218	GRIMM BROS	021941		INV	01/26/2026	3,086.00	3PU27, Exhaust and Pop
186860	1646	SPECIALTY AUTO GLASS	I0084046		INV	01/26/2026	200.33	Claim 20251215

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186861	403	HOME DEPOT CREDIT SERVICES	7620422		INV	01/26/2026	43.94	D3, Shop Lights
186862	403	HOME DEPOT CREDIT SERVICES	6610539		INV	01/26/2026	33.43	D3 Shop, Angle Plug an
186863	403	HOME DEPOT CREDIT SERVICES	6900677		INV	01/26/2026	133.97	Signs, Drill
186864	403	HOME DEPOT CREDIT SERVICES	92527		INV	01/26/2026	198.00	3TK42, Tool Sets
186865	403	HOME DEPOT CREDIT SERVICES	4025418		INV	01/26/2026	99.00	D2 Shop, Light
186866	403	HOME DEPOT CREDIT SERVICES	1025765		INV	01/26/2026	119.57	D1 Shop, Torch, Hose,
186867	507	KENWORTH SALES	016P167415		INV	01/26/2026	9,357.50	1TK38, Turbocharger
186868	507	KENWORTH SALES	024P52456		INV	01/26/2026	553.28	1TK38, Tank Assembly
186869	6056	KELLER ASSOCIATES INC	26-0254260		INV	01/26/2026	3,095.34	N Fork E River Br A022
186870	507	KENWORTH SALES	024P52391		INV	01/26/2026	33.73	1TK38, Clamps
186871	2320	NORTH 40 OUTFITTERS	051047/B		INV	01/26/2026	30.07	Signs, Nuts and Bolts
186872	2320	NORTH 40 OUTFITTERS	051045/B		INV	01/26/2026	85.70	D3 Chainsaws, Gas Can
186873	2320	NORTH 40 OUTFITTERS	050993/B		INV	01/26/2026	89.90	D2 Shop, Mats
186875	2771	O'REILLY AUTOMOTIVE INC	3456-277808		INV	01/26/2026	1,043.08	3PU31, Rotors, Caliper
186876	2771	O'REILLY AUTOMOTIVE INC	3456-278280		CRM	01/26/2026	-190.00	Pickups, Core Return
186878	6003	RED'S POWER SUPPLY, LLC	4459		INV	01/26/2026	48.00	D2 Shop, Brake Parts C
186879	6003	RED'S POWER SUPPLY, LLC	4458		INV	01/26/2026	195.72	D3 Shop, Brake Parts C
186880	2879	SIX ROBBLEES' INC	05P85315		INV	01/26/2026	307.37	2TK36, Lights
186882	1663	SPOKANE HOUSE OF HOSE	INV6291		INV	01/26/2026	4.10	1TK50, Hyd Adp
186883	1663	SPOKANE HOUSE OF HOSE	INV7224		INV	01/26/2026	658.10	2TK31, Gates, Lubrican
186884	1663	SPOKANE HOUSE OF HOSE	INV7573		INV	01/26/2026	238.61	1TK32, Plugs and Coupl
186885	779	SANDPOINT GARAGE DOORS	69		INV	01/26/2026	377.00	D3 Shop Door, Cables
186886	755	SAFETY-KLEEN CORPORATION	98582066		INV	01/26/2026	348.20	D3 Shop Parts Washer M
186888	5550	DSPN MEDIA AND CONSULTING,	2103		INV	01/26/2026	147.00	DITA invoice for onlin
186889	966	CANON USA INC	6014685784		INV	01/26/2026	93.69	Ser. #RRB20616 Inv.601

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186890	966	CANON USA INC	6014685785		INV	01/26/2026	102.05	Ser. #ULK02790 Inv. #6
186891	1900	AVISTA UTILITIES	3650641944JAN26		INV	01/26/2026	326.00	Acct. #3650641944 Serv
186892	1900	AVISTA UTILITIES	0658340000JAN26		INV	01/26/2026	57.23	SDPT AIRPORT GATE 1100
186894	1900	AVISTA UTILITIES	0569720000JAN26		INV	01/26/2026	520.34	SDPT AIRPORT GLANTZ EQ
186895	6474	DAVID B. FOX/JULIA C. FOX	30516		INV	01/26/2026	11,496.02	Claim 202511027407
186896	1900	AVISTA UTILITIES	6865650000JAN26		INV	01/26/2026	84.28	SDPT AIRPORT APPROACH
186897	1900	AVISTA UTILITIES	6239320000JAN26		INV	01/26/2026	20.20	SDPT AVIATION N.D.B.
186898	1900	AVISTA UTILITIES	0861150000JAN26		INV	01/26/2026	6,989.00	BONNER COUNTY ADMIN BL
186899	1900	AVISTA UTILITIES	7555200000JAN26		INV	01/26/2026	346.25	PROSECUTOR 127 S FIRST
186900	1900	AVISTA UTILITIES	5555200000JAN26		INV	01/26/2026	326.05	PROSECUTOR 127 S FIRST
186901	1900	AVISTA UTILITIES	6555200000JAN26		INV	01/26/2026	367.52	PROSECUTOR 127 S FIRST
186902	1900	AVISTA UTILITIES	1108050000JAN26		INV	01/26/2026	42.14	SDPT AIRPORT WEATHER O
186903	1900	AVISTA UTILITIES	2877230000JAN26		INV	01/26/2026	20.40	SDPT AIRPORT NORTH HAN
186905	2346	NORTHWEST AUTOBODY & TOWING	F6X5261		INV	01/26/2026	1,256.10	Claim 202505291072 F6X
186906	343	GEYMAN TROY DR.	DEC25		INV	01/27/2026	4,200.00	Inmate/Juvenile Sick C
186907	2592	CO-OP GAS AND SUPPLY CO	42203		INV	01/27/2026	58.54	Wire Wheel, Wheel Buff
186908	2771	O'REILLY AUTOMOTIVE INC	3456-276654		INV	01/27/2026	467.64	Transmission Fluid
186910	3162	TAYLOR & SONS CHEVROLET	152534		CRM	01/27/2026	-125.00	Core Return Credit
186911	3162	TAYLOR & SONS CHEVROLET	152556		INV	01/27/2026	137.82	Block Kit
186912	3162	TAYLOR & SONS CHEVROLET	152555		INV	01/27/2026	64.86	Switch
186913	3162	TAYLOR & SONS CHEVROLET	152563		INV	01/27/2026	46.68	Dexron
186914	3162	TAYLOR & SONS CHEVROLET	152567		INV	01/27/2026	93.36	Dexron
186915	6018	GENUINE PARTS COMPANY	264015		INV	01/27/2026	13.74	Toggle Blue
186916	3357	TIFCO INDUSTRIES	72160595		INV	01/26/2026	1,116.31	D2, Sealant, Towels, W

