



Bonner County Ambulance Service District Board

Brian Domke

Asia Williams

Ron Korn

AGENDA FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT MEETING

February 18, 2026 – Start 11:00 A.M. – End 12:00 P.M.

Bonner County Administration Building, 1500 Highway 2, Room 338, Sandpoint, ID

***LIVESTREAM: <https://www.youtube.com/channel/UCsFUpuVj8VtuATY4eAD7e4Q/videos>

You are invited to a Zoom Webinar

When: February 18, 2026, at 11:00 A.M. – 12:00 P.M. Pacific Time (US & Canada)

Topic: Bonner County Board of Bonner County Ambulance Service District's Meeting

Join from PC, Mac, iPad, or Android:

<https://bonnercounty.zoom.us/j/89519353439>

*****For Those Electronically Participating:**

Use of the Zoom link is not intended as a substitute for in person or written participation in the proceedings of County business. It is possible to have technology issues with the Zoom link to include, but not limited to, difficulty hearing and being heard.

If you have information to communicate to the County, please come in person or send your information in writing. The County cannot assure that the information will be received via Zoom. Use of Zoom is at risk of the user. Technology failure will not result in the County re-agendizing and/or accepting post deadline information on any given item or issue. In-person attendance is recommended.

CALL TO ORDER

ADOPT THE ORDER OF AGENDA

CONSENT AGENDA – Action Item

- 1) Bonner County Ambulance Service District Minutes, February 4, 2026

BCASD

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #9; **Totaling \$54,002.22**

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

- 1) Task List: Review & Updates
- 2) Budget Forecast Update
- 3) Action Item: Discussion/Decision Regarding Communications Between BCASD and the Bonner County Auditor's Office

PUBLIC COMMENT*



Bonner County Ambulance District
Board of Commissioners

Brian Domke Asia Williams Ron Korn

February 18, 2026

Memorandum

**CONSENT
AGENDA**

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, February 4, 2026

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: Yes No

Brian Domke, Chair

Date



Bonner County
Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

**MINUTES FOR THE BONNER COUNTY
AMBULANCE SERVICE DISTRICT**

February 4, 2026 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, February 4, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Domke called the meeting to order at 11:01 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED

Commissioner Domke stepped down from the chair and made a motion to adopt the Order of the Agenda as presented.

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes, January 21, 2026

2) Invoice Over \$5k: SIF, \$19,365.00

Commissioner Domke stepped down from the chair and made a motion to adopt the Consent Agenda as presented.

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

BCASD – Sarah Nixon

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #8 **Totaling \$30,218.70**

Commissioner Domke stepped down from the chair and made a motion to approve payment of the FY26 BCASD Claims in Batch #8

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding the Designation of Revenue Anticipation Note (RAN) Signers

Jeff said initially, the clerk of the county and treasurer were the signees, but legal did not approve of that. The bank said that people from BCASD can sign it, with approval from the board. The RAN will be redrafted with the new signers. A memo will be sufficient for this change, Jeff said, no resolution required. Commissioner Williams said it might be worth asking legal if a resolution would be better for the long term, so it's more official. Discussion followed.

Commissioner Domke stepped down from the chair and made a motion to have Chief Jeff Lindsey designated as the Revenue Anticipation Note (RAN) signer and Administrative Assistant Sarah Nixon as the signature attester.

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Jeff said due to illness, he was unable to meet last week with the bookkeeper regarding budget, so they plan to meet later this week and will have an update at the next meeting. Commissioner Domke said he feels like having a budget update once a month rather than

every other week would suffice. Commissioner Williams would like to see a “state of the union” regarding the overall budget sometime soon. She also discussed the relationship between the clerk and the bookkeeper and how to clear that up and encourage better communication.

- Jeff said the insurance change has overall been good, although there have been a few bumps in the road, which was to be expected. As of February 1st, they are on their own insurance-wise.

Executive Session - Personnel

Commissioner Domke stepped down from the chair and made a motion to enter into executive session pursuant to Idaho Code § 74-206 (1)(B) Personnel

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

Reconvene at 11:36 a.m.

The meeting was adjourned at 11:36 a.m.