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186917	3357	TIFCO INDUSTRIES	72161443		INV	01/26/2026	127.36	D3, Clamps and Safety
186918	3357	TIFCO INDUSTRIES	72161242		INV	01/26/2026	311.86	D1, Tubing, Hose Shiel
186919	3357	TIFCO INDUSTRIES	72163425		INV	01/26/2026	132.66	D1, Clamps, Washers, S
186920	3357	TIFCO INDUSTRIES	72163574		INV	01/26/2026	294.26	D2, Nuts and Screws
186921	3357	TIFCO INDUSTRIES	72163515		INV	01/26/2026	296.94	D2, Safety Glasses
186922	4548	TRUCKPRO LLC	274-0034078		INV	01/26/2026	322.56	TK32, Brake Calipers
186923	4548	TRUCKPRO LLC	274-0032140		CRM	01/26/2026	-37.25	3TK35, Return, Seals
186924	4548	TRUCKPRO LLC	274-0034008		INV	01/26/2026	376.44	3TK32, Slack Adjuster
186925	6018	GENUINE PARTS COMPANY	261071		CRM	01/27/2026	-101.27	Oil Filter & Window Re
186926	6018	GENUINE PARTS COMPANY	262191		INV	01/27/2026	7.19	Bat/Bolt
186927	6018	GENUINE PARTS COMPANY	264733		INV	01/27/2026	177.35	Snow Brushes
186928	1721	UNIVERSITY OF IDAHO - PANHA	CDA26-02		INV	01/26/2026	150.00	SEEP Class, 1 Employee
186929	6018	GENUINE PARTS COMPANY	264731		INV	01/27/2026	10.95	Lock Bolt
186930	6018	GENUINE PARTS COMPANY	264730		INV	01/27/2026	3.65	Differential Shaft Loc
186931	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD5990		INV	01/27/2026	34.47	Heater Inl. Hose tee
186932	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD5991		INV	01/27/2026	135.20	Tire Pressure Sensors
186934	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD5988		INV	01/27/2026	148.85	Transmssion Fluid Filt
186935	2788	OXARC	0032497625		INV	01/26/2026	176.95	D3 Shop, Bandsaw Blade
186936	3188	EVERGREEN SUPPLY	428196		INV	01/26/2026	63.34	D3 - CF, Soap, Cleaner
186938	3329	PRIEST RIVER ACE HARDWARE	412900		INV	01/26/2026	158.99	Signs, Wrenches, Socke
186939	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD5343		INV	01/27/2026	64.56	Aerosol Brake Cleaner
186940	186	CINTAS CORPORATION #606	4256431614		INV	01/26/2026	84.59	D2 Laundry
186941	3568	WHITE CROSS PHARMACY	BCJ 12312025		INV	01/27/2026	1,938.29	Inmate Medications DEC
186942	186	CINTAS CORPORATION #606	4256428168		INV	01/26/2026	75.70	D1 Laundry
186943	186	CINTAS CORPORATION #606	4256116264		INV	01/26/2026	85.08	D3 Laundry

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186944	186	CINTAS CORPORATION #606	4256862239		INV	01/26/2026	84.19	D3 Laundry
186945	186	CINTAS CORPORATION #606	4257167303		INV	01/26/2026	76.11	D1 Laundry
186946	186	CINTAS CORPORATION #606	4257171245		INV	01/26/2026	84.59	D2 Laundry
186947	6018	GENUINE PARTS COMPANY	264847		INV	01/26/2026	115.43	D1 Trucks, Filter Stoc
186948	6018	GENUINE PARTS COMPANY	816469		INV	01/26/2026	785.00	2TK21, Head Lamp
186949	1813	ALPINE MOTORS	53520		INV	01/26/2026	61.27	3PU27, Harness
186950	1933	CLIFFORD R BANDY	120725		INV	01/26/2026	870.00	D2 Shop, Electrical Wo
186951	5968	NORTH IDAHO TOWING LLC	6235		INV	01/27/2026	400.00	16' Trailer from Clags
186953	2103	BROWN'S NORTHSIDE	S172617		INV	01/26/2026	18.64	1TK48, Swivel Fitting
186954	2592	CO-OP GAS AND SUPPLY CO	41645		INV	01/26/2026	13.06	1TK40, Square Plating
186955	5362	FLORES & ASSOCIATES LLC	816651		INV	01/27/2026	622.50	HSA Admin Fee January
186956	6184	MICHELLE R SHORMAN	9598		INV	01/27/2026	112.00	Add badges & patches t
186957	2592	CO-OP GAS AND SUPPLY CO	36038		INV	01/26/2026	109.97	D2 Shop, Shovels and A
186958	1481	PATTI'S ACTION AUTO SUPPLY	439196-1		INV	01/26/2026	225.85	2PU16, Cylinder
186959	1953	BONNER GENERAL HEALTH	370217P67672		INV	01/27/2026	80.34	Remove Drug Implant De
186960	1481	PATTI'S ACTION AUTO SUPPLY	439043-1		INV	01/26/2026	402.00	2PU14, Cross Member
186961	1481	PATTI'S ACTION AUTO SUPPLY	438797-1		INV	01/26/2026	50.03	2PU21, Marker Kit, Fog
186962	1953	BONNER GENERAL HEALTH	SPHJ2438		INV	01/27/2026	650.15	Venipunture, Drug Test
186963	1481	PATTI'S ACTION AUTO SUPPLY	439197-1		INV	01/26/2026	122.18	2PU22, Filter
186964	1481	PATTI'S ACTION AUTO SUPPLY	439182-1		INV	01/26/2026	1,241.08	2PU22, Brake Pads, Cal
186965	1953	BONNER GENERAL HEALTH	SPHJ2506		INV	01/27/2026	96.12	Electrocardiogram, ER
186966	1481	PATTI'S ACTION AUTO SUPPLY	439169-1		INV	01/26/2026	474.46	2PU22, Sensor, Brake B
186967	1953	BONNER GENERAL HEALTH	SPHJ3007		INV	01/27/2026	198.59	ER Dept visit - SA
186968	3329	PRIEST RIVER ACE HARDWARE	412607		INV	01/26/2026	93.97	D2, Axe, Fan, Tie Wire

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186969	1953	BONNER GENERAL HEALTH	SPHJ3161		INV	01/27/2026	31.22	ER Dept Visit - SA
186970	2792	PAC WEST PARTS	61253		INV	01/26/2026	179.96	D1, Saw Repairs
186971	1953	BONNER GENERAL HEALTH	SPHJ2446		INV	01/27/2026	845.18	Venipuncture, Xray Exa
186972	6407	CANTER BUYER PARENT LP	5003-8290324		INV	01/26/2026	138.00	D3 Trucks, Flat Repair
186974	1953	BONNER GENERAL HEALTH	SPHJ2518		INV	01/27/2026	96.12	Electrocardiogram, ER
186975	1953	BONNER GENERAL HEALTH	SPHJ2519		INV	01/27/2026	6.59	Xray Exam of Chest - L
186976	1953	BONNER GENERAL HEALTH	SPHJ3018		INV	01/27/2026	695.41	IV, Drug Tests, Comple
186977	1953	BONNER GENERAL HEALTH	SPHJ3167		INV	01/27/2026	90.04	ER Dept Visit - SM
186978	1953	BONNER GENERAL HEALTH	SPHI7852		INV	01/27/2026	86.40	STD Testing - JH
186979	1953	BONNER GENERAL HEALTH	SPHI7337		INV	01/27/2026	19.42	Xray of Femur - PC
186980	1953	BONNER GENERAL HEALTH	SPHI7405		INV	01/27/2026	6.59	Xray exam of Femur - P
186981	1953	BONNER GENERAL HEALTH	SPHJ0037		INV	01/27/2026	30.46	IV, Metabolic Panel, C
186982	1953	BONNER GENERAL HEALTH	SPHJ4289		INV	01/27/2026	13.83	IV, Complete CBC - TS
186983	1422	MT. BALDY DENTAL	19JAN26TF		INV	01/27/2026	399.00	Oral Eval, Xrays, Extr
186984	3589	WILLAMETTE DENTAL	ID29February2026		INV	01/27/2026	6,828.20	Willamette Premium Feb
186985	1422	MT. BALDY DENTAL	13JAN26TS		INV	01/27/2026	522.00	Oral Eval, Xrays - Ext
186986	1422	MT. BALDY DENTAL	15JAN26MB		INV	01/27/2026	603.00	Oral Eval, Xrays - Ext
186988	1422	MT. BALDY DENTAL	14JAN26MS		INV	01/27/2026	553.00	Oral Eval, Xrays - Ext
186989	1422	MT. BALDY DENTAL	07JAN26JD		INV	01/27/2026	399.00	Oral Eval, Xrays - Ext
186990	1417	MOUNTAIN VIEW FAMILY MEDICI	24818		INV	01/27/2026	240.00	Preemployment medical
186991	6018	GENUINE PARTS COMPANY	264878		CRM	01/27/2026	-7.19	Bat/Bolt - Return
186992	6018	GENUINE PARTS COMPANY	265086		INV	01/27/2026	20.30	MMM Sheets
186993	3162	TAYLOR & SONS CHEVROLET	152579		INV	01/27/2026	227.15	Cleaner
186994	3162	TAYLOR & SONS CHEVROLET	152599		INV	01/27/2026	620.84	Lamp & Core Charge
186995	186	CINTAS CORPORATION #606	4257326055		INV	01/27/2026	69.77	BCSO Mats