Clerk: *Lauren Reichenbach*

By _____
Commissioner Brian Domke, Chair

_____ Date



**Bonner County Ambulance District
Board of Commissioners**

Brian Domke Asia Williams Ron Korn

February 18, 2026

Memorandum

Item 1

To: Bonner County Ambulance Service District Board

Re: FY26 BCASD Claims in Batch #9

The Bonner County Ambulance Service District presented the FY26 BCASD Claims Batch #9, **Totaling \$ 54,002.22**

A suggested Motion would be: Based on the information before us, I move to approve the payment of the FY26 BCASD Claims in Batch #9, totaling \$54,002.22

Recommendation Acceptance: Yes No

Brian Domke, Chair

Date

Bonner County Ambulance Service District

Accounts Payable Report

2/18/2026

Batch: 9

Amount: \$54,002.22

Commissioner's Approval:

Vendor	Bill amount	Due date	Invoice date	Invoice number	QuickBooks Desktop Account
5th Avenue Car Wash	\$ 16.00	02/15/2026	02/01/2026	INV-0036	Vehicles:Repairs & Maintenance
5th Avenue Car Wash	\$ 27.03	02/15/2026	02/01/2026	INV-0029	Vehicles:Repairs & Maintenance
Amazon Capital Services, Inc.	\$ 326.84	03/03/2026	02/01/2026	11CT-L63C-QGXH	Supplies:Office
Amazon Capital Services, Inc.	\$ 384.98	03/03/2026	02/01/2026	1LNH-NG1H-39P1	Supplies:Office
AT&T MOBILITY	\$ 1,344.09	02/15/2026	01/20/2026	287297679098X01282026	Utilities:Wireless Communication
AT&T Mobility-CC	\$ 1,113.54	03/06/2026	02/04/2026	GBJ012026	Utilities:Wireless Communication
AVISTA	\$ 734.26	02/17/2026	01/23/2026	2184720000_01.23.26	Utilities:Electric
AVISTA	\$ 1,027.58	02/13/2026	01/22/2026	0727737636_01.22.26	Utilities:Electric
Bison Six Emergency Group LLC	\$ 2,400.00	03/02/2026	01/31/2026	1113	Contract Services:Professional & Legal
Bonner County Facilities	\$ 166.11	02/04/2026	02/04/2026	1001	Repairs & Maintenance:Facilities
BOUND TREE MEDICAL, LLC.	\$ 516.61	03/04/2026	02/02/2026	86082584	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 701.80	03/11/2026	02/09/2026	86092288	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 1,304.29	03/11/2026	02/09/2026	86092287	Supplies:Medical
CITY OF PRIEST RIVER	\$ 123.15	02/15/2026	01/29/2026	0685-00_01.29.26	Utilities:Other
CITY OF SANDPOINT	\$ 36.53	02/25/2026	02/01/2026	02-02880.01_02.01.26	Utilities:Water/Sewer
Clark Fork Valley Ambulance	\$ 4,057.50	02/01/2026	02/01/2026	02.01.2026	Contract Services:Clark Fork
CLEARWATER SPRINGS	\$ 28.57	02/10/2026	01/06/2026	921025	Utilities:Other
CLEARWATER SPRINGS	\$ 28.76	02/24/2026	01/20/2026	922373	Utilities:Other
Coleman Oil Company LLC	\$ 2,304.96	02/10/2026	01/31/2026	CP-0357212	Vehicles:Fuel & Gas
Dana Dean	\$ 50.00	02/06/2026	02/06/2026	-	EMS - Billings
EMS Technology Solutions LLC	\$ 920.00	03/02/2026	01/31/2026	INV1260	Computer & Software
Gription Tire Pros	\$ 250.00	03/10/2026	02/05/2026	75902	Vehicles:Repairs & Maintenance
HENRY SCHEIN	\$ 12.00	02/28/2026	01/29/2026	52660301	Supplies:Medical
HENRY SCHEIN	\$ 62.10	03/05/2026	02/03/2026	52157357	Supplies:Medical
HENRY SCHEIN	\$ 126.72	02/27/2026	01/28/2026	52650078	Supplies:Medical
HENRY SCHEIN	\$ 128.82	02/26/2026	01/27/2026	52583426	Supplies:Medical
HENRY SCHEIN	\$ 128.83	02/19/2026	01/20/2026	52325953	Supplies:Medical
HENRY SCHEIN	\$ 469.48	02/27/2026	01/28/2026	52650320	Supplies:Medical