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
186996	6018	GENUINE PARTS COMPANY	264861		INV	01/27/2026	92.08	Dimmer Switch & Dimmer
186997	3833	PERSONNEL EVALUATION INC	56723		INV	01/27/2026	275.00	Pre-employment web bas
186999	3667	INSIGHT DISTRIBUTING INC	0545579		INV	01/27/2026	607.45	TP, Towel Rolls, Towel
187000	186	CINTAS CORPORATION #606	4255819944		INV	01/27/2026	69.77	BCSO Mats
187001	4895	BOUNDARY COUNTY TRANSLATOR	2025-2026 Black-07		INV	01/27/2026	281.34	Site Service Fee 2025-
187002	4895	BOUNDARY COUNTY TRANSLATOR	2025-2026-73		INV	01/27/2026	10.00	Monthly Black Mountain
187003	3357	TIFCO INDUSTRIES	72159211		INV	01/27/2026	1,707.16	Toggle Switches, Wires
187004	4976	MCKESSON MEDICAL SURGICAL G	24900404		INV	01/27/2026	343.15	Bandages, Dressing, Pu
187005	3836	A PYE-BARKER FIRE & SAFETY	7766771		INV	03/03/2026	101.78	JSTORMS-MoonPyeBarker-
187006	4976	MCKESSON MEDICAL SURGICAL G	24892342		INV	01/27/2026	712.62	Acetaminophen, Paper C
187007	4976	MCKESSON MEDICAL SURGICAL G	24892337		INV	01/27/2026	1,275.53	Aplisol
187008	4976	MCKESSON MEDICAL SURGICAL G	24891672		INV	01/27/2026	60.40	Antacid
187009	965	CANON FINANCIAL SERVICES IN	42489575		INV	01/27/2026	180.54	Maintenance Overage/Co
187010	6317	IT1 SOURCE LLC	MS23704		INV	02/25/2026	61,125.56	JSTORMS-iT1Source-M365
187011	965	CANON FINANCIAL SERVICES IN	42489570		INV	01/27/2026	219.39	Maintenance Overage/Co
187012	965	CANON FINANCIAL SERVICES IN	42489574		INV	01/27/2026	196.86	Maintenance Overage/Co
187013	4976	MCKESSON MEDICAL SURGICAL G	24835675		INV	01/27/2026	316.20	Tampons, Tongue Blade
187014	4976	MCKESSON MEDICAL SURGICAL G	24835413		INV	01/27/2026	69.50	Ultra Thin Pads
187015	6317	IT1 SOURCE LLC	01076252		INV	02/25/2026	1,527.33	JSTORMS-iT1Source-Dell
187016	4976	MCKESSON MEDICAL SURGICAL G	24834990		INV	01/27/2026	50.79	Earwax cleaner
187017	5148	MULTICARE CENTERS OF OCCUPA	161869		INV	01/27/2026	150.00	Drug Screen - Hoopes
187018	3349	THOMSON REUTERS WEST PAYMEN	853012572		INV	01/27/2026	553.68	Investigative Charges
187019	2289	KOOTENAI COUNTY 911	2026-00000005		INV	01/27/2026	629.72	Quarterly Billing 13 r
187020	3836	A PYE-BARKER FIRE & SAFETY	7767236		INV	02/01/2026	176.00	JSTORMS-MoonPyeBarker-