HENRY SCHEIN	\$	537.07	03/04/2026	02/02/2026	52826042	Supplies:Medical
HENRY SCHEIN	\$	560.96	03/06/2026	02/04/2026	52948225	Supplies:Medical
HENRY SCHEIN	\$	785.17	02/27/2026	01/28/2026	52581483	Supplies:Medical
Insight Distributing, Inc.	\$	340.65	02/27/2026	01/28/2026	0546536-IN	Supplies:Medical
Jennifer R Wyman LLC	\$	1,200.00	01/31/2026	01/31/2026	2327	Contract Services:Bookkeeping & Accounting
Jordan Dehal	\$	100.00	02/12/2026	02/12/2026	-	Uniforms
Karen Banks	\$	49.00	02/06/2026	02/06/2026	-	EMS - Billings
Kootenai County Emergency Medical Service	\$	797.00	02/01/2026	02/01/2026	02.01.2026	Contract Services:Kootenai County
Medline Industries LP	\$	428.41	03/01/2026	01/29/2026	2409634640	Supplies:Medical
NAPA Auto Parts SPO068	\$	6.99	02/10/2026	01/26/2026	266218	Vehicles:Repairs & Maintenance
North Idaho Propane	\$	306.40	03/06/2026	02/04/2026	257738	Supplies:Medical
North Idaho Propane	\$	347.20	02/07/2026	01/08/2026	249940	Utilities:Propane
Northern Lights, Inc.	\$	126.91	02/23/2026	01/28/2026	50317661_01.28.26	Utilities:Electric
Northern Lights, Inc.	\$	711.68	02/23/2026	01/28/2026	50641560_01.28.26	Utilities:Electric
Northwest Autobody	\$	240.00	01/15/2026	01/15/2026	20000944	Vehicles:Repairs & Maintenance
Northwest Autobody	\$	240.00	02/04/2026	02/04/2026	20000978	Vehicles:Repairs & Maintenance
oxarc Inc.	\$	(400.00)	03/07/2026	03/07/2026	32508100	Supplies:Oxygen
oxarc Inc.	\$	123.23	03/07/2026	02/05/2026	32507415	Supplies:Oxygen
oxarc Inc.	\$	275.19	02/22/2026	01/23/2026	32498336	Supplies:Oxygen
oxarc Inc.	\$	326.69	03/07/2026	02/05/2026	32507918	Supplies:Oxygen
oxarc Inc.	\$	1,313.92	03/02/2026	01/31/2026	62224350	Supplies:Oxygen
Priest Lake EMTS Inc	\$	4,057.50	02/01/2026	02/01/2026	02.01.2026	Contract Services:Priest Lake
Priest River Ace Hardware	\$	17.99	01/30/2026	01/15/2026	412706	Repairs & Maintenance:Facilities
Priest River Ace Hardware	\$	109.98	02/15/2026	02/01/2026	413173	Repairs & Maintenance:Facilities
RAMP Credit Card	\$	11.30	02/09/2026	02/02/2026	-	Supplies:Office
RAMP Credit Card	\$	45.00	02/11/2026	02/11/2026	-	Computer & Software
RAMP Credit Card	\$	80.39	02/09/2026	01/08/2026	-	Utilities
RAMP Credit Card	\$	378.00	02/09/2026	01/22/2026	-	Education
RAMP Credit Card	\$	388.67	02/09/2026	01/08/2026	-	Utilities
RAMP Credit Card	\$	390.00	02/09/2026	01/08/2026	-	Education
RAMP Credit Card	\$	390.00	02/09/2026	01/08/2026	-	Education
RAMP Credit Card	\$	390.00	02/09/2026	01/08/2026	-	Education
RAMP Credit Card	\$	390.00	02/09/2026	01/08/2026	-	Education
RAMP Credit Card	\$	390.00	02/09/2026	01/08/2026	-	Education
RAMP Credit Card	\$	390.00	02/09/2026	01/22/2026	-	Education
RAMP Credit Card	\$	1,950.00	02/09/2026	02/04/2026	-	Education
Ronald D Jenkins MD	\$	3,780.00	02/01/2026	02/01/2026	02.01.2026	Contract Services:Medical Director
Schweitzer Fire District	\$	3,423.50	02/01/2026	02/01/2026	02.01.2026	Contract Services:Schweitzer
SMS Auto & Marine	\$	65.00	01/29/2026	01/29/2026	4271	Vehicles:Repairs & Maintenance
SYSTEMS DESIGN WEST LLC	\$	6,989.10	03/11/2026	02/09/2026	20260322	EMS - Billings
Thomas Suttmeier	\$	890.12	02/09/2026	02/09/2026	-	EMS - Billings
Trilogy Medwaste West LLC	\$	323.78	03/02/2026	01/31/2026	1877447	Utilities:Medical Waste
Vesta Lester	\$	265.00	02/06/2026	02/06/2026	-	EMS - Billings
Vyve Broadband	\$	206.15	02/20/2026	02/02/2026	033-593176_02.02.26	Utilities:Other

WASTE MANAGEMENT OF IDAHO, INC.	\$	72.64	03/03/2026	02/01/2026	0441856-1827-7	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	72.98	03/03/2026	02/01/2026	0441974-1827-8	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	255.30	03/03/2026	02/01/2026	0244469-1827-8	Utilities:Medical Waste
WHITE PETERSON ATTORNEYS AT LAW	\$	1,072.80	12/31/2025	12/31/2025	171741	Contract Services:Professional & Legal
SUBTOTAL	\$	54,002.22				

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BCASD Budget FY2026

FY 26 First Quarter Report October – December 2025

FY 25% Completed

Total Income – \$455,483.94

Contract Services – 19.9%

Payroll Expenses – 21.6%

Utilities – 23.6%

Vehicles/Fuel/Maintenance – 24.4%

Supplies/Oxygen – 32%

Average burn rate \$347,000/Mo

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