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187021	3357	TIFCO INDUSTRIES	72161901		INV	01/27/2026	294.59	Fuse Block, Tip Toggle
187022	966	CANON USA INC	6014686216		INV	01/27/2026	135.53	Jail Copier Maintenanc
187023	6530	AGROECOPOWER LLC	30895		INV	01/26/2026	3,095.00	3TK32, ARD Head & Engi
187024	5109	AMERIGAS PROPANE LP	3186258559		INV	01/27/2026	675.61	D2 Propane for Heating
187026	775	SANDPOINT BUILDING SUPPLY	2517829		INV	01/27/2026	207.50	Timber screws for Lacl
187027	2320	NORTH 40 OUTFITTERS	50935/B		INV	01/27/2026	128.88	Snow Groomer Supplies
187028	2320	NORTH 40 OUTFITTERS	053874/E		INV	01/27/2026	370.00	9 Boot Altitude Anthra
187029	4700	AMAZON CAPITAL SERVICES INC	1R4N-NQPR-GL9N		INV	01/27/2026	273.18	Filament
187030	4322	STELLA, PHILLIP	JAN26A		INV	01/27/2026	38.00	Per Diem for military
187031	5227	SWANSTROM, TED	JAN26		INV	01/27/2026	243.00	Per Diem for Homicide/
187032	6271	JON VANGESEN	JAN26		INV	01/27/2026	69.47	Ink for printer - reim
187033	5484	KEISER JACOB JOSEPH	JAN26		INV	01/27/2026	61.90	Reimbursment-Plaque fo
187034	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE4566		INV	01/27/2026	686.04	Batteries, Airflow Sen
187035	1089	DIRECT AUTOMOTIVE DISTRIBUT	02JE4629		INV	01/27/2026	20.16	Manifold Gasket
187036	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD6180		INV	01/27/2026	154.56	Transmission Fluid
187037	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD4289		INV	01/27/2026	55.99	Solv Container Kit
187038	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD7200		INV	01/27/2026	71.27	Belt Tensioner
187039	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD7394		INV	01/27/2026	75.66	A/C Element
187040	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD7395		INV	01/27/2026	98.32	Oil Filters, Trans Flu
187041	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD7396		INV	01/27/2026	403.83	Spark Plugs, Wire Kit,
187042	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD8647		INV	01/27/2026	6.42	Solv Container Cap
187043	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JD8074		INV	01/27/2026	361.52	Battery Asm
187044	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE4822		INV	01/27/2026	652.24	Injector Kit, Manifold
187045	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE4829		INV	01/27/2026	273.98	Fuel Inj Rail
187046	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE2486		INV	01/27/2026	59.43	Refrig Press Sensor

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187047	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE1552		INV	01/27/2026	56.30	Map Sensor
187048	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE1594		INV	01/27/2026	56.30	Map Sensor
187049	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE2251		INV	01/27/2026	36.98	Refrig Press Sensor
187050	4700	AMAZON CAPITAL SERVICES INC	1QX7-CLQ7-KDCR		INV	01/27/2026	428.43	Printer, Toner
187051	4700	AMAZON CAPITAL SERVICES INC	1HV9-FP9M-66J3		INV	01/27/2026	118.90	Bulletin Board
187052	4700	AMAZON CAPITAL SERVICES INC	1GT1-D6HG-NPNV		INV	01/27/2026	10.78	Lithium Batteries
187053	4700	AMAZON CAPITAL SERVICES INC	17V1-RLQT-HGJP		CRM	01/27/2026	-84.99	Credit for Wireless He
187054	4700	AMAZON CAPITAL SERVICES INC	16TX-D4VF-NNHW		INV	01/27/2026	47.92	Bluetooth Adapter for
187055	4700	AMAZON CAPITAL SERVICES INC	1M1C-H4VM-P6N7		INV	01/27/2026	35.49	USB to USB C Adapter,
187056	4700	AMAZON CAPITAL SERVICES INC	19HX-XNTM-6MN9		CRM	01/27/2026	-63.16	Led lightbar return
187057	4700	AMAZON CAPITAL SERVICES INC	1MM3-GQ1Y-Q7VH		INV	01/27/2026	204.77	Ink Cartridges, Flash
187058	4700	AMAZON CAPITAL SERVICES INC	1XD6-KX6L-VNKC		INV	01/27/2026	98.34	Wifi Adapter, Bluetoot
187059	4700	AMAZON CAPITAL SERVICES INC	11LT-KXHN-K3Q6		INV	01/27/2026	494.88	Battery Backups, Multi
187060	4700	AMAZON CAPITAL SERVICES INC	1RKK-DX74-T1Y9		INV	01/27/2026	80.19	Mat Tape, Gym Cleaner
187061	4700	AMAZON CAPITAL SERVICES INC	1WQ1-KCYY-LGH6		INV	01/27/2026	77.67	Pens, Antacid, Tissues
187062	4700	AMAZON CAPITAL SERVICES INC	17QF-P1V3-CTC6		INV	01/27/2026	208.20	HDMI Cable, HDMI Adapt
187063	4700	AMAZON CAPITAL SERVICES INC	1G17-XV6J-DY77		INV	01/27/2026	151.96	Switch Selector 2 Comp
187064	4700	AMAZON CAPITAL SERVICES INC	11PK-VC1G-GGC7		INV	01/27/2026	250.50	Uniform Pants, Spit Ho
187065	4700	AMAZON CAPITAL SERVICES INC	1YW4-GPGP-RPWF		INV	01/28/2026	108.89	Correction Tape, Clock
187066	4433	MAJESTIC VIEW	INV0391		INV	01/28/2026	5,720.00	EM Bonfire Lazy Cat-06
187067	4700	AMAZON CAPITAL SERVICES INC	1L9N-R11W-PHJD		INV	01/28/2026	63.16	LED Lightbar
187068	4700	AMAZON CAPITAL SERVICES INC	13LK-99FT-FDQV		INV	01/28/2026	15.33	Threadlocker Blue
187069	4700	AMAZON CAPITAL SERVICES INC	1CNX-FMMR-JRT3		INV	01/28/2026	19.99	Red Dot Mega Pack
187070	4700	AMAZON CAPITAL SERVICES INC	1D9V-J6JT-3FYF		INV	01/28/2026	199.95	Racor Element Assembly

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187071	4700	AMAZON CAPITAL SERVICES INC	13L7-DR6D-LHJF		INV	01/28/2026	244.99	Air line Kit
187072	4700	AMAZON CAPITAL SERVICES INC	1W9F-MCTF-33V6		INV	01/28/2026	326.16	Solar Panel Starter Ki
187073	4700	AMAZON CAPITAL SERVICES INC	1QD4-7KRR-GMDM		INV	01/28/2026	398.74	Metal Polishing Kit, C
187074	4700	AMAZON CAPITAL SERVICES INC	1KNK-MND9-FQV1		INV	01/28/2026	314.68	Flashlight Holsters, U
187075	4700	AMAZON CAPITAL SERVICES INC	1XYP-6DKD-XR4T		INV	01/28/2026	110.26	Molding Tape, Gun Trea
187076	310	GALLS PARENT HOLDINGS LLC	033696841		INV	01/28/2026	213.37	Cotton Polos
187077	310	GALLS PARENT HOLDINGS LLC	033761943		INV	01/28/2026	81.07	Chain Restraint Belt,
187078	310	GALLS PARENT HOLDINGS LLC	033651842		INV	01/28/2026	77.58	Utility Polos
187079	310	GALLS PARENT HOLDINGS LLC	033731801		INV	01/28/2026	54.05	Tie bars
187080	310	GALLS PARENT HOLDINGS LLC	033828568		INV	01/28/2026	163.38	Uniform Pants, Tie Bar
187081	310	GALLS PARENT HOLDINGS LLC	033834638		INV	01/28/2026	476.64	Uniform Shirts, Phone
187082	310	GALLS PARENT HOLDINGS LLC	033794224		INV	01/28/2026	111.98	Uniform Pant
187083	6317	IT1 SOURCE LLC	MS23751		INV	01/28/2026	43.20	Software as a service
187084	5509	KULISEK ENTERPRISES LLC	BCFO 12/25		INV	01/28/2026	280.00	Fiber Locating Service
187085	1611	SNAP ON TOOLS	012726169821		INV	01/28/2026	247.50	Wrenches, Circuit Test
187086	4490	CEM LIFTS LLC	126797		INV	01/28/2026	485.00	Yearly lift insp. & ma
187087	2878	SIRENNET.COM	0287476		INV	01/28/2026	1,333.60	Speaker, Mounting Brac
187088	2592	CO-OP GAS AND SUPPLY CO	37374		INV	01/28/2026	26.98	Alum Flat 1/8x1-1/2x3'
187090	1714	UNITED PARCEL SERVICE	00001Y2V32046		INV	01/28/2026	49.65	Shipping Charges
187091	1714	UNITED PARCEL SERVICE	00001Y2V32026		INV	01/28/2026	61.96	Shipping Charges
187092	1714	UNITED PARCEL SERVICE	00001Y2V32036		INV	01/28/2026	25.00	Shipping Charges
187093	1900	AVISTA UTILITIES	7159830000JAN26		INV	01/28/2026	121.62	SW UPLAND ELECTRICITY
187095	1611	SNAP ON TOOLS	011326169255		INV	01/28/2026	332.25	Socket, Impact, Socket
187096	4322	STELLA, PHILLIP	JAN26B		INV	01/28/2026	257.16	Hotel Reimb. - militar
187098	3763	STREAMLINE SOLUTIONS LLC	2026011102		INV	01/28/2026	525.00	Pagegate 11/1/25-10/31

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187099	5364	TRINITY SERVICES GROUP INC	3028800297		INV	01/28/2026	7,165.85	Inmate/Juvenile Meals
187100	1611	SNAP ON TOOLS	012026169572		INV	01/28/2026	240.50	Sockets, Ratchet, Scre
187101	1611	SNAP ON TOOLS	012026169573		INV	01/28/2026	175.00	Used Torque tool
187102	6141	95 EXPRESS LLC	1155		INV	01/28/2026	500.00	Car wash membership
187103	2592	CO-OP GAS AND SUPPLY CO	70857		INV	01/28/2026	48.55	Gate Spring, Gloves, B
187104	6157	LEA AID ACQUISITION COMPANY	1259		INV	01/28/2026	195.00	Live Link Server Fee J
187105	3667	INSIGHT DISTRIBUTING INC	0546118-IN		INV	01/28/2026	322.90	TP, Pinesol, Ajax,
187106	4980	AT&T MOBILITY LLC	287289674365JAN26		INV	01/28/2026	198.33	Wireless Charges
187107	1962	CORPORATE PAYMENT SYSTEMS	1773JAN26		INV	02/27/2026	2,072.61	JSTORMS-CC-ServerZoomN
187108	2544	COLEMAN OIL COMPANY	INV-349575		INV	01/28/2026	752.95	Supreme 10W30
187109	5364	TRINITY SERVICES GROUP INC	3028800298		INV	01/28/2026	7,317.52	Inmate/Juvenile meals
187110	4980	AT&T MOBILITY LLC	287291113018JAN26		INV	01/28/2026	41.82	Wireless Charges
187111	965	CANON FINANCIAL SERVICES IN	42489569(NW)		INV	01/28/2026	10.09	Monthly Printer Charge
187112	4322	STELLA, PHILLIP	JAN26C		INV	01/28/2026	151.00	Per Diem - military su
187114	4027	FLOREA, JOSHUA	JAN26		INV	01/28/2026	81.00	Per Diem for extraditi
187115	4710	RADONICH, LUKE	JAN26		INV	01/28/2026	81.00	Per Diem for extraditi
187116	1962	CORPORATE PAYMENT SYSTEMS	9685Jan26		INV	01/28/2026	1,116.68	Boise Travel Expenses
187117	1962	CORPORATE PAYMENT SYSTEMS	9420Jan26		INV	01/27/2026	23.57	ITD Registration
187119	2544	COLEMAN OIL COMPANY	INV-350743		INV	01/27/2026	171.80	3EX02, Hydraulic Oil
187120	2239	H & H EXPRESS	3765971		INV	01/27/2026	15.62	D1 Freight, Kenworth P
187121	2239	H & H EXPRESS	3761007		INV	01/27/2026	42.57	D2 Freight, ADS Diesel
187122	2239	H & H EXPRESS	3762791		INV	01/27/2026	20.52	D1 Freight, Kenworth S
187123	2239	H & H EXPRESS	3763152		INV	01/27/2026	33.69	D2 Freight, ADS Diesel
187124	2239	H & H EXPRESS	3764197		INV	01/27/2026	43.49	D1 Freight, Kenworth S

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187125	1962	CORPORATE PAYMENT SYSTEMS	4764JAN26		INV	01/28/2026	1,592.24	TRAVEL EXPENSES, TREAS
187126	3822	FREIGHTLINER NORTHWEST	PC001668534:03		INV	01/27/2026	1,207.38	1TK50, Exhaust Mountin
187127	6018	GENUINE PARTS COMPANY	265845		INV	01/27/2026	107.92	3SW02, Filters
187128	6538	SERVER SUPPLY.COM INC	4467475		INV	02/27/2026	4,940.00	JSTORMS-ServerSupply-3
187129	1962	CORPORATE PAYMENT SYSTEMS	1783JAN26		INV	01/28/2026	525.00	Stultz- Credit Card St
187130	1962	CORPORATE PAYMENT SYSTEMS	4395JAN26		INV	01/28/2026	1,652.21	Jeffers- Credit Card S
187131	1962	CORPORATE PAYMENT SYSTEMS	8561JAN26		INV	01/28/2026	333.88	Simmons- Credit Card S
187135	1646	SPECIALTY AUTO GLASS	I0084031		INV	01/28/2026	707.96	Windshield claim 20260
187136	6045	TMA @ YOUR SERVICE, LLC	42316		INV	01/28/2026	796.00	Wellness program Janua
187143	4244	DARCI LYNN HAUG	2026-2		INV	01/28/2026	20.00	Badge Patches
187144	6018	GENUINE PARTS COMPANY	260136		INV	01/28/2026	21.20	Oil Filter
187145	6018	GENUINE PARTS COMPANY	261875		INV	01/28/2026	88.73	Diesel Fuel additive,
187146	186	CINTAS CORPORATION #606	4253488405		INV	01/28/2026	23.02	BCSO Mats
187147	186	CINTAS CORPORATION #606	4254203016		INV	01/28/2026	69.77	BCSO Mats
187148	1962	CORPORATE PAYMENT SYSTEMS	4781JAN26		INV	01/28/2026	2,313.60	Diving Equipment, Garm
187149	1962	CORPORATE PAYMENT SYSTEMS	4493JAN26		INV	01/28/2026	25.00	KASM Technologies
187150	1962	CORPORATE PAYMENT SYSTEMS	2010JAN26		INV	01/28/2026	967.74	Airfare, Rental Car, I
187151	1962	CORPORATE PAYMENT SYSTEMS	2828JAN26		INV	01/28/2026	1,244.00	Training Registrations
187152	1962	CORPORATE PAYMENT SYSTEMS	8776JAN26		INV	01/28/2026	2,280.25	Recertification, Conf.
187153	482	KAMINSKY, SULLENBERGER & AS	2026-05-16		INV	01/28/2026	325.00	Training Reg. FTO Mngm
187154	482	KAMINSKY, SULLENBERGER & AS	2026-03-09		INV	01/28/2026	375.00	Training Reg. FTO Cour
187155	1446	N & J'S GARAGE DOORS INC.	13024		INV	01/28/2026	324.00	Replacement panel & la
187156	6540	ANGEL ARMOR LLC	INV16884		INV	01/28/2026	3,534.17	Body Armor - Stella
187157	1962	CORPORATE PAYMENT SYSTEMS	1932Jan26		INV	02/20/2026	414.98	GIS Credit Card
187158	6541	SCHWEITZER ENGINEERING LABO	INV-001198032		INV	01/28/2026	41.68	AC Line Cord for Power

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187159	6018	GENUINE PARTS COMPANY	266432		INV	01/28/2026	5.38	Sealed Lamp Grommets
187160	3162	TAYLOR & SONS CHEVROLET	152623		INV	01/28/2026	28.76	Filter
187161	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5426		INV	01/28/2026	149.90	Airflow Sensor, Map se
187162	2592	CO-OP GAS AND SUPPLY CO	37471		INV	01/28/2026	23.65	Screws, Washers, Nuts
187163	3462	IDAHO DEPT OF LANDS	M100020.26		INV	01/28/2026	11,818.91	Facility Mngr, Private
187164	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5287		INV	01/28/2026	405.35	Filter Seal, Axl Shft,
187165	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5288		INV	01/28/2026	239.71	Brake Rotors, Trans Fl
187166	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5289		INV	01/28/2026	483.93	A/C Elements, Air Filt
187167	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5313		INV	01/28/2026	176.17	Front Brake Calipers
187168	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE5316		INV	01/28/2026	177.87	Brake Calipers, Core C
187169	1646	SPECIALTY AUTO GLASS	I0083964		INV	01/28/2026	60.00	Windshield claim 20260
187171	775	SANDPOINT BUILDING SUPPLY	2517283		INV	01/29/2026	16.91	FAC FAIRGROUND DUMP ST
187172	1962	CORPORATE PAYMENT SYSTEMS	0668JAN26		INV	01/29/2026	54.14	0668_Korn_Credit Card_
187173	1962	CORPORATE PAYMENT SYSTEMS	3803JAN26		INV	01/29/2026	199.19	FAC TREVOR CREDIT CARD
187174	1962	CORPORATE PAYMENT SYSTEMS	2481JAN26		INV	01/29/2026	125.00	FAC TEDDI CREDIT CARD
187175	2328	NORTH IDAHO PROPANE	253549		INV	01/29/2026	300.00	PROPANE @ SAGLE MULTI-
187176	400	HOME DEPOT CREDIT SERVICES	8520905		INV	01/29/2026	4.67	Foam Tape
187177	400	HOME DEPOT CREDIT SERVICES	8610268		INV	01/29/2026	65.53	Maxfit ultra, Outlets
187178	400	HOME DEPOT CREDIT SERVICES	1040141		INV	01/29/2026	34.86	Bottled water, paint
187179	400	HOME DEPOT CREDIT SERVICES	3040355		INV	01/29/2026	12.40	Tape measure, Gloves,
187180	400	HOME DEPOT CREDIT SERVICES	1522668		INV	01/29/2026	15.97	Extractor set, Framing
187181	400	HOME DEPOT CREDIT SERVICES	5026485		INV	01/29/2026	49.55	LED Light, Foam, Carb
187182	400	HOME DEPOT CREDIT SERVICES	5512344		INV	01/29/2026	16.98	Westek Adj White & Col
187183	400	HOME DEPOT CREDIT SERVICES	1114303		CRM	01/29/2026	-13.56	Return of 2xspring rn

DRAFT

WARRANT LIST BY VOUCHER

WARRANT: boc1826 01/29/2026 DUE DATE: 03/15/2026

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
187184	400	HOME DEPOT CREDIT SERVICES	5114604		CRM	01/29/2026	-29.94	Return of CE3x1SLWH
187185	400	HOME DEPOT CREDIT SERVICES	2093792		CRM	01/29/2026	-16.98	Return of White & RGB
187186	400	HOME DEPOT CREDIT SERVICES	9027223		INV	01/29/2026	69.26	Batteries, Multipurpos
187188	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JE6350		INV	01/29/2026	60.66	Brake Pad Kits
187189	1316	LES SCHWAB TIRE CENTER	10800953842		INV	01/29/2026	71.96	New Passenger TIre Sip
187191	4053	SAFARILAND LLC	I26-015333		INV	01/29/2026	995.00	Glock & Sig Holsters
187192	5364	TRINITY SERVICES GROUP INC	3028800299		INV	01/29/2026	6,794.10	Inmate/Juvenile Meals
187193	1646	SPECIALTY AUTO GLASS	I0084033		INV	01/29/2026	510.18	Windshield claim 20260
187201	6295	DEA INCORPORATED	34560		INV	01/29/2026	3,501.00	Traffic Stics, After S
187202	6295	DEA INCORPORATED	34561		INV	01/29/2026	44,987.85	Parts to outfit 3 - 20
						WARRANT TOTAL	917,904.20	

** END OF REPORT - Generated by Nichole Janes **

DRAFT

Bonner County
Board of Commissioners
Brian Domke Asia Williams Ron Korn

February 3, 2026

CLERK
Item #2

MEMORANDUM

To: Bonner County Commissioners

Re: FY26 Demands in Batch #18

The Auditor's Office presented the FY26 Demands Batch #18, **Totaling $201,697.36**

A suggested Motion would be: Based on the information before us, I move to approve payment of the FY26 Demands in Batch #18, totaling $201,697.36.

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair _____ Date _____

DRAFT

ACCOUNTS PAYABLE WARRANT REPORT

Demands

DATE: 01/29/2026 WARRANT: d1826 AMOUNT: $ 201,697.36

COMMISSIONER'S APPROVAL REPORT

_____

_____

_____

DRAFT

PREPAID INVOICE LIST

WARRANT: d1826 01/29/2026

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT										
6438	REGENCE BLUESHI	00001	260200001290		INV	01/21/2026	78,083.81	186753	177216	Regence Medical an
6438	REGENCE BLUESHI	00001	260270001065		INV	01/28/2026	123,460.73	187134	177226	Regence Med & Phar
2553	COLUMBIA BANK	00001	JAN2026		INV	01/29/2026	152.82	187170	177227	payoff remaining b
CASH ACCOUNT 000 1002							201,697.36			TOTAL

DRAFT